



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
November 1, 2021

1. Call to Order

President McKaig called the meeting of the Village Board to order at 7:33 p.m.

2. Roll Call

Present via teleconference: President McKaig, Trustees Arndorfer, Moore Baldauff, Bockhorst, Ircink, Stokebrand and Warren.

Others Present: Village Manager Ewald, Ast. Manager Burkart, Village Attorney Bayer, Planning & Development Director Griepentrog, and Interim Chief Liebenthal.

3. Statement of Public Notice

Village Manager Ewald stated that the meeting had been posted and noticed according to law.

4. Special Order of Business – none.

5. Consent Agenda Items (p.m.)

- a. Accept presentation of accounts – November 1, 2021
- b. Consider regular village board minutes – October 18, 2021
- c. Consider interim school superintendent appointment to Library Board.
- d. Consider Park and Beach Permit from Spencer Ortega on November 4 or 5, 2021.
- e. Consider Mega Marts, LLC liquor licensee and operator of Metro Market #893, 4075 N. Oakland Avenue request for addition of two corporate officers, Jacquellen Cossey and Philip Nelson.
- f. Consider Class “B” Retail Malt Beverage License for Riley’s Sandwich Shop LLC d/b/a Riley’s Sandwich Shop, 4473 N. Oakland Avenue.
- g. Consider appointment of Village Clerk Toya Harrell.
- h. Consider Application for Special Privilege Approval for a projecting sign over the public right of way at 4195 N. Oakland Ave.

Tr. Warren moved, seconded by Tr. Ircink to approve the consent agenda removing item b, October 18, 2021 Village Board meeting minutes. Motion carried 7 – 0.

6. Items Removed from the Consent Agenda

Tr. Stokebrand stated there was a problem on p. 254 last paragraph talking about parking specifically, the reference to most of the board continuing to support a 1:1 parking ratio. She believed it should say the board supported a lower ratio. There was consensus to lower a ratio. President McKaig thought that it was

referring to how the ordinance would be noticed for the upcoming meeting; with four trustees supporting the 1:1 ratio it would be noticed with the 1:1 ratio. Tr. Bockhorst moved, seconded by Tr. Ircink to defer the item b to a subsequent meeting. This allows time for the Village Manager will review the tape for specific language.

- 7. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings – none. (7:39 p.m.)
- 8. Public Hearing(s) – none. (7:39 p.m.)
- 9. New Business
 - a. Oath of Office – Village Clerk Toya Harrell (7:40 p.m.)

President McKaig administered the oath to Village Clerk Toya Harrell. Board members welcomed Harrell to the team.

- b. Consider Ordinance 3030 An Ordinance Amending Subsection 500-26 Winter Parking. (7:45 p.m.)

Menlo should technically have winter parking; however, due to the boulevard and lack of feasibility of no parking on both sides of the roadway, current regulations of moving a vehicle during snow fall by 10 a.m. the next morning is recommended to remain. Residents would be encouraged to abide by this current restriction. Staff reviewed the communication plan.

Tr. Warren moved, seconded by Tr. Ircink to approve Ordinance 3030 an ordinance amending subsection 500-26 Winter Parking. Motion carried 7-0 by roll call vote.

- c. Consider Ordinance 3031 An Ordinance Amending Subsection 500-16 Night Parking. (8:00 p.m.)

Concern was voiced regarding the enforcement of alternative side parking enforcement in the business district between 2 p.m. and 5 p.m. It was noted that the CSO’s perform parking enforcement for the entire Village, and it is not the intention to begin enforcement in the business district, particularly when the hours of regulation will be changing.

Tr. Ircink moved, seconded by Tr. Warren to approve 3031 an ordinance amending subsections 500-16 Night Parking. Motion carried 7-0 by roll call vote.

- d. Consider Ordinance 3032 An Ordinance Amending Subsections 500-19 Two-Hour Parking Limit, 500-20 One-Hour Parking Limit, 500-21 Ten- and Fifteen-Minute Parking Limits and 500-30 Four-Hour Parking Limits. (8:12 p.m.)

Tr. Ircink moved, seconded by Tr. Moore Baldauff to approve 3032 an ordinance amending subsections 500-19 two-hour parking limit, 500-20 one-hour parking limit, 500-21 ten-and fifteen-minute parking limits and 500-30 four-hour parking limits. Motion carried 7-0 by roll call vote.

- e. Consider firm for police chief recruitment. (8:19 p.m.)

The review team comprised of the Public Safety Chair Tr. Warren, Police Commissioner Bulluck, Human Relations Commission Chair Parker and staff from the Village Manager’s Office recommended the Riseling

Group.

Tr. Moore Baldauff moved, seconded by Tr. Arndorfer to direct staff to negotiate a service agreement with the Riseling Group for police chief recruitment services. Motion carried 7-0 by roll call vote.

10. Reports of Village Officials (8:35 p.m.)

a. Village President

i. Update on League of Wisconsin Municipalities Conference attendance. Tr. Warren echoed the quality sessions and positive experience. Tr. Ircink thought being with others involved in local government was inspiring. It was a team/group building process. Tr. Stokebrand participated in a small community roundtable and felt it was beneficial. She also noted the positive comments regarding Shorewood that were relayed to her at the conference.

ii. Update on Police Commission appointment process. President McKaig noted that HRC member Charlie DeSando is willing to participate in interviews and input from the Police Commission President Cole. There has not been a process started on this selection yet.

b. Village Trustees

i. Update on 11/1 Budget and Finance Committee Meeting – Tr. Stokebrand updated that the Committee reviewed six items and the Committee was in concurrence with removing approximately \$74,000 from the budget on November 15.

ii. Tr. Warren noted that the village email server was down last week, so if you haven't heard from trustees or staff, it was likely due to this issue and as anticipated, many are behind trying to catch up on messages.

iii. Tr. Ircink noted the Shorewood Farmer's Market has closed for the season; ice captains are ramping up for the winter season.

iv. Tr. Bockhorst gave a shout out to Don Newman, boys cross country coach, along with the Shorewood School District.

c. Village Manager

i. Report on Village Clerk transition. Village Manager Ewald updated the transition and will periodically for the next few months and 2022.

11. Items for future consideration. (8:51 p.m.) – none.

12. Adjournment.

Tr. Warren moved, seconded by Tr. Ircink to adjourn at 8:52 p.m. Motion carried 7 - 0.

Respectfully submitted,

Rebecca Ewald
Village Manager

