



APPLICATION FOR EROSION CONTROL PERMIT

Village of Shorewood
 Planning & Development Department
 3930 N. Murray Avenue, Shorewood, WI 53211
 Phone (414) 847-2640 Facsimile (414) 847-2606
 www.villageofshorewood.org
 pad@shorewoodwi.gov

This permit is valid for 180 days.
 Please call when job is complete for final inspection

OFFICE USE ONLY	
PERMIT #	
PERMIT FEE	\$250.00
APPROVAL DATE	

Job Address	Dwelling
Owner's Information	Contractor's Information
Name	Name
Address	Address
City/State/Zip	City/State/Zip
Phone	Phone
Email	Email
Property Tax Key #	Business Credential #

SITE INFORMATION

The undersigned hereby applies for approval of a site erosion control plan and a permit to implement the approved plan.

Site Size: Square Feet The site is: Larger Smaller than one acre?

Description of land disturbing activity:

Is an erosion control plan attached?	YES	NO
Is a survey attached?	YES	NO
Have you applied for a building permit?	YES	NO
Have you applied for an Alter the Public Way Permit?	YES	NO

The undersigned agrees to obey all regulations pertaining to erosion control, follow best management practices and obey all ordinances of the Village of Shorewood Code section 250 and all the State of Wisconsin.

Notes:

10/2024

Signature

Date

CONSTRUCTION SITE EROSION CONTROL PERMIT REQUIREMENTS

Greater than One Acre

Village of Shorewood Planning & Development Department

The following information and materials are required per Code Section 250-4 for land development and land disturbing activities covering one or more acres.

- ___ Existing site map.
A map of existing site conditions shall be submitted on a scale of at least one inch equals 100 feet showing the site and immediately adjacent areas extending at least 200 feet in each direction, including:
 - ___ Site boundaries and adjacent lands which accurately identify site location;
 - ___ Lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site;
 - ___ One-hundred-year floodplains, flood fringes and floodways;
 - ___ Location of the predominant soil types;
 - ___ Vegetative cover;
 - ___ Location and dimensions of stormwater draining systems and natural drainage patterns on and immediately adjacent to the site and the size, slope and land cover of upslope drainage areas, peak discharge, velocities, direction, and destination of flows;
 - ___ Locations and dimensions of utilities, structures, roads, highways, and paving;
 - ___ Site topography at a contour interval not to exceed five feet; and
 - ___ Name, address and daytime telephone number of the applicant and the person responsible for maintenance of best management practices.

- ___ Plan of final site conditions. A plan of final site conditions shall be submitted on the same scale as the existing site map showing the site changes.

- ___ Site construction plan. A site construction plan shall be submitted, including:
 - ___ Locations and dimensions of all proposed land development and land disturbing activities;
 - ___ Locations and dimensions of all temporary soil and dirt stockpiles;
 - ___ Locations and dimensions of all best management practices necessary to meet the requirements of this article;
 - ___ Section of anticipated starting and completion dates of each land development or land disturbing activity, including the installation of best management practices needed to meet the requirements of this article;
 - ___ Provisions for maintenance of best management practices during construction; and
 - ___ Description of vegetation and other materials to be used to stabilize the site, including a schedule for installation and maintenance.

Review of erosion control plans.

- Within 30 working days of receipt of the application, control plan, and fee, the Planning and Development Department shall review the application and control plan to determine if the requirements of this article are met. No building permit or footing and foundation permit shall be issued for a site subject to this article without an erosion control permit.

Permit conditions. All erosion control permits shall require the permittee to:

- Notify the Village within two working days of commencing any land development and land disturbing activity;
- Notify the Village of completion of any best management practices within next working day after their installation;
- Obtain permission in writing from the Building Inspector prior to modifying the erosion control plan;
- Install all best management practices as identified in the approved erosion control plan;
- Maintain all road drainage systems, stormwater drainage systems, BMP and other facilities in the erosion control plan;
- Repair any siltation or erosion damage to adjoining surfaces and drainageways resulting from land development or land disturbing activities;
- Inspect the best management practices after each rain of 0.5 inch or more and at least once each week and make needed repairs;
- Allow Village personnel or other Village agents to enter the site for the purpose of inspecting compliance with the erosion control plan or for performing any work necessary to bring the site into compliance with the erosion control plan;
- Keep a copy of the erosion control plan on the site.

CONSTRUCTION SITE EROSION CONTROL PERMIT REQUIREMENTS

Less than One Acre

Village of Shorewood Planning & Development Department

The following information and materials are required per Code Section 250-4 for land development and land disturbing activities covering less than one acre. An erosion control plan statement (with simple map) shall be submitted to briefly describe:

- ___ (1) Property boundaries and area to be disturbed;
- ___ (2) Direction of slopes before and after development;
- ___ (3) Existing and proposed buildings and other improvements;
- ___ (4) Size of upslope drainage areas;
- ___ (5) Development schedule;
- ___ (6) Best management practices necessary to meet the requirements of this article;
- ___ (7) Description of vegetation and other materials to be used to stabilize the site, including a schedule for installation and maintenance; and
- ___ (8) Name, address and daytime telephone number of the applicant and the person responsible for maintenance of best management practices.

Review of erosion control plans.

- Erosion control plans for sites of less than one acre of land development or land disturbing activity. Within 10 working days of receipt of the application, control plan statement, and fee, the Planning and Development Department shall review the application and control plan statement to determine if the requirements of this article are met. The Planning and Development Department may request comments from other staff or agencies. If the requirements of this article are met, the Planning and Development Department shall approve the plan, inform the applicant and issue a permit. If the conditions are not met, the Planning and Development Department shall inform the applicant in writing and may either require needed information or disapprove the plan. Within 10 working days of receipt of needed information, the Planning and Development Department shall again determine if the plan meets the requirements of this article. If the plan is disapproved, the Planning and Development Department shall inform the applicant in writing of the reasons for disapproval.

Permit conditions. All erosion control permits shall require the permittee to:

- Notify the Village within two working days of commencing any land development and land disturbing activity;
- Notify the Village of completion of any best management practices within next working day after their installation;
- Obtain permission in writing from the Building Inspector prior to modifying the erosion control plan;
- Install all best management practices as identified in the approved erosion control plan;
- Maintain all road drainage systems, stormwater drainage systems, BMP and other facilities in the erosion control plan;
- Repair any siltation or erosion damage to adjoining surfaces and drainageways resulting from land development or land disturbing activities;
- Inspect the best management practices after each rain of 0.5 inch or more and at least once each week and make needed repairs;
- Allow Village personnel or other Village agents to enter the site for the purpose of inspecting compliance with the erosion control plan or for performing any work necessary to bring the site into compliance with the erosion control plan;
- Keep a copy of the erosion control plan on the site.