



Parks and Public Spaces Committee

Minutes

June 8, 2021 6:00 P.M.

via Teleconference

3930 N. Murray Avenue, Shorewood, WI 53211

1. Call to order.

The meeting was called to order at 6:04 p.m.

Members present: Bonnie Pedraza, Cameron Lumley, Donald Lodge, Eileen Lauer, Enrique Figueroa, Gary Brunk, Heather Mansfield, Ian Berry, James Robinson, Janee Pederson, Lybra Loest, Mary Jorgensen, Remy Perez

Members not present: James Robinson

Others present: Assistant Village Manager Tyler Burkart, Trustee Kathy Stokebrand, Jennifer Vulpas

2. Welcome and Introductions

The Committee members went around and introduced themselves while sharing some background.

3. Review Mission, Purpose, Structure, and Expectations of the Committee

Mr. Burkart reviewed the mission and purpose of the Committee. He explained the expectations for all members and the structure that utilizes the three sub-committees to tackle the initiatives set by the Committee. All information is posted on the Committee's webpage on the Village website. Four Committee members will be assigned to each sub-committee. While the chair wouldn't be assigned to a sub-committee, they will have additional responsibilities serving on behalf of the Committee.

4. Consider Electing a Chair and Vice-Chair

The Committee discussed whether they were able to elect a chair or not. While several members expressed they were neutral to doing it tonight, Tr. Stokebrand felt enough members needed more time to get to know the Committee first before selecting one. Committee members were asked to consider volunteering for the chair role prior to next meeting. Any questions about the role of the chair can be directed to Mr. Burkart.

5. Consider Sub-Committee assignments and Initial Term Limits

Mr. Burkart asked for Committee members to submit their rankings of sub-committee preferences by this Friday, June 11. Ordinance language calls for the initial term limits to be staggered. Once sub-committee assignments are finalized, Mr. Burkart will select names randomly to determine which members will be assigned to initial term limits of one, two, and three years.

6. Staff Liaison Updates

Mr. Burkart reminded the Committee to attend the virtual volunteer committee orientation on June 16. A link and more information will be provided via email.

Mr. Burkart and Tr. Stokebrand provided an update on the Lake Drive design public feedback process. Committee members should review the recording of the public meeting coordinated back in May and either submit feedback themselves or encourage other community members to send their feedback to WisDOT. There was discussion about potential pedestrian safety improvements to be completed along Lake Drive.

Mr. Burkart asked the Committee if they'd be interested in volunteering for the Fourth of July celebration to contact him directly. Plans for the fireworks may change due to some logistic challenges. An announcement will be included in the upcoming manager's memo and other Village communications.

Mr. Burkart reported that Atwater Beach lifeguards will begin June 26 and be on duty everyday through the third Sunday of August.

Mr. Burkart mentioned the dog waste stations was finalized by the Village Board. The Village will begin ordering the stations and begin recruitment efforts to find sponsors for each station who would be willing to manage the replacement of bags.

Mr. Burkart also informed the Committee on the updates with Triangle Park and the potential decision with the flagpole.

7. Discuss and Consider Future Agenda Items

Tr. Stokebrand mentioned that garbage cans are full at Atwater Park over the weekends and that more are needed as well as signage to encourage community members to take trash with them, if possible. Mr. Brunk mentioned there needs to be improvements on pedestrian Safety on Lake Drive. Mr. Lumley mentioned the need to fill cracks in bike lane areas for Oakland Avenue and the need to resurface Downer Avenue. Mr. Burkart will follow up with DPW to see where the project is at to determine if bike lanes could be considered. Mr. Lodge mentioned concerns of traffic through neighborhood areas as well as running through stop signs. Tr. Stokebrand recommended members to review the Transportation and Parking study.

8. Adjournment.

Mr. Brunk moved, seconded by Ms. Mansfield to adjourn the meeting. Motion approved 12-0 vote. Meeting adjourned at 7:27 p.m.

Respectfully submitted by,

Tyler Burkart
Assistant Village Manager