



Community Development Authority
Special Meeting Minutes
Tuesday, April 21, 2020 at 5:30 p.m.
via Tele/Video-Conference

Present: Chair Peter Hammond, Tr. Davida Amenta, Tr. Wesley Warren, Michal Dawson, Jon Krouse, Joe LeSage and Desty Lorino

Also present: Village Manager, Rebecca Ewald, Finance Director Mark Emanuelson, BID Director Steph Salvia, and Planning and Development Director Bart Griepentrog.

1. Call to order.

The meeting was called to order at 5:32 pm.

2. Consider amendments to the Emergency Business Assistance Grant Program.

Chair Hammond summarized the memo drafted by Finance Director Emanuelson. He noted that the revised program passed the Village Board by a 6-0 vote at their April 20, 2020 meeting. In general, the revisions pertained to eligibility, timing and clarification that the funds should be used for business purposes.

Tr. Warren motioned to amend the CDA Emergency Business Assistance Grant Program and application form to include the provisions stipulated by the Village Board for the approval of Addendum #2 of the MOU between the CDA and the Village; seconded by Ms. Dawson.

Tr. Amenta noted that she had received a few negative emails from businesses regarding the program, although she thought the process to discuss and develop the program between the CDA and Village Board went well. She noted a desire for positive communication of the program, emphasizing that the unprecedented program is generous and prioritizes businesses. Village Manager Ewald also expressed appreciation for the leadership in the community. Chair Hammond noted that the program is coming from the right place and is intended to do the right thing. He also stated a need to be prepared to continue listening.

Ms. Dawson questioned how the program would be rolled out, and Chair Hammond replied that the BID would be administering the program but that Village Staff would also be sending a letter to businesses and publishing the program in the Village Manager's Memo. Ms. Salvia confirmed that process. Mr. LeSage asked who the primary contact for the program would be and was informed that it was Ms. Salvia with the BID.

A roll call vote was taken: Ms. Dawson – Aye, Mr. Lorino – Aye, Mr. LeSage – Aye, Mr. Krouse – Aye, Tr. Amenta – Aye, Tr. Warren – Aye, Chair Hammond – Aye. Vote 7-0.

3. Adjournment.

Ms. Dawson motioned to adjourn the meeting at 5:52 pm; seconded by Tr. Warren. Vote 7-0.

Respectfully submitted,

Bart Griepentrog, AICP
Planning & Development Director