



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
March 7, 2022

1. Call to Order

President McKaig called the meeting of the Village Board to order at 7:31 p.m.

2. Roll Call

Present via teleconference: President McKaig, Trustees Arndorfer, Bockhorst, Ircink, Moore Baldauff Stokebrand and Warren.

Others Present: Village Manager Ewald, Village Attorney Polk, Clerk Harrell, DPW Director Butschlick, Planning & Development Director Griepentrog, Interim Chief Liebenthal

3. Statement of Public Notice

Village Manager Ewald stated that the meeting had been posted and noticed according to law.

4. Special Order of Business – none.

- a. Update from Dominion Properties regarding 3970 Oakland Ave. and 1901 Capitol Drive.

Christopher Adams, Dominion Properties, and Kristine Giornalista, Ablelight, provided a presentation on current plans for Phase I the commercial building on Oakland Avenue and future plans for the respective property on Capital that may include a partnership with Ablelight, formerly known as Bethesda. LEED building and affordable housing will be reviewed in the redevelopment of the Capital Drive property.

5. Consent Agenda Items

- a. Presentation of Accounts – March 7, 2022
- b. Consider regular Village Board minutes – February 21, 2022
- c. Consider Applications for Special Privilege Approval for outdoor seating within the sidewalk public right of way at:
 - i. Brat House Shorewood, 4022 N. Oakland Ave.
 - ii. Camp Bar, 4044 N. Oakland Ave.
 - iii. Metro Market, 4075 N. Oakland Ave.
 - iv. Stone Creek Coffee, 4106 N. Oakland Ave.
 - v. MOD Pizza, 4151 N. Oakland Ave.
 - vi. North Shore Boulangerie, 4401 N. Oakland Ave.
 - vii. Draft & Vessel, 4417 N. Oakland Ave.
 - viii. MalamaDoe, 4465 N. Oakland Ave.
 - ix. Riley's Sandwich Company, 4473 N. Oakland Ave.
 - x. Cloud Red, 4488 N. Oakland Ave.
 - xi. Colectivo, 4500 N. Oakland Ave.

- xii. Nana Asian Fusion, 4511 N. Oakland Ave.
- xiii. Three Lions Pub, 4515 N. Oakland Ave.
- d. Consider Applications for Special Privilege Approval for a parklet within the public right of way at:
 - i. Brat House Shorewood, 4022 N. Oakland Ave.
 - ii. Camp Bar, 4044 N. Oakland Ave
 - iii. Draft & Vessel, 4417 N. Oakland Ave.
 - iv. Three Lions Pub, 4515 N. Oakland Ave.
- e. Consider RFP for Financial Advisory Services.
- f. Consider second hand article dealer license for Posh Collective LLC, 2520 E. Capitol Drive.

Tr. Warren moved, seconded by Tr. Bockhorst to approve the consent agenda. Motion carried 7 – 0.

- 6. Items Removed from the Consent Agenda – none.
- 7. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings – none.
- 8. Public Hearing(s) – none.
- 9. New Business
 - a. Consider professional services agreement for Downspout Disconnection Program Zone 2 site evaluation (meeting #6).

Tr. Ircink moved, seconded by Tr. Moore Baldauff to approve a professional services agreement with Strand Associates in the amount of fifteen thousand two hundred dollars (\$15,200) for the Combined Sewer Service Area Downspout Disconnection Program Zone 2 site evaluations. It was clarified that the Village Board had previously discussed utilizing the Village Engineers services for inspection of this project due to the failed recruitment for the construction manager position. At that time, consistency for the position between the various stages was desired. Tr. Stokebrand desired to seek proposals for the Zone 2 site evaluation. Motion carried 6-1 (Stokebrand) by roll call vote.

- b. Consider award of contact for Hubbard Park canoe and kayak launch (meeting #6).

Tr. Ircink moved, seconded by Tr. Moore Baldauff to award of a unit price contract for the 2022 Hubbard Park Canoe & Kayak Launch to ESI:

- Base bid in the amount of thirty-seven thousand dollars and no cents (\$37,000.00); and
- Alternate 1 in the amount of three thousand one hundred thirty-five dollars and no cents (\$3,135.00); and
- Alternate 2 in the amount of fourteen thousand six hundred sixty-one dollars and ten cents (\$14,661.10)
- and direct staff to request a change order to remove the bench from Alternative 1.

Motion carried 7-0 by roll call vote.

- c. Consider award of contract for Police Department parking lot reconstruction.

Tr. Ircink moved, seconded by Tr. Arndorfer to approve a unit price contract with Stark Pavement Corporation in the amount of one hundred five thousand nine hundred ninety-nine dollars and no cents (\$105,999.00). Motion carried 7-0 by roll call vote.

d. Consider Commercial Zoning Update Communication Plan.

Trustees Arndorfer, Moore Baldauff, Stokebrand and Warren preferred that staff send a Village-wide postcard announcing the upcoming March 31 Commercial Zoning open house to help get the work out and reach those that are not on social media given the impact the project will have in the community. Trustees Bockhorst and Ircink did not believe postcards would be a good use of Village funds. Tr. Warren suggested a comprehensive review regarding the Village uses mailings at a time when a mailing was not proposed. Director Griepentrog requested the Board clarify when postcards for the project be sent.

Tr. Stokebrand moved to approve the Commercial Zoning Update Communication Plan with the addition of one village wide mailing for the second community meeting. Motion failed for lack of a second.

Tr. Ircink suggested the postcard list multiple opportunities as opposed to one specific meeting.

Tr. Moore Baldauff moved, seconded by Tr. Ircink moved to approve the Commercial Zoning Update Communication Plan with the addition of one general community wide mailing and direct staff to make the appropriate decision to facilitate said mailing. Motion carried 7-0 by roll call vote.

e. Update on implementation of audio-visual equipment and timeline for in person meetings and revoking emergency order.

Tr. Warren moved, seconded by Tr. Bockhorst to proceed with in-person meetings for all boards/commissions/committees on April 4, 2022 and request staff to place a resolution removing the Emergency Declaration on the March 21, 2022 Village Board agenda. Motion carried 7-0 by roll call vote.

10. Reports of Village Officials (9:30 p.m.)

- a. Village President
 - ICC Meeting – [February 14, 2022](#)
 - Attendance at Finds and Fees Justice Bootcamp
- b. Village Trustees
 - Tr. Ircink complimented the Shorewood Today issue
 - Tr. Stokebrand - On behalf of the Shorewood Woman's Club she thanked Library director Rachel Collins for helping the club arrange a space for the Candidates' forum last Sunday in the Village Center, and assistant library director Emily Vieyra for her assistance during the event. She also thanked club members Jennifer Cooney Vulpas and especially Vashti Lozier for organizing the event with the League of Women Voters.
 - Tr. Bockhorst suggested the Village Board review our communications plan protocols.
- c. Village Manager
 - Special Public Works Committee Meeting on North Oakland Avenue pavement replacement design – March 14, 2022
 - Commercial Zoning Update Public Workshop - March 31, 2022

11. Consider moving into closed session pursuant to Wisconsin Statute 19.85(1)(e) to conduct public business where competitive or bargaining reasons require a closed session, in particular, to discuss and possibly approve the police chief contract.

The Board discussed the police chief contract.

Tr. Bockhorst moved, seconded by Tr. Moore Baldauff to convene into closed session. 9:40 p.m. Motion passed 7-0 by roll call vote.

12. Reconvene into open session.

Tr. Stokebrand moved, seconded by Tr. Warren to reconvene into open session at 9:53 p.m. Motion carried 7-0.

13. Adjournment.

Tr. Bockhorst moved, seconded by Tr. Warren to adjourn at 9:54 p.m. Motion carried 7- 0.

Respectfully submitted,

Rebecca Ewald
Village Manager

DRAFT

