



Members Present: Members Hammond, Berry, Greenman, Jorgensen, Pendleton, Santeler and Pero
Excused: Chair Mansfield, Members Mason, Brunk, Avallone
Others Present: Assistant Village Manager Berzin, DPW Director Butschlick, Planning and Development Director Griepentrog, and Trustee Stokebrand

1. Call to Order
Hammond called the meeting to order at 6:00pm
2. Consider approval of January 13, 2026, meeting minutes
Pendleton state Brunk was not listed as not present. Pendleton motioned to approve with change, Greenman second. Motion carries 7-0.
3. Citizens to be Heard – this item is for matters not on the agenda. Discussion may follow comments on non-agenda items or discussion, and action may come at future meetings.
No citizens to be heard.
4. [Policy 49 Workplans, Village Initiatives, and Task Assignments](#)
 - a. January 31 – Volunteer Boards and Committees identify prior year accomplishments in the 2025 annual report
 - Information to be submitted by noon December 23; project will be compiled and reviewed and considered by Committee on January 13
 - b. March 1 – Volunteer Boards and Committees submit proposed initiatives to the Village Manager for consideration in the next fiscal year (2027).
 - Deadline noon January 26; proposed initiatives will be compiled and considered by the Committee on February 10 prior to submission
5. Annual Task Assignment – [Complete Streets Report](#) – (Director Griepentrog)
Director Griepentrog explained the report and requested feedback
6. 2025 Initiative - [Finalize Comprehensive Outdoor Recreation Plan update](#)
 - a. Report progress to date
 - Director Butschlick supplied the group with a draft of the content
 - Trustee Stokebrand asked for clarification on future park acquisition
 - Hammond explained it is meant for the empty lot on Oakland; however, they want it to be open for interpretation and aspirational
 - Berry expands that it means to be open for exploration
 - b. Action items – review updated draft document
 - Pendleton stated page 8 mentions railroad spur may not be accurate because it is no longer there
 - Trustee Stokebrand suggests a sustainability section or a “green spaces” wording instead of just “parks”
 - Griepentrog states it is listed in 4.3
 - Director Butschlick expands she can add it to the physical characteristic section
 - Pendleton recommends that in the River Park section a sentence is added “consider developing the master plan for the park with the City of Milwaukee and neighborhood groups”
 - Director Butschlick explains that a Master Plan includes the parking lots,

- sidewalks, lights, etc. without necessarily saying.
- Director Butshclick plans to have a close to done draft in the committees hands by next meeting.
7. 2026 Initiative - [Consider updates to Village Code Ch. 207](#)
 - a. Report progress to date
 - No report to date
 - b. Action items
 - Pendleton is requesting a March 3, 2026, meeting for Bike Ped Sub Committee.
 8. 2026 Initiative - [Vision triangle regulations review](#)
 - a. Report progress to date
 - No report to date
 - b. Action items
 9. 2026 Initiative - [Rational Recreational Rules – Village Code Ch. 466-30](#)
 - a. Report progress to date
 - No report to date
 - b. Action items
 10. Identification of possible 2027 initiative projects.
 - Pendleton suggests submitting all of the initiatives. Initiatives written by Pendleton all come the Bike Ped Master Plan.
 - Bike and Ped #6 and #7 will be made TAPRRs instead of initiatives
 11. Consider recommendation to Village Board regarding modification to Shorewood Village Code Article IV Parks and Public Spaces Committee §16-11 Subcommittees.
 - Greenman questions what number of members would mean
 - Butschlick explains sub committee meetings are noticed for quorum so this would not affect this.
 - Pendleton moves to table to next month’s meeting, Jorgensen seconds.
Motion carries 7-0.
 12. Future Items for Consideration
Future Items of Consideration are items not listed on the agenda that members would like to discuss or consider at a future meeting date. The members are requested to vote on whether an item should be discussed at a future meeting. Wis Stat require the public have notice on the agenda of the topics to be discussed and considered. If an item is voted to be listed on a future agenda, discussion on the item shall occur after being listed to provide proper notice.
 - TAPRR request for initiatives 6 and 7: appropriate school zone signage and deterring reckless driving signs
 - Pendleton motions to approve, Santeler seconds. Motion carries 7-0.
 13. Staff Liaison Report
 - No report to date.
 14. Adjournment
Pendleton motioned to adjourn, Greenman seconds. Motion carries 7-0. Meeting adjourned at 7:09pm.

Respectfully submitted,


Nicole Berzin, Assistant Village Manager