



**MINUTES – COMMITTEE OF THE WHOLE**  
**Village Board**  
**May 2, 2022**

1. Call to Order

President McKaig called the meeting of the Village Board to order at 6:03 p.m.

Present: President McKaig and Trustees Arndorfer, Couto, Ircink, Lynn, Moore Baldauff and Stokebrand  
Others Present: Village Manager Ewald, Ast. Village Manager Anderson, DPW Director Butschlick, Captain Liebenthal and Clerk Harrell

2. Presentation – *How the Village Board decision-making process can align with immediate and long-term needs of the communities being served by the Public Works Facility - UWM Master of Sustainable Peacebuilding (MSP) Graduate Students.*

The UWM graduate students presented to the Village Board and then board members shared their individual reflections:

Tr. Ircink – pondered if we do reconstruct DPW in the current location, given the location constraints, how we would reconstruct in the space and provide services at the same time.

Tr. Arndorfer – noted it’s been a matter that’s been simmering in the Village for some time and needs resolution soon.

Tr. Stokebrand – commented that our plate is full. She desires more information on whether we have maximized our municipal neighbor collaboration and the context of the Village’s larger financial outlook. There are multiple projects that require attention, and we can only take on so much debt at a time.

Tr. Lynn – the human cost stuck out to him. Staff working in poor conditions. We need to take steps to remedy that immediately.

Tr. Couto – echoed prior comments and gratitude for the students work. He has toured the facility and there are many decisions that need to be made in a short period of time. It’s his first meeting and he looks forward to learning more.

Tr. Moore Baldauff – the presentation succinctly captured a lot of information. What resonated with her was the cost of doing nothing. We can’t afford several more years to decide. We can’t afford to have the conversation again because there will always be competing priorities. In the next coming months, we need to decide on a path forward and then how we will get there.

President McKaig – there is 15 years of work that we can dip into and holds the board accountability for getting up to speed with the reports with this framework in mind.

Director Butschlick – everyone understands the notion of competing realities; however, we know the deferred maintenance items and issues that has caused. She reinforced the daily impact on staff and morale, particularly to retain and attract employees. We compete with other North Shore communities

for employees. There are multiple factors that attract talent and when you are competing with other communities drive time, wages/benefits, facilities. No one has a facility nearly as old as Shorewood. There is a real impact other than on the building itself.

Manager Ewald – not financial planning for the overdue renovation of this essential facility is a poor business decision and not recommended. The students will be providing a written report in June. The Village will soon be receiving the facility conditions assessment for Village Hall and the Public Works facility. Then the Village Board will consider how to proceed.

Tr. Ircink moved, seconded by Tr. Moore Baldauff to adjourn the meeting at 7:26 p.m. Motion carried 7-0.

**MINUTES – SHOREWOOD BOARD OF TRUSTEES**  
**Village Board**  
**May 2, 2022**

1. Call to Order

President McKaig called the meeting of the Village Board to order at 7:33 p.m.

2. Roll Call

Present: President McKaig; Trustees Arndorfer, Couto, Ircink, Lynn, Moore Baldauff, Stokebrand

Others Present: Village Manager Ewald, Ast. Village Manager Anderson, DPW Director Butschlick, Chief Wurth, Captain Liebenthal and Clerk Harrell

1. Statement of Public Notice

Clerk Harrell stated that the meeting had been posted and noticed according to law.

2. Special Order of Business

- a. Oaths of Office – Trustees Couto and Lynn; both trustees took the oath of office
- b. Proclamation – Gratitude for Acting Chief Thomas Liebenthal; President McKaig read the proclamation and expressed gratitude
- c. Oath of Office – Chief Heather Wurth; Chief Wurth took the oath of office
- d. Introduction of North Shore Health Department Director Becky Rowland; reviewed her some of her activities over the last month
- e. Proclamation Recognizing North Shore Health Department for Their Efforts During COVID-19 Pandemic; Tr. Stokebrand read the proclamation
- f. Update on 4480 Lake Drive Bluff Slope Retaining Wall Evaluation.

Village Engineer Phil Bzdusek provided an overview of the wall condition. Engineers will be reviewing installation of additional drainage, removing of poor soils that are moving, and replacing poor soil with a more stable material such as crushed stone. This will require mobilization of large equipment. The next step is a geotechnical engineer to prepare plans and then put those plans out to bid. Miller Engineer was not recommended to prepare this updated design; however, to keep a relationship with the Village as we continue to review the site. There is approximately \$1.25 million spent on the project through 2021. Bluff erosion is a natural process. If the wall moves it will likely not impact the new storm sewer. It would prevent access to the sewer, but not the infrastructure.

3. Consent Agenda Items

- a. Presentation of Accounts – May 2, 2022
- b. Consider Village Board meeting minutes – April 4, 2022

- c. Consider Village Board meeting minutes – April 18, 2022
- d. Consider confirmation of compatibility of an orthodontic clinic at 4161 N Oakland Ave.
- e. Consider service agreement with Kairo Communications for environmental scan and strategic plan.
- f. Consider authorization to hire a police officer.
- g. Consider denial of Application for Special Privilege Approval for a loading zone in the public right-of-way at 4500 N. Oakland Ave. for Colectivo.

Tr. Ircink moved, seconded by Tr. Arndorfer to approve the consent agenda with the except for item 5e. Motion carried 7-0.

#### 4. Items Removed from the Consent Agenda

Item #5e – Tr. Stokebrand wondered if it would be good to review what type of social media posts will be reviewed, how and why. Dr. Blanks relayed they will not be looking at individual staff posts, but the social media environment in general. It's important to understand the context in which we are operating and review the social media platforms in the area. Tr. Stokebrand moved, seconded by Tr. Moore Baldauff to approve the service agreement for environmental scan and strategic planning. Motion carried 7-0.

#### 5. Public Hearing(s) – none.

- 6. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings – none.

#### 7. New Business

- a. Consider Public Works Committee design concept recommendations for the 2025 North Oakland Avenue pavement replacement project.

DPW Director Butschlick reviewed the previous work on the N. Oakland Avenue roadway design. Given the feedback received from the public and various Village Committees, the Village Board may wish to consider returning the item to the Public Works Committee so the approved design concepts can be illustrated and reviewed with the community on a block-by-block basis. This further definition of the approved pedestrian safety and green infrastructure concepts may provide greater community understanding of potential safety and other improvements to the Oakland corridor prior to future full Board consideration.

Tr. Ircink moved, seconded by Tr. Moore Baldauff to approve the design concepts recommended by the Public Works Committee and request the PW Committee to review the application of the recommended design concepts on a block-by-block basis at a future Public Works Committee meeting.

Tr. Stokebrand was confused why we would approve and then review the recommended design concepts. Director Butschlick noted that the design elements were from the Transportation and Parking Analysis, Pedestrian Bicycle Plan and Guide to Green Infrastructure such as bump outs, modifications to Metro Market parking structure as noted in the slide presentation from Clark Dietz. Tr. Moore Baldauff noted her understanding of the motion. Tr. Lynn relayed a block-by-block review is crucial and the Pedestrian and Bicycle Plans have been here for a long time. Tr. Stokebrand offered a friendly amendment to move that the Public Works Committee review the application of the recommended design concepts on a block by block basis at a future Public Works Committee meeting, including visual representation of each block. The friendly amendment that did not proceed.

Re-stated motion: Tr. Ircink moved, seconded by Tr. Moore Baldauff to approve the design concepts recommended by the Public Works Committee and request the PW Committee to review the application of the recommended design concepts on a block-by-block basis at a future Public Works Committee meeting. Motion carried 6-1 (Stokebrand).

8. Reports of Village Officials

a. Village President

- League of Wisconsin Municipalities Urban Council Meeting
- Local Progress Convening August 2022
- Proclamation for King's Day
- Village Board Committee Appointments; Tr. Ircink will serve as a liaison to Conservation Committee, Tr. Couto will serve as a liaison to the Historical Society, Tr. Stokebrand will serve as liaison for Parks and Public Spaces.
- Update on police shift meetings

b. Village Trustees

- Tr. Ircink commented on the facilities open house at Lake Bluff reviewing the construction improvements
- Tr. Moore Baldauff thanks the schools for a lovely prom
- Tr. Stokebrand thanked DPW and residents that came out for Arbor Day

c. Village Manager

- Donation for canoe/kayak launch bench in honor of Mike Maher

9. Future agenda items of consideration.

Tr. Stokebrand moved, seconded by Tr. Ircink for the Village Board to consider a motion to consider the previous approved striping plan on Lake Drive by resolution. The motion would be an affirmation of a statement of values. Manager Ewald clarified that the Board took action by motion previously. Tr. Stokebrand and Tr. Ircink withdrew their motion. Tr. Stokebrand moved, seconded by Tr. Ircink to discuss the striping configuration for the Lake Drive reconstruction project.

10. Adjournment.

Tr. Moore Baldauff moved, seconded by Tr. Lynn to adjourn at 8:54 pm.

Respectfully submitted,

*Rebecca Ewald*

Rebecca Ewald  
Village Manager

