

EQUIPMENT OPERATOR

VILLAGE OF SHOREWOOD

SUMMARY: Employees in this class are responsible for assisting in the operation, maintenance, repairs, record keeping, purchasing within budgetary constraints, and all related activities of the Divisions of Street Maintenance, Forestry and Parks and Collections or other assigned tasks by Foreman or Directors(s).

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Insure safe working practices are followed and that Village policy, DNR rules and the Wisconsin Administrative Code is adhered to.

Operate automotive and mechanical equipment including, but not limited to trucks, loaders, backhoes, leaf suckers, air compressors, tar kettles, infrared heating equipment, mixers, bucket trucks, chippers, refuse trucks and other Village equipment.

Assist in all Collections and Street projects work as needed

Assist as needed in all Parks work and projects.

Assist as needed in all Forestry work and projects.

Crack-fill streets; patch pot holes; repair utility cuts.

Plow snow, salt streets and remove snow.

Repair concrete curb and gutter; concrete sidewalks and repairs to asphalt or concrete pavements.

SUPERVISION RECEIVED/RESPONSIBILITIES: At times may directly oversee two to five employees and/or summer help. Carries out responsibilities in accordance with the organization's policies and applicable laws; responsibilities include training employees; planning, assigning and directing work; addressing complaints and resolving problems.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE: High school diploma or general education degree (GED); and at least three years of experience in the following areas; concrete and concrete maintenance; asphalt and asphalt maintenance; brick paver and brick paver maintenance; or an equivalent combination of experience and training. Additional training will be provided at the discretion of management staff.

LANGUAGE SKILL: Ability to read and interpret documents such as construction plans, safety rules, operating and maintenance instructions and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS: Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagrammatic or schedule form.

Certificates, Licenses, Registrations: Possession of a valid Wisconsin commercial Driver's License with Air Brake endorsement (CDL).

OTHER SKILLS AND ABILITIES: Ability to schedule work and oversee small crews.

Familiarity with Village policies, DNR and DCOMM codes.

A thorough knowledge of and the ability to use and implement any equipment used in the operation, maintenance and repair of streets.

Ability to present and transmit ideas, both orally and in writing.

Ability to write clear and concise reports.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand and walk. The employee frequently is required to use hands to finger, handle or feel objects, tools or controls; reach with hands and arms, climb or balance, stoop, kneel crouch or crawl; and talk or hear. The employee is occasionally required to sit.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles and vibration.

The noise level in the work environment is usually loud.