



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
September 16, 2019

1. Call to Order

President Rozek called the meeting of the Village Board to order at 7:40 p.m. in the Court Room.

2. Roll Call

President Rozek called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Jessica Carpenter, Ann McKaig, Michael Maher, and Wesley Warren.

Others Present: Village Manager Rebecca Ewald, Assistant Village Manager Tyler Burkart, Director of Public Works Leeann Butschlick, Planning Director Bart Griepentrog

3. Statement of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

4. Special Order of Business

a. Rebecca Kiefer for Milwaukee County Circuit Court Judge. (7:41 p.m.)

Ms. Kiefer introduced herself and explained she is running for Circuit Court Judge Branch 29 office. <https://www.rebeccakieferforjudge.com/home>

b. Village of Whitefish Bay storm sewer extension request. (7:44 p.m.)

Ms. Butschlick explained Whitefish Bay Public Works Director Jon Edleback is requesting permission to extend the Village's storm sewer on N. Wildwood Avenue into the Village of Whitefish Bay to allow sump pump connections by Whitefish Bay residents.

Ms. Butschlick explained in the area of this block of Wildwood Avenue, Shorewood's storm sewer extends to the municipal boundaries and, for the remainder of the block, there is no storm sewer. Whitefish Bay does not have storm sewer in their municipal limits on that block. The water generally drains to the south, any overlaying stormwater flow is getting picked up in Shorewood's storm system. Whitefish Bay is asking to extend from Shorewood's storm sewer system a terrace drain, which is a small PBC storm sewer that would allow for direct connection for sump pump discharges. Ms. Butschlick explained there are currently three to five homes on Wildwood that have excessive sump pump discharges, that currently overflows their yard onto sidewalks and creates nuisance conditions. Whitefish Bay is asking to directly connect those properties into the Shorewood storm system.

Tr. Warren moved, seconded by Tr. Bockhorst to approved the Village of Whitefish Bay's request to extend Village of Shorewood public storm sewer on N. Wildwood Avenue into the Village of Whitefish Bay for use as a storm sewer sump pump collection main with a maximum connection of five properties as previously identified. Motion carried 7 – 0.

c. Consider water meter infrastructure project vendor recommendation (meeting #8) (7:49 p.m.)

Leeann introduced Tom Nanning, Project Manager with City Water.

Mr. Nanning introduced Dave Kunze Utility Forman and Steve Dauster, Midwest Meter Inc.

Mr. Nanning explained the evaluation team, comprised of Tr. Maher, Village Manager Rebecca Ewald, Finance Director Mark Emanuelson, Public Works Director Leeann Butschlick,

Assistant Public Works Director Joel Kolste, and Utility Foreman Dave Kunze, evaluated the seven proposals were received. Mr. Nenning further explained all seven proposals were for an AMI System and five out of the seven proposals bid AMI and AMR systems, two did not have an AMI system because they do not manufacture one.

Mr. Nenning explained the evaluation matrix included in the September 16 Village Board packet, is based on one complete solution including meter, reading system and installation. After a complete evaluation was done, two vendors were interviewed and provided a presentation on their AMI systems. After the evaluations were complete, the Midwest Meter with Aclara AMI System and Badger Meters ranked number one and Core and Main with Sensus Meter and Sensus AMR System ranked number two. Mr. Nenning explained once the evaluation determined Midwest Meter/Aclara system, they discussed the other options available. The team determined to upgrade to a bronze positive displacement meter with Badger Meter. Next the evaluation team determined the parts of the AMI system, the team determined the Aclara 1-meter data management system. Next the evaluation team determined Vanguard Utility Service for installation. Mr. Nenning explained the last part was to look at the cost of the project, \$1,161,000, which is approximately \$215,000 below the engineer's estimated amount for the project. The collectors that are scheduled to be replaced in year 10 if they don't need to be replaced, then that cost will not take place. Mr. Nenning went on to explain the current AMR handhelds are being replaced every five to six years. Mr. Nenning explained the cost between the AMR and AMI system is about \$280,000. With there being about 3,500 water utility customers in the Village, that is about \$3.96 per customer, per year over the 20-year period.

One Village Board member asked for clarification on the cost breakdown between the two systems. Mr. Nenning explained the first year costs of the AMI system with the Aclara is \$1.6 million and the first year cost of the AMR system would be \$1.3 million, the first year cost for implementation of AMI is approximately \$30,000 and the 20 years cost between the AMI and AMR is approximately \$280,000. Mr. Nenning went on to further explain the bigger increase is the annual fee because of the hosted fees with the AMI system, over the 20-year period, the present value of the AMI system is \$1.16 million and AMR is \$1.33 million.

One Village Board member questioned how certain are the fees that are being projected for 20 years? Mr. Nenning explained the collectors have had a couple of updates to the cellular boards that collect all the data, but it has been minimal in additional fees. Mr. Nenning explained the AMR and AMI systems are migratable, they have the same endpoints; the piece that makes them different is the AMI systems have collectors stationed in the Village and the AMR systems require someone to drive around and collect the reads.

One Village Board member inquired on the cost difference between AMR and AMI as it relates to staff time and benefits to the resident. Mr. Nenning explained over a 20-year analysis it came to the point where the reading could be brought into the billing system, after that point all the additional benefits an AMI system brings such as automatic notices for high use or low use. The evaluation team compared both systems to the point of collecting the utility read, the staff time it takes to the collect the read with an AMR system is included in the 20-year present value analysis.

One Village Board member remarked the ability to track the water loss for the Village timely is very important. The Village is not going to wait 20 years to upgrade to the most current technology. Mr. Nenning explained the evaluation team considered what system is the easiest to install now and upgrade in the future. At some point if an AMR system was installed, there would be an additional cost for an upgrade to AMI and the Village would need to reprogram the endpoints of the water meters.

One Village Board member questioned the location of the antennas. Mr. Nenning explained there will be three antennas on Village infrastructure but the options for antennae location have not been decided. Mr. Nenning further explained it would be an RF system that would send the reading information back to the collectors, the collectors to the AMI server; it would be all cellular. Some Village Board members questioned what type of signal is being transmitted. Mr. Nenning explained the transmittal signal is a radio wave and explained the Aclara system is on a licensed frequency so there won't be anyone else on that channel. It's a low frequency that gives short bursts a few times a day. The end point will collect hourly readings. Mr. Nenning explained the frequency is not 5G, it's similar to garage door openers.

One Village Board member inquired on the payroll savings between the AMI and AMR systems. Ms. Butschlick explained the labor cost savings would be two utility staff about two weeks, four times a year. Those hours would be applied to utility infrastructure maintenance that has in the past been deferred because Public Works is utilizing this time to read meters instead.

Mr. Nenning explained one of the greatest advantages to the AMI system is reducing the non-revenue water. The Village will have the ability to take an hourly reading, look at the Village's purchased water from Milwaukee and compare to what the homeowners are using at that particular point in time. The difference will be the Village's non-revenue water. This allows the utility to proactively locate a potential leak. Mr. Nenning further explained for every 1% of non-revenue water you save it will be about \$5,000 savings in purchased water to the Village annually. Mr. Nenning explained there will always be non-revenue water, but if we can get the non-revenue water down to 7%, we would be one of the top for non-revenue water in the state.

Tr. Maher moved, seconded by Tr. Bockhorst to approve the selection of the Midwest Meter proposal to include Badger Meters with an Aclara AMI system for the Shorewood Utilities Meter Reading Project and to authorize staff to begin negotiations with Midwest Meter to develop a contract document for consideration at the October 21, 2019 meeting of the Shorewood Village Board. Motion carried 6 – 1 with President Rozek voting nay.

d. Update on DPW forestry operations and 2020 planting plan. (8:20 p.m.)

Ms. Butschlick introduced Ben Habanek, Public Works Services Foreman and explained the purpose of the presentation to provide context for the 2020 operating budget. Ms. Butschlick reminded the Village Board that Public Works did not include a line item allocation for replanting of trees in 2019. This allowed for the department to evaluate and review their forestry operations and try to align them with best management industry practices. Ms. Butschlick explained Public Works has reordered some of the forestry tasks, forestry is very seasonal in response to changing weather patterns. Some of the tasks have changed the order for example, emerald ash treatments to early spring when it's more effective. Ms. Butschlick explained Mr. Habanek has taken a different approach to how the Village plants trees to utilize time and decrease the Village's planting cost. This approach is moving to a bare root tree stock. Prior to 2018 the Village planted ball and burlap tree. The trees are going to look a bit different and the planting process will be different to residents.

Mr. Habanek explained after evaluating, the Village struggles to plant trees in a timely manner; the Village DPW typically plants one tree for every tree that is removed, but no tree planting took place in 2019 due to the budget. The old process used ball and burlap trees which are costly. When planting the tree, the root ball encased with a wire basket in burlap which needs to be removed. Ball and burlap trees are removed from the ground with a tree spade, which removes 90% of the roots in the process, this takes a long time to recover when transplanting. Mr. Habanek explained nurseries purchase bare root trees which involves a special machine scooping them out of the ground and shaking the dirt off so more of the root system is preserved in this process. This method reduces the transplant shock because you are

preserving the fibrous root system. Bare root trees are 1/3 of the cost to ship since they are lighter in weight. It also gives Public Works the ability to correct a flawed root system before planting. Mr. Habanek explained for the Village to switch over to bare root tree planting, Public Works would construct a gravel bed in the service yard which would be watered by an automatic irrigation system. The planting of bare root trees is a faster process, 12 to 15 bare root trees could be planted per day versus five to seven ball and burlap trees per day. Mr. Habanek further explained this allows the Village to be more selective and have greater diversity of tree selections.

Mr. Habanek explained that the gravel planting box would cost \$2,000 to \$3,000 to build box and purchase pea gravel. It would be located near the upper service garage.

Some Village Board members questioned how the trees are shipped to the Village. Mr. Habanek explained they are transported in a refrigerated truck.

Some Village Board members inquired if the bare root trees are significantly smaller and if they take longer to grow. Mr. Habanek explained no and the expectation is they would grow faster.

Some Village Board members suggested to keep track and monitor the survival rate of the bare root trees.

Some Village Board members inquired about the purpose of the additional purchase EAP injection equipment. Mr. Habanek explained the EAB chemical injected into the tree by a specialized gun that uses air pressure to shoot the chemical into the tree. The old system was purchased used in 2009, the equipment is old and becoming inefficient. Mr. Habanek further explained the air tanks have to be recertified every 5 years which cost hundreds of dollars. The age of the old equipment with the cost of recertifying the tanks, it was more cost effective to purchase the newer guns.

5. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings. – None (8:48 p.m.)
6. Consent Agenda Items (8:49 p.m.)
 - a. Accept presentation of Accounts – September 16, 2019
 - b. Consider Committee of the Whole and Village Board Minutes – August 5, 2019 (meeting #2)
 - c. Consider Committee of the Whole and Village Board Minutes – September 3, 2019
 - d. Consider approval of additional funds for purchase of Badger Books (E-poll books) (Budget and Finance)
 - e. Consider Meeting Room Policy. (JP&L)
 - f. Consider Special Event Permit for Milwaukee Lakefront Marathon.
 - g. Consider Short Term Cabaret License for St. Robert Parish Mass in Atwater Park, September 29, 2019.
 - h. Consider Application for Special Privilege for a raised planting bed within the public right of way at 3822 N. Frederick Ave.
 - i. Consider Application for Special Privilege for an eruv along the west side of N. Wilson Dr., submitted by Rabbi Dinin on behalf of Lake Park Synagogue.

Tr. Bockhorst moved, seconded by Tr. Maher to approve the consent agenda. Tr. Warren requested removing item 6c, Tr. Maher requested removing items 6h and 6i. Motion carried 7 – 0 with items 6c, 6h, and 6i removed.

7. Items Removed from the Consent Agenda (8:50 p.m.)

6c; Consider Committee of the Whole and Village Board Minutes – September 3, 2019.

Page 3, change Tr. Warrant to Tr. Warren.

Village Board Updates Tr. Bockhorst change attended League annual conference to League Board strategy meeting.

Tr. Warren moved, seconded by Tr. Bockhorst to approve the Committee of the Whole and Village Board Minutes – September 3, 2019 with the suggested changes. Motion carried 7-0.

6h, Consider Application for Special Privilege for a raised planting bed within the public right of way at 3822 N. Frederick Ave.

Some Village Board members are concerned there is a large block wall directly next to the sidewalk and that when the sidewalk needs to be removed, the wall will need to be removed. Ms. Ewald made it very clear that the Village is not responsible to replace or repair any private infrastructure in the public right of way. Many Village Board members voiced their concern about approving special privileges after project completion and not before the start of the project. Some Village Board members questioned when the property is sold if there is something listed on the title that says there is a nonconforming structure on the property. Mr. Griepentrog explained no but each of these is required to maintain insurance with the Village on an annual basis. Some Village Board members suggested educational outreach to the public.

Tr. Amenta moved, seconded by Tr. Warren to approve application for Special Privilege for a raised planting bed within the public right of way at 3822 N. Frederick Ave subject to plantings being no higher than 12” so as to not impede vision and notation that the Village is not responsible for restoration should the area need to be excavated for streetlight repair, water/sewer maintenance, sidewalk replacement or any other required work. Motion carried 4 – 3 Tr. Maher, Tr. Carpenter, and President Rozek voting nay.

9:12 p.m. the Village Board recessed.

9:23 p.m. the Village Board reconvened.

6i, Consider Application for Special Privilege for an eruv along the west side of N. Wilson Dr., submitted by Rabbi Dinin on behalf of Lake Park Synagogue.

Some Village Board members inquired who monitors the eruv?

Rabbi Dinin, Stowell Ave, Milwaukee, explained Lake Park Synagogue will monitor weekly and repair if need be. Rabbi Dinin explained the eruv is very flexible and can be change pole to pole, it should be completely passive and non-intrusive.

Some Village Board members questioned will the fishing line potentially harm the birds. Rabbi Dinin explained the fishing line has not been any issue for the birds but can adjust if needed.

Tr. McKaig moved, seconded by Tr. Warren to approve Special Privilege for an eruv along the west side of N. Wilson Dr., submitted by Rabbi Dinin on behalf of Lake Park Synagogue.

Tr. Maher moved a friendly amend to include in the correspondence to the applicant that the applicant will monitor and maintain the eruv and if anything happens to the eruv, it's not the Village's responsibility to notify the applicant and if the there is a bird problem, the Village will notify the applicant and the applicant has agreed to address the issue. Motion carried 7 – 0.

8. Public Hearing(s) (9:33 p.m.) – None

9. New Business

- a. Consider application for “Class B” intoxicating liquor and beer for NASHBK LLC d/b/a Bonobo American Bistro, 4518 N. Oakland Ave., Shorewood, WI 53211. (meeting #2) (9:34 p.m.)
Tr. Carpenter updated the Village Board on the September 5, 2019 JP&L Committee Meeting, the Committee is recommending approval of the “Class B” license.

Tr. Maher moved, seconded by Tr. Warren approval of “Class B” intoxicating liquor and beer license for NASHBK LLC, d/b/a Bonobo American Bistro, 4518 N. Oakland Ave., Shorewood, WI 53211 and to direct the Village Clerk to issue the license upon approval of occupancy. Motion carried 7 – 0.

- b. Consider Ordinance 3007 Repealing and Replacing Section 55-15 of the Municipal Code for Board of Canvassers and to Establish a Board of Absentee Canvassers. (9:35 p.m.)

Tr. Maher moved, seconded by Tr. Amenta to approve Ordinance 3007 Repealing and Replacing Section 55-15 of the Municipal Code for Board of Canvassers and to Establish a Board of Absentee Canvassers with the anticipation of a cost \$6,280 for the additional DS200 Tabulator machine for Central Count. Motion carried 7 – 0 by a roll call vote.

- c. Consider Ordinance #3005; Repealing and Replacing Chapter 26 “Human Relations Commission” to provide student members voting rights (9:40 p.m.)

Mr. Burkart explained the changes from the Human Relations Commission that the Village Board requested to clarify were:

Which students could apply—any Shorewood High School student or resident of Shorewood attending a different High School

Application process—Apply through the same process all volunteer committee members apply

Ratio of experience from four to seven changed from five to nine

Ex-officio is a nonvoting member and how they are selected was clarified.

The Chair and Vice Chair would be elected every June by the Commission was clarified.

Some Village Board members requested to find and replace Chairman with Chair and in section 26.2a add “s” to resident.

Tr. Maher moved to call to question, seconded by Tr. McKaig to approve Ordinance 3005; Repealing and Replacing Chapter 26 “Human Relations Commission” to provide student members voting rights with changing chairman to chair and add s to resident under 26.2a. Motion carried 7 - 0 by a roll call vote.

10. Reports of Village Officials (9:46 p.m.)

- a. Village President – Several attended the Shorewood Feast and it was great event.
ICC was asked to vote on sales tax of 1% for Milwaukee County. We did not have legislation in front of them although the NSFD Board had been briefed at one point, but we did not have legislation in front of us so the vote was delayed. In contrast, we did vote for a new revenue stream one month ago, supporting a new revenue stream for MC but the details they were asking us to vote on, we delayed that vote. They did circulate legislation the next day at State but it has not been introduced but is on the board that it was circulated; they think it will be introduced but not sure it will be scheduled. Regardless, Pres. Rozek just received a draft this morning from the county and city came to village hall to speak and give us the draft legislation. Rebecca has a copy and it has already changed per the lobbyists that were at Village Hall today (9/16), but read over it and we have 1-1/2 to 2 weeks to read over it. Any questions or concerns should be provided to Rebecca. It has changed and once it gets to the legislature it may morph again, and we will take a vote after that.
Wauwatosa finished drafting scooter ordinance.

Heroin task force updated the ICC and the numbers have not gone down.

b. Village Trustees

Tr. Carpenter – Moms Demand Action has created a North Shore chapter; their next meeting is tomorrow (9/17) in Whitefish Bay.

Tr. Amenta – On Sunday 9/22 the Human Relations Commission will be at the Farmers Market to answer questions about the upcoming holiday decorations policy. Sarah Spencer and Tr. Amenta discussed the upcoming holiday decorations policy with Shorewood Moving Forward.

Tr. Warren attended the Shorewood Moving Forward Meeting.

Tr. Bockhorst explained Common Ground is still working towards issues with gun violence. Register for the League's Annual Conference in October.

c. Village Manager

Staff has met with Lime Scooters and will be back in October with updates.

11. Items for future consideration - None

12. Adjournment.

Tr. Bockhorst moved, seconded by Tr. Warren to adjourn at 9:59 p.m. Motion carried 7 - 0.

Respectfully submitted,

Sara Bruckman, CMC/WCMC
Village Clerk