

**Village of Shorewood  
Meeting Minutes  
February 2, 2026**

**1. Call to Order**

President called the meeting to order at 7:30p.

**2. Roll Call**

All members of the board were present.

**3. Statement of Public Notice**

Clerk Harrell stated the meeting was properly noticed and posted according to law.

**4. Special Order of Business**

**5. Consent Agenda Items (7:31pm)**

Trustee Ircink moved to approve the consent agenda, and it was seconded by Trustee Couto. Trustee Stokebrand requested that item 5b be pulled. Motion carried unanimously 7-0.

**6. Items Removed from the Consent Agenda (7:31 pm)**

**a. 5b. Consider regular Village Board minutes - January 21, 2026**

Trustee Stokebrand noted the following corrections: 1) under item 8 (Citizens to be Heard), indicate the concern was especially related to the parking lot located at 4448/4450 N Oakland Ave; 2) under item10, change Trustee McGovern's pronoun to "he"; 3) under item11a, "2 and 5" should be corrected to "2 through 5". Trustee Stokebrand then moved to approve item 5b and it was seconded by Trustee Couto. Motion carried unanimously 7-0.

**7. Public Hearing**

**8. Citizens to be Heard**

**9. New Business**

**a. Consider Resolution 3078 - Sanitary Sewer User Charges (7:34 pm)**

Trustee Stokebrand moved to approve Ordinance 2026-3078 to amend the Village's sanitary sewer user charge system fees as proposed and it was seconded by Trustee Ircink. Motion carried by a roll call vote of 7-0.

**b. Consider Senior Resource Center proposal for available space in Village Center lower-level. (7:35 pm)**

Trustee Couto moved to recommend the Village Board proceed with the SRC proposal and that an initiative be submitted and it was seconded by Trustee Ircink. Motion carried unanimously 7-0.

**c. Consider recommendation on service delivery study. (7:42 pm)**

Trustee Ircink moved to not proceed with the service delivery RFP and it was seconded by Trustee Warren. Motion carried unanimously 7-0.

**d. Consider Utility Lead Job Descriptions (7:53 pm)**

Trustee Ircink moved to approve the Utility Lead job descriptions, and it was seconded by Trustee Couto. Motion carried unanimously 7-0.

**e. Consider revisions to Human Resource Manual (7:55 pm)**

Trustee Stokebrand moved to approve the Human Resources Manual with the 2026 revisions, and it was seconded by Trustee Couto. Motion carried unanimously 7-0.

## **10. Report of Village Officials (7:58 pm)**

### **a. Village President**

The Board was informed of a current vacancy for a Village representative to serve on the NorthShore Fire Commission following the resignation of the former representative.

### **b. Village Trustees**

Trustee Ircink reported that the Winter Farmers Market has completed its fifth week and is gaining significant attention through press coverage. Trustee Ircink also noted that the Shorewood Chill event will be held on February 7<sup>th</sup>. Additionally, the Shorewood reconstruction meeting had a strong turnout, with many residents attending to learn more about the project.

Trustee McGovern reported attending the Shorewood School District's Long-Term Sustainability Task Force meeting and noted that the next public meeting will be scheduled for March 2<sup>nd</sup>. Additionally, the Conservation Committee's featured film will take place on February 12<sup>th</sup>, and Trustee Stokebrand will serve as a guest panelist.

### **c. Village Manager**

#### **i. Updates on ReFed Catalytic Grant fund submission.**

AVM Berzin provided an update regarding the ReFED Catalytic Grant, including goals to increase residential participation from 350 to 700 households, expand the program to local businesses, and propose a drop-off site at the DPW facility. The Village expects to be notified whether an approval will be granted this coming May.

## **11. Future items of Consideration**

### **12. Closed Session**

- a. Trustee Warren moved to go into closed session pursuant to 19.85(1)(c) to discuss the annual performance evaluation of the Village Manager. It was seconded by Trustee Ircink. Motion carried by a roll call vote of 7-0. The meeting adjourned into closed session at 8:11 pm.
  - i. The Trustees discussed the Village Manager's evaluation. Trustee Stokebrand moved, and it was seconded by Trustee Couto to reconvene into open session at 8:31 pm. Motion carried 7-0.

### **13. Adjournment**

Trustee Couto moved, and it was seconded by Trustee Warren to adjourn at 8:31 pm. Motion carried 7-0.

Respectfully submitted,



Toya Harrell, MMC, WCPC  
Village Clerk