



**Committee of the Whole
Meeting Minutes
November 7, 2022**

Present: President McKaig; Trustees Couto, Ircink, Lynn (arrived 6:42 p.m.) and Stokebrand
Excused: Trustee Arndorfer

The meeting was called to order at 6:06 p.m.

1. Lake Drive (STH 32) project presentation (WisDOT) on design components and schedule.

WisDOT contract engineer Aaron Bubb provided a presentation on the policy considerations for Lake Drive. Public comments were taken if it applied to the decision at hand when discussed by the Village Board and reflected as such below.

Decision 1 – Consideration of Curb Extension (Bump Outs)

Bill Hunt, 3850 Lake Drive – agrees Jarvis needs a bump out; not concerned with losing on-street parking stalls with bump outs proposed at Menlo and Kensington; he does not believe bump outs at Edgewood and Kensington are really needed.

Sandie Pendleton, 3529 Frederick – inquired why there is no south crosswalk at Jarvis? WisDOT noted that it would be challenging to make the crosswalk in this location ADA compliant; vision impaired individuals also would not be able to anticipate an unexpected curve of the sidewalk; a tree would also be lost.

The bump outs would eliminate a few on-street parking stalls. A request for a “No Left-Hand Turn” heading north on Lake Drive at the Jarvis intersection would require review and approval by WisDOT.

Decision 2 – Direction Regarding Uncontrolled Intersection Crosswalks (location and marking type)

WisDOT relayed that less is more when it comes to crosswalks. With overuse of crosswalks comes complacency. The Board could decide to decrease the number of crosswalks.

Decision 3 – Rectangular Reflective Flashing Beacons (RRFB)

RRFBs were supported in the locations proposed.

Decision 4 – Approval of/Concurrence with Advanced Schedule

Board members concurred that neither option was good; however, locking in the schedule for 2025 provided scheduling predictability for the Business Improvement District and the public for the N. Oakland Avenue project that would be moved to 2026.

Decision 5 – Endorsement of Preferred Typical Section

It was noted that additional time to review and obtain feedback would be helpful.

Bill Hunt, 3850 Lake Drive – believes that car doors are going to open and hit bikers. He also noted that the 6’ wide with no buffer is plenty for vehicles and cyclists.

Sandie Pendleton, 3529 Frederick – believe Shorewood is lagging in bicycling infrastructure with protected bike lanes, particularly in comparison to Milwaukee. Lake Drive is highly visibly and there will be days when the bike path will not be cleared. If we don’t have equipment, we should buy it and implement snow emergencies to prohibit cars parking on Lake Drive to allow plows to remove the snow. Placing the bike lane next to the curb, makes the cyclist more visible. It is not an insurmountable problem. There is not a constant stream of cars pulling out of the driveways, so it is not a problem for cyclists. If they can do it in Chicago, we can do it on Lake Drive. He would like the Parks & Open Spaces Committee and the public a change to weigh in.

Tr. Ircink moved, seconded by Tr. Couto to adjourn. Motion carried by a unanimous vote of 5-0. The meeting adjourned at 7:36 p.m.

Village Board Meeting Minutes November 7, 2022

1. Call to Order

President McKaig called the meeting to order at 6:02 pm.

2. Roll Call President

McKaig stated all members were present except for Tr. Arndorfer, who was excused.

Present: President McKaig; Trustees Couto, Ircink, Lynn, Moore Baldauff and Stokebrand

Excused: Trustee Arndorfer

3. Statement of Public Notice

Village Manager Ewald stated the meeting was properly noticed and posted according to law.

4. Special Order of Business

a. Consider STH 32 Lake Drive design components and schedule. (6:03 p.m.)

Tr. Ircink moved, seconded by Tr. Lynn to approve curb extensions or “bump outs” be included in the Lake Drive project at the intersections of E. Edgewood Avenue, E. Menlo Boulevard, E. Jarvis Street, E. Olive Street and E. Kensington Boulevard. Tr. Couto offered a friendly amendment for a “No Left-Hand

Turn” for north bound traffic at Jarvis that was also agreed to by Trustees Ircink and Lynn. Motion carried 6-0 by roll call vote.

Tr. Lynn moved, seconded by Tr. Couto for the crosswalks to be marked in the ladder (high visibility) style at the intersections of E. Edgewood Avenue, E. Menlo Boulevard, E. Jarvis Street, E. Olive Street and E. Kensington Boulevard, acknowledging that the Village of Shorewood will be responsible for the cost difference between the standard and high visibility markings. Motion carried 6-0 by roll call vote.

Tr. Lynn moved, seconded by Tr. Ircink that rectangular rapid flashing beacons be installed at the intersections of E. Menlo Boulevard and E. Jarvis Street, acknowledging that their material, installation, and maintenance costs will be the responsibility of the Village of Shorewood and wired at Jarvis so that beacons flash when any of the RRFB buttons are pressed. Motion carried 6-0 by roll call vote.

Tr. Couto moved, seconded by Tr. Moore Baldauff that the Village of Shorewood agree to the advancement of the Lake Drive project schedule for 2025 construction. Motion carried 6-0 by roll call vote.

Director Butschlick confirmed with the Village Board that the north south crosswalks would be traditional parallel lined crosswalks.

Tr. Stokebrand moved, seconded by Tr. Lynn that the Village of Shorewood endorse the Buffered 5-Foot Bike Lane – Parking at Curb typical section. Motion failed by 4-3 (nays Couto, Lynn, Moore Baldauff, McKaig).

Tr. Couto moved, seconded by Tr. Lynn to defer the decision of typical cross section to the November 21, 2022, meeting. Motion carried 5-1 (Stokebrand).

Staff noted they would send a letter to adjacent property owners on Lake Drive to advise them of the alternatives

- b. Presentation of Native American heritage in the Village of Shorewood and discuss possibilities to foster land acknowledgement – Kathy Kean, President, Shorewood Historical Society. (8:31 p.m.)**

Shorewood Historical Society President Kathy Kean provided an historical review of Native American heritage in Shorewood. It was noted that the historical society information would be placed on the Village’s website when ready.

5. Consent Agenda Items (8:49 p.m.)

- a. Accept Presentation of Accounts – November 7, 2022.**
- b. Consider regular Village Board minutes – October 17, 2022.**
- c. Consider committee membership removals per Policy 33.**
- d. Consider refinement of Policy 43: Traffic and Parking Regulation Request Program.**
- e. Consider replacement of Police Squad #10.**
- f. Consider RFP for document scanning.**
- g. Consider DPW Authorization to Hire – forestry.**

Tr. Moore Baldauff moved, seconded by Tr. Couto to approve the consent agenda except for items d and f. Motion carried by unanimous vote of 6-0.

6. Items Removed from the Consent Agenda (8:51 p.m.)

Consider refinement of Policy 43: Traffic and Parking Regulation Request Program – it was noted that this process would take requests under this policy, but implementation of any such requests would need to be made through the prioritization and budget process, as the Village does not have a fund for these improvements.

Tr Lynn moved, seconded by Tr. Moore Baldauff to approve refinement of Policy 43: Traffic and Parking Regulation Request Program. Motion carried 5-1 (Stokebrand).

Consider RFP for document scanning – Tr. Stokebrand inquired as to whether minute markers could be placed in the videos to make finding items within the video easier. Manager Ewald noted that this is not function that will be provided through the scanning project and is otherwise accomplished with agenda management software previously reviewed by the Village and determined not to be needed. Manager Ewald noted that we can record the time of each item on the agenda and reflect it in the minutes.

Tr. Stokebrand moved, seconded by Tr. Couto to approve the RFP for document scanning. Motion carried 6-0.

7. Public Hearing(s)--None

8. Citizens to be Heard –None

9. New Business

a. Consider consultant for Public Works facility needs assessment, site evaluation and concept design. (9:01 p.m.)

Tr. Ircink moved, seconded by Tr. Stokebrand to approve Barrientos Design and Consulting for the Public Works facility needs assessment, site evaluation and concept design in the amount of \$25,384 and the service agreement attached. Motion carried by roll call vote 6-0.

b. Consider architect for Clerk/Customer Service Needs Assessment, Design and Bidding. (9:03 p.m.)

Tr. Ircink moved, seconded by Tr. Moore Baldauff to approve Fischer-Fischer-Theis for Clerk/Customer Service needs assessment, design, and bidding in the amount of \$14,000 with contingency in the amount not to exceed \$5,000 should additional mechanical and structural engineering be required. Motion carried by roll call vote 6-0.

c. Consider professional services agreement for 2023 SEACSI Phase I construction inspection and project management services. (9:05 p.m.)

Tr. Ircink moved, seconded by Tr. Moore Baldauff to approve the Southeast Area Combined Sewer Improvements construction inspection and project management professional services agreement with Strand Associates in the amount of four hundred ninety-two thousand two hundred dollars (\$492,200). Motion carried by roll call vote 6-0.

d. Consider Resolution 2022-16 to adopt a Public Participation Plan to update the Village of Shorewood's Comprehensive Plan 2040 in conjunction with the Commercial Zoning Update. (9:06 p.m.)

Tr. Moore Baldauff moved, seconded by Tr. Ircink to approve Resolution 2022-16 a Resolution Adopting a Public Participation Plan to update the Village of Shorewood's Comprehensive Plan in conjunction with the Commercial Zoning Update. Motion carried by roll call vote 6-0.

10. Reports of Village Officials (9:11 p.m.)

a. Village President

- i. Proclamation to Acknowledge Greater Milwaukee as Highly Representative of First Nations- November 2022
- ii. Update on North Shore Fire Department meeting - [November 1, 2022](#).
- iii. Report on meeting with North Shore partners on police consolidation study.
- iii. Report on Homelessness in Milwaukee County Presentation - [November 1, 2022](#).

b. Village Trustees

- i. Tr. Lynn noted the Shorewood Recreational basketball season is off to a great start.

c. Village Manager (9:18 p.m.)

Manager Ewald noted that Three Leaf will be applying for affordable housing assistance to both Milwaukee County and the Village soon.

11. Future Items of Consideration (9:19 p.m.)

President McKaig moved, seconded by Tr. Lynn to agenda a discussion of the possibility of putting a referendum on the April 2023 ballot for consideration. President McKaig noted she has a fiduciary responsibility to review the police consolidation information.

Tr. Stokebrand noted it would be helpful to have Wisconsin Public Policy Forum to provide a brief presentation. President McKaig noted that the Policy Forum and Mayor Kennedy would both be present at the same time. Motion failed 3-3 (Ircink, Couto, Moore Baldauff).

12. Adjournment

Tr. Ircink moved, seconded by Tr. Lynn to adjourn. Motion carried 6-0. Meeting adjourned at 9:26 p.m.

Respectfully submitted,

Rebecca Ewald
Village Manager