



**Village of Shorewood
Board Meeting Minutes
January 17, 2023**

1. Call to Order (7:53pm)

2. Roll Call (7:53pm)

President McKaig stated all members of the Village Board were present and Trustee Arndorfer appeared via the Teams video conferencing platform.

3. Statement of Public Notice (7:54)

Clerk Harrell stated the meeting was properly noticed and posted according to law.

4. Special Order of Business (7:54pm)

a. Consider communications plan for Public Works Facility Need & Site Selection Study.

Trustee Stokebrand inquired on the community workshop format. Norman Barrientos, Barrientos Design and Consulting, stated they will be held in the DPW garage and gave an overview of what will take place during the workshop. Trustee Couto requested to see a list of the stakeholders to make sure that they are invited to attend. Manager Ewald reviewed the dates and the process of the three upcoming community workshops. Trustee Moore Baldauff asked that the workshop dates be posted at the Village Library. Trustee Stokebrand asked that postcards with the three workshops listed be mailed to the stakeholders. Trustee Lynn stated because of the time constraint, the postcard should state the latter two dates. Trustee Lynn moved to approve the proposed communication plan for the Public Works Facility Needs & Site Evaluation Study with the addition of a community-wide postcard. Seconded by Trustee Moore Baldauff. Trustee Ircink asked if there can be publication in Shorewood Today and Manager Ewald stated it would be. Motion carried by a vote of 5-2 (Stokebrand, Arndorfer).

b. Consider BID request for exclusive access to the 4450 N. Oakland parking lot between the hours of 8:00 am and 9:30 pm for the Criterium on Friday, June 23, 2023. (8:17pm)

Trustee Moore Baldauff asked if there will be penalties if residents park in the lot unknowing of the restriction. Janet Henning stated they would be towed to another location during the times of the Criterium as there would be No Parking signage that would have clear indication of their vehicle being towed. Trustee Couto moved to approve the BID request for exclusive access to the 4450 N.

Oakland parking lot between the hours of 8:00 am and 9:30 pm for the Criterium on Friday, June 23, 2023 and require the BID to send notification to parking permit holders a minimum of 60 days in advance of the closure. Seconded by Trustee Ircink. Motion carried by a vote of 6-1 (Stokebrand abstained).

c. Consider next steps for 4480 Lake Drive. (8:23pm)

Phil from GZA, presented the storm water repair updates before the Board. President McKaig asked if there was a preferred plan to move forward. Trustee Ircink moved to recommend going forward with Option 1 for the property located at 4480 Lake Drive, then added that this will be the last step the Village will take to repair the bluff and to protect our infrastructure with regard to this specific incident. It was seconded by Trustee Lynn. Trustee Couto asked counsel if this motion precludes us from doing this again for another property with the same issue and asked for language to include our intent to protect our infrastructure. Counsel, Brianna Meyer, stated that she felt comfortable with the motion as specified. Trustee Stokebrand inquired about the cost involved with monitoring this infrastructure and how it would be paid. Phil stated the monitoring cost would be included for a surveyor to do in Option 1. Motion carried by a vote of 7-0 for option 1.

d. Consider authorization for final design for Clerk/Customer Service Needs Assessment, Design and Bidding. (9:14pm)

During the COW meeting, there was a walk-through meeting to see the Clerk and Court Clerk area. Conner Fischer was present to answer questions from members of the Board. Trustee Stokebrand stated she would like to receive an update regarding the streetlight replacement review before she will act on this item. Trustee Lynn asked if the bathroom can be designed to be ADA compliant and Connor stated that was outside his scope of design. Trustee Ircink stated he would like to see a future design to address the heating and air conditioning and Connor stated that was within his scope. Trustee Moore Baldauff stated that seeing the layout of the area made a huge difference and feels more space would be needed to make our absentee voting process less crowded. Trustee Couto also reiterated Trustee Stokebrand's concern and requested an update on the street light replacement review by the next meeting. Trustee Stokebrand voiced frustration in the delay of the street lighting process. President McKaig asked for the focus to remain on the item at hand. Trustee Lynn moved to approve Fischer-Fischer-Theis for complete final design and bidding of the Clerk-Customer service improvements. Seconded by Trustee Ircink. Motion carried by a roll call vote of 6-1 (Stokebrand).

5. Consent Agenda Items (9:27pm)

Trustee Moore Baldauff moved to accept the consent agenda and it was seconded by Trustee Lynn. Trustee Stokebrand asked to have item 5a removed and Trustee Arndorfer asked to have item 5c removed. Motion carried by a unanimous vote of 7-0.

6. Items Removed from the Consent Agenda (9:28pm)

5a—Presentation of Accounts. Trustee Stokebrand requested information on the lead laterals funding through the parks account. Manager Ewald noted she would review with Mark Emanuelson and respond via email.

5c—Consider Shorewood Today printing and mailing service agreement with the Fox Company. Trustee Arndorfer noted his recusal. It was moved by Ircink to accept the items removed from the consent agenda and seconded by Trustee Lynn. Trustee Stokebrand asked why this item wasn't included in the budget process. She requested this become a budgeted item moving forward. Motion carried by a vote of 6-1 (Arndorfer recusal).

7. Public Hearing(s) – none. (9:32pm)

8. Citizens to be Heard (9:33pm)

9. New Business (9:33pm)

a. Consider Resolution #2023-01 - Initial Resolution Authorizing \$1,965,000 General Obligation Bonds for Street Improvement Projects

Trustee Moore Baldauff moved to approve Resolution #2023-01 - Initial Resolution Authorizing \$1,965,000 General Obligation Bonds for Street Improvement Projects. Seconded by Trustee Ircink. Motion carried by a roll call vote of 7-0.

b. Consider Resolution #2023-02 Initial Resolution Authorizing \$1,545,000 General Obligation Bonds for Water System Projects

Trustee Ircink moved to approve Resolution #2023-02 Initial Resolution Authorizing \$1,545,000 General Obligation Bonds for Water System Projects. Seconded by Trustee Lynn. Motion carried by a roll call vote of 7-0.

c. Consider Resolution #2023-03 Initial Resolution Authorizing \$5,665,000 General Obligation Bonds for Sewerage Projects

Trustee Moore Baldauff moved to approve Resolution #2023-03 Initial Resolution Authorizing \$5,665,000 General Obligation Bonds for Sewerage Projects. Seconded by Trustee Ircink. Motion carried by a roll call vote of 7-0.

d. Consider Resolution #2023-04 Providing for the Sale of Not to Exceed \$9,175,000 General Obligation Corporate Purpose Bonds, Series 2023A

Trustee Ircink moved to approve Resolution #2023-04 Providing for the Sale of Not to Exceed \$9,175,000 General Obligation Corporate Purpose Bonds, Series 2023A. Seconded by Trustee Lynn. Motion carried by a roll call vote of 7-0.

e. **Consider Resolution #2023-05 Declaring Official Intent to Reimburse Expenditures.**

Trustee Lynn moved to approve Resolution #2023-05 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Seconded by Trustee Couto. Motion carried by a roll call vote of 7-0.

f. **Consider Charter Ordinance #15 - Requiring That the Village President's Appointments To The Plan Commission Be Confirmed By The Village Board.**

Trustee Ircink asked for clarity on this charter ordinance being applicable to just the Planning Commission. President McKaig stated it was because the State Statute changed, but the Village didn't change its structure. Trustee Couto moved to approve Charter Ordinance 15. Seconded by Trustee Moore Baldauff. Trustee Stokebrand stated her concerns to President McKaig's comments that were presented in the packet. President McKaig responded to Trustee Stokebrand's concerns. A call to question was made by Trustee Couto. Motion carried by a roll call vote of 5-2 (McKaig, Lynn).

g. **Consider Resolution #2023-06 Proclaiming World Migratory Bird Day in Shorewood.**

Trustee Couto moved to adopt Resolution #2023-06 proclaiming May 20, 2023 as World Migratory Bird Day in the Village of Shorewood. Seconded by Trustee Moore Baldauff. Motion carried by a roll call vote of 7-0.

h. **Consider document scanning vendor for Phase I, minutes, ordinances, and resolutions.**

Manager Ewald reviewed the memo presented before the Board. Trustee Ircink moved to approve On Q Solutions for Phase I of document scanning for the minutes, ordinances, and resolutions. Seconded by Trustee Moore Baldauff. Motion carried by a unanimous vote of 7-0.

10. Reports of Village Officials (9:55pm)

a. **Village President**

i. ICC Meeting – [January 9, 2023](#)

ii. North Shore Fire Department Board Meeting – [January 10, 2023](#)

b. **Village Trustees**

Trustee Stokebrand requested the Board keep in mind the Bond amount approved.

c. **Village Manager**

11. Future Items of Consideration

Trustee Ircink requested the Board to reach out to Ivy and provide an update on where the Village stands in hiring a lifeguard.

Trustee Couto requested an update on the streetlighting project.

Trustee Ircink asked for an update on the UW project when available.

12. Adjournment (10:02pm)

Trustee Lynn moved to adjourn the meeting. Seconded by Trustee Ircink.
Motion carried by a unanimous vote of 7-0. Meeting adjourned at 10:02pm.

Respectfully submitted,



Toya Harrell
Village Clerk