



**Village of Shorewood
Village Board Meeting Minutes
June 19, 2023**

1. Call to Order

President McKaig called the meeting to order at 7:31 pm.

2. Roll Call

Present: President McKaig and Trustees Ircink, Lynn, Moore Baldauff, Stokebrand.

Excused: Trustees Arndorfer and Couto

3. Statement of Public Notice

Village Manager Ewald noted the meeting was posted in accordance with law.

(7:32 pm) President McKaig requested item 10ai Juneteenth Proclamation be moved up on the agenda and there were no objections. The proclamation was read by School Board member Abigail Fowler and President Ann McKaig.

4. Special Order of Business (7:35 pm)

- a. Consider bid award, change order no. 1 and budget for first floor Village Hall updates.

Tr. Moore Baldauff moved, seconded by Tr. Lynn to approve the bid award, change order no. 1 and budget for the first floor Village Hall. Motion carried 5-0.

5. Consent Agenda Items - items under the consent agenda may be acted upon by one motion. If in the judgement of any Village Board Members, a consent agenda item needs discussion, the item can be placed in the items removed from the consent agenda.

- a. Presentation of Accounts - June 19, 2023.
- b. Consider regular Village Board meeting minutes - June 5, 2023.
- c. Consider RFP for Document scanning Phase II - Building Plans and Permits.
- d. Consideration of the Memorandum of Understanding for the 2023 Absentee Ballot Envelope Subgrant Reimbursement Program.
- e. Consider 2023-2024 license renewal.
- f. Consider Denial of Applications for Special Privilege Approvals for basketball hoops encroaching into the alleys at 4330 N. Alpine Ave., 4350 N. Wildwood Ave., 4455 N. Ardmore Ave. and 4357 N. Alpine Ave.

Tr. Moore Baldauff moved, seconded by Tr. Ircink to approve the consent agenda except for 5b and 5f. Motion carried 5-0.

6. Items Removed from the Consent Agenda (7:43 pm)

5b – Consider regular Village Board meeting minutes - June 5, 2023 - Tr. Stokebrand moved, seconded by Tr. Moore Baldauff to list the time President McKaig entered the meeting in item 1 and reflect that President McKaig did not vote on item 4b. Motion carried 5-0.

5f - Consider Denial of Applications for Special Privilege Approvals for basketball hoops encroaching into the alleys at 4330 N. Alpine Ave., 4350 N. Wildwood Ave., 4455 N. Ardmore Ave. and 4357 N. Alpine Ave.– Residents from 4330 N. Alpine (Dane Casper), 4350 N. Wildwood (Matt Schmidt), and 4357 N. Alpine Ave (Michael & Margaret Dorsey) were present and spoke regarding their requests for special privilege approvals. Trustees discussed confusion in advising residents prior to this date regarding alley area requirements and approvals necessary, the few incidents with the basketball hoops in the alley thus far, liability concerns, and proposed insurance requirements for the special privilege approval. Atty. Bayer noted that allowing the hoops sets a precedent and the Village should anticipate the hoops begin hit or having to an incident occur that incurs a liability for the Village. Trustee Moore Baldauff moved, seconded by Tr. Ircink moved to approve the Applications for Special Privilege Approvals for basketball hoops encroaching into the alleys at 4330 N. Alpine Ave., 4350 N. Wildwood Ave., 4455 N. Ardmore Ave., and 4357 N. Alpine Ave., subject to all applicants maintaining the required insurance documentation and filing a bond with the Village in the amount equal to the Village’s property/vehicle damage deductible not to exceed \$10,000. Motion carried 5-0.

7. **Public Hearing(s) – none.**
8. **Citizens to be Heard – this item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings – none.**
9. **New Business (8:09 pm)**
 - a. **Consider Crossing Guard Memorandum of Understanding (MOU) and service agreement.**

President McKaig noted this item is deferred until August 7, 2023.

- b. **Consider Resolution 2023-14 authorizing Director of Public Works to act on behalf of the Village of Shorewood relating to the purchase and approval of Temporary Limited Easements for the 2025 WisDOT reconstruction of N. Lake Drive.**

Trustee Stokebrand moved, seconded by Trustee to approve amended Resolution 2023-14 authorizing Director of Public Works to act on behalf of the Village of Shorewood relating to the purchase and approval of Temporary Limited Easements for the 2025 WisDOT reconstruction of N. Lake Drive, noting the 2026 year in the resolution change to 2025. Motion carried 5-0.

- c. **Consider designation of ARPA funding for Oakland/Capital LED streetlight fixtures. (8:10 pm)**

It was clarified that this item is not for new light fixtures, but re-lamping of the existing light fixtures with a warm yellow LED bulb. Tr. Stokebrand desired costs for a shade to direct all light downward. Director Butschlick relayed they will need to ask the supplier when a quote would be available. Trustees did not object to review of the shade costs at a future meeting and desired to proceed with the light the proposal. Trustee Lynn moved to designate ARPA funding in the amount of \$15,000 for the re-lamping of the LED light fixtures on Oakland/Capital, and it was seconded by Trustee Moore Baldauff. Motion carried 5-0.

10. Reports of Village Officials

- a. Village President
 - i. Walked with City of Glendale and Village of Brown Deer officials in Milwaukee's Juneteenth Parade
 - ii. Dedication of the kayak launch and bench for former Tr. Mike Maher on June 17, 2023
 - iii. Farmer's Market kicked off on Sunday
 - iv. Requested nametags be ordered for Trustees
- b. Village Trustees
 - i. Expressed gratitude for the Shorewood Recreation Department and the activities available to the community over the summer – Tr. Lynn.
 - ii. Thanked Bonnie Pandroza retired from the Park and Open Space Committee and was instrumental in the Scoop the Poop Project – Tr. Stokebrand
 - iii. Noted the opening of the Farmer's Market - Tr. Ircink
- c. Village Manager

11. Future Items of Consideration

- a. **Consider change to regulations for bicycle operators and the transport of passengers be reviewed by the Public Safety Committee - Tr. Stokebrand.**

Tr. Stokebrand moved, seconded by Tr. Moore Baldauff request changes to regulations for bicycle operators and the transport of passengers be reviewed by the Public Safety Committee. Motion carried 5-0.

Tr. Stokebrand requested to consider options for pedestrian safety on Capital Drive, west of Oakland Avenue. It was relayed that members of the Park and Open Spaces Committee and the Elder Services Advisory Board were putting together a proposal for improvements to be installed prior to the start of the 2023-2024 school year such as painting intersections, removing the Newhall ladder crosswalks and funneling pedestrians through one well defined crosswalk, and the insertion of bollards and signage similar to what is located on Wilson Drive with state law noting traffic must stop for pedestrians. Staff noted that the Village approved a Traffic Control Request form and process for these requests to be reviewed. Discussion continued regarding availability of Public Works Committee time on July 3 and availability of Public Work Committee liaison. The Board concluded is not needed, the Committee can utilize the approved Traffic Control Request form and process and staff will respond as to the

availability of a special Public Works Committee meeting on July 17 in hopes that a recommendation can be provided to the Village Board on August 7.

12. Adjournment

Tr. Ircink moved, seconded by Trustee Moore Baldauff to adjourn at 8:51 pm. Motion carried 5-0.

Respectfully submitted,



Rebecca Ewald
Village Manager