

Design Review Board
Meeting Minutes
Thursday, May 23, 2019
3930 N. Murray Avenue, Shorewood, WI



1. Call to order.

The meeting was called to order at 5:02 p.m.

Members present: Chair Robert Gosse, Kathryn Kamm, Scott Kraehnke and Mike Skauge.
Others present: Bart Griepentrog, Planning & Development Director; Ron Neu, Emmeline O’Leary, Lewis Rosenberg, Amy Carman and Jeremiah Goldberger.

2. Approval of May 9, 2019 meeting minutes.

Mr. Skauge motioned to approve the minutes as drafted; seconded by Mr. Kraehnke. Vote 4-0.

3. Consideration of the application and plans on file for the installation of covered bike racks at commercial property 3909 N. Murray Avenue, property owner Fountainview Holding Co.

Ron Neu presented the project on behalf of the property owner. He described the improvements as an alcove for needed bike storage. Director Griepentrog noted that the project was also reviewed in 2018 and read the minutes from that review into the record and shared a copy of the previous plans.

The new plans detail the use of a steel structure rather than wood. Mr. Neu noted that a curbed edge and landscaping would be placed in the front. Mr. Kraehnke confirmed that the size of the concrete slab was 13’ x 16’. Mr. Skauge questioned if the roof was tied into the cantilevered concrete. Mr. Neu confirmed and said it was not beyond the pillar. Mr. Skauge also confirmed that the area would be lit.

Mr. Kraehnke questioned if the plans were drawn correctly, specifically whether there was a hip roof or flat roof on the east. Chair Gosse further questioned if the structure was closed on the east end. Mr. Skauge noted that an elevation of the east side would be helpful.

Mr. Neu noted that the project would not be started for a while and that revised plans could be detailed. Chair Gosse noted that at a minimum an east elevation should be provided. The Board did not indicate a preference for a flat or hip roof. The item was ultimately held for more details.

4. Consideration of the application and plans on file for window alterations at residential property 3533 N. Lake Drive, property owners Lewis Rosenburg and Emmeline O’Leary.

Amy Carman and the property owners, Lewis Rosenburg and Emmaline O’Leary presented the project. They noted that the exterior changes were taking place due to an interior kitchen and master bath remodel, but only the kitchen windows were changing. Two new symmetric windows would be installed, slightly above the height of the existing windows, and trimmed with cut limestone to match. Ms. Kamm noted that the existing windows were French, but that casements were proposed. Chair Gosse questioned the difference in window height, and the applicant informed that the internal ceiling height was being restored/raised. She also noted that all of the brick would be reclaimed and incorporated back in.

Ms. Kamm motioned to approve the plans, as submitted; seconded by Mr. Skauge. Vote 4-0.

5. Consideration of the application and plans on file for the alteration of an existing front porch at residential property 1701 E. Lake Bluff Blvd., property owner Jeremiah Goldberger.

Jeremiah Goldberger, property owner, presented the project. He noted that the goal is to restore the porch back to its original state. Chair Gosse asked if there were any photos of the original porch. Mr. Goldberger said there were not, but that original plans were found in the walls. Ms. Kamm asked if the brick would stay the same and was informed that it would. New railings and skirting would be introduced. Chair Gosse asked what the proposed materials were. Mr. Goldberger indicated that he had not yet decided, but wanted to be flexible between wood or composite materials. Mr. Skauge questioned if a middle column was necessary within the existing structure. Mr. Goldberger did not think it was, based on review of other similar porches in the village. Chair Gosse noted that the structural load did not appear to be changing. Mr. Kraehnke stated that it would look better without it, if possible. Ms. Kamm expressed that the plans were a huge improvement, and Mr. Skauge agreed. Chair Gosse questioned the railing material and indicated that it should not be vinyl. Ms. Kamm also noted that it should not be pressure treated.

Ms. Kamm motioned to approve the plans, as submitted, with the stipulation that the materials be natural wood or composite/engineered wood, not vinyl or pressure treated; seconded by Mr. Kraehnke. Vote 4-0.

6. Adjournment.

Ms. Kamm motioned to adjourn the meeting at 5:29 p.m.; seconded by Mr. Kraehnke. Vote 4-0.

Recorded by,



Bart Griepentrog, AICP
Planning & Development Director