



Design Review Board
Meeting Minutes
Thursday, February 11, 2021
via tele/videoconference

1. Call to order.

The meeting was called to order at 5:01 p.m.

Members present: Chair Scott Kraehnke, Bryan Koester, Daryl Melzer, Ryan O'Connor, Larry Pachefsky, and Mike Skauge.

Others present: Andrew Simon, Rory Palubiski, Michael Welman, Matthew Krier and Justin Burris, Building Inspector.

2. Approval of the January 28, 2021 meeting minutes.

Mr. Koester motioned to approve the minutes as submitted; seconded by Mr. Pachefsky. Vote 6-0.

3. Consideration of the application and plans on file for a window modification at residential property 4483 N. Morris Blvd.

Applicant requested to be pulled prior to the meeting as their plans were not complete; hold for future meeting.

4. Consideration of the application and plans on file for the front porch and upper level deck renovation at residential property 4436 N. Cramer Street.

Rory Palubiski of Fein Design provided an overview of the project, noting that they are keeping the same footprint, and replacing the failing concrete front porch with a wood porch including a new foundation. The plans were discussed and all agreed that the new design would be a marked improvement over the existing structure. Mr. Kraehnke suggested that a horizontal trim board be added to the lower section of the upper deck skirt, and Rory agreed that would be appropriate.

Mr. Skauge motioned to approve the plans as submitted; seconded by Mr. Melzer. Vote 6-0.

5. Consideration of the application and plans on file for window and entryway modifications at commercial property 1409 E. Capitol Drive.

Michael Welman provided a detailed overview of the project. The plans were discussed and it was agreed that the alterations would enhance the character of the building, and be an improvement.

Mr. Melzer motioned to approve the plans as submitted; seconded by Mr. Koester. Vote 6-0.

6. Consideration of the application and plans on file for a window to door modification at residential property 2031 E. Wood Place.

Matthew Krier of Design Group Three provided an overview of the project. The plans were discussed and all agreed that the alteration would be a complimentary improvement on the rear of the house.

Mr. Koester motioned to approve the plans as submitted; seconded by Mr. Melzer. Vote 6-0.

7. Adjournment

Mr. Melzer motioned to adjourn the meeting at 5:28 p.m.; seconded by Mr. Koester. Vote 6-0.

Recorded by,



Justin Burris
Building Inspector