



**Village of Shorewood
Village Board
Closed Session
September 6, 2022**

- 1. Discussion /Action to enter into Closed Session pursuant to Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategies to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically: Estate of Jonah Marciniak v. Village of Shorewood; Eastern District of Wisconsin Case No. 19-CV-1151 and East Capitol Neighbors Association v. Village of Shorewood, Milwaukee County case No. 21-CV-6860 and Closed Session pursuant to Wis. Stats. 19.85(1)(e) to discuss negotiating strategy for police union agreement.**

The Village Board convened at 6:05 p.m. Tr. Ircink moved, seconded by Tr. Lynn to enter into Closed Session pursuant to Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategies to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically: Estate of Jonah Marciniak v. Village of Shorewood; Eastern District of Wisconsin Case No. 19-CV-1151 and East Capitol Neighbors Association v. Village of Shorewood, Milwaukee County case No. 21-CV-6860 and Closed Session pursuant to Wis. Stats. 19.85(1)(e) to discuss negotiating strategy for police union agreement. Motion carried by roll call vote: Trustees Couto, Ircink, Lynn, Moore Baldauff, Stokebrand and President McKaig. Tr. Arndorfer was excused.

The Trustees discussed the matters identified for closed session.

Tr. Moore Baldauff moved, seconded by Tr. Lynn to reconvene into open session at 6:58 p.m. Motion carried 6-0.

- 2. Discussion/Possible action on the items above – none.**
- 3. Adjournment.**

Tr. Ircink moved, seconded by Tr. Couto to adjourn at 6:58 p.m. Motion carried 6-0.

**Village of Shorewood
Village Board Meeting
September 6, 2022**

1. Call to Order

President McKaig called the meeting to order at 7:42pm.

2. Roll Call

President McKaig stated all Trustees were present with the exception of Trustee Arndorfer, who was excused.

3. Statement of Public Notice

Clerk Harrell stated that the meeting had been properly noticed and posted according to law.

4. Special Order of Business

a. Emergency Medical Dispatch Project Update - Liane Scharnot Bayside

Communications and Chief Whitaker. Liane Scharnot, Director of the Bayside Communications Center, presented before the Board the Priority Dispatch system, a system that will help to better streamline the incoming calls.

b. Consideration of support for Milwaukee County Department of Transportation Safer Streets for All grant proposal.

Donna Brown Martin, Director of the Milwaukee County Department of Transportation presented before the Board information regarding the "Safe Streets for All" grant. This planning grant will be used to assist jurisdictions with the creation of a comprehensive safe streets plan that will inventory deficiencies and include strategies on how to address them. Trustee Couto moved for the Village of Shorewood to be included on the list of municipalities in support of the Milwaukee County Safer Streets for All regional grant application. Seconded by Trustee Moore Baldauff. Motion carried by unanimous vote of 6-0.

c. Consider acceptance of funds and waiver approval for Friends of Shorewood Nature Preserve vegetation survey.

Jeff Davis, 3940 N Ridgefield Circle, presented before the Board information regarding Friends of Shorewood Nature Preserve and expressed the organization's interest in removing invasive species, improving pathways, and restoring native vegetation to the Shorewood Nature Preserve. Trustee Ircink moved the Village of Shorewood to accept the donation from the Shorewood Foundation in the amount of \$7,856.59 to fund the vegetation survey project at the Shorewood Nature Preserve. Seconded by Trustee Couto. Motion carried by a vote of 5-1 (Stokebrand).

Trustee Ircink also moved to approve a waiver to the Friends of the Shorewood Nature Preserve from securing additional quotes for the scope of work listed in the proposed vegetation survey from Marek Landscaping. Seconded by Trustee Couto. Motion carried by a vote of 5-1 (Stokebrand).

d. Southeast Area Combined Sewer Infrastructure (SEACSI) update and consideration of green infrastructure alternatives analysis - Strand.

Emily Roundtree, from Strand Associates, presented before the Board an update on the sewer infrastructure project and gave updates on the various phases of the project's scheduled completion timeframe. Mitchell Auping, 4512 N Larkin, asked if there was any desire to include the Safe Streets project with this one. Director Butschlick stated it will be another considered phase later down the road. Paul Imig, Designer Engineer from Strand Associates, presented before the Board an analysis of the green infrastructure alternative designs and the budgeted costs involved.

Trustee Stokebrand moved that green infrastructure installations be included in the southeast area combined sewer improvement's Phase I project at the west end of Menlo Boulevard at Maryland Avenue. Seconded by Trustee Ircink. Motion carried by unanimous vote of 6-0.

Trustee Moore moved to refer the review of GI enhancements to the Public Works Committee for review and recommendation for Phase II. Seconded by Trustee Lynn. Motion carried by unanimous vote of 6-0.

5. Consent Agenda Items –

Trustee Moore Baldauff moved to approve the consent agenda. Seconded by Trustee Ircink. Discussion: President McKaig wanted items 5b and 5e removed. Trustee Stokebrand wanted items 5f, 5g, and 5h removed. Motion carried by unanimous vote of 6-0.

6. Items Removed from the Consent Agenda

5b. Consider regular Village Board minutes—August 1, 2022

President McKaig noted pg. 141 of the August 1, 2022 packet, the minutes regarding the approval of the Oakland engineering design say that the motion included a traffic signal. The motion was to approve the design without a traffic light signal. Seconded by Trustee Moore Baldauff. Motion carried by unanimous vote of 6-0.

5e. Consider RFP for Public Works facility needs assessment, site evaluation and concept design.

President McKaig would like to add "environmental and urban design" to item 5d of the Phase II Site Evaluation. After discussion by the Board as to clarifying the language allowing the Village more flexibility moving

forward without changing the scope in terms of increased pricing, Trustee Stokebrand suggested the following language change, “identify the needed space for each service provided, acknowledging that service and service levels could change and requested the language for item 5e to include “up to 5 sites, including the current location, will be arranged. Trustee Couto asked if at the end of Phase II, we add “findings to the Village Board for direction” and add a similar checkpoint to Phase III. Moved by Moore Baldauff to approve the RFP as amended, seconded by Trustee Ircink. Motion carried by unanimous vote of 6-0.

5f. Consider authorization to hire Equipment Operator.

Trustee Stokebrand wanted feedback as to how this would affect the Department in terms of budgeted numbers. Director Butschlick stated that the reclassification would not affect the budget. It would allow the Village the flexibility in assigning titles to the 19 positions that have previously been authorize. Trustee Stokebrand moved to authorize staff to hire for the Equipment Operator position. Seconded by Trustee Lynn. Motion carried by unanimous vote of 6-0.

5g. Consider approval of Systems Maintenance Technician (DPW) position description.

Trustee Stokebrand moved to approve the Systems Maintenance position description. Seconded by Trustee Couto. Motion carried by unanimous vote of 6-0.

5h. Consider authorization to hire Public Works Superintendent.

Trustee Stokebrand questioned the need to hire for this position. Director Butschlick noted that the expectation is different between the superintendent and administrative positions. Trustee Stokebrand moved to authorize staff to hire a Public Works Superintendent. Seconded by Trustee Couto. Motion carried by unanimous vote of 6-0.

7. Public Hearing(s) - None

8. Citizens to be Heard -None

9. New Business

a. Consider special event permits, temporary cabaret license and temporary extension of premise for Three Lions, November 25 and December 18, 2022 for soccer events.

Trustee Ircink moved to recommend approval of the special event permit, cabaret, and extension of premise with payment of additional fees for public works and police. Seconded by Trustee Moore Baldauff. Motion carried by unanimous vote of 6-0.

b. Consider amendment to Clark Dietz 2025 Oakland Reconstruction engineering agreement.

Trustee Stokebrand moved the approval of an amendment to professional services agreement with Clark Dietz for the 2025 Oakland Avenue reconstruction project in the amount of \$50,220.00. Seconded by Trustee Ircink. Motion carried by unanimous vote of 6-0.

c. Consider Lead Service Lateral (LSL) grant distribution approach.

Director Butschlick stated that the purpose of this agenda item was to identify properties that will be able to utilize the remaining grant funds. Trustee Ircink moved the approval of program eligibility as outlined and direct staff to complete the implementation of the Village of Shorewood 2022 WDNR Safe Drinking Water Lead Program Private Lead Service Line Replacement Program. Seconded by Trustee Stokebrand. Motion carried by unanimous vote of 6-0.

d. Consider State of Wisconsin Safe Drinking Water Loan Program Lead Service Line (LSL) Principal Forgiven Financial Assistance Agreement.

Trustee Lynn moved to approve the DNR - Shorewood LSL 5630-01 Financial Assistance Agreement. Seconded by Trustee Stokebrand. Motion carried by unanimous vote of 6-0.

e. Consider Resolution 2022-09 Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement.

Trustee Lynn moved to approve Resolution 2022-09 Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement. Seconded by Trustee Ircink. Motion carried by roll vote of 6-0

f. Consider next step for housing rental offense strategy.

Trustee Lynn moved to approve the CDA consider creating affordable units within existing and currently proposed rental units through exploration of the creation of a voucher program. Seconded by President McKaig. Motion carried by unanimous vote of 6-0.

10. Reports of Village Officials

a. Village President

- i. Update on 8/15/2022 and 9/1/2022 Bi-Board Meeting - President McKaig.**
- ii. Update on Land Acknowledgment meeting - August 24, 2022.**
- iii. Update on ICC Racial Equity and Inclusion Committee meeting - August 29, 2022.**
- iv. Update on release of North Shore Police Study and receive direction from Village Board on study presentation.**
- v. LWMMI Chief Elected Official Workshop – August 23-25, 2022**
- vi. Tenth District Assembly Representative – Darrin Madison**

a. Village Trustees

- a. Trustee Ircink announced that the Shorewood Feast will be held on September 10, 2022. Volunteers are needed.

b. Village Manager

- a. (capture)
- b. Budget and Finance meeting schedule
 - i. COW meeting on September 19, 2022 then refer to Budget and Finance Committee meeting on October 10, 2022, then go before the Board as a public hearing.

11. Future Items of Consideration

- a. Trustee Ircink moved to set aside some time with the Public Works Committee to review the Villani Landscaping contract. Seconded by Trustee Moore Baldauff. Motion carried by unanimous vote of 6-0.

12. Adjournment

Trustee Couto moved to adjourn. Seconded by President McKaig. Motion carried by unanimous vote of 6-0

Respectfully submitted,

Toya Harrell
Village Clerk