



**Committee of the Whole Meeting
January 17, 2023**

1. Call to Order (6:07pm)

President McKaig called the meeting to order at 6:07pm.

2. Roll Call (6:07pm)

President McKaig stated all members were present. Trustee Arndorfer appeared via the Teams video conferencing platform.

3. Presentation on proposed communication plan, Public Works facility needs analysis and proposed site evaluation criteria - Barrientos Design and Consulting. (6:08pm)

Norman Barrientos, of Barrientos Design and Consulting, gave a presentation and reviewed the outline and timeline of the project as well as the site criteria. Others Present from Barrientos Design and Consulting were Joshua Koch and Patrick Wesley. Technical questions were asked of the Board: 1) Trustee Ircink asked if we were to fit the needs of 5 acres on the current 3 acres site, would the current staff be able to work on site or work off site during construction; 2) Trustee Couto asked if the facility could go up with additional stories instead of outward for administration or other shops. Norman stated that the administration could consider the “stacking” method. Parking on additional levels would result in draining the area and consideration would need to be given regarding how to care for the underground parking area due to salt; 3) Trustee Stokebrand asked if employee parking would be included on the 5 acreage and Norman stated there would be. Heated stalls would be installed for Village vehicles. Trustee Stokebrand had questions regarding the fueling area and asked how the service vehicles would be fueled. Service repair bay—the need is to have 3 or 4 bays. Norman stated that the trash compactor and collection vehicle would not be included in the acreage. 4) Trustee Couto had a question regarding the 3 acres including the transfer station and storage. Norman then went over the 14-site selection criteria. President McKaig asked if the Board agreed with the criteria. Trustee Couto stated his only concern would be the Board would make decisions to the changes in the order of the criteria and not the staff. Stokebrand wanted to know if the criteria order meant the level of importance. All members of the Board agreed with the criteria items but noted some changes to the order.

4. Walk through of the Clerk-Customer Service area on first floor of Village Hall; review of concept design. (7:17pm)

The members of the Board did a walk-through meeting to view the front desk area as well as the Clerk and Court Clerk area of the Village Hall.

5. Adjournment

President McKaig moved to adjourn. Seconded by Trustee Stokebrand. Meeting adjourned at 7:50pm

Respectfully submitted,


Toya Harrell