

**Elder Services Advisory Board
May 5,2022**

Present: Rosina Bloomingdale, Sue Bronson, Katie Gnau, Stephanie Houston, Sue Kerns, Katy Rollins, Al Roth
Staff/Others: Elizabeth Price, Senior Resource Center Coordinator, Vashti Lozier, Shorewood Connects Facilitator, Andrea Warren, RN, North Shore Health Department

1. Call to order

The meeting was called to order at 4:02 pm.

2. Minutes of April 7, 2022.

The minutes of April 7, 2022 were approved unanimously 5 – 0 with two typo corrections.

3. Chairperson Report

Ms. Bronson participated in the creation of the Senior Resource Center Proposal to Restructure Staffing and was delighted with the impact statement received from stakeholders and incorporated into the report.

Ms. Bloomingdale sent articles related to aging and isolation. Ms. Bronson read each one and forwarded them to members.

Ms. Bronson submitted a Traffic, Parking and Regulation Form to the Village of Shorewood for consideration of additional signage at unmarked crosswalks on Lake Drive in cooperation with Parks and Public Spaces.

4. Age-Friendly Community Subcommittee Reports

Shorewood Care Network – Ms. Houston indicated there were no new reports from the Shorewood Care Network.

Parks and Public Spaces (P&PS) – Ms. Gnau reported that the P&PS Committee submitted a Traffic, Parking and Regulation Form to the Village of Shorewood for consideration of additional signage at unmarked crosswalks on Lake Drive.

Ms. Gnau and Ms. Lozier will meet with a subcommittee of P&PS to begin planning the June 7 walk audit.

5. Shorewood Connects Initiatives Updates

Ms. Lozier is working with Parks and Public Spaces (P&PS) to plan the June 7 spring walk audit. Members were encouraged to join the effort to evaluate pedestrian safety issues in teams using a checklist provided by AARP. Becca Pipkorn will take over the role of yard clean-up coordinator in fall. She will shadow Ms. Lozier on the spring clean-up. Volunteer recruitment for the spring cleanup has been challenging with many competing engagements cited by volunteers. Twenty-seven households are asking for volunteer support with spring cleanup.

The Dementia Awareness Workgroup is working on a series of educational events for the fall. September – Signs and symptoms of dementia; October – Legal and Financial Planning; November will address available resources.

6. Consider Proposal to Restructure SRC Staffing

Ms. Price discussed a draft proposal to restructure SRC staffing. The proposal creates a thirty-two hour/week Program Coordinator position at an hourly wage range of \$18 – 22. This position will replace the existing nineteen hour/week program assistant position and boost the wage range in an effort to stabilize staffing and therefore enhance the ability to provide consistent senior services. Additionally, the proposal changes the Senior Resource Center Coordinator position to Director of Senior Services. The title change more accurately aligns with responsibilities. ESAB members discussed a willingness to fund the additional thirteen hours at the \$18-22 range by amending the 2013 Benjamin Fund Spending Policy. The procedure to amend the Spending Policy is as follows:

Procedure to Amend the Benjamin Fund Spending Policy

Amendments to the Benjamin Fund Spending Policy are initiated when the Elder Services Advisory Board (ESAB) considers a request from an authorized party (Senior Resource Center and/or Village of Shorewood). ESAB approved requests are then presented to the Village Board by the staff liaison to the Elder Services Advisory Board. Village Board approved requests are then submitted to the Shorewood Foundation Executive Committee to initiate the process of amending the policy as directed by the Village Board.

Mr. Roth moved to request the village board to authorize amending the William Benjamin Fund Spending Policy so as to allow Benjamin Funds to be used to *fully* reimburse the Village of Shorewood for additional wage and benefit costs incurred by the Village with the addition of thirteen nonexempt staff hours at an hourly wage range of \$18 - 22. Ms. Gnau seconded the motion. The motion carried 5-0.

7. Other business as authorized by law

Ms. Warren updated members on COVID-19 cases in Shorewood which are beginning to rise again. She discussed indicators which include case counts (underreported due to home testing), Hospital admissions (a lagging indicator) and wastewater levels which are the best indicator. Wastewater indicators for Jones Island Wastewater Management levels can be found on the Department of Health and Human Services website.

Ms. Bloomingdale arrived at 5 pm and was apprised of the action taken to initiate amendment of the Benjamin Fund Spending Policy.

8. Adjournment

Ms. Rollins moved to adjourn the meeting. Ms. Gnau seconded the motion. The motion carried 6-0 and adjourned at 5:05 pm.

Respectfully Submitted,
Elizabeth Price, Senior Resource Center Coordinator