



**Village of Shorewood  
Village Board Meeting  
August 1, 2022**

**1. Call to Order**

Trustee Arndorfer called the meeting to order at 7:30pm. President McKaig was present remotely.

**2. Roll Call**

Trustee Arndorfer stated all members were present.

**3. Statement of Public Notice**

Clerk Harrell stated the meeting has been properly noticed and posted according to law.

**4. Special Order of Business**

- a. ***North Shore Fire Department update on Glendale Fire Station design and possibility of North Shore Health Department single office location in the Glendale Station.*** Fire Chief Whitaker and Health Director, Becky Rowland, presented the Board with information regarding the location change of the North Shore Health Department to a single-office area.
  
- b. ***Consider N. Oakland Avenue reconstruction design and Kensington/Oakland traffic signal option.*** Trustee Ircink gave an overview of the discussion from the Public Works Committee. Mustafa Amir (sp?) gave a summary of the included packet giving a block-by-block overview of where the twenty (20) bump outs will be placed to help both pedestrian and traffic safety enhancement. Todd Deblois, who resides at 1908 E Kensington Blvd., gave comments as to why he is against the traffic light be installed. The other concern with the bump out would like to see something occur to help slow the traffic. Trustee Ircink moved to approve the engineer's recommended roadway design for the 2025 reconstruction of N. Oakland Avenue to include the identified pedestrian, bicycle and vehicle safety improvements and green infrastructure enhancements without the installation of traffic signals at the intersection of E. Kensington Blvd. Seconded by Trustee Moore Baldauff. Trustee Arndorfer open the subject matter for discussion. Trustee Lynn noted his concerns with the traffic backup that the streetlight would potentially cause. Stop signs are more pedestrian friendly. Trustee Couto agreed as a resident in that area, he understands the reasons behind wanting a stoplight, but also feels it's not needed. President

McKaig expressed appreciation from the community. Kenneth Schmitz-Lammers, who resides at 4483 N Murray Ave., had inquiries about other traffic safety signage in the area. Discussion closed. Motion carried by unanimous vote 7-0.

5. **Consent Agenda** Items Ircink moved to approve the consent agenda. Seconded by Couto. Motion carried by unanimous vote of 7-0.

6. **Items Removed from the Consent Agenda--None**

7. **Public Hearing(s)--None**

8. **Citizens to be Heard – None**

9. **New Business**

- a. ***Consider installation of parking meters.***

Trustee Arndorfer moved to further consider parking meters and to consider meters on Oakland Ave. and E. Capitol Dr., consider single meter, and/or shared meters, and or PARKING APP and conduct a cost/revenue analysis funded by TID 5. Seconded by Trustee Ircink. Question was raised by Trustee Moore Baldauff as to the cost involved in conducting this study. Director Emanuelson approximated \$20,000.00. A unanimous consent was made for a roll call vote. Motion denied by 3-4 vote (McKaig, Moore Baldauff, Lynn, Couto).

- b. ***Consider Crossing Guard Memorandum of Understanding (MOU) and service agreement.*** Chief Wurth presented the crossing guard contract renewal based upon the current 10 locations with the Board. Discussion opened for members of the public. Adrian, 1606 E Menlo Blvd, asked what the amount of the renewal contract. Trustee Stokebrand moved to approve the 1-year Memorandum of Understanding with the Shorewood School District, and; 1-year Agreement for Crossing Guard Services with All City Management Services as presented. Seconded by Trustee Ircink. Motion carried by unanimous vote of 7-0.

- c. ***Consider reclassification of police officer position to police sergeant.***

Chief Wurth presented the Board and gave reasons for the reclassification positions of the officers. Trustee Ircink moved to approve the reclassification of a police officer to police sergeant and approve the organizational chart change to reflect 6 sergeants and 14 police officers. Seconded by Trustee Couto. Motion carried by unanimous vote of 7-0.

- d. ***Consider Resolution 2022-08 amending fees within the Village fee schedule.***

Director Emanuelson presented this item before the Board. Trustee Couto moved to approve resolution 2022-08 amending fees within the village fee schedule. Seconded by Trustee Ircink. Trustee Moore Baldauff asked for clarification regarding the solar fee. Motion carried by roll call vote 7-0.

- e. ***Consider Amendment to Policy 32 Conducting Hybrid and Video Recording Public Meetings.*** Director Griepentrog presented this item before the Board in Manager Ewald's absence. Trustee Moore Baldauff *moved to approve the amendments to Policy 32 Conducting Hybrid and Video Recording Public Meetings. Seconded by Trustee Couto. Motion carried by unanimous vote of 7-0.*
- f. ***Consider steps to explore a new Public Works Facility.*** Director Butschlick presented this item before the Board. Trustee Couto inquired about the Public Works having both options available for the staff to remain in the facility until the newer facility is built. Director Emanuelson stated that is the proposed idea. Trustee Stokebrand asked for more clarification in the language. Trustee Ircink moved allocate ARPA reserves to move forward with site feasibility o for a new Public Works facility. Motion failed for lack of second. Trustee Couto moved to budget in 2023 or allocate ARPA reserves to move forward with site feasibility (as identified in the agenda packet) for a new Public Works facility. Seconded by President McKaig. Motion carried by a vote of 6-1 (Stokebrand).
- g. ***Consider amendment to City Water AMI Water Meter Replacement project management professional service agreement.*** Director Butschlick presented this item before the Board. Trustee Stokebrand moved the approval of Amendment #1 to the Meter Replacement project management professional services agreement in the amount of eight thousand nine hundred dollars (\$8,900.00) plus reimbursable expenses as needed. Seconded by Trustee Couto. Motion carried by unanimous vote of 7-0.
- h. ***Consider application for Whitefish Bay Right-of-Way Privilege application for Oakland roadway and the intersection of Glendale and Oakland.*** Director Butschlick presented this item before the Board. Trustee Ircink moved to approve the Whitefish Bay application for the Right of Privilege Right-of-Way Occupancy Agreement relating to the installation of a bump-out and rapid flashing beacon (RFB) at the southeast corner of the intersection of N. Oakland Avenue and E. Glendale Avenue during the planned 2025 reconstruction of N. Oakland Avenue and direct staff to submit same on behalf of the Village of Shorewood. Seconded by Trustee Lynn. Motion carried by unanimous vote of 7-0.
- i. ***Consider cost-sharing Memorandum of Understanding with City of Milwaukee for 2023 resurfacing of Edgewood Avenue.*** Director Butschlick presented this item before the Board. Trustee Moore Baldauff moved approval of the cost sharing memorandum of understanding between the City of Milwaukee and the Village of Shorewood for the resurfacing of E. Edgewood Avenue. Seconded by Trustee Arndorfer. Moton carried by unanimous vote of 7-0.

***j. Consider project proposal to UniverCity Year.***

Assistant Manager Anderson presented this item before the Board. Trustee Stokebrand moved to submit the Village of Shorewood's proposal to the 2022-2025 UniverCity Year program not to exceed \$25,000.00. Seconded by Trustee Ircink. Motion carried by a unanimous vote of 7-0.

***k. Consider additional allocations of remaining ARPA funds.***

Director Emanuelson presented this item before the Board. Trustee Ircink moved to approve staff recommendations to move forward with the projects identified above with the use of ARPA funding balances. Seconded by Trustee Lynn. Motion carried by a vote of 6-1 (Stokebrand).

***l. Consider path forward on IT Service Agreement.***

Assistant Manager Anderson presented this item before the Board. Trustee Couto moved to add the amended IT service agreement of 40 hours per week with the Village of Bayside to an upcoming Village Board meeting. Seconded by Trustee Stokebrand. Motion carried by a unanimous vote of 7-0.

**10. Reports of Village Officials**

***a. Village President***

***i. ICC appointments to Racial Equity and Inclusion Committee  
President McKaig presented this item before the Board.***

***b. Village Trustees***

Trustee Ircink updated the board about the Farmer's Market of week's past. Thanked the police department for their community engagement. Trustee Couto had a fantastic experience doing a ride-a-long with the police department and learned even more about the Shorewood area. Trustee Couto, Clerk Harrell and Assistant Manager Anderson took part in serving ice cream during the Shorewood's Summer Celebration. Both Trustees Couto and Ircink stated the police department gave resounding accolades for Chief Wurth.

***c. Village Manager***

***i. Q2 Work Plan Update***

Assistant Manager Anderson presented this item before the board and gave an overview of the DPW and non-DPW work plan as well as an update of the future items of consideration from May 2021 to present.

**11. Future Items of Consideration**

- a.** Consider policy for individual and friends group donations  
President McKaig moved to consider a policy for individual and friends group donations. Seconded by Trustee Moore Baldauff. Motion carried by a unanimous vote of 7-0.

- b. Trustee Ircink moved to direct staff to research expense and funding options for covering the cost of bus stops on Oakland Avenue. Seconded by Trustee Lynn. Motion carried by a unanimous vote of 7-0.

**12. Adjournment**

Trustee Couto moved to adjourn the meeting. Seconded by Trustee Lynn. Motion carried by a unanimous vote of 7-0. Meeting adjourned at 10:06pm.

Respectfully submitted,



Toya Harrell  
Village Clerk