



NOTICE

Please take notice that meetings of the **STANDING COMMITTEES** and the **REGULAR VILLAGE BOARD** will be held in hybrid meeting format (in-person and videoconference) on **Monday November 18, 2024 in the Village Hall, 3930 N Murray Ave., at the times listed below.**

Please note: the videoconference platform has been modified to Zoom.

REGULAR MEETING OF THE VILLAGE BOARD, Board Room, 7:30pm

Join via Zoom:

<https://zoom.us/j/97094765697?pwd=mQQZ6LFSGN5HDCqKRAE8kWWVirvObhQ.1>

Meeting ID: 970 9476 5697

Passcode: 536492

Join via phone:

312-626-6799

Passcode: 536492

Members of the public will be muted and will have their video turned off upon entry. Comments will be taken during citizen's comments and if the Village Board accepts comments at other times during an agenda item. When the Village Board starts accepting citizen's comments, members of the public will have the ability to unmute themselves and appear by video by raising their virtual hand (selecting the raise hand icon under "Reactions" at the bottom banner of Zoom) after being called upon by the Chair. IF YOU PLAN ON SPEAKING AT THE MEETING, please email the Village Clerk at tharrell@shorewoodwi.gov by 3 p.m. on the meeting day.

The President will be leading the meeting and Board members will be called upon to speak. If there are members of the public on the call that desire to speak on a topic that is NOT on the agenda, they will be provided an opportunity to do so under "Citizen's to be Heard" on the agenda. The President may also allow for the public to speak following Village Board member discussion on an item following the Village Board discussion. To ensure an efficient meeting, members of the public should not speak until called upon to do so.

1. Closed Session (6:45 pm)
 - a. The Village Board may adjourn into closed session pursuant to 19.85 (1) (e) to discuss negotiating strategy for the police union agreement.
2. Call to Order (7:30 pm)
3. Roll Call
4. Statement of Public Notice

5. Special Order of Business
 - a. Proclamation - Recognizing Our Election Inspectors
6. Consent Agenda Items - items under the consent agenda may be acted upon by one motion. If in the judgment of any Village Board Members, a consent agenda item needs discussion, the item can be placed in the items removed from the consent agenda.
 - a. Presentation of Accounts – November 18, 2024
 - b. Consider Regular Village Board meeting minutes – November 4, 2024
 - c. Consider authorization to hire for vacant police officer position
 - d. Consider authorization for repairs to refuse compactor.
7. Items Removed from the Consent Agenda
8. Public Hearing
 - a. Proposed 2025 Budget
9. Citizens to be Heard – this item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.
10. New Business
 - a. Consider Resolution 2024-16 - A Resolution Adopting the 2025 Budget and Authorizing the 2024 General Property Tax Levy Against All Taxable Property in the Village of Shorewood.
 - b. Consider Resolution 2024-17 to carry forward allowable prior year unused levy capacity.
 - c. Consider Resolution 2024-18 delinquent municipal charges.
 - d. Consider Resolution 2024-19 special assessments for private laterals.
 - e. Consider Resolution 2024-20 BID operating plan and special assessments.
 - f. Consider Ordinance 3069 repealing and replacing Subsection 500-25 I(3) concerning regulation of residential parking permits
 - g. Consider Ordinance 3070 Special Daytime Parking Permit and Fees
 - h. Additional information on street light special charge.
11. Report of Village Officials
 - a. Village President
 - i. [ICC Meeting - November 11, 2024](#)
 - b. Village Trustees – Provide committee updates as either a liaison or member.
 - c. Village Manager
 - i. Candidate Forum, December 2, 2024 - 6 p.m. - 6:30 p.m. Shorewood Library Program Room.
 - ii. Deadline for Board/Committee/Commission Training - November 26, 2024.
12. Future Items of Consideration
13. Adjournment

Dated this 14th day of November at Shorewood, 2024.

Toya Harrell, CMC, Village Clerk

Should you have any questions or comments regarding any items on this agenda, contact the Village Clerk at 414-847-2608. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of all individual abilities.

The Village Board of Shorewood currently holds meetings in person at Village Hall, or an alternative physical location as allowed by the Village Code. As a courtesy to citizens, Board meetings will also be made available live on the Zoom virtual platform for viewing and possible participation. However, the Village cannot guarantee the technology supporting the virtual viewing option will operate perfectly and continuously, or that the platform will work with every computer or mobile device. The only way to guarantee the ability to offer public comment, or view the Board meeting uninterrupted, is to appear in person. If the Zoom platform fails, the meeting will continue as scheduled.

PROCLAMATION

RECOGNIZING OUR ELECTION INSPECTORS

WHEREAS, 133 election inspectors have been approved by the Village Board for the 2024-2025 election cycle, and;

WHEREAS, a total of 97 election inspectors assisted with various tasks before and during the General Election—absentee ballot mailing (12), as Special Voting Deputies for River Park Apartments (6) and HarborChase Care Facility (2), during in-person absentee voting, (11), and on Election Day at Central Count (23), at the Village Center for Wards 1-4 (22), At Shorewood High School for Wards 5-8 a (22), and at NorthShore Presbyterian Church for Wards 9-12 (11), and;

WHEREAS, the continual communication the co-chief inspectors had with Clerk Harrell addressing concerns or questions in the months, weeks and days prior to the General Election resulted in their extraordinary leadership,

NOW THEREFORE, BE IT RESOLVED that the Village recognizes co-chiefs Michael Briselli, Mary Corbella, Catherine Flaherty, Janet Kreilein, Cathy Lathrop, James Lathrop, Jeanne Sacken and Kayla Shaffer for their exemplary leadership and supervision of our outstanding 97 election inspectors during the General Election who are truly the Superheroes of Shorewood.

DATED at Shorewood, Wisconsin this 18th day of November, 2024.

Ann McKaig, Village President
Village of Shorewood

VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD



Agenda Item: Voucher Report

Presenter: Paul Eilbes

Department: Finance

Overview – Consistent with the Village’s Policy #21, Purchasing and Accounts Payable, the attached reports have been prepared by the Finance Department for presentation to the Village Board.

In addition to providing the information required for the Village Board to maintain the general oversight of expenditures, these reports also serve to enhance the transparency of the Village’s expenditures of public funds by making these reports part of the public record.

Please feel free to contact me if there are any questions on specific items.

Vision 2025 Plan – Financial Responsibility

Sustainability – N/A

Recommended motion – Move to accept the attached presentation of accounts reports.

Fiscal Note / Budget Impact – To the best of our knowledge, these items have been processed in accordance with the Village’s purchasing policies as administered by the applicable department heads.

Attachments: - Accounts Payable and Payroll Vouchers Summary
Detailed Presentation of Accounts

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 100 General Fund							
Dept 1100 Board							
100-1100-51900	Professional Education	STOKEBRAND, KATHY	LWM ROOM REIMBURSEMENT	10242024	11/06/24	272.00	55579
						<u>272.00</u>	
Total For Dept 1100 Board						272.00	
Dept 1200 Court							
100-1200-53100	Office Supplies	SHOREWOOD PRESS	COURT BOND FEE BOOKS	9312	11/06/24	240.00	55576
						<u>240.00</u>	
Total For Dept 1200 Court						240.00	
Dept 1420 Clerk / Customer Service							
100-1420-53100	Office Supplies	SHOREWOOD PRESS	BUSINESS CARDS - T HARRELL	9308	11/06/24	80.00	55576
100-1420-53500	Voting Supplies	EWALD, REBECCA	REIMBURSEMENT-11/05/24 VOTING REFRE	11052024	11/06/24	129.26	55550
						<u>209.26</u>	
Total For Dept 1420 Clerk / Customer Service						209.26	
Dept 1510 Finance							
100-1510-52130	PROFESSIONAL FEES FINANCI	US BANK	ADMINISTRATIVE FEES Q3 2024	14476395	11/06/24	1,250.00	55582
						<u>1,250.00</u>	
Total For Dept 1510 Finance						1,250.00	
Dept 1900 Other General Admin							
100-1900-52120	Professional Fees Legal	VON BRIESEN & ROPER SC	PROFESSIONAL SERVICES-BARGAINIG-SEP'	473268	11/06/24	1,035.00	55586
100-1900-52140	Professional Fees - IT Cor	BAYSIDE, VILLAGE OF	IT SERVICES - NOVEMBER	2400002003	11/06/24	7,975.21	55532
100-1900-52200.55-00	Electric - Village Hall	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	697.33	3163
100-1900-52200.77-00	Electric - Village Center	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	1,062.18	3163
100-1900-52210.55-00	Gas - Village Hall	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	25.49	3163
100-1900-52210.77-00	Gas - Village Center	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	65.60	3163
100-1900-52230.55-00	Phone / Internet - Village	RINGCENTRAL INC.	PHONE SERVICES 10/28-11/27/2024	CD_000946525	11/06/24	566.50	55574
100-1900-52230.77-00	Phone / Internet - Village	RINGCENTRAL INC.	PHONE SERVICES 10/28-11/27/2024	CD_000946525	11/06/24	155.61	55574
100-1900-52900.55-00	Cleaning and Pest Control	BATZNER PEST CONTROL	EXTERMINATING VILLAGE HALL	68888903	11/06/24	60.50	55531
100-1900-52900.55-00	Cleaning and Pest Control	GIBB BUILDING MAINTENA	JANITORIAL SERVICE - NOVEMBER	19269	11/06/24	1,142.08	55553
100-1900-52900.77-00	Cleaning and Pest Control	GIBB BUILDING MAINTENA	JANITORIAL SERVICE - NOVEMBER	19269	11/06/24	527.72	55553
100-1900-53100.55-00	Building Supplies - Villaç	GIBB BUILDING MAINTENA	SUPPLIES - OCTOBER	19275	11/06/24	106.78	55553
100-1900-53100.77-00	Building Supplies - Villaç	GIBB BUILDING MAINTENA	SUPPLIES - OCTOBER	19275	11/06/24	69.75	55553
100-1900-53120	Copier Costs - Village Hal	GREATAMERICA FINANCIAL	VH PINTER/COPIERS 09/16/24-10/15/20	37721938	11/06/24	314.00	55556
						<u>13,803.75</u>	
Total For Dept 1900 Other General Admin						13,803.75	
Dept 2100 Police							
100-2100-51900	Professional Education	DEBBIE NOEL GOVANI	NOEL GOVANI IAPE SEMINAR MILEAGE RE	IAPE1024DNG	11/06/24	101.60	55543
100-2100-51900	Professional Education	MARK WROBLEWSKI	WROBLEWSKI IACP PER DIEM	2024IACPMW	11/06/24	3,449.60	55564
100-2100-51900	Professional Education	WAUKESHA CNTY TECHNICA	24-HR RECERT TRNG	S0844392	11/06/24	214.35	55587
100-2100-52200	WILSON DRIVE	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	1,871.47	3163
100-2100-52210	WILSON GAS	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	62.79	3163
100-2100-52230	Phone and Internet	RINGCENTRAL INC.	PHONE SERVICES 10/28-11/27/2024	CD_000946525	11/06/24	614.36	55574
100-2100-52900	Cleaning and Pest Control	CINTAS CORP	MAT REPLACEMENT SERVICE	4209683405	11/06/24	215.12	55538
100-2100-52900	Cleaning and Pest Control	GIBB BUILDING MAINTENA	JANITORIAL SERVICE - NOVEMBER	19269	11/06/24	1,148.73	55553
100-2100-52930	BLUEFIN GATEWAY FEES - SE	ELECTRONIC DATA COLLEC	BLUEFIN GATEWAY/RO PLATE LOOKUPS-SE	1615943	11/06/24	301.65	55548
100-2100-52990	RO PLATE LOOKUPS - SEPTEME	ELECTRONIC DATA COLLEC	BLUEFIN GATEWAY/RO PLATE LOOKUPS-SE	1615943	11/06/24	125.00	55548
100-2100-53100	Office Supplies	GIBB BUILDING MAINTENA	SUPPLIES - OCTOBER	19275	11/06/24	76.53	55553
100-2100-53100	Office Supplies	SHOREWOOD PRESS	3000 WINDOW ENVELOPES	9378	11/06/24	350.00	55576
100-2100-53100	Office Supplies	SHOREWOOD PRESS	REKUSKI BUSINESS CARDS	9379	11/06/24	65.00	55576
100-2100-53120	Copy & Print Costs	GREATAMERICA FINANCIAL	10/15-11/14 STANDARD LEASE PAYMENT	37696481	11/06/24	213.00	55556
						<u>8,809.20</u>	
Total For Dept 2100 Police						8,809.20	
Dept 2900 Other Public Safety							
100-2900-52990	Crossing Guards	ALL CITY MANAGEMENT SE	10/6/24-10/19/24 CROSSING GUARDS	96482	11/06/24	6,186.39	55526
						<u>6,186.39</u>	
Total For Dept 2900 Other Public Safety						6,186.39	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 100 General Fund							
Dept 3100 Public Works Admin.							
100-3100-46430	Special Collection Fees	LIECK, JAMES	REFUND CANCELLED SPECIAL PICKUP	10212024	11/06/24	50.00	55562
100-3100-51330	Uniform Expense	BILL WISMETH	REIMBURSEMENT FOR UNIFORM	WISMETH_NOV2024	11/06/24	139.13	55533
100-3100-52230	Phone and Internet	RINGCENTRAL INC.	PHONE SERVICES 10/28-11/27/2024	CD 000946525	11/06/24	196.67	55574
100-3100-52230	Phone and Internet	US CELLULAR	CELL SERVICE 10/12 TO 11/11	0684966717	11/06/24	83.07	55583
100-3100-54150	Safety Expenses	CINTAS	AED MAINTENANCE	9294597914	11/06/24	48.34	55537
100-3100-54150	Safety Expenses	CINTAS	STOCK MEDICAL CABINET	5237565201	11/06/24	20.55	55537
Total For Dept 3100 Public Works Admin.						537.76	
Dept 3230 Bldg Maint - Public Works							
100-3230-53350	Outsourced Repairs	DINGES FIRE COMPANY	CALIBRATION TESTING	60589	11/06/24	380.00	55545
100-3230-53500	Dept/Program Supplies	FILTRATION CONCEPTS IN	FILTERS MERV 8	59379	11/06/24	730.24	55551
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	HAND CLEANER	9290333393	11/06/24	134.33	55555
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	V-BELT	9289831324	11/06/24	1.26	55555
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	COMBINATION VALVE	9283097963	11/06/24	187.32	55555
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	1/15 HP MOTOR	9283429240	11/06/24	381.80	55555
100-3230-54160	Hubbard Lodge/ River Club	ORKIN COMMERCIAL SERVI	EXTERMINATING HUBBARD	269473072	11/06/24	123.99	55568
Total For Dept 3230 Bldg Maint - Public Works						1,938.94	
Dept 3300 Municipal Garage							
100-3300-52200	DPW GARGAGE	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	161.25	3163
100-3300-52200	COMPACTOR	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	1,596.05	3163
100-3300-52210	DPW GAS	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	77.71	3163
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	VEHICLE 39	2514--848850	11/06/24	50.29	55525
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	SQUAD 9	2514-848849	11/06/24	75.32	55525
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	SHOP STOCK	2514-849285	11/06/24	63.00	55525
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	TPMS SENSOR	2514-849305	11/06/24	40.94	55525
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	VEHICLE 110	2514-848003	11/06/24	9.99	55525
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	VEHICLE 32	2514-847654	11/06/24	167.01	55525
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	SQUAD PARTS	2514-848794	11/06/24	30.70	55525
100-3300-53400	Vehicle Maintenance	ALSCO, INC.	SHOP TOWELS	IMIL2062230	11/06/24	41.32	55527
100-3300-53400	Vehicle Maintenance	ANDREW CHEVORLET INC	SQUAD 11	26935	11/06/24	132.18	55528
100-3300-53400	Vehicle Maintenance	GRAINGER W W INC	BLAST MEDIA STEEL GRIT	9279351267	11/06/24	84.11	55555
100-3300-53400	Vehicle Maintenance	INTERSTATE BATTERY	VEHICLE BATTERY	110175272	11/06/24	145.96	55559
100-3300-53400	Vehicle Maintenance	OSI ENVIRONMENTAL INC	ANTIFREEZE DISPOSAL	1069170	11/06/24	85.00	55569
100-3300-53410	Fuel and Oil	HARTLAND LUBRICANTS AN	LUBE	SI294048	11/06/24	1,271.15	55557
100-3300-53410	Fuel and Oil	QUALITY STATE OIL	DIESEL FUEL	1817366	11/06/24	2,800.35	55571
100-3300-53410	Fuel and Oil	QUALITY STATE OIL	UNLEADED FUEL	1817381	11/06/24	1,859.68	55571
Total For Dept 3300 Municipal Garage						8,692.01	
Dept 3410 Street and Alley							
100-3410-53500	Dept/Program Supplies	STARK PAVEMENT CORP	WO #2024-22	05069193	11/06/24	68.60	55578
100-3410-53500	Dept/Program Supplies	STARK PAVEMENT CORP	POTHoles	05069435	11/06/24	88.20	55578
100-3410-53500	Dept/Program Supplies	WI STEAM CLEANER SALES	WASH BAY PRESSURE WASHER	66032	11/06/24	870.09	55588
100-3410-53510	Supplies - Signage	TAPCO	SIGNS	I789952	11/06/24	206.50	55581
Total For Dept 3410 Street and Alley						1,233.39	
Dept 3430 Street Lights							
100-3430-52200.01-00	Electric - Street Lightinç	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	6,525.07	3163
100-3430-52200.02-00	Electric - Traffic Devices	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	982.85	3163
100-3430-53500	Supplies - Street Lightinç	FULL CYCLE ENTERPRISES	ELECTRIC AND FORESTRY STUMPING	PS-INV116055	11/06/24	463.00	55552
Total For Dept 3430 Street Lights						7,970.92	
Dept 3460 Winter							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 100 General Fund							
Dept 3460 Winter							
100-3460-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	PARKS/WINTER MAINTENANCE	PS-INV115824	11/06/24	463.00	55552
Total For Dept 3460 Winter						463.00	
Dept 3510 Refuse Disposal							
100-3510-52950.03-00	Disposal Contracts - Refus	COMPOST CRUSADER LLC	RESIDENTIAL COMPOSTING 7/1 TO 9/30	10892	11/06/24	1,276.80	55539
Total For Dept 3510 Refuse Disposal						1,276.80	
Dept 3610 Forestry							
100-3610-52940	Landscaping Contracts - Me	VILLANI LANDSHAPERS LA	STREETSCAPING NOV	MMI-0006466	11/06/24	2,980.75	55584
100-3610-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	FORESTRY STUMPING AND WATER UTILITI	PS-INV116274	11/06/24	463.00	55552
100-3610-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	ELECTRIC AND FORESTRY STUMPING	PS-INV116055	11/06/24	463.00	55552
100-3610-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	FORESTRY STUMPING	PS-INV116212	11/06/24	926.00	55552
100-3610-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	FORESTY AND PARKS	PS-INV117036	11/06/24	463.00	55552
Total For Dept 3610 Forestry						5,295.75	
Dept 3620 Parks and Beautification							
100-3620-52200	GHOST TRAIN	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	219.11	3163
100-3620-52200	HUBBARD PARK	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	161.46	3163
100-3620-52200	HUMBLE PARK	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	28.25	3163
100-3620-52200	ATWATER BEACH	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	95.56	3163
100-3620-52210	RIVER CLUB GAS	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	9.57	3163
100-3620-52940	Landscaping Contracts - Tu	VILLANI LANDSHAPERS LA	FINE TURF MOWING SEPT	MPS-01332	11/06/24	4,447.49	55584
100-3620-53300	Repairs and Maintenance	SITEONE LANDSCAPE SUPP	HORTICULTURE SUPPLIES	146939176-001	11/06/24	82.42	55577
100-3620-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	PARKS/WINTER MAINTENANCE	PS-INV115824	11/06/24	463.00	55552
100-3620-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	FORESTY AND PARKS	PS-INV117036	11/06/24	463.00	55552
100-3620-53500	Dept/Program Supplies	SITEONE LANDSCAPE SUPP	PESTICIDE SPRAYER	147658978-001	11/06/24	49.99	55577
100-3620-53500	Dept/Program Supplies	SITEONE LANDSCAPE SUPP	HERBICIDE AND CLAMP	147265362-001	11/06/24	109.72	55577
Total For Dept 3620 Parks and Beautification						6,129.57	
Total For Fund 100 General Fund						64,308.74	
Fund 200 Library							
Dept 5110 Library							
200-5110-52200	ELECTRIC-LIBRARY	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	3,186.55	3163
200-5110-52210	LIBRARY GAS	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - SEPTEMBER	5218249621	11/07/24	196.81	3163
200-5110-52230	Phone and Internet (villaç	AT&T WISCONSIN	LIBRARY ALARM LINES 10/22/24-11/21	41496724051024	11/06/24	54.35	55529
200-5110-52230	Phone and Internet (villaç	RINGCENTRAL INC.	PHONE SERVICES 10/28-11/27/2024	CD_000946525	11/06/24	372.19	55574
200-5110-52300	Other Intergov'tal pymts	MILW CNTY FEDERATED LI	SERVICES & PRODUCTS FROM MCFLS	FL-03690	11/06/24	314.51	55566
200-5110-52900	Cleaning and Pest Control	GIBB BUILDING MAINTENA	JANITORIAL SERVICE - NOVEMBER	19269	11/06/24	1,583.15	55553
200-5110-52900	Cleaning and Pest Control	GIBB BUILDING MAINTENA	JANITORIAL SERVICE - NOVEMBER	19269	11/06/24	280.00	55553
200-5110-52910	Software Purch/Maint	BYTE STUDIOS, INC.	WEBSITE HOSTING & UPGRADES	1777	11/06/24	2,070.00	55535
200-5110-53100	Office Supplies	QUILL CORPORATION	OFFICE SUPPLIES	41311024	11/06/24	37.99	55572
200-5110-53100	Office Supplies	QUILL CORPORATION	COPY PAPER	41322392	11/06/24	164.68	55572
200-5110-53100	Office Supplies	QUILL CORPORATION	GLUE	41316011	11/06/24	6.79	55572
200-5110-53101	Building supplies	GIBB BUILDING MAINTENA	SUPPLIES - OCTOBER	19275	11/06/24	209.25	55553
200-5110-53500	Processing Supplies	DEMCO	PROCESSING SUPPLIES	7555341	11/06/24	193.24	55544
200-5110-53500	Processing Supplies	DEMCO	"NEW" STICKERS	7554230	11/06/24	181.48	55544
200-5110-54000	Programming	DEMCO	PROGRAM GIVEAWAYS MINUS CREDIT	7551098	11/06/24	49.18	55544
Total For Dept 5110 Library						8,900.17	
Dept 5111 Adult Materials							
200-5111-53730	Materials	BAKER & TAYLOR	ADULT FICTION BKS	AF OCT 2024	11/06/24	674.85	55530
200-5111-53730	Materials	BAKER & TAYLOR	NON FICTION BKS	ANF OCT 2024	11/06/24	2,072.57	55530

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 200 Library							
Dept 5111 Adult Materials							
200-5111-53730	Materials	BAKER & TAYLOR	CIRC CONTINUATIONS ANF	CIRC CONT OCT 20	11/06/24	110.00	55530
200-5111-53740	DVD's	BAKER & TAYLOR	MOVIE DVDS	ADV D OCT 2024	11/06/24	879.92	55530
200-5111-53750	Audiobooks	BAKER & TAYLOR	AUDIOBOOK CDS	ABKCD OCT 2024	11/06/24	339.24	55530
200-5111-53770	Music	BAKER & TAYLOR	MUSIC CDS	ACD OCT 2024	11/06/24	443.16	55530
Total For Dept 5111 Adult Materials						4,519.74	
Dept 5112 Childrens Materials							
200-5112-53730	Materials	BAKER & TAYLOR	JUV NON FICTION	JUV CONT OCT 202	11/06/24	60.16	55530
200-5112-53730	Materials	BAKER & TAYLOR	CHILDREN'S BKS	JUV OCT 2024	11/06/24	2,524.83	55530
200-5112-53740	DVD's	MIDWEST TAPE LLC	CHILDREN'S MOVIES	506249360	11/06/24	50.22	55565
200-5112-53740	DVD's	MIDWEST TAPE LLC	CHILDREN'S MOVIES	506217740	11/06/24	225.60	55565
Total For Dept 5112 Childrens Materials						2,860.81	
Dept 5113 Young Adult Materials							
200-5113-53730	Materials	BAKER & TAYLOR	YOUNG ADULT BKS	YA OCT 2024	11/06/24	521.47	55530
Total For Dept 5113 Young Adult Materials						521.47	
Dept 5121 GMF - enhanced							
200-5121-53700	Collection Enhancements	BAKER & TAYLOR	LANGE BQST GIFT BKS	LANGE OCT 2024	11/06/24	686.48	55530
Total For Dept 5121 GMF - enhanced						686.48	
Dept 5122 Friends - enhanced							
200-5122-53700	Collection Enhancements	BAKER & TAYLOR	FRIENDS GIFT ADLT BKS	FRND ADBK OCT 20	11/06/24	29.07	55530
200-5122-53700	Collection Enhancements	BAKER & TAYLOR	FRIENDS GIFT TV SERIES	FRND ADV D OCT 20	11/06/24	98.54	55530
200-5122-53700	Collection Enhancements	BAKER & TAYLOR	FRIENDS GIFT CHILD BKS	FRND JBKS OCT 20	11/06/24	185.78	55530
200-5122-53700	Collection Enhancements	BAKER & TAYLOR	FRIENDS GIFT -LARGE PRINT	LRG PRT OCT 2024	11/06/24	431.15	55530
200-5122-53760	Lucky Day	BAKER & TAYLOR	FRIENDS LUCKY DAY BKS	LUCKY DAY OCT 20	11/06/24	620.94	55530
Total For Dept 5122 Friends - enhanced						1,365.48	
Dept 5123 Other - enhanced							
200-5123-53700	Collection Enhancements	BAKER & TAYLOR	ONUFROCK GIFT BKS	ONUFROCK OCT 202	11/06/24	2,564.17	55530
Total For Dept 5123 Other - enhanced						2,564.17	
Total For Fund 200 Library						21,418.32	
Fund 210 Senior Services							
Dept 4600 Senior Services							
210-4600-54140	Shorewood Connects	LOZIER, VASHTI MCCOLLU	SHOREWOOD CONNECTS - OCT	OCT2024	11/06/24	425.00	55563
210-4600-54140	Shorewood Connects	LOZIER, VASHTI MCCOLLU	SHOREWOOD CONNECTS - SEPT	SEPT2024	11/06/24	425.00	55563
Total For Dept 4600 Senior Services						850.00	
Dept 4650 SRC Benjamin Services							
210-4650-51900	Professional Education	ELENA CASTRO	MILEAGE REIMBURSEMENT WASC CONFEREN	SEPT2024	11/06/24	331.65	55549
210-4650-52100	Professional Fees	SERVING OLDER ADULTS O	OCT2024 TECH CONNECT	2119	11/06/24	150.00	55575
210-4650-52180	Consultant Services	LOZIER, VASHTI MCCOLLU	SHOREWOOD CONNECTS - OCT	OCT2024	11/06/24	425.00	55563
210-4650-52180	Consultant Services	LOZIER, VASHTI MCCOLLU	SHOREWOOD CONNECTS - SEPT	SEPT2024	11/06/24	425.00	55563
210-4650-53500	Dept/Program Supplies	LOZIER, VASHTI MCCOLLU	SHOREWOOD CONNECTS - OCT	OCT2024	11/06/24	21.70	55563
210-4650-53500	Dept/Program Supplies	LOZIER, VASHTI MCCOLLU	SHOREWOOD CONNECTS - SEPT	SEPT2024	11/06/24	14.99	55563
Total For Dept 4650 SRC Benjamin Services						1,368.34	
Total For Fund 210 Senior Services						2,218.34	
Fund 400 General Capital Projects							
Dept 3410 Street and Alley							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 400 General Capital Projects							
Dept 3410 Street and Alley							
400-3410-56321.24-01	Streetlight Replacment	KL ENGINEERING, INC.	PROFESSIONAL SERVICES 9/1 TO 9/28	20241110	11/06/24	6,306.00	55561
Total For Dept 3410 Street and Alley						6,306.00	
Dept 3650 ARPA Projects							
400-3650-56370	ARPA projects	STRAND ASSOCIATES INC	DPW SITE EVALUATION REPORT 9/1-9/30	0217027	11/06/24	1,602.50	55580
400-3650-56370	ARPA projects	STRAND ASSOCIATES INC	DPW WAREHOUSE BLDG EVALUATION 9/1-9	0217026	11/06/24	1,749.00	55580
Total For Dept 3650 ARPA Projects						3,351.50	
Total For Fund 400 General Capital Projects						9,657.50	
Fund 450 TID No. 5 Capital							
Dept 6650 TID Projects							
450-6650-52110	Professional Fees Engineer	STRAND ASSOCIATES INC	ENGINEERING 9/1 TO 9/30	0216330	11/06/24	3,247.00	55580
Total For Dept 6650 TID Projects						3,247.00	
Total For Fund 450 TID No. 5 Capital						3,247.00	
Fund 610 Water Utility							
Dept 3710 Water Administration							
610-3710-51330	Uniform Expense	DAVE KUNZE	REIMBURSEMENT FOR UNIFORM	KUNZE_OCT2024	11/06/24	260.05	55542
610-3710-52140	Bayside IT Only	BAYSIDE, VILLAGE OF	IT SERVICES - NOVEMBER	2400002003	11/06/24	443.00	55532
610-3710-52230	Phone and Internet	RINGCENTRAL INC.	PHONE SERVICES 10/28-11/27/2024	CD_000946525	11/06/24	98.34	55574
610-3710-52230	Phone and Internet	US CELLULAR	CELL SERVICE 10/12 TO 11/11	0684966717	11/06/24	53.09	55583
610-3710-52300	WATER SERVICE CHARGE	MILW WATER WORKS	WATER 41,602 CCF-OCT 2024	10312024	11/06/24	49,922.40	55567
610-3710-52300	WATER USAGE CHARGE CCF	MILW WATER WORKS	WATER 41,602 CCF-OCT 2024	10312024	11/06/24	709.75	55567
610-3710-54150	Safety Expenses	CINTAS	AED MAINTENANCE	9294597914	11/06/24	48.33	55537
610-3710-54150	Safety Expenses	CINTAS	STOCK MEDICAL CABINET	5237565201	11/06/24	20.55	55537
610-3710-54150	Safety Expenses	CONCENTRA HEALTH SERVI	DRUG TEST	1626080	11/06/24	64.00	55540
610-3710-54150	Safety Expenses	JOHN SOCHA	REIMBURSEMENT FOR SAFETY GLASSES	SOCHA_NOV2024	11/06/24	164.99	55560
Total For Dept 3710 Water Administration						51,784.50	
Dept 3730 Maint Mains							
610-3730-53500	Dept/Program Supplies	STARK PAVEMENT CORP	WO #2024-22	05069193	11/06/24	278.60	55578
Total For Dept 3730 Maint Mains						278.60	
Dept 3740 Maint Services							
610-3740-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	FORESTRY STUMPING AND WATER UTILITI	PS-INV116274	11/06/24	463.00	55552
610-3740-53500	Dept/Program Supplies	FULL CYCLE ENTERPRISES	TOPSOIL	PS-INV119199	11/06/24	926.00	55552
610-3740-53500	Dept/Program Supplies	HEIDER AND BOTT CO INC	COUPLINGS AND SOLDER	891261-000	11/06/24	131.17	55558
610-3740-53500	Dept/Program Supplies	RCM	SLURRY	241616	11/06/24	125.00	55573
Total For Dept 3740 Maint Services						1,645.17	
Dept 3750 Maint Meters							
610-3750-53500	Dept/Program Supplies	HEIDER AND BOTT CO INC	PARTS	891240-000	11/06/24	230.96	55558
Total For Dept 3750 Maint Meters						230.96	
Dept 3760 Maint Hydrants							
610-3760-53500	Dept/Program Supplies	CORE & MAIN LP	O RINGS	V833860	11/06/24	63.36	55541
Total For Dept 3760 Maint Hydrants						63.36	
Dept 3770 Maint Misc Plan							
610-3770-53500	Dept/Program Supplies	ELECTRIC PUMP INC.	NCC MONITORING	026758	11/06/24	180.00	55547
610-3770-53500	Dept/Program Supplies	ELECTRIC PUMP INC.	NCC MONITORING	024754	11/06/24	180.00	55547

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 610 Water Utility							
Dept 3770 Maint Misc Plan							
Total For Dept 3770 Maint Misc Plan						360.00	
Dept 3775 Lead Service Line Replacement							
610-3775-54750	Private Lateral Grant Expe	BRIDGE TOWER MEDIA	PUBLIC NOTICE FOR BIDS	745733916	11/06/24	174.89	55534
610-3775-54750	Private Lateral Grant Expe	STRAND ASSOCIATES INC	LSL REPLACEMENT 9/1 TO 9/30	0217025	11/06/24	4,305.01	55580
610-3775-54755	Homeowner Account	BRIDGE TOWER MEDIA	PUBLIC NOTICE FOR BIDS	745733916	11/06/24	174.89	55534
610-3775-54755	Homeowner Account	STRAND ASSOCIATES INC	LSL REPLACEMENT 9/1 TO 9/30	0217025	11/06/24	4,305.00	55580
Total For Dept 3775 Lead Service Line Replacement						8,959.79	
Total For Fund 610 Water Utility						63,322.38	
Fund 620 Sewer Utility							
Dept 3810 Sewer Administration							
620-3810-52140	Bayside IT only	BAYSIDE, VILLAGE OF	IT SERVICES - NOVEMBER	2400002003	11/06/24	443.00	55532
620-3810-52230	Phone and Internet	RINGCENTRAL INC.	PHONE SERVICES 10/28-11/27/2024	CD_000946525	11/06/24	98.34	55574
620-3810-52230	Phone and Internet	US CELLULAR	CELL SERVICE 10/12 TO 11/11	0684966717	11/06/24	42.09	55583
620-3810-54150	Safety Expenses	CINTAS	AED MAINTENANCE	9294597914	11/06/24	48.33	55537
620-3810-54150	Safety Expenses	CINTAS	STOCK MEDICAL CABINET	5237565201	11/06/24	20.56	55537
Total For Dept 3810 Sewer Administration						652.32	
Dept 3820 Sewer Maintenance							
620-3820-52990	Other Service Contracts &	VISU-SEWER CLEAN & SEA	CCTV PROSPECT COMBINDED SEWER	35638-1	11/06/24	121.87	55585
620-3820-53400	Vehicle Maintenance	CASPERS TRUCK EQUIPMEN	TRUCK 63	0062103-IN	11/06/24	1,198.80	55536
620-3820-53400	Vehicle Maintenance	GRAINGER W W INC	WARNING LIGHT	9285152824	11/06/24	98.44	55555
620-3820-53400	Vehicle Maintenance	GRAINGER W W INC	TAIL LIGHT	9289573959	11/06/24	208.66	55555
620-3820-53500	Dept/Program Supplies	RCM	CLEAN FILL	241782	11/06/24	160.00	55573
620-3820-53500	Dept/Program Supplies	RCM	CLEAN FILL	241841	11/06/24	320.00	55573
620-3820-53500	Dept/Program Supplies	RCM	SLURRY	241736	11/06/24	205.00	55573
Total For Dept 3820 Sewer Maintenance						2,312.77	
Dept 3830 Storm Maintenance							
620-3830-53500	Dept/Program Supplies	DONLEVY, KAE M	SWP 10/6 TO 10/31	11/1/2024	11/06/24	2,437.30	55546
620-3830-53500	Dept/Program Supplies	RCM	SLURRY	241672	11/06/24	125.00	55573
Total For Dept 3830 Storm Maintenance						2,562.30	
Dept 3890 Other Sewer							
620-3890-52920	Surveys/Studies & Plans	STRAND ASSOCIATES INC	ENGINEERING 9/1 TO 9/30	0216330	11/06/24	577.50	55580
620-3890-56600.24-02	SEASCI Phase II Sewer	GLOBE CONTRACTORS INC	SEASCI PHASE II 9/13 TO 10/11	PAYMENT 16	11/06/24	344,947.80	55554
620-3890-56600.24-02	SEASCI Phase II Sewer	OZINGA	CONCRETE DOWNER	ARI02420712	11/06/24	855.00	55570
620-3890-56600.24-02	SEASCI Phase II Sewer	STRAND ASSOCIATES INC	SEASCI PHASE IIA	0217023	11/06/24	2,090.22	55580
620-3890-56600.24-02	SEASCI Phase II Sewer	STRAND ASSOCIATES INC	SEASCI II SERVICES 9/1 TO 9/30	0217024	11/06/24	35,015.12	55580
Total For Dept 3890 Other Sewer						383,485.64	
Total For Fund 620 Sewer Utility						389,013.03	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #	
Fund Totals:								
			Fund 100 General Fund			64,308.74		
			Fund 200 Library			21,418.32		
			Fund 210 Senior Services			2,218.34		
			Fund 400 General Capital Projects			9,657.50		
			Fund 450 TID No. 5 Capital			3,247.00		
			Fund 610 Water Utility			63,322.38		
			Fund 620 Sewer Utility			389,013.03		
Total For All Funds:							553,185.31	
--- TOTALS BY GL DISTRIBUTION ---								
	100-1100-51900		Professional Education			272.00		
	100-1200-53100		Office Supplies			240.00		
	100-1420-53100		Office Supplies			80.00		
	100-1420-53500		Voting Supplies			129.26		
	100-1510-52130		PROFESSIONAL FEES FINANCIAL Q3 2024			1,250.00		
	100-1900-52120		Professional Fees Legal			1,035.00		
	100-1900-52140		Professional Fees - IT Contract			7,975.21		
	100-1900-52200.55-00		Electric - Village Hall			697.33		
	100-1900-52200.77-00		Electric - Village Center			1,062.18		
	100-1900-52210.55-00		Gas - Village Hall			25.49		
	100-1900-52210.77-00		Gas - Village Center			65.60		
	100-1900-52230.55-00		Phone / Internet - Village Hall			566.50		
	100-1900-52230.77-00		Phone / Internet - Village Center			155.61		
	100-1900-52900.55-00		Cleaning and Pest Control - VH			1,202.58		
	100-1900-52900.77-00		Cleaning and Pest Control - VC			527.72		
	100-1900-53100.55-00		Building Supplies - Village Hall			106.78		
	100-1900-53100.77-00		Building Supplies - Village Center			69.75		
	100-1900-53120		Copier Costs - Village Hall			314.00		
	100-2100-51900		Professional Education			3,765.55		
	100-2100-52200		WILSON DRIVE			1,871.47		
	100-2100-52210		WILSON GAS			62.79		
	100-2100-52230		Phone and Internet			614.36		
	100-2100-52900		Cleaning and Pest Control			1,363.85		
	100-2100-52930		BLUEFIN GATEWAY FEES - SEPTEMBER 2024			301.65		
	100-2100-52990		RO PLATE LOOKUPS - SEPTEMBER 2024			125.00		
	100-2100-53100		Office Supplies			491.53		
	100-2100-53120		Copy & Print Costs			213.00		
	100-2900-52990		Crossing Guards			6,186.39		
	100-3100-46430		Special Collection Fees			50.00		
	100-3100-51330		Uniform Expense			139.13		
	100-3100-52230		Phone and Internet			279.74		
	100-3100-54150		Safety Expenses			68.89		
	100-3230-53350		Outsourced Repairs			380.00		
	100-3230-53500		Dept/Program Supplies			1,434.95		
	100-3230-54160		Hubbard Lodge/ River Club			123.99		
	100-3300-52200		DPW GARGAGE			1,757.30		
	100-3300-52210		DPW GAS			77.71		
	100-3300-53400		Vehicle Maintenance			925.82		
	100-3300-53410		Fuel and Oil			5,931.18		
	100-3410-53500		Dept/Program Supplies			1,026.89		
	100-3410-53510		Supplies - Signage			206.50		
	100-3430-52200.01-00		Electric - Street Lighting			6,525.07		
	100-3430-52200.02-00		Electric - Traffic Devices			982.85		
	100-3430-53500		Supplies - Street Lighting			463.00		
	100-3460-53500		Dept/Program Supplies			463.00		
	100-3510-52950.03-00		Disposal Contracts - Refuse			1,276.80		
	100-3610-52940		Landscaping Contracts - Medians			2,980.75		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
		100-3610-53500	Dept/Program Supplies			2,315.00	
		100-3620-52200	GHOST TRAIN			504.38	
		100-3620-52210	RIVER CLUB GAS			9.57	
		100-3620-52940	Landscaping Contracts - Turf			4,447.49	
		100-3620-53300	Repairs and Maintenance			82.42	
		100-3620-53500	Dept/Program Supplies			1,085.71	
		200-5110-52200	ELECTRIC-LIBRARY			3,186.55	
		200-5110-52210	LIBRARY GAS			196.81	
		200-5110-52230	Phone and Internet (village)			426.54	
		200-5110-52300	Other Intergov'tal pymts			314.51	
		200-5110-52900	Cleaning and Pest Control			1,863.15	
		200-5110-52910	Software Purch/Maint			2,070.00	
		200-5110-53100	Office Supplies			209.46	
		200-5110-53101	Building supplies			209.25	
		200-5110-53500	Processing Supplies			374.72	
		200-5110-54000	Programming			49.18	
		200-5111-53730	Materials			2,857.42	
		200-5111-53740	DVD's			879.92	
		200-5111-53750	Audiobooks			339.24	
		200-5111-53770	Music			443.16	
		200-5112-53730	Materials			2,584.99	
		200-5112-53740	DVD's			275.82	
		200-5113-53730	Materials			521.47	
		200-5121-53700	Collection Enhancements			686.48	
		200-5122-53700	Collection Enhancements			744.54	
		200-5122-53760	Lucky Day			620.94	
		200-5123-53700	Collection Enhancements			2,564.17	
		210-4600-54140	Shorewood Connects			850.00	
		210-4650-51900	Professional Education			331.65	
		210-4650-52100	Professional Fees			150.00	
		210-4650-52180	Consultant Services			850.00	
		210-4650-53500	Dept/Program Supplies			36.69	
		400-3410-56321.24-01	Streetlight Replacment			6,306.00	
		400-3650-56370	ARPA projects			3,351.50	
		450-6650-52110	Professional Fees Engineering			3,247.00	
		610-3710-51330	Uniform Expense			260.05	
		610-3710-52140	Bayside IT Only			443.00	
		610-3710-52230	Phone and Internet			151.43	
		610-3710-52300	WATER SERVICE CHARGE			50,632.15	
		610-3710-54150	Safety Expenses			297.87	
		610-3730-53500	Dept/Program Supplies			278.60	
		610-3740-53500	Dept/Program Supplies			1,645.17	
		610-3750-53500	Dept/Program Supplies			230.96	
		610-3760-53500	Dept/Program Supplies			63.36	
		610-3770-53500	Dept/Program Supplies			360.00	
		610-3775-54750	Private Lateral Grant Expense			4,479.90	
		610-3775-54755	Homeowner Account			4,479.89	
		620-3810-52140	Bayside IT only			443.00	
		620-3810-52230	Phone and Internet			140.43	
		620-3810-54150	Safety Expenses			68.89	
		620-3820-52990	Other Service Contracts & Fees			121.87	
		620-3820-53400	Vehicle Maintenance			1,505.90	
		620-3820-53500	Dept/Program Supplies			685.00	
		620-3830-53500	Dept/Program Supplies			2,562.30	
		620-3890-52920	Surveys/Studies & Plans			577.50	
		620-3890-56600.24-02	SEASCI Phase II Sewer			382,908.14	

**VILLAGE OF SHOREWOOD, WISCONSIN
CLERK-TREASURER'S OFFICE
MEMO**

DATE: November 18, 2024
TO: Budget and Finance Committee
FROM: Finance Office
COPY TO: Village Board
RE: Accounts Payable and Payroll Vouchers for Presentation and Approval

Presented for your approval are the following accounts payable vouchers: 11/01/2024 - 11/15/2024

100 - General Fund	64,308.74
200 - Library	21,418.32
210 - Senior Services	2,218.34
230 - Shorewood Today Magazine	-
300 - Debt Service Fund	-
400 - Capital Projects Fund	9,657.50
430 - TIF #3	-
440 - TIF #4	-
450 - TIF #5	3,247.00
600 - Parking Utility Fund	-
610 - Water Utility Fund	63,322.38
620 - Sewer Utility Fund	389,013.03
700 - CDA	-
800 - Property Tax Fund	-
900 - Cash Fund	-
Subtotal:	\$ 553,185.31
PLUS: Payroll vouchers per payroll register dated:	
11/1/2024	220,293.50
11/15/2024	216,599.30

Grand Total \$ 990,078.11

	Begin Ck #	End Chk #
Accounts Payable Checks - North Shore Bank:	39955	39955
Accounts Payable Checks - Town Bank:	55525	55588
Accounts Payable Electronic Checks:	3163	3163
Payroll Checks:	2819	2819
Payroll Direct Deposits:	DD31299	DD31492
Payroll Electronic Check Remittances:	EFT2279	EFT2294



**Village Board
Meeting Minutes
November 4, 2024**

1. Call to Order

President McKaig called the meeting to order at 7:30 pm.

2. Roll Call

President McKaig stated all members were present except Tr. Couto who was excused.

3. Statement of Public Notice

Assistant Village Manager Anderson noted that the meeting was properly noticed and posted according to law.

President McKaig paused for a moment of silence for Alderman Brostoff who passed suddenly this past week.

4. Special Order of Business (7:32 p.m.)

a. Consider Shorewood Business Improvement District 2025 Operating Plan and request for N. Oakland Avenue construction signage.

Trustee Ircink moved, seconded by Tr. Arndorfer to approve the 2025 BID Operating Plan and request for N. Oakland Avenue construction signage. Motion carried 6-0.

5. Consent Agenda Items – (7:37 p.m.)

Trustee Ircink moved to approve the consent agenda and it was seconded by Trustee Lynn. Trustee Stokebrand requested to move item 5a. Motion carried by a vote of 6-0.

6. Items Removed from the Consent Agenda (7:38 p.m.)

a. 5a. Presentation of Accounts – November 4, 2024

Tr. Stokebrand noted that the greatest fee is credit card fees from the Police Department. Our new finance team should consider looking at the credit card fees for the 2025 budget. Tr. Stokebrand moved, seconded by Tr. Lynn to approve the presentation of accounts. Motion carried 5-0. The majority of the group agreed that review of credit card fees would be prudent in preparation for the 2025 budget.

7. Public Hearing(s) – None

8. Citizens to be Heard – None.

9. New Business

a. Consider award of contract for 2024-25 Private Lead Service Line Replacement project. (7:40 p.m.)

Trustee Ircink moved, seconded by Tr. Lynn, to award a line-item contract to Essential Sewer and Water services, LLC in the amount of four hundred seventy-

three thousand three hundred eighty-three dollars and no cents (\$473,383.00).
Motion carried 6-0.

Tr. Stokebrand moved, seconded by Tr. Ircink, to further direct staff to add to the project 13 additional properties served by watermain in the 3800 block of N. Cramer Street. Motion carried 6-0.

b. Consider deferral of SEACSI Phase IIa. (7:45 p.m.)

Tr. Lynn moved, seconded by Tr. Ircink, that the SEACSI Phase IIa large pipe lining project be removed from both the 2025 LRP implementation schedule and planned 2025 bond issue and further move that staff be directed to re-evaluate the sewer segment's condition every 3-5 years as recommended by the Village Engineer. Motion carried 6-0.

10. Reports of Village Officials

a. Village President (7:54 p.m.) – none.

b. Village Trustees – Provide committee updates as either a liaison or member (7:54 p.m.)

Trustee McGovern updated on a request submitted to Representative Darin Madison's office for the 2025-2027 budget. Representative Madison further relayed that the ICC discuss this topic, as there would be more weight with additional communities on board. President McKaig and Tr. McGovern discussed this matter with other elected officials at a future ICC meeting. The state surplus is \$4.6 billion and our community is off to a good start to get funding for Shorewood. The League of Wisconsin Municipalities has had an informational meeting on this item and the League will be invited to attend.

Trustee Lynn thanked Clerk Harrell for early voting and her efforts for tomorrow. Please vote tomorrow.

Trustee Stokebrand noted that the new Fire Station 82 is beautiful. Parks & Public Spaces Committee submitted initiatives last week and are working on comments to the plan updates. Tr. Stokebrand attended the League conference. We can use 25% of the TIF plan for streetlighting infrastructure and other items. There are some organizations that have an appetite for some entities to pursue fees in court.

c. Village Manager (8:01 p.m.) – none.

11. Future Items of Consideration (8:01 p.m.)

a. Consider exploration of closing streets for 2025 Trick or Treat.

Tr. Ircink moved, seconded by Tr. Lynn, to have the Community & Business Relations Committee review the closing of streets for 2025 Trick or Treat. Motion carried 6-0.

12. Adjournment

Trustee Ircink moved, seconded by Tr. McGovern to adjourn at 8:05 p.m. Motion carried 6-0.

Respectfully submitted,

Rebecca Ewald
Village Manager



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Consider authorization to hire for vacant police officer position.

Date: November 18, 2024

Presenter: Police Chief Heather Wurth

Department: Police Department

History – *Please include a timeline of historical relevant events related to this agenda item. This may include previous Village Board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is no relevant history, N/A should be entered in this space.*

The Shorewood Police Department is authorized fourteen (14) police officer positions.

Agenda Item Discussion – *Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.*

The Police Department expects one (1) vacancy for a police officer position, effective November 20, 2024, with the resignation of Police Officer Halston Wolber.

Staff requests authorization to fill one (1) police officer vacancy through the posting of a Police Officer position.

An on-going recruitment for the police officer position has already been approved by the Police Commission to supplement an existing eligibility list. Upon authorization to hire a police officer, the department will begin the hiring process as outlined within the application process and already approved by the Police Commission. Recruitment will continue until such position is filled. The police officer position has been posted and advertised statewide, and should additional candidates need to be considered, will continue to be advertised. Authorization to hire for these vacancies would be within budgetary expectations.

Community and Business Outreach – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes No

If Yes, identify how and what community groups and businesses were notified.

Action Required / Recommended – *Please include the recommended motion or possible actions for this agenda item.*

Recommended motions: *“I move to authorize staff to hire for the police officer position.”*

Attachments – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.*

Police Officer Job Description

SHOREWOOD POLICE DEPARTMENT
POLICE OFFICER
JOB DESCRIPTION

PURPOSE:

The purpose of this order is to define the duties and responsibilities of the Police Officer.

A Police Officer shall report directly to the Police Sergeant and work such hours as prescribed by the Chief of Police.

This order consists of the following numbered sections.

- I. FUNCTIONS
- II. PHYSICAL ABILITY
- III. WORK ENVIRONMENT
- IV. EQUIPMENT USED
- V. EDUCATION/LICENSE OR CERTIFICATION
- VI. KNOWLEDGE AND SKILLS
- VII. MEDICAL AND BACKGROUND REQUIREMENTS

I. FUNCTIONS

A. A Police Officer shall:

- 1. Have knowledge of and obey all policies, procedures, rules, regulations, orders, or directives pertaining specifically or generally to Police Officers.
- 2. Familiarize themselves thoroughly with their assigned patrol area.
 - a. Be familiar with persons, locations, or occurrences within their patrol area that are likely to require attention.
 - b. Be acquainted with all current departmental information regarding wanted persons, property, or other police related activities.
 - c. Maintain a continuous patrol of assigned area, except when otherwise engaged in law enforcement activities, checking all locations requiring police attention.

- d. Respond immediately to the scene of crimes, accidents, or other disturbances in or adjacent to his/her assigned patrol area.
 - e. Enforce laws and ordinances within their assigned patrol area, or as may otherwise come to their attention.
 - f. Report any crime, unusual occurrence, or condition as soon as circumstances permit.
 - g. Render miscellaneous police services such as preliminary investigations of crimes, compile necessary incident reports, protect crime scenes, control public gatherings, aid the sick, injured, or lost. Locate and report fires and fire hazards, defective water or gas mains, sidewalk and highway defects or obstructions, defective streetlights, and check licenses and permits as necessary.
 - h. Attempt to settle minor disputes by peaceful persuasion and explanation when appropriate, and to refer citizens to the proper agencies and organizations for assistance when necessary.
3. Have a general knowledge of laws and ordinances of the State of Wisconsin and the Village of Shorewood.
 4. Complete and submit all relevant reports prior to going off-duty unless otherwise directed by a superior officer.
 5. Perform such other duties and assignments as required by a superior officer.

II. PHYSICAL ABILITY

- A. The Police Officer must be capable of performing the following activities:
 1. Stamina – sit/stand for prolonged periods of time, pursue running suspects, climb ladders, stairs, fences, pull, drag, or carry persons, lift traffic cones or barricades.
 2. Extent Flexibility – crouch, twist, reach, push, pull, move equipment, subdue suspects, or extricate accident victims.
 3. Explosive Strength – force entry to vehicles or residences, apply established physical control techniques described in the use of force continuum, rapidly run in immediate pursuit of suspects.
 4. Speed Limb Movement – dodge debris or other hazardous materials, pursue offenders, don and use self-contained breathing apparatus, riot gear, handcuffs,

baton, firearms, perform CPR and other rescue techniques, drive police vehicles under emergency conditions.

5. Arm/Hand/Finger Dexterity – utilize baton, handcuffs, and firearms, perform CPR, type, use tools and extraction equipment, conduct field sobriety tests, and operate radar.
6. Vision – color discrimination, close vision, distance vision, peripheral vision, and ability to adjust focus. Tasks illustrative of these duties would be the ability to identify and describe suspects, vehicles, assess patient's skin color, recognize color of smoke, fire, and hazardous materials.
7. Hearing – hear calls for help or assistance, directions or radio broadcasts, warning sirens or alarms, detect unusual or unreasonable loud noises, firecrackers, and other similar explosive devices.

The descriptions noted previously are intended as illustrative of the various types of duties which may be performed. The absence of specific statements of each responsibility does not exclude unnamed tasks from this position if the work is similar, related, or a logical and reasonable assignment of the position.

III. WORK ENVIRONMENT

The Police Officer may be exposed to the following work conditions:

- A. Working in a confined environment above or below ground under claustrophobic circumstances.
- B. Exposure to extreme hot or cold temperatures.
- C. In contact with water or other liquids.
- D. Loud noises of 90 or greater decibels such as sirens, audible warning alarm systems, firearms, etc.
- E. Vibrations related to the use of tools, equipment, or machinery.
- F. Hazardous conditions such as exposure to smoke or fire, electricity, chemicals, CN, CS, or OC gas, electronic control devices (ECD), explosives, extreme heights, physical attack.
- G. Exposure to atmospheric conditions such as fumes, gases, toxic or caustic chemicals, noxious odors, dust, lead, and other airborne particles.

- H. Contact with blood borne pathogens through blood/saliva found at accidents, crime scenes, EMS services, jail facilities, or caused by human bites.

IV. EQUIPMENT USED

- A. The Police Officer needs to be reasonably competent in the use of:
 - 1. All vehicles used for patrol.
 - 2. Prisoner/patient restraints, OC spray, expandable baton, electronic control device (ECD), firearms (handgun, rifle, and shotgun).
 - 3. Operation of radar units, intoximeter, measuring devices, camera, evidence equipment, shovel, and broom.
 - 4. Use of telephone, two-way radio, and computer terminals.
 - 5. Ballistic vest, breathing apparatus, riot helmet, hearing, and eye protection.

V. EDUCATION, LICENSE OR CERTIFICATION

- A. An Associate's Degree or 60 college credit hours (minimum requirement), or Bachelor's Degree (preferred) from an accredited college or university is required. (Note: Police Officers employed prior to May 4, 2005, are exempt from this standard.)
- B. Certification by the Wisconsin Law Enforcement Standards Board; or valid status as certifiable by the Wisconsin Law Enforcement Standards Board.
- C. A current, valid Wisconsin driver's license, or the ability to obtain one prior to employment.

VI. KNOWLEDGE AND SKILLS REQUIRED FOR POSITION

- A. The Police Officer must possess, or be capable of developing the following skills after receiving the appropriate training:
 - 1. Ability to communicate, coordinate, organize written and oral reports and presentations.
 - 2. Comprehend and follow work rules, policies, procedures, and equipment operating manuals.
 - 3. Basic reading, writing, and mathematical skills.

4. Knowledge of relevant federal, state, and local laws or codes pertaining to arrest, search, and seizure.
5. Understanding of the rules of evidence and ability to provide courtroom testimony.
6. Skills in basic fingerprinting, photography, diagram and/or reconstruction of crime scenes, collection, and preservation of evidence.
7. Knowledge of crime prevention practices and strategies.
8. Skills and knowledge in use of firearms, handcuffs, baton, OC Spray, ECD, emergency vehicle operation, basic first aid, communicable diseases, defensive arrest tactics, use of intoximeter, and operation of radar devices.

VII.MEDICAL AND BACKGROUND REQUIREMENTS

A. The Police Officer candidate is subject to:

1. A police background investigation.
2. A medical examination including physical fitness/agility screening, vision exam, psychological evaluation, and drug screening.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

This description has been prepared to assist in evaluating various classes of responsibilities, skills, and working conditions. It indicates the kinds of tasks and levels of work difficulty required of positions given this classification. It is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. Nothing contained herein is intended or shall be construed to create or constitute a contract of employment between any employee or group of employees and the Village of Shorewood. The Village retains and reserves any and all rights to change, modify, amend, add to or delete from any section of this document as it deems, in its judgment, to be proper.

Quotation



P.O. Box 356 - Johnson Creek, WI 53038
 Phone: 888-699-2848 - Fax: 920-699-2847

A Waste & Recycling Equipment Management Company

Quotation For:

Village of Shorewood
 Village of Shorewood - Public Works
 3801 North Morris Blvd
 Shorewood, WI 53211

Attention To:

Make: Sebright (YARD WASTE) Model: 9884-2-6

Payment Terms : Due on Receipt

Date : 11/04/2024

Quotation # : 35764

Customer ID: 1,467

Store No. :

Quotation valid until: 11/14/2024

Prepared by : Christopher Wolf

Salesperson : Christopher Wolf

Serial No. : 1709-11756

Comments or Special Instructions

Quote to replace cylinders with rebuilt cylinders, replace coupler insert, breather filter, guides shoes, top off oil, oil filter and fix gate mesh and interlock.

Qty	PartNumber	Description	UnitPrice	Tax	LineTotal
2.00	27297	27297 - Cylinder (Rebuilt)	\$6,850.00	Yes	\$13,700.00
1.00	4175	4175 - 570 Spider Insert	\$82.50	Yes	\$82.50
1.00	6699	6699 - Return line filter	\$157.05	Yes	\$157.05
4.00	5722	5722 - Guide Shoe 1 1/4 x 3 3/4 x 10 (Top & Sides)	\$172.84	Yes	\$691.36
2.00	6918	6918 - Guide Shoe 1 x 3 3/4 x 10 (Bottom)	\$89.10	Yes	\$178.20
100.00	4213	4213 - Hydraulic Oil 32wt - All Season (Estimate to top off)	\$17.48	Yes	\$1,748.00
1.00		Cylinder Bolts (4 - 3/4 x 11 with nylocks)	\$85.00	No	\$85.00
2.00	5272	5272 - 48 x 96 x 16GA 1/2 Flat EXP METAL (35 x 117 1/4)	\$81.82	Yes	\$163.64
2.00		Travel two techs	\$95.00	No	\$190.00
12.00		Labor two techs	\$120.00	No	\$1,440.00
4.00		OT Labor two techs	\$180.00	No	\$720.00
2.00		OT Travel two techs	\$142.50	No	\$285.00

NOTES :

*1/2 - 10,248.96 WFB
 \$ 20,497.91*

SUBTOTAL	\$19,440.75
SHIPPING	\$0.00
OTHER	\$0.00
TAX RATE	0.000
SALES TAX	\$0.00
TOTAL	\$19,440.75

Quotation



P.O. Box 356 - Johnson Creek, WI 53038
Phone: 888-699-2848 - Fax: 920-699-2847

A Waste & Recycling Equipment Management Company

Quotation For:

Village of Shorewood
Village of Shorewood - Public Works
3801 North Morris Blvd
Shorewood, WI 53211

Attention To:

Make: Sebright (GARBAGE)

Model: 9884T-2-6

Payment Terms : Due on Receipt

Date : 11/04/2024

Quotation # : 35765

Customer ID: 1,467

Store No. :

Quotation valid until: 11/14/2024

Prepared by : Christopher Wolf

Salesperson : Christopher Wolf

Serial No. : 21 02 12380

Comments or Special Instructions

Quote to replace interlock and fix gate mesh.

Qty	PartNumber	Description	UnitPrice	Tax	LineTotal
2.00		Travel	\$95.00	No	\$190.00
3.00		Labor	\$110.00	No	\$330.00
1.00		Welding Fee	\$45.00	No	\$45.00
2.00	5272	5272 - 48 x 96 x 16GA 1/2 Flat EXP METAL (35 x 117 1/4)	\$81.82	Yes	\$163.64
1.00	3742	3742 - JWR Interlock Kit	\$328.52	Yes	\$328.52

NOTES :

SUBTOTAL	\$1,057.16
SHIPPING	\$0.00
OTHER	\$0.00
TAX RATE	0.000
SALES TAX	\$0.00
TOTAL	\$1,057.16

THANK YOU FOR YOUR BUSINESS!

*All equipment sold or service provided is subject to appropriate sales tax. Tax will be assessed with invoice pending receipt of exemption form or resale certificate.

Quotation approved by : _____

Date : _____

Purchasing – supporting documentation

Department (division): Fleet

Staff processing order: 734 Date: 11/6/24

Description of product needed: The Rums for the garbage compactor
at are leaking and need to be replaced

Product pricing Information:

ordered

Vendor: SWR Cost: 20,479.91

Vendor: _____ Cost: _____

Vendor: _____ Cost: _____

Vendor: _____ Cost: _____

Reason if not low cost selected: 1/2 of the cost is paid by
WFB. Total cost to village 10,219.96

There are 3 account we can use to pay for the repairs

- Road Salt - 100-3460-53520 - starting \$42,960 Current Available - \$11,561
- Fuel+oil - 100-3300-53410 - starting - \$164,140 current Available 60,120.68
- Tools/Equipment - 100-3100-56130 - starting - 15,000 current Available - \$13,300.96

Approvals:

Department Head: Dean Henry

Date: 11/6/24

Village Manager (if applicable): _____

Date: _____

Village Board (if applicable): _____

Date: _____



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Consider approval for refuse compactor repairs

Date: November 18, 2024

Presenter: Dan Heyen

Department: Public Works

History – Please include a timeline of historical relevant events related to this agenda item. This may include previous Village board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is not relevant history, N/A should be entered in this space.

N/A

Agenda Item Discussion – Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.

During its yearly safety inspection the refuse compactor that we share the cost of operating and maintenance with Whitefish Bay has 2 hydraulic rams that are leaking a significant amount for hydraulic oil. The cost of the repairs is \$20,497.91. The total cost will be split between Shorewood (\$10,248.96) and WFB (\$10,248.96).

Fiscal Note – Please include the budget impact for this agenda item.

The account (refuse collection supplies 100-3510-53500) used for the repairs is currently over budget. The 2024 budgeted amount for this account is \$9,300 and only \$1500 of that account is earmarked for compactor repairs. The overage can be covered by the Fuel and Oil account (100-3300-53410), Road Salt account (100-3460-53520) and Tools/equipment account (100-3100-56130) as there is projected to be available funds in these accounts at the end of the year. We only got one quote for the repair as JWR is company that we purchased and installed the compactor from and the ones that currently inspect/maintain every year.

Account	Available funds as of 11/7/2024
Road Salt 100-3460-53520	\$11,501.14
Fuel & Oil 100-3300-53410	\$60,120.68
Tools/Equipment 100-3100-56130	\$13,300.96

Community and Business Outreach – If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in the attached communication plan how community groups and businesses will be informed of action after Village Board consideration.

Yes No

If yes, identify what community groups and businesses were notified.

Action Required / Recommended – Please include the recommended motion of possible actions for this agenda item.

“I move to approve the repairs needed to fix the refuse compactor.”

Attachments and Links – The following PDF documents are attached or linked:

Purchasing Document

JWR quotes



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: 2025 Budget Public Hearing

Date: November 18, 2024

Presenter: Krisztina Dommer

Department: Finance

Overview – The final draft of the Village of Shorewood’s 2025 budget is presented for public hearing and board approval.

The purpose of a budget process is to plan, allocate, and manage financial resources to meet public service goals and organizational priorities effectively. It ensures that resources are directed towards key programs and services, aligns spending with revenue, and maintains accountability and transparency. Through the budget process, governments and organizations can make informed decisions about funding, anticipate future needs, and respond to changes in revenue or expenses.

Shorewood has utilized various tools as part of the budget process, including the Long-Range Plan to support efforts in forecasting and planning for the future. The estimated project costs in this document are expected to be financed by borrowings. The debt service maintenance associated with these borrowings is included as part of the financing request in the tax levy process. The Village must always finance its current level of debt service maintenance as part of the levy, but as it moves closer to the levy limit, this means reductions in funds available for operational purposes. The Village will be working on evaluating service levels as part of the future budget process for 2026 in light of the results of the 2025 budget process.

From this document, the budget for each year is created and developed into a financial management plan for the fiscal period. The key part of the budgeting process is linking available revenues with approved expenditures to deliver a financial plan for the funding of the Village’s initiatives for 2025. Details as they relate to the process of implementing and collecting revenues will occur as the board continues to meet and conduct business in fiscal year 2025.

High Impact Options –

The final draft of the Village’s budget will be presented for public hearing and Village Board approval on November 18, 2024. During a thorough review of the budget in a Committee of the Whole meeting on October 7, 2024, various high impact options were approved to be used by staff to compile the 2025 budget plan. The resulting budget final draft will be presented and reviewed by the Village Board on Monday.

Due to a culmination of economic, financial, and infrastructure impacts on the budget process for 2025, the Village considered various high impact options to fund an initially projected budget shortfall. The options, meetings and corresponding documents can be reviewed on the 2025 Budget Communications webpage [here](#). The options considered and their estimated revenues included in the 2025 budget are as follows.

1. Vehicle Registration Fee at an estimated revenue of \$234,000
 - a. Village will coordinate and has begun process of filing with the Wisconsin Department of Revenue.

2. Streetlight Charge at an estimated revenue of \$700,000
 - a. Village will evaluate calculation and collection of charge during the 2026 fiscal period.
 - b. Additional memo provided in [board](#) packet.

3. Parking Fund Available Balance for Budget Deficit
 - a. As necessary, the Village will transfer funds out of the Parking fund's available resources not to exceed \$475,000.
 - b. The current Village budget for 2025 does not show a transfer for this balance since updated project costs removed the deficit as originally presented in the draft budget.
 - c. If actual costs are closer to original estimates, the Village will make a transfer of funds to finance the budget gap as necessary.

4. An overall increase in property taxes to fund operations by 6%.
 - a. Increase in the General Fund is approximately \$516,000.
 - b. Including the Debt Service levy as forecasted in the Long-Range Plan, the overall increase to the levy will be approximately 6.7% as indicated in the budget summary posted.
 - c. The Library has requested a 2% increase in the property tax levy as part of the 2025 budget process.

Actions related to the budget will be taken in the fiscal period of financing beginning in January of 2025. A public hearing on the budget will be held at the meeting and all public comments are welcome.

Additional Feedback Received –

The high impact options poll results report was provided to the Village Board in the [packet](#) for the meeting on Monday, October 7. At that time, while the high impact options poll (along with comment fields for each of the options) had closed, the general comment box remained on the 2025 Budget Communication [webpage](#) and available for feedback until the budget was considered for adoption. Since that time, seven more comments were received regarding future budget communications to the community, preferences to pay additional property taxes instead of fees for services, streetlight system replacement, and electric vehicle charging stations. A full report of the comments in the general comment box is available upon request.

Action Required / Recommended – Please include the recommended motion or required action for this agenda item.

Action on the budget will take place under item 9a. See item 9a memo with recommended motions for all budget related resolutions.

Attachments – Please list the following attachments and supporting documents for this agenda item.

PowerPoint Presentation

Village of Shorewood

2025 Budget

Public Hearing Presentation
November 18, 2024



© Art Elkon



BUDGET OVERVIEW

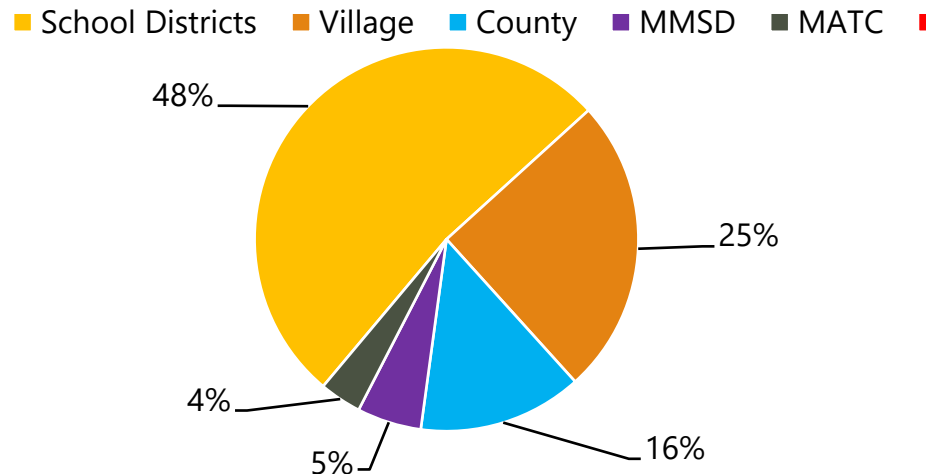
PROPERTY TAX BREAKDOWN

Property taxes are composed of levies from 5 different taxing authorities.

Shorewood School District, Village of Shorewood, Milwaukee County, Milwaukee Metropolitan Sewerage District (MMSD), and Milwaukee Area Technical College (MATC)

The Village taxes represent approximately **25%** of the total levy, based on finalized levy for the 2024 budget process. This includes the TIDs.

Tax Levy Composition



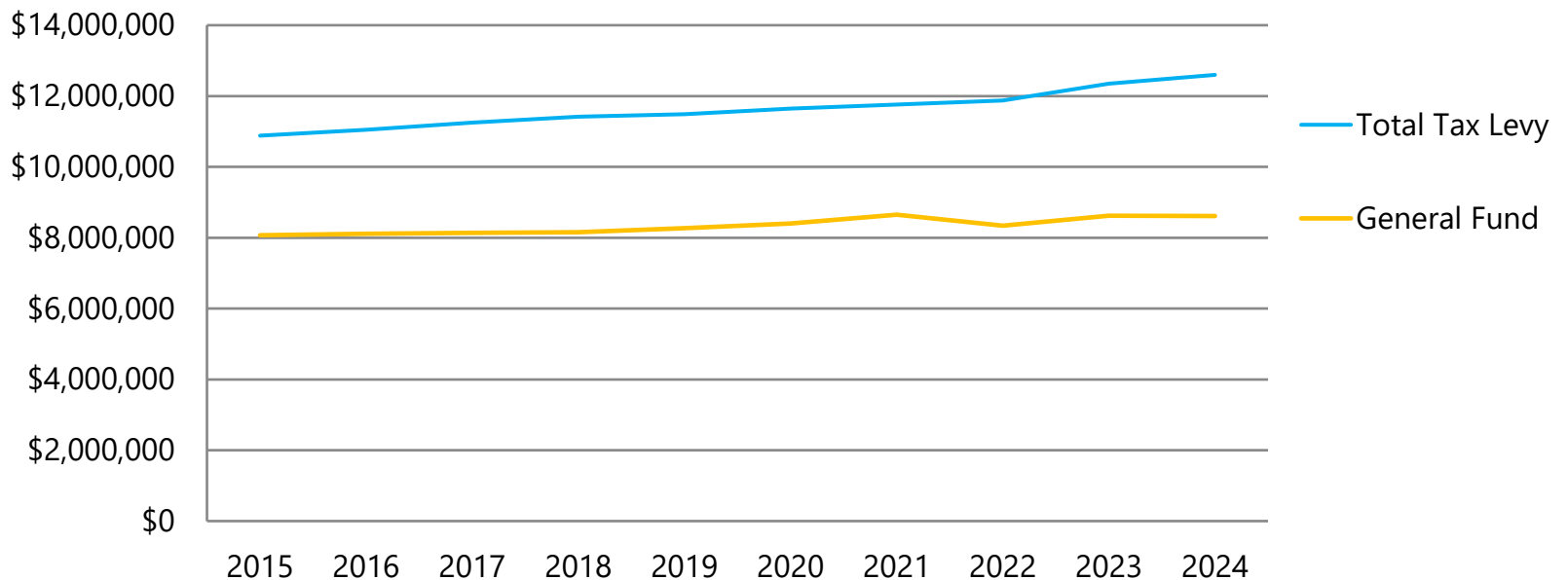


BUDGET OVERVIEW

The graph below shows the municipal tax levy growth over the last ten years.

The average village tax levy increase over the past decade is **1.13%**.

Tax Levy Budget Years 2015-2024



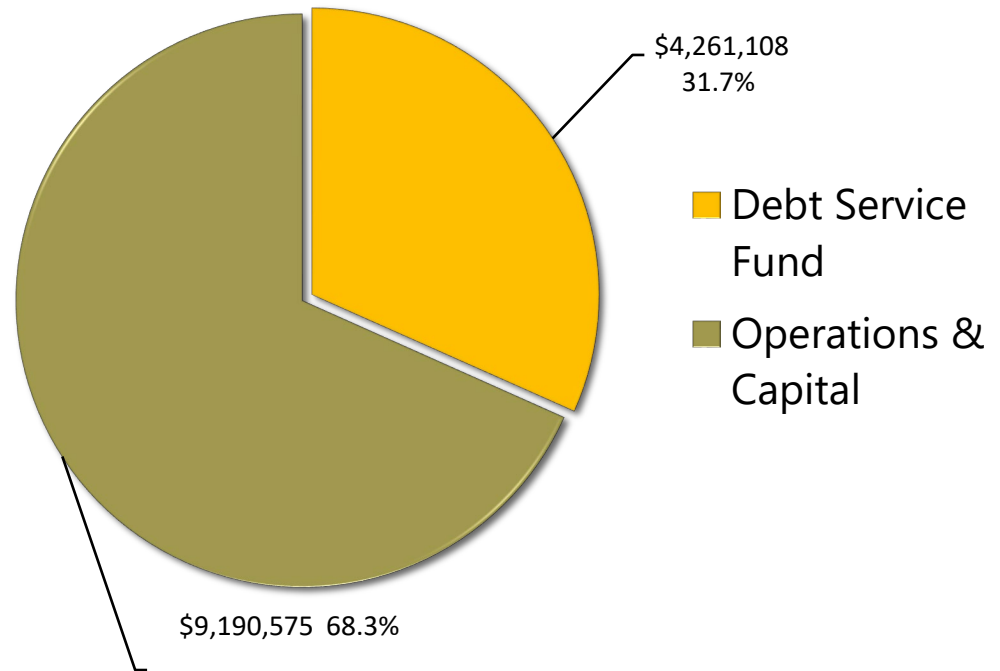


BUDGET OVERVIEW

The property tax levy for all Village purposes is \$13,451,683 which is a **6.77%** increase.

For the 2024 property tax levy, which finances the 2025 budget, the owner of a \$340,000 home will pay \$175 more than 2023 levy, which financed the 2024 budget.

Composition of 2024 Tax Levy





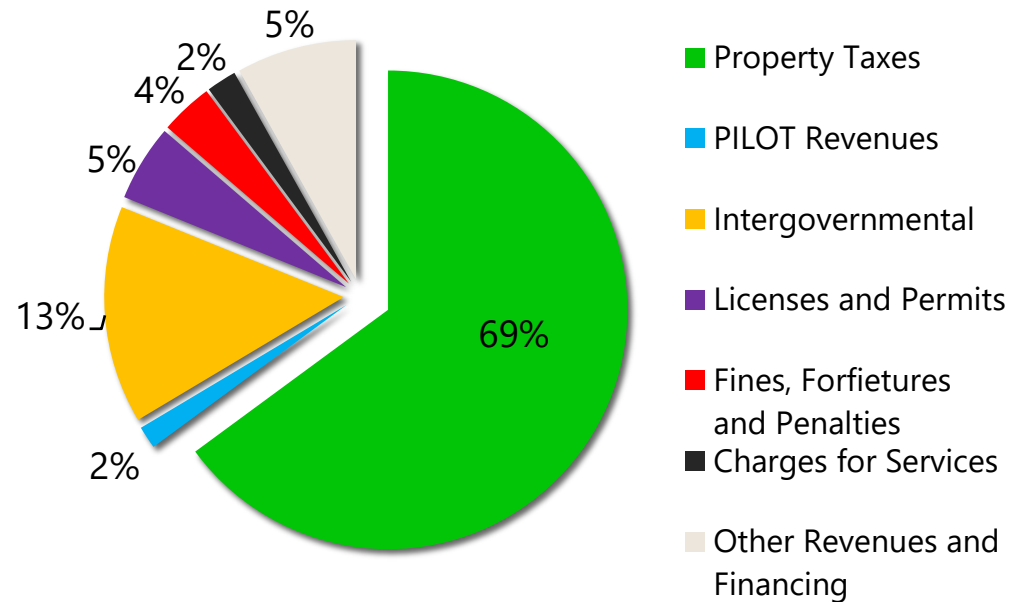
GENERAL FUND Revenue Highlights

Property taxes planned to be levied for 2025 (\$9,126,494) make up **63%** of general fund revenues.

This is in comparison to the amount levied in the previous year to finance the 2024 budget of \$8,609,900 or 65%. Actual projected revenues for 2024 are presented in the pie chart.

Intergovernmental revenues include State Transportation Aids, Shared revenues, and Expenditure Restraint payments.

2024 Revenue Composition





GENERAL FUND

Expenditure Highlights

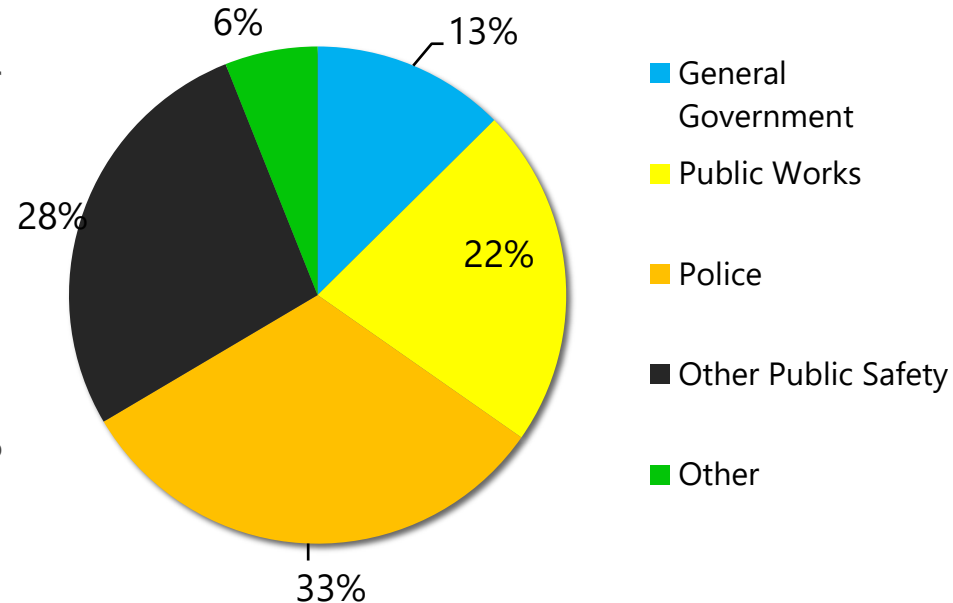
2025 General Fund expenditures increased from \$13,195,287 budgeted in the 2024 budget, to \$14,423,345 budgeted in the 2025 budget.

The difference of \$1,228,058 is partially due to other financing uses included totaling \$934,000 from:

1. Vehicle Registration Fee at an estimated revenue of \$234,000.
2. Streetlight Charge at an estimated revenue of \$700,000

The remaining increases of \$294,058 are due to salary and related increases, as well as an overall 4% increase in expenditures.

Expenditures by Service Area





SPECIAL REVENUE FUNDS

Library Fund

- The 2025 approved library general operating budget is \$1,121,450 – of which **88%** is funded by property tax revenue.
- The Library operating budget increased **2.7%**.
- The 2025 budget includes a tax levy increase of **2.1%**.

Senior Resource Center Fund

- 2025 expenditures of \$152,424 – of which **84.6%** or \$128,879 is funded by property taxes.

Shorewood Today Fund

- 2025 expenditures of \$108,000 – of which **71.8%** or \$77,520 is funded by advertising fees.



DEBT SERVICE FUND

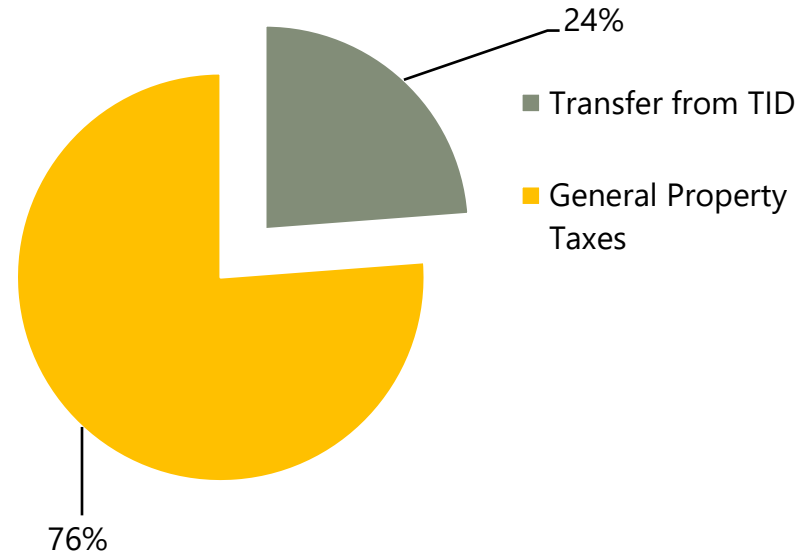
Debt Service Fund Summary

Expenditures of \$4,261,108 for the payment of principal and interest due on village debt.

Of the total amount, \$1,013,263 is TID supported.

The property tax levy for debt is \$2,547,845 in 2025 which is a 11.9% increase from 2024.

2025 Debt Service Fund Revenue Composition





CAPITAL PROJECTS FUND

Capital Project Expenditure Highlights (over \$25,000):

2025 Projects

- \$13,500 – IT System improvements
- \$35,000 – Library Fire Alarm System Control Panel
- \$9,800 – Verkada Security System
- \$7,300– APS Signals – Grant Match
- \$85,000 – Maryland mill and overlay
- \$40,000 – EAB Ash Removal

Carry Over Funding

- \$274,816 – Forestry Bucket truck #65
- \$20,000 - Hot Patch Trailer #82

- * Does Not Include Utility Projects



ENTERPRISE FUNDS

Parking Utility Fund

- Budget for 2025 is \$87,035 in operating expenses or 3.0% increase.
- Revenues are based on estimates of permit sales under the current fee schedule.

Water Utility Fund

- Budget for 2025 is \$2,810,604 in operating expenses, or 18.6% increase.
- The Village is completing a rate case that will update the budget for this fund accordingly after approved by the Public Service Commission.
- Purchased water from the Milwaukee Water Works accounts for 25% of expenditures or \$707,500.

Sewer Utility Fund

- Budget for 2025 is \$3,113,389 in operating expenses, a 12.4% increase.
- Revenues are based on sales of 400,000 ccf. with a rate increase of 8% planned for the 2025 budget..
- MMSD wastewater fees account for 32% of total expenditures, or \$1,008,949.

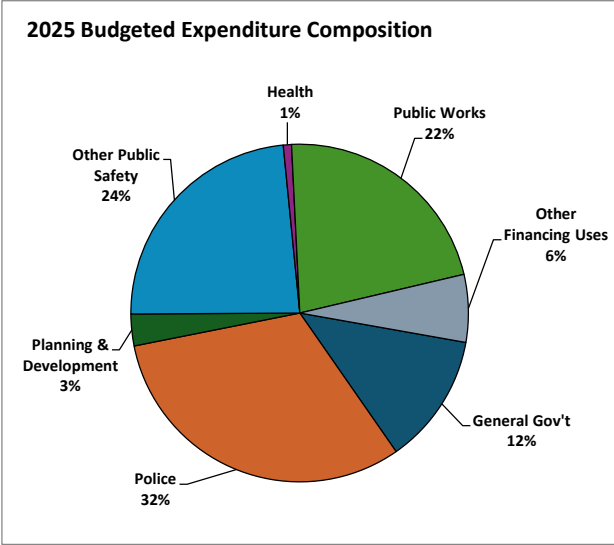
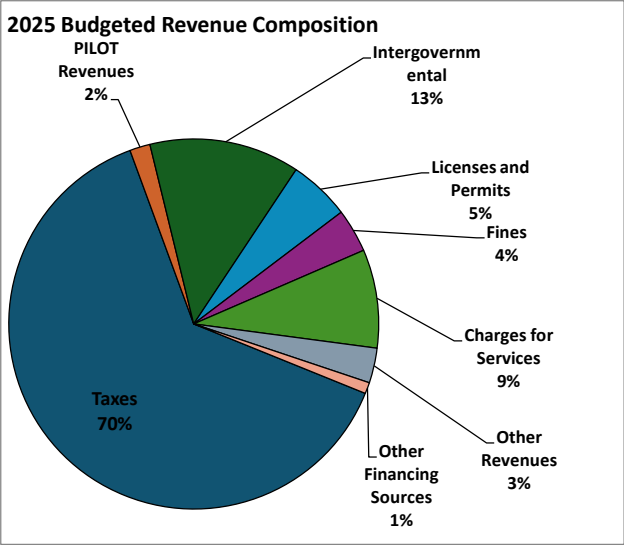


TEAMWORK

THANK YOU to all department heads for their efforts in preparing this budget, and to Village Board for their vision and dedication to the Village of Shorewood!

2025 Budget

General Fund Summary
Revenue and Expenditure Compositions



2025 Budget

General Fund - Revenues and Expenditures Summary

<u>General Fund Revenue by Source</u>	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25 prop
Revenues							
Property Taxes	\$ 8,337,185	\$ 8,684,249	\$ 8,699,900	\$ 8,609,900	\$ 9,126,494	\$ 9,126,494	6.0%
PILOT Revenues	201,940	198,853	200,000	215,000	260,000	260,000	20.9%
Intergovernmental	1,641,125	1,674,528	1,964,766	1,915,130	1,892,021	1,892,021	-1.2%
Licenses and Permits	764,370	778,503	695,650	695,650	775,953	775,953	11.5%
Fines	592,082	576,452	480,000	500,000	546,000	546,000	9.2%
Charges for Services	330,546	369,385	329,060	317,679	1,244,600	1,244,600	291.8%
Other Revenues	175,543	1,102,756	763,668	545,798	437,650	437,650	-19.8%
Other Financing Sources	53,547	69,502	396,130	396,130	140,627	140,627	-64.5%
Total Revenues	12,096,338	13,454,229	13,529,174	13,195,287	14,423,345	14,423,345	9.3%
Expenditures							
General Government	1,477,375	1,519,824	1,768,747	1,687,334	1,807,567	1,807,567	7.1%
Public Safety	7,431,207	7,744,362	8,215,261	7,976,466	8,386,381	8,386,381	5.1%
Public Works	2,767,217	2,859,062	3,078,689	3,021,723	3,183,917	3,183,917	5.4%
Health	124,115	121,283	113,634	113,634	111,480	111,480	-1.9%
Other Financing Uses	633,040	197,117	396,130	396,130	934,000	934,000	135.8%
Total Expenditures	12,432,954	12,441,648	13,572,461	13,195,287	14,423,345	14,423,345	9.3%
Net Change in Fund Balance	(336,616)	1,012,581	(43,287)	-	(0)	(0)	
Beginning Fund Balance	6,224,440	5,887,823	6,900,404	6,900,404	6,504,274	6,504,274	
Less: Surplus Applied	-	-	-	(396,130)	-	-	
Ending Fund Balance	\$ 5,887,823	\$ 6,900,404	\$ 6,857,117	\$ 6,504,274	\$ 6,504,274	\$ 6,504,274	
Fund Balance Components:							
Nonspendable - prepaids and LT receivables	750,000	500,000	500,000	700,000	500,000	500,000	
Assigned for future retirement costs	10,000	-	17,670	17,670	-	-	
Assigned for next year budget	227,205	-	396,130	396,130	-	-	
Estimated Unassigned	4,900,618	6,400,404	5,943,317	5,390,474	6,004,274	6,004,274	
Total Fund Balance	\$ 5,887,823	\$ 6,900,404	\$ 6,857,117	\$ 6,504,274	\$ 6,504,274	\$ 6,504,274	
Unassigned as a % of CY Revenues	40.69%	47.82%	45.25%	42.12%	42.04%	42.04%	

2025 Budget

General Fund

Revenue Summary by Department

Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24
1100 - Village Board										
100-1100-41110	Property Taxes	\$ 8,650,005	\$ 8,337,185	\$ 8,684,249	\$ 8,699,900	\$ 8,699,900	\$ 8,609,900	\$ 9,126,494	\$ 9,126,494	6.0%
100-1100-41300	PILOT - Water	170,690	182,168	178,640	-	180,000	195,000	240,000	240,000	23.1%
100-1100-41310	PILOT - Parking	19,500	19,772	20,213	-	20,000	20,000	20,000	20,000	0.0%
100-1100-43430	Exempt Computer Aid	28,915	29,699	41,090	5,964	30,000	30,000	30,000	30,000	0.0%
100-1100-48550	Donations - 4th of July	9,525	10,400	9,600	13,800	13,800	10,400	-	-	-100.0%
100-1100-49xx1	Vehicle Registration Fee	-	-	-	-	-	-	234,000	234,000	0.0%
100-1100-49xx2	Streetlight Charge	-	-	-	-	-	-	700,000	700,000	0.0%
100-1100-49xx3	Refuse Recycling Fee	-	-	-	-	-	-	-	-	0.0%
Total 1100 - Village Board Revenues		8,878,635	8,579,224	8,933,792	8,719,664	8,943,700	8,865,300	10,350,494	10,350,494	16.8%
1200 - Court										
100-1200-45120	Court Fines - current	\$ 45,839	\$ 28,388	\$ 38,989	\$ 16,187	\$ 30,000	\$ 50,000	\$ 32,000	\$ 32,000	-36.0%
100-1200-45190	Court Fines - SDC	80,262	83,453	35,451	28,653	60,000	60,000	60,000	60,000	0.0%
100-1200-47390	Charges for services - Brown Deer	20,532	7,400	-	-	-	-	-	-	0.0%
Total 1200 - Court Revenues		146,633	119,241	74,439	44,841	90,000	110,000	92,000	92,000	-16.4%
1410 - Village Manager										
100-1410-43410	State Shared Revenue	\$ 262,898	\$ 263,102	\$ 265,167	\$ 8,500	\$ 584,814	\$ 597,870	\$ 584,814	\$ 584,814	-2.2%
100-1410-43411	Expenditure Restraint	259,747	282,589	259,452	-	259,452	206,060	259,452	259,452	25.9%
100-1410-44140	Cable Fees - Time Warner	77,390	76,598	71,814	21,178	70,000	70,000	70,000	70,000	0.0%
100-1410-44141	Cable Fees - AT&T	23,747	24,315	22,420	(521)	25,000	25,000	25,000	25,000	0.0%
100-1410-48150	Insurance Dividend	18,363	19,634	19,703	14,131	20,000	20,000	15,000	15,000	-25.0%
100-1410-48900	Miscellaneous Revenue	(159)	-	3,000	-	-	250	-	-	-100.0%
Total 1410 - Village Manager Revenues		641,987	666,238	641,556	43,288	959,266	919,180	954,266	954,266	3.8%
1420 - Clerk										
100-1420-44110	Liquor Licenses (Class)	\$ 10,233	\$ 14,450	\$ 17,790	\$ 15,480	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	0.0%
100-1420-44111	Operators Licenses	2,760	3,110	2,540	2,020	2,600	2,600	3,250	3,250	25.0%
100-1420-44120	Village Licenses	4,821	4,334	5,883	5,306	5,000	5,000	5,000	5,000	0.0%
100-1420-44130	Weights and Measures	2,805	5,070	2,438	-	3,000	3,000	1,600	1,600	-46.7%
100-1420-44200	Pet Licenses	5,319	5,029	4,751	2,343	4,500	4,500	4,500	4,500	0.0%
100-1420-44900	Security Alarm Permits	1,680	1,800	1,680	600	1,600	1,600	1,600	1,600	0.0%
100-1420-46351	RCA daytime	2,465	2,341	2,995	1,734	2,200	2,200	-	-	-100.0%
100-1420-48900	Miscellaneous Revenue	7,719	5,122	10,526	4,886	6,000	6,000	6,000	6,000	0.0%
Total 1420 - Clerk Revenues		37,802	41,256	48,602	32,369	41,400	41,400	38,450	38,450	-7.1%
1510 - Finance										
100-1510-48100	Interest Income	\$ 136,262	\$ 234,923	\$ 819,237	\$ 317,142	\$ 600,000	\$ 400,000	\$ 300,000	\$ 300,000	-25.0%
100-1510-48101	Market to Market adjustments	(101,052)	(239,502)	83,766	38,144	-	-	-	-	0.0%
100-1510-48110	Interest on Loans/Advances	14,043	9,066	10,130	-	4,100	4,100	4,000	4,000	-2.4%
100-1510-48120	Interest on Taxes	42,623	34,698	43,296	35,411	35,500	35,500	40,000	40,000	12.7%
100-1510-48900	Miscellaneous Revenue	9,255	4,290	5,102	23,568	23,568	5,000	-	-	-100.0%
Total 1510 - Finance Revenues		101,131	43,475	961,531	414,264	663,168	444,600	344,000	344,000	-22.6%
2100 - Police										
100-2100-45200	Parking Fines - current	\$ 377,955	\$ 470,436	\$ 502,093	\$ 248,689	\$ 390,000	\$ 390,000	\$ 450,000	\$ 450,000	15.4%
100-2100-45290	Parking Fines - TRIP	33,792	9,805	(80)	3,126	-	-	4,000	4,000	0.0%
100-2100-46200	False Alarm Fees	3,289	2,713	3,752	2,450	4,000	4,000	4,000	4,000	0.0%
100-2100-46336	On-Street Parking	188,455	268,644	319,311	182,879	240,000	240,000	320,000	320,000	33.3%
100-2100-43550	Enforcement Grants	18,127	22,271	22,861	14,872	-	-	-	-	0.0%
100-2100-43560	Training Grants	3,840	8,840	3,680	-	-	-	-	-	0.0%
100-2100-43590	Other Grants	7,566	1,000	-	-	-	-	-	-	0.0%
100-2100-46900	Community Event Fees	-	3,037	-	-	-	-	-	-	0.0%
100-2100-48900	Miscellaneous Revenue	3,638	7,280	15,084	465	4,500	4,500	2,500	2,500	-44.4%
Total 2100 - Police Revenues		636,662	794,026	866,700	452,482	638,500	638,500	780,500	780,500	22.2%

2025 Budget
General Fund
Revenue Summary by Department

Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24
2400 - Planning and Development										
100-2400-44310	Building Permits	\$ 154,422	\$ 191,229	\$ 163,939	\$ 71,328	\$ 160,000	\$ 160,000	\$ 161,600	\$ 161,600	1.0%
100-2400-44320	Electrical Permits	43,894	49,609	43,580	18,395	45,000	45,000	45,450	45,450	1.0%
100-2400-44330	Plumbing Permits	32,751	34,098	32,350	11,600	35,000	35,000	35,350	35,350	1.0%
100-2400-44340	HVAC Permits	26,635	26,080	26,625	9,440	27,500	27,500	27,775	27,775	1.0%
100-2400-44350	Other various permits	34,794	42,165	38,805	24,547	40,000	40,000	40,400	40,400	1.0%
100-2400-44370	Reinspection Fees	2,975	2,630	2,240	640	2,500	2,500	2,525	2,525	1.0%
100-2400-44400	Code Enforcement - PE	12,895	12,618	18,714	7,875	15,000	15,000	15,150	15,150	1.0%
100-2400-46435	Delq Prop (grass/weeds)	356	250	629	250	250	250	253	253	1.0%
100-2400-48900	Miscellaneous Revenue	20,726	13,665	15,145	12,289	15,000	15,000	15,150	15,150	1.0%
Total 2400 - Planning and Development Revenues		329,448	372,344	342,027	156,364	340,250	340,250	343,653	343,653	1.0%
2900 - Other Public Safety										
100-2900-43420	Fire Insurance	\$ 72,650	\$ 74,406	\$ 83,393	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0.0%
100-2900-48200	Facilities charges - NSHD	16,420	16,750	17,085	-	17,200	5,500	-	-	-100.0%
100-2900-47300	School - Crossing Guards	25,739	37,791	49,717	34,500	67,500	67,500	69,755	69,755	3.3%
Total 2900 - Other Public Safety Revenues		114,809	128,947	150,195	34,500	159,700	148,000	144,755	144,755	-100.0%
3000 - Public Works										
100-3100-43530	State Transportation Aids	\$ 734,615	\$ 841,518	\$ 869,698	\$ 431,770	\$ 864,000	\$ 870,000	\$ 873,000	\$ 873,000	0.3%
100-3100-43540	Recycling Grant	52,894	52,759	52,785	52,862	53,000	52,800	-	-	-100.0%
100-3100-46430	Special Collection Fees	23,451	18,559	18,121	9,084	16,000	16,000	16,000	16,000	0.0%
100-3100-46431	Disposal Fee	21,504	18,278	17,698	10,249	18,000	17,500	17,500	17,500	0.0%
100-3100-46433	Kart / Recycling Bin Sales	1,838	1,300	911	905	1,000	1,100	1,100	1,100	0.0%
100-3100-46434	Snow Removal Charges	1,460	-	347	133	133	-	-	-	0.0%
100-3100-46436	Damages To Property	74,050	18,052	55,579	17,927	17,927	-	-	-	0.0%
100-3100-4900	Community Event Fees	0	1040	0	0	0	0	0	0	0.0%
100-3100-47300	Charges for Service - School	18,246	21,687	22,140	11,091	22,000	24,890	22,000	22,000	-11.6%
100-3100-47310	Charges for Service - Whitefish Bay	240,742	238,480	250,838	124,548	250,000	254,189	250,000	250,000	-1.6%
100-3100-48200	Rental Income	41,200	46,769	43,709	22,510	45,000	45,448	45,000	45,000	-1.0%
100-3100-48900	Miscellaneous Revenue	26,580	39,598	34,059	8,373	10,000	10,000	10,000	10,000	0.0%
Total 3000 - Public Works Revenues		1,236,580	1,298,040	1,365,885	689,452	1,297,060	1,291,927	1,234,600	1,234,600	-4.4%
9000 - Other Financing Sources										
100-9000-49200	Transfers from Special Rev.	60,499	53,547	69,502	-	-	-	-	-	0.0%
100-9000-49600	Transfers from Parking Utility	-	-	-	-	-	-	140,627	140,627	0.0%
100-9000-49900	Surplus Applied	-	-	-	-	-	396,130	-	-	-100.0%
Total 9000 - Other Financing Sources		60,499	53,547	69,502	-	-	396,130	140,627	140,627	-64.5%
Total Revenues		\$ 12,184,186	\$ 12,096,338	\$ 13,454,229	\$ 10,587,225	\$ 13,133,044	\$ 13,195,287	\$ 14,423,345	\$ 14,423,345	9.3%

2025 Budget

General Fund Expenditure Summary by Department

Department	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to 24
General Government								
1100 - Village Board	\$ 41,952	\$ 35,349	\$ 15,730	\$ 48,012	\$ 38,277	\$ 39,659	\$ 39,659	3.6%
1200 - Municipal Court	69,422	71,430	34,384	79,200	71,664	77,057	77,057	7.5%
1410 - Village Manager	457,729	482,177	241,103	496,636	482,459	528,708	528,708	9.6%
1420 - Clerk	272,010	261,686	132,913	346,057	324,329	345,861	345,861	6.6%
1510 - Finance	271,567	230,257	162,883	286,113	273,324	302,255	302,255	10.6%
1900 - Other General Admin	364,695	407,263	258,441	512,728	497,280	514,027	514,027	3.4%
Total General Government	1,477,375	1,488,162	845,453	1,768,747	1,687,334	1,807,567	1,807,567	7.1%
2000's Public Safety / Other Protective Services								
2100 - Police	\$ 3,975,311	\$ 4,144,471	\$ 2,053,292	\$ 4,475,106	\$ 4,294,245	\$ 4,554,188	\$ 4,554,188	6.1%
2400 - Planning and Development	374,158	398,020	214,931	436,467	409,422	437,068	437,068	6.8%
2900 - Other Public Safety	3,205,853	3,323,154	1,717,215	3,417,322	3,386,433	3,506,605	3,506,605	3.5%
Total Public Safety	7,555,322	7,865,645	3,985,439	8,328,895	8,090,100	8,497,861	8,497,861	5.0%
3000's - Public Works								
3100 - Administration	\$ 361,205	\$ 358,767	\$ 187,522	\$ 294,691	\$ 376,596	\$ 320,514	\$ 320,514	-14.9%
3230 - Building Maintenance	255,663	265,441	159,542	328,062	277,653	343,002	343,002	23.5%
3300 - Municipal Garage	313,922	375,132	157,131	402,088	330,507	374,331	374,331	13.3%
3410 - Street and Alley	160,771	163,935	73,568	180,652	186,308	177,112	177,112	-4.9%
3430 - Street Lighting / Traffic Devices	257,314	228,139	108,549	233,778	232,416	241,310	241,310	3.8%
3460 - Winter Maintenance	68,848	99,400	89,585	98,696	151,683	105,007	105,007	-30.8%
3510 - Refuse / Recycling Disposal	756,795	-	440,985	821,811	801,790	846,854	846,854	5.6%
3530 - Yard Waste Leaf Collection	100,432	132,098	48,983	159,211	105,808	160,672	160,672	51.9%
3610 - Forestry	294,109	284,633	202,117	317,318	330,107	339,330	339,330	2.8%
3620 - Parks and Beautification	198,158	207,153	85,893	242,382	228,855	275,786	275,786	20.5%
Total Public Works	2,767,217	2,114,699	1,553,875	3,078,689	3,021,723	3,183,917	3,183,917	5.4%
9000 - Other Financing Uses	633,040	197,117	-	-	396,130	934,000	934,000	135.8%
Total Expenditures	\$ 12,432,954	\$ 11,665,624	\$ 6,384,767	\$ 13,176,331	\$ 13,195,287	\$ 14,423,345	\$ 14,423,345	9.3%

2025 Budget

General Fund Revenues and Expenditures
Village Board - 1100

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
Revenues										
100-1100-41110	Property Taxes	\$ 8,337,185	\$ 8,684,249	\$ 8,699,900	\$ 8,699,900	\$ 8,609,900	\$ 9,126,494	\$ 9,126,494	6.0%	All recognized at beginning of the year
100-1100-41300	PILOT - Water	182,168	178,640	-	180,000	195,000	240,000	240,000	23.1%	PILOT calculated at year end
100-1100-41310	PILOT - Parking	19,772	20,213	-	20,000	20,000	20,000	20,000	0.0%	PILOT calculated at year end
100-1100-43430	State Aids - EC / PPT / VSP	29,699	41,090	5,964	30,000	30,000	30,000	30,000	0.0%	
100-1100-48550	Donations - 4th of July event	10,400	9,600	13,800	13,800	10,400	-	-	-100.0%	
100-1100-49xx1	Vehicle Registration Fee						234,000	234,000		From Lever Memo
100-1100-49xx2	Streetlight Charge						700,000	700,000		From Lever Memo
Total Village Board Revenues		\$ 8,579,224	\$ 8,933,792	\$ 8,719,664	\$ 8,943,700	\$ 8,865,300	\$10,350,494	\$ 9,416,494	6.2%	
Expenditures										
100-1100-51100	Salaries and Wages	\$ 7,299	\$ 7,320	\$ 3,489	\$ 7,350	\$ 7,350	\$ 7,400	\$ 7,400	0.7%	
100-1100-51310	Social Security and Medicare	557	560	267	577	577	599	599	3.8%	
100-1100-51900	Professional Education *	3,907	1,012	2,657	7,000	7,000	7,000	7,000	0.0%	
100-1100-53100	Office Supplies	24	54	24	250	250	250	250	0.0%	
100-1100-53140	Legal Notices & Publications *	6,890	3,694	891	1,783	1,500	1,600	1,600	6.7%	
100-1100-53200	Memberships & Subscriptions *	6,915	7,239	8,401	16,802	7,350	8,000	8,000	8.8%	Most paid in beginning of year.
100-1100-53900	Miscellaneous Expenses	-	(60)	-	250	250	250	250	0.0%	
100-1100-53990	Contingency / Other activities	-	-	-	10,000	10,000	10,400	10,400	4.0%	
100-1100-54110	4th of July Festivities	16,360	15,530	-	4,000	4,000	4,160	4,160	4.0%	
Total Village Board Expenditures		\$ 41,952	\$ 35,349	\$ 15,730	\$ 48,012	\$ 38,277	\$ 39,659	\$ 39,659	3.6%	

* See also - detail sheets

2025 Budget

**General Fund Revenues and Expenditures
Municipal Court - 1200**

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
Revenues										
100-1200-45120	Court Fines - current	28,388	38,989	16,187	30,000	50,000	32,000	32,000	-36.0%	Paid when issued
100-1200-45190	Court Fines - SDC	83,453	35,451	28,653	60,000	60,000	60,000	60,000	0.0%	Collections
100-1200-47390	Charges for services - Brown Deer	7,400	-	-	-	-	-	-	0.0%	agreement ended
Total Municipal Court Revenues		\$ 119,241	\$ 74,439	\$ 44,841	\$ 90,000	\$ 110,000	\$ 92,000	\$ 92,000	-16.4%	
Expenditures										
100-1200-51100	Salaries and Wages	\$ 36,865	40,628	\$ 19,834	\$ 42,050	\$ 42,204	\$ 45,866	\$ 45,866	8.7%	
100-1200-51300	Health Insurance	1,687	2,250	1,125	\$ 2,025	2,464	3,000	3,000	21.8%	opt-out stipends
100-1200-51305	Dental & other benefits	535	744	372	\$ 808	747	822	822	10.0%	
100-1200-51310	Social Security and Medicare	2,982	3,322	1,624	\$ 3,217	3,229	3,509	3,509	8.7%	
100-1200-51315	Wisconsin Retirement System	1,991	2,423	1,204	\$ 2,556	2,915	2,809	2,809	-3.6%	
100-1200-51900	Professional Education *	2,858	1,787	1,521	3,043	2,550	2,650	2,650	3.9%	
100-1200-52910	Software Purch/Maint *	7,949	8,188	7,833	15,667	7,860	8,036	8,036	2.2%	TIPSS annual fees pd in Jan
100-1200-52990	Other Service Contracts & Fees *	2,150	105	57	650	650	650	650	0.0%	2023 - transition consulting
100-1200-53100	Office Supplies	957	370	237	500	500	520	520	4.0%	
100-1200-53130	Postage	625	801	386	800	800	900	900	12.5%	
100-1200-53200	Memberships & Subscriptions *	150	145	145	290	145	205	205	41.4%	
100-1200-55110	Workers Comp	91	85	46	95	100	105	105	5.0%	
100-1200-57450	Police / Baliff services	10,582	10,582	-	7,500	7,500	7,800	7,800	4.0%	YE JE
Total Municipal Court Expenditures		\$ 69,422	\$ 71,430	\$ 34,384	\$ 79,200	\$ 71,664	\$ 76,872	\$ 76,872	7.3%	

* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures
Village Manager - 1410

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
Revenues											
100-1410-43410	State Shared Revenue	\$ 263,102	265,167	\$ 8,500	\$ 584,814	\$ 597,870	\$ 584,814	584,814	-2.2%	Intergov't	Received in November
100-1410-43411	Expenditure Restraint	282,589	259,452	-	259,452	206,060	259,452	259,452	25.9%	Intergov't	Received in July
100-1410-44140	Cable Fees - Time Warner	76,598	71,814	21,178	70,000	70,000	70,000	70,000	0.0%	Licenses	Received quarterly
100-1410-44141	Cable Fees - AT&T	24,315	22,420	(521)	25,000	25,000	25,000	25,000	0.0%	Licenses	Received quarterly
100-1410-48150	Insurance Dividend	19,634	19,703	14,131	20,000	20,000	15,000	15,000	-25.0%	Other Rev	Received in June
100-1410-48900	Miscellaneous Revenue	-	3,000	-	-	250	-	-	-100.0%	Other Rev	
Total Village Manager Revenues		\$ 666,238	\$ 641,556	\$ 43,288	\$ 959,266	\$ 919,180	\$ 954,266	\$ 954,266	3.8%		
Expenditures											
100-1410-51100	Salaries and Wages	\$ 239,858	\$ 263,986	\$ 129,635	\$ 270,400	\$ 265,328	\$ 300,161	\$ 300,161	13.1%	Salaries	
100-1410-51140	Auto / Phone allowance	2,700	2,700	1,350	2,700	2,700	2,781	2,781	3.0%	Fringe	
100-1410-51300	Health Insurance	58,775	63,306	34,387	\$ 66,327	68,711	68,713	68,713	0.0%	Fringe	
100-1410-51305	Dental & other benefits	1,411	1,527	781	\$ 2,512	2,600	2,544	2,544	-2.2%	Fringe	
100-1410-51310	Social Security and Medicare	17,739	19,570	9,556	\$ 20,686	20,696	22,963	22,963	11.0%	Fringe	
100-1410-51315	Wisconsin Retirement System	15,526	17,947	8,939	\$ 18,658	18,391	20,711	20,711	12.6%	Fringe	
100-1410-51900	Professional Education *	3,774	2,866	179	4,200	4,200	4,200	4,200	0.0%	Fringe	
100-1410-52990	Other Service Contracts & Fees *	4,426	13,456	1,089	8,833	8,833	8,833	8,833	0.0%	Contractual	UniverCity (Year 2 of 3)
100-1410-53100	Office Supplies	354	703	50	500	500	515	515	3.0%	Supplies & Office	
100-1410-53140	Marketing & Communications *	12,151	14,704	8,673	17,346	12,900	12,975	12,975	0.6%	Supplies & Office	
100-1410-53200	Memberships & Subscriptions *	2,353	1,594	2,019	4,038	2,990	3,300	3,300	10.4%	Supplies & Office	
100-1410-54100	Volunteer Committees	1,400	4,771	764	2,000	2,000	2,000	2,000	0.0%	Programming	
100-1410-54130	Awards / Recognitions	4,065	3,069	2,223	5,500	5,500	5,500	5,500	0.0%	Programming	
100-1410-55100	Liability & Property Insurance	50,991	52,240	28,083	56,166	52,500	54,600	54,600	4.0%	Insurance	Public Officials insurance
100-1410-55110	Workers Comp	456	522	294	610	610	634	634	4.0%	Insurance	
100-1410-56110	Computers / Printers	36,334	19,039	11,161	11,161	10,000	13,500	13,500	35.0%	Supplies & Office	
100-1410-56130	Equipment / Furniture	6,234	1,017	1,919	5,000	5,000	5,000	5,000	0.0%	Supplies & Office	
100-1410-57900	Expenditure Charged to Others	(818)	(840)	-	-	(1,000)	-	-	-100.0%	Interdeptmntl Exp	Non salary costs to utilities at YE
Total Village Manager Expenditures		\$ 457,729	\$ 482,177	\$ 241,103	\$ 496,636	\$ 482,459	\$ 528,930	\$ 528,930	9.6%		

* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures
Clerk Services - 1420

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
Revenues										
100-1420-44110	Liquor Licenses (Class)	\$ 14,450	17,790	\$ 15,480	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	0.0%	
100-1420-44111	Operators Licenses	3,110	2,540	2,020	2,600	2,600	3,250	3,250	25.0%	
100-1420-44120	Village Licenses	4,334	5,883	5,306	5,000	5,000	5,000	5,000	0.0%	
100-1420-44130	Weights and Measures	5,070	2,438	-	3,000	3,000	1,600	1,600	-46.7%	Billed in November
100-1420-44200	Pet Licenses	5,029	4,751	2,343	4,500	4,500	4,500	4,500	0.0%	
100-1420-44900	Security Alarm Permits	1,800	1,680	600	1,600	1,600	1,600	1,600	0.0%	
100-1420-46351	RCA daytime	2,341	2,995	1,734	2,200	2,200	-	-	-100.0%	
100-1420-48900	Miscellaneous Revenue	5,122	10,526	4,886	6,000	6,000	6,000	6,000	0.0%	
Total Clerk Services Revenues		\$ 41,256	\$ 48,602	\$ 32,369	\$ 41,400	\$ 41,400	\$ 38,450	\$ 38,450	-7.1%	
Expenditures										
100-1420-51100	Salaries and Wages	\$ 143,005	\$ 160,951	\$ 74,603	\$ 166,835	\$ 169,888	\$ 176,570	\$ 176,570	3.9%	Salary realignment in 2023
100-1420-51120	Poll Worker Stipends	21,850	10,475	10,475	25,000	\$ 25,000	12,000	12,000	-52.0%	Election year poll workers only
100-1420-51300	Health Insurance	36,177	14,132	7,022	\$ 67,417	\$ 46,718	69,689	69,689	49.2%	
100-1420-51305	Dental & other benefits	1,800	1,581	764	\$ 1,969	\$ 2,200	1,990	1,990	-9.6%	
100-1420-51310	Social Security and Medicare	10,350	12,192	5,638	\$ 12,763	\$ 12,000	13,508	13,508	12.6%	
100-1420-51315	Wisconsin Retirement System	9,099	10,368	4,965	\$ 11,512	\$ 11,500	12,183	12,183	5.9%	
100-1420-51900	Professional Education *	1,655	3,671	2,913	5,826	\$ 2,543	2,650	2,650	4.2%	
100-1420-52300	Other Intergov'tal pymts	2,800	1,600	1,600	3,000	\$ 3,000	3,120	3,120	4.0%	Weights & Measures, SOW
100-1420-52910	Software Purch/Maint *	9,290	16,298	7,774	12,250	\$ 12,250	12,740	12,740	4.0%	
100-1420-52930	Credit Card Fees	4,290	5,341	2,484	3,600	\$ 3,600	3,744	3,744	4.0%	
100-1420-53100	Office Supplies	3,265	2,591	1,450	3,000	\$ 3,000	3,120	3,120	4.0%	
100-1420-53130	Postage/mailings *	11,674	7,800	6,468	11,500	\$ 11,500	12,500	12,500	8.7%	mostly elections
100-1420-53200	Memberships & Subscriptions *	30	365	280	560	\$ 305	450	450	47.5%	
100-1420-53300	Voting Equipment Costs *	1,016	1,648	-	4,425	\$ 4,425	4,600	4,600	4.0%	
100-1420-53500	Voting Supplies *	5,774	3,173	1,302	3,350	\$ 3,350	3,450	3,450	3.0%	
100-1420-53900	Miscellaneous Expenses	140	(100)	-	250	\$ 250	260	260	4.0%	
100-1420-54000	Programming (MADAC)	12,370	13,623	5,047	12,500	\$ 12,500	13,000	13,000	4.0%	
100-1420-55110	Workers Comp	273	294	128	300	\$ 300	312	312	4.0%	
100-1420-57900	Expenditures Charged to Others	(2,848)	(4,316)	-	-	\$ -	-	-	0.0%	Non salary costs to utilities at YE
Total Clerk Services Expenditures		\$ 272,010	\$ 261,686	\$ 132,913	\$ 346,057	\$ 324,329	\$ 345,885	\$ 345,885	6.6%	

* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures
Finance Department - 1510

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
Revenues											
100-1510-48100	Interest Income	\$ 234,923	\$ 819,237	\$ 317,142	\$ 600,000	\$ 400,000	\$ 300,000	\$ 300,000	-25.0%	Other Rev	Don't want to over estimate rates staying u
100-1510-48101	Market to Market adjustments	(239,502)	83,766	38,144	-	-	-	-	0.0%	Other Rev	Accounting entries only
100-1510-48110	Interest on Loans/Advances	9,066	10,130	-	4,100	4,100	4,000	4,000	-2.4%	Other Rev	Loans due in Dec
100-1510-48120	Interest on Taxes	34,698	43,296	35,411	35,500	35,500	40,000	40,000	12.7%	Other Rev	
100-1510-48900	Miscellaneous Revenue	4,290	5,102	23,568	23,568	5,000	-	-	-100.0%	Other Rev	
Total Finance Revenues		\$ 43,475	\$ 961,531	\$ 414,264	\$ 663,168	\$ 444,600	\$ 344,000	\$ 344,000	-22.6%		
Expenditures											
100-1510-51100	Salaries and Wages	\$ 123,655	\$ 120,969	\$ 32,162	\$ 41,284	\$ 138,500	\$ 47,184	\$ 47,184	-65.9%	Salaries	
100-1510-51300	Health Insurance	44,121	29,151	13,143	23,552	40,300	21,956	21,956	-45.5%	Fringe	Change in new staff
100-1510-51305	Dental & other benefits	2,172	1,581	513	866	1,700	893	893	-47.5%	Fringe	
100-1510-51310	Social Security and Medicare	8,891	8,977	2,336	3,158	10,588	3,610	3,610	-65.9%	Fringe	
100-1510-51315	Wisconsin Retirement System	7,863	8,228	2,131	2,849	9,600	3,256	3,256	-66.1%	Fringe	
100-1510-51900	Professional Education *	765	3,793	280	3,500	3,500	1,500	1,500	-57.1%	Fringe	staff changes
100-1510-52130	Professional Fees Financial *	49,998	42,404	89,985	179,970	43,350	200,280	200,280	362.0%	Professional	Audit fee services
100-1510-52910	Software Purch/Maint *	13,438	14,499	15,238	16,000	14,000	14,600	14,600	4.3%	Contractual	due in August
100-1510-52990	Other Service Contracts & Fees	7,465	7,180	4,353	8,706	6,200	6,500	6,500	4.8%	Contractual	bank fees
100-1510-53100	Office Supplies *	1,928	1,099	1,042	2,084	1,450	1,508	1,508	4.0%	Supplies & Office	
100-1510-53130	Postage/mailings *	6,415	7,057	1,517	6,500	6,500	6,760	6,760	4.0%	Supplies & Office	mostly tax bills in December
100-1510-53200	Memberships & Subscriptions *	190	50	25	350	350	375	375	7.1%	Supplies & Office	
100-1510-53900	Misc Exp/Uncollectible Debt	15,010	-	10	4,000	4,000	4,000	4,000	0.0%	Supplies & Office	JE done at YE
100-1510-55110	Workers Comp	227	261	147	294	286	300	300	4.8%	Insurance	
100-1510-57900	Expenditures Charged to Others	(10,571)	(14,991)	-	(7,000)	(7,000)	(7,000)	(7,000)	0.0%	Interdeptmntl Exp	Non salary costs to utilities at YE
Total Finance Expenditures		\$ 271,567	\$ 230,257	\$ 162,883	\$ 286,113	\$ 273,324	\$ 305,722	\$ 305,722	11.9%		

* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures
Other General Administration - 1900

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
Expenditures											
100-1900-52120	Professional Fees - General Legal	\$ 58,437	\$ 8,801	\$ 34,901	\$ 80,000	\$ 80,000	85,000	\$ 85,000	6.3%	Professional	
100-1900-52125	Professional Fees - Court Legal	25,095	36,260	15,781	31,561	25,000	30,000	30,000	20.0%	Professional	
100-1900-52140	Professional Fees - IT services	36,320	85,050	47,851	106,050	106,050	113,898	113,898	7.4%	Professional	Network Service Contract - IT
100-1900-52150	Professional Fees - Assessor	55,200	55,120	44,160	55,200	55,200	55,200	55,200	0.0%	Professional	
100-1900-52190	Professional Fees - Insurance	25,447	26,775	13,388	29,325	29,325	-	-	-100.0%	Professional	
100-1900-51325	Flex Administrative Fees	3,044	3,092	1,556	3,800	3,800	3,952	3,952	4.0%	Fringe	
100-1900-51340	Retiree Health Insurance	1,520	-	(1,766)	-	-	-	-	0.0%	Fringe	participant eligibility ending
100-1900-51355	Employee Assistance Program	1,950	1,950	1,950	2,000	2,000	2,000	2,000	0.0%	Fringe	contract fee
100-1900-52200.55-00	Electric - Village Hall	8,709	11,356	5,194	12,000	12,000	12,480	12,480	4.0%	Utilities	
100-1900-52200.77-00	Electric - Village Center	11,649	10,724	4,181	12,500	12,500	13,000	13,000	4.0%	Utilities	
100-1900-52210.55-00	Gas - Village Hall	7,903	7,065	3,840	9,500	9,500	9,880	9,880	4.0%	Utilities	
100-1900-52210.77-00	Gas - Village Center	5,121	3,450	1,529	5,000	5,000	5,200	5,200	4.0%	Utilities	
100-1900-52220.55-00	Water - Village Hall	4,957	6,455	1,415	2,830	2,000	2,943	2,943	47.2%	Utilities	
100-1900-52220.77-00	Water - Village Center	838	879	482	1,000	1,000	1,040	1,040	4.0%	Utilities	
100-1900-52230.55-00	Phone / Internet - Village Hall	6,356	10,927	6,242	12,484	7,000	12,608	12,608	80.1%	Utilities	
100-1900-52230.77-00	Phone / Internet - Village Center	522	1,785	1,421	2,842	1,800	2,870	2,870	59.5%	Utilities	
100-1900-52330	Health Dept. - Abatement	2,400	2,400	1,200	2,400	2,400	2,496	2,496	4.0%	Contractual	
100-1900-52900.55-00	Cleaning and Pest Control - VH	13,924	15,258	7,545	15,091	14,000	14,560	14,560	4.0%	Contractual	
100-1900-52900.77-00	Cleaning and Pest Control - VC	6,599	6,489	4,422	10,600	10,600	11,024	11,024	4.0%	Contractual	
100-1900-52990	Network Service Contract fees *	27,624	29,581	30,407	44,005	44,005	57,530	57,530	30.7%	Contractual	IT equip license / maint fees
100-1900-53100.55-00	Bldg. maint. / supplies - VH	1,006	1,319	679	3,000	4,000	3,000	3,000	-25.0%	Supplies & Office	Facility Maint. / Gibb
100-1900-53100.77-00	Bldg. maint. / supplies - VC	1,088	1,140	484	2,000	3,100	2,500	2,500	-19.4%	Supplies & Office	Facility Maint. / Gibb
100-1900-53120	Copier costs - Village Hall	9,522	9,214	5,826	11,652	9,500	12,118	12,118	27.6%	Supplies & Office	includes paper
100-1900-53130	Postage meter costs - VH	4,874	5,202	2,120	7,500	7,500	7,800	7,800	4.0%	Supplies & Office	
100-1900-53150	Job Posting/Testing/Hiring	17,126	24,544	939	5,000	5,000	3,000	3,000	-40.0%	Contractual	23 Fin hire cost
100-1900-55100	General liab. & prop. insurance	34,819	50,609	22,694	45,388	45,000	49,927	49,927	10.9%	Insurance	all admin + plus Cyber insurance
100-1900-57900	Expenditure Charged to Others	(7,355)	(8,184)	-	-	-	-	-	0.0%	Interdeptmntl Exp	Chargeback VHS costs to utilities at YE
Total Other Gen Admin Expenditures		\$ 364,695	\$ 407,263	\$ 258,441	\$ 512,728	\$ 497,280	\$ 514,027	\$ 514,027	3.4%		

* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures
Police Department - 2100

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25
Revenues									
100-2100-45200	Parking Fines - current	470,436	502,093	248,689	\$ 390,000	\$ 390,000	\$ 450,000	\$ 450,000	15.4%
100-2100-45290	Parking Fines - TRIP	9,805	(80)	3,126	-	-	4,000	4,000	0.0%
100-2100-46200	False Alarm Fees	2,713	3,752	2,450	4,000	4,000	4,000	4,000	0.0%
100-2100-46336	On-Street Parking	268,644	319,311	182,879	240,000	240,000	320,000	320,000	33.3%
100-2100-43550	Enforcement Grants	22,271	22,861	14,872	-	-	-	-	0.0%
100-2100-43560	Training Grants	8,840	3,680	-	-	-	-	-	0.0%
100-2100-43590	Other Grants	1,000	-	-	-	-	-	-	0.0%
100-2100-46900	Community Event Fees	3,037	-	-	-	-	-	-	0.0%
100-2100-48900	Miscellaneous Revenue	7,280	15,084	465	4,500	4,500	2,500	2,500	-44.4%
Total Police Revenues		\$ 794,026	\$ 866,700	\$ 452,482	\$ 638,500	\$ 638,500	\$ 780,500	\$ 780,500	22.2%
Expenditures									
100-2100-51100	Salaries and Wages	\$ 2,077,517	\$ 2,184,117	\$ 1,069,030	#####	\$ 2,261,870	\$ 2,435,680	\$ 2,435,680	7.7%
100-2100-51110	Civilian Salaries	194,307	199,709	99,096	209,434	\$ 204,878	\$ 225,444	225,444	10.0%
100-2100-51130	Holiday Pay	78,994	93,865	20,913	83,451	82,400	84,590	84,590	2.7%
	Summary Overtime	145,050	105,345	46,722	79,963	77,250	82,991	82,991	7.4%
100-2100-51300	Health Insurance	460,508	452,856	238,621	440,193	482,724	454,620	454,620	-5.8%
100-2100-51305	Dental & other benefits	23,454	25,160	12,866	25,348	24,600	25,541	25,541	3.8%
100-2100-51310	Social Security and Medicare	186,645	193,027	92,402	207,117	200,284	216,393	216,393	8.0%
100-2100-51315	Wisconsin Retirement System	289,491	323,940	169,588	371,660	360,985	387,829	387,829	7.4%
100-2100-51330	Uniform Expense *	30,848	21,501	7,931	22,070	22,070	18,625	18,625	-15.6%
100-2100-51335	Union Insurance Trust	2,340	2,172	1,104	2,400	2,400	2,496	2,496	4.0%
100-2100-51340	Retiree Health Contribution	61,791	66,937	31,538	63,076	55,000	61,600	61,600	12.0%
100-2100-51350	Education Reimb	1,350	-	-	3,000	3,000	-	-	-100.0%
100-2100-51355	Other Benefits (retiree's)	0	-	-	-	-	-	-	0.0%
100-2100-51900	Professional Education *	15,689	25,968	11,494	25,100	25,100	20,000	20,000	-20.3%
100-2100-52200	Electric	22,174	26,420	10,422	28,000	28,000	29,120	29,120	4.0%
100-2100-52210	Gas	15,386	15,503	6,504	18,000	18,000	18,720	18,720	4.0%
100-2100-52220	Water	2,154	2,271	1,397	2,795	2,100	2,906	2,906	38.4%
100-2100-52230	Phone and Internet *	13,295	17,327	8,590	17,179	15,000	17,500	17,500	16.7%
100-2100-52300	Other Intergov'tal pymts	4,857	3,540	1,368	8,000	8,000	8,320	8,320	4.0%
100-2100-52900	Cleaning and Pest Control *	17,165	17,653	8,861	18,700	18,700	19,600	19,600	4.8%
100-2100-52910	Software Purch/Maint *	47,781	50,651	34,107	61,995	61,995	68,795	68,795	11.0%
100-2100-52930	Credit Card Fees	24,795	30,021	18,244	36,489	25,000	37,948	37,948	51.8%
100-2100-52990	Other service contracts / fees *	44,876	49,170	43,999	52,200	52,200	54,500	54,500	4.4%
100-2100-53100	Bldg. / Office Supplies	7,181	6,990	2,157	12,000	12,000	12,480	12,480	4.0%
100-2100-53120	Copy & Print Costs	3,780	4,756	2,242	5,000	5,000	5,200	5,200	4.0%
100-2100-53130	Postage Costs	2,730	3,253	2,234	4,500	4,500	4,680	4,680	4.0%
100-2100-53200	Memberships & Subscriptions *	1,537	1,885	1,145	2,290	1,775	1,895	1,895	6.8%
100-2100-53300	Repairs and Maintenance	95	-	-	2,000	2,000	2,080	2,080	4.0%
100-2100-53400	Vehicle Maintenance	18,125	31,109	10,958	21,916	15,000	22,793	22,793	52.0%
100-2100-53410	Fuel *	37,659	33,149	13,616	41,250	41,250	41,250	41,250	0.0%
100-2100-53420	Radio Expense *	9,969	10,123	-	12,664	12,664	13,550	13,550	7.0%
100-2100-53500	Dept/Program Supplies *	22,659	23,310	4,125	24,900	24,900	24,900	24,900	0.0%
100-2100-55100	Liability & Property Insurance	49,659	52,145	35,594	51,500	51,500	53,560	53,560	4.0%
100-2100-55110	Workers Comp	64,498	72,534	40,907	81,814	80,000	88,000	88,000	10.0%
100-2100-56130	Furniture / Office equipment	5,566	2,189	1,178	2,500	2,500	2,600	2,600	4.0%
100-2100-56140	Officer Equipment / repair *	15,658	20,146	4,341	9,600	9,600	9,600	9,600	0.0%
100-2100-57900	Expenditures Charged to Others	(24,272)	(24,271)	-	-	-	-	-	0.0%
Total Police Department Expenditures		\$ 3,975,311	\$ 4,144,471	\$ 2,053,292	\$ 4,475,106	\$ 4,294,245	\$ 4,555,806	\$ 4,555,806	6.1%

2025 Budget

General Fund Revenues and Expenditures
Planning and Development Department - 2400

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
Revenues										
100-2400-44310	Building Permits	\$ 191,229	\$ 163,939	\$ 71,328	\$ 160,000	\$ 160,000	\$ 161,600	\$ 161,600	1.0%	
100-2400-44320	Electrical Permits	49,609	43,580	18,395	45,000	45,000	45,450	45,450	1.0%	
100-2400-44330	Plumbing Permits	34,098	32,350	11,600	35,000	35,000	35,350	35,350	1.0%	
100-2400-44340	HVAC Permits	26,080	26,625	9,440	27,500	27,500	27,775	27,775	1.0%	
100-2400-44350	Other various permits	42,165	38,805	24,547	40,000	40,000	40,400	40,400	1.0%	
100-2400-44370	Reinspection Fees	2,630	2,240	640	2,500	2,500	2,525	2,525	1.0%	
100-2400-44400	Code Enforcement - PE	12,618	18,714	7,875	15,000	15,000	15,150	15,150	1.0%	
100-2400-46435	Delq Prop (grass/weeds)	250	629	250	250	250	253	253	1.0%	
100-2400-48900	Miscellaneous Revenue	13,665	15,145	12,289	15,000	15,000	15,150	15,150	1.0%	+ Charges to CDA
Total Planning and Development Revenues		\$ 372,344	\$ 342,027	\$ 156,364	\$ 340,250	\$ 340,250	\$ 343,653	\$ 343,653	1.0%	
Expenditures										
100-2400-51100	Salaries and Wages	\$ 263,321	\$ 274,267	\$ 135,418	283,983	\$ 282,005	\$ 313,776	\$ 313,776	11.3%	
100-2400-51120	Contracted Inspectors	3,520	\$ 2,530	2,525	5,050	3,500	5,252	5,252	50.1%	as needed
100-2400-51300	Health Insurance	43,817	\$ 51,930	34,767	72,891	49,500	50,057	50,057	1.1%	
100-2400-51305	Dental & other benefits	3,371	\$ 3,541	1,635	3,541	3,675	3,577	3,577	-2.7%	
100-2400-51310	Social Security and Medicare	20,326	\$ 20,925	10,081	21,725	21,630	24,003	24,003	11.0%	
100-2400-51315	Wisconsin Retirement System	17,170	\$ 18,697	9,365	19,594	20,107	21,651	21,651	7.7%	
100-2400-51900	Professional Education *	2,632	\$ 3,237	2,027	3,500	3,500	3,500	3,500	0.0%	
100-2400-52230	Phone and Internet *	1,429	\$ 1,342	780	1,800	1,800	1,600	1,600	-11.1%	
100-2400-52910	Software Purch/Maint *	3,106	\$ 3,903	8,651	5,025	5,025	10,000	10,000	99.0%	BSA software and GIS support
100-2400-52930	Credit Card Fees	4,479	\$ 4,433	1,994	4,200	4,200	4,368	4,368	4.0%	
100-2400-52990	Other service contract fees	383	\$ 1,073	150	500	500	520	520	4.0%	Delq. Property
100-2400-53100	Office Supplies	1,740	\$ 528	323	1,100	1,100	1,144	1,144	4.0%	
100-2400-53120	Copy & Print Costs	320	\$ 48	-	500	500	520	520	4.0%	
100-2400-53130	Postage / Mailing Costs	2,175	\$ 2,310	1,389	2,778	2,100	2,890	2,890	37.6%	
100-2400-53200	Memberships & Subscriptions *	958	\$ 1,346	1,044	1,330	1,330	1,400	1,400	5.3%	
100-2400-53400	Vehicle Maintenance	325	\$ 1,799	-	1,200	1,200	1,248	1,248	4.0%	vehicle repairs
100-2400-53410	Fuel *	804	\$ 621	244	750	750	750	750	0.0%	
100-2400-55110	Workers Comp	6,832	\$ 8,041	4,539	7,000	7,000	7,280	7,280	4.0%	
100-2400-57900	Expenditures Charged to Others	(2,550)	(2,550)	-	-	-	-	-	0.0%	Cross connection charges - Water
Total Planning and Dev. Expenditures		\$ 374,158	\$ 398,020	\$ 214,931	\$ 436,467	\$ 409,422	\$ 453,535	\$ 453,535	10.8%	

* See also - detail sheets

2025 Budget

**General Fund Revenues and Expenditures
Other Public Safety - 2900**

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25
Revenues									
100-2900-43420	Fire Insurance	\$ 74,406	\$ 83,393	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0.0%
100-2900-47300	School - Crossing Guards	37,791	\$ 49,717	34,500	67,500	67,500	\$ 69,755	69,755	3.3%
100-2900-48200	Facilities charges - NSHD	16,750	17,085	-	17,200	5,500	-	-	-100.0%
Total Other Public Safety Revenues		<u>\$ 128,947</u>	<u>\$ 150,195</u>	<u>\$ 34,500</u>	<u>\$ 159,700</u>	<u>\$ 148,000</u>	<u>\$ 144,755</u>	<u>\$ 144,755</u>	<u>-2.2%</u>
Expenditures									
100-2900-51355	Other Benefits (retiree's)	\$ 20,017	\$ 21,024	\$ 10,512	\$ 21,054	\$ 21,054	21,024	\$ 21,024	-0.1%
100-2900-52300	Dispatch Services *	436,904	450,361	243,152	455,407	455,407	469,055	469,055	3.0%
100-2900-52310	North Shore Fire *	2,518,048	2,607,334	1,329,614	2,659,228	2,631,338	2,734,335	2,734,335	3.9%
100-2900-52330	Health Department *	124,115	121,283	54,106	113,634	113,634	111,480	111,480	-1.9%
100-2900-52990	Crossing Guards*	75,582	99,433	69,000	137,999	135,000	139,511	139,511	3.3%
100-2900-52995	Atwater Beach Lifeguards	31,187	23,719	10,832	30,000	30,000	31,200	31,200	4.0%
Total Other Public Safety Expenditures		<u>\$ 3,205,853</u>	<u>\$ 3,323,154</u>	<u>\$ 1,717,215</u>	<u>\$ 3,417,322</u>	<u>\$ 3,386,433</u>	<u>\$ 3,506,605</u>	<u>\$ 3,506,605</u>	<u>3.5%</u>

* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2022 Actual	2023 Actual	YTD 06/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
Revenues										
100-3100-43530	State Transportation Aids	\$ 841,518	\$ 869,698	\$ 431,770	\$ 864,000	\$ 870,000	\$ 873,000	873,000	0.3%	Received quarterly.
100-3100-43540	Recycling Grant	52,759	52,785	52,862	53,000	52,800	-	-	-100.0%	Rec'd in June
100-3100-46430	Special Collection Fees	18,559	18,121	9,084	16,000	16,000	16,000	16,000	0.0%	
100-3100-46431	Disposal Fee	18,278	17,698	10,249	18,000	17,500	17,500	17,500	0.0%	
100-3100-46433	Kart / Recycling Bin Sales	1,300	911	905	1,000	1,100	1,100	1,100	0.0%	reported seperately for sales tax
100-3100-46434	Snow Removal Charges	-	347	133	133	-	-	-	0.0%	
100-3100-46436	Damages To Property	18,052	55,579	17,927	17,927	-	-	-	0.0%	
100-3100-4900	Community Event Fees	1,040								
100-3100-47300	Charges for Service - School	21,687	22,140	11,091	22,000	24,890	22,000	22,000	-11.6%	Fuel - disposal fees refuse
100-3100-47310	Charges for Service - Whitefish	238,480	250,838	124,548	250,000	254,189	250,000	250,000	-1.6%	disposal fees refuse / yard waste
100-3100-48200	Rental Income	46,769	43,709	22,510	45,000	45,448	45,000	45,000	-1.0%	Hubbard lodge
100-3100-48900	Miscellaneous Revenue	39,598	34,059	8,373	10,000	10,000	10,000	10,000	0.0%	includes YE utility equip. fees
Total Public Works Revenues		\$1,298,040	\$ 1,365,885	\$ 689,452	\$ 1,297,060	\$ 1,291,927	\$ 1,234,600	\$ 1,234,600	-4.4%	
Expenditures										
<i>Administration</i>										
100-3100-51100	Salaries and Wages	\$ 122,321	\$ 132,603	\$ 60,030	\$ 122,367	\$ 136,990	134,433	\$ 134,433	-1.9%	Allocations changed
100-3100-51140	Auto Allowance	1,800	1,800	900	1,800	1,800	1,800	1,800	0.0%	
100-3100-51300	Health Insurance	18,253	26,300	15,426	7,777	26,001	8,559	8,559	-67.1%	
100-3100-51305	Dental & other benefits	1,671	1,879	909	1,310	1,600	1,338	1,338	-16.4%	
100-3100-51310	Social Security and Medicare	9,504	10,445	4,691	9,361	11,000	10,284	10,284	-6.5%	
100-3100-51315	Wisconsin Retirement System	8,012	9,118	4,192	8,444	9,500	9,276	9,276	-2.4%	
100-3100-51330	Uniform Expense *	5,456	5,092	2,969	6,000	5,775	5,775	5,775	0.0%	
100-3100-51340	Retiree Health Contribution	36,968	15,671	2,359	37,000	36,600	36,600	36,600	0.0%	ending
100-3100-51900	Professional Education *	510	1,390	1,492	3,000	1,700	1,700	1,700	0.0%	
100-3100-52110	Professional Fees - Eng. Misc.	15,271	5,369	2,027	15,000	15,000	15,600	15,600	4.0%	
100-3100-52230	Phone and Internet *	9,015	9,843	5,019	10,000	9,000	7,192	7,192	-20.1%	
100-3100-52910	Software Purch/Maint	814	2,053	10,509	21,000	3,000	5,000	5,000	66.7%	GIS fees
100-3100-53100	Office / Bldg Supplies	2,160	2,097	769	3,000	2,900	3,120	3,120	7.6%	
100-3100-53120	Copy & Print Costs	984	1,032	337	1,000	1,000	1,040	1,040	4.0%	
100-3100-53130	Postage / Mailing Costs	661	385	274	1,000	600	1,040	1,040	73.3%	
100-3100-53200	Memberships & Subscriptions *	800	924	100	1,000	1,030	630	630	-38.8%	
100-3100-54150	Safety Expenses *	5,422	6,770	2,173	6,000	6,100	6,000	6,000	-1.6%	
100-3100-54450	Property Damages - reimbursal	33,609	33,360	18,927	38,000	-	-	-	0.0%	reimbursable by insurance claims
100-3100-55100	Liability & Property Insurance	35,714	38,936	20,632	41,000	39,000	42,640	42,640	9.3%	
100-3100-55110	Workers Comp / Unemployem	45,458	51,602	33,787	68,000	53,000	12,590	12,590	-76.2%	
100-3100-56130	Tools / equipment	6,802	2,098	-	15,000	15,000	15,600	15,600	4.0%	add barricades in 2023
Total Administration Expenditures		361,205	358,767	187,522	294,691	376,596	320,216	320,216	-15.0%	
<i>Building Maintenance</i>										
100-3230-51100	Salaries and Wages	112,503	111,578	61,761	\$ 144,664	127,720	156,545	156,545	22.6%	
100-3230-51200	Overtime Wages	1,411	5,083	1,630	7,233	4,200	7,827	7,827	86.4%	
100-3230-51300	Health Insurance	35,011	36,397	21,060	40,751	42,448	41,534	41,534	-2.2%	
100-3230-51305	Dental & other benefits	936	1,001	580	1,213	1,200	1,225	1,225	2.1%	
100-3230-51310	Social Security and Medicare	8,113	8,287	4,499	11,620	9,000	12,575	12,575	39.7%	
100-3230-51315	Wisconsin Retirement System	7,399	7,926	4,366	10,481	9,225	11,342	11,342	22.9%	
100-3230-53350	Outsourced repairs/services	67,836	83,812	36,122	72,000	51,700	74,880	74,880	44.8%	
100-3230-53500	Dept/Program Supplies *	36,531	26,281	25,709	51,000	46,200	51,000	51,000	10.4%	
100-3230-54160	Hubbard Lodge/ River Club *	2,967	2,457	3,814	5,600	2,460	3,500	3,500	42.3%	site maint / repairs
100-3230-57900	Expenditures Charged to Other	(17,044)	(17,381)	-	(16,500)	(16,500)	(16,500)	(16,500)	0.0%	utilities
Total Building Maintenance Expenditures		255,663	265,441	159,542	328,062	277,653	343,928	343,928	23.9%	

2025 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2022 Actual	2023 Actual	YTD 06/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
<i>Municipal Garage</i>										
100-3300-51100	Salaries and Wages	86,917	102,246	39,402	96,295	100,822	99,342	99,342	-1.5%	plus 25% of new equip op 2 posi
100-3300-51170	Tool Allowance	1,176	900	150	900	900	900	900	0.0%	
100-3300-51200	Overtime Wages	-	-	-	607	-	628	628	0.0%	
100-3300-51300	Health Insurance	7,677	25,193	6,519	36,127	10,014	36,976	36,976	269.2%	new hire
100-3300-51305	Dental & other benefits	1,072	1,011	431	1,127	1,253	1,130	1,130	-9.8%	
100-3300-51310	Social Security and Medicare	6,876	7,563	2,948	7,413	7,869	7,648	7,648	-2.8%	
100-3300-51315	Wisconsin Retirement System	5,588	6,956	2,582	6,620	7,150	6,823	6,823	-4.6%	
100-3300-52200	Electric	18,931	25,815	10,327	26,000	26,000	26,780	26,780	3.0%	
100-3300-52210	Gas	10,161	9,179	4,687	13,000	13,000	13,390	13,390	3.0%	
100-3300-52220	Water	1,270	2,445	1,685	3,000	3,000	3,090	3,090	3.0%	
100-3300-53350	Outsourced repairs	61,709	82,683	29,048	58,000	50,000	60,320	60,320	20.6%	
100-3300-53400	Vehicle Maintenance parts *	71,492	82,574	44,531	90,000	90,000	90,000	90,000	0.0%	raise and parts
100-3300-53410	Fuel and Oil *	158,480	135,056	60,073	134,000	164,140	160,640	160,640	-2.1%	
100-3300-57900	Exp. Charged To Others - Fuel	(58,934)	(50,280)	(23,500)	(47,000)	(72,640)	(63,000)	(63,000)	-13.3%	ongoing to police / others
100-3300-57910	Exp. Charged To Others - Parts	(33,910)	(46,849)	(21,751)	(44,000)	(51,000)	(51,000)	(51,000)	0.0%	ongoing to police / others
100-3300-57920	Exp. Charged To Others - Utiliti	(24,583)	(9,360)	-	20,000	(20,000)	(20,000)	(20,000)	0.0%	utility equip. repairs / admin charge
Total Municipal Garage Expenditures		313,922	375,132	157,131	402,088	330,507	373,667	373,667	13.1%	
<i>Street & Alley</i>										
100-3410-51100	Salaries and Wages	42,146	50,701	18,507	\$ 54,772	54,693	56,919	56,919	4.1%	
100-3410-51120	Community Event Wages	10,087	6,760	3,689	10,000	10,000	-	-	-100.0%	
100-3410-51200	Overtime Wages	258	166	29	\$ 1,926	500	1,993	1,993	298.7%	
100-3410-51300	Health Insurance	19,613	18,371	9,189	15,618	20,515	15,805	15,805	-23.0%	
100-3410-51305	Dental & other benefits	678	644	286	698	800	702	702	-12.2%	
100-3410-51310	Social Security and Medicare	3,792	4,226	1,591	4,337	4,900	4,507	4,507	-8.0%	
100-3410-51315	Wisconsin Retirement System	3,290	3,844	1,465	3,700	4,400	3,828	3,828	-13.0%	
100-3410-53500	Supplies - Street / Alley *	5,574	5,775	3,034	10,000	10,000	10,000	10,000	0.0%	
100-3410-53510	Supplies - Signage *	4,862	4,101	2,633	5,300	5,500	5,500	5,500	0.0%	
100-3410-53540	Contracted Street Maintenance	51,050	18,225	16,429	50,000	50,000	50,000	50,000	0.0%	crack filling, patching
100-3410-53550	Contracted Street Marking	19,421	51,123	16,716	24,300	25,000	25,750	25,750	3.0%	general street striping / marking
Total Street & Alley Expenditures		160,771	163,935	73,568	180,652	186,308	175,004	175,004	-6.1%	
<i>Street Lighting / Traffic Devices</i>										
100-3430-51100	Salaries and Wages	34,007	55,144	38,587	\$ 62,021	63,690	64,451	64,451	1.2%	\$20,000 retiree payout in 2021
100-3430-51120	Contracted Electrician Services	74,759	-	-	-	-	-	-	0.0%	filled position
100-3430-51200	Overtime Wages	931	171	116	\$ 2,181	2,500	2,257	2,257	-9.7%	
100-3430-51300	Health Insurance	3,459	8,842	6,784	17,685	17,827	17,896	17,896	0.4%	
100-3430-51305	Dental & other benefits	186	461	330	790	700	795	795	13.6%	
100-3430-51310	Social Security and Medicare	2,632	4,077	2,860	4,911	4,400	5,103	5,103	16.0%	
100-3430-51315	Wisconsin Retirement System	2,275	3,763	2,670	4,190	3,800	4,335	4,335	14.1%	
100-3430-52200.01	Electric -street lighting (01-00)	83,321	97,948	38,325	92,000	92,000	95,680	95,680	4.0%	
100-3430-52200.02	Electric - traffic devices (02-00)	14,431	16,255	7,173	17,000	16,500	17,160	17,160	4.0%	
100-3430-53500	Supplies - street lighting *	33,025	28,363	7,572	25,000	25,000	25,245	25,245	1.0%	
100-3430-53510	Supplies - traffic devices *	8,288	13,116	4,132	8,000	6,000	6,000	6,000	0.0%	
Total Street Lighting Expenditures		257,314	228,139	108,549	233,778	232,416	238,923	238,923	2.8%	
<i>Winter Maintenance</i>										
100-3460-51100	Salaries and Wages	21,738	43,980	31,902	\$ 45,099	55,723	46,866	46,866	-15.9%	
100-3460-51200	Overtime Wages	7,596	8,720	3,145	\$ 1,586	20,500	1,641	1,641	-92.0%	
100-3460-51300	Health Insurance	7,075	14,334	10,480	12,860	22,000	13,013	13,013	-40.8%	
100-3460-51305	Dental & other benefits	294	550	375	575	1,000	578	578	-42.2%	
100-3460-51310	Social Security and Medicare	2,194	3,876	2,520	3,571	5,800	3,711	3,711	-36.0%	
100-3460-51315	Wisconsin Retirement System	1,901	3,581	2,418	3,047	5,200	3,152	3,152	-39.4%	
100-3460-52990	Other Service contracts / fees *	-	-	-	-	-	-	-	0.0%	Villani - sidewalk snow removal
100-3460-53500	Dept/Program Supplies *	7,611	4,169	7,286	8,000	6,000	7,000	7,000	16.7%	
100-3460-53520	Salt Contract *	24,063	25,372	31,459	31,459	42,960	34,810	34,810	-19.0%	
100-3460-57900	Expenditures Charged To Othe	(3,624)	(5,182)	-	(7,500)	(7,500)	(7,500)	(7,500)	0.0%	Charge for plowing parking lots
Total Winter Maintenance Expenditures		68,848	99,400	89,585	98,696	151,683	103,272	103,272	-31.9%	

2025 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2022 Actual	2023 Actual	YTD 06/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
<i>Refuse / Recycling Disposal</i>										
100-3510-51100	Salaries and Wages	124,879	134,044	73,974	139,080	123,806	144,531	144,531	16.7%	
100-3510-51120	Special Collections & Sat Recycle	14,610	16,904	8,688	17,000	6,200	-	-	-100.0%	
100-3510-51200	Overtime Wages	3,390	1,706	391	4,890	1,200	5,062	5,062	321.8%	
100-3510-51300	Health Insurance	51,520	62,324	41,438	39,658	41,035	40,132	40,132	-2.2%	
100-3510-51305	Dental & other benefits	2,123	2,364	1,393	1,772	1,650	1,784	1,784	8.1%	
100-3510-51310	Social Security and Medicare	10,293	10,716	5,799	11,014	9,900	11,444	11,444	15.6%	
100-3510-51315	Wisconsin Retirement System	9,236	10,268	5,689	9,395	9,000	9,721	9,721	8.0%	
100-3510-52950.03-	Disposal Contracts - refuse (03-00)	355,437	348,974	183,393	367,000	396,091	400,055	400,055	1.0%	
100-3510-52950.04-	Disposal Contracts - recycling (04-00)	171,635	181,205	108,886	218,000	208,553	214,276	214,276	2.7%	
100-3510-53500	Supplies - Refuse *	14,706	43,367	9,374	10,000	9,300	9,500	9,500	2.2%	
100-3510-53510	Supplies - Recycling *	3,154	3,447	1,959	4,000	5,000	5,000	5,000	0.0%	
100-3510-57900	Expenditures Charged To Other	(4,188)	-	-	-	(9,945)	-	-	-100.0%	Charge to sewer for leaf disposal
Total Refuse / Recycling Disposal Expenditures		756,795		440,985	821,811	801,790	841,503	841,503	5.0%	
<i>Yard Waste</i>										
100-3530-51100	Salaries and Wages	46,388	55,812	20,269	72,450	44,084	75,289	75,289	70.8%	
100-3530-51120	Contracted Labor (leaf)	-	-	-	-	-	-	-	0.0%	
100-3530-51200	Overtime Wages	-	47	-	2,548	1,000	2,637	2,637	163.7%	
100-3530-51300	Health Insurance	18,232	22,597	8,682	20,659	14,126	20,905	20,905	48.0%	
100-3530-51305	Dental & other benefits	709	838	293	923	600	929	929	54.9%	
100-3530-51310	Social Security and Medicare	3,281	3,866	1,408	5,737	3,500	5,961	5,961	70.3%	
100-3530-51315	Wisconsin Retirement System	2,984	3,689	1,375	4,894	3,100	5,064	5,064	63.4%	
100-3530-52950.05-	Disposal Contracts - Yard Waste (C	38,268	42,320	16,685	50,000	50,100	52,094	52,094	4.0%	seasonal
100-3530-53500	Dept/Program Supplies	1,269	2,929	270	2,000	2,450	4,950	4,950	102.0%	
100-3530-57900	Expenditures Charged To Other	(10,699)	-	-	-	(13,151)	(9,945)	(9,945)	-24.4%	Charge for leaf disposal costs
Total Yard Waste/Leaf Collection Expenditures		100,432	132,098	48,983	159,211	105,808	157,884	157,884	49.2%	
<i>Forestry</i>										
100-3610-51100	Salaries and Wages	155,671	155,238	98,828	172,626	169,950	179,391	179,391	5.6%	
100-3610-51200	Overtime Wages	231	180	225	6,070	1,000	6,283	6,283	528.3%	
100-3610-51300	Health Insurance	52,088	50,320	43,185	49,224	54,657	49,811	49,811	-8.9%	
100-3610-51305	Dental & other benefits	1,851	1,727	1,288	2,200	2,100	2,214	2,214	5.4%	
100-3610-51310	Social Security and Medicare	11,200	11,202	7,042	13,670	13,000	14,204	14,204	9.3%	
100-3610-51315	Wisconsin Retirement System	9,612	9,770	6,631	11,662	11,600	12,066	12,066	4.0%	
100-3610-52940	Landscaping Contracts (Median:	19,858	20,865	8,942	24,000	24,000	24,720	24,720	3.0%	Capital / Wilson drive medians
100-3610-53500	Dept/Program Supplies *	9,470	9,387	11,729	13,500	13,500	14,000	14,000	3.7%	
100-3610-53510	EAB Treatment Supplies	19,860	11,731	12,181	12,302	25,300	15,000	15,000	100.0%	
100-3610-53515	Forestry Plantings (Trees) *	14,268	14,213	12,065	12,065	15,000	15,000	15,000	100.0%	
Total Forestry Expenditures		294,109	284,633	202,117	317,318	330,107	332,688	332,688	0.8%	
<i>Parks & Beautification</i>										
100-3620-51100	Salaries and Wages	88,992	90,496	38,367	98,549	91,258	102,091	102,091	11.9%	
100-3620-51200	Overtime Wages	269	1,169	-	2,240	1,000	2,319	2,319	131.9%	
100-3620-51300	Health Insurance	7,657	7,121	3,486	18,166	13,797	18,383	18,383	33.2%	
100-3620-51305	Dental & other benefits	376	352	163	812	550	817	817	48.6%	
100-3620-51310	Social Security and Medicare	6,702	6,902	2,881	7,710	7,000	7,987	7,987	14.1%	
100-3620-51315	Wisconsin Retirement System	3,288	3,535	1,610	4,304	3,100	4,453	4,453	43.6%	
100-3620-52200	Electric	7,078	7,897	3,644	9,000	8,800	9,360	9,360	6.4%	
100-3620-52210	Gas	249	211	81	350	350	364	364	4.0%	
100-3620-52220	Water	29,509	29,267	9,418	24,000	24,000	24,960	24,960	4.0%	
100-3620-52940	Landscaping Contracts (Turf)	15,106	31,929	17,156	48,000	48,000	63,700	63,700	32.7%	work done in Summer / Fall
100-3620-53300	Repairs and Maintenance	2,293	849	39	750	2,500	800	800	-68.0%	costs
100-3620-53500	Dept/Program Supplies *	12,486	10,738	4,564	12,000	12,000	19,600	19,600	63.3%	
100-3620-53510	Landscaping / Plantings *	24,153	16,687	4,484	16,500	16,500	18,500	18,500	12.1%	
Total Parks & Beautification Expenditures		198,158	207,153	85,893	242,382	228,855	273,334	273,334	19.4%	
Total Public Works Expenditures		\$2,767,217	\$ 2,114,699	\$1,553,875	\$ 3,078,689	\$ 3,021,723	\$ 3,160,420	\$ 3,160,420	4.6%	

* See also - detail sheets

2025 Budget

**General Fund Revenues and Expenditures
Other Financing Sources and Uses - 9000**

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25
Other Financing Sources										
100-9000-49200	Transfers from Special Rev.	\$ 60,499	\$ 53,547	\$ 69,502	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
100-9000-49600	Transfers from Parking Utility	-	-	-	-	-	-	139,000	139,000	0.0%
100-9000-49800	Proceeds of Long-Term Debt	-	-	-	-	-	-	-	-	0.0%
100-9000-49900	Surplus Applied	-	-	-	-	-	396,130	-	-	-100.0%
Total Other Financing Sources		<u>\$ 60,499</u>	<u>\$ 53,547</u>	<u>\$ 69,502</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 396,130</u>	<u>\$ -</u>	<u>\$ 139,000</u>	<u>-64.9%</u>
Other Financing Uses										
100-9000-59300	Transfers to Debt Service	198,913	333,040	197,117	-	-	396,130	700,000	700,000	76.7%
100-9000-59400	Transfers to Capital Projects	225,000	300,000	-	-	-	-	234,000	234,000	0.0%
100-9000-59500	Transfers to Utilities	-	-	-	-	-	-	-	-	0.0%
Total Other Financing Uses Expenditures		<u>\$ 423,913</u>	<u>\$ 633,040</u>	<u>\$ 197,117</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 396,130</u>	<u>\$ 934,000</u>	<u>\$ 934,000</u>	<u>135.8%</u>

2025 Budget
Library Fund - 200

Dept/Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25
<u>General Operations</u>										
Revenues										
200-5110-41110	Property Taxes	\$ 928,950	\$ 944,915	\$ 947,455	\$ 963,366	\$ 963,366	\$ 963,366	\$ 983,845	983,845	2.1%
200-5110-43720	Local Library Aids	87,583	101,393	73,611	89,329	89,308	89,308	98,305	98,305	10.1%
200-5110-46710	Library Fines	23,570	27,228	26,237	7,456	35,456	28,000	28,000	28,000	0.0%
200-5110-46720	Printing Fees	7,552	11,154	11,135	6,494	11,300	11,300	11,300	11,300	0.0%
200-9000-49900	Surplus Applied	-	-	-	-	-	-	-	-	0.0%
Total Operating Revenue		<u>1,047,655</u>	<u>1,084,690</u>	<u>1,058,438</u>	<u>1,066,644</u>	<u>1,099,430</u>	<u>1,091,974</u>	<u>1,121,450</u>	<u>1,121,450</u>	<u>2.7%</u>
Expenditures										
200-5110-51100	Salaries and Wages	543,566	576,550	592,994	240,550	606,000	640,519	665,450	665,450	3.9%
200-5110-51300	Health Insurance	110,791	90,254	85,618	23,110	95,000	110,000	98,000	98,000	-10.9%
200-5110-51305	Dental & other benefits	5,869	5,653	4,974	1,480	6,000	6,000	6,500	6,500	8.3%
200-5110-51310	Social Security and Medicare	40,596	42,882	44,581	18,310	30,000	48,000	31,000	31,000	-35.4%
200-5110-51315	Wisconsin Retirement System	30,786	30,018	29,028	12,240	28,000	33,500	29,000	29,000	-13.4%
200-5110-51340	Retiree Health Contribution	9,597	9,596	10,577	8,244	13,000	9,800	13,500	13,500	37.8%
200-5110-51900	Professional Education *	821	2,273	2,784	1,259	3,000	3,000	3,750	3,750	25.0%
200-5110-52100	Legal Fees	-	409	42,216	2,268	3,000	-	-	-	0.0%
200-5110-52200	Electric	32,443	34,947	32,173	12,544	34,500	34,500	35,900	35,900	4.1%
200-5110-52210	Gas	9,724	15,363	10,351	4,586	14,000	14,000	14,600	14,600	4.3%
200-5110-52220	Water	4,474	2,522	2,638	1,446	3,100	3,100	3,300	3,300	6.5%
200-5110-52230	Phone	2,126	1,916	4,436	2,745	2,500	2,500	2,600	2,600	4.0%
200-5110-52300	Other Intergov'tal pymts *	28,479	34,039	30,338	21,829	23,946	23,946	24,200	24,200	1.1%
200-5110-52900	Cleaning and Pest Control *	25,216	23,322	25,160	12,499	25,000	29,900	25,500	25,500	-14.7%
200-5110-52910	Software Purch/Maint *	9,773	9,989	10,426	5,679	11,100	19,566	20,900	20,900	6.8%
200-5110-52930	Credit Card Fees	702	875	997	299	1,000	1,000	1,000	1,000	0.0%
200-5110-52990	Other Service Contracts & Fees *	5,045	5,018	5,445	2,322	3,960	3,505	-	-	0.0%
200-5110-53100	Office Supplies	2,582	2,971	3,018	2,122	3,000	3,000	3,100	3,100	3.3%
200-5110-53101	Building Supplies	1,440	3,009	3,570	1,451	3,000	3,000	3,100	3,100	3.3%
200-5110-53120	Copy & Print Costs *	482	975	671	117	600	600	4,600	4,600	666.7%
200-5110-53130	Postage/Mailings	502	262	501	187	200	200	200	200	0.0%
200-5110-53200	Memberships & Subscriptions *	1,282	1,168	931	1,560	2,702	2,702	3,000	3,000	11.0%
200-5110-53300	Repairs and Maintenance	105	2,663	-	-	1,000	1,000	-	-	0.0%
200-5110-53500	Processing Supplies *	4,572	6,668	5,284	3,485	6,000	6,000	6,000	6,000	0.0%
200-5110-53710	Reference Continuations	415	-	643	-	450	450	-	-	0.0%
200-5110-53720	Periodicals *	7,191	7,504	8,457	8,745	8,327	7,170	8,400	8,400	17.2%
200-5110-53760	ebooks / Digital Materials *	13,928	8,245	13,022	7,366	7,366	7,366	7,500	7,500	1.8%
200-5110-54000	Programming *	4,790	2,710	2,792	1,708	4,500	4,500	4,500	4,500	0.0%
200-5110-55100	Liability & Property Insurance	13,688	14,660	15,376	4,627	15,000	15,000	15,600	15,600	4.0%
200-5110-55110	Workers Comp / Unemployment	1,335	1,047	1,235	698	1,400	1,400	1,500	1,500	7.1%

2025 Budget
Library Fund - 200

Dept/Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25
Adult Materials										
200-5111-53730	Materials	23,411	27,032	26,879	6,485	20,500	20,500	45,500	45,500	122.0%
200-5111-53740	DVD's	4,904	5,569	6,213	3,005	7,500	7,500	7,500	7,500	0.0%
200-5111-53750	Audiobooks	2,257	2,329	1,934	-	2,000	2,000	2,000	2,000	0.0%
200-5111-53770	Music	3,884	4,115	3,515	1,235	3,000	3,000	4,000	4,000	33.3%
Children's Materials										
200-5112-53730	Materials	23,382	18,815	19,657	7,777	16,500	16,500	22,500	22,500	36.4%
200-5112-53740	DVD's	710	1,225	1,750	209	1,000	1,000	1,000	1,000	0.0%
200-5112-53750	Audiobooks and Music	1,265	475	1,018	-	250	250	250	250	0.0%
200-5112-53780	Early Learning Center	-	-	-	-	-	-	-	-	0.0%
Young Adult Materials										
200-5113-53730	Materials	3,542	5,384	5,773	2,674	6,000	6,000	6,000	6,000	0.0%
Total Operating Expenditures		975,675	1,002,452	1,056,973	424,863	1,013,401	1,078,370	1,121,450	1,121,450	4.0%
Non-Operating Expenditures										
200-9000-59100	Transfers to General Fund	60,499	53,547	69,502	-	-	-	-	-	0.0%
Total Non-Operating Expenditures		60,499	53,547	69,502	-	-	-	-	-	0.0%
Total General Operations Expenditures		1,036,174	1,055,999	1,126,475	424,863	1,013,401	1,078,370	1,121,450	1,121,450	4.0%
Net Change in General Operations		11,481	28,691	(68,037)	641,781	86,029	13,604	-	-	0.0%

2025 Budget
Library Fund - 200

Dept/Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25
<i>Enhanced Operations/Capital</i>										
Revenues										
200-5120-48250	Lange Bequest (GMF) funding	\$ 149,539	\$ 92,850	\$ -	\$ -	\$ 111,580	\$ 101,453	\$ 135,900	\$ 135,900	34.0%
200-5120-48510	Friends Donations	19,361	21,714	24,200	26,251	33,100	33,100	33,850	33,850	2.3%
200-5120-48515	Miscellaneous Donations	5,388	39,029	5,978	234	500	15,000	-	-	0.0%
200-9000-49900	Surplus Applied	-	-	-	-	-	-	-	-	0.0%
Total Enhanced Revenues		174,288	153,593	30,178	26,486	145,180	149,553	169,750	169,750	13.5%
Expenditures										
Greater Milwaukee Foundation										
200-5121-52180	Professional Education	8,852	2,336	1,580	3,300	5,000	5,000	10,250	10,250	105.0%
200-5121-53700	Collection Enhancements	8,908	26,034	32,735	24,570	51,343	51,343	51,000	51,000	-0.7%
200-5121-54010	Program Enhancements	5,736	9,081	3,194	1,056	9,500	9,500	11,500	11,500	21.1%
200-5121-56120	Technology Enhancements	19,597	28,271	8,281	6,932	7,610	7,610	32,700	32,700	329.7%
200-5121-56130	Furniture	-	15,658	-	356	-	-	-	-	0.0%
200-5121-56140	Miscellaneous	5,736	136	-	-	-	-	2,450	2,450	#DIV/0!
200-5121-56200	Building Improvements (VC)	-	-	-	-	-	-	-	-	0.0%
200-5121-56900	Library Facility Improvements	6,739	-	-	-	-	-	-	-	0.0%
200-5121-XXXXX	Patron Access Enhancements	-	-	-	-	28,000	28,000	28,000	28,000	0.0%
Friends of Shorewood Library										
200-5122-53700	Collection Enhancements	5,673	6,937	6,547	1,176	11,000	11,000	12,000	12,000	9.1%
200-5122-53760	Lucky Day	3,933	4,611	4,292	2,292	5,000	5,000	5,000	5,000	0.0%
200-5122-53780	Special Initiatives	3,396	5,565	2,611	1,684	8,650	8,650	8,650	8,650	0.0%
200-5122-54010	Program Enhancements	5,245	4,313	4,525	2,322	8,450	8,450	8,200	8,200	-3.0%
Other Donations Activities										
200-5123-53700	Collection Enhancements	11,634	17,075	13,144	6,291	15,000	15,000	-	-	0.0%
200-5123-54010	Program Enhancements	30	768	4,920	-	-	-	-	-	0.0%
200-5123-54120	Other items	1,206	1,171	859	509	28,000	28,000	-	-	0.0%
Total Enhanced Expenditures		86,685	121,956	82,689	50,487	177,553	177,553	169,750	169,750	-4.4%
Net Change in Enhanced Operations		87,603	31,637	(52,511)	(24,002)	(32,373)	(28,000)	-	-	0.0%

2025 Budget
Library Fund - 200

Dept/Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25
Total Revenue		<u>1,221,943</u>	<u>1,238,283</u>	<u>1,088,616</u>	<u>1,093,130</u>	<u>1,244,610</u>	<u>1,241,527</u>	<u>1,291,200</u>	<u>1,291,200</u>	<u>4.0%</u>
Total Expenditures		<u>1,122,859</u>	<u>1,177,955</u>	<u>1,209,164</u>	<u>475,351</u>	<u>1,190,954</u>	<u>1,255,923</u>	<u>1,291,200</u>	<u>1,291,200</u>	<u>2.8%</u>
Net Change in Fund Balance		<u>99,084</u>	<u>60,328</u>	<u>(120,548)</u>	<u>617,779</u>	<u>53,656</u>	<u>(14,396)</u>	<u>-</u>	<u>-</u>	<u>-100.0%</u>
Beginning Fund Balance		144,409	243,493	303,821	303,821	303,821	303,821	357,477	357,477	
Less: Budgeted Surplus Applied		-	-	-	-	-	-	-	-	
Ending Fund Balance		<u>\$ 243,493</u>	<u>\$ 303,821</u>	<u>\$ 183,273</u>	<u>\$ 921,600</u>	<u>\$ 357,477</u>	<u>\$ 289,425</u>	<u>\$ 357,477</u>	<u>\$ 357,477</u>	
Fund Balance Consists of:										
RESTRICTED - Enhanced Operations		183,417	215,054	162,543		182,681		182,681	182,681	
UNRESTRICTED - General Library		<u>60,076</u>	<u>88,767</u>	<u>20,730</u>		<u>174,796</u>		<u>174,796</u>	<u>174,796</u>	
Total Fund Balance		<u>\$ 243,493</u>	<u>\$ 303,821</u>	<u>\$ 183,273</u>		<u>\$ 357,477</u>		<u>\$ 357,477</u>	<u>\$ 357,477</u>	

2025 Budget
Expenditure Request Detail - Library Fund (General Operations)

(continued)

200-5110-51900 Professional education		200-5110-52910 Software contracts/maint/purchases	
Back in Circulation Annual Conference (one staff member)	1,500	Byte Studios - web hosting and maintenance	500
Online opportunities and workshops	500	Computer replacement (public)	10,500
Wisconsin Library Association (one staff member)	<u>1,750</u>	Computer replacement (staff)	-
Total for account - Professional education	<u>3,750</u>	Constant Contact (eNewsletter)	1,740
		FE Technologies - self-check service and maintenance	1,805
200-5110-52300 Intergovernmental contracts/pymts		200-5110-53120 Copy and print costs	
MCFLS - III Software	9,361	LocalHop (shared allocation)	918
MCFLS - Internet line	1,200	Miscellaneous equipment - headphones, mice, keyboards	500
MCFLS - IT consulting services	3,500	SenSource People Counters - annual fee	1,805
MCFLS - MPL shared cataloging costs	-	Social media archiver (shared allocation)	900
MCFLS - OCLC cataloging costs	7,570	TBS - license, hardware, and software	1,970
MCFLS - Ecommerce, forms, supplies, and TNS	2,535	Zoom	175
Rounding	<u>34</u>	Rounding	<u>87</u>
Total for account - Intergovernment contracts	<u>24,200</u>	Total for account - Software Contracts	<u>20,900</u>
200-5110-52900 Cleaning contracts		200-5110-53120 Copy and print costs	
Batzner Pest Control (shared allocation)	300	Great America Financial Services - public & staff copier/printer	3,960
Cleaning Company - weekdays (shared allocation)	19,000	Letterhead, envelopes, and miscellaneous	-
Cleaning Company - weekends (library only)	3,400	Printing paper	600
Furniture and upholstery cleaning	1,000	Rounding	<u>40</u>
HEPA filter replacements	1,728	Total for account - Other Service Contracts & Fees	<u>4,600</u>
Rounding	<u>72</u>		
Total for account - Cleaning Contracts	<u>25,500</u>		

2025 Budget
Expenditure Request Detail - Library Fund (General Operations)

(concluded)

200-5110-53200 Memberships and subscriptions		200-5110-53760 Ebooks and digital materials	
American Library Association - 8 memberships	860	Ancestry	-
Public Library Association - 8 memberships	680	Hoopla	-
Wisconsin Library Association - 8 memberships	1,383	Gale Courses	-
Wisconsin Historical Society	65	Overdrive (WPLC) & Overdrive Advantage	7,463
Rounding	12	Rounding	37
Total for account - Memberships and Subscriptions	<u>3,000</u>	Total for account - Ebooks and Digital Materials	<u>7,500</u>
200-5110-53500 Processing supplies		200-5110-54000 Programming	
RFID tags	2,000	Adult Programming	1,500
Material processing supplies	<u>4,000</u>	Children's Programming	1,500
Total for account - Processing Supplies	<u>6,000</u>	Inclusive Services and Teen Programming	<u>1,500</u>
		Total for account - Programming	<u>4,500</u>
200-5110-53720 Periodicals			
Baron's Financial and Investment News	382		
Chicago Tribune	960		
Library Journal - digital access	320		
Milwaukee Business Journal	135		
Milwaukee Journal Sentinel	1,935		
New York Times	1,040		
Wall Street Journal	207		
W.T. Cox - periodical subscriptions	3,348		
Rounding	73		
Total for account - Periodicals	<u>8,400</u>		

2025 Budget
Expenditure Request Detail - Library Fund (Enhanced Operations)

Greater Milwaukee Foundation Supported

200-5121-52180	Professional Education		200-5121-54010	Program Enhancements	
American Library Association (two staff members)	5,000		Adult Programming		1,000
Professional Development Day	2,000		Children's Programming		1,000
Wisconsin Association of Public Libraries (one staff member)	1,500		Inclusive Services and Teen Programming		1,000
Wisconsin Library Association (one staff member)	1,750		Summer Celebration		5,500
Total for account	<u>10,250</u>		Community Event -Equity, Diversity, & Inclusion		3,000
			Total for account		<u>11,500</u>
200-5121-53700	Collections Enhancements				
Adult Materials	-		200-5121-56120	Technology Enhancements	
Attraction Passes	6,000		Canva Pro		600
Children's Materials	-		Loomly (rounded)		400
Value Line	500		Smiota Smart Lockers annual cost (rounded)		1,700
Vinyl Music	-		Website redesign		30,000
WiFi Hotspots	6,250		Total for account		<u>32,700</u>
Ancestry	1,186		200-5121-56140	Miscellaneous	
Consumer Reports online	495		Employee appreciation		500
A to Z Databases	1,900		Menstrual products (rounded)		1,950
Hoopla	19,734		Total for account		<u>2,450</u>
Kanopy	4,500				
Mango Languages	1,185		<u>Friends of the Shorewood Public Library Supported</u>		
Milwaukee Journal Sentinel Online (NewsBank)	1,432		200-5122-53700	Collection Enhancements	12,000
Morningstar	2,486		200-5122-53760	Lucky Day	5,000
PressReader	4,347		200-5122-53780	Special Initiatives	8,650
Wall Street Journal Online	900		200-5122-54010	Programming	8,200
Rounding	85		Total for account		<u>33,850</u>
Total for account	<u>51,000</u>				

2025 Budget

Senior Services Fund - 210

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
Administration Activities											
Revenues											
210-4600-41110	Property Taxes	\$ 112,630	\$ 113,280	\$ 119,235	\$ 121,584	\$ 121,584	\$ 121,584	\$ 128,879	\$ 128,879	6.0%	Formula driven
210-4600-48515	Programming Grants	-	-	500	1,025	1,025	500	1,100	1,100	120.0%	
210-9000-49900	Benjamin Fund Grant	-	8,205	-	-	9,152	31,626	19,114	19,114	-39.6%	
Total Administration Revenues		112,630	121,485	119,735	122,609	131,761	153,710	149,093	149,093	-3.0%	
Expenditures											
210-4600-51100	Salaries and Wages	64,244	68,968	84,363	38,855	89,840	91,834	92,532	92,532	0.8%	COLA based on 2024 projected
210-4600-51300	Health Insurance	25,533	27,544	30,566	15,299	36,209	37,691	37,691	37,691	0.0%	
210-4600-51305	Dental & other benefits	1,092	869	1,524	834	1,233	1,500	1,245	1,245	-17.0%	
210-4600-51310	Social Security and Medicare	4,328	4,584	5,709	2,661	6,873	7,000	7,079	7,079	1.1%	
210-4600-51315	Wisconsin Retirement System	3,584	4,158	5,739	2,681	4,070	6,100	4,192	4,192	-31.3%	
210-4600-54140	Shorewood Connects *	5,846	5,998	6,122	2,550	6,385	6,385	5,775	5,775	-9.6%	
210-4600-54900	Other Programming	-	167	457	420	1	500	1,100	1,100	120.0%	
210-4600-55100	Liability & Property Insurance	3,755	2,854	2,996	773	2,500	2,500	2,600	2,600	4.0%	
210-4600-55110	Workers Comp / Unemp.	155	137	180	101	202	200	210	210	5.1%	
Total Administration Expenditures		108,537	115,279	137,657	64,174	147,313	153,710	152,424	152,424	-0.8%	
Net Change Administration		4,093	6,206	(17,922)	58,435	(15,552)	-	(3,331)	(3,331)	0.0%	

2025 Budget

Senior Services Fund - 210

Account Number	Account Name	2021 Actual	2022 Projected	2023 Projected	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
Programming Activities											
Revenues											
210-4650-46600	Senior Programming Fees	4,944	12,131	9,250	8,114	9,000	9,000	13,500	13,500	50.0%	
210-4650-48500	Participant Donations	2,490	1,790	606	-	-	2,000	500	500	-75.0%	
210-4650-48520	Benjamin Fund Contributions	45,337	47,514	25,004	-	40,917	64,240	60,520	60,520	-5.8%	Formula driven
Total Programming Revenues		52,771	61,435	34,860	8,114	49,917	75,240	74,520	74,520	-1.0%	
Expenditures											
210-4650-51900	Professional Education *	688	250	504	99	2,100	2,100	2,000	2,000	-4.8%	
210-4650-52100	Professional Fees *	6,940	11,610	11,888	6,100	21,850	21,580	22,280	22,280	3.2%	instructional fees
210-4650-52180	Consultants *	6,047	6,105	8,122	3,600	8,385	8,385	10,775	10,775	28.5%	
210-4650-52990	Food & Beverages	13,906	14,367	16,363	8,114	17,300	17,300	18,000	18,000	4.0%	food & beverage for activities
210-4650-53100	Office Supplies	166	509	209	378	757	500	420	420	-16.0%	
210-4650-53120	Printing Costs *	1,065	1,592	919	297	594	1,280	2,180	2,180	70.3%	
210-4650-53130	Postage Costs	648	645	735	366	732	1,000	1,000	1,000	0.0%	
210-4650-53200	Memberships & Subscriptions *	501	675	435	420	1,200	1,200	805	805	-32.9%	
210-4650-53500	Dept/Program Supplies *	6,398	7,685	3,186	1,618	8,345	8,345	4,760	4,760	-43.0%	
210-4650-54000	SRC Programming *	9,177	3,037	3,143	3,496	7,950	7,950	5,800	5,800	-27.0%	outing costs
210-4650-54010	Programming Support *	5,000	5,000	2,500	300	5,000	5,000	5,000	5,000	0.0%	
210-4650-56130	Equipment / Furniture *	2,235	9,960	296	-	600	600	1,500	1,500	150.0%	ESAB / Benjamin Fund purchases
Total Programming Expenditures		52,771	61,435	48,300	24,789	74,813	75,240	74,520	74,520	-1.0%	
Net Change Programming		-	-	(13,439)	(16,675)	(24,896)	-	-	-	0.0%	
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Total Revenue		165,401	182,920	154,595	130,723	181,678	228,950	223,613	223,613	-2.3%	
Total Expenditures		161,308	176,714	185,957	88,963	222,126	228,950	226,944	226,944	-0.9%	
Net Change in Fund Balance		4,093	6,206	(31,361)	41,760	(40,448)	-	(3,331)	(3,331)	0.0%	
Beginning Fund Balance		44,195	48,288	54,494	54,494	54,494	54,494	14,046	14,046		
Less: Surplus Applied		-	-	-	-	-	-	-	-		sheets
Ending Fund Balance		\$ 48,288	\$ 54,494	\$ 23,133	\$ 96,254	\$ 14,046	\$ 54,494	\$ 10,714	\$ 10,714		

2025 Budget

Shorewood Today Fund - 230

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
Revenues										
230-1910-46120	Advertising Fees	81,770	62,400	65,585	77,000	76,000	77,520	77,520	2.0%	many billed annually in February
230-1910-47300	Charges for Service - School	5,000	5,000	-	5,000	5,000	5,000	5,000	0.0%	
230-1910-47320	Charges for Service - BID	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
230-1910-47340	Charges for Service - SHWD Foundation	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
230-1910-47350	Charges for Service - CDA	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
230-1910-47360	Charges for Service - Village	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	cost in VM - marketing & comm
230-9000-49900	Surplus Applied	-	-	-	-	-	-	-	0.0%	
Total Revenue		<u>106,770</u>	<u>87,400</u>	<u>85,585</u>	<u>102,000</u>	<u>101,000</u>	<u>102,520</u>	<u>102,520</u>	<u>1.5%</u>	
Expenditures										
230-1910-52100	Professional Fees	56,500	56,500	28,250	56,500	56,500	58,000	58,000	2.7%	
230-1910-53120	Copy & Print Costs	34,722	32,074	16,635	36,000	36,000	36,000	36,000	0.0%	
230-1910-53130	Postage/Mailings	10,839	11,943	5,779	14,000	14,000	14,000	14,000	0.0%	
Total Expenditures		<u>102,061</u>	<u>100,517</u>	<u>50,664</u>	<u>106,500</u>	<u>106,500</u>	<u>108,000</u>	<u>108,000</u>	<u>1.4%</u>	
Net Change in Fund Balance		4,709	(13,117)	34,921	(4,500)	(5,500)	(5,480)	(5,480)	<u>-0.4%</u>	
Beginning Fund Balance		12,213	16,922	16,922	16,922	16,922	12,422	12,422		
Less: Surplus Applied		-	-	-	-	-	-	-		
Ending Fund Balance		<u>\$ 16,922</u>	<u>\$ 3,805</u>	<u>\$ 51,843</u>	<u>\$ 12,422</u>	<u>\$ 11,422</u>	<u>\$ 6,942</u>	<u>\$ 6,942</u>		

2025 Budget
Expenditure Request Detail - Shorewood Today Fund

230-1910-52100 Professional Fees

Design/production/project coordination

Issuu

Basecamp

Total for account

230-1910-53120 Copy & print costs

Spring issue (40 pages)

Summer issue (44 pages)

Fall issue (44 pages)

Winter issue (44 pages)

Total for account

230-1910-53130 Postage/mailings

Spring issue (44 pages)

Summer issue (44 pages)

Fall issue (44 pages)

Winter issue (44 pages)

Total for account -

2025 Budget

Debt Service Fund - 300

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
Revenues											
300-8000-41110	Property Taxes	\$ 1,924,735	\$ 1,970,975	\$ 2,069,525	\$2,276,478	\$ 2,276,477	\$ 2,276,477	\$ 2,547,845	\$ 2,547,845	11.9%	All taxes recorded in Jan
300-9000-49401	Transfers from TID No. 1	2,326,144	-	-	-	-	-	-	-	0.0%	Closed in 2022
300-9000-49403	Transfers from TID No. 3	384,399	390,295	343,946	45,478	45,480	45,480	-	-	-100.0%	
300-9000-49404	Transfers from TID No. 4	514,694	531,968	543,338	81,856	543,713	543,713	553,838	553,838	1.9%	
300-9000-49405	Transfers from TID No. 5	435,897	425,147	444,145	83,563	442,125	442,125	459,425	459,425	3.9%	
300-9000-49100	General Fund Transfers	198,913	333,040	197,117	-	397,330	396,130	700,000	700,000	76.7%	LEVER - Streetlight Charge
Total Revenue		5,784,782	3,651,425	3,598,071	2,487,375	3,705,125	3,703,925	4,261,108	4,261,108	15.0%	
Expenditures											
300-8000-58100	Principal	3,674,994	3,723,360	2,704,067	1,159,484	2,661,224	2,661,224	2,874,965	2,874,965	8.0%	
300-8000-58200	Interest	1,095,994	1,002,359	917,550	492,947	1,042,701	1,042,701	1,326,143	1,326,143	27.2%	
300-8000-58900	Other Finance Charges	1,200	800	1,950	1,200	1,200	-	60,000	60,000	0.0%	1% estimate for debt issuance costs
Total Expenditures		4,772,188	4,726,519	3,623,567	1,653,631	3,705,125	3,703,925	4,261,108	4,261,108	15.0%	
Net Change in Fund Balance		1,012,594	(1,075,094)	(25,496)	833,744	-	-	-	-	0.0%	remaining deficit of 134,780
Beginning Fund Balance		87,996	1,100,590	25,496	-	-	25,496	-	-		
Additional Transfer of Resources for Deficit		-	-	-	-	-	-	-	-		need additional transfer from General Fund
Ending Fund Balance		\$ 1,100,590	\$ 25,496	-	833,744	\$ -	\$ 25,496	\$ -	\$ -		

2025 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025	% Chg Budget '24 to '25	Category	Notes
									Adopted Budget			
Revenues												
Capital Related	400-5700-41110	Property Taxes	\$ 505,000	\$ 530,500	\$ 627,000	\$ 627,000	\$ 627,000	\$ 664,620	664,620	6.0%	Taxes	
Capital Related	400-5700-42000	Special Assmts	-	-	5,000	-	-	-	-	0.0%	Charges	Village no longer uses
Capital Related	400-5700-43530	State Transportation Aids	-	-	-	-	-	-	-	0.0%	Intergov't	Now recorded in DPW
Capital Related	400-5700-43590	Other Grants / Contributions	687,934	-	-	-	-	-	-	0.0%	Intergov't	ARPA grants
Capital Related	400-5700-43730	Local Sanitation Aids	515,095	92,267	111,437	-	-	-	-	0.0%	Intergov't	MMSD
Capital Related	400-5700-43735	Lead Services Grant	318,900	54,900	-	-	-	-	-	0.0%	Intergov't	DNR
Capital Related	400-5700-48900	Misc. / One-Time Revenues	122,000	163,339	-	-	-	-	-	0.0%	Other Rev	
Other Financing Sources/Uses	400-9000-49700	Property Sales	116,068	46,202	34,318	-	-	-	-	0.0%	OFS	
Other Financing Sources/Uses	400-9000-49800	Proceeds of Long-Term Debt	1,359,254	2,294,016	3,000,000	3,000,000	2,630,000	6,535,000	6,535,000	148.5%	OFS	Long Range Plan
Other Financing Sources/Uses	400-9000-49810	Premiums on Long-Term Debt	-	56,980	153,529	-	-	-	-	0.0%	OFS	
Other Financing Sources/Uses	400-9000-49100	Transfers from General Fund (Vehicle Registration F	300,000	-	-	-	-	234,000	234,000	0.0%	OFS	Vehicle Registration Fee
Other Financing Sources/Uses	400-9000-49401	Transfers from TIF #1	2,030,816	-	-	-	-	-	-	0.0%	OFS	2022 - Affordable housing
Other Financing Sources/Uses	400-9000-49900	Surplus Applied	2,946,654	-	-	2,239,815	2,239,815	-	-	-100.0%	OFS	Budget only
Total Revenue			8,901,721	3,238,204	3,931,284	5,866,815	5,496,815	7,433,620	7,433,620	35.2%		
Expenditures												
<u>General Government</u>												
Board	400-1100-56360	Village Wide Initiatives	115,806	33,677	16,534	40,000	40,000	35,000	35,000	-12.5%	Capital	IT required updates
Manager	400-1410-56120	Technology / IT systems	13,726	41,560	18,062	46,000	46,000	13,500	13,500	-70.7%	Capital	
Manager	400-1410-56130	VH Equipment / Furniture	-	-	-	-	-	-	-	0.0%	Capital	Security Cameras
Total General Government			129,532	75,237	34,596	86,000	86,000	48,500	48,500	-43.6%		
<u>Public Safety</u>												
Police	400-2100-56130	Police Equipment / Furniture	-	18,709	-	-	-	9,800	9,800	0.0%	Capital	
Police	400-2100-56200	Building Improvements	-	-	-	-	-	-	-	0.0%	Capital	
Police	400-2100-56400	Vehicles	106,572	11,057	79,753	-	-	-	-	0.0%	Capital	
Other Public Safety	400-2900-52300	Other Intergov'tal pymts	-	-	-	-	-	-	-	0.0%	Capital	moved to OPS - GF in 2022
Other Public Safety	400-2900-52310	North Shore Fire	-	-	-	-	-	-	-	0.0%	Capital	moved to OPS - GF in 2022
Total Public Safety			106,572	29,766	79,753	-	-	9,800	9,800	0.0%		
<u>Public Works</u>												
Public Works Admin.	400-3100-56130	DPW Equipment / Furniture	71,307	51,200	-	-	150,000	-	-	-100.0%	Capital	
Public Works Admin.	400-3100-56400	Vehicles	142,889	426,908	414,428	-	-	-	-	0.0%	Capital	

2025 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025	% Chg Budget '24 to '25	Category	Notes
									Adopted Budget			
Bldg Maint - Village Hall	400-3210-56200	Building Improvements	6,058	29,168	-	-	-	-	-	0.0%	Capital	
Bldg Maint - Police	400-3220-56200	Building Improvements	146,685	16,515	5,044	-	-	-	-	0.0%	Capital	
Bldg Maint - Public Works	400-3230-56200	Building Improvements	0	33,365	-	-	-	-	-	0.0%	Capital	
Bldg Maint - Village Center	400-3240-56200	Building Improvements	-	-	-	-	249,000	-	-	-100.0%	Capital	
Street and Alley	400-3410-56310	Regular Maintenance	142,140	28,350	-	-	-	92,300	92,300	0.0%	Capital	APS Signals and Maryland Mill Overlay
Street and Alley	400-3410-56320	Large Construction Projects	1,301,509	254,645	-	2,690,000	2,690,000	6,535,000	6,535,000	142.9%	Capital	Long Range Plan
Street and Alley	400-3410-56321	Professional Fees Construction	57,745	124,371	-	310,000	310,000	-	-	-100.0%	Capital	Lake Drive design
Sidewalks	400-3470-56310	Regular Maintenance	-	-	-	-	-	-	-	0.0%	Capital	sidewalks
Parks / Forestry	400-3620-56500	Land Improvements / EAB	432,278	190,120	-	-	-	40,000	40,000	0.0%	Capital	Cyclical Tree Removal
Total Public Works			2,300,611	1,154,642	419,471	3,000,000	3,399,000	6,667,300	6,667,300	96.2%		
Other Capital Related	400-3650-56370	Other - capital related	-	-	-	-	-	-	-	0.0%	Capital	DNR Funded
Other Capital Related	400-3650-56370	Other - ARPA funding	806,616	359,314	92,502	227,000	227,000	-	-	-100.0%	Capital	ARPA funding balance
Other Capital Related	400-5700-56900	Other - Affordable Housing	-	-	-	2,012,815	2,012,815	-	-	-100.0%	Capital	TID residuals
Debt Service	400-8000-58300	Debt Issuance Costs	-	63,053	-	-	-	-	-	0.0%	Capital	
CONTINGENCY/RESERVE	budget only	capital project savings and emergency reserves	-	-	-	-	-	100,000	100,000	0.0%	Capital	
Other Financing Sources/Uses	400-9000-59300	Transfers to Debt Service	-	-	-	-	-	-	-	0.0%	Capital	
Other Financing Sources/Uses	400-9000-59500	Transfers to Sewer Fund	-	-	-	-	-	-	-	0.0%	Capital	
Total Expenditures			3,343,331	1,682,011	626,322	5,325,815	5,724,815	6,825,600	6,825,600	19.2%		
Net Change in Fund Balance			5,558,390	1,556,193	3,304,961	541,000	(228,000)	608,020	608,020			
Beginning Fund Balance			2,576,711	5,188,447	5,188,447	6,744,640	6,744,640	5,045,825	5,045,825			
Surplus Applied			(2,946,654)	-	-	(2,239,815)	(2,239,815)	-	-			
Ending Fund Balance			\$ 5,188,447	\$ 6,744,640	\$ 8,493,408	\$ 5,045,825	\$ 4,276,825	\$ 5,653,845	\$ 5,653,845			
Restricted Fund Balances						2024 for 2025			2025 for 2026			
ARPA Grant balances						227,000			-			ARPA must be spent by 12/31/2025
TIF - Affordable Housing						2,012,815			2,012,815			
Total Restricted Fund Balance						2,239,815			2,012,815			
Fund Balance Assigned for future purposes:						2023 for 2024			2023 for 2024			
Lake Drive Engineering & Design						24,495			-			120,000 total budgeted not started Feb 2024 est.
Forestry Bucket truck #65						274,816			274,816			5k was down payment
Hot Patch Trailer #82						20,000			20,000			
Total Assigned Fund Balance						319,311			294,816			
Remaining Unassigned Fund Balance						2,486,699			3,346,214			

2025 Budget

2025 Project Listing and Funding Summary

Dept	Account Number	Priority Rating	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	Funding Source Summary	2025 Total Budget Request
<p>Priority Ratings: 1 = Strong priority need, 2 = Needed but could be deferred, 3 = Identified improvements, R = Required, B = Bonded</p>										
Board	400-1100-56360		Village Wide Initiatives							
		1	10 - HPE Aruba AP-515 w/ mounts and warranties (WAP)	10,000	-	-	-	-	Tax Levy	10,000
		1	Juniper EX2300-48P w/ support	3,500						3,500
			TOTAL Technology / IT	13,500						13,500
Manager	400-1410-56120									
		1	Library Fire Alarm System Control Panel	35,000					Tax Levy	35,000
Police	400-2100-56130		Police Equipment/Furniture							
		3	PD Generator	280,000	-	-	-	-	Tax Levy	280,000
		3	Less Lethal Impact System	6,000	-	-	-	-	Tax Levy	6,000
		1	Verkada Security System (Cameras)	9,800					Tax Levy	9,800
			Total Equipment/furniture	286,000	-	-	-	-		295,800
Police	400-2100-56400		Police Vehicles							
		2	Squad	75,000			-	-	Tax Levy	75,000
			Total Police Vehicles	75,000	-	-	-	-		75,000

2025 Budget

2025 Project Listing and Funding Summary

Dept	Account Number	Priority Rating	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	Funding Source Summary	2025 Total Budget Request
Public Works	400-3100-56130		DPW Equipment							
		2	#4000 Gator	20,000			-	-	Tax Levy	20,000
		2	Table Saw	8,000						8,000
				-			-	-	Tax Levy	-
			Total DPW Equipment	28,000	-	-	-	-	-	28,000
Public Works	400-3100-56400		DPW Vehicles							
		2	Truck 59 lead plow/salt truck	275,000			-	-	Tax Levy	275,000
			Total DPW Vehicles	275,000	-	-	-	-	-	275,000
Police Facility	400-3220-56200		Building Improvements							
		2	Police Department Stairs	70,000	-	-	-	-	Tax Levy	70,000
				-	-	-	-	-		-
			Total Police Facilities	70,000	-	-	-	-	-	70,000
Public Works	400-3230-56200		Building Improvements							
		2	Masonry repair multiple village buildings	20,000	-	-	-	-	Tax Levy	20,000
				-	-	-	-	-	Tax Levy	-
			Total DPW Facilities	20,000	-	-	-	-	-	20,000
Street and Alley	400-3410-56310		Regular Maintenance							
		1	APS Signals (Capitol Drive) - Grant Match	7,300	65,700	-	-	-	Grant	7,300
		1	Maryland mill and overlay	85,000.00	-	-	-	-	Tax Levy	85,000
			Total Maintenance	92,300	65,700	-	-	-	-	92,300
Parks / Forestry	400-3620-56500		Land Improvements							
		1	EAB Ash removal	40,000	-	-	-	-	Tax Levy	40,000
			Total Land Improvements	40,000	-	-	-	-	-	40,000
			Total	\$ 899,800	\$ 65,700	\$ -	\$ -	\$ -	\$ -	\$ 944,600

2025 Budget

Parking Utility - 600

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25	Category	Notes
Revenues											
600-3900-46300	Village Hall Lot	\$ 18,953	\$ 18,953	\$ 10,288	\$ 20,575	\$ 18,000	\$ 18,540	\$ 18,540	3.0%	Charges	projected based on doubled actual through 6/30/2024.
600-3900-46301	Oakland - North Lot (24hr)	27,653	27,653	15,009	30,017	26,700	27,501	27,501	3.0%	Charges	
600-3900-46302	River Park Lot (24hr)	10,974	10,974	9,106	18,212	14,000	14,420	14,420	3.0%	Charges	MMSD construction 2022
600-3900-46303	Menlo Blvd Lot (24hr)	8,700	8,700	5,903	11,807	10,000	10,300	10,300	3.0%	Charges	chnged to 24hr lot in 2022
600-3900-46304	Hubbard Park Lot	2,103	2,103	1,030	2,061	2,000	2,060	2,060	3.0%	Charges	
600-3900-46310	Closed Lots	-	-	-	-	-	-	-	0.0%	Charges	Closed 7/31/21
600-3900-46321	Metro Market Lot	739	739	425	850	1,000	1,030	1,030	3.0%	Charges	
600-3900-46339	Lighthorse Lot (24hr)	7,022	7,022	4,109	8,218	6,800	7,004	7,004	3.0%	Charges	
600-3900-48100	Interest Income	(295)	(295)	13,334	17,500	3,500	3,605	3,605	3.0%	Other Rev	estimated to land higher for 2024.
600-3900-48110	Loan Interest Income	2,664	2,664	-	2,000	2,000	2,060	2,060	3.0%	Other Rev	recorded in December
600-3900-48900	Miscellaneous Revenue	28	28	33	50	500	515	515	3.0%	Other Rev	
600-3900-49900	Surplus Applied	-	-	-	-	-	-	-	0.0%	OFS	
	Total Revenue	78,541	78,541	59,237	111,290	84,500	87,035	87,035	3.0%		
Expenditures											
600-3900-51100	Salaries and Wages	\$ 8,133	\$ 8,133	\$ 2,953	\$ 10,999	\$ 9,682	\$ 11,740	\$ 11,740	21.3%	Salaries	increase based on 3% COLA increase to 2024 actual
600-3900-51300	Health Insurance	988	988	-	4,312	1,150	1,150	1,150	0.0%	Fringe	
600-3900-51305	Dental & Other benefits	102	102	13	129	216	216	216	0.0%	Fringe	
600-3900-51310	Social Security and Medicare	655	655	214	842	742	742	742	0.0%	Fringe	
600-3900-51315	Wisconsin Retirement System	560	560	154	759	659	659	659	0.0%	Fringe	
600-3900-52130	Professional Fees Financial	-	-	-	-	-	-	-	0.0%	Professional	eliminated under new model
600-3900-52140	Professional Fees Technology	-	-	-	-	-	-	-	0.0%	Professional	eliminated under new model
600-3900-52930	Credit Card Fees	2,343	2,343	1,850	3,700	3,000	3,000	3,000	0.0%	Contractual	
600-3900-52990	Other Service Contract Fees	4,774	4,774	4,775	9,549	5,040	5,040	5,040	0.0%	Contractual	AIMS fees 10%
600-3900-54310	Closed Lots	-	-	-	-	-	-	-	0.0%	Programming	Closed 7/31/21
600-3900-54321	Metro Market Lot	312	312	168	500	500	500	500	0.0%	Programming	50% sales
600-3900-54339	Lighthorse Lot	4,000	4,000	1,900	3,600	3,600	3,600	3,600	0.0%	Programming	50% sales
600-3900-54700	Payments In Lieu Of Taxes	19,772	19,772	-	19,000	19,000	19,000	19,000	0.0%	Other Gov't	JE after YE
600-3900-54710	Depreciation	5,500	5,500	-	5,500	5,500	5,500	5,500	0.0%	Capital	JE after YE
600-3900-55100	Liability & Property Insurance	344	344	391	370	370	370	370	0.0%	Insurance	
600-3900-55110	Workers Comp	45	45	9	60	60	60	60	0.0%	Insurance	
600-3900-56310	Parking Lot maint / repairs	-	-	-	30,000	30,000	30,000	30,000	0.0%	Capital	2023 VH lot
600-3900-57410	Administrative Charges	3,263	3,263	-	3,900	3,900	3,900	3,900	0.0%	Interdepmntl E	gen gov / village hall YE
600-3900-57440	Plowing/Salting	3,624	3,624	-	7,480	7,480	7,480	7,480	0.0%	Interdepmntl E	5% DPW dept 3460
600-3900-57450	Police Administration	13,689	13,689	-	14,000	14,000	14,000	14,000	0.0%	Interdepmntl E	0.25 FTE civilian support (2021)
600-8000-58200	Interest	2,258	2,258	739	2,300	2,300	2,300	2,300	0.0%	Debt	
600-9000-59100	Transfers to General Fund	-	-	-	-	-	139,000	139,000	0.0%	OFU	1 time transfer to General Fund
	Total Expenses	70,362	70,362	13,166	117,001	107,199	248,257	248,257	131.6%		
	Net Change in Equity	8,179	8,179	46,071	(5,711)	(22,699)	(161,222)	(161,222)			
	Beginning Net Position	684,993	693,172	693,172	701,351	701,351	678,652	678,652			
	Less: Surplus Applied	-	-	-	-	-	-	-			
	Ending Net Position	\$ 693,172	\$ 701,351	\$ 739,243	\$ 695,640	\$ 678,652	\$ 517,430	\$ 517,430			

2025 Budget

Water Utility - 610

Dept/Account No	Account Name	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25	Notes
Revenues									
610-3710-46450	Charges - Residential	998,328	1,171,684	1,192,200	1,192,200	1,955,208	1,955,208	64.0%	estimated increase per city water
610-3710-46451	Charges - Commercial	111,219	120,629	125,480	125,480	205,787	205,787	64.0%	
610-3710-46452	Charges - Public Authority	45,010	52,763	47,900	47,900	78,556	78,556	64.0%	schools / village irrigation
610-3710-46453	Charges - Multi Family	388,755	463,584	458,360	458,360	751,710	751,710	64.0%	
610-3710-46456	Public Fire Protection	419,033	424,755	420,000	420,000	429,003	429,003	2.1%	
610-3710-46457	Private Fire Protection	40,471	40,493	39,000	39,000	40,898	40,898	4.9%	
610-3710-47425	Joint Meter Charges to Sewer	95,397	33,000	60,000	60,000	33,330	33,330	-44.5%	year end entry
610-3710-48100	Interest Income	(139)	69,186	10,000	10,000	10,000	10,000	0.0%	
610-3710-48300	Late Payment Penalty	14,131	21,336	15,000	15,000	20,000	20,000	33.3%	
610-3710-48900	Miscellaneous Revenue	9,483	14,993	1,000	1,000	1,000	1,000	0.0%	
	Total Revenue	2,121,688	2,121,688	2,368,940	2,368,940	3,525,492	3,525,492	48.8%	
Expenditures									
Water Administration									
610-3710-51100	Salaries and Wages	86,795	104,868	116,571	93,730	125,314	125,314	33.7%	
610-3710-51300	Health Insurance	21,285	23,020	19,811	21,144	20,517	20,517	-3.0%	
610-3710-51305	Dental & Other benefits	817	946	1,230	1,030	1,246	1,246	21.0%	
610-3710-51310	Social Security and Medicare	6,612	8,085	8,980	7,000	9,587	9,587	37.0%	
610-3710-51315	Wisconsin Retirement System	(28,958)	(176,634)	8,010	6,458	8,548	8,548	32.4%	WRS audit adjustment
610-3710-51330	Uniform Expense	1,584	1,232	1,300	1,300	1,339	1,339	3.0%	
610-3710-51340	Retiree Health Contribution	22,818	23,517	23,000	23,000	124,477	124,477	441.2%	
610-3710-51355	Other Benefits	(1,577)	-	-	-	1,149	1,149	0.0%	YE audit entry
610-3710-51900	Professional Education	261	2,928	3,200	2,500	3,500	3,500	40.0%	
610-3710-52100	Professional Fees	2,659	4,965	34,500	34,500	-	-	-100.0%	misc engineering / consulting
610-3710-52130	Professional Fees Financial	1,600	4,738	2,778	1,750	2,889	2,889	65.1%	audit
610-3710-52140	Professional Fees Technology	2,016	9,975	5,316	5,250	5,529	5,529	5.3%	IT services
610-3710-52230	Phone and Internet	3,257	3,808	4,592	3,800	4,776	4,776	25.7%	
610-3710-52300	Other Intergov'tal pymts	653,187	586,873	707,500	707,500	707,500	707,500	0.0%	projected place holder
610-3710-52910	Software Purch/Maint	18,141	3,647	13,852	8,000	14,406	14,406	80.1%	BS&A / GIS / Starnet
610-3710-52930	Credit Card Fees	20,762	23,073	22,017	20,000	22,897	22,897	14.5%	
610-3710-53100	Office Supplies	1,548	1,407	1,487	1,400	1,546	1,546	10.5%	
610-3710-53120	Copy / Printing Costs	984	1,032	3,000	3,000	3,120	3,120	4.0%	
610-3710-53200	Memberships & Subscriptions	1,021	1,033	1,045	1,300	1,300	1,300	0.0%	
610-3710-54150	Safety Expenses	3,375	4,134	3,500	3,500	3,750	3,750	7.1%	
610-3710-54700	Payments In Lieu Of Taxes	170,599	178,640	200,000	200,000	240,336	240,336	20.2%	JE at YE * projected by City Water
610-3710-54710	Depreciation	198,740	231,869	240,000	240,000	278,000	278,000	15.8%	JE at YE * projected by City Water
610-3710-54711	PSC Depreciation on CIAC	12,474	12,474	12,500	12,500	12,500	12,500	0.0%	JE at YE *
610-3710-54720	PSC assessment	2,190	1,940	3,000	3,000	3,000	3,000	0.0%	
610-3710-54721	PSC regulatory costs	13,081	24	600	600	600	600	0.0%	
610-3710-55100	Liability & Property Insurance	9,430	10,249	21,593	11,000	22,456	22,456	104.1%	
610-3710-55110	Workers Comp / Unemp.	12,753	15,649	17,660	17,000	18,367	18,367	8.0%	
610-3710-57410	Administrative Charges	5,663	6,337	6,600	6,600	6,864	6,864	4.0%	Gen. Gov / Village hall
610-3710-57430	Building Usage	12,317	13,370	13,500	13,500	14,040	14,040	4.0%	DPW facilities
	Total Administration Expenditures	1,255,434	1,255,434	1,497,140	1,450,362	1,659,552	1,659,552	14.4%	
Maint Mains									
610-3730-51100	Salaries and Wages	84,713	93,831	108,107	135,239	112,343	112,343	-16.9%	
610-3730-51200	Overtime Wages	8,575	3,980	3,801	10,000	3,935	3,935	-60.7%	
610-3730-51300	Health Insurance	24,372	24,503	30,826	40,000	31,194	31,194	-22.0%	
610-3730-51305	Dental & Other benefits	1,220	1,797	1,378	1,700	1,386	1,386	-18.4%	
610-3730-51310	Social Security and Medicare	7,028	7,187	8,561	11,000	8,895	8,895	-19.1%	
610-3730-51315	Wisconsin Retirement System	5,717	6,401	10,000	10,000	14,802	14,802	48.0%	
610-3730-53500	Dept/Program Supplies	82,828	16,348	55,000	55,000	57,200	57,200	4.0%	
610-3730-57420	Equipment Usage	12,898	-	4,200	4,200	4,368	4,368	4.0%	
	Total Maintenance Mains Expenditures	227,351	227,351	221,873	267,139	234,124	234,124	-12.4%	

2025 Budget

Water Utility - 610

Dept/Account No	Account Name	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25	Notes
Maint Services									
610-3740-51100	Salaries and Wages	43,668	15,639	43,005	44,290	44,690	44,690	0.9%	
610-3740-51200	Overtime Wages	756	435	2,100	2,100	1,565	1,565	-25.5%	
610-3740-51300	Health Insurance	10,019	3,605	12,263	13,000	12,409	12,409	-4.5%	
610-3740-51305	Dental & Other benefits	496	143	548	600	552	552	-8.1%	
610-3740-51310	Social Security and Medicare	3,308	993	3,405	3,500	3,539	3,539	1.1%	
610-3740-51315	Wisconsin Retirement System	2,902	934	2,905	3,200	4,802	4,802	50.1%	
610-3740-53500	Dept/Program Supplies	73,325	2,124	72,070	32,000	74,953	74,953	134.2%	
610-3740-57420	Equipment Usage	-	-	2,500	2,500	2,600	2,600	4.0%	
Total Maintenance Services Expenditures		134,474	134,474	138,797	101,190	145,110	145,110	43.4%	
Maint Meters									
610-3750-51100	Salaries and Wages	72,962	8,913	38,870	22,763	40,394	40,394	77.5%	
610-3750-51200	Overtime Wages	1,406	76	1,367	2,100	1,415	1,415	-32.6%	
610-3750-51300	Health Insurance	14,777	2,115	11,084	7,000	11,216	11,216	60.2%	
610-3750-51305	Dental & Other benefits	708	97	495	300	499	499	66.2%	
610-3750-51310	Social Security and Medicare	5,485	662	3,078	2,000	3,198	3,198	59.9%	
610-3750-51315	Wisconsin Retirement System	4,834	611	2,626	1,700	2,485	2,485	46.2%	
610-3750-52910	Software Purch/Maint	5,852	8,778	28,000	23,000	29,120	29,120	26.6%	Aclara new in 2023
610-3750-53500	Dept/Program Supplies	5,090	1,019	5,100	5,100	5,304	5,304	4.0%	
Total Maintenance Meters Expenditures		111,114	111,114	90,620	63,963	93,631	93,631	46.4%	
Maint Hydrants									
610-3760-51100	Salaries and Wages	4,883	4,500	5,496	5,400	5,711	5,711	5.8%	
610-3760-51200	Overtime Wages	53	-	193	-	200	200	0.0%	
610-3760-51300	Health Insurance	863	1,050	1,567	1,600	1,586	1,586	-0.9%	
610-3760-51305	Dental & Other benefits	46	46	70	100	70	70	-29.5%	
610-3760-51310	Social Security and Medicare	368	331	435	420	452	452	7.7%	
610-3760-51315	Wisconsin Retirement System	320	306	371	380	565	565	48.8%	
610-3760-53500	Dept/Program Supplies	970	696	11,300	10,000	11,752	11,752	17.5%	Hydrant maint program
Total Maintenance of Hydrants		4,626	4,626	19,432	17,900	20,337	20,337	13.6%	
Maint Misc Plan									
610-3770-51100	Salaries and Wages	4,056	6,660	5,911	5,800	6,143	6,143	5.9%	
610-3770-51200	Overtime Wages	-	28	208	-	215	215	0.0%	
610-3770-51300	Health Insurance	404	1,014	1,686	1,600	1,706	1,706	6.6%	
610-3770-51305	Dental & Other benefits	24	50	75	80	76	76	-5.3%	
610-3770-51310	Social Security and Medicare	301	490	468	420	486	486	15.8%	
610-3770-51315	Wisconsin Retirement System	264	455	399	400	565	565	41.4%	
610-3770-53400	Vehicle Maintenance	13,214	3,168	14,509	5,100	15,090	15,090	195.9%	
610-3770-53410	Fuel	5,579	4,245	5,000	5,000	5,200	5,200	4.0%	
610-3770-53500	Dept/Program Supplies	5,412	1,442	10,000	10,000	10,400	10,400	4.0%	
Total Maintenance Misc Plant Expenditures		29,254	29,254	38,257	28,400	39,881	39,881	40.4%	
Customer Accounts									
610-3780-51100	Salaries and Wages	18,901	10,250	22,099	20,188	23,451	23,451	16.2%	
610-3780-51200	Overtime Wages	99	-	408	200	422	422	111.1%	
610-3780-51300	Health Insurance	5,540	3,038	8,319	6,600	8,247	8,247	25.0%	
610-3780-51305	Dental & Other benefits	287	172	308	350	312	312	-10.7%	
610-3780-51310	Social Security and Medicare	1,418	736	1,722	1,600	1,826	1,826	14.1%	
610-3780-51315	Wisconsin Retirement System	1,254	661	1,508	1,400	1,410	1,410	0.7%	
610-3780-53130	Postage/Mailings	5,397	3,201	10,000	10,000	10,400	10,400	4.0%	ack from DPW for ongoing LCCR notices c
Total Customer Accounts Expenditures		32,896	32,896	44,364	40,338	46,069	46,069	14.2%	
Other Water									
610-3790-52920	Surveys/Studies & Plans	6,559	-	15,000	15,000	15,600	15,600	4.0%	LCCR / Lead Services
610-3790-54740	Water Testing	6,295	8,357	20,000	20,000	20,800	20,800	4.0%	UCMAR5 & LCCR
610-3790-56130	Vehicles/Equipment	29,860	4,659	173,911	95,500	95,500	95,500	0.0%	
610-3790-56600	Utility Infrastructure	164,616	-	2,364,500	2,364,500	1,150,000	1,150,000	-51.4%	
610-3790-56699	Capitalized Expenditures	(164,598)	-	(2,364,500)	(2,364,500)	(1,150,000)	(1,150,000)	-51.4%	
610-8000-58200	Interest	122,598	134,487	228,493	200,000	370,000	370,000	85.0%	
610-8000-58300	Debt Issuance Costs	-	18,966	79,822	70,000	70,000	70,000	0.0%	
610-8000-58900	Other Finance Charges	-	-	-	-	-	-	0.0%	
Total Other Water Expenditures		165,330	166,470	517,226	400,500	571,900	571,900	42.8%	
Total Expenses		1,960,479	1,961,619	2,567,709	2,369,792	2,810,604	2,810,604	18.6%	
Net Change in Equity		161,209	160,069	(198,769)	(852)	714,888	714,888	-84012.0%	
Beginning Net Position		3,307,372	3,468,581	3,468,581	3,468,581	3,269,812	3,269,812		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Net Position		\$ 3,468,581	\$ 3,628,650	\$ 3,269,812	\$ 3,467,729	\$ 3,984,700	\$ 3,984,700		

Debt service Principal payments

\$ 363,340

\$ 482,969

2025 Budget

Sewer Utility - 620

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24	Category	Notes
Revenues											
620-3100-47440	Equipment Rental Water	\$ 2,116	\$ 54,448	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	Other Rev	
620-3810-46450	Charges - Residential	1,551,371	1,705,806	1,508,825	1,395,719	2,375,514	2,565,555	2,565,555	8.0%	Charges	
620-3810-46451	Charges - Commercial	185,081	225,272	185,075	209,254	287,875	310,905	310,905	8.0%	Charges	
620-3810-46452	Charges - Public Authority	64,070	57,623	53,435	55,311	80,571	87,016	87,016	8.0%	Charges	schools / village
620-3810-46453	Charges - Multi-Family	693,640	792,993	734,014	724,131	879,528	949,890	949,890	8.0%	Charges	
620-3810-48100	Interest Income	2,585	(1,185)	55,116	10,000	10,000	10,000	10,000	0.0%	Other Rev	
620-3810-48300	Late Payment Penalty	22,566	19,957	29,129	19,482	20,000	20,000	20,000	0.0%	Other Rev	
620-3810-48900	Miscellaneous Revenue	43,179	23,299	18,693	-	-	-	-	0.0%	Other Rev	2022 property sales - Backhoe
Total Revenue		2,564,608	2,878,213	2,584,287	2,413,898	3,653,488	3,943,367	3,943,367	7.9%		
Expenditures											
Sewer Administration											
620-3810-51100	Salaries and Wages	99,104	92,153	114,605	154,931	105,736	164,331	164,331	55.4%	Salaries	
620-3810-51300	Health Insurance	18,638	15,612	20,940	30,155	21,525	30,984	30,984	43.9%	Fringe	
620-3810-51305	Dental & Other benefits	1,446	1,417	1,667	1,692	1,200	1,711	1,711	42.6%	Fringe	
620-3810-51310	Social Security and Medicare	7,677	7,383	8,338	11,852	7,400	12,571	12,571	69.9%	Fringe	
620-3810-51315	Wisconsin Retirement System	(28,933)	(28,633)	7,309	10,461	7,000	11,083	11,083	58.3%	Fringe	
620-3810-51330	Uniform Expense	1,200	982	1,245	1,006	1,000	162,174	162,174	16117.4%	Fringe	
620-3810-51340	Retiree Health Contribution	-	13,690	33,869	-	-	162,174	162,174	100.0%	Fringe	
620-3810-51355	Other Benefits	(1,710)	-	-	15,200	15,200	15,808	15,808	4.0%	Fringe	YE audit entry
620-3810-51900	Professional Education	100	99	100	500	500	1,000	1,000	100.0%	Fringe	
620-3810-52100	Professional Fees Engineering	9,216	24,013	104,501	40,000	40,000	41,600	41,600	4.0%	Professional	Misc engineering / consulting
620-3810-52130	Professional Fees Financial	2,443	1,600	4,738	2,550	1,800	2,652	2,652	47.3%	Professional	Audit
620-3810-52140	Professional Fees Technology	3,137	2,016	9,975	5,300	5,300	5,512	5,512	4.0%	Professional	IT services
620-3810-52230	Phone and Internet	3,419	3,108	3,532	3,500	3,500	3,640	3,640	4.0%	Utilities	
620-3810-52300	Other Intergov'tal pymts	17,738	20,769	19,479	41,538	20,000	43,200	43,200	116.0%	Other Gov't	MMSD Hazardous waste surcharge
620-3810-52320	MMSD Sewer	845,310	834,536	917,226	860,000	860,000	-	-	-100.0%	Other Gov't	
620-3810-52910	Software Purch/Maint	9,143	3,728	4,592	5,500	5,500	5,720	5,720	4.0%	Contractual	BS&A / GIS
620-3810-52930	Credit Card Fees	16,837	20,762	23,073	20,000	20,000	20,800	20,800	4.0%	Contractual	
620-3810-53100	Office Supplies	1,790	1,537	1,783	2,352	1,600	2,446	2,446	52.9%	Supplies & Office	
620-3810-53120	Copy / Printing Costs	755	984	1,032	1,028	1,000	1,069	1,069	6.9%	Supplies & Office	

2025 Budget

Sewer Utility - 620

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24	Category	Notes
620-3810-53200	Memberships & Subscriptions	230	237	244	474	250	493	493	97.2%	Supplies - Maint	
620-3810-54150	Safety Expenses	1,527	3,044	4,025	4,000	3,500	4,000	4,000	14.3%	Supplies & Office	
620-3810-54700	Payments In Lieu Of Taxes	4,637	11,569	12,000	5,000	3,600	5,200	5,200	44.4%	Other Gov't	JE at YE*
620-3810-54710	Depreciation	415,920	450,253	415,652	455,000	455,000	473,200	473,200	4.0%	Capital	JE at YE*
620-3810-55100	Liability & Property Insurance	35,056	32,910	33,730	42,550	36,000	44,252	44,252	22.9%	Insurance	
620-3810-55110	Workers Comp / Unemp.	10,077	9,747	12,843	12,000	12,000	12,480	12,480	4.0%	Insurance	
620-3810-57410	Administrative Charges	6,738	5,663	6,337	7,000	6,000	7,280	7,280	21.3%	Interdeptmntl Exp	Gen. Gov / Village hall
620-3810-57430	Building Usage	13,073	12,317	13,370	14,000	14,000	14,560	14,560	4.0%	Interdeptmntl Exp	DPW facilities
ation Expenditures		1,494,568	1,541,496	1,776,205	1,747,588	1,648,611	1,249,940	1,249,940	-24.2%		
Sewer Maintenance											
620-3820-51100	Salaries and Wages	67,618	67,080	120,572	99,957	80,000	101,708	101,708	27.1%	Salaries	
620-3820-51200	Overtime Wages	431	355	1,025	5,526	2,000	3,562	3,562	78.1%	Salaries	
620-3820-51300	Health Insurance	16,748	13,011	24,832	27,908	26,000	28,241	28,241	8.6%	Fringe	
620-3820-51305	Dental & Other benefits	788	594	880	1,247	1,000	1,255	1,255	25.5%	Fringe	
620-3820-51310	Social Security and Medicare	4,984	5,360	8,938	7,750	6,200	8,053	8,053	29.9%	Fringe	
620-3820-51315	Wisconsin Retirement System	4,566	4,691	8,165	6,612	6,000	6,841	6,841	14.0%	Fringe	
620-3820-52990	Other Service contracts/fees	7,743	-	-	27,500	27,500	60,000	60,000	118.2%	Contractual	
620-3820-53400	Vehicle Maintenance	30,051	16,020	15,974	18,000	18,000	18,720	18,720	4.0%	Supplies - Vehicle	
620-3820-53410	Fuel	7,634	15,316	12,308	15,004	12,000	15,604	15,604	30.0%	Supplies - Vehicle	
620-3820-53500	Dept/Program Supplies	42,893	12,755	84,518	32,000	32,000	33,280	33,280	4.0%	Supplies - Maint	
620-3820-57420	Equipment Usage	36,984	95,397	55,136	61,000	61,000	63,440	63,440	4.0%	Interdeptmntl Exp	
Total Sewer Maintenance Expenditures		220,440	230,579	332,349	302,505	271,700	340,704	340,704	25.4%		
Storm Maintenance											
620-3830-51100	Salaries and Wages	22,093	46,444	74,489	56,890	84,460	56,953	56,953	-32.6%	Salaries	
620-3830-51200	Overtime Wages	207	1,697	1,126	4,012	3,000	1,995	1,995	-33.5%	Salaries	
620-3830-51300	Health Insurance	5,471	13,696	18,067	15,628	24,000	15,814	15,814	-34.1%	Fringe	
620-3830-51305	Dental & Other benefits	260	543	661	698	1,000	703	703	-29.7%	Fringe	
620-3830-51310	Social Security and Medicare	1,653	3,534	5,557	4,340	6,200	4,509	4,509	-27.3%	Fringe	
620-3830-51315	Wisconsin Retirement System	1,505	3,129	5,122	3,702	5,600	3,831	3,831	-31.6%	Fringe	
620-3830-53500	Dept/Program Supplies	18,660	30,434	39,488	47,000	47,000	48,880	48,880	4.0%	Supplies - Maint	
620-3830-57420	Equipment Usage	2,500	2,500	-	2,500	2,500	2,600	2,600	4.0%	Interdeptmntl Exp	
620-3830-57460	Waste Disposal Charges	-	14,888	-	23,097	23,097	12,392	12,392	-46.3%	Interdeptmntl Exp	
Total Storm Maintenance Expenditures		52,349	116,865	144,509	157,867	196,857	147,677	147,677	-25.0%		

2025 Budget

Sewer Utility - 620

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24	Category	Notes
Customer Accounts											
620-3880-51100	Salaries and Wages	18,651	8,783	10,250	12,585	10,300	11,398	11,398	10.7%	Salaries	
620-3880-51200	Overtime Wages	-	-	-	2,085	-	-	-	0.0%	Salaries	
620-3880-51300	Health Insurance	4,063	2,933	3,038	5,012	3,600	4,900	4,900	36.1%	Fringe	
620-3880-51305	Dental & Other benefits	211	164	172	160	220	164	164	-25.6%	Fringe	
620-3880-51310	Social Security and Medicare	1,385	665	736	803	1,000	872	872	-12.8%	Fringe	
620-3880-51315	Wisconsin Retirement System	1,201	590	(183,350)	725	800	786	786	-1.7%	Fringe	
620-3880-53130	Postage/Mailing	3,581	3,461	3,201	5,100	5,100	5,304	5,304	4.0%	Supplies & Office	
Total Customer Accounts Expenditures		29,092	16,596	(165,953)	26,470	21,020	23,424	23,424	11.4%		
Other Sewer											
620-3890-52920	Surveys/Studies & Plans	7,940	1,457	2,249	5,000	5,000	20,000	20,000	300.0%	Professional	Deep storm sewer evaluation
620-3890-56130	Equipment	9,525	139,482	6,509	10,000	10,000	10,400	10,400	4.0%	Capital	
620-3890-56600	Utility Infrastructure	1,329,541	578,642	8,454,090	4,690,000	4,690,000	1,973,000	1,973,000	-57.9%	Capital	
620-3890-56699	Capitalized Expenditures	(1,305,637)	(607,301)	(8,454,090)	(4,690,000)	(4,690,000)	(1,973,000)	(1,973,000)	-57.9%	Capital	
620-8000-58200	Interest	246,764	215,018	290,853	505,000	505,000	513,574	513,574	1.7%	Debt	
620-8000-58300	Debt Issuance Costs	-	-	69,583	110,000	110,000	114,400	114,400	0.0%	Debt	
Total Other Sewer Expenditures		288,133	327,298	369,193	630,000	630,000	658,374	658,374	4.5%		
Total Expenditures		2,084,582	2,232,834	2,456,303	2,864,430	2,768,188	2,420,119	2,420,119	-12.6%		
Net Change in Equity		480,026	645,379	127,984	(450,533)	885,300	1,523,248	1,523,248			
Beginning Net Position		\$ 2,564,608	3,044,634	3,690,013	3,690,013	3,690,013	4,575,313	4,575,313			
Less: Surplus Applied		-	-	-	-	-	-	-			
Ending Net Position		\$ 3,044,634	\$ 3,690,013	\$ 3,817,997	\$ 3,239,480	\$ 4,575,313	\$ 6,098,561	\$ 6,098,561			
Debt service Principal payments						\$ 657,526	\$ 905,232				

**2025 Budget
Expenditure Request Detail - Sewer Utility**

Revenues

620-3810-46450	Utility Charges - Residential		620-3810-54150	Safety expenses	
	Connection fees (3,200 x \$16.63 x 4)	212,864		WisDOT CDL Drug Testing	400
	Volumetric charges (185,000 Tgal @ \$11.69)	2,162,650		Safety Program /safety training & certification	2,250
	Total for account	2,375,514		Safety Awards	250
				CDL Reimbursements	150
620-3810-46451	Utility Charges - Commercial			Medical cabinet and safety items	450
	Connection fees (110 x \$16.63 x 4)	7,315		Total for account	3,500
	Volumetric charges (24,000 Tgal @ \$11.69)	280,560			
	Total for account	287,875	620-3820-52990	Other Service Contracts & Fees	
				Annual payment for shared TV rig	2,500
620-3810-46452	Utility Charges - Public Authority			Large Pipe - televised inspections	25,000
	Connection fees (25 x \$16.63 x 4)	1,663		Total for account	27,500
	Volumetric charges (7,500 Tgal @ \$11.69)*(90%)	78,908			
	Total for account	80,571	620-3830-57460	Waste Disposal charges	
				Street sweeper: 193 ton @ \$51.53	9,945
620-3810-46453	Utility Charges - Multi Family			Leaf collection: 525 ton @ \$25.05	13,151
	Connection fees (150 x \$16.63 x 4)	9,978		Total for account	23,097
	Volumetric charges (93,000 Tgal @ \$11.69)	869,550			
	Total for account	879,528			

Expenses

620-3810-51900	Professional education	
	var. collections system seminars	500
	Total for account	500

Capital Asset Requests

620-3890-56130	Vehicles/Equipment	
	no vehicles	-
	Small equipment	10,000
	Total for account	10,000

620-3810-52320	MMSD Sewer	
	MMSD Fees - Residential (\$140,000 x 4Q)	560,000
	MMSD Fees - Commercial / Multi Family (\$75,000 x 4Q)	300,000
	Total for account	860,000

620-3890-56600	Utility Infrastructure	
	SEACSI Phase II	4,240,000
	4480 Lake Drive	450,000
	Manhole rehabilitation	75,000
	Total for account	4,765,000



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Resolutions for Items 10a – 10e on the 11/18/2024 Village Board agenda. Date: November 18, 2024

Presenter: Krisztina Dommer, Finance Director

Department: Finance

History

Statutes require resolutions for certain items at time budget approval. For ease of reference, motions are listed below for use by the Village Board. Each motion should be made individually as listed on the agenda.

Possible motions:

Item 10a – *“I move to approve Resolution 2024-16 – A Resolution Adopting the 2025 Budget and Authorizing the 2024 General Property Tax Levy Against All Taxable Property in the Village of Shorewood.”*

Item 10b – *“I move to approve Resolution 2024-17 to carry forward allowable prior year unused levy capacity.”*

Item 10c – *“I move to approve Resolution 2024-18 delinquent municipal charges.”*

Item 10d – *“I move to Resolution 2024-19 special assessments for private laterals.”*

Item 10e – *“I move to Resolution 2024-20 BID operating plan and special assessments.”*

Attachments:

1. Resolution 2024-16 – A Resolution Adopting the 2025 Budget and Authorizing the 2024 General Property Tax Levy Against All Taxable Property in the Village of Shorewood.
2. Resolution 2024-17 to carry forward allowable prior year unused levy capacity.
3. Resolution 2024-18 delinquent municipal charges.
4. Resolution 2024-19 special assessments for private laterals.
5. Resolution 2024-20 BID operating plan and special assessments.

RESOLUTION NO. 2024-16

A Resolution Adopting the 2025 Budget and Authorizing the
2024 General Property Tax Levy Against All Taxable
Property in the Village of Shorewood

WHEREAS, the Village Board did hold, on the 18th day of November, 2024, a public hearing on the proposed budget for the Village of Shorewood for the calendar year 2025; and

WHEREAS, the Village Board has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has directed that the proposed budget be adjusted accordingly;

NOW, THEREFORE, at a meeting of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, held on the 18th day of November, 2024, a quorum being present and a majority of the Board voting therefor, said Board did resolve as follows:

BE IT RESOLVED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, as follows:

1. That the 2025 Annual Budget and appropriations, a summary of which public hearing notice is attached hereto; and an updated notice reflective of further direction provided by the Village Board on 10/7, and made a part hereof, be and is hereby approved; and
2. That the 2025 Fund and Departmental detailed budgets are also approved and attached hereto in support these appropriations; and
3. That there is hereby levied and assessed upon all the taxable real property in the Village of Shorewood, Milwaukee County, Wisconsin, for the current year, 2024, \$13,451,683. Fund details as follows: General Fund \$9,126,494, Debt Service Fund \$2,574,845, Capital Projects Fund total \$664,620, Library Fund \$983,845, Elder Services Fund \$128,879;

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this the 18th day of November, 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk

VILLAGE OF SHOREWOOD - 2024 PROPOSED BUDGET - NOTICE OF PUBLIC HEARING

Notice is hereby given that the Village Board of the Village of Shorewood will hold a PUBLIC HEARING on Monday, November 18, 2024 at 7:30 p.m. to consider the proposed 2025 Municipal Budget. Please visit the the Village website at www.villageofshorewood.org for more information on how to participate in this public hearing or to view the proposed 2024 budget which has also been posted online for public inspection.

Krisztina Dommer, Finance Director

The following is a summary of the proposed budget.
Dated this 23th day of October, 2024.

General Fund	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	Budget to Budget % Change
Revenues					
Property Taxes	\$ 8,684,249	\$ 8,699,900	\$ 8,609,900	\$ 9,126,494	6.00%
PILOT Revenues	198,853	200,000	215,000	260,000	20.93%
Intergovernmental	1,674,528	1,964,766	1,915,130	1,892,021	-1.21%
Licenses and Permits	778,503	695,650	695,650	775,953	11.54%
Fines and Forfeitures	576,452	480,000	500,000	546,000	9.20%
Charges for Services	369,385	329,060	317,679	1,244,600	291.78%
Other Revenues	1,102,756	763,668	545,798	437,650	-19.81%
Other Financing Sources	<u>69,502</u>	<u>396,130</u>	<u>396,130</u>	<u>140,627</u>	<u>-64.50%</u>
Total Revenues	<u>13,454,229</u>	<u>13,529,174</u>	<u>13,195,287</u>	<u>14,423,345</u>	<u>9.31%</u>

Expenditures					
General Government	\$ 1,519,824	\$ 1,768,747	\$ 1,687,334	\$ 1,807,567	7.13%
Public Safety	7,744,362	8,215,261	7,976,466	8,386,381	5.14%
Public Works	2,859,062	3,078,689	3,021,723	3,183,917	5.37%
Health Services	121,283	113,634	113,634	111,480	-1.90%
Other Financing Uses	<u>197,117</u>	<u>396,130</u>	<u>396,130</u>	<u>934,000</u>	<u>135.78%</u>
Total Expenditures	<u>12,441,648</u>	<u>13,572,461</u>	<u>13,195,287</u>	<u>14,423,345</u>	<u>9.31%</u>

All Governmental and Proprietary Funds Combined	Projected Fund Balance 1/1/2025	Total 2025 Budget Revenues	Total 2025 Budget Expenditures	Projected Fund Balance 12/31/2025	2024 Property Tax Contribution
General Fund	\$ 6,857,117	14,423,345	14,423,345	\$ 6,857,117	\$ 9,126,494
Library Fund	183,273	1,244,610	1,190,954	236,929	983,845
Elder Services Fund	5,158	223,613	226,869	1,902	128,879
Shorewood Today Fund	4,305	104,040	108,000	345	-
Debt Service Fund	-	4,261,108	4,261,108	-	2,547,845
Capital Projects Fund	5,045,825	7,433,620	6,825,600	5,653,845	664,620
TID #3 Fund	1,028,183	691,000	696,862	1,022,322	-
TID #4 Fund	4,123,739	561,200	556,538	4,128,401	-
TID #5 Fund	7,122,247	1,507,000	499,725	8,129,522	-
Parking Utility Fund	695,640	87,035	248,257	534,419	-
Water Utility Fund	3,429,881	3,525,492	2,819,351	4,136,022	-
Sewer Utility Fund	<u>11,655,626</u>	<u>3,943,367</u>	<u>3,113,389</u>	<u>12,485,604</u>	-
Total All Funds	<u>\$ 40,150,994</u>	<u>\$ 38,005,429</u>	<u>\$ 34,969,998</u>	<u>\$ 43,186,426</u>	<u>\$ 13,451,683</u>

Village Tax Levy - All Funds	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	Budget to Budget % Change
Property Taxes	\$ 12,350,964	\$ 12,688,327	\$ 12,598,327	\$ 13,451,683	6.77%

RESOLUTION 2024-17

**A Resolution Authorizing the Carry Forward of Allowable
Prior Year Unused Levy Capacity**

WHEREAS, the Village of Shorewood, Milwaukee County, Wisconsin seeks to preserve the maximum allowable levy limit capacity for future years; and

WHEREAS, Maintaining and managing the Village’s tax levy limits is consistent with the goals and objectives of the Villages Long-Range Financial Plan; and

WHEREAS, The Village may have an allowable unused levy capacity which may be carried forward on the 2024 Municipal Levy Limit Worksheet from the prior year; and

WHEREAS, It requires a vote of the Village Board to permit the carry forward of any allowable prior year unused levy.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, that the full amount of the allowable unused prior year levy amount is authorized to be applied as an adjustment to the levy limit on the 2024 Municipal Levy Limit Worksheet.

PASSED and ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin this the 18th day of November 2024.

Vote: Aye _____, Ney _____

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk

RESOLUTION 2024-18

**A Resolution Authorizing a Special Assessment to be
Levied for Delinquent Municipal Charges**

WHEREAS, the owners of certain lots, parts of lots and parcels of land in the Village of Shorewood have failed to pay bills for municipal charges, including penalties arising from failure to make payments of such bills on time, although statements have been sent to said owners in a timely manner and demands for payment made;

NOW THEREFORE BE IT RESOLVED by the Village Board of the Village of Shorewood that a tax be and the same is hereby levied pursuant to Sections 66.0627, 66.0809, 66.0821, and 66.0907, Wisconsin Statutes against certain lots, parts of lots and parcels of land which Village official records show to be delinquent in the amount of unpaid charges imposed by the Village against said property; further that the Village Treasurer is hereby authorized to place the same on the 2024 tax roll as a special assessment to be collected pursuant to the provisions of Sec. 68-19, as general taxes are collected, for said year.

PASSED and ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin this the 18th day of November 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk

RESOLUTION 2024-19

A Resolution Authorizing a Special Assessment for the Cost of Replacement of
Private Lead Service Laterals
to be Levied Against Each Lot Affected for the Year 2024

WHEREAS, it appears to the satisfaction of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, that the Director of Public Works of said Village, in accordance with the provisions of Section 66.0907(3), Wisconsin Statutes, has duly caused the replacement of private lead service laterals upon the premises abutting upon certain lots, parts of lots, and parcels of land referred to in the official records of the Village; and

WHEREAS, it appears to the satisfaction of said Village Board that the cost of said work completed upon the premises to said lots, parts of lots and parcels of land in the amount shown in official village records, is proper; and

WHEREAS, it appears to the satisfaction of said Village Board that the work was completed by the Village of Shorewood and that the cost of replacement of private lead service laterals has not been previously paid or otherwise qualified for deferral under the terms of the program agreement by all of the property owners who participated in this program, as aforesaid;

NOW THEREFORE BE IT RESOLVED that a tax be and is hereby levied against and upon certain lots, parts of lots and parcels of land adjacent to and abutting upon those sections of private lead service laterals for which payment has not been received, as evidenced by the official records of the Village pertaining thereto, pursuant to the provisions of Sec. 66.0907(3)(f), Wisconsin Statutes, that the same be placed on the 2024 tax roll and collected as other taxes are collected for said year.

PASSED and ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin this the 18th day of November, 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk

RESOLUTION NO. 2024-20

A Resolution approving the Shorewood Business Improvement District 2025 Operating Plan and the 2024 Special Assessment Levy.

WHEREAS, the Village Board did on November 22, 1999 establish a Business Improvement District pursuant to Wisconsin Statute Section 66.1109; and

WHEREAS, Wisconsin Statute 66.1109 (3)(b) requires the Shorewood Business Improvement District Board of Directors to annually submit its operating plan to the Village Board for approval; and

WHEREAS, Wisconsin Statute 66.1109 (3)(b) further requires any change to the special assessment method applicable to the Shorewood Business Improvement District to be approved by the Village Board.

NOW THEREFORE, at a meeting of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, held on the 18th day of November, 2024 a quorum being present and a majority of the Board voting therefore, said Board did resolve as follows:

BE IT RESOLVED that the Village Board does hereby approve the 2025 Shorewood Business Improvement District Operating Plan and hereby levies the special assessments contained in the plan as attached.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this 18th day of November, 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk

2025 Operating Plan



SHOREWOOD
BUSINESS IMPROVEMENT DISTRICT

BID Board of Directors
Approved
Shorewood, Wisconsin 53211
Prepared by Janet Henning, Executive Director

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I. INTRODUCTION

In 1984, the Wisconsin legislature created Sec. 66.1109 of the Statutes enabling cities to establish Business Improvement Districts (BID) upon the petition of at least one property owner within the proposed district. The purpose of the law is "to allow businesses within those districts to develop, manage, and promote the districts and to establish an assessment method to fund these activities." Upon a petition from property owners within the Shorewood Business Improvement District (hereafter "BID"), the Village Board created the BID and adopted its initial operating plan in November of 1999.

Section 66.1109 (3) (b), Wis. Stats., requires that a BID Board "shall annually consider and make changes to the operation plan. The board shall then submit the operating plan to the local legislative body for approval." The Board of the Shorewood BID submits this 2025 BID Operating Plan in fulfillment of the statutory requirement.

This plan proposes a continuation and expansion of the activities described in the initial 1999 BID operating plan. Therefore, it incorporates by reference the earlier plans as adopted by the Village Board. In the interest of brevity, this plan emphasizes the elements which are required by Sec. 66.1109, Wis. Stats. and the proposed changes for 2025. This plan does not repeat the background information that is contained in the initial operating plan.

II. DISTRICT BOUNDARIES

A listing of the properties in the district and original map from the 1999 BID operating plan is provided in Appendix A and B.

III. PROPOSED OPERATING PLAN 2025

A. Plan Objectives

The objectives of the BID are as follows:

- Continue to market, promote, and support the business district, while attracting sustainable businesses.
- Increase connection and facilitate engagement among members of the Business Improvement District, community, and key partners.
- Explore opportunities to build resources for current and future projects.

B. Proposed 2025 Activities

Principal activities to be undertaken by the BID during 2025 include, but are not limited to:

1. Organize special events in 2025 that will attract consumers to the district to provide support to existing businesses. Partner with other Village of Shorewood organizations to enhance existing community events.
 - a. Proposed 2025 BID Events
 - i. **Friday, June 27, 2025** – 21st Annual Shorewood Criterium Classic – Tour of America's Dairyland Race Series
 - ii. **Saturday, September 13, 2025** – 6th Annual Shorewood Feast – Multi-block street festival with music, food, vendors and harvest dinner
 - iii. **Saturday, December 6, 2025** – Winterfest – Annual festive holiday event including tree and menorah lighting
2. Maintain Shorewood BID website and continue promoting, communicating, and engaging customers and stakeholders via social media and marketing communications.

3. Research and implement various beautification projects to assist with the appearance and maintenance of the Village of Shorewood. Including, but not limited to, installation of LED lights on lampposts as winter decorations within the Business District.
4. Actively promote the retail and redevelopment opportunities in the business district to commercial brokers, developers, and retailers in coordination with Village Manager, Community Development Authority, and Village Board.
5. Act as a liaison to media, local and regional government, and Shorewood stakeholders.
6. Implement the BID Strategic Plan and manage all business affairs of the district. (See Appendix D)

a. Strategic Plan Summary

Mission Statement: The Shorewood Business Improvement District's mission is to support and engage local businesses to cultivate a thriving business district.

Vision of Intended Future Impact: The Shorewood Business District is a desirable and innovative community of diverse businesses, driven to succeed. We will attract and retain businesses through mindful investments while leveraging Shorewood's inherent value and charm.

Values: Diversity, Continuous Improvement, Connections, Liveliness, and Supportive

Strategic Goals:

1. **Business Recruitment and Retention:** Continue to market, promote, and support the business district, while attracting sustainable businesses.
 2. **Connection and Engagement:** Increase connection and facilitate engagement among members of the Business Improvement District, community, and key partners.
 3. **Build Resources:** Explore opportunities to build resources for current and future projects.
7. Engage and maintain a fully functioning fiscal arm of the BID, a nonprofit 501(c)(3), Shorewood Partners Inc.

C. Proposed 2025 Budget

	2025 BID Operating Budget	2024 BID Operating Budget
Income		
Fee Assessment	\$193,143.50	\$196,466.10
Total Income	\$193,143.50	\$196,466.10
Expenses		
Audit/Professional Services	2,500.00	2,500.00
Dues and Subscriptions	3,000.00	3,000.00
Insurance	2,200.00	2,750.00
Meetings/Networking	4,000.00	3,000.00
Office Supplies	250.00	750.00
Postage and Delivery	100.00	100.00
Seminars & Conferences	1,500.00	2,000.00
Telephone / Internet	400.00	400.00
Advertising/Branding	1,000.00	3,750.00
Event Expenses	-	-
Event – Criterium	24,443.50	26,250.00
Event – Feast	50,000.00	46,466.10
Event – Winterfest	500.00	500.00
Event – Shops Open	750.00	0
Civic Participation	2,500.00	2,500.00
Shorewood Today Investment	13,000.00	12,000.00
BID Management	90,000.00	90,000.00
Total Expenses	\$193,143.50	\$196,466.10

The BID Board will have the authority and responsibility to prioritize expenditures and to revise the district budget as necessary to match the funds available. Any funds unspent at the end of 2024 shall be carried over to 2025 and applied against future expenses.

IV. METHOD OF ASSESSMENT

A. Assessment Rate and Method

As of January 1, 2024, the properties in the district had a total BID commercial assessable value of \$160,427,459.00. This plan proposes to assess the taxable property in the district at a rate of \$1.75 per \$1,000 of assessed value for the purposes of the BID. This rate remains considerably below the Wisconsin BID assessment rate average.

The principle behind the assessment methodology is that each property owner should contribute to the BID in proportion to the benefit derived from the BID. After consideration of assessment methods, it was determined that the assessed value of a property was the characteristic most directly related to the potential benefit provided by the BID. Therefore, a uniform rate applied on the assessed value of each property.

The variables used to determine the regular BID assessments are:

- 1) The total assessed value of each tax key commercial parcel within the district; and
- 2) The specific dollar amount per \$1,000 of the assessed value of each tax key parcel.

B. Excluded and Exempt Property

The State BID law requires consideration of certain classes of property. In compliance with the law, the following statements are provided:

- 1) *Sec. 66.1109 (5) (a): Real property used exclusively for residential purposes and real property that is exempted from general property taxes under s. 70.11 may not be specially assessed for purposes of this section.*

V. BUSINESS IMPROVEMENT DISTRICT BOARD OF DIRECTORS AND STAFF

The Board's primary responsibility will be the implementation of this operating plan. The current BID Board of Directors is as follows:

Adrienne Shea, Treasurer	Little Sprouts Play Café, Affiliate Member
Anne LePlae	Alliance Française de Milwaukee
Arthur Ircink	Wisconsin Foodie, Affiliate Member
Cara Crafton	Craft Salon MKE
Casey Murdoch	Shorewest Realtors
Chris Tinker	Three Lions Pub
Craig Bulluck	Edwards Jones
Elise Wabiszewski	Oak Leaf Veterinary Clinic
Jake Bresette, President	Lake Effect Surf Shop
Mike O'Connor, Treasurer	Dominion Properties
Nat Davauer	Draft & Vessel
Ned Brookes, DMD	Acacia Dental Care
Nicole Enea	Brat House Shorewood
Shannon Weber, Vice President	North Shore Bank
Sue Froelich	Posh Collective

BID Board Vacancy Process

BID Board members create a nominating committee, evaluating board needs and outreach to potential candidates when a Board member(s) term is expiring. (See by-laws for Board term limits) The nominating committee requests that potential candidates complete the village's volunteer application. The village clerk and BID Executive Director receive applications and Clerk forwards completed applications to the BID Director. The BID nominating committee then reviews the final applications and makes recommendations to the BID Board at which time the full board votes to recommend an appointment by the Village Board of Trustees. The names are passed along to the Village President. The President may then forward the recommendations to the Village Board for nomination. BID board terms expire May 31st to stay consistent with the Village's appointments.

VI. FUTURE YEARS' OPERATING PLANS

It is anticipated that the BID will continue to revise and develop the operating plan annually in response to changing development needs and opportunities in the district, in accordance with the purposes and objectives defined in this operating plan.

Section 66.1109 (3) (a) of the BID law requires the BID Board and the Village to annually review and make changes as appropriate in the operating plan. Therefore, while this document outlines in general terms, it focuses upon 2025 activities. Information on specific assessed values, budget amounts, and assessment amounts are based on 2024 conditions. Greater detail about subsequent years' activities will be provided in the required annual plan updates. Approval by the Village board of trustees of such operating plan updates shall be conclusive evidence of compliance with this operating plan and the BID law.

In later years, the BID operating plan will continue to apply the assessment formula, as adjusted, to raise funds to meet the next annual budget. The method of assessing shall not be materially altered, except with the consent of the Village of Shorewood.

VII. AMENDMENT, SEVERABILITY, AND EXPANSION

The BID has been created under the authority of Section 66.1109 of the Statutes of the State of Wisconsin. Should any court find any portion of this statute invalid or unconstitutional, its decision will not invalidate or terminate the BID and this BID operating plan shall be amended to conform to the law without need of re-establishment.

Should the legislature amend the statute to narrow or broaden the process of a BID so as to exclude or include as assessable properties of a certain class or classes of properties, then this BID operating plan may be amended by Village of Shorewood Trustees as and when it conducts its annual review and approval of the operating plan and without necessity to undertake any other act. This is specifically authorized under Sec. 66.1109 (3) (b), Wis. Stats.

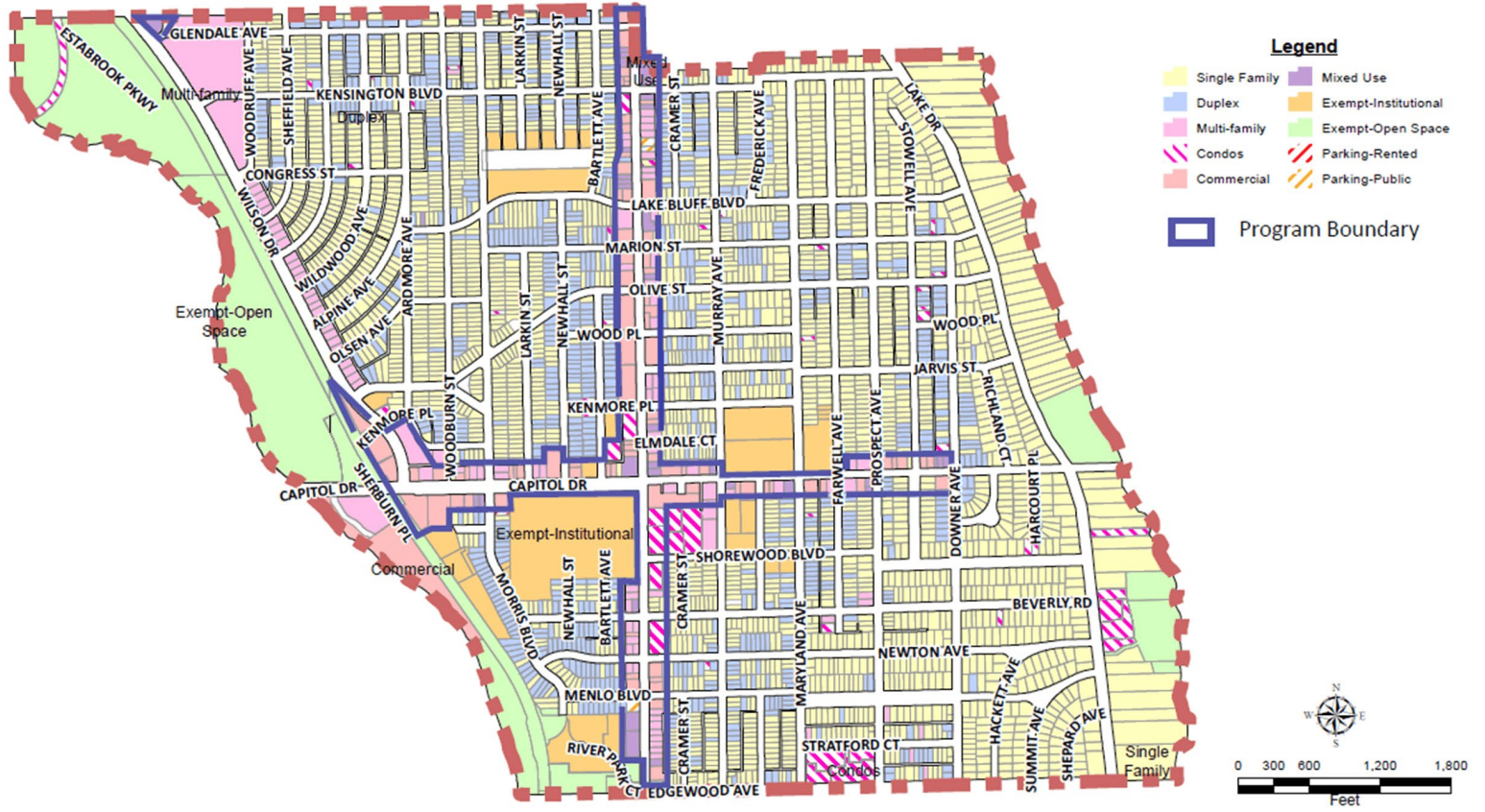
APPENDIX A

TAX KEY	ADDRESS	OWNER	2024 Gross ASSESSMENT	MIXED USE %	2024 Commercial ASSESSMENT	2023 Commercial ASSESSMENT	BID Rate \$1.75 per 1000	Business Names
236-0002-001	4473-79 N OAKLAND AVE	BK OAKLAND	723,000	100.00%	723,000	723,000	1,265.25	BK Yun, Nino's etc.
236-0004	4465 N OAKLAND AVE	JOSEPH ULLRICH	740,000	100.00%	740,000	740,000	1,295.00	Malamadoc, Offices
236-0167	4541 N. OAKLAND AVE	WIRED OAKLAND LLC	8,867,200	17.40%	1,542,893	1,542,893	2,700.06	Structural Elements, Indulgence
236-0171	4511-17 N OAKLAND AVE	LIONS DEN REAL ESTATE	1,332,500	100.00%	1,332,500	1,332,500	2,331.88	Three Lions
236-0172	4507 N OAKLAND AVE	LORENZO DRAGHICCIO	196,800	100.00%	196,800	196,800	344.40	MKE Brokers Emp. Benefits
236-0173	4501-03 N OAKLAND AVE	DONALD WEISNER	230,400	100.00%	230,400	230,400	403.20	No.1 Chinese
236-0250	4559 N OAKLAND AVE	SHWD GROUP GEN PART	1,742,200	100.00%	1,742,200	1,742,200	3,048.85	Shorewest Salons at 4611
236-0304	4611 N OAKLAND AVE	NORGE LLC	117,400	100.00%	117,400	117,400	205.45	Dr. Zhou's Acupuncture
236-0305	4601 N OAKLAND AVE	4601 NORTH OAKLAND LLC	1,246,400	100.00%	1,246,400	1,246,400	2,181.20	Stowell Staffing
236-0610	4493 N OAKLAND AVE	VALLIS LLC	1,034,600	100.00%	1,034,600	1,034,600	1,810.55	Medical Offices
236-0611	4495 N OAKLAND AVE	TLN SHOREWOOD LEASING	1,111,500	100.00%	1,111,500	1,111,500	1,945.13	Offices
236-9992	4447 N OAKLAND AVE	KKS, LLC	531,900	100.00%	531,900	531,900	930.83	MKE Plants
236-9993	4449-53 N OAKLAND AVE	4449 OAKLAND LLC	450,900	100.00%	450,900	450,900	789.08	Gramoll & Assoc. Ins.
237-0230	4484 N OAKLAND AVE	4484 OAKLAND LLC	463,400	100.00%	463,400	463,400	810.95	Cloud Red
237-0231	4488-92 N OAKLAND AVE	4488 LLC	846,400	100.00%	846,400	846,400	1,481.20	Kensington Liquor/vacant
237-0232	4496 N OAKLAND AVE	HONEST BLUE PROPERTIES	773,400	100.00%	773,400	773,400	1,353.45	The Cornerstone
237-0233-001	4500-4518 N OAKLAND AVE	EXCHEQUER	7,330,700	22.40%	1,642,077	1,642,077	2,873.63	The Cornerstone
237-0233-002	4500-4518 N OAKLAND AVE	EXCHEQUER	3,534,200	22.40%	791,661	791,660	1,385.41	The Cornerstone
239-0113	2400 E CAPITOL DR	LPT 45 LLC	385,600	100.00%	385,600	385,600	674.80	Parking Lot
239-0219	4001 N DOWNER AVE	HAYEK DOWNER LLC	784,600	50.00%	392,300	392,300	686.53	SKN Bar, Wonderland
239-0220	2520-22 E CAPITOL DR	ANITA KRIER	750,800	100.00%	750,800	750,800	1,313.90	Vacant
239-0221	2514-16 E CAPITOL DR	COLE HEINRICH	430,100	100.00%	430,100	430,100	752.68	Vacant
239-0222	2510 E CAPITOL DR	2510 CAPITOL RE	580,100	100.00%	580,100	580,100	1,015.18	Sweet & Assoc.
239-0223	2500 E CAPITOL DR	ROSENE LLC	732,600	100.00%	732,600	732,600	1,282.05	Shorewood Animal Hosp.
239-0291	4300 N OAKLAND AVE	4300 OAK LLC	308,000	100.00%	308,000	308,000	539.00	Vacant Lot
239-0292-001	4312-34 N OAKLAND AVE	ERASTUS INVESTMENTS LLC	2,272,800	100.00%	2,272,800	2,272,800	3,977.40	Fiddleheads, Blackbear, etc.
239-0307	4208-12 N OAKLAND AVE	EUGENE KASPRZAK	573,200	42.06%	241,088	241,088	421.90	Lady Godiva
239-0308	4214 N. Oakland Ave.	GIBSON INVESTMENTS LLC	592,300	100.00%	592,300	592,300	1,036.53	Powers Realty
239-0309	4230 N OAKLAND AVE	FREDERIC WEIN	397,200	100.00%	397,200	397,200	695.10	UPS
239-0378-001	4144 N OAKLAND AVE	PALMETTO	719,800	100.00%	719,800	719,800	1,259.65	Foxhole
239-0379-001	4156-66 N OAKLAND AVE	PALMETTO	1,209,300	100.00%	1,209,300	1,209,300	2,116.28	Benji's etc
239-0380	4170 N OAKLAND AVE	4170 N OAKLAND LLC	600,000	100.00%	600,000	600,000	1,050.00	Starbucks
239-0565-001	4106-14 N OAKLAND AVE	OGDEN DEVELOPMENT GROUP	1,801,500	100.00%	1,801,500	1,801,500	3,152.63	Stone Creek, Corazon

239-0645	4060 N OAKLAND AVE	NORTH SHORE BANK FSB	1,061,100	100.00%	1,061,100	1,061,100	1,856.93	North Shore Bank
239-0646	4050 N. OAKLAND AVE	RAMS REAL ESTATE	513,600	100.00%	513,600	513,600	898.80	School of Rock
239-0647	4042-46 N OAKLAND AVE	HACKBARTH COMMERCIAL LLC	1,085,200	100.00%	1,085,200	1,085,200	1,899.10	Camp
239-0674	4016-22 N OAKLAND AVE	MILWAUKEE BRAT HOUSE	692,500	100.00%	692,500	692,500	1,211.88	Brat House
239-0675	4010-14 N OAKLAND AVE	JMZ LLC	1,356,500	100.00%	1,356,500	1,356,500	2,373.88	CC Conrad, etc.
239-0676	4000-06 N OAKLAND AVE	Suvretta Limited Partnership	2,530,000	100.00%	2,530,000	2,530,000	4,427.50	Vision Works, etc
239-0680	1906-26 E CAPITOL DR	KAGEL-SEGAL REAL ESTATE	580,800	100.00%	580,800	580,800	1,016.40	Clicks, Lake Effect, etc.
239-0681	1928-32 E CAPITOL DR	HK CAPITAL LLC	755,000	100.00%	755,000	851,200	1,321.25	Main Salon
240-0012	4012-26 N WILSON	MONTROSE APTS	4,022,800	13.09%	526,464	526,584	921.31	Be U Barbershop, Sophisticated Rose
240-0017	4000 N WILSON DR	REHMAN PROPERTY LLC	417,000	100.00%	417,000	417,000	729.75	Amstar Gas
240-0020	1700 E CAPITOL DR	1700 E. CAPITAL LLC	542,800	100.00%	542,800	542,800	949.90	Shorewood Press
240-0021	1706 E CAPITOL DR	SOLA NORTH LLC	371,700	100.00%	371,700	371,700	650.48	Brighter Concepts
240-0022	1716 E CAPITOL DR	MICHAEL YERUKHIMOVICH	575,600	100.00%	575,600	575,600	1,007.30	Beu Face & Beauty
240-0023	4009-15 N OAKLAND AVE	NORTH SHORE APTS LLC	4,734,500	100.00%	4,734,500	4,734,500	8,285.38	Anytime Fitness, etc
240-0026-003	4027 N OAKLAND AVE	COLUMBIA ST MARYS	2,912,100	100.00%	2,912,100	2,912,100	5,096.18	Ascension
240-0054-001	4154-4195 N OAKLAND AVE	GENCAPP SHOREWOOD APTS	22,543,800	16.00%	3,607,008	3,607,008	6,312.26	Buttermint, etc.
240-0054-003	4075 N OAKLAND AVE	THE KROEGER	38,995,600	100.00%	38,995,600	47,690,500	10,000.00	Metro Market
240-0101	1602 E CAPITOL DR	SPRING EAST LLC	853,800	100.00%	853,800	853,800	1,494.15	BP
240-0136	1572 E CAPITOL DR	NORTHWOODS ADVISOR HOLDINGS	1,798,000	100.00%	1,798,000	2,531,600	3,146.50	Northwoods
240-0185-001	4433-39 N OAKLAND AVE	SKN SHOREWOOD PROPERTIES	776,700	100.00%	776,700	776,700	1,359.23	Cream City PT, etc.
240-0186	4425-29 N OAKLAND AVE	ROXANNE KUPFER	487,100	100.00%	487,100	487,100	852.43	Vanity Fur
240-0187	4419 N OAKLAND AVE	BARBARA KUEHN	609,800	100.00%	609,800	609,800	1,067.15	Men's Room
240-0188	4413-17 N OAKLAND AVE	BLACKBIRD MERCANTILE	424,800	100.00%	424,800	424,800	743.40	Draft & Vessel
240-0189	4401-11 N OAKLAND AVE	BARBARA KUEHN	817,600	100.00%	817,600	817,600	1,430.80	North Shore Boulangerie, etc.
240-0190	1720 E LAKE BLUFF BLVD	GRIFFIN INVESTMENTS, LLC	711,800	100.00%	711,800	711,800	1,245.65	Lake Bluff Dental
240-0358	1518 E CAPITOL DR	JAMES PETR	212,500	100.00%	212,500	212,500	371.88	Rachel V Cosmetics
240-0359	1520-22 E CAPITOL DR	CAPLAR LLC	198,500	100.00%	198,500	198,500	347.38	Nick's Barber
240-0360	1530 E CAPITOL DR	WELLS FARGO BANK	281,400	100.00%	281,400	281,400	492.45	Wells Drive Thru
240-0412	1400 E CAPITOL DR	SHOREWOOD RESIDENTIAL	333,100	100.00%	333,100	333,100	582.93	Shorewood Auto
240-0413	1410 E CAPITOL DR	VIRGINIA LITTLE	608,100	100.00%	608,100	608,100	1,064.18	Diane Kostal State Farm
240-0579-000	4041 N. OAKLAND AVE	WALGREEN'S INC	6,451,000	100.00%	6,451,000	6,451,000	10,000.00	Walgreens
240-9974	1100 E CAPITOL DR	FOX TELEVISION STATIONS	3,044,600	100.00%	3,044,600	3,044,600	5,328.05	Tower
240-9977	1200 E CAPITOL DR	KIVELY INVESTMENTS	884,600	100.00%	884,600	884,600	1,548.05	Lakeside Remax
240-9983	1330 E CAPITOL DR	EKL INVESTMENTS	619,000	100.00%	619,000	619,000	1,083.25	Kively Investments
240-9994-001	4201-15 N OAKLAND AVE	TCF BANK	1,043,100	100.00%	1,043,100	1,043,100	1,825.43	Huntington Bank

240-9996	4231 N OAKLAND AVE	BV SHOREWOOD LLC	921,700	100.00%	921,700	921,700	1,612.98	Chase Bank
240-9997	4301 N OAKLAND AVE	BLANKENSTEIN ENTERPR	962,100	100.00%	962,100	962,100	1,683.68	Einstein Bagels
275-1026	3601 N OAKLAND AVE	DR J'S BONE GARDEN	1,114,000	100.00%	1,114,000	1,114,000	1,949.50	North Shore Funeral
275-1069-001	1513 E CAPITOL DR	E CAPITOL #2 LLC	1,139,600	100.00%	1,139,600	1,139,600	1,994.30	Mobil
275-1083	3919 N. MORRIS	HOME PATH FINANCIAL	1,882,300	14.33%	269,809	269,733	472.17	Grande Flowers
275-1084	1425 E CAPITOL DR	RICHARD STOLL	443,800	100.00%	443,800	443,800	776.65	Trilogy, Posh, etc.
275-1085	1421 E CAPITOL DR	NORTH SHORE PROPERTY	680,300	100.00%	680,300	680,300	1,190.53	North Shore Pharmacy
275-1086-001	1409 E CAPITOL DR	1409 EAST CAPITOL DR LLC	1,161,600	100.00%	1,161,600	1,161,600	2,032.80	Meridian Endodontics
275-1088	1325 E CAPITOL DR	1325 CAPITOL LLC	2,270,600	100.00%	2,270,600	2,270,600	3,973.55	Culvers
275-1120	3801-13 N OAKLAND AVE	KAPCOR FUNDING LLC	1,373,300	100.00%	1,373,300	1,373,300	2,403.28	Coffee Shop
275-1150	3723 N. Oakland Ave.	SRD CORPORATION	426,100	100.00%	426,100	426,100	745.68	Bayshore Vet
275-1180	3547-59 N OAKLAND AVE	3553 OAKLAND LLC	3,998,400	25.00%	999,600	999,600	1,749.30	Harry's, etc
275-1181	3575 N OAKLAND AVE	3575 OAKLAND LLC	3,873,200	20.00%	774,601	774,640	1,355.55	Allstate
275-8993-004	1111 E CAPITOL DR	CHP SHOREWOOD	21,756,000	100.00%	21,756,000	21,756,000	10,000.00	Harbor Chase
275-8999-001	1305 E CAPITOL DR	1305 CAPITOL LLC	1,460,700	100.00%	1,460,700	1,460,700	2,556.23	Comer Bakery
276-0031-176	3840 N OAKLAND AVE #176	NOVASIC SHWD PROPERTIES	286,300	100.00%	286,300	286,300	501.03	Eastwood
276-0036	2521 E CAPITOL DR	LAKE SHORE MOBIL LLC	1,150,000	100.00%	1,150,000	1,150,000	2,012.50	Mobil
276-0170	3592-96 N OAKLAND AVE	HONEST BLUE PROPERTIES	594,500	100.00%	594,500	594,500	1,040.38	Crave Café
276-0185	3600 N OAKLAND AVE	SIK KIN NG	919,500	100.00%	919,500	919,500	1,609.13	Asian Garden
276-0186	3610 N OAKLAND AVE	3610 N OAKLAND LLC	488,300	100.00%	488,300	488,300	854.53	Office
276-0187	3624 N OAKLAND AVE	BEG ENTERPRISES	475,100	100.00%	475,100	475,100	831.43	BP
276-0555-001	3506-14 N OAKLAND AVE	3510 OAKLAND LLC	1,961,500	100.00%	1,961,500	1,961,500	3,432.63	Sherwin Williams, etc
276-0556	3524-30 N OAKLAND AVE	SHOREWOOD RESIDENTIAL	500,000	100.00%	500,000	500,000	875.00	Jersey Mike's
276-0576	3951-55 N PROSPECT AVE	SCOTT ST PETER	638,400	100.00%	638,400	638,400	1,117.20	Moritz
276-0577	2317-23 E CAPITOL DR	MICHAEL SCHRAM	703,500	100.00%	703,500	703,500	1,231.13	Edward Jones, etc
276-0605	2219-23 E CAPITOL DR	BK CAPITOL LLC	551,300	100.00%	551,300	551,300	964.78	Move More Yoga
276-0630	2201-13 E CAPITOL DR	CAPITOL & MARYLAND LLC	1,261,000	100.00%	1,261,000	1,261,000	2,206.75	City Market, etc
276-0730-001	1901 E. CAPITOL DR	FIRST, LAST, ALWAYS	500,000	100.00%	500,000	500,000	875.00	Froedtert
276-0749-006	3970 N OAKLAND AVE	Dominion 10 LLC	2,762,500	100.00%	2,762,500	2,762,500	4,834.38	The HUB
276-0762-001	2025 E CAPITOL DR	FEERICK INC	1,327,000	100.00%	1,327,000	1,327,000	2,322.25	Feerick Funeral
276-0765	3956 N MURRAY AVE	CAPTIO 48 LLC	322,500	100.00%	322,500	322,500	564.38	May One
276-0777	2127 E CAPITOL DR	THE MORRISON LLC	2,228,800	8.50%	189,359	189,448	331.38	Qtics
276-0779	2107-09 E CAPITOL DR	HACKBARTH COMMERCIAL	1,301,200	100.00%	1,301,200	1,301,200	2,277.10	Atrium
276-0780	2101 E CAPITOL DR	YUAN H HAN	397,800	100.00%	397,800	397,800	696.15	Capital Cleaners
	Totals		\$209,089,800		\$160,427,459	\$161,589,372	\$193,143.50	

APPENDIX B



APPENDIX C

66.1109 Business improvement districts.

- (1) In this section:
- (a) "Board" means a business improvement district board appointed under sub. (3) (a).
 - (b) "Business improvement district" means an area within a municipality consisting of contiguous parcels and may include railroad rights-of-way, rivers, or highways continuously bounded by the parcels on at least one side, and shall include parcels that are contiguous to the district but that were not included in the original or amended boundaries of the district because the parcels were tax-exempt when the boundaries were determined and such parcels became taxable after the original or amended boundaries of the district were determined.
 - (c) "Chief executive officer" means a mayor, city manager, village president or town chairperson.
 - (d) "Local legislative body" means a common council, village board of trustees or town board of supervisors.
 - (e) "Municipality" means a city, village or town.
 - (f) "Operating plan" means a plan adopted or amended under this section for the development, redevelopment, maintenance, operation and promotion of a business improvement district, including all of the following:
 - 1. The special assessment method applicable to the business improvement district.
 - 1m. Whether real property used exclusively for manufacturing purposes will be specially assessed.
 - 2. The kind, number and location of all proposed expenditures within the business improvement district.
 - 3. A description of the methods of financing all estimated expenditures and the time when related costs will be incurred.
 - 4. A description of how the creation of the business improvement district promotes the orderly development of the municipality, including its relationship to any municipal master plan.
 - 5. A legal opinion that subds. 1. to 4. have been complied with.
 - (g) "Planning commission" means a plan commission under s. 62.23, or if none a board of public land commissioners, or if none a planning committee of the local legislative body.
- (2) A municipality may create a business improvement district and adopt its operating plan if all of the following are met:
- (a) An owner of real property used for commercial purposes and located in the proposed business improvement district designated under par. (b) has petitioned the municipality for creation of a business improvement district.
 - (b) The planning commission has designated a proposed business improvement district and adopted its proposed initial operating plan.
 - (c) At least 30 days before creation of the business improvement district and adoption of its initial operating plan by the municipality, the planning commission has held a public hearing on its proposed business improvement district and initial operating plan. Notice of the hearing shall be published as a class 2 notice under ch. 985. Before publication, a copy of the notice together with a copy of the proposed initial operating plan and a copy of a detail map showing the boundaries of the proposed business improvement district shall be sent by certified mail to all owners of real property within the proposed business improvement district. The notice shall state the boundaries of the proposed business improvement district and shall indicate that copies of the proposed initial operating plan are available from the planning commission on request.
 - (d) Within 30 days after the hearing under par. (c), the owners of property to be assessed under the proposed initial operating plan having a valuation equal to more than 40 percent of the valuation of all property to be assessed under the proposed initial operating plan, using the method of valuation specified in the proposed initial operating plan, or the owners of property to be assessed under the proposed initial operating plan having an assessed valuation equal to more than 40 percent of the assessed valuation of all property to be assessed under the proposed initial operating plan, have not filed a petition with the planning commission protesting the proposed business improvement district or its proposed initial operating plan.
 - (e) The local legislative body has voted to adopt the proposed initial operating plan for the municipality.
- (2m) A municipality may annex territory to an existing business improvement district if all of the following are met:
- (a) An owner of real property used for commercial purposes and located in the territory proposed to be annexed has petitioned the municipality for annexation.

- (b)** The planning commission has approved the annexation.
 - (c)** At least 30 days before annexation of the territory, the planning commission has held a public hearing on the proposed annexation. Notice of the hearing shall be published as a class 2 notice under ch. [985](#). Before publication, a copy of the notice together with a copy of a detail map showing the boundaries of the territory proposed to be annexed to the business improvement district shall be sent by certified mail to all owners of real property within the territory proposed to be annexed. The notice shall state the boundaries of the territory proposed to be annexed.
 - (d)** Within 30 days after the hearing under par. [\(c\)](#), the owners of property in the territory to be annexed that would be assessed under the operating plan having a valuation equal to more than 40 percent of the valuation of all property in the territory to be annexed that would be assessed under the operating plan, using the method of valuation specified in the operating plan, or the owners of property in the territory to be annexed that would be assessed under the operating plan having an assessed valuation equal to more than 40 percent of the assessed valuation of all property in the territory to be annexed that would be assessed under the operating plan, have not filed a petition with the planning commission protesting the annexation.
- (3)**
- (a)** The chief executive officer shall appoint members to a business improvement district board to implement the operating plan. Board members shall be confirmed by the local legislative body and shall serve staggered terms designated by the local legislative body. The board shall have at least 5 members. A majority of board members shall own or occupy real property in the business improvement district.
 - (b)** The board shall annually consider and may make changes to the operating plan, which may include termination of the plan, for its business improvement district. The board shall then submit the operating plan to the local legislative body for its approval. If the local legislative body disapproves the operating plan, the board shall consider and may make changes to the operating plan and may continue to resubmit the operating plan until local legislative body approval is obtained. Any change to the special assessment method applicable to the business improvement district shall be approved by the local legislative body.
 - (c)** The board shall prepare and make available to the public annual reports describing the current status of the business improvement district, including expenditures and revenues. The report shall include one of the following:
 - 1.** If the cash balance in the segregated account described under sub. [\(4\)](#) equaled or exceeded \$300,000 at any time during the period covered by the report, the municipality shall obtain an independent certified audit of the implementation of the operating plan.
 - 2.** If the cash balance in the segregated account described under sub. [\(4\)](#) was less than \$300,000 at all times during the period covered by the report, the municipality shall obtain a reviewed financial statement for the most recently completed fiscal year. The statement shall be prepared in accordance with generally accepted accounting principles and include a review of the financial statement by an independent certified public accountant.
 - (cg)** For calendar years beginning after December 31, 2018, the dollar amount at which a municipality is required to obtain an independent certified audit under par. [\(c\) 1.](#) and the dollar amount at which a municipality is required to obtain a reviewed financial statement under par. [\(c\) 2.](#) shall be increased each year by a percentage equal to the percentage change between the U.S. consumer price index for all urban consumers, U.S. city average, for the month of August of the previous year and the U.S. consumer price index for all urban consumers, U.S. city average, for the month of August 2017, as determined by the federal department of labor. Each amount that is revised under this paragraph shall be rounded to the nearest multiple of \$10 if the revised amount is not a multiple of \$10 or, if the revised amount is a multiple of \$5, such an amount shall be increased to the next higher multiple of \$10.
 - (cr)** The municipality shall obtain an additional independent certified audit of the implementation of the operating plan upon termination of the business improvement district.
 - (d)** Either the board or the municipality, as specified in the operating plan as adopted, or amended and approved under this section, has all powers necessary or convenient to implement the operating plan, including the power to contract.
 - (4)** All special assessments received from a business improvement district and all other appropriations by the municipality or other moneys received for the benefit of the business improvement district shall be placed in a segregated account in the municipal treasury. No disbursements from the account may be made except to reimburse the municipality for appropriations other than special assessments, to pay the costs of audits and reviewed financial

statements required under sub. (3) (c), or on order of the board for the purpose of implementing the operating plan. On termination of the business improvement district by the municipality, all moneys collected by special assessment remaining in the account shall be disbursed to the owners of specially assessed property in the business improvement district, in the same proportion as the last collected special assessment.

(4g) A municipality may convert a business improvement district under this section into a neighborhood improvement district under s. [66.1110](#) if an owner of real property that is subject to general real estate taxes, that is used exclusively for residential purposes, and that is located in the business improvement district petitions the municipality for the conversion. If the municipality approves the petition, the board shall consider and may make changes to the operating plan under s. [66.1110 \(4\) \(b\)](#).

(4m) A municipality shall terminate a business improvement district if the owners of property assessed under the operating plan having a valuation equal to more than 50 percent of the valuation of all property assessed under the operating plan, using the method of valuation specified in the operating plan, or the owners of property assessed under the operating plan having an assessed valuation equal to more than 50 percent of the assessed valuation of all property assessed under the operating plan, file a petition with the planning commission requesting termination of the business improvement district, subject to all of the following conditions:

- (a)** A petition may not be filed under this subsection earlier than one year after the date the municipality first adopts the operating plan for the business improvement district.
- (b)** On and after the date a petition is filed under this subsection, neither the board nor the municipality may enter into any new obligations by contract or otherwise to implement the operating plan until the expiration of 30 days after the date of hearing under par. (c) and unless the business improvement district is not terminated under par. (e).
- (c)** Within 30 days after the filing of a petition under this subsection, the planning commission shall hold a public hearing on the proposed termination. Notice of the hearing shall be published as a class 2 notice under ch. [985](#). Before publication, a copy of the notice together with a copy of the operating plan and a copy of a detail map showing the boundaries of the business improvement district shall be sent by certified mail to all owners of real property within the business improvement district. The notice shall state the boundaries of the business improvement district and shall indicate that copies of the operating plan are available from the planning commission on request.
- (d)** Within 30 days after the date of hearing under par. (c), every owner of property assessed under the operating plan may send written notice to the planning commission indicating, if the owner signed a petition under this subsection, that the owner retracts the owner's request to terminate the business improvement district, or, if the owner did not sign the petition, that the owner requests termination of the business improvement district.
- (e)** If after the expiration of 30 days after the date of hearing under par. (c), by petition under this subsection or subsequent notification under par. (d), and after subtracting any retractions under par. (d), the owners of property assessed under the operating plan having a valuation equal to more than 50 percent of the valuation of all property assessed under the operating plan, using the method of valuation specified in the operating plan, or the owners of property assessed under the operating plan having an assessed valuation equal to more than 50 percent of the assessed valuation of all property assessed under the operating plan, have requested the termination of the business improvement district, the municipality shall terminate the business improvement district on the date that the obligation with the latest completion date entered into to implement the operating plan expires.

(5)

- (a)** Real property used exclusively for residential purposes and real property that is exempted from general property taxes under s. [70.11](#) may not be specially assessed for purposes of this section.
- (b)** A municipality may terminate a business improvement district at any time.
- (c)** This section does not limit the power of a municipality under other law to regulate the use of or specially assess real property.
- (d)** If real property that is specially assessed as authorized under this section is of mixed use such that part of the real property is exempted from general property taxes under s. [70.11](#) or is residential, or both, and part of the real property is taxable, the municipality may specially assess as authorized under this section only the percentage of the real property that is not tax-exempt or residential. This paragraph applies only to a 1st class city.

History: [1983 a. 184](#); [1989 a. 56 s. 258](#); [1999 a. 150 s. 539](#); Stats. 1999 s. 66.1109; [2001 a. 85](#); [2017 a. 59, 70, 189](#).

APPENDIX D

Note that this 2024 Strategic Plan has been developed with the understanding that these initiatives and statements are applicable for the next three to five years.

Shorewood BID Strategic Plan

Mission Statement

The Shorewood Business Improvement District's mission is to support and engage local businesses to cultivate a thriving business district.

Vision of Intended Future Impact

The Shorewood Business District is a desirable and innovative community of diverse businesses, driven to succeed. We will attract and retain businesses through mindful investments while leveraging Shorewood's inherent value and charm.

Values: Diversity, Continuous Improvement, Connections, Liveliness, and Supportive

Strategic Goals Overview

Goal 1: Business Recruitment and Retention: Continue to market, promote, and support the business district, while attracting sustainable businesses.

Goal 2: Connection and Engagement: Increase connections and facilitate engagement among members of the Business Improvement District, community, and key partners.

Goal 3: Build Resources: Explore opportunities to build resources for current and future projects.

Goals and Strategies

Core Strategies

- 1. BID Events: Mindful investments of resources to create, plan and execute community events.**
 - Continue to plan, execute, and promote Shorewood Feast and Community Festival, Criterium Bike Races and Winterfest.
 - Support and promote individual or partner business events.
 - Review of possible additional events completed as needed.
- 2. BID Executive Director: Continue to retain a full-time Executive Director with core skills in marketing, financial management, and interpersonal skills.**
 - Define roles and responsibilities for executive director, including clear metrics.
 - Provide annual review and assessment.
- 3. BID Board Engagement and Participation: Build a highly functional, engaged, and diverse BID Board.**
 - Define roles and responsibilities for Board members.
 - Establish expectations and parameters for participation in board meetings and committees.

Goal 1: Business Recruitment and Retention: Continue to market, promote, and support the business district, while attracting sustainable businesses.

Strategies:

1. *Align marketing and promotional strategies to Vision and Mission.*
 - Develop an annual marketing plan and advertising budget.
 - Create and manage distribution channels and content (social media, website, newsletter, Shorewood Today, e-communication) including annual calendar of events (Criterium Bike Races, Shorewood Feast, Winterfest).
 - Market and advertise Shorewood to the greater Milwaukee community, media outlets and partners.
2. *Invest in physical beautification and branding of the business district.*
 - Fund, coordinate and implement holiday décor.
 - Collaborate on wayfinding, placemaking installations.
3. *Assess and explore the creation of incentive programs and business grants.*
 - Review past programs.
 - Identify possible funding sources.
 - Promote and communicate existing economic development programs.
4. *Network and collaborate with key partners to attract businesses to Shorewood.*
 - a. Facilitate open communication for potential and existing opportunities.

Goal 2: Connection and Engagement: Increase connection and facilitate engagement among members of the Business Improvement District, community, and key partners.

Strategies:

1. *Engage the Shorewood community, BID Board and BID Businesses.*
 - Establish and strengthen BID Board as a contact point for existing and potential business.
 - Provide opportunities for networking among businesses through coordinated activities and get togethers.
 - See BID Events in Core Strategies for community engagement.
2. *Grow and facilitate communication between businesses and key partners.*
 - Identify internal and external organizations and key partners for collaboration.
 - Targeted communication for partnership and business opportunities.
3. *Develop guidelines and strategies for civic and community participation and financial support.*
 - Maintain and evaluate annual budget for partnerships.

Goal 3: Build Resources: Explore opportunities to build/obtain/expand resources for current and future projects.

Strategies:

1. *Grow financial reserves.*
 - Diversify and grow revenue streams.
 - Explore additional sponsorship and donation opportunities.
 - Continue prudent financial management and realistic budgeting.
2. *Consideration of large real estate investments opportunities.*
 - Leverage the capabilities of Shorewood Partners.
 - Utilize the resources of our Board and Executive Director to deepen relationships and connections.



SHOREWOOD

BUSINESS IMPROVEMENT DISTRICT

August 27, 2024

MEMORANDUM

FROM: BID Executive Director Janet Henning
TO: Shorewood Village Board of Trustees
Cc: Village Manager Rebecca Ewald
Public Works Director Leeann Butschlick
Police Chief Heather Wurth
BID Board President Jake Bresette

RE: Signage for 2026 Oakland Avenue Reconstruction Project

The intention of the BID is to assist in the planning of the 2026 Oakland Avenue Reconstruction project by securing signage to direct and divert customers, clients, and patrons of the Shorewood businesses to appropriate parking throughout the project and inform them of the businesses continuing to be open. Two quotes for signage have been obtained from Shorewood Press and Gietl Signs.

Gietl Signs would hand make the wood A-frames and print the coroplast signage to secure to the frames. Geitl Signs is the sole producer of these type of signs for the City of Milwaukee Road construction projects and would cost between \$650 (3' x 6') and \$676 (3' x 7') per sign.

Shorewood Press would be able to use secondary resources to procure signage like the attached from Gietl Signs for the cost of \$600 each (3' x 5'), if more than 7 signs are ordered.

It is the recommendation of the BID to acquire the signage from Gietl signs as they are the sole manufacturer and distributor for the City of Milwaukee.

Signage would be placed at the intersections of Oakland Avenue and side streets to direct vehicles away from Oakland Avenue. Specific locations will be identified once the selected contractor outlines the phases of the project. Signage will be moved to various locations based on the Phase of the project taking place. The BID requests assistance from the Village in placing the signage as they are quite large and weighty. Once the signage is placed, the BID would be responsible for working with the Village to maintain their location or move them as needed.

Signs would have a "Businesses Open" statement along with a QR code, Village logo and BID logo placed on them. All designs would be approved by the Village and a special privilege permit would be obtained at the cost of the Village. The QR Code would direct users to the BID website which would outline available places to park (i.e. parking lots, side streets and other appropriate parking).

The BID additionally requests to be included in regular communication with the contractor once selected.

Number of Signs Requested: 7-10

Number of Intersections Affected: 10 (multiple corners per intersection)

Next Steps

Upon Village approval and funding, the BID will work with the secured vendor to obtain the signage and DPW to determine placement throughout the duration of the project. The BID will also work to obtain a special privilege permit for the signage. The BID will inform the Village of progress and/or any issues encountered. If there are any essential changes, the BID will confer with the Village Manager to determine whether approval is needed by the Village Board.

Attachments:

- A. Gietl Signs Large Quote
- B. Shorewood Press Large Sign Quote



JOB ESTIMATE

DATE
July 15, 2024

CUSTOMER		EMAIL	
City of Shorewood		director@shorewoodwi.com	
ORDERED BY		PHONE	
Janet Henning		414-915-6380	
MATERIAL	SIZE	BKGD COLOR	LETTER COLOR
4mm coroplast	3'x7'	white	your choice
QUANTITY	PRICE	DUE DATE	OTHER
		2026?	

Signs will be similar to these



\$165



\$190

Sign Frames -
WHITE WOOD

\$486 per Frame

414-774-4690

5300 W. Vliet Street
Milwaukee, WI 53208

service@glottsign.com



Re: Signage

1 message

Sam Dixon <sam@theshorewoodpress.com>
To: Janet Henning <director@shorewoodwi.com>

Tue, May 28, 2024 at 9:32 AM

Price comes down to \$600/ea if you order 7.

Sam Dixon

Owner

sam@theshorewoodpress.com

Hours: M-Th 8:30am to 5:00pm | Fridays till 4:00pm



**SHOREWOOD
PRESS**

FULL SERVICE PRINTING

The Shorewood Press
1700 East Capitol Drive
(414) 963-9430

On Fri, May 24, 2024 at 12:33 PM Sam Dixon <sam@theshorewoodpress.com> wrote:

If its just one or two

The sign, including the oversized sand-which board, printed graphic and everything for 36" x 60" graphic, cost is \$710.00 per.

This is not something I print in-house but through my vendor who I work with on all things oversized for my capabilities.

Sam Dixon

Owner

sam@theshorewoodpress.com

Hours: M-Th 8:30am to 5:00pm | Fridays till 4:00pm



**SHOREWOOD
PRESS**

FULL SERVICE PRINTING

The Shorewood Press
1700 East Capitol Drive
(414) 963-9430

On Fri, May 24, 2024 at 10:35 AM Janet Henning <director@shorewoodwi.com> wrote:

No worries!! Breathe and we can chat once you can take a break!

Have a good weekend!

Kindly,

Janet

Janet Henning

(She/Her)

Executive Director

Shorewood Business Improvement District (BID)

414-585-8100
director@shorewoodwi.com
www.shorewoodwi.com

Connect with us!
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On Thu, May 23, 2024 at 1:54 PM Sam Dixon <sam@theshorewoodpress.com> wrote:
I will get back to you asap!! Things are crazy at the moment with graduation season.

Sam Dixon
Owner
sam@theshorewoodpress.com
Hours: M-Th 8:30am to 5:00pm | Fridays till 4:00pm



The Shorewood Press
1700 East Capitol Drive
(414) 963-9430

On Wed, May 22, 2024 at 12:07 PM Janet Henning <director@shorewoodwi.com> wrote:
Hi Sam,

I hope you are doing well and Fursace is having fun hanging out! So, the BID is looking into printing some signage for the road construction happening in 2026 on Oakland Avenue and I thought I would check in with you to see if Shorewood Press could help us out? The signs, I am thinking of are attached (Open for Business signs) - I am not sure of the dimensions, they were pictures from another road constructions - A Frame, double sided. Let me know your thoughts or I could swing by sometime to chat!

Thanks again!

Kindly,
Janet
Janet Henning
(She/Her)
Executive Director
Shorewood Business Improvement District (BID)
414-585-8100
director@shorewoodwi.com
www.shorewoodwi.com

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VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Consider Ordinance Repealing and Replacing Subsection 500-25 I(3) Concerning Regulation of Residential Parking Permits

Date: November 18, 2024

Presenter: Chief Heather Wurth

Department: Police Department

History – *Please include a timeline of historical relevant events related to this agenda item. This may include previous Village board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is not relevant history, N/A should be entered in this space.*

At a regular meeting of the Village Board on February 22, 2011, the Board ordained Ordinance No. 1983 creating subsection 500-25I. of [Section 500-25](#), Residential Parking Permits of Chapter 500, Vehicles and Traffic of the General Ordinances of the Village of Shorewood to read as follows:

- I. Residential Congested Commuter Area.
 - (1) Pursuant to the authority of §349.13 (l)(g) Wis. Stats. and notwithstanding any other provisions of this Article regarding the creation of residential parking district a "Residential Congested Commuter Area" - is established for the area of the Village of Shorewood bounded by Lake Drive on the east, the north side of Capitol Drive on the north, the east side of Oakland Avenue on the west and Edgewood Avenue on the south. The regulations set forth herein in this subsection I shall be applicable in the Residential Congested Commuter Area notwithstanding any other hourly parking restrictions set forth in this article and whereby vehicles bearing valid resident-only parking permits issued pursuant to this subsection may be parked without regard to posted hourly parking prohibitions within the area.
 - (2) Two-hour parking limit. Upon adoption of this subsection, parking signs shall be posted in the Residential Congested Commuter Area indicating that parking is restricted to two hours, 8:00 a.m. to 6:00 p.m. except Saturday, Sunday, holidays and by permit. No person shall park a vehicle in excess of the time limits within the Residential Congested Commuter Area unless the vehicle displays a valid Residential Congested Commuter Area parking permit as authorized under this Subsection I.
 - (3) Parking Permitted.
 - (a) A person whose residence is either a single family or duplex residence and lies within the Residential Congested Commuter Area may apply for a "resident only" parking permit. During designated times, the holder of a resident-only parking permit shall be permitted to stand or park the vehicle to which the permit applies in the Residential Congested Commuter Area without regard to posted parking prohibitions. While a vehicle for which a resident-only parking permit has been issued is so parked, the permit shall be displayed so as to be clearly visible on the left side of the rear bumper of the vehicle. A resident-only parking permit shall not

- guarantee or reserve to the holder a parking space within the Residential Congested Commuter Area. parking district.
- (b) Any person eligible for a Residential Congested Commuter Area parking permit and whose residence lies within the Residential Congested Commuter Area may obtain 2 parking permits per household for parking 2 vehicles in the Residential Congested Commuter Area parking district.
 - (c) Upon creation of the Residential Congested Commuter Area residential parking district the Village shall cause appropriate parking signs to be erected in the area, indicating that parking is restricted to two - hours, 8:00 a.m. to 6:00 p.m. except Saturday, Sunday, holidays and by permit and the Village of Shorewood is authorized to issue appropriate permits upon application by eligible residents. A permit shall be issued upon application and payment of an applicable fee, if any, only to the owner or the operator of a motor vehicle who resides on property immediately adjacent to a street, avenue or other location within the residential permit parking area, subject to the conditions provided in this subsection: The applicable fee, if any, shall be set by Resolution of the Village Board and shall remain in effect until amended or repealed. Permits may be renewed annually by the Village of Shorewood.
 - (d) Application and Permit Information. The application form shall contain the name, address and Wisconsin driver's license number of the owner or operator of each vehicle, and the make, model and registration number of each vehicle. At the time of application, each applicant must present to the Village of Shorewood a valid driver's license with the same address as that stated on the application for each vehicle listed on the application. Each vehicle must have valid Wisconsin motor vehicle license plates that are currently registered and not suspended or revoked for any reason. If the owner of the vehicle has applied for, but not received Wisconsin license plates, the Village shall accept a receipt of sale and a copy of the license plate application as proof of registration; however, the owner upon receipt of the license plate shall within a reasonable time notify the Village of the license plate number.
 - (e) Only the registered motor vehicle named on the Residential Congested Commuter Area residential parking permit shall be eligible to display this permit. Any transfer of this permit to a vehicle other than that named on the permit shall constitute a violation of this regulation. The Police Department is authorized and directed to revoke the parking permit of any permittee found to be in violation of this regulation and, upon written notification thereof, the permittee shall surrender such permit to the Police Department. Failure, when so requested, to surrender a residential parking permit so revoked shall constitute a violation of this regulation.
 - (f) Service vehicles and guests shall be allowed to park within the Residential Congested Commuter Area residential parking district without regard to posted parking prohibitions provided that single day parking permission has been obtained from the Police Department. A vehicle license plate and an applicable address within the Residential Congested Commuter Area residential parking district shall be recorded.
 - (g) Residential Congested Commuter Area residential parking district permit shall not authorize the holder thereof to stand or park a motor vehicle in places where parking or stopping is otherwise prohibited by ss. 346.52 and 346.53, Wis. Stats., or

the other provisions of the Shorewood Code regulating where parking is prohibited (§500-14, §500-17, §500-18, §500-23), or restricted as a loading zone, (§500-24), or regulated by the Winter parking restrictions (§500-26), nor exempt the holder from the observance of any traffic regulation other than the posted two-hour parking prohibition.

The Village Code related to Residential Congested Commuter Area has remained essentially unchanged since 2011.

In 2020, the Village commissioned a [Transportation and Parking Analysis](#) (hereinafter referred to as TSA or Analysis) completed by Walker Consultants. Through extensive community engagement and online public input, the project team reviewed existing on-street parking occupancy rates and policies in the commercial corridors and directly adjacent blocks where traditional single-family homes, higher density rental properties, multi-tenant apartments, and commercial land uses coexist and compete for limited public curb space.

The knowledge gained through community feedback was used to guide and help develop a set of parking and transportation recommendations and policies. The recommendations provided the Village with an opportunity to make important, impactful changes for its citizens that would help to ensure that the public on-street parking supply will continue to serve Shorewood residents and businesses well; that existing and future regulations are effectively enforced; that any changes to the Village's parking regulations or enforcement of such regulations are strategically defined and well communicated to the public.

The Village Board formally "received" that final Analysis at their February 17, 2020. The Key Goals of the recommendations within the Analysis were to:

- (1) Improve communication by simplifying and clearly presenting current policies and practices;
- (2) Improve accessibility by increasing access to public parking and transportation options within the Village;
- (3) Improve standardization by revising processes for efficient implementation by staff, and simplification of use by residents and visitors; and,
- (4) Improve enforcement by revising policies and practices to increase compliance with public parking recommendations.

It is important to note that the project scope for the Analysis specifically exempted the Residential Congested Commuter Area from recommended options for regulation modifications. As a best practice, the Village parking ordinances and policies should undergo periodic calibration to maintain accuracy, effectiveness, and reflect the changing operating environment.

The action comes before the Board for consideration based on complaints of multi-unit residents and their inability to procure RCA permits. In a summary [document](#) prepared by Walker Consultants for the Transportation and Parking Analysis, dated September 10, 2019,

community comment(s) reflected the need for additional daytime parking options, specifically: “Q: Are there quality parking options available to multi-family tenants that may include on- and off-street options? Are there any opportunities for shared parking in any private parking lots? A: The Village needs more parking options closer to multi-family residential; and; daytime parking permits for residents; there needs to be more spaces available for multi-family properties.”

The Village of Shorewood's current daytime parking regulations for the Residential Congested Commuter Area (RCA) limit permit eligibility to residents of single-family homes and duplexes. This has resulted in a significant number of unused permits, while many residents in multi-unit dwellings within the RCA face challenges finding parking during the day.

On October 21, 2024, Committee of the Whole approved the recommendations proposed by the Shorewood Police Department and instructed the matter to be sent to Village Board.

Agenda Item Discussion – *Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.*

Should the Village update its daytime parking regulations to allow tenants in multi-unit residential buildings located within the RCA boundary to purchase a daytime permit?

The Village of Shorewood’s parking regulations pertaining to the Residential Congested Commuter Area are governed by municipal code under Chapter 500-25I. Current regulations specify that only residents in single family households or duplexes that lie within the Residential Congested Commuter Area (RCA) qualify to obtain a daytime parking permit within the boundaries of the RCA. The RCA is in the southeast area of the village and is bounded by North Lake Drive on the east; the north side of East Capitol Drive on the north; the east side of North Oakland Avenue on the west; and the north side of East Edgewood Avenue on the south. Without a permit, parking is limited to two hours between the hours of 8:00 a.m. and 6:00 p.m., Monday through Friday.

PERMIT ELIGIBILITY (CURRENT): Residents living at a single-family or duplex residence within this area may obtain up to two (2) parking permits per address. There is an annual charge of \$10 per permit. Permits are renewable annually on December 31. Permits are not pro-rated. All permit applicants must be current residents of Shorewood, have a valid driver’s license and valid vehicle registration plates. At the time of application, each applicant must present to *Customer Service staff (as of 2024, PD also processes RCA permits)* a valid driver’s license with the same address as listed on the application. Utility bills, rental or lease agreements or house purchase documents are also accepted as proof of current residence. These special parking permits do not guarantee or reserve a parking space. These special parking permits are not for on- street night parking.

The Village's current parking software (AIMS) has a capacity of 500 daytime parking permits allocated for the Residential Congested Commuter Area (RCA). This capacity is believed to

reflect the maximum number of permits that can be issued based on available parking spaces within the district, considering factors such as curb cuts and street layout.

Over the past three years, approximately 36% of RCA daytime parking permits have been purchased by eligible individuals or businesses residing or working within the area. This means that roughly 300 permits remain available for purchase each year. Given the estimated number of multi-family units within the RCA (between 250 and 300), there is potential for a significant portion of these units to apply for the remaining permits.

The 2020 Transportation and Parking Analysis recommended that Daytime permit pricing should be routinely evaluated to cover administrative costs of the daytime permit program, and prices should be adjusted accordingly, if necessary.

Currently, the annual daytime parking permit fee for all districts, including the RCA, is \$10.00 per vehicle for eligible residents. Exceptions include service vehicles, individuals with disabilities, and guests of residents for one-day visits.

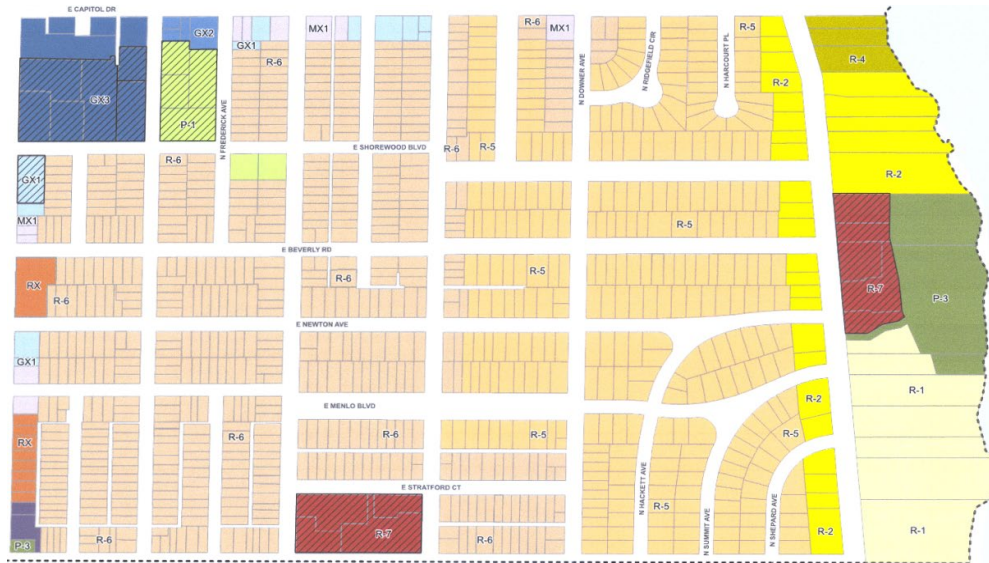
Based on the historical availability of permits and the recent review of RCA parking data, the Village of Shorewood should consider the following:

1. **Allocate Permits to Multi-Unit Tenants:** Reserve 300 of the 500 total RCA permits for tenants in apartment complexes or other multi-unit dwellings.
2. **Offer Annual or RCA-Specific Permits to Businesses:** Allow businesses to purchase either an annual daytime permit or an RCA-specific permit starting February 1st of each year. This would provide residents with ample time to obtain permits while ensuring that most permits are sold annually.

A review of fees also showed that permit fees, including daytime permits, have not increased for approximately five years. It is recommended that the Village increase the annual fee per permit as follows:

- Single family resident/Duplex resident - \$30/year
- Apartment / Multi-Unit Tenant - \$30/year

Estimated revenue - \$15,000/year



[Chapter 535](#) of the Village Code delineates the zoning districts and for purposes of this memorandum, identifies multi-unit zoning within the RCA. The map pictured above is the RCA bordered area and the zoning codes are identified as: R-1 Lake Drive Residence District No. 1; R-2 Lake Drive Residence District No. 2; R-3 Lake Drive Residence District No. 3; R-4 Lake Drive Residence District No. 4; R-5 Single-Household Residence District No. 1; R-6 One- and Two-Household Residence District No. 1; R-7 Townhouse Residence District; R-8 Estabrook Homes Residential District; R-9 Apartment House District No. 1; R-10 Apartment House District No. 2; P-1 Civic and Institutional District; P-3 Park Preservation District; PDD Planned Development District Overlay; MX1 Mixed-Use Storefront 1; MX2 Mixed-Use Storefront 2; CX Commercial Storefront Mix; GX1 General Residential-Office Mix 1; GX2 General Residential-Office Mix 2; GX3 General Residential-Office Mix 3; RX Residential Mix.

Village Code [455-1](#) defines Commercial Class as “Includes all business enterprises and shall specifically include multifamily dwellings (four dwelling units or more).” Residential Class is defined as “Includes all one, two and three residential dwelling units within buildings.”

Below is a map reflecting parking within the RCA, as documented in the Transportation and Parking Analysis.



A document prepared for Committee of the Whole, dated July 1, 2020, and presented by Bart Griepentrog, details the following under a title of **Equity**, “Based on the Village’s recent Housing Study, Shorewood is comprised of 54.3% renter-occupied households compared to 45.7% owner-occupied households. This compares to a 58.1% renter / 41.9% owner split in Milwaukee and an 18.1% renter / 81.9% owner split in Whitefish Bay. Shorewood’s renter majority was also noted within public comments throughout the Analysis that suggested that not providing the option of an on-street overnight parking permit was inequitable. Balancing the needs of owner-occupied and renter-occupied households in a dense, mixed-use community has often been a noted challenge in Shorewood. Although Shorewood prides itself on being a walkable, bike- and transit-friendly community, it is located within a regional job market that often necessitates car ownership. As a result, both the availability and price of the permit should be weighed within any conversation of parking within the village. Further noted in the document, “Based on our residential density and renter majority, it is logical to presume that demand for parking in Shorewood is higher than it is in Whitefish Bay. Therefore, market realities would expect the price of permits to also be higher. Demand is also high in our neighboring Milwaukee neighborhoods where parking is less expensive. However, public input from the Analysis revealed neighborhood expectations for non-drastic physical changes to the appearances of our streets, including access for current Public Works activities. As a result, charging the right price to establish preferred occupancy will be critical.” Although the document is directly related to overnight parking, the commentary holds relevant for daytime parking.

With the allowance of multi-unit tenants to purchase a remaining RCA permit, the changes to Village Code would be reflected as follows (*Ordinance Attached):

500-251.(3) Parking Permitted.

(3) Parking permitted.

(a) A person whose residence is either a single-family or duplex residence and lies within the Residential Congested Commuter Area may apply for a resident-only parking permit.

During designated times, the holder of a resident-only parking permit shall be permitted to stand or park the vehicle to which the permit applies in the Residential Congested Commuter Area without regard to posted parking prohibitions. A resident-only parking permit shall not guarantee or reserve to the holder a parking space within the Residential Congested Commuter Area parking district.

(b) Any person eligible for a Residential Congested Commuter Area parking permit and whose single family or duplex residence lies within the Residential Congested Commuter Area may obtain two parking permits per household for parking two vehicles in the Residential Congested Commuter Area parking district.

(c) A person whose residence is either a tri-plex or multi-unit residence and lies within the Residential Congested Commuter Area may apply for a resident-only parking permit. During designated times, the holder of a resident-only parking permit shall be permitted to stand or park the vehicle to which the permit applies in the Residential Congested Commuter Area without regard to posted parking prohibitions. A resident-only parking permit shall not guarantee or reserve to the holder a parking space within the Residential Congested Commuter Area parking district.

(d) Any person eligible for a Residential Congested Commuter Area parking permit and whose tri-plex or multi-unit residence lies within the Residential Congested Commuter Area may obtain ~~two~~ one parking permits per household for parking ~~two~~ one vehicles in the Residential Congested Commuter Area parking district.

The current limit of one RCA parking permit per multi-unit dwelling (classified as Commercial Class) is primarily due to the available parking capacity within the district. If the number of permits sold does not reach the maximum capacity, the Village may consider increasing the allotment for multi-unit dwellings in future years.

This proposal recommends amending Shorewood's Village Code to allow tenants in multi-unit residential buildings within the Residential Congested Commuter Area (RCA) to purchase daytime parking permits. Additionally, it proposes increasing the annual fee for all daytime permits and allowing businesses to purchase annual or RCA-specific daytime permits. These changes aim to address parking inequities, generate additional revenue, and better manage parking resources within the RCA.

Recommendations:

- 1) Expand Permit Eligibility: Allow tenants in multi-unit residential buildings within the RCA to purchase one daytime parking permit per household.
- 2) Increase Permit Fees: Increase the annual fee for all daytime permits to \$30 per vehicle.
- 3) Review Permit Allocation: Regularly review permit allocation to ensure efficient use of resources and consider adjusting the number of available permits if necessary.

* Business are eligible to purchase employee permits under a Special Daytime Parking Permit and not subject to RCA requirements.

Rationale:

- 1) Equity: Expanding permit eligibility to tenants in multi-unit buildings addresses the inequity of current regulations, which primarily benefit single-family homeowners.
- 2) Revenue Generation: Increased permit fees and new permit options for businesses will generate additional revenue for the Village.

Implementation:

- 1) Amend Village Code: Update Chapter 500-25I of the Village Code to reflect the expanded eligibility criteria, increased fees, and new permit options.
- 2) Communicate Changes: Inform residents and businesses about the changes through public notices, website updates, and social media.
- 3) Update Permit Application Process: Modify the permit application process to accommodate the new eligibility criteria and fee structure.
- 4) Monitor and Evaluate: Regularly monitor permit sales, usage, and parking conditions within the RCA to assess the effectiveness of the changes and make adjustments as needed.

Community and Business Outreach – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes No

If Yes, identify how and what community groups and businesses were notified.

Action Required / Recommended –

Motion:

- A. *I move to approve Ordinance 3069 repealing and replacing Subsection 500-25 I(3) concerning regulation of residential parking permits*
- B. *I move to approve Resolution 2024-21 amending the fee for residential congested commuter area parking permits*

Attachments – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first*

attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.

Ordinance Repealing and Replacing Subsection 500-25I(3) Concerning Regulation of Residential Parking Permits

Resolution to Amend the Fee for the Residential Congested Commuter Area Parking Permits

ORDINANCE NO. 3069

AN ORDINANCE REPEALING AND REPLACING SUBSECTION 500-25 I(3) CONCERNING
REGULATION OF RESIDENTIAL PARKING PERMITS

WHEREAS, the Village of Shorewood undertook a comprehensive Transportation and Parking Analysis in 2019, which was formally received by the Village Board on February 17, 2020; and

WHEREAS, the Transportation and Parking Analysis was guided by a Technical Advisory Group comprised of representative stakeholders who recommended receipt of the Analysis with the overarching goals to improve accessibility, ease communication, standardize regulations and improve enforcement; and

WHEREAS, staff has identified the need to modify and add language relative to Residential Daytime Parking Permits within the Residential Parking Permit section I, "Residential Congested Commuter Area,"; and

WHEREAS, the purpose of the change is to allow apartment tenants to obtain a daytime parking permit pass in the "congested commuter area,"; and

WHEREAS, based upon follow up studies conducted, there is capacity to allow apartment tenants employees to obtain such permits within the original contemplated permit limits, and doing so will not impede or hinder the underlying purpose and intent of the program;

NOW THEREFORE, at a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, held on the 14th day of November 2024, by a favorable vote of the members being present and therefore, said Board does ordain as follows:

SECTION 1

Part (3), "Parking Permitted" of subsection I, "Residential Congested Commuter Area," of Section 25, "Residential parking permits," of Article VIII, "Parking Limits and Regulations" of Chapter 500, "Vehicles and Traffic," is hereby repealed and replaced as follows:

- (3) Parking permitted.
 - (a) A person whose residence is either a single-family or duplex residence and lies within the Residential Congested Commuter Area may apply for a resident-only parking permit. During designated times, the holder of a resident-only parking permit shall be permitted to stand or park the vehicle to which the permit applies in the Residential Congested Commuter Area without regard to posted parking prohibitions. A resident-only parking permit shall not guarantee or reserve to the holder a parking space within the Residential Congested Commuter Area parking district.
 - (b) Any person eligible for a Residential Congested Commuter Area parking permit and whose single family or duplex residence lies within the Residential Congested Commuter Area may obtain two parking permits per household for parking two vehicles in the Residential Congested Commuter Area parking district.

- (c) A person whose residence is either a tri-plex or multi-unit residence and lies within the Residential Congested Commuter Area may apply for a resident-only parking permit. During designated times, the holder of a resident-only parking permit shall be permitted to stand or park the vehicle to which the permit applies in the Residential Congested Commuter Area without regard to posted parking prohibitions. A resident-only parking permit shall not guarantee or reserve to the holder a parking space within the Residential Congested Commuter Area parking district.
- (d) Any person eligible for a Residential Congested Commuter Area parking permit and whose tri-plex or multi-unit residence lies within the Residential Congested Commuter Area may obtain one parking permit per household for parking one vehicle in the Residential Congested Commuter Area parking district.
- (e) Upon creation of the Residential Congested Commuter Area residential parking district, the Village shall cause appropriate parking signs to be erected in the area, indicating that parking is restricted to two hours, 8:00 a.m. to 6:00 p.m. except Saturday, Sunday, holidays and by permit and the Village of Shorewood is authorized to issue appropriate permits upon application by eligible residents. A permit shall be issued upon application and payment of an applicable fee, if any, only to the owner or the operator of a motor vehicle who resides on property immediately adjacent to a street, avenue or other location within the residential permit parking area, subject to the conditions provided in this subsection. The applicable fee, if any, shall be set by resolution of the Village Board and shall remain in effect until amended or repealed. Permits may be renewed annually by the Village of Shorewood.
- (f) Application and permit information. The application form shall contain the name, address and Wisconsin driver's license number of the owner or operator of each vehicle, and the make, model and registration number of each vehicle. At the time of application, each applicant must present to the Village of Shorewood a valid driver's license with the same address as that stated on the application for each vehicle listed on the application. Each vehicle must have valid Wisconsin motor vehicle license plates that are currently registered and not suspended or revoked for any reason. If the owner of the vehicle has applied for, but not received Wisconsin license plates, the Village shall accept a receipt of sale and a copy of the license plate application as proof of registration; however the owner upon receipt of the license plate shall within a reasonable time notify the Village of the license plate number.
- (g) Only the registered motor vehicle named on the Residential Congested Commuter Area residential parking permit shall be eligible to display this permit. Any transfer of this permit to a vehicle other than that named on the permit shall constitute a violation of this regulation. The Police Department is authorized and directed to revoke the parking permit of any permittee found to be in violation of this regulation and, upon written notification thereof, the permittee shall surrender such permit to the Police Department. Failure, when so requested, to surrender a residential parking permit so revoked shall constitute a violation of this regulation.
- (h) Service vehicles and guests shall be allowed to park within the Residential Congested Commuter Area residential parking district without regard to posted parking prohibitions provided that single-day parking permission has been obtained from the Police Department. A vehicle license plate and an applicable address within the Residential Congested Commuter Area residential parking district shall be recorded.
- (i) A Residential Congested Commuter Area residential parking district permit shall not authorize

the holder thereof to stand or park a motor vehicle in places where parking or stopping is otherwise prohibited by §§ 346.52 and 346.53, Wis. Stats., or the other provisions of the Shorewood Code regulating where parking is prohibited (§§ 500-14, 500-17, 500-18, 500-23), or restricted as a loading zone (§ 500-24), or regulated by the winter parking restrictions (§ 500-26), nor exempt the holder from the observance of any traffic regulation other than the posted two-hour parking prohibition.

SECTION 2

That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby to such extent repealed.

SECTION 3

That this Ordinance shall take effect and be in force from and after its passage and posting, effective beginning January 1, 2025.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this 18th day of November 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk

RESOLUTION NO. 2024-21

A Resolution to Amend the Fee for the Residential Congested Commuter Area Parking Permits

WHEREAS, from time to time the Village of Shorewood reviews and revises various fees in its “Fee Schedule” to assure that the fee assessed is consistent with the actual cost to the Village for providing a particular service; and

WHEREAS, the Village recently amended the residential congested commuter area parking permit ordinance, and this fee change is part of that review and amendment process; and

WHEREAS, the following item is amended as follows in the existing “Onstreet Parking Fees: Day Impact Zone Parking (restricted areas) annual” Fee Schedule, to be effective as of January 1, 2025:

PARKING

Onstreet Parking Fees:

Day Impact Zone Parking (restricted areas) – annual \$30.00

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Shorewood, the fee amendments are hereby approved with a quorum being present and a majority of the Board voting.

PASSED AND ADOPTED by the Village Board of Village of Shorewood, Milwaukee, County, Wisconsin, this 18th day of November, 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Consider Ordinance 3070 Repealing and Replacing Subsection 500-25 I(3) Concerning Regulation of Residential Parking Permits

Date: November 18, 2024

Presenter: Chief Heather Wurth

Department: Police Department

History – *Please include a timeline of historical relevant events related to this agenda item. This may include previous Village board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is not relevant history, N/A should be entered in this space.*

At a regular meeting of the Village Board on November 11, 2016, the Board ordained Ordinance No. 2064 creating subsection 500-25 (H) of [Section 500-25](#), Residential Parking Permits of Chapter 500, Vehicles and Traffic of the General Ordinances of the Village of Shorewood. This section designated the following locations as areas where parking is limited to no more than two hours unless the vehicle displays a permit as provided within the ordinance.

H. Locations of residential daytime parking permit districts.

- 1) District A. The west side of Prospect Avenue bounded by East Capitol Drive on the south, to Jarvis Street on the north, where parking is restricted to a two-hour limitation at certain times without permit. [Amended 11-21-2016 by Ord. No. 2064]
- 2) District B. The west side of Downer Avenue bounded on the south by the area 120 feet north of Capitol Drive, to Jarvis Street on the north, where parking is restricted to a two-hour limitation at certain times without permit. [Amended 11-21-2016 by Ord. No. 2064]
- 3) District C. West side of North Newhall Street from the south right-of-way of East Kenmore Place to a point approximately 301 feet south thereof; east side of North Newhall Street from the south right-of-way line of East Kenmore Place to a point approximately 423 feet south thereof, where parking is restricted to a one-hour limitation at certain times without a permit.
- 4) District D. East Elmdale Court between North Oakland Avenue and North Murray Avenue, where parking is restricted to a two-hour limitation at certain times without a permit.
- 5) District E. East Kenmore Place, between North Oakland Avenue and North Newhall Street, where parking is restricted to a two-hour limitation at certain times without a permit.
- 6) District F. East Pinedale Court from North Morris Boulevard west thereof to the end of said street, where parking is restricted to a two-hour limitation at certain times without a permit.
- 7) District G. North side of East Lake Bluff Boulevard from North Bartlett Avenue to North Morris Boulevard, where parking is restricted to a two-hour limitation at certain times without a permit. [Amended 6-21-1993 by Ord. No. 1663]

- 8) District I. The 3800 block of North Newhall Street, where parking is restricted to a two-hour limitation at certain times without a permit.

Subsection 500-25 (E) 1(a) of Chapter 500 establishes that before a permit is issued for one of these areas, the applicant must provide proof of residence and of vehicle registration in the Village for a vehicle requiring a permit.

In 2020, the Village commissioned a Transportation and Parking Analysis (hereinafter referred to as TSA or Analysis) completed by Walker Consultants. Through extensive community engagement and online public input, the project team reviewed existing on-street parking occupancy rates and policies in the commercial corridors and directly adjacent blocks where traditional single-family homes, higher density rental properties, multi-tenant apartments, and commercial land uses coexist and compete for limited public curb space.

The knowledge gained through community feedback was used to guide and help develop a set of parking and transportation recommendations and policies. The recommendations provided the Village with an opportunity to make important, impactful changes for its citizens that would help to ensure that the public on-street parking supply will continue to serve Shorewood residents and businesses well; that existing and future regulations are effectively enforced; that any changes to the Village's parking regulations or enforcement of such regulations are strategically defined and well communicated to the public.

It is important to note that the Analysis further suggested that the Village parking ordinances and policies should undergo periodic calibration to maintain accuracy, effectiveness, and reflect the changing operating environment.

On October 17, 2024, Chief Wurth presented to the Village Board an amendment to the ordinance seeking to expand eligibility requirements for permits within the Residential Congested Commuter Area to include tenants of multiple unit households. After discussion between members of the Village Board, that amendment was approved.

The action comes before the Board for consideration to incorporate businesses and its employees to obtain Special Daytime Parking permits and amend Village Code to codify an administrative practice of said permit issuance.

Agenda Item Discussion – *Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.*

Should the Village update its daytime parking regulations to allow local businesses and its employees to purchase a daytime parking permit?

The Village of Shorewood's parking regulations pertaining to the Residential Daytime Parking Permits are governed by municipal code under Chapter 500-25 (H). Subsection 500-25 (E) 1(a) of Chapter 500 establishes that before a permit is issued for one of these areas, the applicant

must provide proof of residence and of vehicle registration in the Village for a vehicle requiring a permit. Without a permit, parking is limited to two hours between the hours of 8:00 a.m. and 6:00 p.m., Monday through Friday at the designated location as described above.

The Village's current parking software (AIMS) has a capacity of 500 daytime parking permits designated as Special Daytime Permits for the aforementioned locations. This capacity is believed to reflect the maximum number of permits that can be issued based on available parking spaces within the district, considering factors such as curb cuts and street layout.

Over the past three years, approximately 18% of Special Daytime Parking Permits have been purchased by eligible individuals residing within the area. This means that roughly 400 permits remain available for purchase each year. Given the estimated number of businesses within the designated locations there is potential for a significant portion of these businesses to apply for the remaining permits.

In addition, the 2020 Transportation and Parking Analysis recommended that Daytime permit pricing should be routinely evaluated to cover administrative costs of the daytime permit program, and prices should be adjusted accordingly, if necessary. Currently, the annual daytime parking permit fee for all districts is \$10.00 per vehicle for eligible residents. Exceptions include service vehicles, individuals with disabilities, and guests of residents for one-day visits.

Based on the historical availability of permits and the recent review of daytime parking data, the Village of Shorewood should consider the following:

- 1. Offer Annual Special Daytime Permits to Businesses:** Allow businesses to purchase an annual daytime permit starting February 1st of each year. This would provide residents with ample time to obtain permits while ensuring that most permits are sold annually.

A review of fees also showed that permit fees, including daytime permits, have not increased for approximately five years. It is recommended that the Village increase the annual fee per permit as follows:

- Resident - \$30/year
- Shorewood Business Employee - \$30/year
- Estimated revenue - \$15,000/year

With the allowance of multi-unit tenants to purchase a remaining RCA permit, the changes to Village Code would be reflected as follows (highlighted):

500-25 (E) (1) Issuance of permits to residents.

(E) After said survey has been completed and submitted to the Village Board and the survey discloses that more than 25% of the parking spaces in the area are occupied by commuter vehicles and more than 65% of the available spaces are occupied, said Board may declare the

area a permit parking district and shall authorize the Village Clerk's office to issue on-street daytime parking permits to the residents and business employees of the district per the Village of Shorewood Fee Schedule.[1][Amended 11-21-2016 by Ord. No. 2064]

(a) Before a permit will be issued, the applicant must provide proof of residence and of vehicle registration in the Village for each vehicle requiring a permit. Business employees must provide proof of employment and have a valid vehicle registration at the time of the application.

Recommendations:

- 1) Expand Permit Eligibility: Allow business employees to purchase a Special Daytime Permit for parking within the Daytime Permit Parking District.
- 2) Increase Permit Fees: Increase the annual fee for all daytime permits to \$30 per vehicle.

Rationale:

- 1) Revenue Generation: Increased permit fees and new permit options for businesses will generate additional revenue for the Village.

Implementation:

- 1) Amend Village Code: Update Chapter 500-25 (E) of the Village Code to reflect the expanded eligibility criteria, increased fees, and new permit options.
- 2) Communicate Changes: Inform businesses about the changes through public notices, website updates, and social media.
- 3) Update Permit Application Process: Modify the permit application process to accommodate the new eligibility criteria and fee structure.
- 4) Monitor and Evaluate: Regularly monitor permit sales, usage, and parking to assess the effectiveness of the changes and make adjustments as needed.

Community and Business Outreach – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes No

If Yes, identify how and what community groups and businesses were notified.

Action Required / Recommended –

Motion:

- A. *I move to approve Ordinance 3070 repealing and replacing Subsection 500-25 I(3) concerning regulation of residential parking permits*

B. I move to approve Resolution 2024-22 to amend the fee for residential daytime parking permit district

Attachments – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.*

Ordinance Repealing and Replacing Subsection 500-25E(1)(a) Concerning Issuance of Permits to Residents

Resolution to Amend the Fee for the Residential Congested Commuter Area Parking Permits

ORDINANCE NO. 3070

AN ORDINANCE REPEALING AND REPLACING SUBSECTION 500-25 I(3) CONCERNING
REGULATION OF RESIDENTIAL PARKING PERMITS

WHEREAS, the Village of Shorewood undertook a comprehensive Transportation and Parking Analysis in 2019, which was formally received by the Village Board on February 17, 2020; and

WHEREAS, the Transportation and Parking Analysis was guided by a Technical Advisory Group comprised of representative stakeholders who recommended receipt of the Analysis with the overarching goals to improve accessibility, ease communication, standardize regulations and improve enforcement; and

WHEREAS, staff has identified the need to modify and add language relative to Residential Daytime Permit Parking Districts within the Residential Parking Permit section E, "Issuance of permits to residents"; and

WHEREAS, the purpose of the change is to allow businesses and its employees to obtain a daytime parking permit pass in a "permit parking district,"; and

WHEREAS, based upon follow up studies conducted, there is capacity to allow businesses and its employees to obtain such permits within the original contemplated permit limits, and doing so will not impede or hinder the underlying purpose and intent of the program.

NOW THEREFORE, at a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, held on the 18th day of November 2024, by a favorable vote of the members being present and therefore, said Board does ordain as follows:

SECTION 1

Subsection E, "Issuance of permits to residents," of Section 25, "Residential parking permits," of Article VIII, "Parking Limits and Regulations" of Chapter 500, "Vehicles and Traffic," is hereby repealed and replaced as follows:

(E) Issuance of permits to residents.

(1) After said survey has been completed and submitted to the Village Board and the survey discloses that more than 25% of the parking spaces in the area are occupied by commuter vehicles and more than 65% of the available spaces are occupied, said Board may declare the area a permit parking district and shall authorize the Village Clerk's office to issue on-street daytime parking permits to the residents and business employees of the district per the Village of Shorewood Fee Schedule.¹¹[Amended 11-21-2016 by Ord. No. 2064]

(a) Before a permit will be issued, the applicant must provide proof of residence and of vehicle registration in the Village for each vehicle requiring a permit. Business employees must provide proof of employment and have a valid vehicle registration at the time of the application.

(b) As an alternative to conducting a survey and meeting the criteria required herein, the

Board can establish permit parking districts in the Village and authorize the issuance of permits in accordance with the authority granted to the Village under § 349.13(1g), Wis. Stats., incorporated by reference in § 500-2 of this chapter. Editor's Note: The Village Fee Schedule is on file in the Village offices.

(2) Notice must be sent to each household affected within the Village stating that the household is in a permit parking district and that the occupants of that household are able to obtain a permit for each vehicle parking in such restricted district if they are desirous of such a permit.

(3) Any such person applying for a permit shall show to the Police Department satisfactory evidence that he fulfills all the conditions for such permit. Whenever the conditions no longer exist, the person holding such permit issued under this section shall surrender it to the Police Department. It shall be unlawful for any person to represent that he is entitled to such a permit when he is not so entitled, to fail to surrender a permit to which he is no longer entitled, or to park a vehicle displaying such a permit at any time when the holder of such permit is not entitled to hold it. A permit issued hereunder shall not be valid for more than one year but may be renewed upon expiration, provided that the conditions for issuance exist and the annual fee per vehicle is paid.

SECTION 2

That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby to such extent repealed.

SECTION 3

That this Ordinance shall take effect and be in force from and after its passage and posting, effective beginning January 1, 2025.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this 18th day of November 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk

RESOLUTION NO. 2024-22

A Resolution to Amend the Fee for the Residential Daytime Parking Permit District

WHEREAS, from time to time the Village of Shorewood reviews and revises various fees in its “Fee Schedule” to assure that the fee assessed is consistent with the actual cost to the Village for providing a particular service; and

WHEREAS, the Village recently amended the residential congested commuter area parking permit ordinance, and this fee change is part of that review and amendment process; and

WHEREAS, the following item is amended as follows in the existing “On-street Parking Fees: Residential Daytime Parking Permit Districts annual” Fee Schedule, to be effective as of January 1, 2025:

PARKING

On-street Parking Permit Fees:

Residential Daytime Parking Permit Districts – annual \$30.00

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Shorewood, the fee amendments are hereby approved with a quorum being present and a majority of the Board voting.

PASSED AND ADOPTED by the Village Board of Village of Shorewood, Milwaukee, County, Wisconsin, this 18th day of November, 2024.

Ann McKaig, Village President

Countersigned:

Toya Harrell, Village Clerk



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Additional information on street light special charge.

Date: November 18, 2024

Presenter: Nathan Bayer, Village Attorney

Overview – Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues.

The purpose of this memo is to provide further explanation on the proposed street light charge that the Village is contemplating, and to address recent questions about its legality. More specifically, whether the charge would constitute an impermissible tax in excess of the Village's levy limit, and whether the charge would violate the "uniformity clause" of the Wisconsin constitution. My opinion is that Shorewood may legally impose a valid "special charge" for providing street lighting services on any property so benefitted. Further this "special charge" is not subject to the uniformity clause as it is not a traditional ad valorem tax and would not create a levy limit issue for the Village. A more detailed explanation follows.

There are two main types of revenue streams for a municipality: taxes and fees. Because the Wisconsin legislature has absolute authority over taxation, the Village may "only enact the type of taxes authorized by the legislature." Blue Top Motel, Inc. v. City of Stevens Point, 107 Wis. 2d 392, 295 (1982). However, per Wis. Stat. Sec. 66.0628(2), a local municipality has wide discretion to impose "fees," as long as those fees "bear a reasonable relationship to the service for which the fee is imposed." The term "reasonable relationship" is defined by statute as follows: "the cost charged by a political subdivision for a service provided to a person may not exceed the political subdivision's reasonable direct costs that are associated with any activity undertaken by the political subdivision that is related to the fee." Wis. Stat. Sec. 66.0628(1)(b). There are two types of "fees" contemplated by Wisconsin statutes: "special charges" under Wis. Stat. Sec. 66.0627, and "special assessments" under Wis. Stat. Sec. 66.0703. "Special assessments" are not relevant to the current inquiry as the proposed streetlight charge is being proposed as a "special charge."

Wisconsin Courts have noted that "the primary purpose of a tax is to obtain revenue for the government, while the primary purpose of a fee is to cover the expense of providing a service or of regulation and supervision of certain activities." City of River Falls v. St. Bridget's Catholic Church of River Falls, 182 Wis.2d 436, 441 -42, (Ct.App.1994). As explained to me, the Village is seeking to impose a charge for ongoing street lighting expenses, including but not limited to lighting outage repairs, substation maintenance, electricity costs, and replacement of damaged and outdated lights and poles. Based upon that representation, my opinion is that the prospective street light fee/charge, as structured and proposed by the Village, fits into the latter category and can be a permissible "fee." Fees, including both "special charges" and "special assessments," as opposed to taxes, are not subject to the uniformity clause, but rather the charge on each individual property must be based on the cost of providing the benefit thereto. This charge would also not create a levy limit issue for the Village.

The Wisconsin legislature defines "special charge" as follows:

"Special charge" means an amount entered in the tax roll as a charge against real property to compensate for all or part of the costs to a public body of providing services

to the property. "Special charge" includes any interest and penalties assessed for nonpayment of the special charge before it is placed in the tax roll. "Special charge" also includes penalties under s. .

Wisconsin statute 66.0627 governs "special charges." The statute "has been broadly interpreted" and the examples stated in that statute "are not meant to limit its application in any way." Rusk v. City of Milwaukee, 2007 WI App 7, ¶ 17.

The Village has not yet finalized is exactly how the special charge will be assessed on individual properties. During this development process, the Village should take steps to ensure that a street lighting special charge is calculated accurately and apportioned among property owners to reflect the benefit of street lighting to each individual property. For example, if there are any streets on which there are no streetlights, those properties should not be charged, and any unimproved properties should not be charged. Further, a special charge should only be imposed after services have been rendered to benefitted properties.

Shorewood's focus will be to assess the charge in accordance with the applicable statutes and cases interpreting those statutes. To that end, it can look for guidance to another local municipality that imposed such a charge in 2021: the City of Milwaukee. (A copy of Milwaukee's ordinance, "Street Lighting Cost-Recovery Special Charge" is attached.) Milwaukee imposes the charge based upon square footage fronting streets with streetlights. No charge is imposed on a property situated on a street with no lights and no charge is imposed on a vacant lot. The City has been imposing this charge since passage with no legal challenges.

In addition, in the fall of 2019 the City of Baraboo successfully passed an ordinance titled "Street Light System Special Charge. (Baraboo Ordinances Sec. 3.17, attached) This followed the Village of Prairie du Sac passing a similar charge in 2017. (Prairie Du Sac Ordinances, Title 5, Chapter 7, attached) All are still active.

Another question that has been posed is whether the Village would be required to make a corresponding reduction in its levy limit by moving street lighting costs from the general tax levy to a special charge? The answer is no. The answer to this question lies in Wis. Stat. Sec. 66.0602(2m)(b), which requires a municipality to reduce its levy limit by revenues received for a "covered service" that was previously funded by the tax levy as of 2013. "Covered services" are defined as "garbage collection, fire protection, snow plowing, street sweeping, or storm water management ... " Wis. Stat. § 66.0602(2m)(b)l. If a municipality paid for those specific services via revenue from the tax levy in 2013, but then switches to paying for those services through a fee (including in the form of a special charge), it has to reduce its tax levy limit accordingly. "The effect of this provision is to preclude a local government from implementing a new user fee for any of the five covered services to free up levy limit capacity to fund other operating purposes." Taves, Todd, "Budgeting and Levy Limits," *The Municipality* (July 2019), p. 16. The streetlighting fee is not one of the "five covered services." Thus, the creation of this charge would not impact on the levy limit.

The threshold question at this point is whether the Village wants to create a new streetlight fee/charge and put it into the prospective budget. If the answer to that question is "no," then there is no point in developing the ordinance and charging framework. However, if the answer is "yes," then the next steps will be creation of an ordinance and further work on how the fee for services will specifically be charged.

Action Required / Recommended – Please include the recommended motion or required action for this agenda item.

No action is requested for this item, as the Village Board will inform the Village’s next step of a streetlight fee based upon the budget approved at the meeting. There are two paths forward:

- 1) If the Village Board approves the 2025 budget which includes the streetlight special charge, Atty. Bayer will be assisting the Board in ensuring a charge is distributed correctly and provide an ordinance for consideration.
- 2) If the streetlight special charge is not approved with the 2025 budget, further action is not required, and there is no Phase I streetlight construction in 2025.

Attachments – Please list the following attachments and supporting documents for this agenda item.

Street light special charge ordinances from Prairie du Sac, Baraboo, and Milwaukee

would otherwise have been collected by this fee.

3.17 STREET LIGHT SYSTEM SPECIAL CHARGE.

(2535 11/12/19)

(1) **PURPOSE AND AUTHORITY.** The Common Council finds that it is in the best interest of the citizens that the City have a street light system. The Council further finds that the street light system benefits each and every improved property within the City. The Council has therefore determined that it is fair, appropriate and reasonable that the costs of the street light system be paid for by all of the Improved Lots in the City through the imposition of a special charge as provided for in this ordinance. In promulgating the regulations contained in this ordinance, the City is acting pursuant to authority granted to it by Wisconsin Statutes, including, but not limited to, § 66.0627, Wis. Stats.

(2) **DEFINITIONS.** As used in this ordinance, the following terms shall have the following meanings:

(a) "Improved Lot" means each tax parcel of land that has located thereon improvements such as a building, garage, shed, storage facility, or any other type of structure providing housing, storage, or any type of service of use. Improved Lots may have located thereon Residential Unit(s) and/or Non-Residential Unit(s).

(b) "Residential Unit(s)" means single-family and two-family dwelling units. The number of Residential Units shall equal the number of such dwelling units located on an Improved Lot.

(c) "Non-Residential Unit(s)" means industrial, commercial, institutional, and three- or more multifamily units located on an Improved Lot.

(d) "Recovery Amount" means the costs for the operation and maintenance of the City's street light system for the twelve month period beginning December 1 and ending on November 30 of the following year.

(e) "Street light system" means all street lighting facilities and equipment that produce light for the benefit of the community that are operated and maintained, or authorized to be operated and maintained, by or on behalf of the City.

(3) **CHARGES AND INVOICING.**

(a) The basis for computation of the special charge for the street light system to Improved Lots within the City is established under this section. Such charges are based on the total number of Residential Units and/or Non-Residential Units located on each Improved Lot. A schedule of current charges shall be maintained and on file in the office of the City Engineer.

(b) The Recovery Amount shall be determined for each calendar year, based on the total cost of operation and maintenance of the Street Light System for the preceding twelve month period. The total amount of the annual Recovery Amount shall be determined as of December 1st of each year insofar as practicable.

(c) Once the total Recovery Amount has been determined as provided for in (b), above, it shall be divided by the total of (i) the number of Residential Units located on all Improved Lots in the City and (ii) the number of Non-Residential Units located on Improved Lots in the City, multiplied by a factor of 2.0. The resultant is herein referred to as the Base Charge per Unit. ($BC=RA/(R + 2NR)$).

(d) The Base Charge to each Improved Lot shall equal (i) the sum of the Base Charge for each Residential Unit thereon and/or (ii) the sum of the Base Charge for each Non-Residential Unit thereon, multiplied by a factor of 2.0.

(e) Base Charges shall be invoiced to the owner of the Improved Lot on a quarterly basis in conjunction with the City's utility bill, with each invoice being for one-fourth of the total Base Charge due from the Improved Lot.

(4) **PAYMENT, LIEN, LATE PAYMENT PENALTY.**

(a) Street light system charges shall be payable upon receipt and shall not be payable in installments. If a charge remains unpaid for a period of 20 calendar days after it is payable, the charge shall be deemed delinquent. Such delinquent charges shall be subject to a late payment penalty, which shall be a one-time fee of 3% of the delinquent charges.

(b) On or before the last day in October in each year, the City shall give notice to the owner of all Improved Lots if payment is in arrears at that time. The notice shall

include, but not be limited to, the following information:

- i. The amount of arrears, including any penalties assessed;
 - ii. That, if not paid in full by the stated date, a penalty of ten percent (10%) of the amount of arrears shall be added to that amount;
 - iii. That, unless paid by the stated date, the arrears with added penalty will be levied against that property and placed on the tax roll as a lien against the property.
- (c) If payment in full is not received on or prior to the stated date, the delinquent amount owed will be forwarded to the County Treasurer for placement on the tax roll.

(5) APPEAL

- (a) A street light system charge may be appealed to the City Finance/Personnel Committee. The appeal must be undertaken by filing a written appeal with the City Clerk on or prior to the due date of the charge and within 10 calendar days of payment of the charge. No appeal can be taken unless the disputed charge has been paid in full. The written appeal shall specify all grounds for challenge to the amount of the charge and shall state the amount that the appellant considers appropriate. Failure to appeal pursuant to this section shall deprive the Finance/Personnel Committee of jurisdiction to hear the appeal.
- (b) In considering an appeal, the Finance/Personnel Committee shall determine whether the charge is fair and reasonable and, in the event the appeal is granted, whether or not a refund is due the appellant and the amount of the refund. The Finance/Personnel Committee may conduct a formal or informal hearing and obtain sufficient facts upon which to make a determination. The decision of the Finance/Personnel Committee shall be based upon the evidence presented to it. The Finance/Personnel Committee shall notify the appellant in writing of its determination and its determination shall be final.

- (6) SEVERABILITY. If any section, provisions or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

(7) SUNSET AND EXPIRATION OF FEE.

This ordinance sunsets and repeals at the end of the current annual charge cycle in which the following provisions have been met:

- (a) The City's adoption of a Premier Resort Area Tax, pursuant to §77.994, Wis. Stat., and
- (b) The City Treasurer or designee confirming to the Common Council that there are adequate funds distributed to the City by the Wisconsin Department of Revenue per § 77.9941, Wis. Stat., to offset the revenue that would otherwise have been collected by this special charge.

in part within 20 business days of receipt of the application. The written decision shall set forth the reason or reasons for such decision.

d. Appeal. Any person aggrieved by the decision of the commissioner with respect to an application for storm water management charge adjustment may appeal such decision to the administrative review board of appeals within 30 days of notice of such decision. The board shall act on the appeal in accordance with s. 320-11 and applicable state law.

11. SAVING CLAUSE. It is the intent of the common council that the provisions of this section relating to a sewer maintenance fund, local sewerage charge, storm water management charge and the application of revenues from these charges are separable. If any provision or part of this section be held unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of any other provisions or part of the section, which other provisions and parts shall remain in full force and effect.

12. APPEAL PROCEDURE.

a. Filing of Complaint. Whenever any local sewerage charge or storm water management charge is imposed in accordance with this section, and the person required to pay such charge feels aggrieved as a result of the imposition or collection of such charge, such person shall pay the charge when it becomes due, but shall pay it "under protest." Within 20 days following such payment, such person may file with the commissioner of public works a complaint to the effect that such person is aggrieved by the imposition and collection of the local sewerage charge or the storm water management charge, his or her specific reasons for objection and the amount of the overcharge complained of.

b. Determination by Commissioner. If, upon review by the commissioner of public works, it is determined that all or any part of any local sewerage charge or storm water management charge paid under protest is not just or reasonable, the commissioner shall institute necessary procedures to refund the amount of the overcharge. In the event that any person feels aggrieved by the determination of the commissioner, such person may, within 10 days, appeal to the common council. The common council shall make such determination as is just and reasonable.

c. Alternative Appeal Procedure. Notwithstanding the appeal procedure provided

in pars. a and b, and as an alternative right of appeal, any person required to pay the local sewerage charge or the storm water management charge shall have the unconditional right to file a complaint with the public service commission as provided in s. 6.0821(5)(a), Wis. Stats.

309-57. Street Lighting Cost-Recovery Special Charge.

1. PURPOSE.

a. The purpose of this section is to permit the city, as authorized under s.66.0627, Wis. Stats., to recover costs relating to provision of street lighting services through means of a street lighting cost-recovery special charge. Revenue generated by the special charge shall be allocated specifically and exclusively to the operation and maintenance of the city's street light system.

b. No charge shall be imposed on property in any city block where street lights are not installed.

2. CHARGE.

a. There is imposed a street lighting cost-recovery special charge to be collected on a quarterly basis on all property for street lighting services currently rendered, except for property exempted under sub. 1-b.

b. The common council shall adopt a resolution on an annual basis establishing the street lighting cost-recovery special charge imposed in accordance with this section. The recovery special charge may, subject to common council approval, be adjusted no more than once additionally per year on the basis of cost-recovery experience. The special charge shall reflect only the amount necessary for the city to recover the annual expense of operating and maintaining its street light system.

3. OVERALL RESPONSIBILITY FOR ADMINISTERING THE STREET LIGHTING COST-RECOVERY SPECIAL CHARGE. The commissioner of public works shall administer the street lighting cost-recovery special charge. The commissioner may formulate and promulgate rules which shall be applicable with respect to the administration and collection of the street lighting cost-recovery special charge, and may make amendments thereto, subject to approval by the appropriate common council standing committee as may be required from time to time for proper application of the street lighting cost-recovery special charge.

309-57-4 Public Works

4. RESPONSIBILITY OF CITY OFFICERS AND DEPARTMENTS ADMINISTERING THE STREET LIGHTING COST-RECOVERY SPECIAL CHARGE.

a. Superintendent of Water Works. The superintendent of water works shall be responsible, under the commissioner of public works, for the administration of the street lighting cost-recovery special charge. The superintendent shall collect the special charge and transmit the revenue therefrom to the city treasurer, together with solid waste, water, snow and ice removal, and local sewerage revenues as received.

b. City Treasurer. The city treasurer shall receive revenues from the street lighting cost-recovery special charge and shall also collect delinquent accounts when such delinquent accounts have been placed on the tax roll in a manner consistent with state law and the provisions of ch. 19 of the city charter.

c. City Comptroller. The city comptroller shall certify to the commissioner of assessments delinquent accounts to be placed on the tax roll for payment, settlement and collection as provided in state law and in the manner of other delinquent special charges under the provisions of ch. 19 of the city charter. The comptroller shall keep separate accounts of all the funds, receipts and payments on account of the street lighting cost-recovery special charge.

5. BILLING AND COLLECTING. The street lighting cost-recovery special charge shall be levied against the water account and shall be calculated by the water works. The special charge shall be added to the city services user bill and shall be due and payable in the same manner as water bills.

a. An interest penalty and late charge of 3% on outstanding balances shall be charged on all past due accounts each quarter. This fee may be waived by the water works where deemed warranted by special circumstances. Charges that remain unpaid for 2 full quarters shall be deemed delinquent. The delinquent user charges and 10% penalty shall be reported to the city comptroller for placement on the tax roll.

b. When partial payments of the combined city services user bill are made, the property owner may direct in writing how the partial payment is to be applied to the combined bill. If there is no written direction, the partial

payment shall be applied to the water charges first. Any portion of the partial payment remaining after the water charges are paid for shall be applied to the metropolitan sewerage district charges, the local sewerage charges, the storm water management charges, the solid waste charge, the extra garbage cart charge, the snow and ice removal cost recovery charge, and the street lighting cost-recovery special charge, in that order; and then late charges for the solid waste charge, the snow and ice removal cost recovery charge, the extra garbage cart charge, and the street lighting cost-recovery special charge. Any overpayment of the combined bill shall be applied to the water charge on the account for the property.

6. SAVING CLAUSE. It is the intent of the common council that the provisions of this section relating to a street lighting cost-recovery special charge, and the application of revenue from this special charge are separable. If any provision or part of this section is held to be unconstitutional or invalid by a court of competent jurisdiction, the court's decision shall not affect the validity of any other provisions or part of the section, and those provisions and parts not addressed by the court's decision shall remain in full force and effect.

7. APPEAL PROCEDURE.

a. Whenever any street lighting cost-recovery special charge is imposed in accordance with this section, and the person required to pay the charge feels aggrieved as a result of the imposition or collection of the charge, the aggrieved person shall pay the charge when the charge shall become due, but shall pay it under protest. Within 20 days following the payment, the aggrieved person may file with the commissioner of public works a complaint to the effect that the person is aggrieved by the imposition and collection of the street lighting cost-recovery special charge, his or her specific reasons for objection, and the amount of the overcharge complained of.

b. If, upon review by the commissioner of public works, it is determined that all or any part of any street lighting cost-recovery special charge paid under protest is not just or reasonable, the commissioner shall institute necessary procedures for a refund. If any person feels aggrieved by the determination of the commissioner, the person may file a complaint with the administrative review board of appeals, pursuant to s. 320-11.

CHAPTER 7

Street Light Charges and Regulations

§5-7-1	Purpose and Authorization
§5-7-2	Definitions
§5-7-3	Charges
§5-7-4	Billings
§5-7-5	Payment, Lien, Late Payment Penalty
§5-7-6	Appeal
§5-7-7	Penalty

SEC. 5-7-1 PURPOSE AND AUTHORIZATION

The Village Board has determined that in order to promote the health, safety, morals, and general welfare of the community, it is in the best interest of the citizens that the Village operate and maintain a street lighting system and has further determined that the operation and maintenance of such utility benefits each and every improved property within the Village. The Village Board has therefore determined that it is fair, appropriate and reasonable that the costs of such operation and maintenance be paid on a fair and reasonable basis by all of improved lots in the Village so benefitted and the cost should be charged and collected from all such benefitted lots, except for those exempted herein, through the imposition of charges as provided in this ordinance. In promulgating the regulations contained in this chapter, the Village is acting pursuant to authority granted by Wisconsin Statutes, including, but not limited to, Section 66.0627.

SEC. 5-7-2 DEFINITIONS

The following terms shall have the following meanings:

- (a) “Improved Lot” means each tax parcel of land that has located thereon improvements such as a building, garage, shed, storage facility, or any other type of structure providing housing, storage, or any type of service of use. Improved Lots may have located thereon Residential Unit(s) and/or Non-Residential Unit(s).
- (b) “Residential Unit(s)” means single-family, two-family, and multifamily dwelling units. The number of Residential Units shall equal the number of such dwelling units located on an Improved Lot. Notwithstanding the foregoing, in the event of an Improved Lot having located thereon a multifamily structure containing three (3) or more dwelling units, and where such individual units are not invoiced directly by the Village for public water and sanitary sewer service, then in these events the Improved Lot shall be considered as having located thereon a single Non-Residential Unit.
- (c) “Non-Residential Unit(s)” means industrial, commercial, institutional, and the three or more multifamily units described in (b) above, located on an Improved Lot.

SEC. 5-7-3 CHARGES

- (a) The street light system service consists of all street lighting facilities owned and/or operated by the Village and all street lighting facilities for which the Village purchases and supplies electrical energy. In order to carry out the purposes identified, it is determined that it would be just and equitable to recover some or all of the cost of operating the street light system service on an equitable basis from each Improved Lot located within in the geographical boundaries of the Village.
- (b) The basis for computation of the charge for street light system services to Improved Lots within the Village is established under this section; and such charges are based on the total number of Residential Units and/or Non-Residential Units located on each Improved Lot. All charges established pursuant to this chapter shall be fair and reasonable. A schedule of current charges shall be maintained and on file in the office of the Village Clerk.
- (c) Charges shall be imposed to recover all or a portion of the costs of owning and operating the street light system services. Such charges are those authorized from time to time by the Wisconsin Public Service Commission and are invoiced to the Village of Prairie du Sac by the Prairie du Sac Electric Utility. This amount shall be the known as the Recovery Amount. The Recovery Amount shall be determined for each calendar year, based upon the total amount invoiced to the Village for the period January through December of such year. The total amount of the Recovery Amount for such year shall be determined as of December 29 of such year insofar as is practicable. Once so determined, the total Recovery Amount shall constitute the amount to be recovered from Improved Lots for the following calendar year for street lighting services provided in such year.
- (d) Once the total Recovery Amount has been determined as provided for in (c) above, it shall be divided by the total of (i) the number of Residential Units located on all Improved Lots in the Village and (ii) the number of Non-Residential Units located on Improved Lots in the Village, multiplied by a factor of 2.0. The resultant is herein referred to as the Base Charge per Unit. ($BC=RA/(R + 2NR)$).
- (e) The Base Charge to each Improved Lot shall equal (i) the sum of the Base Charge for each Residential Unit thereon and/or (ii) the sum of the Base Charge for each Non-Residential Unit thereon, multiplied by a factor of 2.0.
- (f) Base Charges shall be invoiced on a monthly basis, with each monthly invoice being for one-twelfth of the total Base Charge due from the Improved Lot.

SEC. 5-7-4 BILLING

Bills for street light system services charges shall be mailed to the recipient designated by the owner of the tax parcel or the lessee to which the bill relates, provided that such mailing shall not relieve the owner of rental property from liability for the charges in the event payment is not made. The owner of any tax parcel which is occupied by tenants shall have the right to examine the appropriate records of the utility to determine whether such rates and charges have been paid by such tenants, provided that such examination shall be made at the office at which the records are kept during normal business hours.

SEC. 5-7-5 PAYMENT, LIEN, LATE PAYMENT PENALTY

- (a) Street light system charges shall be payable upon receipt. Street light system charges shall not be payable in installments. If a charge remains unpaid for a period of 20 days after it is due and payable said charge shall be deemed delinquent. Such delinquent charge shall be subject to a late payment penalty shall be added. Said late payment penalty shall be one and one-half percent (1.5%) of the delinquent charge per month.

- (b) On October 15 in each year the Village Administrator shall give notice to the owner or occupant of all Improved Lots to which street light system services have been provided prior to that date and which are outstanding and in arrears at that time. The notice shall include the following information:
 - (1) The amount of arrears, including any penalties assessed;
 - (2) That, if not paid by November 1, a penalty of ten percent (10%) of the amount of arrears shall be added to that amount;
 - (3) That, unless paid by November 15, the arrears with added penalty will be levied against that property and placed on the tax roll as a lien against the property;
- (c) If payment is not received prior to November 15, the delinquent charge(s) will be forwarded to the county treasurer for placement on the tax roll.

SEC. 5-7-6 APPEAL

- (a) A Street light system charge may be appealed to the Public Works/Utilities Committee. An appeal can be undertaken by filing a written appeal with the Village Clerk prior to the due date of the charge or within 30 days of payments. However, no appeal can be taken unless the disputed charges have been paid in full. The written appeal shall specify all grounds for challenge to the amount of the charge and shall state the amount of charge that the appellant considers being appropriate. Failure to appeal within 30 days of payment shall deprive the Public Works/Utilities Committee of jurisdiction to hear the appeal.
- (b) In considering an appeal, the Public Works/Utilities Committee shall determine whether the Street light system charge is fair and reasonable and, in the event the appeal is granted, whether or not a refund is due the appellant and the amount of the refund. The Public Works/Utilities Committee shall conduct a formal or informal hearing and obtain sufficient facts upon which to make a determination. The decision of the Public Works/Utilities Committee shall be based upon the evidence presented to it. The Public Works/Utilities Committee shall notify the appellant in writing of its determination.

SEC. 5-7-7 PENALTY

A person violating this Chapter shall, upon conviction, pay forfeiture not to exceed \$500 for each offense, in addition to the costs of prosecution, which are allowed by law. Each day during which a violation exists shall constitute a separate offense.

History: Chapter 7 Created, Ordinance No. 13, Series of 2016

December 1, 2024

First day for candidates to circulate nomination papers for the 2025 Spring Election.

December 27, 2024

Deadline for incumbents not seeking reelection to file Notification of Noncandidacy.

January 7, 2025

Deadline for candidates to file nomination papers, declarations of candidacy, and campaign registration statements for the 2025 Spring Election.

February 18, 2025

Possible Spring Primary Election.

April 1, 2025

Spring Election.



NOTICE OF POSSIBLE QUORUM
of the Shorewood Village Board & School Board
Monday, December 2, 2024
6:00 – 6:30p.m.
Shorewood Library, 3920 N. Murray Avenue
Library Program Room – Upper Level

Notice is hereby given that there may be a quorum of members of the Shorewood Village Board and School Board for a Candidacy Gathering at 6:00 p.m. on Monday, December 2, 2024 in the Shorewood Library's program room. This is an informal opportunity for members of the community contemplating or interested in serving in an elected capacity to ask existing board members questions and further understand the elected official role. No official business will be conducted.

DATED at Shorewood, Wisconsin this 13th day of November, 2024.

VILLAGE OF SHOREWOOD
Toya Harrell, CMC
Village Clerk

Should you have any questions or comments regarding any items on this notice, contact the Manager's Office at 414-847-2701. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting. Upon reasonable notice, efforts will be made to accommodate the needs of all individuals.