



## NOTICE

Please take notice that meetings of the **STANDING COMMITTEES** and the **REGULAR VILLAGE BOARD** will be held in hybrid meeting format (in-person and videoconference) on **Monday, October 7, 2024 in the Village Hall, 3930 N Murray Ave., at the times listed below.**

**Please note: the videoconference platform has been modified to Zoom.**

### **Committee of the Whole, Board Room, 6:00 – 8:00 pm**

#### **Join via Zoom:**

<https://zoom.us/j/94610429015?pwd=yaDxZ4MhxtAE2x1Qa4f4licgHaycMK.1>

Meeting ID: 946 1042 9015

Passcode: 446251

#### **Join via phone:**

305-224-1968

Passcode: 446251

1. Review of high impact options poll results. (6:00pm)
2. Review of 2025 Budget
  - a. General Fund (Village Board, Municipal Court, Village Manager's Office, Clerk, Finance, Other Government Administration, Police, Planning & Development, Other Public Safety, Public Works) (estimated start time 6:10pm)
  - b. Special Revenue (Library, Senior Resource Center, Shorewood Today), Debt, Capital Projects and TID Funds (estimated start time 6:40pm)
  - c. Enterprise Funds (Parking/Water/Sewer Utilities) (estimated start time 7:10pm)
  - d. Discuss high impact options. (estimated start time 7:40pm)

### **REGULAR MEETING OF THE VILLAGE BOARD, Board Room, 8:00 pm**

#### **Join via Zoom:**

<https://zoom.us/j/94610429015?pwd=yaDxZ4MhxtAE2x1Qa4f4licgHaycMK.1>

Meeting ID: 946 1042 9015

Passcode: 446251

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Members of the public will be muted and will have their video turned off upon entry. Comments will be taken during citizen's comments and if the Village Board accepts comments at other times during an agenda item. When the Village Board starts accepting citizen's comments, members of the public will have the ability to unmute themselves and appear by video by raising their virtual hand (selecting the raise hand icon under "Reactions" at the bottom banner of Zoom) after being called upon by the Chair. IF YOU PLAN ON SPEAKING AT THE MEETING, please email the Village Clerk at [tharrell@shorewoodwi.gov](mailto:tharrell@shorewoodwi.gov) by 3 p.m. on the meeting day.

The President will be leading the meeting and Board members will be called upon to speak. If there are members of the public on the call that desire to speak on a topic that is NOT on the agenda, they will be provided an opportunity to do so under "Citizen's to be Heard" on the agenda. The President may also allow for the public to speak following Village Board member discussion on an item following the Village Board discussion. To ensure an efficient meeting, members of the public should not speak until called upon to do so.

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Special Order of Business
5. Consent Agenda Items - items under the consent agenda may be acted upon by one motion. If in the judgement of any Village Board Members, a consent agenda item needs discussion, the item can be placed in the items removed from the consent agenda.
  - a. Presentation of Accounts – October 7, 2024
  - b. Consider Special Joint Meeting of the Village Board and Community Development Authority Meeting Minutes - September 12, 2024
  - c. Consider regular Village Board meeting minutes – September 16, 2024
  - d. Consider Village Center's HVAC capital request
6. Items Removed from the Consent Agenda
7. Public Hearing
8. Citizens to be Heard – this item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.
9. New Business
  - a. Consider Ordinance 3067 Amending Chapter 299, "Food, Lodging and Recreational Safety and Licensing," of the Village of Shorewood Municipal Code to Reflect Amendments to State Statutes and fee schedule amendments.
10. Report of Village Officials
  - a. Village President
    - i. Proclamation – White Cane Safety Day
    - ii. Proclamation—Metastatic Breast Cancer Awareness
  - b. Village Trustees – Provide committee updates as either a liaison or member.
  - c. Village Manager
    - i. Communication About OWI, Speed and Seat Belt Grant Participation

11. Future Items of Consideration

12. Closed Session

- a. The Village Board may adjourn into closed session pursuant to 19.85 (1) (e) to discuss negotiating strategy for the police union agreement.

13. Adjournment

Dated this 3<sup>rd</sup> day of October at Shorewood, 2024

Toya Harrell, CMC, Village Clerk

Should you have any questions or comments regarding any items on this agenda, contact the Village Clerk at 414-847-2608. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of all individual abilities.

The Village Board of Shorewood currently holds meetings in person at Village Hall, or an alternative physical location as allowed by the Village Code. As a courtesy to citizens, Board meetings will also be made available live on the Zoom virtual platform for viewing and possible participation. However, the Village cannot guarantee the technology supporting the virtual viewing option will operate perfectly and continuously, or that the platform will work with every computer or mobile device. The only way to guarantee the ability to offer public comment, or view the Board meeting uninterrupted, is to appear in person. If the Zoom platform fails, the meeting will continue as scheduled.



# VILLAGE OF SHOREWOOD

## REPORTS AND PRESENTATIONS TO VILLAGE BOARD

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**Agenda Item:** Review of high impact options poll results.

**Date:** October 7, 2024

**Presenter:** Chris Anderson, Assistant Village Manager     **Department:** Village Manager's Office

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**History** – *Please include a timeline of historical relevant events related to this agenda item. This may include previous Village Board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is no relevant history, N/A should be entered in this space.*

September 3, 2024: Village Board considers public engagement communications plan for the 2025 Village budget process ([link](#)).

September 5, 2024: High impact options public service announcement created and uploaded to the Village's [YouTube channel](#) and [website](#).

September 16, 2024: Village Board considers and approves high impact options poll ([link](#)).

September 17, 2024: High impact options poll is live on Village [website](#).

September 19, 2024: Poll updated to more clearly display potential levy increases and estimated impacts and adding that partial or all funds from the parking utility could be utilized.

September 24, 2024: Poll updated once again to include the amount the Village receives from property taxes and sharing the general comment box for budget- related comments not related to the high impact options.

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**Agenda Item Discussion** – *Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.*

The high impact options poll was developed as part of the comprehensive communications plan which aimed to inform the community of the budget constraints, provide the high impact options for consideration, and solicit the community's feedback while the poll was open (September 17-30). In all, 204 responses to the poll were collected.

While the high impact options poll closed on September 30, the freeform comment box listed under the "Contact Us" section of the [2025 Budget Communications webpage](#) is still available.

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**Community and Business Outreach** – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes                       No

If Yes, identify how and what community groups and businesses were notified.

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**Fiscal Note** – *Please include comments on the fiscal impact of this action.*

No fiscal impact.

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**Action Required / Recommended** – *Please include the recommended motion or possible actions for this agenda item.*

Recommended motion: No motion needed, for informational purposes only.

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**Attachments** – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.*

1. High impact options poll (ranking and feedback) results.

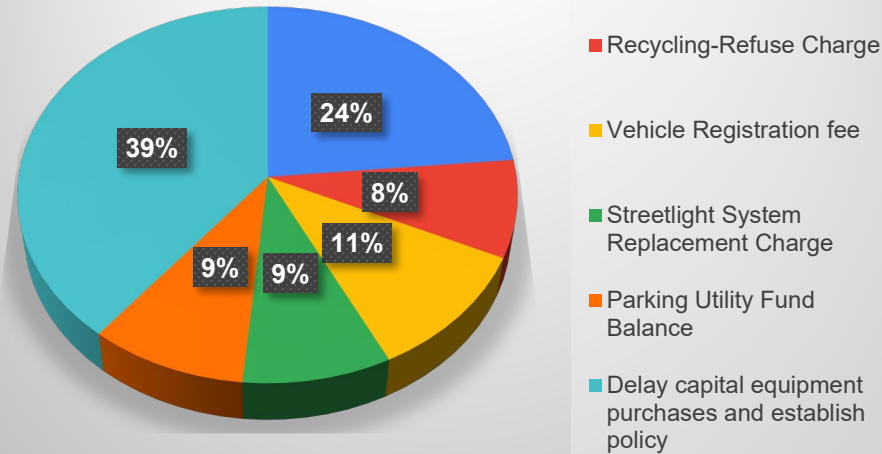


# High Impact Options Poll (ranking and feedback)

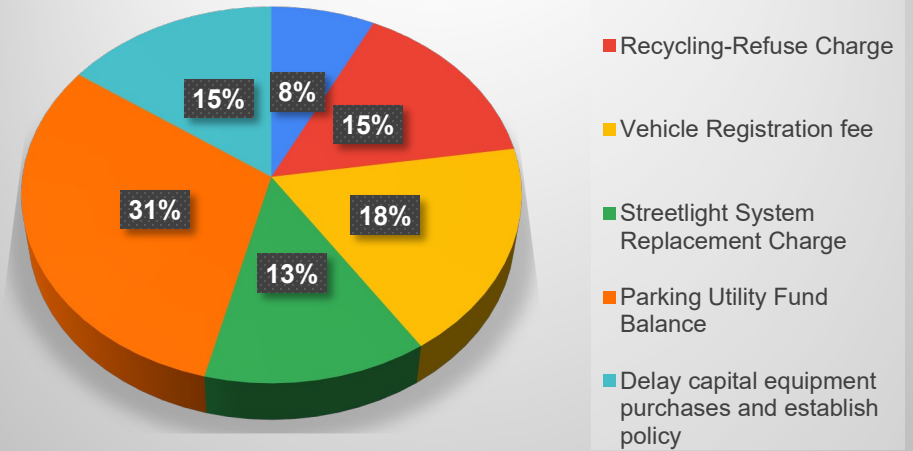
Poll open 9/17-9/30, 204 respondents

High Impact Options ranking (Page 1 of 2)

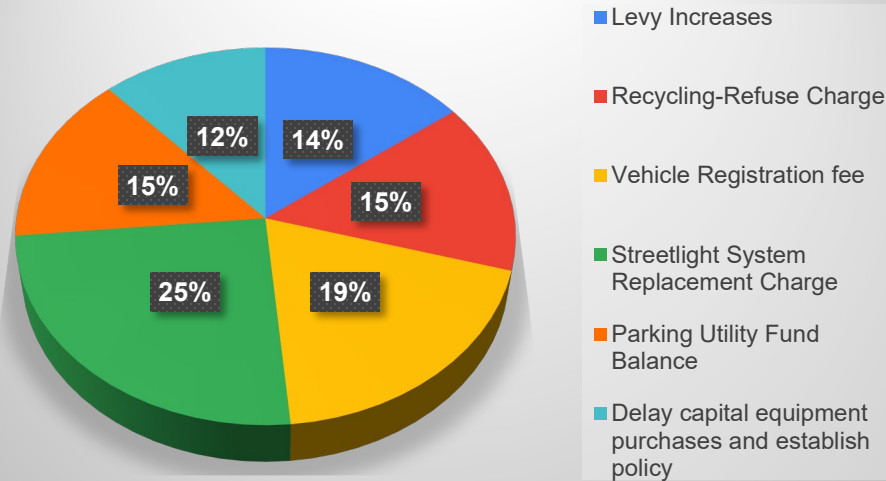
## 1st Choice



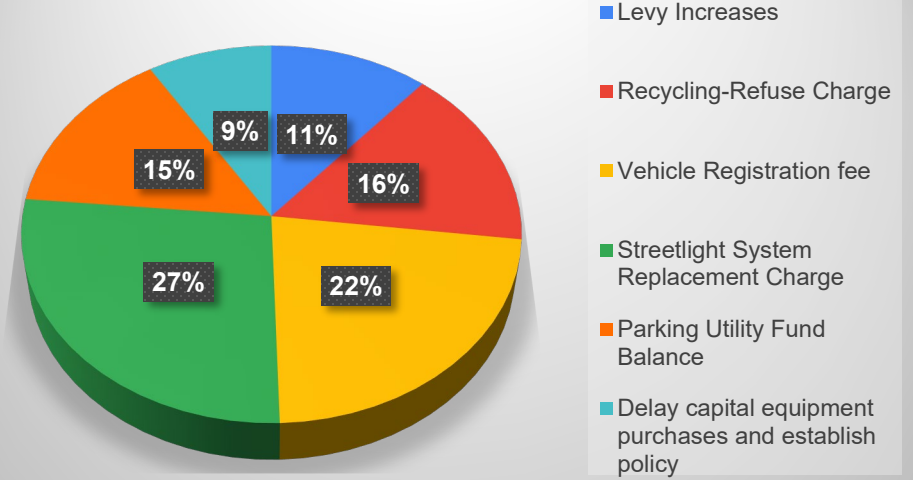
## 2nd Choice



## 3rd Choice



## 4th choice



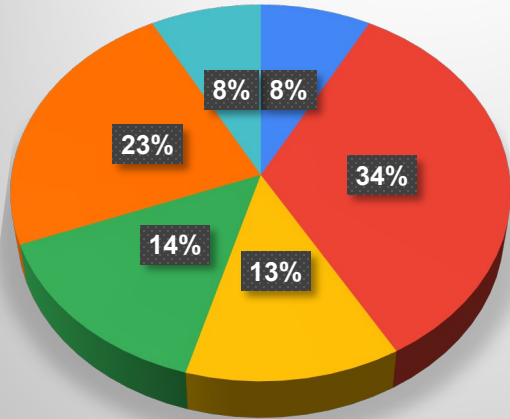
# High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents

High Impact Options ranking (Page 2 of 2)

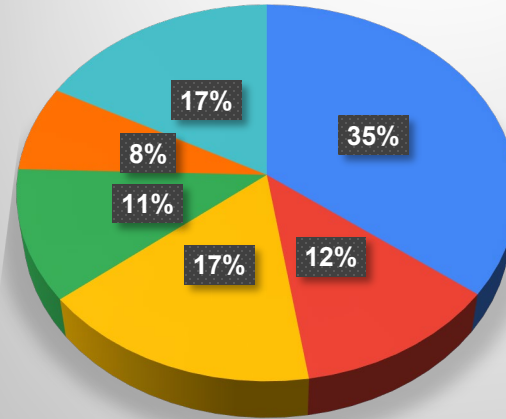


## 5th choice



- Levy Increases
- Recycling-Refuse Charge
- Vehicle Registration fee
- Streetlight System Replacement Charge
- Parking Utility Fund Balance
- Delay capital equipment purchases and establish policy

## 6th choice



- Levy Increases
- Recycling-Refuse Charge
- Vehicle Registration fee
- Streetlight System Replacement Charge
- Parking Utility Fund Balance
- Delay capital equipment purchases and establish policy

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Comments: Levy Increases
As much as I hate the idea of a tax increase, the increase is relatively modest and in an aging community that needs infrastructure improvements, this seems the most reasonable.
It's hard enough In Shorewood. Stop restricting business from coming. We need storefronts full
Fees are regressive, work on the budget. Do it there.
I feel costs should be shared equally among residents. Flat fee vs Percentage
Our taxes are already too high
Not every resident is wealthy or even middle class. Option to round up percentage or donate for those who can afford it.
Our taxes are already amongst the highest in the area/state. Increasing it more is ridiculous.
Don't want a levy our property taxes are high already. This would limit who can afford to live in Shorewood.
Do not increase, this only hurts people on fixed incomes and pushes more costs to those who already pay the most taxes.
Increases the tax levy is a perfectly fine solution to budgetary issues, so long as you are preserving or improving services. Eliminating the transfer station for DPW, instead of renovating it, will be a net decrease in the quality of services in Shorewood. There is no way for Shorewood to be a low tax municipality. It cannot happen. So make sure to accept that and keep the great services we have (like having a high quality dump in your municipality - I know sounds crazy but these things matter) and create more services. Privatizing for the purpose of lowering or maintaining the level is generally a long term bad solution.
Nobody wants higher taxes but it is the most straight-forward and sustainable solution in my opinion. Most of the other options seem either like "kicking the can down the road" or hiding the true cost of living in Shorewood.
The continual increases from all parties (village, school district) feel unsustainable. Home buyers look to our tax bill in comparison to neighbors. Continuing to raise taxes beyond the "norm" will ultimately cause residents to leave and property values to fall.
Taxes are already ridiculous. What other things can be cut or repurposed to account for deficits. Passing this problem onto residents seems and feels unfair. We didn't overspend.
This will be passed on to renters
It might be useful to ask residents for feedback on areas for potential budget cuts alongside ranking of sources of increased revenue.
Like many families, we leveraged ourselves financially in order to be able to move to Shorewood. An ongoing increase to our already high property taxes feels unsustainable, financially.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



We are already one of the highest taxed areas in the state, if not the highest. We need to figure this out without raising taxes again. Taxes were just increased based on assessments. Come on already, give us some relief!
I'd prefer to keep the taxes in line with neighboring communities and not be the highest which could affect future residents selecting Shorewood to buy a home. I believe WFB does not include trash/recycling in their tax bill? What do other communities do?
Should try to keep rate consistent with nearby neighborhoods
We are already one of the higher taxed municipalities in the state. How do you expect to keep housing somewhat affordable if you continue to add on costs?
Levy increases should be held at 2%.
The village should consider charging employees more for health and dental insurance. The village should also consider implementing pay cuts to help meet budget needs.
Do not increase the tax levy as we are already one of the highest taxed municipalities. Consider budget cuts for non vital amenities instead.
4% would be ok
Enough with the constant property tax increases. Residents are not your piggy banks. This is fiscally irresponsible. Why are Whitefish Bay's taxes so much lower than Shorewood? The tipping point is near when people will start fleeing to lower property tax communities.
We already pay a lot in taxes I don't think this is a good idea, it could force people to move.
Could we charge a fee to AirBNB owners? This seems to use village resources. Many cities do this
Please continue to invest in the Village infrastructure as needed
I would like to see levy increase of the 4% or less.
I think we can slow down on repairs. I would also like to hear about the new taxes coming on board from the two new apartment buildings in town that have added NEW taxes for the village. And NO on spending money towards low income property development - especially around the library parking lot. Need to work on the DPW property and that change first. Have that developed.
2%
I think you can be more creative than passing budget issues onto residents. We have had to change our own individual budgets due to expenses increasing, you can change yours too.
Many Shorewood residents are struggling to pay the current property taxes. I would look for opportunities to make some budget cuts before increasing the amount levied
Cuts need to be made, not just alternative ways to tax or charge residents. Please make some cuts
What about 2% per year for 4 or 5 years? Ultimately growing to 8-10% but not all at once
4% increase would be helpful but not overly burdensome
Consider that consistent tax levy increases can drive people and businesses to leave shorewood, thereby decreasing tax revenue

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Levey increases should be minimized by decreasing spending and reducing non-essential services (which is not one of your identified choices). Staff pay should be reduced by 10% to reflect the reduction in hours per week that has been implemented (i.e., Village Hall closed Friday afternoons). The \$2M foolishly allocated to affordable housing should be returned to the general fund. Consultants hired to provide outside training to village staff and open meetings for the public should be eliminated.

Our property taxes are high as it is. I understand that we are a small village with fire, police and schools but I feel the budget should be managed better with the funds given.

please do not delay required capex projects

Absolutely not, we pay enough/too much taxes already.

It's unclear if we need to do 4% to maintain proper budget, or 2%. We should do the percent that keeps us aligned with inflation so we don't end up with a big jump in future years

If only 19% of taxes is going towards services and now there is a budget issue, then a higher percentage of taxes should go towards services. Less for the schools.

2%

Not supportive of more than 2%. Taxes are deductible; fees are not. Fees w/ continue to rise each year. Adding fees lets village claim it kept tax rates down. Village needs to exercise fiscal responsibility.

4% max

Out taxes are already too high keep it to a minimum.

If levy increase is chosen, please limit it to a 2% increase. Shorewood taxes are already comparably high.

Nothing more than 4%, please.

6% increase would be good for 2025; consider 4-6% increase in future years to keep pace with rising costs

Would prefer 4 or 6%

Increased costs are pushing older residents out and young people can't afford

Stop spending money we don't have.

As a senior I am concerned about my ability to stay in my home long term if the property taxes continue to significantly increase. While a lot of attention is given to the school system it does not seem like attention is given to the seniors.

No greater than 4%

Need to stay consistent with neighboring communities

6%

What is the timeline to implement these high impact expenditures? How many will hit the tax bill at the same time? Does parking utility take into account the three public lots the village is trying to convert to public housing? Won't costs be reduced for those properties?

Stop spending! Homeowners can't afford it! Make the apartment complex owners pay more. Enough with taxing the single family homeowners!

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



You are pricing people out of Shorewood. That's the word on the street.
Shorewood has already taxed out many potential homeowners due to high taxes. Implementing any of the proposed revenue ideas will drive out residents and negatively impact our village. Explore incorporating with other North Shore villages to hold costs down
I prefer this option as it is progressive (i.e., owners of more valuable properties will pay more).
Increasing the tax levy could make Shorewood less attractive to others and may drive away long-term residents who have contributed positively to Shorewood's community over the years. Shorewood taxes are already high and driving them higher would not be wise.
Levy increases increase the cost of living in Shorewood and limit the pool of young families who can purchase homes in our village. We should be doing everything we can to make Shorewood affordable for the next generation to call home long term.
Levy increases need to be done in parallel with a bottoms-up budget review to ensure that all spending is aligned with best price for service.
8%
Stop depending on property taxes to fix your inability to spend within your means
We don't live here because it's cheap
In the presentation on upcoming costs, there was little information regarding attempts to reduce costs or slow the growth of costs. Especially with respect to the DPW site, all that was presented was the cost to build a new facility outside the village. I want the village trustees and staff to explore options that are less expensive, and to explore other ways to reduce overall costs.
As small as possible we already pay over \$70,000 in Shorewood taxes. With no kids in school. These should be capped
Why are there no cuts proposed?
If I understand correctly, this could potentially increase rents when renting in Shorewood is already becoming less and less affordable.
Where did \$340k come from? That lowball valuation understates what most households would bear.
Shorewood taxes are out of control. We have our leaders who are not as thrifty with our pockets as theirs. We are having a cost of living crisis on top of TWO school district referendums for a declining enrollment, which I recognize is separate from the villages control but it affects affordability and cost for everyone. The government should be as careful with our money as their own personal pockets and thinking of creative solutions (which I appreciate there are some here!) but that might include going to bid with neighboring districts for reduced costs
Stop the hemorrhage
Levy increase should not go above 4%.
Before you raise our levy any amount, you should cut expenses in each department and eliminate nonessential purchasing and employees.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Make cuts before another tax increase. Shorewood already has an incredibly high tax rate.
Only up to 4%
Cut spending, taxes are way too high. Cut village personnel
So what you need to do but please do not increase the levy! An increase will be consequential and many will leave Shorewood! Taxes are already high!!!!
Shorewood is constantly increasing taxes for homeowners and should be collecting more from all the apartment complex owners since their rents have increased significantly .
Shorewood taxes are already high compared to neighboring communities
I'm absolutely, unequivocally not in favor of any further increases of any kind. My property tax bill has increased significantly month over the last 3 years due to a variety of other increases. We have never seen promised decreases as a result of TIF investments, instead they were rolled into funding for something else. These represent broken promises to the residents, and it's very disappointing.
These levy increases don't take into account closing tiffs. When they are don the funds are returned to the community and can be used towards other projects.
I'd prefer the exploration of other options before levy increases
3.5% max
There should be no levy increase. Stop the constant tax increases and spend within your means
I had no idea the village board (s) has delayed these necessary capital projects for so many years that now they must be implemented. It would have been far easier to accept these projects - and the tax increases - incrementally over time instead of the dramatic increases being proposed and being blindsided with all of them/and the astronomical costs.
Since multiple of these options will need to be chosen, with my recent retirement, we won't be able to stay in Shorewood if we have levy, recycling, auto and streetlight charges.
I support this option. Please understand that your residents are taxed to the maximum. I believe we are the highest taxed community in SE WI. It's at a tipping point for value vs cost. There was a village wide reassessment shortly after we moved here. Our high property taxes increased 50%. Water & sewer has increased more than 50%. The school district has had referendums. School fees have increased. It's discouraging.
The village needs to demonstrate better budget management. A levy increase should be for added services.
I would like the village to decrease other costs. The DPW move should be delayed. I think there are less expensive options than moving out of the village. How about renting parking for some of the trucks instead? Then remodel the space we have.

## High Impact Options Poll (ranking and feedback)

*Poll open 9/17-9/30, 204 respondents*



If I understood the explanation by our Village Manager Rebecca Ewald during the Zoom session on 23 September, 53% of the residents of Shorewood are renters, and 47% are homeowners. That split surprised me - I would have guessed that there was a substantially higher fraction of homeowners. Will landlords of rental properties be assessed a levy that is commensurate with whatever would be imposed on homeowners? How competitive are rents in Shorewood vs. surrounding municipalities, and how might a likely "pass down" rent increase affect the individual renters?

Levy increases really are not ideal. It begs the question of why are we in this position in the first place. We pay a significant amount in taxes already. If they continue to increase, it will become untenable for many families to continue living here.

Increasing the levy reduces the personal tax burden (property tax deduction for Federal income tax) while all other increases don't. Effectively making increasing the Levy the lowest cost per dollar in Village revenue increase by a substantial amount. Please do not add nickel and dime fees everywhere when we really just need a lot more village income and a levy is the most efficient and clear way to do this.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Comments: Recycling-Refuse charge
If you charge people for recycling they will stop recycling and demand you stop charging them. I know I will.
I think that this is reasonable. Might it also be reasonable to look at recycling alternatives. For example, is it cheaper to only recycle glass, aluminum and paper/cardboard? These items are the items that actually get recycled and most plastics end up in the trash. Would it be worth evaluating how we recycle and if limiting the scope of recycling might be more cost effective. I really wish plastic actually got recycled, but the data shows that it rarely does.
Charging people for use of recycling services makes sense. A vehicle registration fee is still my first choice though.
Fees are regressive, balance the budget with the levy.
Please be very clear about how this affects multi-dwelling houses or condos. In today's environmental climate, a per bag or per bin charge would be better than an overall charge.
Whatever revenue that would be generated from that should just be worked into a tax increase.
Please explain what even happens to our recycling. It alleges much of the USA is not actually recycling materials after they are collected. Why charge the people that are actually trying to help do good?
We need to incentivize recycling and composting and not charge for it
I would question whether user fees are tax deductible for property owners.
This is exactly what taxes we pay are for. An additional flat fee is effectively a regressive tax. Everyone in the village benefits from trash/refuse pickup.
This is just a tax increase, if it is included in my taxes today, but in the future it is an extra \$150. Also, the recycling service is garbage, pun intended. Its hit or miss whether the recycling gets picked up on the scheduled day or at all. Multiple escalations to DPW, Waste Mangement route manager, and Waste Manager Twitter account. The Twitter account was the only way I got a response from WM. Unacceptable!
Why is this a separate charge rather than part of the tax bill? Is the idea that one can opt out of having refuse collected? I wonder why someone would do that.
Do other municipalities do a separate charge? If so, I think this is a good move.
Is this \$150 for refuse and another \$150 for recycling ?
If you add recycling-refuse charge, tax levy should be decreased by that amount. Consider changing recycling to once a month pick up.
Maybe do away with the program altogether or restrict it to just things that can actually be recycled (1's and 2's)
Same comment, as levy increases.
How about a charge per use?
The DPW crew are efficient and helpful. This is a valuable service to maintain.
Don't nickel-and-dime your residents with fees on top of already high property taxes; recycling-refuse collection is part of the budget don't add an additional charge
I am not in favor of a charge! Our taxes are high and what are you going to do when a neighbor refuses to pay- not pick up??

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



I'd pay this but I want to know that the items are actually being recycled
Once again, let's figure out where you can be more creative than passing expenses to residents.
For rental properties that are not rented, there should not be a charge. People should also have the option to opt out of recycling.
If you charge me an additional \$150 for refuse/recycling then I ask that you consider a composting option that is included in that cost. It could be a drop off site at the DPW or Farmers Market, something cheaper than curbside.
Given the already high taxes in Shorewood, the property tax should cover garbage and recycling collection. I suggest looking for ways to trim current spending rather than burdening residents with the additional fees and assessments that are the subject of this survey.
Please make some Cuts to current spending. We cannot continue to spend our way out of this
Taxes should not be reduced by shifting to user fees. Property taxes should be the primary source of funding for village services, just as they have been since the founding of this village.
Again, with our property taxes being what they are I feel like this should be absorbed with the current budget.
Is there some way to adjust this billing per household to encourage less waste?
People won't pay and then there will just be trash all over the village. Huge problem
It makes sense to pay per house for garbage like other cities do
This says recycling but I think details say it's specific to composting so name may mislead responses if people don't read carefully. We should encourage everyone to recycle and compost, so really we should just raise levy and keep/make this service available to everyone so the fee doesn't seem like a barrier to entry
If only 19% of taxes is going towards services and now there is a budget issue, then a higher percentage of taxes should go towards services. Less for the schools.
I assume this is single family or duplexes . I don't use Shorewood. Private service for our small condo building
Not supportive.
NO! Our taxes are high enough. We need to find other ways to generate money.
If this is implemented, I like the idea of adding it to the tax bill. I would actually also suggest moving garbage pick-up to every other week (or at least giving that option). Between recycling and composting, I generate VERY little garbage on a weekly basis.
This change makes the topic and the cost of garbage and recycling more visible. The use of all materials, whether garbage or recyclables is a burden on the Earth that we need to address. The Village could save money if occupants reduce consumption of materials and the refuse utility could ultimately allow those who reduce the most to save money according, i.e. pay-as-you-throw.
I know people in other communities that have had recycling and/or refuse fees that disposed some of their waste in other places than their residential cans.
I expect user fees in municipalities that have much lower tax rates, but ours are high already

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Don't increase.
I don't understand, isn't this cost being funded on the tax bill now? Is this an additional \$150 on the bill?
Stop spending money! You already do the minimum amount for this service.
I would want the service structure to remain as it is now and not continue to transfer collection services to outside companies.
I expect my high taxes to cover garbage pickup.
Where are our tax dollars going if they do not support this basic service? This is an outrageous idea to raise more revenue
This is one of my least preferred options as it is regressive (i.e., all property owners are assessed equally).
This change makes sense. Consider charging more for households who have more than one recycling cart, consider opportunities to reduce frequency of refuse collection too. We often do not put out our trash cart weekly due to not generating large volumes of trash/refuse.
Consider how / if this would also apply to rentals. For example, would commercial rental or condo properties also pay additional fees for collections?
Reduce the recycling program. Only 10/15% of the items are recyclable in the first place. 1s and 2s only
I understand that this is just a mechanism to increase the overall money that the village has access to, and I don't agree to it. I would like to see the village focus on containing costs to live within the statutory limits (or less) that are available through the levy.
If this is done it should be offset by the value of recycled material. Don't do anything to discourage recycling
Where does it end? Just keep peeling off more and more services...
Unclear is this on top of the fee we already pay?
The refuse charge should be based on the # of units on a parcel. If a parcel has 2 units or 3 units then the fee should be charged per unit. This is a use charge which is dependent upon the number of people living on such parcel. The assessment should be based on volume of use not land alone.
the village should no longer subsidize composting.
This is one of the core functions of an urban municipality and should be paid for out of the general fund. Do not make residents pay a bill that is not tax deductible.
Isn't this already charged on our utility bill?
I'm against this, these are core services. Yes, drop the Compost Crusader subsidy, the pilot project has proven it's viability; we don't need to continue subsidizing.
Cut spending. Why is this not an option? If this were a private business we would look at revenue generation AND spending cuts
Would be fairer if the aggregate amount proposed to be raised would be allocated per home values -- like, although not necessarily added to, property taxes
I would be more willing to support the elimination of the compost subsidy then for the recycling-refuse charge.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



I'm unequivocally against any additional charges. Our taxes are extremely high and there is no reason we should be paying additional fees.

The prices are way too high. I'm not sure moving the DPW is a solution and the department needs to make due with what they have. It's worked for 100 years and does not need to burden the entire Village for the cost of composting ect..

Cut back on what can be recycled. 1's and 2's only

While taxes are lower in Ozaukee County, residents have to pay extra for recycling-refuse pickup. This is one reason I accepted current Shorewood taxes - these services are already included.

If non-homeowner residents are using the trash and recycling services, why would they be exempt from paying this charge? It shouldn't be levied only on homeowners.

Per home, seems like a lot and WHY are we suddenly hearing about this?!

You didn't mention how much a duplex would be. You said one, two and three units, so I hope the whole duplex is 150. Since there are so many duplexes that would have been helpful information.

As the highest or one of the highest taxed communities in SE Wisconsin, I have a hard time appreciating where the taxes went. We used to say it covered things like lights, recycling, and services. Now I wonder where the money went if we are paying for all of it a la carte too.

I don't like this type of regressive tax. Then the village is free to still increase our taxes. No

While I applaud the subsidy to encourage composting, I think there are other ways that the community can support composting. How about grassroots outreach to homeowners and workshops that help them do it themselves?

With regard to recycling, I am very aware that the "market" for recycled materials is not strong, especially since China started to refuse to accept recycled materials from the US. And I also am skeptical of industry claims (there are multiple sources, for example: <https://www.surfrider.org/news/the-ugly-truth-about-plastic-recycling> and <https://www.forbes.com/sites/christophermarquis/2022/07/12/beyond-plastics-the-myths-and-truths-about-recycling-and-potential-solutions/>). I have spoken to our Public Works office inquiring about how much of what we put in our recycle bins ACTUALLY gets recycled by Waste Management, vs. going to a landfill. Frankly, the response was "wanting". It seems we do not know. I am a VERY committed recycler...but if it is not working (i.e. actually delivering recycled materials into a reuse stream), we need to face reality and tell the community members. Perhaps we need to reevaluate the merits of recycling - or hold Waste Management more accountable.

This disproportionately impacts people with lower overall taxes/less frontage of their block compared to larger properties.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Comments: Vehicle registration fee
This is not a fee just a tax. If you want to collect more from people with cars how about you look at why the police is not ticketing more people? Bad driving is way up across all of Milwaukee county yet according to police data our traffic stops and tickets are down. This is not a popular idea, but how about you use the police to raise some more revenue by enforcing laws and issuing tickets.
This option is most fair. Cars, roads, accidents, and other externalities of driving are very expensive for cities. I live in a two car household, but I also believe those who choose to live car--free should be rewarded.
Fees are regressive, balance the budget with the levy.
I don't believe building a disincentive for owning a vehicle into this fix is appropriate as the budget short fall is not being caused by vehicle ownership.
Vehicles not registered should not be allowed to purchase parking passes. Much of this income could likely be collected by patrolling ALL streets for parking violations. (Streets near UWM have very frequent offenders).
We already pay state taxes, we don't need local ones too.
Although low, \$30 fee is very regressive tax.
Again, just work that into a tax increase. With this proposal specifically I assume you'd also be adding extra costs through administration and enforcement.
Vehicle use causes more wear and tear to the Village infrastructure.
I have been surprised this wasn't in place already. Seems like an easy and accessible way to raise revenue.
Need more info. You're charging me to own a car in Shorewood?
I favor using the tax levy to pay for services that benefit all residents.
This is outrageously inappropriate. Shorewood is within Milwaukee County and already has a higher vehicle registration fee because of that.
Don't do this.
I already have to pay a monthly fee to park on the street in front of the house that I OWN. I already pay multiple parking tickets throughout the year when somebody visiting forgets that we have to register online. Find another way.
I think this is a good idea because vehicle owners should take more responsibility for the way the village's infrastructure benefits them and contribute more to the associated costs.
We are already getting dinged by the County for this, why in a small village do you have an additional fee?
We already pay enough to register vehicles.
We already pay county wheel tax. What do we get for it? Accountability?
This is a terrible idea considering we already pay a registration fee for Milwaukee Co.
I would be totally opposed to this fee by vehicle as it has no relationship to our property taxes
We already pay an additional fee for living in Milwaukee County; do not add a further additional fee on top of that
I agree with this fee.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



The way you asked the question to rank order was confusing, but I am very against this
We already pay a fee to the state. Renters are 50%+ in the village, and to slap a fee onto them is beyond ridiculous. Homeowners are already overtaxed in this village. Another fee is simply unnecessary and stupid.
It's already expensive enough to register vehicles in Milwaukee county.
Please make some cuts to spending to allow for these infrastructure costs
This would be very frustrating
This also supports sustainability goals!!!
people who don't own cars are not affected. The tax is discriminatory in favor of non-car owners.
Big supporter as vehicles are what put wear and tear on the road which is expensive to fix. It is a small fee that will add up to a decent amount of money and puts the burden on those who use the service.
Taxes should not be reduced by shifting to user fees. This fee would disproportionately put costs on vehicle owners that should be allocated from the general fund. Those who do not have vehicles still benefit from road maintenance, etc. Public transportation still uses those roads as does bicycles and rideshares.
There is no reason for a vehicle registration fee when we already register with the state. If this is due to the parking problem then I feel a good place to start would be to not grant exceptions to required parking when approving new development.
make it higher
It would be nice if the user fee was adjustable per miles driven by the vehicle.
Fewer cars is better
This option seems annoying/nickel and diming given everyone uses a car and or the streets. Even if people walk or bike on the roads they also want the roads to be nice so seems ineffective allocation
We already pay a wheel tax to Milwaukee County. If only 19% of taxes is going towards services and now there is a budget issue, then a higher percentage of taxes should go towards services. Less for the schools.
It's already high in the county. Charge me a road repair fee, but not car fee.
Not supportive
This is petty. Let us have our cars in Shorewood
Absolutely not! we already pay for Milwaukee county vehicle tax, don't tax us again!
While this is the lowest \$\$ amount, it's the most regressive tax of the options.
We already pay extra for Milwaukee County, so this feels excessive.
The user fee seems fair. As much as we love our vehicles, other means of transportation carry a smaller footprint in many ways. Paying more for the privilege of using vehicles makes sense.
Could the registration fee be based on on car value, similar to how some states do. That way it would be less regressive.
We don't need another tax or fee.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Vehicle registration fee only impacts those that properly register their autos. There are way too many people driving around without properly registered auto and getting away with it. When or if they are stopped by the police and ticketed, and they are Shorewood residents, the vehicle registration fee should automatically be applied to their imposed court fees without the Judge dismissing or reducing the costs.

As ridiculous as paying if you have a pet. Charge the big apartment complex's more and stop with the single family homeowners!

Please do NOT making it higher for hybrids and electric cars, it's a disincentive to drive sustainable vehicles.

Although also regressive, this fee is lower, and also is a (very small) disincentive to vehicle ownership, which is a positive, in my view.

Many people pass through Shorewood on arterial routes who are not Shorewood residents. Adding a \$30 surcharge to vehicle registrations adds cost, complexity, and does not collect funds from vehicles that pass through Shorewood and contribute to roadway deterioration.

Please consider capping the # of registration fees assessed per household. Families with multiple students that need cars to get to/from school should not be penalized.

Would this apply to all vehicles in Shorewood, renters and property owners? Would you access DMV records for addresses?

this is a good idea

All the taxes you're proposing are very regressive. They will hit people than can least afford them much harder than wealthier people.

I understand that this is just a mechanism to increase the overall money that the village has access to, and I don't agree to it. I would like to see the village focus on containing costs to live within the statutory limits (or less) that are available through the levy.

Only if this went directly to repairing our roads ( which I think you do a good job of)

It is less burden on home taxes.

I don't think we should add more administrative work to the Village of Shorewood (cost exceeds benefit)

Vehicles seem disconnected from real estate related needs and expenses.

Enough already. County keeps going back to the trough on this one.

This seems like a regressive fee; not based on usage, type of vehicle, etc., particularly since vehicle owners already pay a state fee.

This might hit low-income residents hard.

This would be stupid

Charging residents but not visitors or local employees who live outside shorewood (by not having parking meters) for vehicles? How does that make sense?

I would support this over the StreetLight option as I think that the lights are primarily for drivers and commercial district. Personally I'd like to see fewer street lights on residential streets.

## High Impact Options Poll (ranking and feedback)

*Poll open 9/17-9/30, 204 respondents*



Just don't
I'm unequivocally against any additional fees. Our taxes are extremely high and there is no reason we should pay additional fees.
There should be no additional fee. Quit looking for ways to charge home owners for budget shortfalls and focus on maintaining the Village.
Will this be levied at time of registration or in the tax bill for homeowners? If non-homeowner residents are driving on the streets which require repair and maintenance, all car owners should have this fee charged.
Why is this suddenly thrust upon us?!
You should live within the levy increase. I don't want any additional add on fees.
This fee is not deductible on income taxes like increasing the tax levy effectively making it cost most than a levy increase of the same dollar value.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Comments: Parking Utility fund balance
I am 100% for parking meters on parts of Oakland and the side streets that connect closely to Oakland. Provide parking permits at a small fee for the residents of those side streets so they can park in front of their houses without having to pay the meters. Business will complain but there is parking behind Walgreens and in Metro market. This will also encourage more foot traffic for our walkable community. You are also in discussions removing parking behind the library which brings in revenue for overnight parking. Keep that lot and increase the annual fee for on street and over night parking a small amount instead. Both will generate long term revenue vs a short term hit.
Please don't spend the fund balance. This is not a wise choice.
Prefer to defer utilization and instead invest.
This should be highly considered
Obviously not a sustainable solution.
Please consider all options before raising taxes - all options should be on the table.
Our parking fund should not have that much money. Giving out too many tickets.
Anyway, what else is it used for? If it's just sitting there, use it.
Go for it - I have already contributed a couple hundred dollars into the parking fund. Put it to good use and lay off tax increases!
What has this fund typically been used for?
Will using this one time infusion prevent another fee from being added to our tax bills?
Could we spend some but not all?
Put in parking meters on Oakland. WFB does it and it seems to work fine.
Prefer leaving this balance for its intended use
Use this balance towards the street lights .
The way you asked the question to rank order was confusing, but I am against this. Using this as a one time source doesn't address the budget funding shortfalls long-term
Suggest raising the permit fee for on street and per night parking. Also suggest raising the cost of tickets and putting meters in the library lot and on Oakland.
Please make some cuts to spending before considering new tax hikes and fees. Not affordable
It is unclear to me what the impact in the parking utility fund would be. Does this mean other services cannot be provided? If yes, this is a less appealing option. If no, this is a more appealing option.
I think this money should be saved and ideally put in a high yield savings account and use the interest each year to cover smaller parking lot costs. Using this money now will prevent the village from having it as an emergency fund.
We should use this fund as well as the \$2M set aside for affordable housing to address current needs.
Wow!

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Absolutely do this
How many people use the lots? Do we need them all or could we just let people park in front of their house for less of a fee?
If only 19% of taxes is going towards services and now there is a budget issue, then a higher percentage of taxes should go towards services. Less for the schools.
Not supportive, since it just means you have to plug it another way next year.
This seems short sighted
Let's use it. We have it. Why not. Also why doesn't our police do a better job enforcing daytime parking rules. I see people violating the 2 hr limit all the time on our block, or we often have people parking over our driveway.
I don't believe a one year fix would do much
I would not favor a solution that fails to provide for future maintenance.
It was unclear what this money would be used for, and it did seem that if the village spent this money, then there would not be funds available to take care of Shorewood's parking lots.
If it saves single family homeowners money use it. If not no one cares. Stop spending money!!
This is a good use of our reserved funds
DO THIS PLEASE before increasing our taxes!
I don't know enough about this.
This needs to be considered in the context of potential development of parking facilities.
I am in agreement with creating additional fees for parking, either street or lot.
Put in parking meters
I need more information as to what the money actually pays for,
I am thankful that this was explored as a means to contain the levy increases.
A good option.
Was this fund earmarked for maintenance or parking facility improvements?
Ever hear of a 'sinking fund'? Salt some away for future capital expenses. Better than addiction to debt.
We shouldn't use more than \$100,000. We need to prepare for unexpected expenses.
I don't really understand this. shouldn't more of the burden be placed on those who park in these lots by increasing fees?
How do you intend to pay for parking lot maintenance once this balance is used?
Good option
This kind of feels like robbing Peter to pay Paul. However, if you really plan to sell the parking lots to developers for development, then yes - let's use up the surplus for other things.
Please use this as the first step to find critical infrastructure investment before asking residents!
This seems like common sense. Better yet, why not increase enforcement and we will have a bigger balance?

## High Impact Options Poll (ranking and feedback)

*Poll open 9/17-9/30, 204 respondents*



Take care of those lots. They generate income and are an asset to the community. Giving those parcels away would lower the quality of living for home owners and renters as well.

Will this \$475,000 be used towards the \$700,000 2025 operating fund deficit or go towards the \$100M capital improvements expenses?

This is ok for short term

Drawing upon these funds is not a long term solution, and will only cause a knock-on financial crisis when a parking lot problem arises that needs funding at a later time in the future.

Please keep the lots owned by the village with funding to maintain the lots without taking money out of the general fund. Do not develop the lots into subsidized housing. Any lot development project should aim to generate as much money as possible for the Village to reduced the impacts of these capital intensive projects.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Comments: Delay capital equipment purchases and establish capital equipment policy
If the police want to add/upgrade new cameras then they should increase their revenue to pay for it. I support them ticking more people for basic traffic violations and I'm sure you will not see push back from the majority of local residence especially those with children who constantly watch their kids dodging cars that run stop signs, ignore crossing guards and double park/illegally park to drop off or pick up kids.
Kicking the can down the road is just going to cause more expensive problems later.
This is by far the worst option. It would be shooting ourselves in the foot.
If you don't have a policy for purchasing within your budget framework, then you should delay until you do.
Last resort option. Future budget years are likely to be delinquent as well.
I'm more for establishing a policy rather than delaying purchases. We should have a policy anyway.
We need to be make sure we have the funds before we spend more.
The village needs to do this and run the capital budget like a corporation managing their finances if they want to avoid frequent issues like this in the future. There needs to be a 3-5 project plan with a set amount for capital projects yearly.
Seems like a prudent course of action, along with a tax increase.
We're a pretty rich village. I can swing the levy and I think all of these other [REDACTED] can too.
This feels wise
This is most likely the best option. Why replace something is it is not broken?
Not a fan of this proposal for two reasons. 1: Deferring equipment maintenance only generates greater costs down the road, when equipment breaks down due to neglect. 2: Fewer rules about equipment maintenance is better. This allows technicians and operators to make informed decisions based on their depth of knowledge about the equipment in question, rather than being held up by bureaucratic red tape.
What other budget items can be deferred or eliminated? Consider asking residents to rank options for potential cuts.
There should probably already be policies in place and definitely a strategy before capital expenditures. If this isn't in place, this is an obvious start.
What funny is I have lived in Shorewood for 37-years. The street I live on hasn't had curbs in all of those years. The street looks like a war zone. I am talking about Olsen Ave, a one-block street. I assume most trustees haven't even driven on this street and don't even know it exist. So having capitol improvements being delayed really doesn't affect me, if you get my drift.
This is how the 98% in America live today - if we dont have the money today, we put things off until tomorrow. Buy some time to better understand the Village cost structure and identify cost reduction ideas. This is much preferable than status quo spending and raising taxes to cover. Already paying my fair share, and not complaining about it.
Vehicles are professionally maintained and probably have a lot of useful life beyond current model (10-year trade-in?)

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Fiscal responsibility and budget cutting seem to be a foreign language in Shorewood so this idea is somewhat refreshing.
This community is pretty rich in terms of equipment we have to maintain our facilities.
A capital expenditure policy is important. Prefer to develop policy at the same time as continuing purchasing if possible
This is the most preferable option
The fact that police cars are replaced as often as other municipalities are - and we have a smaller footprint for driving - I think little expenditures like this can be pushed off a year or two.
A capital equipment fund should've been established years ago, why now?
Also recommend combining services with nearby North Shore communities where possible. I.e. Do we need our own police? Library? Fitness Center?
Delaying/extending time between capital equipment purchases is a good idea.
Please extend use of everything like we do at our house. Driving a 2008 model. Works great. Maintenance still much less than new. Go green and Amortize over 20-25 years.
Creating a policy is prudent. Couldn't that be done while/along with maintaining expenditures?
I think a policy should be developed either way
I think a capital equipment policy would be good, but delaying purchases could end up in more costs and I worry about safety.
The city needs to limit and reduce expenses.
You can make purchases if you don't have the money - they should be delayed.
With the expenses that the village is incurring it makes sense to delay expenditures where we can.
do not delay purchases, but be careful not to make any policy too restrictive
Definitely need a well thought out plan for capital equipment purchases and possible major lurking capital improvements
Absolutely do this
Not sure what these are but we should work on preventative maintenance first and delay replacing if not necessary which is why this was rated low
Shouldn't we ALWAYS delay the purchase of "non-critical" assets? If they're not needed, we shouldn't buy them.
Although delays theoretically just kick the can down the road, it seems like a really good idea to step back, prioritize expenditures, attempt to stagger expenditures, and develop guiding policies.
A solid policy and assessment is important
I'm a bit astounded that there isn't already a policy in place for expenses of this nature. How is that possible?
Shifting costs into the future comes from short-term thinking. We need a long-term perspective.
A policy is needed
Delaying necessary capital equipment will only compound in subsequent years.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



You mean to say there is no policy now? That's scary.
Yes delay it all. It doesn't need to be done! Save the taxpayers money!!! That's your job. Not to worry about transient people renting. Who cares about them! Care about the single family homeowners!
Absolutely makes sense to have a clear capital equipment policy in place! I don't know about delaying current purchases for a year. Can the plan be created this year and implemented for following years?
We obviously have not been living within our means as a village , I assume through lack of due diligence by the members that have the power to spend the money entrusted to them
Capital equipment should be maintained and serviced to extend the useful life. Shorewood's fleet seems relatively new compared to Milwaukee's. Consider opportunities to use capital equipment until the economic value has been extracted as opposed to replacing early to maintain a reasonable trade value.
A policy should be developed whether this is done or not.
This seems very one-off and does not address systemic issues. Also, establishing a capital equipment policy / plan should not be contingent on a delay in capital purchases. The village NEEDS a capital equipment plan regardless!
We may need to delay for more than 1 year.
establish a capital equipment policy seems thoughtful
Spend within your means. Novel concept.
We need to develop a standard policy for capitol purchases.
I am thankful that this was explored as a means to contain the levy increases. I would like to see more efforts like this, including exploring containing costs of staff and a real examination of what we need to provide service.
This always ends badly
This seems unwise. Long term it will cost more.
I don't share the same sense of urgency on upgrading the Village works. It's good enough to serve its purpose. Let's go 5 years. Let the TIF districts expire. Enough hand outs to developers.
Better clarity should be made about each vehicle / asset. There are probably some that could use replacement and what is that cost etc should be made known to the public.
Seems like a sensible idea.
This should be standard policy EVERY year.
Best option
We'd recommend delaying improvements/replacement of police vehicles first rather than DPW equipment.
There isn't already a capital equipment purchasing policy?!?!? Is this a joke? That is a MINIMUM requirement for being a steward of public money.
I feel like I have seen a LOT of new equipment over the last few years. Yes, you should develop a policy. Would it be possible to collaborate with Whitefish Bay for maintenance?
This is the only solution provided that makes any fiscal sense

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



We are not a bank and also have many other expenses including fixing our own home!!! Stager this investment into different phases so that it manageable! Also look for alternative ways of funding that does not involve additional Tax burden on residents!!! Get these corporations and business to pay their fair share!!! Same for non profits like churches!

Regardless of decision, there should be a capital equipment policy in place.

Take care of the equipment you have. The equipment you trade away will live for decades in some other place as long as they are maintained. We all love new but we can't always afford it.

Use what you have until it no longer works. That's what normal people do

While we don't have money for this - and will need to borrow/have a bond issued - I don't see how the delay of all non-critical asset purchases for one year will resolve anything. While it's mentioned that the delay provides the opportunity for the board, community and staff to thoughtfully craft policy with input from all three stakeholder groups, this is again, "kicking the can down the road," which is why the village is in this current situation.

It seems critical for all categories of expenditures that there should be a policy in place to avoid going over budget and getting in the underfunded state we find ourselves in.

I have no idea of the particulars but we are IN this MESS due to delays and we know coats only rise. If you meed it, do it!!

Any entity should have policies and timelines for purchases.

Financially and environmentally smart policies should be considered including equipment sharing with neighboring villages

Yes! This is a good idea! Is there equipment that you do not need and can sell? Also look at the DPW staff size!!!! I don't think we need seasonal workers pulling weeds which I saw them doing last summer. How many forestry employees do we need?

This issue should be addressed in a methodical manner. A capital asset policy is needed and should be implemented.

This seems to be a challenging long term strategy for increasing revenue

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Comments: Parking Meters
This is amazing. long term money influx.
Please don't install parking meters. Not having to worry about paying the meters is truly a perk/convenience I love. I would gladly pay a levy over this.
Parking on streets is public space used for private benefit. While I might be annoyed paying for parking, the space is only used by those who drive. The village should absolutely always charge for parking. This would also have the added benefit of encouraging people to walk and bike more.
Minimal income
Metered parking encourages walking and biking in our small village.
Perhaps it would also encourage more residents to walk or bike and decrease congestion.
The village should consider income generating options such as this.
Calling a "No" answer as also "Neutral" is a bit odd.
Metered parking also comes with enforcement costs, negatively impacts good will, and dissuades people from visiting those business during enforcement hours. Just look at the damage Bayshore suffered when the parking there was metered.
There are substantial flat-rate costs associated with the web/cloud infrastructure of modern parking meter systems. These costs, along with maintenance and enforcement costs, limit the value of small-scale parking meter deployments. These overhead costs become proportionally smaller as a deployment of parking meters grows, but Shorewood isn't a big city.
Meters also introduce a strict structure to parallel parking areas, which limits the density of parking in these areas. For example, three compact cars can easily fit into the space of two trucks, but meters must be spaced so that large vehicles can fit. This results in reduced on-street parking density, and increased reliance on side streets and privately-operated off-street parking structures.
To me, parking meters seem like a bad match for Shorewood's small size and residential makeup.
It's mostly village residents who would be impacted... and people who park near SHS.
What is the total amount of budget shortfall? It would help to better understand the problem when considering solutions. Some municipalities use a budgeting tool that asks residents to rank preferences for spending in a pie chart format for example. We have an engaged and educated community, let's tap into our collective knowledge. These proposed high impact options feel somewhat arbitrary without the bigger picture. I am not in favor of revisiting parking meters if work was done on the issue 2 years ago. That being said, the tax burden on property owners contributes to housing affordability.
Yes definitely add parking meters, aggressively ticket reckless drivers and illegal parkers, and aggressively pursue collection of debts.
Please don't add meters. We pay enough in taxes that we don't need to charge residents to park.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



I think it is disgusting with the amount I pay in taxes that the village doesn't have a surplus of money, much less asking for more.
Simple solution...do it. Most locals walk to everything. The people paying for these meters are visitors and are use to paying these fees in other communities.
Absolutely terrible idea.
Its already a pain in the A\$\$ to park in Shorewood. I am not for anything that creates additional barriers to myself, my guests, or other visitors from parking and enjoying our community and the thriving businesses.
this is a good idea, no one has a right to free parking and vehicle owners should pay for it when parking is scarce
Could we consider adding parking meters along Lake drive or Capitol near Atwater? Maybe only charge Memorial Day through Labor Day or weekends only when it gets VERY congested there! Have we looked at meters at other village lots? le Library ? As for Oakland, I think we need to encourage people during the day to visit local establishments but nights and weekends seem like an opportunity to gain revenue near restaurants and bars.
My answer us a hard NO, not a non-commital.
Metered parking revenue is not worth the real or perceived nuisance to patrons. Free parking is good for Main Street small businesses.
It would have been productive if this poll alap included a list of non vital amenities and programs for consideration of reduced or eliminated instead of only including fee and tax increases.
Will cause more people to park on residential streets in front of peoples homes, rather than park conveniently in front of businesses
In busy districts like the third ward, meters are expected but Shorewood doesn't have that density of businesses. My concern is meters would deter people from coming to local businesses.
A way to have visitors contribute to costs, too
Rather than raise our property taxes every 5 minutes use some common sense and have people pay for services (use tax). Maybe charge membership for the (gasp!) library as well.
That will highly impact local small business revenue at a time when most are already struggling, and at a time that the Oakland project is going to negatively affect businesses as long. It feels like a 1,2 punch
People will get around this by parking on the residential streets, which is inconvenient for the residents living in Shorewood
Parking meters cost money too -- staff to empty and service them even if drivers have Parking App. I think it hurts business - sometimes I'm just stopping quickly to do an errand at a business and don't want to pay for parking.
Do not slow down people from visiting our businesses!
The Police Department can't even ticket vehicles that are parked illegally now. You want them to monitor parking meters? Another bone head idea.
Parking meters will only add another dimension of equipment to service and maintain at added cost somewhere down the line, aside from the inconvenience.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



Do not meter near schools and the Lake but do meter near Commercial and University areas. Also meter the library parking lot during the day (weekdays)
Our business district has struggled over time but is finally doing quite well. The modest income generated by meters isn't worth the cost of installation and the inconvenience imposed on parkers could negatively affect our businesses.
Better than a tax increase
This also might serve to decrease parking in these areas, which would support sustainability goals. I think this should be done alongside the installation of additional bike parking infrastructure.
What about parking tickets? Does estimated revenue include this? How much would they be?
I think this would disproportionately affect visitors to Shorewood, which is fine with me
Parking meters would derive revenue from those that visit the Village, not only from Village residents that are already paying excessive taxes for many items that the Village should not be involved with. As a former Village Manager used to say, the Village should focus on necessities such as roads, garbage collection and snowplowing. We should not be spending money we don't have on things like subsidizing affordable housing.
dont do it please
What would be the impact on the local businesses vs the revenue gains to the Village?
Don't like parking meters....
Why wasn't this done? Parking meters should be installed
We pay enough for tax and parking at our own houses, paying to go out in our own neighborhood makes us feel more city than a neighborhood
I believe Bayshore and Whitefish Bay abandoned metered parking. Why? Cost of enforcement?
I don't like the idea of paying for parking but if the Village needs funds, this is an option. I stay away from Downer Ave bc of the parking. WFB is easier and they have figured out a way to not charge for parking.
How much of that revenue will be from tickets? We don't have enough applicable streets to make it worthwhile.
Needs to be thoroughly vetted. It will raise money but also drive parkers onto residential streets.
We need to draw people to our limited commercial corridors. Metered parking will deter people.
The new apartment/condo being built in the village do not accommodate spaces for all units and the village has become congested. Putting meters in will make it very difficult for the people living in those areas to find parking in front of their homes/apt/condo's. Our business area is not just made up of businesses but a huge mix of apt/condo buildings. Don't make it inconvenient for the people that live here!
What is the cost to purchase the meters? What is the cost to maintain the meters? What is the cost to collect money from meters? Will additional staff be needed to do this? The projected increase doesn't seem worth it to me.
What is the cost of installation, maintenance and management of meter compliance? On a purely aesthetic note, they would look ugly.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



If there is a way to shift costs to non-residents who frequent village roads then I would be in favor of looking into this proposal. These impact items seem to focus a lot on charging those who use services the fees for those services, this is an extension of that template.
Follow Whitefish Bay. People love it there.
Metered parking may encourage biking, walking and other modes of transport for locals.
Under no circumstances should the Village purchase and install physical meters. There are innovative, virtual payment systems that will enable more refined parking policies and avoid the capex and maintenance costs of physical meters. Please explore those.
You should install a speed camera at Capitol and Lake Drive. It may solve all the budget issues based on what we've seen over the last twenty years. Not a joke.
With the Village considering selling 3 parking lots to build housing, parking will really be at a premium in some areas. Installing parking meters would be like pouring salt in a wound!
Be wary of unintended consequences that could result in people parking in neighborhoods to avoid paying metered parking in the business district. Consider and benchmark what Whitefish Bay has done in this regard.
Most parkers are Shorewood residents. We should be looking elsewhere to generate revenue. Shorewood residents are already taxed too much.
Try being like whitefish bay for once
The BID requires a large allocation of tax funded service, it is fair that users contribute to the extra burden
Don't do anything to discourage people from supporting local businesses
Parking meters would be my first choice if it had been an option.
Annoying for users, detrimental to businesses.
\$200k revenue offset by what expenses? I barely see parking enforcement of the 2 hour zone on my residential street as it is. What does BID think of this further discouraging shoppers in Shorewood? I, for one, am perfectly happy parking a half block off the Main Street to avoid the hassle of a parking meter. I do this in WFB all the time.
We need MORE parking including off street parking. It's hurting these businesses. There's been times I've decided not to shop or patronize these businesses because of the lack of suitable parking.
Yes, in favor of parking meters along commercial roads such as Oakland and/or Capitol. Not in residential areas.
I think it would drive consumers away, and promote more parking on private streets.
With all of the current and planned road construction I do not feel that now is an appropriate time to consider parking meters and all of the additional expense for installing, maintaining, and enforcing.
This is very reasonable. Needs to be done
Yes as long as it's not at the detriment of endangering kids safety particular when they cross Oakland to go to Lakebluff elementary!
Great way to add revenue during peak times that draw outside residents
This would only make sense if ticketing was enforced. If it's not enforced, it's a waste.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



For a community who cant sustain a commercial base it seems charging for parking might add revenue but harm the businesses struggling to survive. Not to mention the cost to manage and or collect. The burden on someone who can't afford the cost to park will be a deterrent to those wanting to engage those business.

If you're going to put in parking meters you need to make sure that Metro Market is monitoring their parking lot for people that are not using the grocery store. Many people park in their lot and visit other establishments. Additionally, you need to make sure that there are clearly marked and enforced areas where parents can drop off their kids at school because both elementary schools are so close to Oakland. No one is going to want to pay meters to park at 8 AM for 5 min to drop their kids off at school. I do think that this follows the theme of some of the discussions that I've been hearing about making shorewood more walkable, because it would discourage people from driving.

Why wouldnt you?? Every community around us had them for godssake why dont we?? Good grief!!

We should provide more parking for guests rather than making shopping and eating here more challenging.

The installation and staffing of meters is not worth this revenue and it will only increase parking on the residential streets causing more traffic and risk of injury on those streets

I'm concerned they would negatively impact businesses

As long as the profit is not all eaten up in admin costs. I would like to see the break down.

This is a great concept which adds a stream of revenue. People visiting will be using these streetlights too and WFB, tosa, and MKE charge to park so patrons expect it already

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



### Feedback form - please share your thoughts here. What would you like to share about the 2025 Village budget?

I've clicked the link and searched the site, but can't find the September 23 budget town hall agenda.

The form did not allow for comments on parking meters. I would want to know if parking meters would have the positive effect of encouraging residents to walk or bike to destinations on Oakland or Capitol in lieu of driving. I suspect that the meters would prompt people to look for nearby parking on the side streets. That would not be desirable. Why did Bayshore eliminate their parking meters? More info is needed if this were to receive renewed consideration.

Regarding the survey - there wasn't a space to add comments about Parking Meters, even though I expressed that I wanted to enter an opinion.

What were cost reduction measures taken and considered besides revenue raising measures?

I don't think it should be distributed equally among all villagers. I think usage based is more appropriate - Pay for Atwater access (season pass or one time use), put in parking meters, charge more for rec classes, bring back library late fees.... These are all little ways to collect rather than the socialist approach that everyone contributes equal regardless of what services you use in return. I know this won't cover the deficit but it's really frustrating to see everyone slapped with the same bill when you're not even making an effort on these small things

You talk about affordable housing but never approach the topic of tax implications for retired residents. Attracting the new is important but so is retaining loyalty.

I think we should do phases maybe 20-25 years to replace the dpw fix or add 1 building every couple years and keep the history charm for our very unique village. This will help spread the coast out and keep our historical look and unique asset for the village.

In favor of parking meters.

No more shoehorning development into what open spaces we have left. High School grounds, Wilson, and now the lot behind Village Hall. Listen to residents, not developers. And enough corporate hand outs. Sendiks, Harley's, Ruckus, and so on. Street level retail is over developed in this country. Especially now. Lastly, I have no issue with affordable housing. Let's start by keeping existing home owners able to keep affording their houses. Even better, let's put a property tax freeze in place for our seniors.

We should consider bidding with another entity for services to try and have reduced cost. We also should be considering the allocation of taxes among residential v commercial. It is very cost prohibitive to live in Shorewood. We should also be considering how to drive MORE business into Shorewood, which may include additional parking options to support current and future businesses. A better business base will more evenly distribute taxes away from individual residents and small businesses

Start by examining what whitefish bay does to keep their budget down. Stop doing TIF's with poor returns on the investment (ie the metro market). Appropriately assess taxes on million dollar homes the way smaller, less valuable homes in the village are assessed. Combine services with whitefish bay.

## High Impact Options Poll (ranking and feedback)

*Poll open 9/17-9/30, 204 respondents*



You are trying to complete too many large infrastructure projects at once or in a short timeframe. Finish the sewer work, do the lead laterals required by the EPA, and complete Lake Drive. Once those are completed, then work on the streetlights. Postpone reconstruction of north Oakland as long as possible. You are going to make Shorewood unaffordable for everyone so stop spending time on “affordable housing” projects.

Please tighten your budgets. Lose 1-2 DPW positions possibly through attrition.

We think the Village Board should consider reducing Shorewood's police force to reduce expenses.

I did attend the virtual Budget meeting on Monday. I also took a brief look at the budget documents.

1. I found it confusing that the planned expenditures did not more closely align with High Impact Options, or vise-versa.
2. I'm concerned about the idea of moving the Public Works. I have to guess that after 100 years of occupation that the current land will need to be remediated/cleaned up before it can be used for other purposes.
3. Streetlights - (this is my own personal nit) I REALLY liked it when the bulbs were replaced with something that much more resembles moonlight streaming in my bedroom window, instead of the fluorescent type bulbs we had previously. While I agree that LED lights are more energy efficient, I hope that they do not create a new BRIGHT glare. And also that the new lights will be DOWN lights and no longer direct light into our bedroom window.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



1. Should ask the community about other revenue-generating ideas beyond the high-impact options already on the table. 2. Should explore more revenue options from businesses, including those renting their spaces. They benefit significantly from Village services (landscaping, snow-plowing, street-cleaning, water and sewer, parklets in some cases, revenue from local patrons) but don't seem to contribute their fair share. 3. Village should consider a freeze on new rental buildings (and homes converted to rentals, etc.) in Shorewood. Because of the already high percentage of residents who are renters, property owners bear significant financial burdens. I agree with comment of one resident at second Town Hall that, while Village trustees keep talking about new affordable housing, a key challenge now is to keep Shorewood affordable for those of us who already own homes here. Many of the people in my immediate neighborhood are very young families or seniors on fixed incomes (I am one of the latter). 4. Philosophically, I like the idea of facilities/services funded by local government rather than private money. But can any new or enhanced private-public partnerships be developed to alleviate public funding of some things? For example . . . I haven't explored how much the Friends of the Shorewood Public Library contributes -- monetarily to Library operations -- but, if small, can that be made more robust? Same idea for parks, senior services, other? 5. I think the staff has done a stellar job in the content of its communications and in the Town Halls. But I worry that, given the complexity of this subject, many Village residents aren't tuned in and will be unhappily surprised when new taxes/fees come into being. Perhaps consider a series of additional town halls, each moderated by one or two trustees (to take some of the burden off of staff) for individual neighborhoods (however defined). Notify neighborhood residents via postcards and signage in that neighborhood. 6. I agree with comment at second Town Hall that Village needs to be able to demonstrate to residents how it is belt-tightening. If this hasn't already been done, the Village might do a comprehensive look at all "small-ish" expenditures and see what are absolutely necessary and what are "frills" of a sort.

I am so disappointed that Shorewood continually comes to tax payers for more money. Our taxes are already near the highest in the state, yet you keep coming back for more. Are there no business people on the board who understand math and finance? The constant tax and spend will someday leave this formerly pleasant village a ghost town as people flee. Why are our property taxes so much higher than Whitefish Bay? Ridiculous!

I missed the opportunity to say that I am heartbroken that you think it is a good idea to put up an apartment building at the library/village hall parking lot. Older folks can't walk there or take the bus. You would be destroying a very good community resource. Please reconsider!!!

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



I am angry! When the school district needs to communicate with the public about referendums, which they have multiple times, they send MULTIPLE POST CARDS advertising, offer multiple listening sessions. Good lord, you have a model so why havent you communicated more? I have been asking lots of residents for a month about this and NO ONE has a clue. And you can clearly see how many DONT get manager's memo. And you have to have a tad of Knowledge to know how you need to repeat communication attempts to educate your citizens. Good lord, I received post cards telling me of 2 listening sessions—I received it THE DAY OF the first one and couldnt go and learned from it there was a zoom meeting a few days later. Which I couldnt attend. That is UNREASONABLE!! This is a lot of huge money issues! 2 sessions to learn more?! 1 mailer?? Cmon. Disappointed in you. All these things your PSA speaks to will cost \$500 a household. And a 100 mil shortfall is just so much!! And I am an employee making not much money. Much like school, I am upset to contemplate how much administrators of village likely make compared to what you offer to part-time employees here. And you are giving Kroger a break??? And now considering making them pay more? Good grief!!! Why havent they been paying more all along? Mega company like that?? Trying to merge with 2nd largest grocery chain in America? Why have they been given a pass?? You need to change your communication game. Now. We residents deserve it. Residents read mailers/leaflets. So get on it!! Thanks to Trustee Cuoto who gave time to my neighbor who made sure she was at a session to learn more.

And now I hear rumblings of building in the library parking lot?? Most everyone I talk to speaks of all the building that has occurred in a negative way. No one wants buildings in every space. McGovern does, it seems. Gross, Shorewood! Cmon! Build build build. Irresponsible!!!

I can't find information on the Village website about a proposal to add parking meters. I am concerned that parking meters will require significant operating and maintenance costs annually and wonder whether the estimated revenue will efficiently cover those costs. I am curious about whether a wheel-tax has been considered for vehicles in Shorewood. . . revenue estimates from a wheel tax would be more accurate than those for parking meters and costly operating and maintenance costs could be avoided. There should be some concise information posted to the Village website regarding such a controversial topic as parking meters -- they were invented in 1935 and Shorewood has been fine without them this long. Why are they being considered now?. . . and what revenue generating alternatives are also being evaluated?



# VILLAGE OF SHOREWOOD

## REPORTS AND PRESENTATIONS TO VILLAGE BOARD

### Agenda Item: 2025 Department Budget Review Summary

Date: October 7, 2024

Presenter: Krisztina Dommer

Department: Finance

**Overview** – As noted in the 2025 Budget Outlook, as presented on August 5, 2024, various impacts are available to help finance the budget for the Village’s capital and operations for the fiscal year ending December 31, 2025.

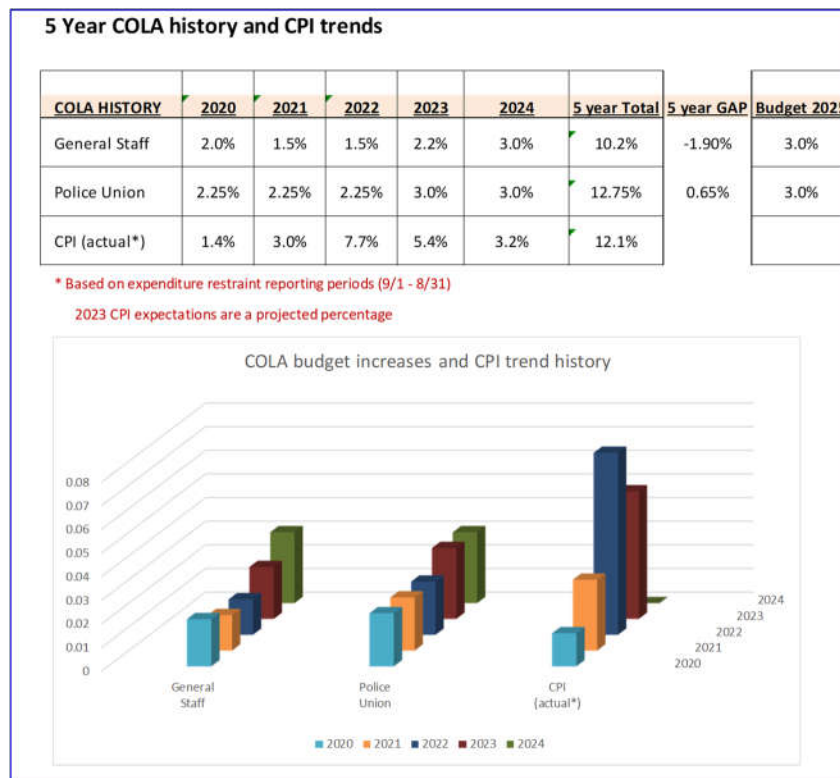
The remaining timeline in the 2025 Budget Communication Plan includes:

A Village Board meeting on October 14 to conclude the budget discussion in preparation for the finalization of the budget in the upcoming month on November 18, 2024.

The options as previously presented continue to be proposed as solutions to finance the upcoming budget.

1. Levy increases up to 8% due to [Expenditure Restraint](#)
2. Recycling-Refuse charge
3. Vehicle registration fee
4. Streetlight system replacement plan charge
5. Parking utility fund balance
6. Delay capital equipment purchases and establish capital equipment policy

A history of COLA increases from past budget periods anchored against the CPI as reported by the DOR in expenditure restraint communications follows.

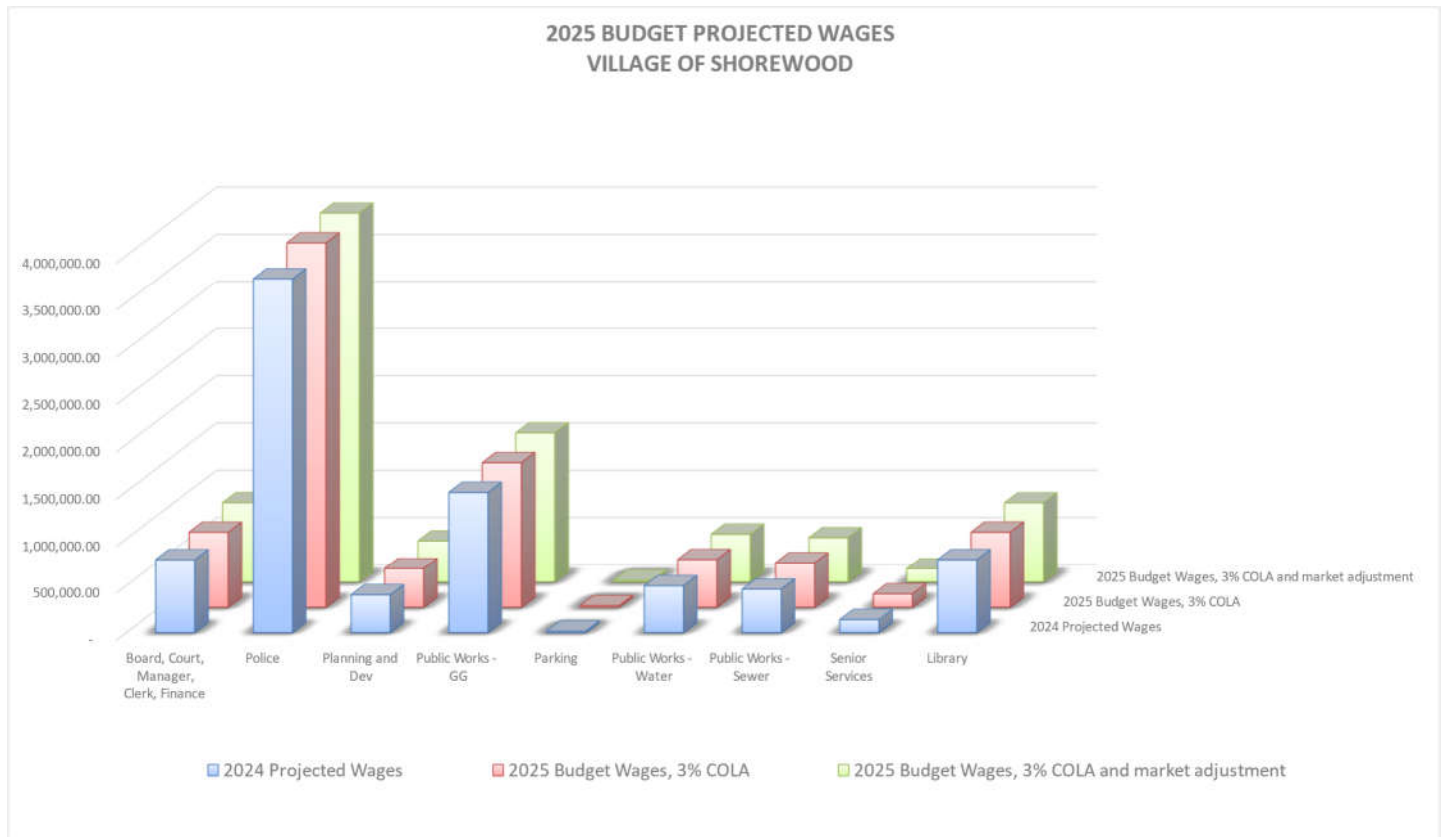


The budget book, as updated, includes the following summarized data throughout.

**Salaries, health insurance, dental, WRS, and other**

Across various funds, this budget contains all requested departmental budget items for board consideration, including salary and related wage increases for a 3% COLA increase (\$250,000 total for Village-wide salaries across all funds and departments of the Village) and for an additional approximately \$205,000 for a market adjustment to all Village employees, based on a salary study completed and presented to the Board. This is a total of \$455,000 for an overall increase to salaries and wages across all funds and departments of the Village. This is an overall average 5% increase in salaries and related benefits across all departments and funds of the Village. With a total CPI of 12% over the past five years, a one-time market adjustment of 2% to complement the COLA adjustment of 3% is presented in the budget across all funds and departments of the Village as detailed below.

Department	2024 Projected Salaries, Health, Dental, WRS, and other	3% COLA impact	TOTAL Wages and Related Benefits 2025 Budget, 3% COLA and 2% market adjustment
Board, Court, Manager, Clerk, Finance	777,656.16	800,985.84	844,713.80
Police	3,753,728.00	3,866,339.84	3,913,087.26
Planning and Dev	400,975.00	413,004.25	440,237.43
Public Works - GG	1,491,535.20	1,536,281.26	1,582,290.14
Parking	16,544.00	17,040.32	17,040.32
Public Works - Water	497,164.00	512,078.92	512,078.92
Public Works - Sewer	461,204.00	475,040.12	475,040.12
Senior Services	138,225.00	142,371.75	142,739.00
Library	778,000.00	801,340.00	843,450.00
	8,315,031.36	8,564,482.30	8,770,676.99



### **Competitive Employee Marketplace**

On September 3, 2024 the Village Board reviewed a salary survey prepared by staff, summarizing various data from other local communities and the marketplace. Upon reviewing like positions with 9 peer municipalities and comparing to positions within the Village of Shorewood, it was found that 71% of our positions were below the market average. Furthermore, 26% of our positions' maximum pay was below the average pay of the 9 peer municipalities. This led to a recommendation to establish new wage midpoints informed by the market average and reevaluation of employees' standing in their current range, which has been built into the budget process as we continue to formulate it.

In the budget as presented, staff has included the following adjustments related to previously presented information.

An overall salary impact of increases across all Village employees are presented as a starting point for the board to consider. Options include, 1) increasing and funding the entire balance, which can be achieved through a combination of a 4-6% tax levy increase, fees as detailed in this summary, available balances in the parking utility and consideration of utilizing a recycling-refuse user charge to cover the balance, or 2) phasing in the increases over multiple budget periods.

### **Levy Increases**

In past years, the Village has utilized excess funds in our general fund balance that were generated over the last two decades (referred to as debt stabilization) to maintain a 2% increase even though expenditures have increased 3-4.5% annually. It is helpful to know the history of the village's debt stabilization that has ended with the 2024 budget cycle. With this resource coming to an end for supplementing the village budget, various funding resources must be considered to solve the challenges of competing projects and costs in the immediate and long-term future.

Although it would be simpler to achieve a balanced budget by only utilizing an increase in the levy, it is recommended and more conservative to limit the increase in the levy to fall under the Village's ceiling for expenditure restraint of 8%, rather than grace it. As a start, we have projected a budget with an increase of 6% in the property taxes as an estimate. Since this is using half of what is available as the mid-point, the total increase in revenue is projected to be \$504,000 because of this additional 2% levy increase to 6%. The impact on a \$340,000 home is \$103.

*The Village's levy is approximately 19% of the overall levy paid by Village dwellers. The public school districts, technical colleges, and county makes up the remaining 81% of the levy paid by the average Village resident.*

### **Recycling-Refuse Charge**

Residential property owners receive recycling and refuse services. Currently all property owners, residential and commercial, are contributing to the service based upon their assessed value and payment of property taxes. Providing a line-item recycling-refuse user charge of approximately \$150 on the tax bill for those that use the services allocates the expense directly to those who benefit from the service. The Village currently subsidizes composting for approximately 350 residential property owners by contributing \$6,300 annually for composting service that reduces property owners' individual charges from the composting provider. Transitioning to a recycling-refuse user charge would remove the subsidy and provide the property owner the availability to continue service with the composting provider paying the full cost for their household.

Staff still agree that the additional revenue of approximately \$550,000 is a valuable consideration, however the budget as presented does not include this item, although it is referenced as a placeholder in the revenues for tracking and discussion purposes.

An overall salary impact of increases across all Village employees of \$252,000 is presented as a starting point for the board to consider. The impact of a COLA only increase to these employees is an additional \$170,000 which will also be presented in the draft budget.

Options include, 1) increasing and funding the entire balance, which can be achieved through a combination of a 6-8% tax levy increase, fees as detailed in this summary, available balances in the parking utility and consideration of utilizing a recycling-refuse user charge to cover the balance. 2) phasing in the increases over multiple budget periods.

### **Vehicle Registration Fee**

Wisconsin State Statute 341.35 allows a town, village or county to collect an annual municipal or county vehicle registration fee (wheel tax) in addition to the regular annual registration fee paid for a vehicle by passing a local ordinance. The Village has approximately 7,800 registered vehicles. If the Village implemented a \$30 wheel tax it would generate approximately \$234,000 annually, less a DMV administrative charge of \$0.03 per vehicle. A municipality receiving a registration fee may only use the funds for transportation related purposes. Milwaukee County and the City of Milwaukee are the only two entities in Milwaukee County that have a registration fee, both in the amount of \$30. A fee may sunset, however most communities have not sunset the fee.

To consider utilizing this as a solution for the 2025 budget process, staff have included the approximate \$234,000 in revenue collections in the budget for the general fund as "Vehicle Registration Fee." These revenues may be found under the "Village Board – 100" function of the 2025 Budget – V1 as drafted for the meeting. To demonstrate that this would be transferred to the capital projects fund to be used to pay for future capital equipment and vehicle requests that are not funded by bonding, it is also in the budget in function 9000 – Other Financing Uses to show the transfer out of the General Fund to the Capital Projects Fund in the budget.

### **Streetlight System Replacement Charge**

To directly offset and correlate the streetlighting replacement system project to financing through a special charge that would be added to the tax bill for residential parcels at \$153 and commercial parcels based on incremental value ranging from \$306-\$1,528 detailed in a fee schedule.

The charge would occur yearly, providing financing of approximately \$17.4 million in total to implement a new street lighting system project to occur over a five-year period. The charge would be calculated to coincide with the yearly debt service on the bonds issued to finance the project.

To consider utilizing this as a solution for the 2025 budget process, staff have included the approximate \$700,000 estimate for the 2025 budget in revenue collections in the budget for the general fund as "Streetlight Charge." These revenues may be found under the "Village Board – 100" function of the 2025 Budget – V1 as drafted for the meeting. To demonstrate that this would be transferred to the debt service fund to be used to pay for the debt service on the bonds issued to finance the project, it is also in the budget in function 9000 – Other Financing Uses to show the transfer out of the General Fund to the Debt Service Fund in the budget.

**Parking Utility Resources**

The parking utility has resources available of \$475,000 to finance the 2025 budget. Considerable discussion related to the use of this as a one-time resource has been an undertone of this solution. If the Village plans to consider more options related to parking prior to committing to this solution, staff recommend consideration of this as a budget option for the 2026 budget process. However, considering other solutions such as the recycling and refuse charge, this could be considered as a replacement for those options as staff and the board continue to navigate detailed budget options.

**Delay Capital Equipment Purchases and Establish Capital Equipment Policy**

The Village Manager’s office and Finance met with various departments to discuss the budget and arrive at solutions for capital requests. Staff will adjust and bring forward for board approval an update to the capital replacement policy in place currently with updates showing a delay in planned asset replacement. The Department of Public Works staff has compiled and maintained a list of all equipment and assets that has been shared with Finance to assist with the remaining budget process and discussions upcoming at a detailed level with the board. While many departments had significant budget requests for capital planning purposes, the Village focused on including only critical items in the budget for 2025. In summary, an overall request of \$909,600 was provided, with critical updates noted of \$155,600 (IT required updates, PD Security Cameras, APS Signals, EAB removal, Maryland mill and overlay). The Gator was removed from this list as it was unintentionally marked as critical in the previous draft.

As part of the budget process, the Village considers a list of capital items requested by department heads annually. On an ongoing basis, departments need necessary capital equipment/vehicle repairs and replacements. Planning ahead is encouraged, however, there are often unforeseen circumstances that occur with necessary course correction to the capital budget. To acknowledge this in the budget, staff have suggested a Capital Budget Contingency line-item in the budget of \$100,000 amounting to \$255,600 in total capital vehicle, equipment, and infrastructure repair requests. Any unused Capital Budget Contingency amount will be moved into the capital budget discussion for the fiscal year 2026 budget process.

Capital requests made with a priority rating of 2 is for items that are requested by departments but could be deferred. These items include a PD squad, the Gator (previously unintentionally marked as critical), the table saw in DPW, Truck 59 plow/salt truck for DPW, stairs for the PD, and masonry repair on multiple Village buildings. This amounts to a total of \$468,000.

Capital request with a priority rating of 3 were made for items that have been identified as improvements, raised for discussion purposes and consideration in future budgets. This includes the PD generator and a less lethal impact system for the PD at a total of \$286,000.

The remaining budget process will proceed as previously communicated and reported below.

**2025 Budget Workshop Sessions**

**Updated 9/11/2024**

Monday (Session 2)	October 7, 2024  Committee of the Whole	Budget Review by Fund Special Revenue: Library, SRC, Shorewood Today, Capital Funds: General Capital budget, Debt Service, TID’s Operating: General Fund department budgets Utilities: Parking, Water, Sewer  Staff: Village Manager / Finance / Department Head
Monday (Session 3)	October 14, 2024	Wrap-Up and Review, Final Board Input
Monday (Session 4)	November 18, 2024	Public Hearing on the 2025 Budget

## **Executive Summary by Department**

### **Village General Fund**

**Village Board – 1100**  
**Municipal Court – 1200**  
**Village Manager’s Office – 1410**  
**Clerk/Customer Service – 1420**  
**Finance Department - 1510**  
**Other General Administration – 1900**

#### **Public Safety**

**Police Department – 2100**  
**Planning and Development Department – 2400**  
**Other Public Safety**

**Public Works – Village Services – 3000s**

**Other Financing Sources and Uses – 9000**

The biggest shift in the makeup of the budgeted departments in the General Fund is related to the outsourced services provided for an entire fiscal period for 2025 in the finance department. This is a contract cost instead of a salary cost with related benefits.

The Village’s General Fund does not include any capital related items and is a summary of the operational budget of the Village overall, excluding the additional functions separately presented and referenced later in the summary.

Considerations were added for the planning of the collection of revenues estimated at \$700,000 for the anticipated Streetlight System Replacement Charge. Also, the Vehicle Registration Fee estimated revenues of \$234,000 were added to the public village revenues, presented under the Village Board function, 1100. The sum of these amounts is also presented as a transfer out in the “other financing sources and uses”, 9000 section to recognize the transfer of \$234,000 to the Capital Projects Fund to finance future capital improvements and the transfer of \$700,000 to the Debt Service Fund to finance debt service on bonds issued to finance the streetlight replacement program.

The budget also includes an estimated increase of 6% in the property tax levy, which concludes in an overall remaining deficit. *The Village could consider a transfer from the parking utility to plan for this remaining deficit of approximately \$148,381.*

### **Special Revenue Funds**

**Library – 200**

The Library budget draft has been adjusted since the original version shared with the Village board on September 16, 2024 since the Library board passed a budget since that presentation.

**Senior Center - 210**  
**Shorewood Today – 230**

### **Debt Service Fund – 300**

The 2025 budget for this fund includes a transfer in of resources in the amount of \$700,000 for the anticipated Streetlight System Replacement Charge.

## **Capital Projects Fund – 400**

The 2025 budget for this fund includes a transfer in of \$234,000 for the anticipated Vehicle Registration Fees.

## **Tax Increment Financing Funds**

**TID No. 3 – 430**

**TID No. 4 – 440**

**TID No. 5 – 450**

The estimates will be updated from information provided by the Department of Revenue, according to the TID plans.

## **Enterprise Funds**

### **Parking Utility – 600**

As noted previously, if considered, a transfer could be made from this fund from resources available to fund the deficit in the General Fund of approximately \$50,000.

### **Public Works – Water – 610**

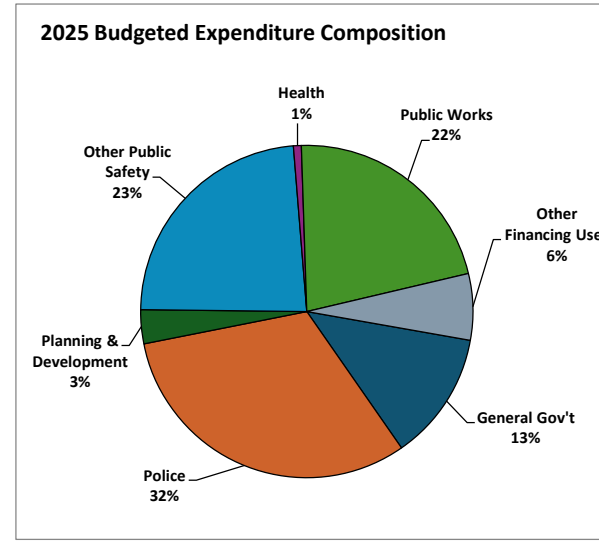
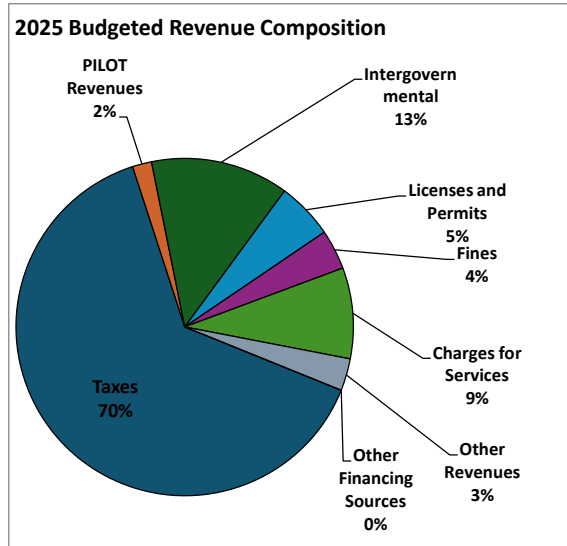
The budget currently contains estimated rate increases overall of 64%, however, City Water is working with the PSC on a plan to potentially phase in these additional revenues/user charges as part of the PSC rate increase. The current projection presents the effect of the increase all in one fiscal year for 2025.

### **Public Works – Sewer - 620**

The budget currently contains estimated rate increases of 8% as discussed in the budget overview and Long-Range Planning process.

2025 Budget

General Fund Summary  
Revenue and Expenditure Compositions



	2025 Proposed Budget	
<b>Revenues</b>		
Property Taxes	\$ 9,126,494	63%
PILOT Revenues	\$ 260,000	2%
Intergovernmental	\$ 1,892,021	13%
Licenses and Permits	\$ 775,953	5%
Fines	\$ 546,000	4%
Charges for Services	\$ 1,244,600	9%
Other Revenues	\$ 437,650	3%
Other Financing Sources	\$ -	0%
<b>Total Revenues</b>	<b>\$ 14,282,718</b>	

	2025 Proposed Budget	
<b>Expenditures</b>		
General Gov't	1,811,095	13%
Police	4,555,806	32%
Planning & Development	475,457	3%
Other Public Safety	3,395,125	24%
Health	111,480	1%
Public Works	3,148,135	22%
Other Financing Uses	934,000	6%
<b>Total Expenditures</b>	<b>\$ 14,431,098</b>	
Remaining Shortfall	<b>\$ (148,381)</b>	

**2025 Budget**

**General Fund - Revenues and Expenditures Summary**

**General Fund Revenue by Source**

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25 prop
<b>Revenues</b>								
Property Taxes	\$ 8,650,005	\$ 8,337,185	\$ 8,684,249	\$ 8,699,900	\$ 8,609,900	\$ 9,126,494	\$ 9,126,494	6.0%
PILOT Revenues	190,190	201,940	198,853	200,000	215,000	260,000	260,000	20.9%
Intergovernmental	1,492,936	1,641,125	1,674,528	1,964,766	1,915,130	1,892,021	1,892,021	-1.2%
Licenses and Permits	628,397	764,370	778,503	695,650	695,650	775,953	775,953	11.5%
Fines	537,848	592,082	576,452	480,000	500,000	546,000	546,000	9.2%
Charges for Services	405,112	330,546	369,385	329,060	317,679	1,244,600	1,244,600	291.8%
Other Revenues	219,199	175,543	1,102,756	763,668	545,798	437,650	437,650	-19.8%
Other Financing Sources	60,499	53,547	69,502	396,130	396,130	-	-	-100.0%
<b>Total Revenues</b>	<b>12,184,186</b>	<b>12,096,338</b>	<b>13,454,229</b>	<b>13,529,174</b>	<b>13,195,287</b>	<b>14,282,718</b>	<b>14,282,718</b>	<b>8.2%</b>
<b>Expenditures</b>								
General Government	1,421,524	1,477,375	1,519,824	1,768,747	1,687,334	1,811,095	1,811,095	7.3%
Public Safety	7,404,432	7,431,207	7,744,362	8,215,261	7,976,466	8,426,388	8,426,388	5.6%
Public Works	2,958,601	2,767,217	2,859,062	3,078,689	3,021,723	3,148,135	3,148,135	4.2%
Health	126,730	124,115	121,283	113,634	113,634	111,480	111,480	-1.9%
Other Financing Uses	423,913	633,040	197,117	396,130	396,130	934,000	934,000	135.8%
<b>Total Expenditures</b>	<b>12,335,200</b>	<b>12,432,954</b>	<b>12,441,648</b>	<b>13,572,461</b>	<b>13,195,287</b>	<b>14,431,098</b>	<b>14,431,098</b>	<b>9.4%</b>
Net Change in Fund Balance	(151,015)	(336,616)	1,012,581	(43,287)	-	(148,381)	(148,381)	
Beginning Fund Balance	6,375,454	6,224,440	5,887,823	6,900,404	6,900,404	6,504,274	6,504,274	
Less: Surplus Applied	-	-	-	-	(396,130)	-	-	
<b>Ending Fund Balance</b>	<b>\$ 6,224,440</b>	<b>\$ 5,887,823</b>	<b>\$ 6,900,404</b>	<b>\$ 6,857,117</b>	<b>\$ 6,504,274</b>	<b>\$ 6,355,893</b>	<b>\$ 6,355,893</b>	
<b>Fund Balance Components:</b>								
Nonspendable - prepaids and LT receivables	800,000	750,000	500,000	500,000	700,000	500,000	500,000	
Assigned for future retirement costs	57,500	10,000	-	17,670	17,670	-	-	
Assigned for next year budget	633,040	227,205	-	396,130	396,130	-	-	
Estimated Unassigned	4,733,900	4,900,618	6,400,404	5,943,317	5,390,474	5,855,893	5,855,893	
<b>Total Fund Balance</b>	<b>\$ 6,224,440</b>	<b>\$ 5,887,823</b>	<b>\$ 6,900,404</b>	<b>\$ 6,857,117</b>	<b>\$ 6,504,274</b>	<b>\$ 6,355,893</b>	<b>\$ 6,355,893</b>	
Unassigned as a % of CY Revenues	39.05%	40.69%	47.82%	45.25%	42.12%	41.00%	41.00%	

**2025 Budget**  
**General Fund**  
**Revenue Summary by Department**

Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24
<b>1100 - Village Board</b>										
100-1100-41110	Property Taxes	\$ 8,650,005	\$ 8,337,185	\$ 8,684,249	\$ 8,699,900	\$ 8,699,900	\$ 8,609,900	\$ 9,126,494	\$ 9,126,494	6.0%
100-1100-41300	PILOT - Water	170,690	182,168	178,640	-	180,000	195,000	240,000	240,000	23.1%
100-1100-41310	PILOT - Parking	19,500	19,772	20,213	-	20,000	20,000	20,000	20,000	0.0%
100-1100-43430	Exempt Computer Aid	28,915	29,699	41,090	5,964	30,000	30,000	30,000	30,000	0.0%
100-1100-48550	Donations - 4th of July	9,525	10,400	9,600	13,800	13,800	10,400	-	-	-100.0%
100-1100-49xx1	Vehicle Registration Fee	-	-	-	-	-	-	234,000	234,000	0.0%
100-1100-49xx2	Streetlight Charge	-	-	-	-	-	-	700,000	700,000	0.0%
100-1100-49xx3	Refuse Recycling Fee	-	-	-	-	-	-	-	-	0.0%
<b>Total 1100 - Village Board Revenues</b>		<b>8,878,635</b>	<b>8,579,224</b>	<b>8,933,792</b>	<b>8,719,664</b>	<b>8,943,700</b>	<b>8,865,300</b>	<b>10,350,494</b>	<b>10,350,494</b>	<b>16.8%</b>
<b>1200 - Court</b>										
100-1200-45120	Court Fines - current	\$ 45,839	\$ 28,388	\$ 38,989	\$ 16,187	\$ 30,000	\$ 50,000	\$ 32,000	\$ 32,000	-36.0%
100-1200-45190	Court Fines - SDC	80,262	83,453	35,451	28,653	60,000	60,000	60,000	60,000	0.0%
100-1200-47390	Charges for services - Brown Deer	20,532	7,400	-	-	-	-	-	-	0.0%
<b>Total 1200 - Court Revenues</b>		<b>146,633</b>	<b>119,241</b>	<b>74,439</b>	<b>44,841</b>	<b>90,000</b>	<b>110,000</b>	<b>92,000</b>	<b>92,000</b>	<b>-16.4%</b>
<b>1410 - Village Manager</b>										
100-1410-43410	State Shared Revenue	\$ 262,898	\$ 263,102	\$ 265,167	\$ 8,500	\$ 584,814	\$ 597,870	\$ 584,814	\$ 584,814	-2.2%
100-1410-43411	Expenditure Restraint	259,747	282,589	259,452	-	259,452	206,060	259,452	259,452	25.9%
100-1410-44140	Cable Fees - Time Warner	77,390	76,598	71,814	21,178	70,000	70,000	70,000	70,000	0.0%
100-1410-44141	Cable Fees - AT&T	23,747	24,315	22,420	(521)	25,000	25,000	25,000	25,000	0.0%
100-1410-48150	Insurance Dividend	18,363	19,634	19,703	14,131	20,000	20,000	15,000	15,000	-25.0%
100-1410-48900	Miscellaneous Revenue	(159)	-	3,000	-	-	250	-	-	-100.0%
<b>Total 1410 - Village Manager Revenues</b>		<b>641,987</b>	<b>666,238</b>	<b>641,556</b>	<b>43,288</b>	<b>959,266</b>	<b>919,180</b>	<b>954,266</b>	<b>954,266</b>	<b>3.8%</b>
<b>1420 - Clerk</b>										
100-1420-44110	Liquor Licenses (Class)	\$ 10,233	\$ 14,450	\$ 17,790	\$ 15,480	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	0.0%
100-1420-44111	Operators Licenses	2,760	3,110	2,540	2,020	2,600	2,600	3,250	3,250	25.0%
100-1420-44120	Village Licenses	4,821	4,334	5,883	5,306	5,000	5,000	5,000	5,000	0.0%
100-1420-44130	Weights and Measures	2,805	5,070	2,438	-	3,000	3,000	1,600	1,600	-46.7%
100-1420-44200	Pet Licenses	5,319	5,029	4,751	2,343	4,500	4,500	4,500	4,500	0.0%
100-1420-44900	Security Alarm Permits	1,680	1,800	1,680	600	1,600	1,600	1,600	1,600	0.0%
100-1420-46351	RCA daytime	2,465	2,341	2,995	1,734	2,200	2,200	-	-	-100.0%
100-1420-48900	Miscellaneous Revenue	7,719	5,122	10,526	4,886	6,000	6,000	6,000	6,000	0.0%
<b>Total 1420 - Clerk Revenues</b>		<b>37,802</b>	<b>41,256</b>	<b>48,602</b>	<b>32,369</b>	<b>41,400</b>	<b>41,400</b>	<b>38,450</b>	<b>38,450</b>	<b>-7.1%</b>
<b>1510 - Finance</b>										
100-1510-48100	Interest Income	\$ 136,262	\$ 234,923	\$ 819,237	\$ 317,142	\$ 600,000	\$ 400,000	\$ 300,000	\$ 300,000	-25.0%
100-1510-48101	Market to Market adjustments	(101,052)	(239,502)	83,766	38,144	-	-	-	-	0.0%
100-1510-48110	Interest on Loans/Advances	14,043	9,066	10,130	-	4,100	4,100	4,000	4,000	-2.4%
100-1510-48120	Interest on Taxes	42,623	34,698	43,296	35,411	35,500	35,500	40,000	40,000	12.7%
100-1510-48900	Miscellaneous Revenue	9,255	4,290	5,102	23,568	23,568	5,000	-	-	-100.0%
<b>Total 1510 - Finance Revenues</b>		<b>101,131</b>	<b>43,475</b>	<b>961,531</b>	<b>414,264</b>	<b>663,168</b>	<b>444,600</b>	<b>344,000</b>	<b>344,000</b>	<b>-22.6%</b>
<b>2100 - Police</b>										
100-2100-45200	Parking Fines - current	\$ 377,955	\$ 470,436	\$ 502,093	\$ 248,689	\$ 390,000	\$ 390,000	\$ 450,000	\$ 450,000	15.4%
100-2100-45290	Parking Fines - TRIP	33,792	9,805	(80)	3,126	-	-	4,000	4,000	0.0%
100-2100-46200	False Alarm Fees	3,289	2,713	3,752	2,450	4,000	4,000	4,000	4,000	0.0%
100-2100-46336	On-Street Parking	188,455	268,644	319,311	182,879	240,000	240,000	320,000	320,000	33.3%
100-2100-43550	Enforcement Grants	18,127	22,271	22,861	14,872	-	-	-	-	0.0%
100-2100-43560	Training Grants	3,840	8,840	3,680	-	-	-	-	-	0.0%
100-2100-43590	Other Grants	7,566	1,000	-	-	-	-	-	-	0.0%
100-2100-46900	Community Event Fees	-	3,037	-	-	-	-	-	-	0.0%
100-2100-48900	Miscellaneous Revenue	3,638	7,280	15,084	465	4,500	4,500	2,500	2,500	-44.4%
<b>Total 2100 - Police Revenues</b>		<b>636,662</b>	<b>794,026</b>	<b>866,700</b>	<b>452,482</b>	<b>638,500</b>	<b>638,500</b>	<b>780,500</b>	<b>780,500</b>	<b>22.2%</b>

**2025 Budget**  
**General Fund**  
**Revenue Summary by Department**

Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24
<b>2400 - Planning and Development</b>										
100-2400-44310	Building Permits	\$ 154,422	\$ 191,229	\$ 163,939	\$ 71,328	\$ 160,000	\$ 160,000	\$ 161,600	\$ 161,600	1.0%
100-2400-44320	Electrical Permits	43,894	49,609	43,580	18,395	45,000	45,000	45,450	45,450	1.0%
100-2400-44330	Plumbing Permits	32,751	34,098	32,350	11,600	35,000	35,000	35,350	35,350	1.0%
100-2400-44340	HVAC Permits	26,635	26,080	26,625	9,440	27,500	27,500	27,775	27,775	1.0%
100-2400-44350	Other various permits	34,794	42,165	38,805	24,547	40,000	40,000	40,400	40,400	1.0%
100-2400-44370	Reinspection Fees	2,975	2,630	2,240	640	2,500	2,500	2,525	2,525	1.0%
100-2400-44400	Code Enforcement - PE	12,895	12,618	18,714	7,875	15,000	15,000	15,150	15,150	1.0%
100-2400-46435	Delq Prop (grass/weeds)	356	250	629	250	250	250	253	253	1.0%
100-2400-48900	Miscellaneous Revenue	20,726	13,665	15,145	12,289	15,000	15,000	15,150	15,150	1.0%
<b>Total 2400 - Planning and Development Revenues</b>		<b>329,448</b>	<b>372,344</b>	<b>342,027</b>	<b>156,364</b>	<b>340,250</b>	<b>340,250</b>	<b>343,653</b>	<b>343,653</b>	<b>1.0%</b>
<b>2900 - Other Public Safety</b>										
100-2900-43420	Fire Insurance	\$ 72,650	\$ 74,406	\$ 83,393	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0.0%
100-2900-48200	Facilities charges - NSHD	16,420	16,750	17,085	-	17,200	5,500	-	-	-100.0%
100-2900-47300	School - Crossing Guards	25,739	37,791	49,717	34,500	67,500	67,500	69,755	69,755	3.3%
<b>Total 2900 - Other Public Safety Revenues</b>		<b>114,809</b>	<b>128,947</b>	<b>150,195</b>	<b>34,500</b>	<b>159,700</b>	<b>148,000</b>	<b>144,755</b>	<b>144,755</b>	<b>-100.0%</b>
<b>3000 - Public Works</b>										
100-3100-43530	State Transportation Aids	\$ 734,615	\$ 841,518	\$ 869,698	\$ 431,770	\$ 864,000	\$ 870,000	\$ 873,000	\$ 873,000	0.3%
100-3100-43540	Recycling Grant	52,894	52,759	52,785	52,862	53,000	52,800	-	-	-100.0%
100-3100-46430	Special Collection Fees	23,451	18,559	18,121	9,084	16,000	16,000	16,000	16,000	0.0%
100-3100-46431	Disposal Fee	21,504	18,278	17,698	10,249	18,000	17,500	17,500	17,500	0.0%
100-3100-46433	Kart / Recycling Bin Sales	1,838	1,300	911	905	1,000	1,100	1,100	1,100	0.0%
100-3100-46434	Snow Removal Charges	1,460	-	347	133	133	-	-	-	0.0%
100-3100-46436	Damages To Property	74,050	18,052	55,579	17,927	17,927	-	-	-	0.0%
100-3100-4900	Community Event Fees	0	1040	0	0	0	0	0	0	0.0%
100-3100-47300	Charges for Service - School	18,246	21,687	22,140	11,091	22,000	24,890	22,000	22,000	-11.6%
100-3100-47310	Charges for Service - Whitefish Bay	240,742	238,480	250,838	124,548	250,000	254,189	250,000	250,000	-1.6%
100-3100-48200	Rental Income	41,200	46,769	43,709	22,510	45,000	45,448	45,000	45,000	-1.0%
100-3100-48900	Miscellaneous Revenue	26,580	39,598	34,059	8,373	10,000	10,000	10,000	10,000	0.0%
<b>Total 3000 - Public Works Revenues</b>		<b>1,236,580</b>	<b>1,298,040</b>	<b>1,365,885</b>	<b>689,452</b>	<b>1,297,060</b>	<b>1,291,927</b>	<b>1,234,600</b>	<b>1,234,600</b>	<b>-4.4%</b>
<b>9000 - Other Financing Sources</b>										
100-9000-49200	Transfers from Special Rev.	60,499	53,547	69,502	-	-	-	-	-	0.0%
100-9000-49900	Surplus Applied	-	-	-	-	-	396,130	-	-	-100.0%
<b>Total 9000 - Other Financing Sources</b>		<b>60,499</b>	<b>53,547</b>	<b>69,502</b>	<b>-</b>	<b>-</b>	<b>396,130</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>
<b>Total Revenues</b>		<b>\$ 12,184,186</b>	<b>\$ 12,096,338</b>	<b>\$ 13,454,229</b>	<b>\$ 10,587,225</b>	<b>\$ 13,133,044</b>	<b>\$ 13,195,287</b>	<b>\$ 14,282,718</b>	<b>\$ 14,282,718</b>	<b>8.2%</b>

## 2025 Budget

### General Fund Expenditure Summary by Department

Department	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to 24
<b>General Government</b>								
1100 - Village Board	\$ 41,952	\$ 35,349	\$ 15,730	\$ 48,012	\$ 38,277	\$ 39,659	\$ 39,659	3.6%
1200 - Municipal Court	69,422	71,430	34,384	79,200	71,664	76,872	76,872	7.3%
1410 - Village Manager	457,729	482,177	241,103	496,636	482,459	528,930	528,930	9.6%
1420 - Clerk	272,010	261,686	132,913	346,057	324,329	345,885	345,885	6.6%
1510 - Finance	271,567	230,257	162,883	286,113	273,324	305,722	305,722	11.9%
1900 - Other General Admin	364,695	407,263	258,441	512,728	497,280	514,027	514,027	3.4%
Total General Government	1,477,375	1,488,162	845,453	1,768,747	1,687,334	1,811,095	1,811,095	7.3%
<b>2000's Public Safety / Other Protective Services</b>								
2100 - Police	\$ 3,975,311	\$ 4,144,471	\$ 2,053,292	\$ 4,475,106	\$ 4,294,245	\$ 4,555,806	\$ 4,555,806	6.1%
2400 - Planning and Development	374,158	398,020	214,931	436,467	409,422	475,457	475,457	16.1%
2900 - Other Public Safety	3,205,853	3,323,154	1,717,215	3,417,322	3,386,433	3,506,605	3,506,605	3.5%
Total Public Safety	7,555,322	7,865,645	3,985,439	8,328,895	8,090,100	8,537,868	8,537,868	5.5%
<b>3000's - Public Works</b>								
3100 - Administration	\$ 361,205	\$ 358,767	\$ 187,522	\$ 294,691	\$ 376,596	\$ 307,931	\$ 307,931	-18.2%
3230 - Building Maintenance	255,663	265,441	159,542	328,062	277,653	343,928	343,928	23.9%
3300 - Municipal Garage	313,922	375,132	157,131	402,088	330,507	373,667	373,667	13.1%
3410 - Street and Alley	160,771	163,935	73,568	180,652	186,308	175,004	175,004	-6.1%
3430 - Street Lighting / Traffic Devices	257,314	228,139	108,549	233,778	232,416	238,923	238,923	2.8%
3460 - Winter Maintenance	68,848	99,400	89,585	98,696	151,683	103,272	103,272	-31.9%
3510 - Refuse / Recycling Disposal	756,795	-	440,985	821,811	801,790	841,503	841,503	5.0%
3530 - Yard Waste Leaf Collection	100,432	132,098	48,983	159,211	105,808	157,884	157,884	49.2%
3610 - Forestry	294,109	284,633	202,117	317,318	330,107	332,688	332,688	0.8%
3620 - Parks and Beautification	198,158	207,153	85,893	242,382	228,855	273,334	273,334	19.4%
Total Public Works	2,767,217	2,114,699	1,553,875	3,078,689	3,021,723	3,148,135	3,148,135	4.2%
9000 - Other Financing Uses	633,040	197,117	-	-	396,130	934,000	934,000	135.8%
Total Expenditures	\$ 12,432,954	\$ 11,665,624	\$ 6,384,767	\$ 13,176,331	\$ 13,195,287	\$ 14,431,098	\$ 14,431,098	9.4%

2025 Budget

General Fund Revenues and Expenditures  
Village Board - 1100

Account Number	Account Name	2022 Actual	2023 Actual	YTD 45473	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
<b>Revenues</b>											
100-1100-41110	Property Taxes	\$ 8,337,185	\$ 8,684,249	\$ 8,699,900	\$ 8,699,900	\$ 8,609,900	\$ 9,126,494	\$ 9,126,494	6.0%	Taxes	All recognized at beginning of the year
100-1100-41300	PILOT - Water	182,168	178,640	-	180,000	195,000	240,000	240,000	23.1%	Taxes	PILOT calculated at year end
100-1100-41310	PILOT - Parking	19,772	20,213	-	20,000	20,000	20,000	20,000	0.0%	Taxes	PILOT calculated at year end
100-1100-43430	State Aids - EC / PPT / VSP	29,699	41,090	5,964	30,000	30,000	30,000	30,000	0.0%	Intergov't	
100-1100-48550	Donations - 4th of July event	10,400	9,600	13,800	13,800	10,400	-	-	-100.0%	Intergov't	
100-1100-49xx1	Vehicle Registration Fee	-	-	-	-	-	234,000	234,000		Charges	From Lever Memo
100-1100-49xx2	Streetlight Charge	-	-	-	-	-	700,000	700,000		Charges	From Lever Memo
100-1100-49xx3	Refuse Recycling Fee	-	-	-	-	-	500,000	500,000		Charges	From Lever Memo
Total Village Board Revenues		\$ 8,579,224	\$ 8,933,792	\$ 8,719,664	\$ 8,943,700	\$ 8,865,300	\$ 10,850,494	\$ 9,416,494	6.2%		0
<b>Expenditures</b>											
100-1100-51100	Salaries and Wages	\$ 7,299	\$ 7,320	\$ 3,489	\$ 7,350	\$ 7,350	\$ 7,400	\$ 7,400	0.7%	Salaries	
100-1100-51310	Social Security and Medicare	557	560	267	577	577	599	599	3.8%	Fringe	
100-1100-51900	Professional Education *	3,907	1,012	2,657	7,000	7,000	7,000	7,000	0.0%	Fringe	
100-1100-53100	Office Supplies	24	54	24	250	250	250	250	0.0%	Supplies & Office	
100-1100-53140	Legal Notices & Publications *	6,890	3,694	891	1,783	1,500	1,600	1,600	6.7%	Supplies & Office	
100-1100-53200	Memberships & Subscriptions *	6,915	7,239	8,401	16,802	7,350	8,000	8,000	8.8%	Supplies & Office	Most paid in beginning of year.
100-1100-53900	Miscellaneous Expenses	-	(60)	-	250	250	250	250	0.0%	Supplies & Office	
100-1100-53990	Contingency / Other activities	-	-	-	10,000	10,000	10,400	10,400	4.0%	Contractual	
100-1100-54110	4th of July Festivities	16,360	15,530	-	4,000	4,000	4,160	4,160	4.0%	Programming	
Total Village Board Expenditures		\$ 41,952	\$ 35,349	\$ 15,730	\$ 48,012	\$ 38,277	\$ 39,659	\$ 39,659	3.6%		

\* See also - detail sheets

**2025 Budget**

**General Fund Revenues and Expenditures  
Municipal Court - 1200**

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
<b>Revenues</b>										
100-1200-45120	Court Fines - current	28,388	38,989	16,187	30,000	50,000	32,000	32,000	-36.0%	Paid when issued
100-1200-45190	Court Fines - SDC	83,453	35,451	28,653	60,000	60,000	60,000	60,000	0.0%	Collections
100-1200-47390	Charges for services - Brown Deer	7,400	-	-	-	-	-	-	0.0%	agreement ended
Total Municipal Court Revenues		\$ 119,241	\$ 74,439	\$ 44,841	\$ 90,000	\$ 110,000	\$ 92,000	\$ 92,000	-16.4%	
<b>Expenditures</b>										
100-1200-51100	Salaries and Wages	\$ 36,865	40,628	\$ 19,834	\$ 42,050	\$ 42,204	\$ 45,866	\$ 45,866	8.7%	
100-1200-51300	Health Insurance	1,687	2,250	1,125	\$ 2,025	2,464	3,000	3,000	21.8%	opt-out stipends
100-1200-51305	Dental & other benefits	535	744	372	\$ 808	747	822	822	10.0%	
100-1200-51310	Social Security and Medicare	2,982	3,322	1,624	\$ 3,217	3,229	3,509	3,509	8.7%	
100-1200-51315	Wisconsin Retirement System	1,991	2,423	1,204	\$ 2,556	2,915	2,809	2,809	-3.6%	
100-1200-51900	Professional Education *	2,858	1,787	1,521	3,043	2,550	2,650	2,650	3.9%	
100-1200-52910	Software Purch/Maint *	7,949	8,188	7,833	15,667	7,860	8,036	8,036	2.2%	TiPSS annual fees pd in Jan
100-1200-52990	Other Service Contracts & Fees *	2,150	105	57	650	650	650	650	0.0%	2023 - transition consulting
100-1200-53100	Office Supplies	957	370	237	500	500	520	520	4.0%	
100-1200-53130	Postage	625	801	386	800	800	900	900	12.5%	
100-1200-53200	Memberships & Subscriptions *	150	145	145	290	145	205	205	41.4%	
100-1200-55110	Workers Comp	91	85	46	95	100	105	105	5.0%	
100-1200-57450	Police / Baliff services	10,582	10,582	-	7,500	7,500	7,800	7,800	4.0%	YE JE
Total Municipal Court Expenditures		\$ 69,422	\$ 71,430	\$ 34,384	\$ 79,200	\$ 71,664	\$ 76,872	\$ 76,872	7.3%	

\* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures  
Village Manager - 1410

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
<b>Revenues</b>											
100-1410-43410	State Shared Revenue	\$ 263,102	265,167	\$ 8,500	\$ 584,814	\$ 597,870	\$ 584,814	584,814	-2.2%	Intergov't	Received in November
100-1410-43411	Expenditure Restraint	282,589	259,452	-	259,452	206,060	259,452	259,452	25.9%	Intergov't	Received in July
100-1410-44140	Cable Fees - Time Warner	76,598	71,814	21,178	70,000	70,000	70,000	70,000	0.0%	Licenses	Received quarterly
100-1410-44141	Cable Fees - AT&T	24,315	22,420	(521)	25,000	25,000	25,000	25,000	0.0%	Licenses	Received quarterly
100-1410-48150	Insurance Dividend	19,634	19,703	14,131	20,000	20,000	15,000	15,000	-25.0%	Other Rev	Received in June
100-1410-48900	Miscellaneous Revenue	-	3,000	-	-	250	-	-	-100.0%	Other Rev	
Total Village Manager Revenues		\$ 666,238	\$ 641,556	\$ 43,288	\$ 959,266	\$ 919,180	\$ 954,266	\$ 954,266	3.8%		
<b>Expenditures</b>											
100-1410-51100	Salaries and Wages	\$ 239,858	\$ 263,986	\$ 129,635	\$ 270,400	\$ 265,328	\$ 300,161	\$ 300,161	13.1%	Salaries	
100-1410-51140	Auto / Phone allowance	2,700	2,700	1,350	2,700	2,700	2,781	2,781	3.0%	Fringe	
100-1410-51300	Health Insurance	58,775	63,306	34,387	\$ 66,327	68,711	68,713	68,713	0.0%	Fringe	
100-1410-51305	Dental & other benefits	1,411	1,527	781	\$ 2,512	2,600	2,544	2,544	-2.2%	Fringe	
100-1410-51310	Social Security and Medicare	17,739	19,570	9,556	\$ 20,686	20,696	22,963	22,963	11.0%	Fringe	
100-1410-51315	Wisconsin Retirement System	15,526	17,947	8,939	\$ 18,658	18,391	20,711	20,711	12.6%	Fringe	
100-1410-51900	Professional Education *	3,774	2,866	179	4,200	4,200	4,200	4,200	0.0%	Fringe	
100-1410-52990	Other Service Contracts & Fees *	4,426	13,456	1,089	8,833	8,833	8,833	8,833	0.0%	Contractual	UniverCity (Year 2 of 3)
100-1410-53100	Office Supplies	354	703	50	500	500	515	515	3.0%	Supplies & Office	
100-1410-53140	Marketing & Communications *	12,151	14,704	8,673	17,346	12,900	12,975	12,975	0.6%	Supplies & Office	
100-1410-53200	Memberships & Subscriptions *	2,353	1,594	2,019	4,038	2,990	3,300	3,300	10.4%	Supplies & Office	
100-1410-54100	Volunteer Committees	1,400	4,771	764	2,000	2,000	2,000	2,000	0.0%	Programming	
100-1410-54130	Awards / Recognitions	4,065	3,069	2,223	5,500	5,500	5,500	5,500	0.0%	Programming	
100-1410-55100	Liability & Property Insurance	50,991	52,240	28,083	56,166	52,500	54,600	54,600	4.0%	Insurance	Public Officials insurance
100-1410-55110	Workers Comp	456	522	294	610	610	634	634	4.0%	Insurance	
100-1410-56110	Computers / Printers	36,334	19,039	11,161	11,161	10,000	13,500	13,500	35.0%	Supplies & Office	
100-1410-56130	Equipment / Furniture	6,234	1,017	1,919	5,000	5,000	5,000	5,000	0.0%	Supplies & Office	
100-1410-57900	Expenditure Charged to Others	(818)	(840)	-	-	(1,000)	-	-	-100.0%	Interdeptmntl Exp	Non salary costs to utilities at YE
Total Village Manager Expenditures		\$ 457,729	\$ 482,177	\$ 241,103	\$ 496,636	\$ 482,459	\$ 528,930	\$ 528,930	9.6%		

\* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures  
Clerk Services - 1420

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
<b>Revenues</b>										
100-1420-44110	Liquor Licenses (Class)	\$ 14,450	17,790	\$ 15,480	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	0.0%	
100-1420-44111	Operators Licenses	3,110	2,540	2,020	2,600	2,600	3,250	3,250	25.0%	
100-1420-44120	Village Licenses	4,334	5,883	5,306	5,000	5,000	5,000	5,000	0.0%	
100-1420-44130	Weights and Measures	5,070	2,438	-	3,000	3,000	1,600	1,600	-46.7%	Billed in November
100-1420-44200	Pet Licenses	5,029	4,751	2,343	4,500	4,500	4,500	4,500	0.0%	
100-1420-44900	Security Alarm Permits	1,800	1,680	600	1,600	1,600	1,600	1,600	0.0%	
100-1420-46351	RCA daytime	2,341	2,995	1,734	2,200	2,200	-	-	-100.0%	
100-1420-48900	Miscellaneous Revenue	5,122	10,526	4,886	6,000	6,000	6,000	6,000	0.0%	
Total Clerk Services Revenues		\$ 41,256	\$ 48,602	\$ 32,369	\$ 41,400	\$ 41,400	\$ 38,450	\$ 38,450	-7.1%	
<b>Expenditures</b>										
100-1420-51100	Salaries and Wages	\$ 143,005	\$ 160,951	\$ 74,603	\$ 166,835	\$ 169,888	\$ 176,570	\$ 176,570	3.9%	Salary realignment in 2023
100-1420-51120	Poll Worker Stipends	21,850	10,475	10,475	25,000	25,000	12,000	12,000	-52.0%	Election year poll workers only
100-1420-51300	Health Insurance	36,177	14,132	7,022	\$ 67,417	\$ 46,718	69,689	69,689	49.2%	
100-1420-51305	Dental & other benefits	1,800	1,581	764	\$ 1,969	\$ 2,200	1,990	1,990	-9.6%	
100-1420-51310	Social Security and Medicare	10,350	12,192	5,638	\$ 12,763	\$ 12,000	13,508	13,508	12.6%	
100-1420-51315	Wisconsin Retirement System	9,099	10,368	4,965	\$ 11,512	\$ 11,500	12,183	12,183	5.9%	
100-1420-51900	Professional Education *	1,655	3,671	2,913	5,826	2,543	2,650	2,650	4.2%	
100-1420-52300	Other Intergov'tal pymts	2,800	1,600	1,600	3,000	3,000	3,120	3,120	4.0%	Weights & Measures, SOW
100-1420-52910	Software Purch/Maint *	9,290	16,298	7,774	12,250	12,250	12,740	12,740	4.0%	
100-1420-52930	Credit Card Fees	4,290	5,341	2,484	3,600	3,600	3,744	3,744	4.0%	
100-1420-53100	Office Supplies	3,265	2,591	1,450	3,000	3,000	3,120	3,120	4.0%	
100-1420-53130	Postage/mailings *	11,674	7,800	6,468	11,500	11,500	12,500	12,500	8.7%	mostly elections
100-1420-53200	Memberships & Subscriptions *	30	365	280	560	305	450	450	47.5%	
100-1420-53300	Voting Equipment Costs *	1,016	1,648	-	4,425	4,425	4,600	4,600	4.0%	
100-1420-53500	Voting Supplies *	5,774	3,173	1,302	3,350	3,350	3,450	3,450	3.0%	
100-1420-53900	Miscellaneous Expenses	140	(100)	-	250	250	260	260	4.0%	
100-1420-54000	Programming (MADAC)	12,370	13,623	5,047	12,500	12,500	13,000	13,000	4.0%	
100-1420-55110	Workers Comp	273	294	128	300	300	312	312	4.0%	
100-1420-57900	Expenditures Charged to Others	(2,848)	(4,316)	-	-	-	-	-	0.0%	Non salary costs to utilities at YE
Total Clerk Services Expenditures		\$ 272,010	\$ 261,686	\$ 132,913	\$ 346,057	\$ 324,329	\$ 345,885	\$ 345,885	6.6%	

\* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures  
Finance Department - 1510

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
<b>Revenues</b>											
100-1510-48100	Interest Income	\$ 234,923	\$ 819,237	\$ 317,142	\$ 600,000	\$ 400,000	\$ 300,000	\$ 300,000	-25.0%	Other Rev	Don't want to over estimate rates staying up
100-1510-48101	Market to Market adjustments	(239,502)	83,766	38,144	-	-	-	-	0.0%	Other Rev	Accounting entries only
100-1510-48110	Interest on Loans/Advances	9,066	10,130	-	4,100	4,100	4,000	4,000	-2.4%	Other Rev	Loans due in Dec
100-1510-48120	Interest on Taxes	34,698	43,296	35,411	35,500	35,500	40,000	40,000	12.7%	Other Rev	
100-1510-48900	Miscellaneous Revenue	4,290	5,102	23,568	23,568	5,000	-	-	-100.0%	Other Rev	
Total Finance Revenues		\$ 43,475	\$ 961,531	\$ 414,264	\$ 663,168	\$ 444,600	\$ 344,000	\$ 344,000	-22.6%		
<b>Expenditures</b>											
100-1510-51100	Salaries and Wages	\$ 123,655	\$ 120,969	\$ 32,162	\$ 41,284	\$ 138,500	\$ 47,184	\$ 47,184	-65.9%	Salaries	
100-1510-51300	Health Insurance	44,121	29,151	13,143	23,552	40,300	21,956	21,956	-45.5%	Fringe	Change in new staff
100-1510-51305	Dental & other benefits	2,172	1,581	513	866	1,700	893	893	-47.5%	Fringe	
100-1510-51310	Social Security and Medicare	8,891	8,977	2,336	3,158	10,588	3,610	3,610	-65.9%	Fringe	
100-1510-51315	Wisconsin Retirement System	7,863	8,228	2,131	2,849	9,600	3,256	3,256	-66.1%	Fringe	
100-1510-51900	Professional Education *	765	3,793	280	3,500	3,500	1,500	1,500	-57.1%	Fringe	staff changes
100-1510-52130	Professional Fees Financial *	49,998	42,404	89,985	179,970	43,350	200,280	200,280	362.0%	Professional	Audit fee services
100-1510-52910	Software Purch/Maint *	13,438	14,499	15,238	16,000	14,000	14,600	14,600	4.3%	Contractual	due in August
100-1510-52990	Other Service Contracts & Fees	7,465	7,180	4,353	8,706	6,200	6,500	6,500	4.8%	Contractual	bank fees
100-1510-53100	Office Supplies *	1,928	1,099	1,042	2,084	1,450	1,508	1,508	4.0%	Supplies & Office	
100-1510-53130	Postage/mailings *	6,415	7,057	1,517	6,500	6,500	6,760	6,760	4.0%	Supplies & Office	mostly tax bills in December
100-1510-53200	Memberships & Subscriptions *	190	50	25	350	350	375	375	7.1%	Supplies & Office	
100-1510-53900	Misc Exp/Uncollectible Debt	15,010	-	10	4,000	4,000	4,000	4,000	0.0%	Supplies & Office	JE done at YE
100-1510-55110	Workers Comp	227	261	147	294	286	300	300	4.8%	Insurance	
100-1510-57900	Expenditures Charged to Others	(10,571)	(14,991)	-	(7,000)	(7,000)	(7,000)	(7,000)	0.0%	Interdeptmntl Exp	Non salary costs to utilities at YE
Total Finance Expenditures		\$ 271,567	\$ 230,257	\$ 162,883	\$ 286,113	\$ 273,324	\$ 305,722	\$ 305,722	11.9%		

\* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures  
Other General Administration - 1900

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
<b>Expenditures</b>											
100-1900-52120	Professional Fees - General Legal	\$ 58,437	\$ 8,801	\$ 34,901	\$ 80,000	\$ 80,000	85,000	\$ 85,000	6.3%	Professional	
100-1900-52125	Professional Fees - Court Legal	25,095	36,260	15,781	31,561	25,000	30,000	30,000	20.0%	Professional	
100-1900-52140	Professional Fees - IT services	36,320	85,050	47,851	106,050	106,050	113,898	113,898	7.4%	Professional	Network Service Contract - IT
100-1900-52150	Professional Fees - Assessor	55,200	55,120	44,160	55,200	55,200	55,200	55,200	0.0%	Professional	
100-1900-52190	Professional Fees - Insurance	25,447	26,775	13,388	29,325	29,325	-	-	-100.0%	Professional	
100-1900-51325	Flex Administrative Fees	3,044	3,092	1,556	3,800	3,800	3,952	3,952	4.0%	Fringe	
100-1900-51340	Retiree Health Insurance	1,520	-	(1,766)	-	-	-	-	0.0%	Fringe	participant eligibility ending
100-1900-51355	Employee Assistance Program	1,950	1,950	1,950	2,000	2,000	2,000	2,000	0.0%	Fringe	contract fee
100-1900-52200.55-00	Electric - Village Hall	8,709	11,356	5,194	12,000	12,000	12,480	12,480	4.0%	Utilities	
100-1900-52200.77-00	Electric - Village Center	11,649	10,724	4,181	12,500	12,500	13,000	13,000	4.0%	Utilities	
100-1900-52210.55-00	Gas - Village Hall	7,903	7,065	3,840	9,500	9,500	9,880	9,880	4.0%	Utilities	
100-1900-52210.77-00	Gas - Village Center	5,121	3,450	1,529	5,000	5,000	5,200	5,200	4.0%	Utilities	
100-1900-52220.55-00	Water - Village Hall	4,957	6,455	1,415	2,830	2,000	2,943	2,943	47.2%	Utilities	
100-1900-52220.77-00	Water - Village Center	838	879	482	1,000	1,000	1,040	1,040	4.0%	Utilities	
100-1900-52230.55-00	Phone / Internet - Village Hall	6,356	10,927	6,242	12,484	7,000	12,608	12,608	80.1%	Utilities	
100-1900-52230.77-00	Phone / Internet - Village Center	522	1,785	1,421	2,842	1,800	2,870	2,870	59.5%	Utilities	
100-1900-52330	Health Dept. - Abatement	2,400	2,400	1,200	2,400	2,400	2,496	2,496	4.0%	Contractual	
100-1900-52900.55-00	Cleaning and Pest Control - VH	13,924	15,258	7,545	15,091	14,000	14,560	14,560	4.0%	Contractual	
100-1900-52900.77-00	Cleaning and Pest Control - VC	6,599	6,489	4,422	10,600	10,600	11,024	11,024	4.0%	Contractual	
100-1900-52990	Network Service Contract fees *	27,624	29,581	30,407	44,005	44,005	57,530	57,530	30.7%	Contractual	IT equip license / maint fees
100-1900-53100.55-00	Bldg. maint. / supplies - VH	1,006	1,319	679	3,000	4,000	3,000	3,000	-25.0%	Supplies & Office	Facility Maint. / Gibb
100-1900-53100.77-00	Bldg. maint. / supplies - VC	1,088	1,140	484	2,000	3,100	2,500	2,500	-19.4%	Supplies & Office	Facility Maint. / Gibb
100-1900-53120	Copier costs - Village Hall	9,522	9,214	5,826	11,652	9,500	12,118	12,118	27.6%	Supplies & Office	includes paper
100-1900-53130	Postage meter costs - VH	4,874	5,202	2,120	7,500	7,500	7,800	7,800	4.0%	Supplies & Office	
100-1900-53150	Job Posting/Testing/Hiring	17,126	24,544	939	5,000	5,000	3,000	3,000	-40.0%	Contractual	23 Fin hire cost
100-1900-55100	General liab. & prop. insurance	34,819	50,609	22,694	45,388	45,000	49,927	49,927	10.9%	Insurance	all admin + plus Cyber insurance
100-1900-57900	Expenditure Charged to Others	(7,355)	(8,184)	-	-	-	-	-	0.0%	Interdeptmntl Exp	Chargeback VHS costs to utilities at YE
Total Other Gen Admin Expenditures		\$ 364,695	\$ 407,263	\$ 258,441	\$ 512,728	\$ 497,280	\$ 514,027	\$ 514,027	3.4%		

\* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures  
Police Department - 2100

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25
<b>Revenues</b>									
100-2100-45200	Parking Fines - current	470,436	502,093	248,689	\$ 390,000	\$ 390,000	\$ 450,000	\$ 450,000	15.4%
100-2100-45290	Parking Fines - TRIP	9,805	(80)	3,126	-	-	4,000	4,000	0.0%
100-2100-46200	False Alarm Fees	2,713	3,752	2,450	4,000	4,000	4,000	4,000	0.0%
100-2100-46336	On-Street Parking	268,644	319,311	182,879	240,000	240,000	320,000	320,000	33.3%
100-2100-43550	Enforcement Grants	22,271	22,861	14,872	-	-	-	-	0.0%
100-2100-43560	Training Grants	8,840	3,680	-	-	-	-	-	0.0%
100-2100-43590	Other Grants	1,000	-	-	-	-	-	-	0.0%
100-2100-46900	Community Event Fees	3,037	-	-	-	-	-	-	0.0%
100-2100-48900	Miscellaneous Revenue	7,280	15,084	465	4,500	4,500	2,500	2,500	-44.4%
<b>Total Police Revenues</b>		<b>\$ 794,026</b>	<b>\$ 866,700</b>	<b>\$ 452,482</b>	<b>\$ 638,500</b>	<b>\$ 638,500</b>	<b>\$ 780,500</b>	<b>\$ 780,500</b>	<b>22.2%</b>
<b>Expenditures</b>									
100-2100-51100	Salaries and Wages	\$ 2,077,517	\$ 2,184,117	\$ 1,069,030	2,334,534	\$ 2,261,870	\$ 2,435,680	\$ 2,435,680	7.7%
100-2100-51110	Civilian Salaries	194,307	199,709	99,096	209,434	\$ 204,878	\$ 225,444	225,444	10.0%
100-2100-51130	Holiday Pay	78,994	93,865	20,913	83,451	82,400	84,590	84,590	2.7%
Summary	Overtime	145,050	105,345	46,722	79,963	77,250	82,991	82,991	7.4%
100-2100-51300	Health Insurance	460,508	452,856	238,621	440,193	482,724	454,620	454,620	-5.8%
100-2100-51305	Dental & other benefits	23,454	25,160	12,866	25,348	24,600	25,541	25,541	3.8%
100-2100-51310	Social Security and Medicare	186,645	193,027	92,402	207,117	200,284	216,393	216,393	8.0%
100-2100-51315	Wisconsin Retirement System	289,491	323,940	169,588	371,660	360,985	387,829	387,829	7.4%
100-2100-51330	Uniform Expense *	30,848	21,501	7,931	22,070	22,070	18,625	18,625	-15.6%
100-2100-51335	Union Insurance Trust	2,340	2,172	1,104	2,400	2,400	2,496	2,496	4.0%
100-2100-51340	Retiree Health Contribution	61,791	66,937	31,538	63,076	55,000	61,600	61,600	12.0%
100-2100-51350	Education Reimb	1,350	-	-	3,000	3,000	-	-	-100.0%
100-2100-51355	Other Benefits (retiree's)	0	-	-	-	-	-	-	0.0%
100-2100-51900	Professional Education *	15,689	25,968	11,494	25,100	25,100	20,000	20,000	-20.3%
100-2100-52200	Electric	22,174	26,420	10,422	28,000	28,000	29,120	29,120	4.0%
100-2100-52210	Gas	15,386	15,503	6,504	18,000	18,000	18,720	18,720	4.0%
100-2100-52220	Water	2,154	2,271	1,397	2,795	2,100	2,906	2,906	38.4%
100-2100-52230	Phone and Internet *	13,295	17,327	8,590	17,179	15,000	17,500	17,500	16.7%
100-2100-52300	Other Intergov'tal pymts	4,857	3,540	1,368	8,000	8,000	8,320	8,320	4.0%
100-2100-52900	Cleaning and Pest Control *	17,165	17,653	8,861	18,700	18,700	19,600	19,600	4.8%
100-2100-52910	Software Purch/Maint *	47,781	50,651	34,107	61,995	61,995	68,795	68,795	11.0%
100-2100-52930	Credit Card Fees	24,795	30,021	18,244	36,489	25,000	37,948	37,948	51.8%
100-2100-52990	Other service contracts / fees *	44,876	49,170	43,999	52,200	52,200	54,500	54,500	4.4%
100-2100-53100	Bldg. / Office Supplies	7,181	6,990	2,157	12,000	12,000	12,480	12,480	4.0%
100-2100-53120	Copy & Print Costs	3,780	4,756	2,242	5,000	5,000	5,200	5,200	4.0%
100-2100-53130	Postage Costs	2,730	3,253	2,234	4,500	4,500	4,680	4,680	4.0%
100-2100-53200	Memberships & Subscriptions *	1,537	1,885	1,145	2,290	1,775	1,895	1,895	6.8%
100-2100-53300	Repairs and Maintenance	95	-	-	2,000	2,000	2,080	2,080	4.0%
100-2100-53400	Vehicle Maintenance	18,125	31,109	10,958	21,916	15,000	22,793	22,793	52.0%
100-2100-53410	Fuel *	37,659	33,149	13,616	41,250	41,250	41,250	41,250	0.0%
100-2100-53420	Radio Expense *	9,969	10,123	-	12,664	12,664	13,550	13,550	7.0%
100-2100-53500	Dept/Program Supplies *	22,659	23,310	4,125	24,900	24,900	24,900	24,900	0.0%
100-2100-55100	Liability & Property Insurance	49,659	52,145	35,594	51,500	51,500	53,560	53,560	4.0%
100-2100-55110	Workers Comp	64,498	72,534	40,907	81,814	80,000	88,000	88,000	10.0%
100-2100-56130	Furniture / Office equipment	5,566	2,189	1,178	2,500	2,500	2,600	2,600	4.0%
100-2100-56140	Officer Equipment / repair *	15,658	20,146	4,341	9,600	9,600	9,600	9,600	0.0%
100-2100-57900	Expenditures Charged to Others	(24,272)	(24,271)	-	-	-	-	-	0.0%
<b>Total Police Department Expenditures</b>		<b>\$ 3,975,311</b>	<b>\$ 4,144,471</b>	<b>\$ 2,053,292</b>	<b>\$ 4,475,106</b>	<b>\$ 4,294,245</b>	<b>\$ 4,555,806</b>	<b>\$ 4,555,806</b>	<b>6.1%</b>

2025 Budget

General Fund Revenues and Expenditures  
Planning and Development Department - 2400

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Notes
<b>Revenues</b>										
100-2400-44310	Building Permits	\$ 191,229	\$ 163,939	\$ 71,328	\$ 160,000	\$ 160,000	\$ 161,600	\$ 161,600	1.0%	
100-2400-44320	Electrical Permits	49,609	43,580	18,395	45,000	45,000	45,450	45,450	1.0%	
100-2400-44330	Plumbing Permits	34,098	32,350	11,600	35,000	35,000	35,350	35,350	1.0%	
100-2400-44340	HVAC Permits	26,080	26,625	9,440	27,500	27,500	27,775	27,775	1.0%	
100-2400-44350	Other various permits	42,165	38,805	24,547	40,000	40,000	40,400	40,400	1.0%	
100-2400-44370	Reinspection Fees	2,630	2,240	640	2,500	2,500	2,525	2,525	1.0%	
100-2400-44400	Code Enforcement - PE	12,618	18,714	7,875	15,000	15,000	15,150	15,150	1.0%	
100-2400-46435	Delq Prop (grass/weeds)	250	629	250	250	250	253	253	1.0%	
100-2400-48900	Miscellaneous Revenue	13,665	15,145	12,289	15,000	15,000	15,150	15,150	1.0%	+ Charges to CDA
Total Planning and Development Revenues		\$ 372,344	\$ 342,027	\$ 156,364	\$ 340,250	\$ 340,250	\$ 343,653	\$ 343,653	1.0%	
<b>Expenditures</b>										
100-2400-51100	Salaries and Wages	\$ 263,321	\$ 274,267	\$ 135,418	283,983	\$ 282,005	\$ 313,776	\$ 313,776	11.3%	
100-2400-51120	Contracted Inspectors	3,520	\$ 2,530	2,525	5,050	3,500	5,252	5,252	50.1%	as needed
100-2400-51300	Health Insurance	43,817	\$ 51,930	34,767	72,891	49,500	71,979	71,979	45.4%	
100-2400-51305	Dental & other benefits	3,371	\$ 3,541	1,635	3,541	3,675	3,577	3,577	-2.7%	
100-2400-51310	Social Security and Medicare	20,326	\$ 20,925	10,081	21,725	21,630	24,003	24,003	11.0%	
100-2400-51315	Wisconsin Retirement System	17,170	\$ 18,697	9,365	19,594	20,107	21,651	21,651	7.7%	
100-2400-51900	Professional Education *	2,632	\$ 3,237	2,027	3,500	3,500	3,500	3,500	0.0%	
100-2400-52230	Phone and Internet *	1,429	\$ 1,342	780	1,800	1,800	1,600	1,600	-11.1%	
100-2400-52910	Software Purch/Maint *	3,106	\$ 3,903	8,651	5,025	5,025	10,000	10,000	99.0%	BSA software and GIS support
100-2400-52930	Credit Card Fees	4,479	\$ 4,433	1,994	4,200	4,200	4,368	4,368	4.0%	
100-2400-52990	Other service contract fees	383	\$ 1,073	150	500	500	520	520	4.0%	Delq. Property
100-2400-53100	Office Supplies	1,740	\$ 528	323	1,100	1,100	1,144	1,144	4.0%	
100-2400-53120	Copy & Print Costs	320	\$ 48	-	500	500	520	520	4.0%	
100-2400-53130	Postage / Mailing Costs	2,175	\$ 2,310	1,389	2,778	2,100	2,890	2,890	37.6%	
100-2400-53200	Memberships & Subscriptions *	958	\$ 1,346	1,044	1,330	1,330	1,400	1,400	5.3%	
100-2400-53400	Vehicle Maintenance	325	\$ 1,799	-	1,200	1,200	1,248	1,248	4.0%	vehicle repairs
100-2400-53410	Fuel *	804	\$ 621	244	750	750	750	750	0.0%	
100-2400-55110	Workers Comp	6,832	\$ 8,041	4,539	7,000	7,000	7,280	7,280	4.0%	
100-2400-57900	Expenditures Charged to Others	(2,550)	(2,550)	-	-	-	-	-	0.0%	Cross connection charges - Water
Total Planning and Dev. Expenditures		\$ 374,158	\$ 398,020	\$ 214,931	\$ 436,467	\$ 409,422	\$ 475,457	\$ 475,457	16.1%	

\* See also - detail sheets

**2025 Budget**

**General Fund Revenues and Expenditures  
Other Public Safety - 2900**

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25
<b>Revenues</b>									
100-2900-43420	Fire Insurance	\$ 74,406	\$ 83,393	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0.0%
100-2900-47300	School - Crossing Guards	37,791	\$ 49,717	34,500	67,500	67,500	\$ 69,755	69,755	3.3%
100-2900-48200	Facilities charges - NSHD	16,750	17,085	-	17,200	5,500	-	-	-100.0%
Total Other Public Safety Revenues		<u>\$ 128,947</u>	<u>\$ 150,195</u>	<u>\$ 34,500</u>	<u>\$ 159,700</u>	<u>\$ 148,000</u>	<u>\$ 144,755</u>	<u>\$ 144,755</u>	<u>-2.2%</u>
<b>Expenditures</b>									
100-2900-51355	Other Benefits (retiree's)	\$ 20,017	\$ 21,024	\$ 10,512	\$ 21,054	\$ 21,054	21,024	\$ 21,024	-0.1%
100-2900-52300	Dispatch Services *	436,904	450,361	243,152	455,407	455,407	469,055	469,055	3.0%
100-2900-52310	North Shore Fire *	2,518,048	2,607,334	1,329,614	2,659,228	2,631,338	2,734,335	2,734,335	3.9%
100-2900-52330	Health Department *	124,115	121,283	54,106	113,634	113,634	111,480	111,480	-1.9%
100-2900-52990	Crossing Guards*	75,582	99,433	69,000	137,999	135,000	139,511	139,511	3.3%
100-2900-52995	Atwater Beach Lifeguards	31,187	23,719	10,832	30,000	30,000	31,200	31,200	4.0%
Total Other Public Safety Expenditures		<u>\$ 3,205,853</u>	<u>\$ 3,323,154</u>	<u>\$ 1,717,215</u>	<u>\$ 3,417,322</u>	<u>\$ 3,386,433</u>	<u>\$ 3,506,605</u>	<u>\$ 3,506,605</u>	<u>3.5%</u>

\* See also - detail sheets

2025 Budget

General Fund Revenues and Expenditures  
Department of Public Works - 3000's

Account Number	Account Name	2022	2023	YTD	2024	2024	2024	2025	% Chg	Notes
		Actual	Actual	06/30/2024	Projected	Adopted Budget	Proposed Budget	Adopted Budget	Budget '24 to '25	
<b>Revenues</b>										
100-3100-43530	State Transportation Aids	\$ 841,518	\$ 869,698	\$ 431,770	\$ 864,000	\$ 870,000	\$ 873,000	873,000	0.3%	Received quarterly.
100-3100-43540	Recycling Grant	52,759	52,785	52,862	53,000	52,800	-	-	-100.0%	Rec'd in June
100-3100-46430	Special Collection Fees	18,559	18,121	9,084	16,000	16,000	16,000	16,000	0.0%	
100-3100-46431	Disposal Fee	18,278	17,698	10,249	18,000	17,500	17,500	17,500	0.0%	
100-3100-46433	Kart / Recycling Bin Sales	1,300	911	905	1,000	1,100	1,100	1,100	0.0%	reported seperately for sales taxes
100-3100-46434	Snow Removal Charges	-	347	133	133	-	-	-	0.0%	
100-3100-46436	Damages To Property	18,052	55,579	17,927	17,927	-	-	-	0.0%	
100-3100-4900	Community Event Fees	1,040								
100-3100-47300	Charges for Service - School	21,687	22,140	11,091	22,000	24,890	22,000	22,000	-11.6%	Fuel - disposal fees refuse
100-3100-47310	Charges for Service - Whitefish E	238,480	250,838	124,548	250,000	254,189	250,000	250,000	-1.6%	disposal fees refuse / yard waste
100-3100-48200	Rental Income	46,769	43,709	22,510	45,000	45,448	45,000	45,000	-1.0%	Hubbard lodge
100-3100-48900	Miscellaneous Revenue	39,598	34,059	8,373	10,000	10,000	10,000	10,000	0.0%	includes YE utility equip. fees
Total Public Works Revenues		\$ 1,298,040	\$ 1,365,885	\$ 689,452	\$ 1,297,060	\$ 1,291,927	\$ 1,234,600	\$ 1,234,600	-4.4%	
<b>Expenditures</b>										
<i>Administration</i>										
100-3100-51100	Salaries and Wages	\$ 122,321	\$ 132,603	\$ 60,030	\$ 122,367	\$ 136,990	134,433	\$ 134,433	-1.9%	Allocations changed
100-3100-51140	Auto Allowance	1,800	1,800	900	1,800	1,800	1,800	1,800	0.0%	
100-3100-51300	Health Insurance	18,253	26,300	15,426	7,777	26,001	8,559	8,559	-67.1%	
100-3100-51305	Dental & other benefits	1,671	1,879	909	1,310	1,600	1,338	1,338	-16.4%	
100-3100-51310	Social Security and Medicare	9,504	10,445	4,691	9,361	11,000	10,284	10,284	-6.5%	
100-3100-51315	Wisconsin Retirement System	8,012	9,118	4,192	8,444	9,500	9,276	9,276	-2.4%	
100-3100-51330	Uniform Expense *	5,456	5,092	2,969	6,000	5,775	5,775	5,775	0.0%	
100-3100-51340	Retiree Health Contribution	36,968	15,671	2,359	37,000	36,600	36,600	36,600	0.0%	some participant eligibility ending
100-3100-51900	Professional Education *	510	1,390	1,492	3,000	1,700	1,700	1,700	0.0%	
100-3100-52110	Professional Fees - Eng. Misc.	15,271	5,369	2,027	15,000	15,000	15,600	15,600	4.0%	
100-3100-52230	Phone and Internet *	9,015	9,843	5,019	10,000	9,000	7,192	7,192	-20.1%	
100-3100-52910	Software Purch/Maint	814	2,053	10,509	21,000	3,000	5,000	5,000	66.7%	GIS fees
100-3100-53100	Office / Bldg Supplies	2,160	2,097	769	3,000	2,900	3,120	3,120	7.6%	
100-3100-53120	Copy & Print Costs	984	1,032	337	1,000	1,000	1,040	1,040	4.0%	
100-3100-53130	Postage / Mailing Costs	661	385	274	1,000	600	1,040	1,040	73.3%	
100-3100-53200	Memberships & Subscriptions *	800	924	100	1,000	1,030	630	630	-38.8%	
100-3100-54150	Safety Expenses *	5,422	6,770	2,173	6,000	6,100	6,000	6,000	-1.6%	
100-3100-54450	Property Damages - reimbursabl	33,609	33,360	18,927	38,000	-	-	-	0.0%	reimbursable by insurance claims
100-3100-55100	Liability & Property Insurance	35,714	38,936	20,632	41,000	39,000	42,640	42,640	9.3%	
100-3100-55110	Workers Comp / Unemployment	45,458	51,602	33,787	68,000	53,000	304	304	-99.4%	
100-3100-56130	Tools / equipment	6,802	2,098	-	15,000	15,000	15,600	15,600	4.0%	add barricades in 2023
Total Administration Expenditures		361,205	358,767	187,522	294,691	376,596	307,931	307,931	-18.2%	
<i>Building Maintenance</i>										
100-3230-51100	Salaries and Wages	112,503	111,578	61,761	\$ 144,664	127,720	156,545	156,545	22.6%	
100-3230-51200	Overtime Wages	1,411	5,083	1,630	7,233	4,200	7,827	7,827	86.4%	
100-3230-51300	Health Insurance	35,011	36,397	21,060	40,751	42,448	41,534	41,534	-2.2%	
100-3230-51305	Dental & other benefits	936	1,001	580	1,213	1,200	1,225	1,225	2.1%	
100-3230-51310	Social Security and Medicare	8,113	8,287	4,499	11,620	9,000	12,575	12,575	39.7%	
100-3230-51315	Wisconsin Retirement System	7,399	7,926	4,366	10,481	9,225	11,342	11,342	22.9%	
100-3230-53350	Outsourced repairs/services	67,836	83,812	36,122	72,000	51,700	74,880	74,880	44.8%	
100-3230-53500	Dept/Program Supplies *	36,531	26,281	25,709	51,000	46,200	51,000	51,000	10.4%	
100-3230-54160	Hubbard Lodge/ River Club *	2,967	2,457	3,814	5,600	2,460	3,500	3,500	42.3%	site maint / repairs
100-3230-57900	Expenditures Charged to Others	(17,044)	(17,381)	-	(16,500)	(16,500)	(16,500)	(16,500)	0.0%	utilities
Total Building Maintenance Expenditures		255,663	265,441	159,542	328,062	277,653	343,928	343,928	23.9%	

2025 Budget

General Fund Revenues and Expenditures  
Department of Public Works - 3000's

Account Number	Account Name	2022	2023	YTD	2024	2024	2024	2025	% Chg	Notes
		Actual	Actual	06/30/2024	Projected	Adopted Budget	Proposed Budget	Adopted Budget	Budget '24 to '25	
<i>Municipal Garage</i>										
100-3300-51100	Salaries and Wages	86,917	102,246	39,402	96,295	100,822	99,342	99,342	-1.5%	plus 25% of new equip op 2 positio
100-3300-51170	Tool Allowance	1,176	900	150	900	900	900	900	0.0%	
100-3300-51200	Overtime Wages	-	-	-	607	-	628	628	0.0%	
100-3300-51300	Health Insurance	7,677	25,193	6,519	36,127	10,014	36,976	36,976	269.2%	new hire
100-3300-51305	Dental & other benefits	1,072	1,011	431	1,127	1,253	1,130	1,130	-9.8%	
100-3300-51310	Social Security and Medicare	6,876	7,563	2,948	7,413	7,869	7,648	7,648	-2.8%	
100-3300-51315	Wisconsin Retirement System	5,588	6,956	2,582	6,620	7,150	6,823	6,823	-4.6%	
100-3300-52200	Electric	18,931	25,815	10,327	26,000	26,000	26,780	26,780	3.0%	
100-3300-52210	Gas	10,161	9,179	4,687	13,000	13,000	13,390	13,390	3.0%	
100-3300-52220	Water	1,270	2,445	1,685	3,000	3,000	3,090	3,090	3.0%	
100-3300-53350	Outsourced repairs	61,709	82,683	29,048	58,000	50,000	60,320	60,320	20.6%	
100-3300-53400	Vehicle Maintenance parts *	71,492	82,574	44,531	90,000	90,000	90,000	90,000	0.0%	raise and parts
100-3300-53410	Fuel and Oil *	158,480	135,056	60,073	134,000	164,140	160,640	160,640	-2.1%	
100-3300-57900	Exp. Charged To Others - Fuel *	(58,934)	(50,280)	(23,500)	(47,000)	(72,640)	(63,000)	(63,000)	-13.3%	ongoing to police / others
100-3300-57910	Exp. Charged To Others - Parts *	(33,910)	(46,849)	(21,751)	(44,000)	(51,000)	(51,000)	(51,000)	0.0%	ongoing to police / others
100-3300-57920	Exp. Charged To Others - Utilities	(24,583)	(9,360)	-	20,000	(20,000)	(20,000)	(20,000)	0.0%	utility equip. repairs / admin charge
Total Municipal Garage Expenditures		313,922	375,132	157,131	402,088	330,507	373,667	373,667	13.1%	
<i>Street &amp; Alley</i>										
100-3410-51100	Salaries and Wages	42,146	50,701	18,507	\$ 54,772	54,693	56,919	56,919	4.1%	
100-3410-51120	Community Event Wages	10,087	6,760	3,689	10,000	10,000	-	-	-100.0%	
100-3410-51200	Overtime Wages	258	166	29	\$ 1,926	500	1,993	1,993	298.7%	
100-3410-51300	Health Insurance	19,613	18,371	9,189	15,618	20,515	15,805	15,805	-23.0%	
100-3410-51305	Dental & other benefits	678	644	286	698	800	702	702	-12.2%	
100-3410-51310	Social Security and Medicare	3,792	4,226	1,591	4,337	4,900	4,507	4,507	-8.0%	
100-3410-51315	Wisconsin Retirement System	3,290	3,844	1,465	3,700	4,400	3,828	3,828	-13.0%	
100-3410-53500	Supplies - Street / Alley *	5,574	5,775	3,034	10,000	10,000	10,000	10,000	0.0%	
100-3410-53510	Supplies - Signage *	4,862	4,101	2,633	5,300	5,500	5,500	5,500	0.0%	
100-3410-53540	Contracted Street Maintenance	51,050	18,225	16,429	50,000	50,000	50,000	50,000	0.0%	crack filling, patching
100-3410-53550	Contracted Street Marking	19,421	51,123	16,716	24,300	25,000	25,750	25,750	3.0%	general street striping / marking
Total Street & Alley Expenditures		160,771	163,935	73,568	180,652	186,308	175,004	175,004	-6.1%	
<i>Street Lighting / Traffic Devices</i>										
100-3430-51100	Salaries and Wages	34,007	55,144	38,587	\$ 62,021	63,690	64,451	64,451	1.2%	\$20,000 retiree payout in 2021
100-3430-51120	Contracted Electrician Services	74,759	-	-	-	-	-	-	0.0%	filled position
100-3430-51200	Overtime Wages	931	171	116	\$ 2,181	2,500	2,257	2,257	-9.7%	
100-3430-51300	Health Insurance	3,459	8,842	6,784	17,685	17,827	17,896	17,896	0.4%	
100-3430-51305	Dental & other benefits	186	461	330	790	700	795	795	13.6%	
100-3430-51310	Social Security and Medicare	2,632	4,077	2,860	4,911	4,400	5,103	5,103	16.0%	
100-3430-51315	Wisconsin Retirement System	2,275	3,763	2,670	4,190	3,800	4,335	4,335	14.1%	
100-3430-52200.01-	Electric -street lighting (01-00)	83,321	97,948	38,325	92,000	92,000	95,680	95,680	4.0%	
100-3430-52200.02-	Electric - traffic devices (02-00)	14,431	16,255	7,173	17,000	16,500	17,160	17,160	4.0%	
100-3430-53500	Supplies - street lighting *	33,025	28,363	7,572	25,000	25,000	25,245	25,245	1.0%	
100-3430-53510	Supplies - traffic devices *	8,288	13,116	4,132	8,000	6,000	6,000	6,000	0.0%	
Total Street Lighting Expenditures		257,314	228,139	108,549	233,778	232,416	238,923	238,923	2.8%	
<i>Winter Maintenance</i>										
100-3460-51100	Salaries and Wages	21,738	43,980	31,902	\$ 45,099	55,723	46,866	46,866	-15.9%	
100-3460-51200	Overtime Wages	7,596	8,720	3,145	\$ 1,586	20,500	1,641	1,641	-92.0%	
100-3460-51300	Health Insurance	7,075	14,334	10,480	12,860	22,000	13,013	13,013	-40.8%	
100-3460-51305	Dental & other benefits	294	550	375	575	1,000	578	578	-42.2%	
100-3460-51310	Social Security and Medicare	2,194	3,876	2,520	3,571	5,800	3,711	3,711	-36.0%	
100-3460-51315	Wisconsin Retirement System	1,901	3,581	2,418	3,047	5,200	3,152	3,152	-39.4%	
100-3460-52990	Other Service contracts / fees *	-	-	-	-	-	-	-	0.0%	Villani - sidewalk snow removal
100-3460-53500	Dept/Program Supplies *	7,611	4,169	7,286	8,000	6,000	7,000	7,000	16.7%	
100-3460-53520	Salt Contract *	24,063	25,372	31,459	31,459	42,960	34,810	34,810	-19.0%	
100-3460-57900	Expenditures Charged To Others	(3,624)	(5,182)	-	(7,500)	(7,500)	(7,500)	(7,500)	0.0%	Charge for plowing parking lots
Total Winter Maintenance Expenditures		68,848	99,400	89,585	98,696	151,683	103,272	103,272	-31.9%	

2025 Budget

General Fund Revenues and Expenditures  
Department of Public Works - 3000's

Account Number	Account Name	2022	2023	YTD	2024	2024	2025	2025	% Chg	Notes
		Actual	Actual	06/30/2024	Projected	Adopted Budget	Proposed Budget	Adopted Budget	Budget '24 to '25	
<i>Refuse / Recycling Disposal</i>										
100-3510-51100	Salaries and Wages	124,879	134,044	73,974	139,080	123,806	144,531	144,531	16.7%	
100-3510-51120	Special Collections & Sat Recycle	14,610	16,904	8,688	17,000	6,200	-	-	-100.0%	
100-3510-51200	Overtime Wages	3,390	1,706	391	4,890	1,200	5,062	5,062	321.8%	
100-3510-51300	Health Insurance	51,520	62,324	41,438	39,658	41,035	40,132	40,132	-2.2%	
100-3510-51305	Dental & other benefits	2,123	2,364	1,393	1,772	1,650	1,784	1,784	8.1%	
100-3510-51310	Social Security and Medicare	10,293	10,716	5,799	11,014	9,900	11,444	11,444	15.6%	
100-3510-51315	Wisconsin Retirement System	9,236	10,268	5,689	9,395	9,000	9,721	9,721	8.0%	
100-3510-52950.03-	Disposal Contracts - refuse (03-00) *	355,437	348,974	183,393	367,000	396,091	400,055	400,055	1.0%	
100-3510-52950.04-	Disposal Contracts - recycling (04-00)	171,635	181,205	108,886	218,000	208,553	214,276	214,276	2.7%	
100-3510-53500	Supplies - Refuse *	14,706	43,367	9,374	10,000	9,300	9,500	9,500	2.2%	
100-3510-53510	Supplies - Recycling *	3,154	3,447	1,959	4,000	5,000	5,000	5,000	0.0%	
100-3510-57900	Expenditures Charged To Others	(4,188)	-	-	-	(9,945)	-	-	-100.0%	Charge to sewer for leaf disposal c
Total Refuse / Recycling Disposal Expenditures		756,795		440,985	821,811	801,790	841,503	841,503	5.0%	
<i>Yard Waste</i>										
100-3530-51100	Salaries and Wages	46,388	55,812	20,269	\$ 72,450	44,084	75,289	75,289	70.8%	
100-3530-51120	Contracted Labor (leaf)	-	-	-	-	-	-	-	0.0%	
100-3530-51200	Overtime Wages	-	47	-	2,548	1,000	2,637	2,637	163.7%	
100-3530-51300	Health Insurance	18,232	22,597	8,682	20,659	14,126	20,905	20,905	48.0%	
100-3530-51305	Dental & other benefits	709	838	293	923	600	929	929	54.9%	
100-3530-51310	Social Security and Medicare	3,281	3,866	1,408	5,737	3,500	5,961	5,961	70.3%	
100-3530-51315	Wisconsin Retirement System	2,984	3,689	1,375	4,894	3,100	5,064	5,064	63.4%	
100-3530-52950.05-	Disposal Contracts - Yard Waste (05	38,268	42,320	16,685	50,000	50,100	52,094	52,094	4.0%	seasonal
100-3530-53500	Dept/Program Supplies	1,269	2,929	270	2,000	2,450	4,950	4,950	102.0%	
100-3530-57900	Expenditures Charged To Others	(10,699)	-	-	-	(13,151)	(9,945)	(9,945)	-24.4%	Charge for leaf disposal costs
Total Yard Waste/Leaf Collection Expenditures		100,432	132,098	48,983	159,211	105,808	157,884	157,884	49.2%	
<i>Forestry</i>										
100-3610-51100	Salaries and Wages	155,671	155,238	98,828	172,626	169,950	179,391	179,391	5.6%	
100-3610-51200	Overtime Wages	231	180	225	6,070	1,000	6,283	6,283	528.3%	
100-3610-51300	Health Insurance	52,088	50,320	43,185	49,224	54,657	49,811	49,811	-8.9%	
100-3610-51305	Dental & other benefits	1,851	1,727	1,288	2,200	2,100	2,214	2,214	5.4%	
100-3610-51310	Social Security and Medicare	11,200	11,202	7,042	13,670	13,000	14,204	14,204	9.3%	
100-3610-51315	Wisconsin Retirement System	9,612	9,770	6,631	11,662	11,600	12,066	12,066	4.0%	
100-3610-52940	Landscaping Contracts (Medians)	19,858	20,865	8,942	24,000	24,000	24,720	24,720	3.0%	Capital / Wilson drive medians
100-3610-53500	Dept/Program Supplies *	9,470	9,387	11,729	13,500	13,500	14,000	14,000	3.7%	
100-3610-53510	EAB Treatment Supplies	19,860	11,731	12,181	12,302	25,300	15,000	15,000	100.0%	
100-3610-53515	Forestry Plantings (Trees) *	14,268	14,213	12,065	12,065	15,000	15,000	15,000	100.0%	
Total Forestry Expenditures		294,109	284,633	202,117	317,318	330,107	332,688	332,688	0.8%	
<i>Parks &amp; Beautification</i>										
100-3620-51100	Salaries and Wages	88,992	90,496	38,367	\$ 98,549	91,258	102,091	102,091	11.9%	
100-3620-51200	Overtime Wages	269	1,169	-	2,240	1,000	2,319	2,319	131.9%	
100-3620-51300	Health Insurance	7,657	7,121	3,486	18,166	13,797	18,383	18,383	33.2%	
100-3620-51305	Dental & other benefits	376	352	163	812	550	817	817	48.6%	
100-3620-51310	Social Security and Medicare	6,702	6,902	2,881	7,710	7,000	7,987	7,987	14.1%	
100-3620-51315	Wisconsin Retirement System	3,288	3,535	1,610	4,304	3,100	4,453	4,453	43.6%	
100-3620-52200	Electric	7,078	7,897	3,644	9,000	8,800	9,360	9,360	6.4%	
100-3620-52210	Gas	249	211	81	350	350	364	364	4.0%	
100-3620-52220	Water	29,509	29,267	9,418	24,000	24,000	24,960	24,960	4.0%	
100-3620-52940	Landscaping Contracts (Turf)	15,106	31,929	17,156	48,000	48,000	63,700	63,700	32.7%	work done in Summer / Fall
100-3620-53300	Repairs and Maintenance	2,293	849	39	750	2,500	800	800	-68.0%	costs
100-3620-53500	Dept/Program Supplies *	12,486	10,738	4,564	12,000	12,000	19,600	19,600	63.3%	
100-3620-53510	Landscaping / Plantings *	24,153	16,687	4,484	16,500	16,500	18,500	18,500	12.1%	
Total Parks & Beautification Expenditures		198,158	207,153	85,893	242,382	228,855	273,334	273,334	19.4%	
Total Public Works Expenditures		\$ 2,767,217	\$ 2,114,699	\$ 1,553,875	\$ 3,078,689	\$ 3,021,723	\$ 3,148,135	\$ 3,148,135	4.2%	

\* See also - detail sheets

**2025 Budget**

**General Fund Revenues and Expenditures  
Other Financing Sources and Uses - 9000**

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/2024	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25
<b>Other Financing Sources</b>										
100-9000-49200	Transfers from Special Rev.	\$ 60,499	\$ 53,547	\$ 69,502	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
100-9000-49900	Surplus Applied	-	-	-	-	-	396,130	-	-	-100.0%
	Total Other Financing Sources	<u>\$ 60,499</u>	<u>\$ 53,547</u>	<u>\$ 69,502</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 396,130</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-100.0%</u>
<b>Other Financing Uses</b>										
100-9000-59300	Transfers to Debt Service	198,913	333,040	197,117	-	-	396,130	700,000	700,000	76.7%
100-9000-59400	Transfers to Capital Projects	225,000	300,000	-	-	-	-	234,000	234,000	0.0%
100-9000-59500	Transfers to Utilities	-	-	-	-	-	-	-	-	0.0%
	Total Other Financing Uses Expenditures	<u>\$ 423,913</u>	<u>\$ 633,040</u>	<u>\$ 197,117</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 396,130</u>	<u>\$ 934,000</u>	<u>\$ 934,000</u>	<u>135.8%</u>

**2025 Budget**  
**Library Fund - 200**

Dept/Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25
<b><u>General Operations</u></b>										
<b>Revenues</b>										
200-5110-41110	Property Taxes	\$ 928,950	\$ 944,915	\$ 947,455	\$ 963,366	\$ 963,366	\$ 963,366	\$ 983,845	983,845	2.1%
200-5110-43720	Local Library Aids	87,583	101,393	73,611	89,329	89,308	89,308	98,305	98,305	10.1%
200-5110-46710	Library Fines	23,570	27,228	26,237	7,456	35,456	28,000	28,000	28,000	0.0%
200-5110-46720	Printing Fees	7,552	11,154	11,135	6,494	11,300	11,300	11,300	11,300	0.0%
200-9000-49900	Surplus Applied	-	-	-	-	-	-	-	-	0.0%
Total Operating Revenue		<u>1,047,655</u>	<u>1,084,690</u>	<u>1,058,438</u>	<u>1,066,644</u>	<u>1,099,430</u>	<u>1,091,974</u>	<u>1,121,450</u>	<u>1,121,450</u>	<u>2.7%</u>
<b>Expenditures</b>										
200-5110-51100	Salaries and Wages	543,566	576,550	592,994	240,550	606,000	640,519	665,450	665,450	3.9%
200-5110-51300	Health Insurance	110,791	90,254	85,618	23,110	95,000	110,000	98,000	98,000	-10.9%
200-5110-51305	Dental & other benefits	5,869	5,653	4,974	1,480	6,000	6,000	6,500	6,500	8.3%
200-5110-51310	Social Security and Medicare	40,596	42,882	44,581	18,310	30,000	48,000	31,000	31,000	-35.4%
200-5110-51315	Wisconsin Retirement System	30,786	30,018	29,028	12,240	28,000	33,500	29,000	29,000	-13.4%
200-5110-51340	Retiree Health Contribution	9,597	9,596	10,577	8,244	13,000	9,800	13,500	13,500	37.8%
200-5110-51900	Professional Education *	821	2,273	2,784	1,259	3,000	3,000	3,750	3,750	25.0%
200-5110-52100	Legal Fees	-	409	42,216	2,268	3,000	-	-	-	0.0%
200-5110-52200	Electric	32,443	34,947	32,173	12,544	34,500	34,500	35,900	35,900	4.1%
200-5110-52210	Gas	9,724	15,363	10,351	4,586	14,000	14,000	14,600	14,600	4.3%
200-5110-52220	Water	4,474	2,522	2,638	1,446	3,100	3,100	3,300	3,300	6.5%
200-5110-52230	Phone	2,126	1,916	4,436	2,745	2,500	2,500	2,600	2,600	4.0%
200-5110-52300	Other Intergov'tal pymts *	28,479	34,039	30,338	21,829	23,946	23,946	24,200	24,200	1.1%
200-5110-52900	Cleaning and Pest Control *	25,216	23,322	25,160	12,499	25,000	29,900	25,500	25,500	-14.7%
200-5110-52910	Software Purch/Maint *	9,773	9,989	10,426	5,679	11,100	19,566	20,900	20,900	6.8%
200-5110-52930	Credit Card Fees	702	875	997	299	1,000	1,000	1,000	1,000	0.0%
200-5110-52990	Other Service Contracts & Fees *	5,045	5,018	5,445	2,322	3,960	3,505	-	-	0.0%
200-5110-53100	Office Supplies	2,582	2,971	3,018	2,122	3,000	3,000	3,100	3,100	3.3%
200-5110-53101	Building Supplies	1,440	3,009	3,570	1,451	3,000	3,000	3,100	3,100	3.3%
200-5110-53120	Copy & Print Costs *	482	975	671	117	600	600	4,600	4,600	666.7%
200-5110-53130	Postage/Mailings	502	262	501	187	200	200	200	200	0.0%
200-5110-53200	Memberships & Subscriptions *	1,282	1,168	931	1,560	2,702	2,702	3,000	3,000	11.0%
200-5110-53300	Repairs and Maintenance	105	2,663	-	-	1,000	1,000	-	-	0.0%
200-5110-53500	Processing Supplies *	4,572	6,668	5,284	3,485	6,000	6,000	6,000	6,000	0.0%
200-5110-53710	Reference Continuations	415	-	643	-	450	450	-	-	0.0%
200-5110-53720	Periodicals *	7,191	7,504	8,457	8,745	8,327	7,170	8,400	8,400	17.2%
200-5110-53760	ebooks / Digital Materials *	13,928	8,245	13,022	7,366	7,366	7,366	7,500	7,500	1.8%
200-5110-54000	Programming *	4,790	2,710	2,792	1,708	4,500	4,500	4,500	4,500	0.0%
200-5110-55100	Liability & Property Insurance	13,688	14,660	15,376	4,627	15,000	15,000	15,600	15,600	4.0%
200-5110-55110	Workers Comp / Unemployment	1,335	1,047	1,235	698	1,400	1,400	1,500	1,500	7.1%

**2025 Budget**  
**Library Fund - 200**

Dept/Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25
<b>Adult Materials</b>										
200-5111-53730	Materials	23,411	27,032	26,879	6,485	20,500	20,500	45,500	45,500	122.0%
200-5111-53740	DVD's	4,904	5,569	6,213	3,005	7,500	7,500	7,500	7,500	0.0%
200-5111-53750	Audiobooks	2,257	2,329	1,934	-	2,000	2,000	2,000	2,000	0.0%
200-5111-53770	Music	3,884	4,115	3,515	1,235	3,000	3,000	4,000	4,000	33.3%
<b>Children's Materials</b>										
200-5112-53730	Materials	23,382	18,815	19,657	7,777	16,500	16,500	22,500	22,500	36.4%
200-5112-53740	DVD's	710	1,225	1,750	209	1,000	1,000	1,000	1,000	0.0%
200-5112-53750	Audiobooks and Music	1,265	475	1,018	-	250	250	250	250	0.0%
200-5112-53780	Early Learning Center	-	-	-	-	-	-	-	-	0.0%
<b>Young Adult Materials</b>										
200-5113-53730	Materials	3,542	5,384	5,773	2,674	6,000	6,000	6,000	6,000	0.0%
Total Operating Expenditures		975,675	1,002,452	1,056,973	424,863	1,013,401	1,078,370	1,121,450	1,121,450	4.0%
<b>Non-Operating Expenditures</b>										
200-9000-59100	Transfers to General Fund	60,499	53,547	69,502	-	-	-	-	-	0.0%
Total Non-Operating Expenditures		60,499	53,547	69,502	-	-	-	-	-	0.0%
<b>Total General Operations Expenditures</b>		<b>1,036,174</b>	<b>1,055,999</b>	<b>1,126,475</b>	<b>424,863</b>	<b>1,013,401</b>	<b>1,078,370</b>	<b>1,121,450</b>	<b>1,121,450</b>	<b>4.0%</b>
<b>Net Change in General Operations</b>		<b>11,481</b>	<b>28,691</b>	<b>(68,037)</b>	<b>641,781</b>	<b>86,029</b>	<b>13,604</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b><i>Enhanced Operations/Capital</i></b>										
<b>Revenues</b>										
200-5120-48250	Lange Bequest (GMF) funding	\$ 149,539	\$ 92,850	\$ -	\$ -	\$ 111,580	\$ 101,453	\$ 135,900	\$ 135,900	34.0%
200-5120-48510	Friends Donations	19,361	21,714	24,200	26,251	33,100	33,100	33,850	33,850	2.3%
200-5120-48515	Miscellaneous Donations	5,388	39,029	5,978	234	500	15,000	-	-	0.0%
200-9000-49900	Surplus Applied	-	-	-	-	-	-	-	-	0.0%
<b>Total Enhanced Revenues</b>		<b>174,288</b>	<b>153,593</b>	<b>30,178</b>	<b>26,486</b>	<b>145,180</b>	<b>149,553</b>	<b>169,750</b>	<b>169,750</b>	<b>13.5%</b>

**2025 Budget**  
**Library Fund - 200**

Dept/Account No.	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25
<b>Expenditures</b>										
<b>Greater Milwaukee Foundation</b>										
200-5121-52180	Professional Education	8,852	2,336	1,580	3,300	5,000	5,000	10,250	10,250	105.0%
200-5121-53700	Collection Enhancements	8,908	26,034	32,735	24,570	51,343	51,343	51,000	51,000	-0.7%
200-5121-54010	Program Enhancements	5,736	9,081	3,194	1,056	9,500	9,500	11,500	11,500	21.1%
200-5121-56120	Technology Enhancements	19,597	28,271	8,281	6,932	7,610	7,610	32,700	32,700	329.7%
200-5121-56130	Furniture	-	15,658	-	356	-	-	-	-	0.0%
200-5121-56140	Miscellaneous	5,736	136	-	-	-	-	2,450	2,450	#DIV/0!
200-5121-56200	Building Improvements (VC)	-	-	-	-	-	-	-	-	0.0%
200-5121-56900	Library Facility Improvements	6,739	-	-	-	-	-	-	-	0.0%
200-5121-XXXXX	Patron Access Enhancements	-	-	-	-	28,000	28,000	28,000	28,000	0.0%
<b>Friends of Shorewood Library</b>										
200-5122-53700	Collection Enhancements	5,673	6,937	6,547	1,176	11,000	11,000	12,000	12,000	9.1%
200-5122-53760	Lucky Day	3,933	4,611	4,292	2,292	5,000	5,000	5,000	5,000	0.0%
200-5122-53780	Special Initiatives	3,396	5,565	2,611	1,684	8,650	8,650	8,650	8,650	0.0%
200-5122-54010	Program Enhancements	5,245	4,313	4,525	2,322	8,450	8,450	8,200	8,200	-3.0%
<b>Other Donations Activities</b>										
200-5123-53700	Collection Enhancements	11,634	17,075	13,144	6,291	15,000	15,000	-	-	0.0%
200-5123-54010	Program Enhancements	30	768	4,920	-	-	-	-	-	0.0%
200-5123-54120	Other items	1,206	1,171	859	509	28,000	28,000	-	-	0.0%
<b>Total Enhanced Expenditures</b>		<b>86,685</b>	<b>121,956</b>	<b>82,689</b>	<b>50,487</b>	<b>177,553</b>	<b>177,553</b>	<b>169,750</b>	<b>169,750</b>	<b>-4.4%</b>
<b>Net Change in Enhanced Operations</b>		<b>87,603</b>	<b>31,637</b>	<b>(52,511)</b>	<b>(24,002)</b>	<b>(32,373)</b>	<b>(28,000)</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<hr/>										
<b>Total Revenue</b>		<b>1,221,943</b>	<b>1,238,283</b>	<b>1,088,616</b>	<b>1,093,130</b>	<b>1,244,610</b>	<b>1,241,527</b>	<b>1,291,200</b>	<b>1,291,200</b>	<b>4.0%</b>
<b>Total Expenditures</b>		<b>1,122,859</b>	<b>1,177,955</b>	<b>1,209,164</b>	<b>475,351</b>	<b>1,190,954</b>	<b>1,255,923</b>	<b>1,291,200</b>	<b>1,291,200</b>	<b>2.8%</b>
<b>Net Change in Fund Balance</b>		<b>99,084</b>	<b>60,328</b>	<b>(120,548)</b>	<b>617,779</b>	<b>53,656</b>	<b>(14,396)</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>
Beginning Fund Balance		144,409	243,493	303,821	303,821	303,821	303,821	357,477	357,477	
Less: Budgeted Surplus Applied		-	-	-	-	-	-	-	-	
<b>Ending Fund Balance</b>		<b>\$ 243,493</b>	<b>\$ 303,821</b>	<b>\$ 183,273</b>	<b>\$ 921,600</b>	<b>\$ 357,477</b>	<b>\$ 289,425</b>	<b>\$ 357,477</b>	<b>\$ 357,477</b>	
Fund Balance Consists of:										
RESTRICTED - Enhanced Operations		183,417	215,054	162,543		182,681		182,681	182,681	
UNRESTRICTED - General Library		60,076	88,767	20,730		174,796		174,796	174,796	
<b>Total Fund Balance</b>		<b>\$ 243,493</b>	<b>\$ 303,821</b>	<b>\$ 183,273</b>		<b>\$ 357,477</b>		<b>\$ 357,477</b>	<b>\$ 357,477</b>	



**2025 Budget**  
**Expenditure Request Detail - Library Fund (General Operations)**

(concluded)

<b>200-5110-53200 Memberships and subscriptions</b>		<b>200-5110-53760 Ebooks and digital materials</b>	
American Library Association - 8 memberships	860	Ancestry	-
Public Library Association - 8 memberships	680	Hoopla	-
Wisconsin Library Association - 8 memberships	1,383	Gale Courses	-
Wisconsin Historical Society	65	Overdrive (WPLC) & Overdrive Advantage	7,463
Rounding	12	Rounding	37
Total for account - Memberships and Subscriptions	<u>3,000</u>	Total for account - Ebooks and Digital Materials	<u>7,500</u>
<b>200-5110-53500 Processing supplies</b>		<b>200-5110-54000 Programming</b>	
RFID tags	2,000	Adult Programming	1,500
Material processing supplies	<u>4,000</u>	Children's Programming	1,500
Total for account - Processing Supplies	<u>6,000</u>	Inclusive Services and Teen Programming	<u>1,500</u>
		Total for account - Programming	<u>4,500</u>
<b>200-5110-53720 Periodicals</b>			
Baron's Financial and Investment News	382		
Chicago Tribune	960		
Library Journal - digital access	320		
Milwaukee Business Journal	135		
Milwaukee Journal Sentinel	1,935		
New York Times	1,040		
Wall Street Journal	207		
W.T. Cox - periodical subscriptions	3,348		
Rounding	73		
Total for account - Periodicals	<u>8,400</u>		

**2025 Budget**  
**Expenditure Request Detail - Library Fund (Enhanced Operations)**

**Greater Milwaukee Foundation Supported**

<b>200-5121-52180</b>	<b>Professional Education</b>		<b>200-5121-54010</b>	<b>Program Enhancements</b>	
American Library Association (two staff members)	5,000		Adult Programming		1,000
Professional Development Day	2,000		Children's Programming		1,000
Wisconsin Association of Public Libraries (one staff member)	1,500		Inclusive Services and Teen Programming		1,000
Wisconsin Library Association (one staff member)	1,750		Summer Celebration		5,500
Total for account	<u>10,250</u>		Community Event -Equity, Diversity, & Inclusion		3,000
			Total for account		<u>11,500</u>
<b>200-5121-53700</b>	<b>Collections Enhancements</b>				
Adult Materials	-		<b>200-5121-56120</b>	<b>Technology Enhancements</b>	
Attraction Passes	6,000		Canva Pro		600
Children's Materials	-		Loomly (rounded)		400
Value Line	500		Smiota Smart Lockers annual cost (rounded)		1,700
Vinyl Music	-		Website redesign		30,000
WiFi Hotspots	6,250		Total for account		<u>32,700</u>
Ancestry	1,186		<b>200-5121-56140</b>	<b>Miscellaneous</b>	
Consumer Reports online	495		Employee appreciation		500
A to Z Databases	1,900		Menstrual products (rounded)		1,950
Hoopla	19,734		Total for account		<u>2,450</u>
Kanopy	4,500				
Mango Languages	1,185		<b><u>Friends of the Shorewood Public Library Supported</u></b>		
Milwaukee Journal Sentinel Online (NewsBank)	1,432		200-5122-53700	Collection Enhancements	12,000
Morningstar	2,486		200-5122-53760	Lucky Day	5,000
PressReader	4,347		200-5122-53780	Special Initiatives	8,650
Wall Street Journal Online	900		200-5122-54010	Programming	8,200
Rounding	85		Total for account		<u>33,850</u>
Total for account	<u>51,000</u>				

2025 Budget

Senior Services Fund - 210

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
<b>Administration Activities</b>											
<b>Revenues</b>											
210-4600-41110	Property Taxes	\$ 112,630	\$ 113,280	\$ 119,235	\$ 121,584	\$ 121,584	\$ 121,584	\$ 128,879	\$ 128,879	6.0%	Formula driven
210-4600-48515	Programming Grants	-	-	500	1,025	1,025	500	1,100	1,100	120.0%	
210-9000-49900	Benjamin Fund Grant	-	8,205	-	-	9,152	31,626	19,114	19,114	-39.6%	
Total Administration Revenues		112,630	121,485	119,735	122,609	131,761	153,710	149,093	149,093	-3.0%	
<b>Expenditures</b>											
210-4600-51100	Salaries and Wages	64,244	68,968	84,363	38,855	89,840	91,834	92,532	92,532	0.8%	COLA based on 2024 projected
210-4600-51300	Health Insurance	25,533	27,544	30,566	15,299	36,209	37,691	37,691	37,691	0.0%	
210-4600-51305	Dental & other benefits	1,092	869	1,524	834	1,233	1,500	1,245	1,245	-17.0%	
210-4600-51310	Social Security and Medicare	4,328	4,584	5,709	2,661	6,873	7,000	7,079	7,079	1.1%	
210-4600-51315	Wisconsin Retirement System	3,584	4,158	5,739	2,681	4,070	6,100	4,192	4,192	-31.3%	
210-4600-54140	Shorewood Connects *	5,846	5,998	6,122	2,550	6,385	6,385	5,775	5,775	-9.6%	
210-4600-54900	Other Programming	-	167	457	420	1	500	1,100	1,100	120.0%	
210-4600-55100	Liability & Property Insurance	3,755	2,854	2,996	773	2,500	2,500	2,600	2,600	4.0%	
210-4600-55110	Workers Comp / Unemp.	155	137	180	101	202	200	210	210	5.1%	
Total Administration Expenditures		108,537	115,279	137,657	64,174	147,313	153,710	152,424	152,424	-0.8%	
Net Change Administration		4,093	6,206	(17,922)	58,435	(15,552)	-	(3,331)	(3,331)	0.0%	

2025 Budget

Senior Services Fund - 210

Account Number	Account Name	2021 Actual	2022 Projected	2023 Projected	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
<b>Programming Activities</b>											
<b>Revenues</b>											
210-4650-46600	Senior Programming Fees	4,944	12,131	9,250	8,114	9,000	9,000	13,500	13,500	50.0%	
210-4650-48500	Participant Donations	2,490	1,790	606	-	-	2,000	500	500	-75.0%	
210-4650-48520	Benjamin Fund Contributions	45,337	47,514	25,004	-	40,917	64,240	60,520	60,520	-5.8%	Formula driven
Total Programming Revenues		52,771	61,435	34,860	8,114	49,917	75,240	74,520	74,520	-1.0%	
<b>Expenditures</b>											
210-4650-51900	Professional Education *	688	250	504	99	2,100	2,100	2,000	2,000	-4.8%	
210-4650-52100	Professional Fees *	6,940	11,610	11,888	6,100	21,850	21,580	22,280	22,280	3.2%	instructional fees
210-4650-52180	Consultants *	6,047	6,105	8,122	3,600	8,385	8,385	10,775	10,775	28.5%	
210-4650-52990	Food & Beverages	13,906	14,367	16,363	8,114	17,300	17,300	18,000	18,000	4.0%	food & beverage for activities
210-4650-53100	Office Supplies	166	509	209	378	757	500	420	420	-16.0%	
210-4650-53120	Printing Costs *	1,065	1,592	919	297	594	1,280	2,180	2,180	70.3%	
210-4650-53130	Postage Costs	648	645	735	366	732	1,000	1,000	1,000	0.0%	
210-4650-53200	Memberships & Subscriptions *	501	675	435	420	1,200	1,200	805	805	-32.9%	
210-4650-53500	Dept/Program Supplies *	6,398	7,685	3,186	1,618	8,345	8,345	4,760	4,760	-43.0%	
210-4650-54000	SRC Programming *	9,177	3,037	3,143	3,496	7,950	7,950	5,800	5,800	-27.0%	outing costs
210-4650-54010	Programming Support *	5,000	5,000	2,500	300	5,000	5,000	5,000	5,000	0.0%	
210-4650-56130	Equipment / Furniture *	2,235	9,960	296	-	600	600	1,500	1,500	150.0%	ESAB / Benjamin Fund purchases
Total Programming Expenditures		52,771	61,435	48,300	24,789	74,813	75,240	74,520	74,520	-1.0%	
Net Change Programming		-	-	(13,439)	(16,675)	(24,896)	-	-	-	0.0%	
<hr/>											
Total Revenue		165,401	182,920	154,595	130,723	181,678	228,950	223,613	223,613	-2.3%	
Total Expenditures		161,308	176,714	185,957	88,963	222,126	228,950	226,944	226,944	-0.9%	
Net Change in Fund Balance		4,093	6,206	(31,361)	41,760	(40,448)	-	(3,331)	(3,331)	0.0%	
Beginning Fund Balance		44,195	48,288	54,494	54,494	54,494	54,494	14,046	14,046		
Less: Surplus Applied		-	-	-	-	-	-	-	-		sheets
<b>Ending Fund Balance</b>		<b>\$ 48,288</b>	<b>\$ 54,494</b>	<b>\$ 23,133</b>	<b>\$ 96,254</b>	<b>\$ 14,046</b>	<b>\$ 54,494</b>	<b>\$ 10,714</b>	<b>\$ 10,714</b>		

2025 Budget

Shorewood Today Fund - 230

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
<b>Revenues</b>											
230-1910-46120	Advertising Fees	67,966	81,770	62,400	65,585	77,000	76,000	77,520	77,520	2.0%	many billed annually in February
230-1910-47300	Charges for Service - School	4,000	5,000	5,000	-	5,000	5,000	5,000	5,000	0.0%	
230-1910-47320	Charges for Service - BID	4,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
230-1910-47340	Charges for Service - SHWD Foundation	4,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
230-1910-47350	Charges for Service - CDA	4,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
230-1910-47360	Charges for Service - Village	4,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	cost in VM - marketing & comm
230-9000-49900	Surplus Applied	-	-	-	-	-	-	-	-	0.0%	
Total Revenue		<u>87,966</u>	<u>106,770</u>	<u>87,400</u>	<u>85,585</u>	<u>102,000</u>	<u>101,000</u>	<u>102,520</u>	<u>102,520</u>	<u>1.5%</u>	
<b>Expenditures</b>											
230-1910-52100	Professional Fees	54,000	56,500	56,500	28,250	56,500	56,500	58,000	58,000	2.7%	
230-1910-53120	Copy & Print Costs	27,066	34,722	32,074	16,635	36,000	36,000	36,000	36,000	0.0%	
230-1910-53130	Postage/Mailings	10,125	10,839	11,943	5,779	14,000	14,000	14,000	14,000	0.0%	
Total Expenditures		<u>91,191</u>	<u>102,061</u>	<u>100,517</u>	<u>50,664</u>	<u>106,500</u>	<u>106,500</u>	<u>108,000</u>	<u>108,000</u>	<u>1.4%</u>	
Net Change in Fund Balance		(3,225)	4,709	(13,117)	34,921	(4,500)	(5,500)	(5,480)	(5,480)	<u>-0.4%</u>	
Beginning Fund Balance		15,438	12,213	16,922	16,922	16,922	16,922	12,422	12,422		
Less: Surplus Applied		-	-	-	-	-	-	-	-		
<b>Ending Fund Balance</b>		<u>\$ 12,213</u>	<u>\$ 16,922</u>	<u>\$ 3,805</u>	<u>\$ 51,843</u>	<u>\$ 12,422</u>	<u>\$ 11,422</u>	<u>\$ 6,942</u>	<u>\$ 6,942</u>		

**2025 Budget**  
**Expenditure Request Detail - Shorewood Today Fund**

230-1910-52100	Professional Fees	
	Design/production/project coordination	58,000
	Issuu	530
	Basecamp	<u>300</u>
	Total for account	<u>58,000</u>
230-1910-53120	Copy & print costs	
	Spring issue (40 pages)	9,000
	Summer issue (44 pages)	9,000
	Fall issue (44 pages)	9,000
	Winter issue (44 pages)	<u>9,000</u>
	Total for account	<u>36,000</u>
230-1910-53130	Postage/mailings	
	Spring issue (44 pages)	3,500
	Summer issue (44 pages)	3,500
	Fall issue (44 pages)	3,500
	Winter issue (44 pages)	<u>3,500</u>
	Total for account -	<u>14,000</u>

2025 Budget

Debt Service Fund - 300

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Notes
<b>Revenues</b>											
300-8000-41110	Property Taxes	\$ 1,924,735	\$ 1,970,975	\$ 2,069,525	\$2,276,478	\$ 2,276,477	\$ 2,276,477	\$ 2,547,845	\$ 2,547,845	11.9%	All taxes recorded in Jan
300-9000-49401	Transfers from TID No. 1	2,326,144	-	-	-	-	-	-	-	0.0%	Closed in 2022
300-9000-49403	Transfers from TID No. 3	384,399	390,295	343,946	45,478	45,480	45,480	-	-	-100.0%	
300-9000-49404	Transfers from TID No. 4	514,694	531,968	543,338	81,856	543,713	543,713	553,838	553,838	1.9%	
300-9000-49405	Transfers from TID No. 5	435,897	425,147	444,145	83,563	442,125	442,125	459,425	459,425	3.9%	
300-9000-49100	General Fund Transfers	198,913	333,040	197,117	-	397,330	396,130	700,000	700,000	76.7%	LEVER - Streetlight Charge
Total Revenue		5,784,782	3,651,425	3,598,071	2,487,375	3,705,125	3,703,925	4,261,108	4,261,108	15.0%	
<b>Expenditures</b>											
300-8000-58100	Principal	3,674,994	3,723,360	2,704,067	1,159,484	2,661,224	2,661,224	2,874,965	2,874,965	8.0%	
300-8000-58200	Interest	1,095,994	1,002,359	917,550	492,947	1,042,701	1,042,701	1,326,143	1,326,143	27.2%	
300-8000-58900	Other Finance Charges	1,200	800	1,950	1,200	1,200	-	60,000	60,000	0.0%	1% estimate for debt issuance costs
Total Expenditures		4,772,188	4,726,519	3,623,567	1,653,631	3,705,125	3,703,925	4,261,108	4,261,108	15.0%	
Net Change in Fund Balance		1,012,594	(1,075,094)	(25,496)	833,744	-	-	-	-	0.0%	remaining deficit of 134,780
Beginning Fund Balance		87,996	1,100,590	25,496	-	-	25,496	-	-		
Additional Transfer of Resources for Deficit		-	-	-	-	-	-	-	-		need additional transfer from General Fund
<b>Ending Fund Balance</b>		<b>\$ 1,100,590</b>	<b>\$ 25,496</b>	<b>-</b>	<b>833,744</b>	<b>\$ -</b>	<b>\$ 25,496</b>	<b>\$ -</b>	<b>\$ -</b>		

2025 Budget

2025 Project Listing and Funding Summary

Dept	Account Number	Priority Rating	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	Funding Source Summary	2025 Total Budget Request
<p>Priority Ratings: 1 = Strong priority need, 2 = Needed but could be deferred, 3 = Identified improvements, R = Required, B = Bonded</p>										
Board	400-1100-56360		<b>Village Wide Initiatives</b>							
		1	10 - HPE Aruba AP-515 w/ mounts and warranties (WAP)	10,000	-	-	-	-	Tax Levy	10,000
		1	Juniper EX2300-48P w/ support	3,500						3,500
			TOTAL Technology / IT	13,500						13,500
Manager	400-1410-56120									
		1	Library Fire Alarm System Control Panel	35,000					Tax Levy	35,000
Police	400-2100-56130		<b>Police Equipment/Furniture</b>							
		3	PD Generator	280,000	-	-	-	-	Tax Levy	280,000
		3	Less Lethal Impact System	6,000	-	-	-	-	Tax Levy	6,000
		1	Verkada Security System (Cameras)	9,800					Tax Levy	9,800
			Total Equipment/furniture	286,000	-	-	-	-		295,800
Police	400-2100-56400		<b>Police Vehicles</b>							
		2	Squad	75,000					Tax Levy	75,000
			Total Police Vehicles	75,000	-	-	-	-		75,000

2025 Budget

2025 Project Listing and Funding Summary

Dept	Account Number	Priority Rating	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	Funding Source Summary	2025 Total Budget Request
Public Works	400-3100-56130		<b>DPW Equipment</b>							
		2	#4000 Gator	20,000			-	-	Tax Levy	20,000
		2	Table Saw	8,000						8,000
				-		-	-	-	Tax Levy	-
			Total DPW Equipment	28,000	-	-	-	-	-	28,000
Public Works	400-3100-56400		<b>DPW Vehicles</b>							
		2	Truck 59 lead plow/salt truck	275,000		-	-	-	Tax Levy	275,000
			Total DPW Vehicles	275,000	-	-	-	-	-	275,000
Police Facility	400-3220-56200		<b>Building Improvements</b>							
		2	Police Department Stairs	70,000	-	-	-	-	Tax Levy	70,000
				-	-	-	-	-	-	-
			Total Police Facilities	70,000	-	-	-	-	-	70,000
Public Works	400-3230-56200		<b>Building Improvements</b>							
		2	Masonry repair multiple village buildings	20,000	-	-	-	-	Tax Levy	20,000
				-	-	-	-	-	Tax Levy	-
			Total DPW Facilities	20,000	-	-	-	-	-	20,000
Street and Alley	400-3410-56310		<b>Regular Maintenance</b>							
		1	APS Signals (Capitol Drive) - Grant Match	-		7,300	-	-	Grant	7,300
		1	Maryland mill and overlay	85,000.00	-	-	-	-	Tax Levy	85,000
			Total Maintenance	85,000	-	7,300	-	-	-	92,300
Parks / Forestry	400-3620-56500		<b>Land Improvements</b>							
		1	EAB Ash removal	40,000	-	-	-	-	Tax Levy	40,000
			Total Land Improvements	40,000	-	-	-	-	-	40,000
			<b>Total</b>	<b>\$ 892,500</b>	<b>\$ -</b>	<b>\$ 7,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 944,600</b>

2025 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	Category	Notes
<b>Revenues</b>												
Capital Related	400-5700-41110	Property Taxes	\$ 505,000	\$ 530,500	\$ 627,000	\$ 627,000	\$ 627,000	\$ 664,620	664,620	6.0%	Taxes	
Capital Related	400-5700-42000	Special Assmts	-	-	5,000	-	-	-	-	0.0%	Charges	Village no longer uses
Capital Related	400-5700-43530	State Transportation Aids	-	-	-	-	-	-	-	0.0%	Intergov't	Now recorded in DPW
Capital Related	400-5700-43590	Other Grants / Contributions	687,934	-	-	-	-	-	-	0.0%	Intergov't	ARPA grants
Capital Related	400-5700-43730	Local Sanitation Aids	515,095	92,267	111,437	-	-	-	-	0.0%	Intergov't	MMSD
Capital Related	400-5700-43735	Lead Services Grant	318,900	54,900	-	-	-	-	-	0.0%	Intergov't	DNR
Capital Related	400-5700-48900	Misc. / One-Time Revenues	122,000	163,339	-	-	-	-	-	0.0%	Other Rev	
Other Financing Sources/Uses	400-9000-49700	Property Sales	116,068	46,202	34,318	-	-	-	-	0.0%	OFS	
Other Financing Sources/Uses	400-9000-49800	Proceeds of Long-Term Debt	1,359,254	2,294,016	3,000,000	3,000,000	2,630,000	6,535,000	6,535,000	148.5%	OFS	Long Range Plan
Other Financing Sources/Uses	400-9000-49810	Premiums on Long-Term Debt	-	56,980	153,529	-	-	-	-	0.0%	OFS	
Other Financing Sources/Uses	400-9000-49100	Transfers from General Fund (Vehicle Registration F	300,000	-	-	-	-	234,000	234,000	0.0%	OFS	Vehicle Registration Fee
Other Financing Sources/Uses	400-9000-49401	Transfers from TIF #1	2,030,816	-	-	-	-	-	-	0.0%	OFS	2022 - Affordable housing
Other Financing Sources/Uses	400-9000-49900	Surplus Applied	2,946,654	-	-	2,239,815	2,239,815	-	-	-100.0%	OFS	Budget only
Total Revenue			8,901,721	3,238,204	3,931,284	5,866,815	5,496,815	7,433,620	7,433,620	35.2%		
<b>Expenditures</b>												
<u>General Government</u>												
Board	400-1100-56360	Village Wide Initiatives	115,806	33,677	16,534	40,000	40,000	35,000	35,000	-12.5%	Capital	IT required updates
Manager	400-1410-56120	Technology / IT systems	13,726	41,560	18,062	46,000	46,000	13,500	13,500	-70.7%	Capital	
Manager	400-1410-56130	VH Equipment / Furniture	-	-	-	-	-	-	-	0.0%	Capital	Security Cameras
Total General Government			129,532	75,237	34,596	86,000	86,000	48,500	48,500	-43.6%		
<u>Public Safety</u>												
Police	400-2100-56130	Police Equipment / Furniture	-	18,709	-	-	-	9,800	9,800	0.0%	Capital	
Police	400-2100-56200	Building Improvements	-	-	-	-	-	-	-	0.0%	Capital	
Police	400-2100-56400	Vehicles	106,572	11,057	79,753	-	-	-	-	0.0%	Capital	
Other Public Safety	400-2900-52300	Other Intergov'tal pymts	-	-	-	-	-	-	-	0.0%	Capital	moved to OPS - GF in 2022
Other Public Safety	400-2900-52310	North Shore Fire	-	-	-	-	-	-	-	0.0%	Capital	moved to OPS - GF in 2022
Total Public Safety			106,572	29,766	79,753	-	-	9,800	9,800	0.0%		
<u>Public Works</u>												
Public Works Admin.	400-3100-56130	DPW Equipment / Furniture	71,307	51,200	-	-	150,000	-	-	-100.0%	Capital	
Public Works Admin.	400-3100-56400	Vehicles	142,889	426,908	414,428	-	-	-	-	0.0%	Capital	

2025 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025	% Chg Budget '24 to '25	Category	Notes
									Adopted Budget			
Bldg Maint - Village Hall	400-3210-56200	Building Improvements	6,058	29,168	-	-	-	-	-	0.0%	Capital	
Bldg Maint - Police	400-3220-56200	Building Improvements	146,685	16,515	5,044	-	-	-	-	0.0%	Capital	
Bldg Maint - Public Works	400-3230-56200	Building Improvements	0	33,365	-	-	-	-	-	0.0%	Capital	
Bldg Maint - Village Center	400-3240-56200	Building Improvements	-	-	-	-	249,000	-	-	-100.0%	Capital	
Street and Alley	400-3410-56310	Regular Maintenance	142,140	28,350	-	-	-	92,300	92,300	0.0%	Capital	APS Signals and Maryland Mill Overlay
Street and Alley	400-3410-56320	Large Construction Projects	1,301,509	254,645	-	2,690,000	2,690,000	6,535,000	6,535,000	142.9%	Capital	Long Range Plan
Street and Alley	400-3410-56321	Professional Fees Construction	57,745	124,371	-	310,000	310,000	-	-	-100.0%	Capital	Lake Drive design
Sidewalks	400-3470-56310	Regular Maintenance	-	-	-	-	-	-	-	0.0%	Capital	sidewalks
Parks / Forestry	400-3620-56500	Land Improvements / EAB	432,278	190,120	-	-	-	40,000	40,000	0.0%	Capital	Cyclical Tree Removal
<b>Total Public Works</b>			<b>2,300,611</b>	<b>1,154,642</b>	<b>419,471</b>	<b>3,000,000</b>	<b>3,399,000</b>	<b>6,667,300</b>	<b>6,667,300</b>	<b>96.2%</b>		
Other Capital Related	400-3650-56370	Other - capital related	-	-	-	-	-	-	-	0.0%	Capital	DNR Funded
Other Capital Related	400-3650-56370	Other - ARPA funding	806,616	359,314	92,502	227,000	227,000	-	-	-100.0%	Capital	ARPA funding balance
Other Capital Related	400-5700-56900	Other - Affordable Housing	-	-	-	2,012,815	2,012,815	-	-	-100.0%	Capital	TID residuals
Debt Service	400-8000-58300	Debt Issuance Costs	-	63,053	-	-	-	-	-	0.0%	Capital	
CONTINGENCY/RESERVE	budget only	capital project savings and emergency reserves	-	-	-	-	-	100,000	100,000	0.0%	Capital	
Other Financing Sources/Uses	400-9000-59300	Transfers to Debt Service	-	-	-	-	-	-	-	0.0%	Capital	
Other Financing Sources/Uses	400-9000-59500	Transfers to Sewer Fund	-	-	-	-	-	-	-	0.0%	Capital	
<b>Total Expenditures</b>			<b>3,343,331</b>	<b>1,682,011</b>	<b>626,322</b>	<b>5,325,815</b>	<b>5,724,815</b>	<b>6,825,600</b>	<b>6,825,600</b>	<b>19.2%</b>		
Net Change in Fund Balance			5,558,390	1,556,193	3,304,961	541,000	(228,000)	608,020	608,020			
<b>Beginning Fund Balance</b>			<b>2,576,711</b>	<b>5,188,447</b>	<b>5,188,447</b>	<b>6,744,640</b>	<b>6,744,640</b>	<b>5,045,825</b>	<b>5,045,825</b>			
Surplus Applied			(2,946,654)	-	-	(2,239,815)	(2,239,815)	-	-			
<b>Ending Fund Balance</b>			<b>\$ 5,188,447</b>	<b>\$ 6,744,640</b>	<b>\$ 8,493,408</b>	<b>\$ 5,045,825</b>	<b>\$ 4,276,825</b>	<b>\$ 5,653,845</b>	<b>\$ 5,653,845</b>			
Restricted Fund Balances						<u>2024 for 2025</u>			<u>2025 for 2026</u>			
ARPA Grant balances						227,000			-			ARPA must be spent by 12/31/2025
TIF - Affordable Housing						2,012,815			2,012,815			
<b>Total Restricted Fund Balance</b>						<b>2,239,815</b>			<b>2,012,815</b>			
Fund Balance Assigned for future purposes:						<u>2023 for 2024</u>			<u>2023 for 2024</u>			
Lake Drive Engineering & Design						24,495			-			120,000 total budgeted
Forestry Bucket truck #65						274,816			274,816			not started Feb 2024 est.
Hot Patch Trailer #82						20,000			20,000			5k was down payment
<b>Total Assigned Fund Balance</b>						<b>319,311</b>			<b>294,816</b>			
<b>Remaining Unassigned Fund Balance</b>						<b>2,486,699</b>			<b>3,346,214</b>			

**2025 Budget**

**TID No. 3 Fund - 430**

Account Number	Account Name	2022 Actual	2023 Actual	YTD 6/30/204	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25	Category
<b>Revenues</b>										
430-6600-41120	TID Increment	\$ 1,034,750	\$ 751,539	\$ 888,882	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	0.0%	Other Taxes
430-6600-41125	Shortfall Payments	-	-	\$ -	-	-	-	-	0.0%	Other Taxes
430-6600-43430	Exempt Computer / PPT Aid	2,942	2,943	\$ 1,910	2,943	-	-	-	0.0%	Intergov't
430-6600-46900	Other Charges for Service	20,800	21,200	\$ -	21,600	21,000	21,000	21,000	0.0%	Dev Agreement Shorew
430-6600-48100	Interest Income	(356)	54,136	51,635	75,000	7,400	20,000	20,000	170.3%	Other Rev
Total Revenue		<u>1,058,136</u>	<u>829,818</u>	<u>942,427</u>	<u>749,543</u>	<u>678,400</u>	<u>691,000</u>	<u>691,000</u>	<u>1.9%</u>	
<b>Expenditures</b>										
TID Administration										
430-6600-51100	Salaries and Wages						-	-	0.0%	Salaries
430-6600-51300	Health Insurance						-	-	0.0%	Fringe
430-6600-51305	Dental & Other benefits						-	-	0.0%	Fringe
430-6600-51310	Social Security and Medicare						-	-	0.0%	Fringe
430-6600-51315	Wisconsin Retirement System						-	-	0.0%	Fringe
430-6600-52130	Professional Fees Financial	1,020	1,200	658	1,300	1,100	1,300	1,300	18.2%	Professional
430-6600-53900	Admin. / Misc.	2,951	4,806	150	225	3,000	3,000	3,000	0.0%	Supplies & Office
TID General Activities										
430-6600-52100	Professional Fees						5,000	5,000	0.0%	Professional
430-6650-54610	Developer Subsidies	288,170	311,960	-	639,209	-	677,562	677,562	0.0%	Based on WI Oaks of S
430-6650-56360	Streetscape (Lights, Signs, Benches)						-	-	0.0%	Econ Dev
430-6650-56500	Land Improvements	69,415	10,100	5,481	10,000	10,000	10,000	10,000	0.0%	Econ Dev
Other Financing Sources/Uses										
430-9000-59300	Transfers to Debt Service	390,295	343,946	45,478	-	-	-	-	0.0%	OFU
Total Expenditures		<u>751,851</u>	<u>672,012</u>	<u>51,767</u>	<u>650,734</u>	<u>14,100</u>	<u>696,862</u>	<u>696,862</u>	<u>4842.3%</u>	
Net Change in Fund Balance		306,285	157,805	890,660	98,809	664,300	(5,862)	(5,862)		
Beginning Fund Balance		<u>771,569</u>	<u>771,569</u>	<u>1,077,854</u>	<u>1,077,854</u>	<u>1,077,854</u>	<u>1,176,663</u>	<u>1,176,663</u>		
<b>Ending Fund Balance</b>		<u>\$ 1,077,854</u>	<u>\$ 929,374</u>	<u>\$ 1,968,514</u>	<u>\$ 1,176,663</u>	<u>\$ 1,742,154</u>	<u>\$ 1,170,801</u>	<u>\$ 1,170,801</u>		

**2025 Budget**

**TID No. 4 Fund - 440**

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/204	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Category
<b>Revenues</b>											
440-6600-41120	TID Increment	\$ 488,968	\$ 450,343	\$ 474,717	\$ 561,190	\$ 474,717	\$ 465,000	\$ 465,000	465,000	0.0%	Other Taxes
440-6600-41125	Shortfall Payments							-	-	0.0%	Other Taxes
440-6600-43430	Exempt Computer / PPT Aid	141	197	\$ 198	198	197	200	200	200	0.0%	Intergov't
440-6600-48100	Interest Income	2,653	(462)	\$ 63,371	56,089	230,147	10,000	10,000	10,000	0.0%	Other Rev
440-6600-48110	Interest on Loans/Advances	90,662	88,000	85,188	41,094	42,593	86,000	86,000	86,000	0.0%	Other Rev
	<b>Total Revenue</b>	<u>582,424</u>	<u>538,078</u>	<u>623,473</u>	<u>658,571</u>	<u>747,654</u>	<u>561,200</u>	<u>561,200</u>	<u>561,200</u>	<u>0.0%</u>	
<b>Expenditures</b>											
TID Administration											
440-6600-51100	Salaries and Wages			-	-				-	0.0%	Salaries
440-6600-51300	Health Insurance			-	-				-	0.0%	Fringe
440-6600-51305	Dental & Other benefits			-	-				-	0.0%	Fringe
440-6600-51310	Social Security and Medicare			-	-				-	0.0%	Fringe
440-6600-51315	Wisconsin Retirement System			-	-				-	0.0%	Fringe
440-6600-52130	Professional Fees Financial	750	1,020	1,200	658	1,200	1,100	1,200	1,200	9.1%	Professional
440-6600-53900	Admin. / Misc.	1,363	1,550	2,516	150	1,500	1,500	1,500	1,500	0.0%	Supplies & Office
TID General Activities											
440-6600-52920	Surveys/Studies & Plans			-	-				-	0.0%	Professional
440-6600-53140	Communications/Publications			-	-		-	-	-	0.0%	Supplies & Office
TID Projects											
440-6650-52120	Professional Fees Legal			-	-		-	-	-	0.0%	Professional
440-6650-52160	Professional Fees Specific Dev.			-	-		-	-	-	0.0%	Econ Dev
440-6650-54610	Developer Subsidies			-	-		-	-	-	0.0%	Econ Dev
440-9000-59300	Transfers to Debt Service	514,693	531,968	531,968	-	543,340	543,340	553,838	553,838	1.9%	OFU
	<b>Total Expenditures</b>	<u>516,806</u>	<u>534,538</u>	<u>535,684</u>	<u>808</u>	<u>546,040</u>	<u>545,940</u>	<u>556,538</u>	<u>556,538</u>	<u>1.9%</u>	
	<b>Net Change in Fund Balance</b>	65,618	3,540	87,789	657,762	201,614	15,260	4,662	4,662		
	<b>Beginning Fund Balance</b>	<u>\$ 3,765,178</u>	<u>3,830,796</u>	<u>3,834,336</u>	<u>3,834,336</u>	<u>3,834,336</u>	<u>4,492,098</u>	<u>4,035,950</u>	<u>4,035,950</u>		
	<b>Ending Fund Balance</b>	<u>\$ 3,830,796</u>	<u>\$ 3,834,336</u>	<u>\$ 3,922,125</u>	<u>\$ 4,492,098</u>	<u>\$ 4,035,950</u>	<u>\$ 4,507,358</u>	<u>\$ 4,040,612</u>	<u>\$ 4,040,612</u>		

**2025 Budget**

**TID No. 5 Fund - 450**

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/204	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 23 to '24	Category
<b>Revenues</b>											
450-6600-41120	TID Increment	\$ 1,732,324	\$1,399,827	\$1,492,644	\$1,763,351	\$1,492,644	\$1,475,000	\$ 1,475,000	\$ 1,475,000	0.0%	Other Taxes
450-6600-41125	Shortfall Payments						-	-	-	0.0%	Other Taxes
430-6600-43430	Exempt Computer / PPT Aid	1,327	1,893	2,943	1,910	1,893	-	2,000	2,000	0.0%	Intergov't
450-6600-48100	Interest Income	7,957	(1,516)	224,622	213,866	505,426	30,000	30,000	30,000	0.0%	Other Rev
450-6600-48900	Miscellaneous Revenue	-	-	-	-	-	-	-	-	0.0%	Other Rev
Total Revenue		<u>1,741,608</u>	<u>1,400,204</u>	<u>1,720,209</u>	<u>1,979,127</u>	<u>1,999,963</u>	<u>1,505,000</u>	<u>1,507,000</u>	<u>1,507,000</u>	<u>0.1%</u>	
<b>Expenditures</b>											
TID Administration											
450-6600-52130	Professional Fees Financial	750	1,020	1,200	658		1,100	1,100	1,100	0.0%	Professional
450-6600-53900	Admin. / Misc.	1,363	2,951	4,806	150	225	1,500	1,500	1,500	0.0%	Supplies & Office
TID General Activities											
450-6600-52100	Professional Fees			-	-		-	-	-	0.0%	Professional
450-6600-52920	Surveys/Studies & Plans	-		-	-		10,000	5,000	5,000	-50.0%	Professional
450-6600-53140	Communications/Publications	-		-	-		-	-	-	0.0%	Supplies & Office
TID Projects											
450-6650-52110	Professional Fees - Engineering	-	26,677	66,290	3,838	15,000	30,000	15,000	15,000	-50.0%	Econ Dev
450-6650-52120	Professional Fees Legal	-		-	-	10,000	50,000	10,000	10,000	-80.0%	Econ Dev
450-6650-56360	Streetscape (Lights,Signs,Bench	-		-	-		25,000	25,000	25,000	0.0%	Econ Dev
Other Financing Sources/Uses											
450-9000-59300	Transfers to Debt Service	435,897	425,147	425,147	90,073	444,145	444,145	442,125	442,125	-0.5%	OFU
Total Expenditures		<u>438,010</u>	<u>455,795</u>	<u>497,443</u>	<u>94,719</u>	<u>469,370</u>	<u>561,745</u>	<u>499,725</u>	<u>499,725</u>	<u>-11.0%</u>	
Net Change in Fund Balance		1,303,598	944,409	1,222,766	1,884,408	1,530,593	943,255	1,007,275	1,007,275		
Beginning Fund Balance		<u>2,120,881</u>	<u>3,424,479</u>	<u>4,368,888</u>	<u>4,368,888</u>	<u>4,368,888</u>	<u>4,368,888</u>	<u>5,899,481</u>	<u>5,899,481</u>		
<b>Ending Fund Balance</b>		<u>\$ 3,424,479</u>	<u>\$4,368,888</u>	<u>\$5,591,654</u>	<u>\$6,253,296</u>	<u>\$5,899,481</u>	<u>\$5,312,143</u>	<u>\$ 6,906,756</u>	<u>\$ 6,906,756</u>		

2025 Budget

Parking Utility - 600

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25	Category	Notes
<b>Revenues</b>												
600-3900-46300	Village Hall Lot	\$ 16,003	\$ 18,953	\$ 18,953	\$ 10,288	\$ 20,575	\$ 18,000	\$ 18,540	\$ 18,540	3.0%	Charges	projected based on doubled actual through 6/30/2024.
600-3900-46301	Oakland - North Lot (24hr)	28,969	27,653	27,653	15,009	30,017	26,700	27,501	27,501	3.0%	Charges	
600-3900-46302	River Park Lot (24hr)	13,798	10,974	10,974	9,106	18,212	14,000	14,420	14,420	3.0%	Charges	MMSD construction 2022
600-3900-46303	Menlo Blvd Lot (24hr)	2,957	8,700	8,700	5,903	11,807	10,000	10,300	10,300	3.0%	Charges	chnged to 24hr lot in 2022
600-3900-46304	Hubbard Park Lot	2,445	2,103	2,103	1,030	2,061	2,000	2,060	2,060	3.0%	Charges	
600-3900-46310	Closed Lots	7,705			-	-	-		-	0.0%	Charges	Closed 7/31/21
600-3900-46321	Metro Market Lot	1,023	739	739	425	850	1,000	1,030	1,030	3.0%	Charges	
600-3900-46339	Lighthouse Lot (24hr)	6,627	7,022	7,022	4,109	8,218	6,800	7,004	7,004	3.0%	Charges	
600-3900-48100	Interest Income	909	(295)	(295)	13,334	17,500	3,500	3,605	3,605	3.0%	Other Rev	estimated to land higher for 2024.
600-3900-48110	Loan Interest Income	3,284	2,664	2,664	-	2,000	2,000	2,060	2,060	3.0%	Other Rev	recorded in December
600-3900-48900	Miscellaneous Revenue	710	28	28	33	50	500	515	515	3.0%	Other Rev	
600-3900-49900	Surplus Applied	-	-	-	-	-	-	-	-	0.0%	OFS	
Total Revenue		84,430	78,541	78,541	59,237	111,290	84,500	87,035	87,035	3.0%		

2025 Budget

Parking Utility - 600

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	YTD 6/30/24	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to '25	Category	Notes
<b>Expenditures</b>												
600-3900-51100	Salaries and Wages	\$ 27,187	\$ 8,133	\$ 8,133	\$ 2,953	\$ 10,999	\$ 9,682	\$ 11,740	\$ 11,740	21.3%	Salaries	increase based on 3% COLA increase to 2024 actual
600-3900-51300	Health Insurance	4,545	988	988	-	4,312	1,150	\$ 1,150	1,150	0.0%	Fringe	
600-3900-51305	Dental & Other benefits	346	102	102	13	129	216	\$ 216	216	0.0%	Fringe	
600-3900-51310	Social Security and Medicare	2,007	655	655	214	842	742	\$ 742	742	0.0%	Fringe	
600-3900-51315	Wisconsin Retirement System	1,712	560	560	154	759	659	\$ 659	659	0.0%	Fringe	
600-3900-52130	Professional Fees Financial	1,034	-	-	-	-	-	-	-	0.0%	Professional	eliminated under new model
600-3900-52140	Professional Fees Technology	1,566	-	-	-	-	-	-	-	0.0%	Professional	eliminated under new model
600-3900-52930	Credit Card Fees	-	2,343	2,343	1,850	3,700	3,000	3,000	3,000	0.0%	Contractual	
600-3900-52990	Other Service Contract Fees	11,772	4,774	4,774	4,775	9,549	5,040	5,040	5,040	0.0%	Contractual	AMS fees 10%
600-3900-54310	Closed Lots	2,803	-	-	-	-	-	-	-	0.0%	Programming	Closed 7/31/21
600-3900-54321	Metro Market Lot	439	312	312	168	500	500	500	500	0.0%	Programming	50% sales
600-3900-54339	Lighthouse Lot	3,333	4,000	4,000	1,900	3,600	3,600	3,600	3,600	0.0%	Programming	50% sales
600-3900-54700	Payments In Lieu Of Taxes	19,500	19,772	19,772	-	19,000	19,000	19,000	19,000	0.0%	Other Govt	JE after YE
600-3900-54710	Depreciation	5,500	5,500	5,500	-	5,500	5,500	5,500	5,500	0.0%	Capital	JE after YE
600-3900-55100	Liability & Property Insurance	559	344	344	391	370	370	370	370	0.0%	Insurance	
600-3900-55110	Workers Comp	519	45	45	9	60	60	60	60	0.0%	Insurance	
600-3900-56310	Parking Lot maint / repairs	-	-	-	-	30,000	30,000	30,000	30,000	0.0%	Capital	2023 VH lot
600-3900-57410	Administrative Charges	7,901	3,263	3,263	-	3,900	3,900	3,900	3,900	0.0%	Interdepmtl E	gen gov / village hall YE
600-3900-57440	Plowing/Salting	7,945	3,624	3,624	-	7,480	7,480	7,480	7,480	0.0%	Interdepmtl E	5% DPW dept 3460
600-3900-57450	Police Administration	13,522	13,689	13,689	-	14,000	14,000	14,000	14,000	0.0%	Interdepmtl E	0.25 FTE civillian support (2021)
600-8000-58200	Interest	2,658	2,258	2,258	739	2,300	2,300	2,300	2,300	0.0%	Debt	
Total Expenses		114,848	70,362	70,362	13,166	117,001	107,199	109,257	109,257	1.9%		
Net Change in Equity		(30,418)	8,179	8,179	46,071	(5,711)	(22,699)	(22,222)	(22,222)			
Beginning Net Position		715,411	684,993	693,172	693,172	701,351	701,351	678,652	678,652			
Less: Surplus Applied		-	-	-	-	-	-	-	-			
<b>Ending Net Position</b>		<b>\$ 684,993</b>	<b>\$ 693,172</b>	<b>\$ 701,351</b>	<b>\$ 739,243</b>	<b>\$ 695,640</b>	<b>\$ 678,652</b>	<b>\$ 656,430</b>	<b>\$ 656,430</b>			

2025 Budget

Water Utility - 610

Dept/Account No	Account Name	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to 25	Notes
<b>Revenues</b>									
610-3710-46450	Charges - Residential	998,328	1,171,684	1,192,200	1,192,200	1,955,208	1,955,208	64.0%	estimated increase per city water
610-3710-46451	Charges - Commercial	111,219	120,629	125,480	125,480	205,787	205,787	64.0%	
610-3710-46452	Charges - Public Authority	45,010	52,763	47,900	47,900	78,556	78,556	64.0%	schools / village irrigation
610-3710-46453	Charges - Multi Family	388,755	463,584	458,360	458,360	751,710	751,710	64.0%	
610-3710-46456	Public Fire Protection	419,033	424,755	420,000	420,000	429,003	429,003	2.1%	
610-3710-46457	Private Fire Protection	40,471	40,493	39,000	39,000	40,898	40,898	4.9%	
610-3710-47425	Joint Meter Charges to Sewer	95,397	33,000	60,000	60,000	33,330	33,330	-44.5%	year end entry
610-3710-48100	Interest Income	(139)	69,186	10,000	10,000	10,000	10,000	0.0%	
610-3710-48300	Late Payment Penalty	14,131	21,336	15,000	15,000	20,000	20,000	33.3%	
610-3710-48900	Miscellaneous Revenue	9,483	14,993	1,000	1,000	1,000	1,000	0.0%	
Total Revenue		2,121,688	2,121,688	2,368,940	2,368,940	3,525,492	3,525,492	48.8%	
<b>Expenditures</b>									
Water Administration									
610-3710-51100	Salaries and Wages	86,795	104,868	116,571	93,730	125,314	125,314	33.7%	
610-3710-51300	Health Insurance	21,285	23,020	19,811	21,144	20,517	20,517	-3.0%	
610-3710-51305	Dental & Other benefits	817	946	1,230	1,030	1,246	1,246	21.0%	
610-3710-51310	Social Security and Medicare	6,612	8,085	8,980	7,000	9,587	9,587	37.0%	
610-3710-51315	Wisconsin Retirement System	(28,958)	(176,634)	8,010	6,458	8,548	8,548	32.4%	WRS audit adjustment
610-3710-51330	Uniform Expense	1,584	1,232	1,300	1,300	1,339	1,339	3.0%	
610-3710-51340	Retiree Health Contribution	22,818	23,517	23,000	23,000	124,477	124,477	441.2%	
610-3710-51355	Other Benefits	(1,577)	-	-	-	1,149	1,149	0.0%	YE audit entry
610-3710-51900	Professional Education	261	2,928	3,200	2,500	3,500	3,500	40.0%	
610-3710-52100	Professional Fees	2,659	4,965	34,500	34,500	-	-	-100.0%	misc engineering / consulting
610-3710-52130	Professional Fees Financial	1,600	4,738	2,778	1,750	2,889	2,889	65.1%	audit
610-3710-52140	Professional Fees Technology	2,016	9,975	5,316	5,250	5,529	5,529	5.3%	IT services
610-3710-52230	Phone and Internet	3,257	3,808	4,592	3,800	4,776	4,776	25.7%	
610-3710-52300	Other Intergov'tal pymts	653,187	586,873	707,500	707,500	707,500	707,500	0.0%	projected place holder
610-3710-52910	Software Purch/Maint	18,141	3,647	13,852	8,000	14,406	14,406	80.1%	BS&A / GIS / Starnet
610-3710-52930	Credit Card Fees	20,762	23,073	22,017	20,000	22,897	22,897	14.5%	
610-3710-53100	Office Supplies	1,548	1,407	1,487	1,400	1,546	1,546	10.5%	
610-3710-53120	Copy / Printing Costs	984	1,032	3,000	3,000	3,120	3,120	4.0%	

2025 Budget

Water Utility - 610

Dept/Account No	Account Name	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to 25	Notes
610-3710-53200	Memberships & Subscriptions	1,021	1,033	1,045	1,300	1,300	1,300	0.0%	
610-3710-54150	Safety Expenses	3,375	4,134	3,500	3,500	3,750	3,750	7.1%	
610-3710-54700	Payments In Lieu Of Taxes	170,599	178,640	200,000	200,000	240,336	240,336	20.2%	JE at YE * projected by City Water
610-3710-54710	Depreciation	198,740	231,869	240,000	240,000	278,000	278,000	15.8%	JE at YE * projected by City Water
610-3710-54711	PSC Depreciation on CIAC	12,474	12,474	12,500	12,500	12,500	12,500	0.0%	JE at YE *
610-3710-54720	PSC assessment	2,190	1,940	3,000	3,000	3,000	3,000	0.0%	
610-3710-54721	PSC regulatory costs	13,081	24	600	600	600	600	0.0%	
610-3710-55100	Liability & Property Insurance	9,430	10,249	21,593	11,000	22,456	22,456	104.1%	
610-3710-55110	Workers Comp / Unemp.	12,753	15,649	17,660	17,000	18,367	18,367	8.0%	
610-3710-57410	Administrative Charges	5,663	6,337	6,600	6,600	6,864	6,864	4.0%	Gen. Gov / Village hall
610-3710-57430	Building Usage	12,317	13,370	13,500	13,500	14,040	14,040	4.0%	DPW facilities
Total Administration Expenditures		1,255,434	1,255,434	1,497,140	1,450,362	1,659,552	1,659,552	14.4%	
Maint Mains									
610-3730-51100	Salaries and Wages	84,713	93,831	108,107	135,239	112,343	112,343	-16.9%	
610-3730-51200	Overtime Wages	8,575	3,980	3,801	10,000	3,935	3,935	-60.7%	
610-3730-51300	Health Insurance	24,372	24,503	30,826	40,000	31,194	31,194	-22.0%	
610-3730-51305	Dental & Other benefits	1,220	1,797	1,378	1,700	1,386	1,386	-18.4%	
610-3730-51310	Social Security and Medicare	7,028	7,187	8,561	11,000	8,895	8,895	-19.1%	
610-3730-51315	Wisconsin Retirement System	5,717	6,401	10,000	10,000	14,802	14,802	48.0%	
610-3730-53500	Dept/Program Supplies	82,828	16,348	55,000	55,000	57,200	57,200	4.0%	
610-3730-57420	Equipment Usage	12,898	-	4,200	4,200	4,368	4,368	4.0%	
Total Maintenance Mains Expenditures		227,351	227,351	221,873	267,139	234,124	234,124	-12.4%	
Maint Services									
610-3740-51100	Salaries and Wages	43,668	15,639	43,005	44,290	44,690	44,690	0.9%	
610-3740-51200	Overtime Wages	756	435	2,100	2,100	1,565	1,565	-25.5%	
610-3740-51300	Health Insurance	10,019	3,605	12,263	13,000	12,409	12,409	-4.5%	
610-3740-51305	Dental & Other benefits	496	143	548	600	552	552	-8.1%	
610-3740-51310	Social Security and Medicare	3,308	993	3,405	3,500	3,539	3,539	1.1%	
610-3740-51315	Wisconsin Retirement System	2,902	934	2,905	3,200	4,802	4,802	50.1%	
610-3740-53500	Dept/Program Supplies	73,325	2,124	72,070	32,000	74,953	74,953	134.2%	
610-3740-57420	Equipment Usage	-	-	2,500	2,500	2,600	2,600	4.0%	
Total Maintenance Services Expenditures		134,474	134,474	138,797	101,190	145,110	145,110	43.4%	

2025 Budget

Water Utility - 610

Dept/Account No	Account Name	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to 25	Notes
<b>Maint Meters</b>									
610-3750-51100	Salaries and Wages	72,962	8,913	38,870	22,763	40,394	40,394	77.5%	
610-3750-51200	Overtime Wages	1,406	76	1,367	2,100	1,415	1,415	-32.6%	
610-3750-51300	Health Insurance	14,777	2,115	11,084	7,000	11,216	11,216	60.2%	
610-3750-51305	Dental & Other benefits	708	97	495	300	499	499	66.2%	
610-3750-51310	Social Security and Medicare	5,485	662	3,078	2,000	3,198	3,198	59.9%	
610-3750-51315	Wisconsin Retirement System	4,834	611	2,626	1,700	2,485	2,485	46.2%	
610-3750-52910	Software Purch/Maint	5,852	8,778	28,000	23,000	29,120	29,120	26.6%	Aclara new in 2023
610-3750-53500	Dept/Program Supplies	5,090	1,019	5,100	5,100	5,304	5,304	4.0%	
<b>Total Maintenance Meters Expenditures</b>		<b>111,114</b>	<b>111,114</b>	<b>90,620</b>	<b>63,963</b>	<b>93,631</b>	<b>93,631</b>	<b>46.4%</b>	
<b>Maint Hydrants</b>									
610-3760-51100	Salaries and Wages	4,883	4,500	5,496	5,400	5,711	5,711	5.8%	
610-3760-51200	Overtime Wages	53	-	193	-	200	200	0.0%	
610-3760-51300	Health Insurance	863	1,050	1,567	1,600	1,586	1,586	-0.9%	
610-3760-51305	Dental & Other benefits	46	46	70	100	70	70	-29.5%	
610-3760-51310	Social Security and Medicare	368	331	435	420	452	452	7.7%	
610-3760-51315	Wisconsin Retirement System	320	306	371	380	565	565	48.8%	
610-3760-53500	Dept/Program Supplies	970	696	11,300	10,000	11,752	11,752	17.5%	Hydrant maint program
<b>Total Maintenance of Hydrants</b>		<b>4,626</b>	<b>4,626</b>	<b>19,432</b>	<b>17,900</b>	<b>20,337</b>	<b>20,337</b>	<b>13.6%</b>	
<b>Maint Misc Plan</b>									
610-3770-51100	Salaries and Wages	4,056	6,660	5,911	5,800	6,143	6,143	5.9%	
610-3770-51200	Overtime Wages	-	28	208	-	215	215	0.0%	
610-3770-51300	Health Insurance	404	1,014	1,686	1,600	1,706	1,706	6.6%	
610-3770-51305	Dental & Other benefits	24	50	75	80	76	76	-5.3%	
610-3770-51310	Social Security and Medicare	301	490	468	420	486	486	15.8%	
610-3770-51315	Wisconsin Retirement System	264	455	399	400	565	565	41.4%	
610-3770-53400	Vehicle Maintenance	13,214	3,168	14,509	5,100	15,090	15,090	195.9%	
610-3770-53410	Fuel	5,579	4,245	5,000	5,000	5,200	5,200	4.0%	
610-3770-53500	Dept/Program Supplies	5,412	1,442	10,000	10,000	10,400	10,400	4.0%	
<b>Total Maintenance Misc Plant Expenditures</b>		<b>29,254</b>	<b>29,254</b>	<b>38,257</b>	<b>28,400</b>	<b>39,881</b>	<b>39,881</b>	<b>40.4%</b>	

2025 Budget

Water Utility - 610

Dept/Account No	Account Name	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget 24 to 25	Notes
<b>Customer Accounts</b>									
610-3780-51100	Salaries and Wages	18,901	10,250	22,099	20,188	23,451	23,451	16.2%	
610-3780-51200	Overtime Wages	99	-	408	200	422	422	111.1%	
610-3780-51300	Health Insurance	5,540	3,038	8,319	6,600	8,247	8,247	25.0%	
610-3780-51305	Dental & Other benefits	287	172	308	350	312	312	-10.7%	
610-3780-51310	Social Security and Medicare	1,418	736	1,722	1,600	1,826	1,826	14.1%	
610-3780-51315	Wisconsin Retirement System	1,254	661	1,508	1,400	1,410	1,410	0.7%	
610-3780-53130	Postage/Mailings	5,397	3,201	10,000	10,000	10,400	10,400	4.0%	ick from DPW for ongoing LCCR notices c
<b>Total Customer Accounts Expenditures</b>		<b>32,896</b>	<b>32,896</b>	<b>44,364</b>	<b>40,338</b>	<b>46,069</b>	<b>46,069</b>	<b>14.2%</b>	
<b>Other Water</b>									
610-3790-52920	Surveys/Studies & Plans	6,559	-	15,000	15,000	15,600	15,600	4.0%	LCRR / Lead Services
610-3790-54740	Water Testing	6,295	8,357	20,000	20,000	20,800	20,800	4.0%	UCMAR5 & LCRR
610-3790-56130	Vehicles/Equipment	29,860	4,659	173,911	95,500	95,500	95,500	0.0%	
610-3790-56600	Utility Infrastructure	164,616	-	2,364,500	2,364,500	1,150,000	1,150,000	-51.4%	
610-3790-56699	Capitalized Expenditures	(164,598)	-	(2,364,500)	(2,364,500)	(1,150,000)	(1,150,000)	-51.4%	
610-8000-58200	Interest	122,598	134,487	228,493	200,000	370,000	370,000	85.0%	
610-8000-58300	Debt Issuance Costs	-	18,966	79,822	70,000	70,000	70,000	0.0%	
610-8000-58900	Other Finance Charges	-	-	-	-	-	-	0.0%	
<b>Total Other Water Expenditures</b>		<b>165,330</b>	<b>166,470</b>	<b>517,226</b>	<b>400,500</b>	<b>571,900</b>	<b>571,900</b>	<b>42.8%</b>	
<b>Total Expenses</b>		<b>1,960,479</b>	<b>1,961,619</b>	<b>2,567,709</b>	<b>2,369,792</b>	<b>2,810,604</b>	<b>2,810,604</b>	<b>18.6%</b>	
<b>Net Change in Equity</b>		<b>161,209</b>	<b>160,069</b>	<b>(198,769)</b>	<b>(852)</b>	<b>714,888</b>	<b>714,888</b>	<b>-84012.0%</b>	
<b>Beginning Net Position</b>		<b>3,307,372</b>	<b>3,468,581</b>	<b>3,468,581</b>	<b>3,468,581</b>	<b>3,269,812</b>	<b>3,269,812</b>		
<b>Less: Surplus Applied</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Ending Net Position</b>		<b>\$ 3,468,581</b>	<b>\$ 3,628,650</b>	<b>\$ 3,269,812</b>	<b>\$ 3,467,729</b>	<b>\$ 3,984,700</b>	<b>\$ 3,984,700</b>		
Debt service Principal payments				\$ 363,340	\$ 482,969				

**2025 Budget  
Expenditure Request Detail - Water Utility**

<b>Revenues</b>			
610-3710-46450	Utility Charges - Residential	610-3710-52100	Professional fees
Meter fees	356,000	Consulting services - General	5,000
Volumetric charges (185,000 Tgal @ \$4.52)	<u>836,200</u>	Consulting services - LCRR	10,000
Total for account	<u>1,192,200</u>	Consulting services - 10 year pro forma analysis	12,000
		Consulting services - Annual Report assistance	<u>7,500</u>
610-3710-46451	Utility Charges - Commercial	Total for account	<u>34,500</u>
Meter fees	17,000	610-3710-53200	Memberships & subscriptions
Volumetric charges (24,000 Tgal @ \$4.52)	<u>108,480</u>	Rural Water Association membership: group	625
Total for account	<u>125,480</u>	AWPA membership	250
		AWWA membership	<u>425</u>
610-3710-46452	Utility Charges - Public Authority	Total for account	<u>1,300</u>
Meter fees	14,000	610-3710-54150	Safety expenses
Volumetric charges (7,500 Tgal @ \$4.52)	<u>33,900</u>	WisDOT CDL Drug Testing	400
Total for account	<u>47,900</u>	Safety Program development/CPR training	2,500
610-3710-46453	Utility Charges - Multi Family	Safety Awards	250
Meter fees	38,000	CDL Reimbursements	150
Volumetric charges (93,000 Tgal @ \$4.52)	<u>420,360</u>	Medical cabinet and safety items	<u>200</u>
Total for account	<u>458,360</u>	Total for account	<u>3,500</u>
<b>Expenses</b>			
610-3710-52300	Other Intergov'tal pymts	<b>Capital Asset Requests</b>	
MWW Demand & Fire Protect service fees	85,000	610-3790-56130	Vehicles/Equipment
Water sold (415,000 ccf @ \$1.25)	518,750	Valve turner/vac trailer	90,500
20% Non-revenue water (83,000 ccf @ \$1.25)	<u>103,750</u>	Other small equipment	<u>5,000</u>
Total for account	<u>707,500</u>	Total for account	<u>95,500</u>
610-3710-51900	Professional education	610-3790-56600	Utility Infrastructure
WI Rural Water Association conference	1,500	SEASCI Phase II	2,174,000
APWA Congress - Butschlick	<u>1,000</u>	Customer-side Lead Service Line Replacement (23-03)	<u>100,000</u>
Total for account	<u>2,500</u>	Total for account	<u>2,274,000</u>

2025 Budget

Sewer Utility - 620

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24	Category	Notes
<b>Revenues</b>											
620-3100-47440	Equipment Rental Water	\$ 2,116	\$ 54,448	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	Other Rev	
620-3810-46450	Charges - Residential	1,551,371	1,705,806	1,508,825	1,395,719	2,375,514	2,565,555	2,565,555	8.0%	Charges	
620-3810-46451	Charges - Commercial	185,081	225,272	185,075	209,254	287,875	310,905	310,905	8.0%	Charges	
620-3810-46452	Charges - Public Authority	64,070	57,623	53,435	55,311	80,571	87,016	87,016	8.0%	Charges	schools / village
620-3810-46453	Charges - Multi-Family	693,640	792,993	734,014	724,131	879,528	949,890	949,890	8.0%	Charges	
620-3810-48100	Interest Income	2,585	(1,185)	55,116	10,000	10,000	10,000	10,000	0.0%	Other Rev	
620-3810-48300	Late Payment Penalty	22,566	19,957	29,129	19,482	20,000	20,000	20,000	0.0%	Other Rev	
620-3810-48900	Miscellaneous Revenue	43,179	23,299	18,693	-	-	-	-	0.0%	Other Rev	2022 property sales - Backhoe
<b>Total Revenue</b>		<b>2,564,608</b>	<b>2,878,213</b>	<b>2,584,287</b>	<b>2,413,898</b>	<b>3,653,488</b>	<b>3,943,367</b>	<b>3,943,367</b>	<b>7.9%</b>		
<b>Expenditures</b>											
Sewer Administration											
620-3810-51100	Salaries and Wages	99,104	92,153	114,605	154,931	105,736	164,331	164,331	55.4%	Salaries	
620-3810-51300	Health Insurance	18,638	15,612	20,940	30,155	21,525	30,984	30,984	43.9%	Fringe	
620-3810-51305	Dental & Other benefits	1,446	1,417	1,667	1,692	1,200	1,711	1,711	42.6%	Fringe	
620-3810-51310	Social Security and Medicare	7,677	7,383	8,338	11,852	7,400	12,571	12,571	69.9%	Fringe	
620-3810-51315	Wisconsin Retirement System	(28,933)	(28,633)	7,309	10,461	7,000	11,083	11,083	58.3%	Fringe	
620-3810-51330	Uniform Expense	1,200	982	1,245	1,006	1,000	162,174	162,174	16117.4%	Fringe	
620-3810-51340	Retiree Health Contribution	-	13,690	33,869	-	-	162,174	162,174	100.0%	Fringe	
620-3810-51355	Other Benefits	(1,710)	-	-	15,200	15,200	15,808	15,808	4.0%	Fringe	YE audit entry
620-3810-51900	Professional Education	100	99	100	500	500	1,000	1,000	100.0%	Fringe	
620-3810-52100	Professional Fees Engineering	9,216	24,013	104,501	40,000	40,000	41,600	41,600	4.0%	Professional	Misc engineering / consulting
620-3810-52130	Professional Fees Financial	2,443	1,600	4,738	2,550	1,800	2,652	2,652	47.3%	Professional	Audit
620-3810-52140	Professional Fees Technology	3,137	2,016	9,975	5,300	5,300	5,512	5,512	4.0%	Professional	IT services
620-3810-52230	Phone and Internet	3,419	3,108	3,532	3,500	3,500	3,640	3,640	4.0%	Utilities	
620-3810-52300	Other Intergov'tal pymts	17,738	20,769	19,479	41,538	20,000	43,200	43,200	116.0%	Other Gov't	MMSD Hazardous waste surcharge
620-3810-52320	MMSD Sewer	845,310	834,536	917,226	860,000	860,000	-	-	-100.0%	Other Gov't	
620-3810-52910	Software Purch/Maint	9,143	3,728	4,592	5,500	5,500	5,720	5,720	4.0%	Contractual	BS&A / GIS
620-3810-52930	Credit Card Fees	16,837	20,762	23,073	20,000	20,000	20,800	20,800	4.0%	Contractual	
620-3810-53100	Office Supplies	1,790	1,537	1,783	2,352	1,600	2,446	2,446	52.9%	Supplies & Office	
620-3810-53120	Copy / Printing Costs	755	984	1,032	1,028	1,000	1,069	1,069	6.9%	Supplies & Office	

2025 Budget

Sewer Utility - 620

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24	Category	Notes
620-3810-53200	Memberships & Subscriptions	230	237	244	474	250	493	493	97.2%	Supplies - Maint	
620-3810-54150	Safety Expenses	1,527	3,044	4,025	4,000	3,500	4,000	4,000	14.3%	Supplies & Office	
620-3810-54700	Payments In Lieu Of Taxes	4,637	11,569	12,000	5,000	3,600	5,200	5,200	44.4%	Other Gov't	JE at YE*
620-3810-54710	Depreciation	415,920	450,253	415,652	455,000	455,000	473,200	473,200	4.0%	Capital	JE at YE*
620-3810-55100	Liability & Property Insurance	35,056	32,910	33,730	42,550	36,000	44,252	44,252	22.9%	Insurance	
620-3810-55110	Workers Comp / Unemp.	10,077	9,747	12,843	12,000	12,000	12,480	12,480	4.0%	Insurance	
620-3810-57410	Administrative Charges	6,738	5,663	6,337	7,000	6,000	7,280	7,280	21.3%	Interdeptmntl Exp	Gen. Gov / Village hall
620-3810-57430	Building Usage	13,073	12,317	13,370	14,000	14,000	14,560	14,560	4.0%	Interdeptmntl Exp	DPW facilities
ation Expenditures		1,494,568	1,541,496	1,776,205	1,747,588	1,648,611	1,249,940	1,249,940	-24.2%		
Sewer Maintenance											
620-3820-51100	Salaries and Wages	67,618	67,080	120,572	99,957	80,000	101,708	101,708	27.1%	Salaries	
620-3820-51200	Overtime Wages	431	355	1,025	5,526	2,000	3,562	3,562	78.1%	Salaries	
620-3820-51300	Health Insurance	16,748	13,011	24,832	27,908	26,000	28,241	28,241	8.6%	Fringe	
620-3820-51305	Dental & Other benefits	788	594	880	1,247	1,000	1,255	1,255	25.5%	Fringe	
620-3820-51310	Social Security and Medicare	4,984	5,360	8,938	7,750	6,200	8,053	8,053	29.9%	Fringe	
620-3820-51315	Wisconsin Retirement System	4,566	4,691	8,165	6,612	6,000	6,841	6,841	14.0%	Fringe	
620-3820-52990	Other Service contracts/fees	7,743	-	-	27,500	27,500	60,000	60,000	118.2%	Contractual	
620-3820-53400	Vehicle Maintenance	30,051	16,020	15,974	18,000	18,000	18,720	18,720	4.0%	Supplies - Vehicle	
620-3820-53410	Fuel	7,634	15,316	12,308	15,004	12,000	15,604	15,604	30.0%	Supplies - Vehicle	
620-3820-53500	Dept/Program Supplies	42,893	12,755	84,518	32,000	32,000	33,280	33,280	4.0%	Supplies - Maint	
620-3820-57420	Equipment Usage	36,984	95,397	55,136	61,000	61,000	63,440	63,440	4.0%	Interdeptmntl Exp	
Total Sewer Maintenance Expenditures		220,440	230,579	332,349	302,505	271,700	340,704	340,704	25.4%		
Storm Maintenance											
620-3830-51100	Salaries and Wages	22,093	46,444	74,489	56,890	84,460	56,953	56,953	-32.6%	Salaries	
620-3830-51200	Overtime Wages	207	1,697	1,126	4,012	3,000	1,995	1,995	-33.5%	Salaries	
620-3830-51300	Health Insurance	5,471	13,696	18,067	15,628	24,000	15,814	15,814	-34.1%	Fringe	
620-3830-51305	Dental & Other benefits	260	543	661	698	1,000	703	703	-29.7%	Fringe	
620-3830-51310	Social Security and Medicare	1,653	3,534	5,557	4,340	6,200	4,509	4,509	-27.3%	Fringe	
620-3830-51315	Wisconsin Retirement System	1,505	3,129	5,122	3,702	5,600	3,831	3,831	-31.6%	Fringe	
620-3830-53500	Dept/Program Supplies	18,660	30,434	39,488	47,000	47,000	48,880	48,880	4.0%	Supplies - Maint	
620-3830-57420	Equipment Usage	2,500	2,500	-	2,500	2,500	2,600	2,600	4.0%	Interdeptmntl Exp	
620-3830-57460	Waste Disposal Charges	-	14,888	-	23,097	23,097	12,392	12,392	-46.3%	Interdeptmntl Exp	
Total Storm Maintenance Expenditures		52,349	116,865	144,509	157,867	196,857	147,677	147,677	-25.0%		

**2025 Budget**

**Sewer Utility - 620**

Account Number	Account Name	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '23 to '24	Category	Notes
<b>Customer Accounts</b>											
620-3880-51100	Salaries and Wages	18,651	8,783	10,250	12,585	10,300	11,398	11,398	10.7%	Salaries	
620-3880-51200	Overtime Wages	-	-	-	2,085	-	-	-	0.0%	Salaries	
620-3880-51300	Health Insurance	4,063	2,933	3,038	5,012	3,600	4,900	4,900	36.1%	Fringe	
620-3880-51305	Dental & Other benefits	211	164	172	160	220	164	164	-25.6%	Fringe	
620-3880-51310	Social Security and Medicare	1,385	665	736	803	1,000	872	872	-12.8%	Fringe	
620-3880-51315	Wisconsin Retirement System	1,201	590	(183,350)	725	800	786	786	-1.7%	Fringe	
620-3880-53130	Postage/Mailing	3,581	3,461	3,201	5,100	5,100	5,304	5,304	4.0%	Supplies & Office	
<b>Total Customer Accounts Expenditures</b>		<b>29,092</b>	<b>16,596</b>	<b>(165,953)</b>	<b>26,470</b>	<b>21,020</b>	<b>23,424</b>	<b>23,424</b>	<b>11.4%</b>		
<b>Other Sewer</b>											
620-3890-52920	Surveys/Studies & Plans	7,940	1,457	2,249	5,000	5,000	20,000	20,000	300.0%	Professional	Deep storm sewer evaluation
620-3890-56130	Equipment	9,525	139,482	6,509	10,000	10,000	10,400	10,400	4.0%	Capital	
620-3890-56600	Utility Infrastructure	1,329,541	578,642	8,454,090	4,690,000	4,690,000	1,973,000	1,973,000	-57.9%	Capital	
620-3890-56699	Capitalized Expenditures	(1,305,637)	(607,301)	(8,454,090)	(4,690,000)	(4,690,000)	(1,973,000)	(1,973,000)	-57.9%	Capital	
620-8000-58200	Interest	246,764	215,018	290,853	505,000	505,000	513,574	513,574	1.7%	Debt	
620-8000-58300	Debt Issuance Costs	-	-	69,583	110,000	110,000	114,400	114,400	0.0%	Debt	
<b>Total Other Sewer Expenditures</b>		<b>288,133</b>	<b>327,298</b>	<b>369,193</b>	<b>630,000</b>	<b>630,000</b>	<b>658,374</b>	<b>658,374</b>	<b>4.5%</b>		
<b>Total Expenditures</b>		<b>2,084,582</b>	<b>2,232,834</b>	<b>2,456,303</b>	<b>2,864,430</b>	<b>2,768,188</b>	<b>2,420,119</b>	<b>2,420,119</b>	<b>-12.6%</b>		
<b>Net Change in Equity</b>		<b>480,026</b>	<b>645,379</b>	<b>127,984</b>	<b>(450,533)</b>	<b>885,300</b>	<b>1,523,248</b>	<b>1,523,248</b>			
<b>Beginning Net Position</b>		<b>\$ 2,564,608</b>	<b>3,044,634</b>	<b>3,690,013</b>	<b>3,690,013</b>	<b>3,690,013</b>	<b>4,575,313</b>	<b>4,575,313</b>			
<b>Less: Surplus Applied</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
<b>Ending Net Position</b>		<b>\$ 3,044,634</b>	<b>\$ 3,690,013</b>	<b>\$ 3,817,997</b>	<b>\$ 3,239,480</b>	<b>\$ 4,575,313</b>	<b>\$ 6,098,561</b>	<b>\$ 6,098,561</b>			
<b>Debt service Principal payments</b>						<b>\$ 657,526</b>	<b>\$ 905,232</b>				

**2025 Budget  
Expenditure Request Detail - Sewer Utility**

**Revenues**

620-3810-46450	Utility Charges - Residential		620-3810-54150	Safety expenses	
	Connection fees (3,200 x \$16.63 x 4)	212,864		WisDOT CDL Drug Testing	400
	Volumetric charges (185,000 Tgal @ \$11.69)	2,162,650		Safety Program /safety training & certification	2,250
	Total for account	2,375,514		Safety Awards	250
				CDL Reimbursements	150
620-3810-46451	Utility Charges - Commercial			Medical cabinet and safety items	450
	Connection fees (110 x \$16.63 x 4)	7,315		Total for account	3,500
	Volumetric charges (24,000 Tgal @ \$11.69)	280,560			
	Total for account	287,875	620-3820-52990	Other Service Contracts & Fees	
				Annual payment for shared TV rig	2,500
620-3810-46452	Utility Charges - Public Authority			Large Pipe - televised inspections	25,000
	Connection fees (25 x \$16.63 x 4)	1,663		Total for account	27,500
	Volumetric charges (7,500 Tgal @ \$11.69)*(90%)	78,908			
	Total for account	80,571	620-3830-57460	Waste Disposal charges	
				Street sweeper: 193 ton @ \$51.53	9,945
620-3810-46453	Utility Charges - Multi Family			Leaf collection: 525 ton @ \$25.05	13,151
	Connection fees (150 x \$16.63 x 4)	9,978		Total for account	23,097
	Volumetric charges (93,000 Tgal @ \$11.69)	869,550			
	Total for account	879,528			

**Expenses**

620-3810-51900	Professional education	
	var. collections system seminars	500
	Total for account	500

**Capital Asset Requests**

620-3890-56130	Vehicles/Equipment	
	no vehicles	-
	Small equipment	10,000
	Total for account	10,000

620-3810-52320	MMSD Sewer	
	MMSD Fees - Residential (\$140,000 x 4Q)	560,000
	MMSD Fees - Commercial / Multi Family (\$75,000 x 4Q)	300,000
	Total for account	860,000

620-3890-56600	Utility Infrastructure	
	SEACSI Phase II	4,240,000
	4480 Lake Drive	450,000
	Manhole rehabilitation	75,000
	Total for account	4,765,000

**Trustee Questions/Answers**  
**Committee of the Whole**  
**October 7, 2024**

Jim Arndorfer

1. I asked previously as to the availability of grants or other funding to support the streetlight initiative, following up on one of the public forums. Is there an update on that?

A Street Lighting System Replacement Plan was developed by Strand Associates in 2023 which identified possible grant funds available, see [pg. 47 of the packet](#). Acting upon the recommendations of this report, the Village issued an RFP for the design of a comprehensive system replacement design and implementation plan. An agreement for that work was awarded to KL Engineering. KL's [Streetlight Improvement Plan](#) was presented to the Village Board on June 3, 2024 ([view the presentation](#)). KL's work with the Village includes review of available funding options and preparing of funding applications, if required, for the replacement of Prepared by Village Manager's Office 9/25/2024 2 the system, [see p. 3 of the RFP](#). The plan's recommended implementation schedule has been incorporated into the Village's Long Range Financial Plan with construction proposed over five phases beginning in 2025 and concluding in 2029. Applications for available funding will be submitted on an annual basis corresponding with the upcoming project phase.

2. A resident suggested there are 4 arborists on staff. Is that the case and what is the all-in cost, salary and benefits, for that staff? To be clear: I believe they do a great job and provide a valuable service. Just want to be able to address questions from residents.

We have three positions with the title "Forester". In our world "Arborist" is an educational credential that includes a national certification. Our lead forester is an arborist. Our Horticulturist (the only full-time staff person responsible for maintenance of all of our park and open spaces) is also a certified arborist but serves as a back-up to forestry and generally only performs field forestry work in an emergency or staff shortage. All of our positions are cross-trained. Foresters are the primary staff for leaf collection and typically perform the straight-time winter maintenance work.

They are referred to as foresters. We have three foresters on staff. All in cost for salary and benefits \$72,500 for forester 1, \$119,500 for forester 2, and \$113,900 for forester 3 for a total of \$305,900.

3. There is a longstanding discussion around the population of homeowners vs renters. My understanding is that the split of units is 53-47. Do we know the breakdown for actual residents? It's not clear to me that the split would be the same.

More time is needed to see what data is available to answer this question.

4. Can you break down what % of property taxes are attributable to single family homes vs. other classifications?

The commercial district accounts for 20.5% of the tax base. The remaining are residential properties (less than four units).

5. Low impact budget measures that were presented at the 8/5 meeting:

As noted in the memo, a list of several items that had been previously presented as potential budgetary savings measures for elected officials to consider, and their estimated fiscal impact. Please keep in mind that implementing any of these items only addresses the issue for the next budget cycle.

Additional cuts would have to be made in future years. As a result, the impact of these adjustments during the 2025 budget process would be ineffective in a manner that could impact having adequate time to address the significant budget concerns around the next corner.

The estimated cost savings provided in the memo were not updated from prior estimates, as the impact would be ineffective to close the gap.

- a. Eliminate the COLA wage adjustment for non-union staff. Estimated fiscal impact: \$45,000. I'm figuring this tie into improved wages for staff to keep up with competitive standards, of which I'm supportive.  
These numbers were provided in 2023 for the 2024 budget and were estimates provided by a Finance Director working in this position through the 2023 budget year. It is assumed that the \$45,000 quoted related to salary only and not the benefits associated.
- b. Increase staff contributions for health insurance by 20% (from 10% to 12%) for wellness participants. Estimated fiscal impact: \$15,000 per year. Would be supportive of doing this if given the opportunity. Where does this stand?  
This estimate was also an old number. Clarification is needed to ensure we are answering the question correctly. For purposes of this response, we are assuming that a 2% increase in contribution is requested for both wellness and non-wellness participants. A 2% increase in non-union employee participation would save approximately \$40,000.
- c. Reduce legal fees by not requiring the Village Attorney attend Village Board or Planning Commission meetings unless presenting a specific topic. Estimated fiscal impact: \$15,000 per year. I would like to understand more about this. Do most communities require their attorney to attend? I do appreciate the value of it but think it may be manageable to conduct business without if we have the proper direction.  
This estimate was also an old number. This varies by community. In past years I have suggested that we invite legal counsel to one meeting a month; however, the Village Board was not comfortable with that approach and felt it prudent that counsel attend the Village Board meetings.
- d. Discontinue the staffing of lifeguards at Atwater Beach. Estimated fiscal impact: \$37,000 per year. I want to keep lifeguards at the beach.

- e. Discontinue bare pavement practices for winter maintenance to reduce salt costs: Estimated fiscal impact \$10,000 per year. What does this mean exactly? What are the negative impacts if we were to suspend this?

This estimate was also an old number generated by a prior Finance Director. This number was not generated by DPW. The Village does not officially have a bare pavement policy. At today's prices, \$10,000 equate to approximately 1/3 of the salt we use annually. The primary way to reduce salt is to plow more which would likely increase labor costs greater than \$10,000. I want to reiterate again that this option was not one proposed by DPW. It could mean many different things. This is a policy discussion that requires a deep dive and can't be done properly in the context of a budget review. Residents either have to accept snow-covered streets or we would have to spend significantly more time plowing (not a cost savings).

- f. Discontinue snow removal in the Business District (labor costs). Estimated impact: \$20,000 per year. How do other business districts handle this? I think I could be supportive of shifting the responsibility here. We don't provide snow removal for residents. Feels like businesses should be able to handle the cost.

This estimate was also an old number. Some BID fund snow removal, others do not. This would need to be discussed with the BID and they will likely need to increase their assessment in the following year to take on the expense.

- g. Discontinue natural lawn care maintenance. Estimated fiscal impact: \$20,000 per year. I am figuring we already made the call to do this, of which I am supportive.

The VB approved a turf contract (100-3620-52940) for 2025 in the amount of 20,080. This number should replace the 63,700 figures in the current version.

- 6. At the appropriate time (after passing budget?) could we get a detailed briefing re the deficits we're looking at in the out years and the assumptions informing those? **Yes.** I think it would be helpful in focusing our thinking moving forward. Could be budget & finance or whole body. **I would suggest a Committee of the Whole.**
- 7. Re some budget items
  - a. What is driving the increases in yard waste/leaf collection and parks & beautification (p. 53)?

The payroll is allocated across the village funds and departments through a centralized payroll and benefits and maintained by the Finance Department. Change in allocation have resulted in budget benchmarking anomalies in the 2024 budget year, and corrections were made in the presentation for the current year.

- b. Re: police, what goes into cleaning and pest control item (p.60)? Seems high?

Account # 52900 (Cleaning and Pest Control) is broken down as follows:

- Contact with Batzner for monthly pest and rodent control service: \$1500
- Contract with Cintas for bi-weekly floor mat/rug maintenance : \$1700
- Contract with Gibb for 5x week building cleaning: \$14,400 (\$1200 a month)
- Window/Garage Floor/Booking Room Cleaning (1-2x per year): \$2000

This account increased \$900 from 2024 to proposed 2025 to account for slight contractual increases.

President McKaig

8. I understand that the ordinance change is "housekeeping" - can you also summarize the intent of the state change? Of course, I will support the amendment! Just curious.  
The intent of the ordinance change is to align with changes made to state statute. Language has been added to allow further clarification for exempt groups and transferability of an already existing license. Additionally, we needed to update the expiration date for tourist rooming houses to match the expiration in statute and further define the reinspection criteria. I hope this helps. Please let me know if you have any other questions.
9. Comment was made at budget town hall that we have 4 arborists, and do we need 4 arborists. Can you confirm how many arborists we have on staff and if any of them are 100% trees only? I have always been under the impression that the majority of the DPW positions include many duties. Or is it that we have people with arborist training/experience on staff in generalist positions? We have three positions with the title "Forester". In our world "Arborist" is an educational credential that includes a national certification. Our lead forester is an arborist. Our Horticulturist (the only full-time staff person responsible for maintenance of all of our park and open spaces) is also a certified arborist but serves as a back-up to forestry and generally only performs field forestry work in an emergency or staff shortage. All of our positions are cross-trained. Foresters are the primary staff for leaf collection and typically perform the straight-time winter maintenance work.
10. How is administration cost going down in line 3100 on p53 of the packet? See below for a snip of this in detail. The biggest decrease is in health insurance and workers/comp/unemployment. The allocation this year is based on the allocation of employees and last year was an increase on previous years. However, we did find a formula error in that field so the amount has been updated as you can see below to the proper amount \$12,590.

2025 Budget										
General Fund Revenues and Expenditures										
Department of Public Works - 3000's										
Account Number	Account Name	2022 Actual	2023 Actual	YTD 06/30/20	2024 Projects	2024 Adopted Budget	2025 Proposed Budget	2025 Adopted Budget	% Chg Budget '24 to '25	
<b>Expenditures</b>										
<i>Administration</i>										
100-3100-51100	Salaries and Wages	\$ 122,321	\$ 132,603	\$ 60,030	\$ 122,367	\$ 136,990	134,433	\$ 134,433	-1.9%	
100-3100-51140	Auto Allowance	1,800	1,800	900	1,800	1,800	1,800	1,800	0.0%	
100-3100-51300	Health Insurance	18,253	26,300	15,426	7,777	26,001	8,559	8,559	-67.1%	
100-3100-51305	Dental & other benefits	1,671	1,879	909	1,310	1,600	1,338	1,338	-16.4%	
100-3100-51310	Social Security and Medicare	9,504	10,445	4,691	9,361	11,000	10,284	10,284	-6.5%	
100-3100-51315	Wisconsin Retirement System	8,012	9,118	4,192	8,444	9,500	9,276	9,276	-2.4%	
100-3100-51330	Uniform Expense *	5,456	5,092	2,969	6,000	5,775	5,775	5,775	0.0%	
100-3100-51340	Retiree Health Contribution	36,968	15,671	2,359	37,000	36,600	36,600	36,600	0.0%	
100-3100-51900	Professional Education *	510	1,390	1,492	3,000	1,700	1,700	1,700	0.0%	
100-3100-52110	Professional Fees - Eng. Misc.	15,271	5,369	2,027	15,000	15,000	15,600	15,600	4.0%	
100-3100-52230	Phone and Internet *	9,015	9,843	5,019	10,000	9,000	7,192	7,192	-20.1%	
100-3100-52910	Software Purch/Maint	814	2,053	10,509	21,000	3,000	5,000	5,000	66.7%	
100-3100-53100	Office / Bldg Supplies	2,160	2,097	769	3,000	2,900	3,120	3,120	7.6%	
100-3100-53120	Copy & Print Costs	984	1,032	337	1,000	1,000	1,040	1,040	4.0%	
100-3100-53130	Postage / Mailing Costs	661	385	274	1,000	600	1,040	1,040	73.3%	
100-3100-53200	Memberships & Subscriptions *	800	924	100	1,000	1,030	630	630	-38.8%	
100-3100-54150	Safety Expenses *	5,422	6,770	2,173	6,000	6,100	6,000	6,000	-1.6%	
100-3100-54450	Property Damages - reimbursab	33,609	33,360	18,927	38,000	-	-	-	0.0%	
100-3100-55100	Liability & Property Insurance	35,714	38,936	20,632	41,000	39,000	42,640	42,640	9.3%	
100-3100-55110	Workers Comp / Unemployment	45,458	51,602	33,787	68,000	53,000	12,590	12,590	-76.2%	
100-3100-56130	Tools / equipment	6,802	2,098	-	15,000	15,000	15,600	15,600	4.0%	
Total Administration Expenditures		361,205	358,767	187,522	294,691	376,596	320,216	320,216	-15.0%	

11. Parks and Beautification = wages and OT increase - do we have dedicated positions in Parks or is this staff costs attributed to this function at a % of effort?

The payroll is allocated across the village funds and departments through a centralized payroll and benefits and maintained by the Finance Department. Change in allocation have resulted in budget benchmarking anomalies in the 2024 budget year, and corrections were made in the presentation for the current year.

12. Can you include comments received via email in relation to the budget discussion and the link to the Zoom town hall?

Comments received and distributed weekly via VM Friday update are attached.

Here is a [link](#) to the recording of the virtual Town Hall meeting.

13. Comments included requests to make commercial properties pay more taxes. I am assuming this means a higher tax rate. Is that legal in WI- to charge different raised based on type of property?

No, that is not a possibility even if it is suggested by citizens.

14. Comments included a request to freeze the amount of taxes that seniors pay. Is this legal in WI?

No, that is not a possibility even if it is suggested by citizens.

15. Comments requested cutting nonessential services and spending. I know we are not discussing service levels now, but to answer the question of essential vs nonessential - it seems like the only

discretion we have with services is Shorewood Today, SRC, and library. All other services are mandated by statute - is that correct?

There are cuts that can be made to services at each department level. Services are not mandated by state statute.

16. Comments suggested that the TID's have not yielded tax decreases for residential property owners. It's my understanding that the increased tax revenue from redevelopment offsets the tax burden for residential property owners because costs increase.

No, that is not a possibility even if it is suggested by citizens.

17. Comments suggest that WFB doesn't increase tax levy because they manage costs differently. Is that accurate? Do they not have increased costs, CPI, etc?

Every community has a complex financial landscape that is difficult to compare. Additionally, the school district systems further complicate the comparison related to property taxes among various communities.

18. Key points of the memo- please confirm or correct.

- a. The charts related to CPI vs COLA and salary adjustments over recent years indicate how the proposed 3% COLA and salary adjustments address previous discrepancies and changes in marketplace AND get us on better footing to meet the next 3-5 yrs or so.

Correct

- b. A 6% levy increase would address the increased costs within the General Fund expenditures.

With a deficit of \$148,381 decreasing the General Fund's balance by that amount during the year. The fund balance in the General Fund can sustain this for the current fiscal year.

- c. The debt service obligations we have now correlate to infrastructure projects and capital expenditures that are complete and from which the community is already benefitting from through improved infrastructure and efficiency of services due to functional equipment.

Correct

- d. The capital requests for 2025 have been limited to critical needs and will be financed through borrowing - so won't be impacted by a tax levy increase.

We currently show only the critical needs being addressed, with a 6% increase in the levy overall and an increase in the fund balance of approximately \$600k to fund future equipment after the policy is reviewed. This will allow the Village to mitigate the projected 2026 deficit for this fund.

- e. There is \$100k in the General Fund for a capital reserve to address emergency needs because we do have some equipment that is approaching the end of its useful life.

We do have \$100k contingency in the Capital Projects Fund budget.

- f. A vehicle registration fee revenue is recommended by staff and is shown in the budget as a placeholder. The impact would be to offset borrowing for future transportation projects. Would it also offset the debt service for recently completed transportation projects in 2025?

No, the vehicle registration fee can be used for future transportation equipment and costs which will offset future borrowings that would have been project specific. However, this cannot be used to repay debt service.

- g. The streetlight charge is recommended by staff and is shown as a placeholder in the draft budget. This charge would generate \$17.4M over the life of the bonds we will borrow to do the work in the next 5 yrs. The revenue will go directly to debt service on these bonds.

Correct.

- h. The other high impact budget strategies or "levers" are not recommended by staff at this time. If the VB gives direction to proceed with the 6% levy, street light and vehicle registration fee for 2025, then there is no need to discuss the other levers further at this time. They may be needed to meet fiscal challenges in coming years.

Correct.

- 19. When will we know the water rate increase for 2025? It is shown as 1 large increase? It also shown as different % increases throughout the budget, which is confusing.

The PSC rate case is currently ongoing so we should have more detailed information available for the meeting in the near future.

- 20. Why don't the revenue pie charts match the line items below them on p 48-49?

It was discovered the pie chart amounts were hard-keyed in the drafts, so wasn't updated as things shifted.

- 21. Of the property tax revenue - what % is commercial property and what % is residential (1-2-3 unit)?

21%

- 22. p.44 - is \$50K of parking utility needed to balance the 2025 budget?

No, the General Fund deficit is currently \$148k.

23. p53- 2900 - 3.5% increase but NSFD is 3% - is this line Bayside Comms + NSFD? Or is it just a 3.5% increase for us because of our contribution?

This is an increase due to an increase in Other Public Safety.

24. The sewer utility has a \$6M net position and is still increasing revenue by 8%. The water utility has \$4M net position and increasing revenue. I am guessing that is because of the planned projects, but can we explain it to property owners?

The PSC regulates water so that will become transparent through that process. The sewer utility increase is to retain the required debt service coverages for projects already completed. There is a minimum amount of reserves required by the debt covenants for revenue bonds in the sewer utility fund.

25. For the projected increase in parking fines and onstreet parking revenue - what data is supporting that forecast?

For the projected increase in parking fines and onstreet parking revenue - what data is supporting that forecast? The parking fine numbers and on street parking revenue numbers were generated by Finance but are also in line with our projections. The 2025 parking fine number proposed (\*based on our estimate) is the approximate average of 2022 (actual), 2023 (actual), and 2024 (adopted). The 2024 6-month (YTD) reflects parking fines at  $248,689(x2) = 497,378$  (projected 2024 final), less (approximate) 10% for projected 2025. The same follows for on street parking: 2024 6-month (YTD) reflects  $182,879(x2) = 365,758$ , less (approximate) 10% for projected 2025.

26. Confirming: this means that on Oct 7<sup>th</sup> the VB is being asked for direction on the high impact options because the line-item costs pertain to maintaining current service levels and fulfilling debt service obligations pertaining to already completed infrastructure projects. Correct?

Correct.

27. "Items not included in 2025 budget" - this could refer to non-critical capital requests, high impact options not utilized? And anything that the VB asks to remove by consensus that does not result in a service level reduction?

Correct.

28. Have final costs for variables such as health insurance been received? Health insurance will increase by 3% in 2025. This amount has been reflected in the budget.

Matt McGovern

29. If we used tax levy for the streetlights instead of a fee, how much would the levy have to go up for streetlights?

- a. How much would the Village lose in revenue if we used tax levy for streetlights instead of a fee that nonprofits would also pay?

For the current year, this would not be a consideration but the project spans long and would require levy increases each year to help support it.

30. What are the cameras that the PD is requesting, and why is it such a high priority for 2025?

This is a calculation we would need additional time to prepare.

31. What is the Maryland Mill and overlay project and why is it a priority 1?

This has been the detour route for the Downer Avenue and upcoming Lake Drive project and request maintenance for the volume of traffic being sent down this road.

32. In the next budget, there is a line item for \$95,000 for street lighting electricity, \$25,000 supplies, \$2,500 in overtime. Is there a way to dedicate future cost savings we will have once we install new efficient LED streetlights to paying off the bonds, making the lighting fee or tax levy smaller?

Definitely. It is merely difficult to quantify what the cost-savings would be.

Kathy Stokebrand

33. If the wheel tax (vehicle registration) is approved would that money be set aside in a segregated account, and then each year staff recommends what transportation project the \$234,000 would be spent on? If we can implement yet for 2025 registrations, how would staff recommend that money be used? Our biggest street project is lake dr, which we had planned to bond for. Could this be used for street markings? Sidewalks? Alley program is suspended for 10 years. Street replacement after water main is replaced as part of lead service lateral replacement?

If it is used for new projects for the fiscal year 2025 budget process, this fee will not help in offsetting the deficit.

34. Previously there had been mention about scoping the sewer system to see if we have any potential vulnerabilities, such as the failure that led to the sink hole in Whitefish Bay. Is this included?

Yes, in account 620-3890-52900.

35. Staff recommended adding a water superintendent in that utility. Is that included?

This will be included and funded by the PSC rate case process.

36. Does this budget include a Annual Comprehensive Financial Report (ACFR) and a Popular Annual Financial Report (PAFR?) These are standard accounting reports that the Wisconsin League of Municipalities have recommended providing, especially the former. For years our previous financial director completed a CAFR for the village. This seems especially advisable given our current circumstances. We approved the most expensive option presented by L&A last February and there is an 11.9% increase for 2025 (page 53). If the L&A contract doesn't include this, can it be accounted for as a village board expense? EDI is listed but we have not had a training opportunity presented for at least a year or two.

We did not have a full year of the L&A contract for 2024. Contract does not include the preparation of these items. This would be an estimate of \$20k for both ACFR and PAFR.

37. Forestry overtime estimated for 528%. Although the dollar amount is not high, it seems like a lot and would not appear to be an emergency unless a tree branch is on a power line. Also, a resident asked about the forestry department staffing levels. Have we had the same staff levels (how many) going back 10 years?

The payroll is allocated across the village funds and departments through a centralized payroll and benefits and maintained by the Finance Department. Change in allocation have resulted in budget benchmarking anomalies in the 2024 budget year, and corrections were made in the presentation for the current year.

38. Recycling grant not expected in 2025 (page 63). This was a consistent \$50k revenue stream previously.

It is still expected to be received, we have added a placeholder for \$50k again since we don't know the amount.

39. Health insurance up to \$36,976 for mechanic. (Page 64) An increase of 269%. Did we hire two?

No, a mechanic was hired in 2024.

40. Overtime wages up 321% for recycling and refuse. Again the amount is small but trying to get an understanding of what would seem like a non-emergency staff issue.

The payroll is allocated across the village funds and departments through a centralized payroll and benefits and maintained by the Finance Department. Change in allocation have resulted in budget benchmarking anomalies in the 2024 budget year, and corrections were made in the presentation for the current year.

41. Looking for staffing levels for public works interns. How many do we have and would be helpful to know if that number has been the same for last 10 years.

The past several years we have had a forestry intern and a horticulture intern. To the best of my recollection, those positions have been around for 8 years or so.

42. If ARPA funding must be spent by the end of 2025, we need an update.

There is approximately \$150,000 and was previously recommended for utilization in public works site future site analysis and parcel acquisition.

43. Why is transportation aids now in DPW? If was helpful to see all incoming revenue from other governmental sources together. It was previously in Capitol 400? Page 70.

**This is not correct. Transportation aids have always been reported by DPW.**

44. TID 3 developer subsidies have gone from about \$311k in 2023 to about \$677k projected for 2025 (page 72). Why? Looks like some text is cut off that may explain.

**Based on WI Oaks of Shorewood Assessment**

45. Currently do we have any staff vacancies across the village?

**No we do not have any staff vacancies.**

46. Is the new lead plow/salt truck included in 2025 or not? (\$275,000) **No.**

47. An additional question re the proposed 3% COLA for all employees. The national inflation rate for 2024 is about 2.5% and the Social Security COLA for 2025 is estimated to be 2.5%. If the village gave a 2.5% COLA to all employees and applied the additional 0.5% toward the 5 jobs prioritized by staff to be increased, how close would we be to achieving the goal for those positions? **If we remove 0.5% of the COLA increase we would save \$40,000 (wages and benefits). This would be \$15,000 less than what is needed for the 5 positions.** This would save \$170,000?

**Budget Corrections**

48. P. 46 – Captains work 2013 hours with every third Friday off (not every other)

- a. p. 46 – Police Chief – vehicle and gas; vehicle originally approved in 2022 budget (prior to my arrival); deferred 2 years due to lack of availability and replacement of marked squads first.

49. Capital budget, correct the amount of the Juniper to 3,500 as noted in the right-hand column.

**2025 Budget**

**2025 Project Listing and Funding Summary**

Dept	Account Number	Priority Rating	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	Funding Source Summary	2025 Total Budget Request
Priority Ratings: 1 = Strong priority need, 2 = Needed but could be deferred, 3 = Identified improvements, R = Required, B = Bonded										
<b>Village Wide Initiatives</b>										
Board	400-1100-56360	1	10 - HPE Aruba AP-515 w/ mounts and warranties (WAP)	10,000	-	-	-	-	Tax Levy	10,000
		1	Juniper EX2300-48P w/ support	35,000	-	-	-	-		3,500
Manager	400-1410-56120		TOTAL Technology / IT	45,000	-	-	-	-		13,500
Police	400-2100-56130		Police Equipment/Furniture	-	-	-	-	-		-

50. Additional information with the QA that will be uploaded to the website with the packet following the meeting.

- i. Additional responses that came to the general comment box on the 2025 Budget Communications page. This abbreviated report does not have the high impact options information since that poll has closed.
- ii. Email comments submitted to the Village Manager since launching the public engagement plan.



## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



### Feedback form - please share your thoughts here. What would you like to share about the 2025 Village budget?

I've clicked the link and searched the site, but can't find the September 23 budget town hall agenda.

The form did not allow for comments on parking meters. I would want to know if parking meters would have the positive effect of encouraging residents to walk or bike to destinations on Oakland or Capitol in lieu of driving. I suspect that the meters would prompt people to look for nearby parking on the side streets. That would not be desirable. Why did Bayshore eliminate their parking meters? More info is needed if this were to be received renewed consideration.

Regarding the survey - there wasn't a space to add comments about Parking Meters, even though I expressed that I wanted to enter an opinion.

What were cost reduction measures taken and considered besides revenue raising measures?

I don't think it should be distributed equally among all villagers. I think usage based is more appropriate - Pay for Atwater access (season pass or one time use), put in parking meters, charge more for rec classes, bring back library late fees.... These are all little ways to collect rather than the socialist approach that everyone contributes equal regardless of what services you use in return. I know this won't cover the deficit but it's really frustrating to see everyone slapped with the same bill when you're not even making an effort on these small things

You talk about affordable housing but never approach the topic of tax implications for retired residents. Attracting the new is important but so is retaining loyalty.

I think we should do phases maybe 20-25 years to replace the dpw fix or add 1 building every couple years and keep the history charm for our very unique village. This will help spread the coast out and keep our historical look and unique asset for the village.

In favor of parking meters.

No more shoehorning development into what open spaces we have left. High School grounds, Wilson, and now the lot behind Village Hall. Listen to residents, not developers. And enough corporate hand outs. Sendiks, Harley's, Ruckus, and so on. Street level retail is over developed in this country. Especially now. Lastly, I have no issue with affordable housing. Let's start by keeping existing home owners able to keep affording their houses. Even better, let's put a property tax freeze in place for our seniors.

We should consider bidding with another entity for services to try and have reduced cost. We also should be considering the allocation of taxes among residential v commercial. It is very cost prohibitive to live in Shorewood. We should also be considering how to drive MORE business into Shorewood, which may include additional parking options to support current and future businesses. A better business base will more evenly distribute taxes away from individual residents and small businesses

Start by examining what whitefish bay does to keep their budget down. Stop doing TIF's with poor returns on the investment (ie the metro market). Appropriately assess taxes on million dollar homes the way smaller, less valuable homes in the village are assessed. Combine services with whitefish bay.

## High Impact Options Poll (ranking and feedback)

*Poll open 9/17-9/30, 204 respondents*



You are trying to complete too many large infrastructure projects at once or in a short timeframe. Finish the sewer work, do the lead laterals required by the EPA, and complete Lake Drive. Once those are completed, then work on the streetlights. Postpone reconstruction of north Oakland as long as possible. You are going to make Shorewood unaffordable for everyone so stop spending time on “affordable housing” projects.

Please tighten your budgets. Lose 1-2 DPW positions possibly through attrition.

We think the Village Board should consider reducing Shorewood's police force to reduce expenses.

I did attend the virtual Budget meeting on Monday. I also took a brief look at the budget documents.

1. I found it confusing that the planned expenditures did not more closely align with High Impact Options, or vise-versa.
2. I'm concerned about the idea of moving the Public Works. I have to guess that after 100 years of occupation that the current land will need to be remediated/cleaned up before it can be used for other purposes.
3. Streetlights - (this is my own personal nit) I REALLY liked it when the bulbs were replaced with something that much more resembles moonlight streaming in my bedroom window, instead of the fluorescent type bulbs we had previously. While I agree that LED lights are more energy efficient, I hope that they do not create a new BRIGHT glare. And also that the new lights will be DOWN lights and no longer direct light into our bedroom window.

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



1. Should ask the community about other revenue-generating ideas beyond the high-impact options already on the table. 2. Should explore more revenue options from businesses, including those renting their spaces. They benefit significantly from Village services (landscaping, snow-plowing, street-cleaning, water and sewer, parklets in some cases, revenue from local patrons) but don't seem to contribute their fair share. 3. Village should consider a freeze on new rental buildings (and homes converted to rentals, etc.) in Shorewood. Because of the already high percentage of residents who are renters, property owners bear significant financial burdens. I agree with comment of one resident at second Town Hall that, while Village trustees keep talking about new affordable housing, a key challenge now is to keep Shorewood affordable for those of us who already own homes here. Many of the people in my immediate neighborhood are very young families or seniors on fixed incomes (I am one of the latter). 4. Philosophically, I like the idea of facilities/services funded by local government rather than private money. But can any new or enhanced private-public partnerships be developed to alleviate public funding of some things? For example . . . I haven't explored how much the Friends of the Shorewood Public Library contributes -- monetarily to Library operations -- but, if small, can that be made more robust? Same idea for parks, senior services, other? 5. I think the staff has done a stellar job in the content of its communications and in the Town Halls. But I worry that, given the complexity of this subject, many Village residents aren't tuned in and will be unhappily surprised when new taxes/fees come into being. Perhaps consider a series of additional town halls, each moderated by one or two trustees (to take some of the burden off of staff) for individual neighborhoods (however defined). Notify neighborhood residents via postcards and signage in that neighborhood. 6. I agree with comment at second Town Hall that Village needs to be able to demonstrate to residents how it is belt-tightening. If this hasn't already been done, the Village might do a comprehensive look at all "small-ish" expenditures and see what are absolutely necessary and what are "frills" of a sort.

I am so disappointed that Shorewood continually comes to tax payers for more money. Our taxes are already near the highest in the state, yet you keep coming back for more. Are there no business people on the board who understand math and finance? The constant tax and spend will someday leave this formerly pleasant village a ghost town as people flee. Why are our property taxes so much higher than Whitefish Bay? Ridiculous!

I missed the opportunity to say that I am heartbroken that you think it is a good idea to put up an apartment building at the library/village hall parking lot. Older folks can't walk there or take the bus. You would be destroying a very good community resource. Please reconsider!!!

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



I am angry! When the school district needs to communicate with the public about referendums, which they have multiple times, they send MULTIPLE POST CARDS advertising, offer multiple listening sessions. Good lord, you have a model so why havent you communicated more? I have been asking lots of residents for a month about this and NO ONE has a clue. And you can clearly see how many DONT get manager's memo. And you have to have a tad of

Knowledge to know how you need to repeat communication attempts to educate your citizens. Good lord, I received post cards telling me of 2 listening sessions—I received it THE DAY OF the first one and couldnt go and learned from it there was a zoom meeting a few days later.

Which I couldnt attend. That is UNREASONABLE!! This is a lot of huge money issues! 2 sessions to learn more?! 1 mailer?? Cmon.

Disappointed in you. All these things your PSA speaks to will cost \$500 a household.

And a 100 mil shortfall is just so much!! And I am an employee making not much money. Much like school, I am upset to contemplate how much administrators of village likely make compared to what you offer to part-time employees here.

And you are giving Kroger a break??? And now considering making them pay more? Good grief!!! Why havent they been paying more all along? Mega company like that?? Trying to merge with 2nd largest grocery chain in America? Why have they been given a pass??

You need to change your communication game. Now. We residents deserve it. Residents read mailers/leaflets. So get on it!!

Thanks to Trustee Cuoto who gave time to my neighbor who made sure she was at a session to learn more.

And now I hear rumblings of building in the library parking lot?? Most everyone I talk to speaks of all the building that has occurred in a negative way. No one wants buildings in every space. McGovern does, it seems. Gross, Shorewood! Cmon! Build build build. Irresponsible!!!

I can't find information on the Village website about a proposal to add parking meters. I am concerned that parking meters will require significant operating and maintenance costs annually and wonder whether the estimated revenue will efficiently cover those costs. I am curious about whether a wheel-tax has been considered for vehicles in Shorewood. . . revenue estimates from a wheel tax would be more accurate than those for parking meters and costly operating and maintenance costs could be avoided. There should be some concise information posted to the Village website regarding such a controversial topic as parking meters -- they were invented in 1935 and Shorewood has been fine without them this long. Why are they being considered now? . . . and what revenue generating alternatives are also being evaluated?

## High Impact Options Poll (ranking and feedback)

Poll open 9/17-9/30, 204 respondents



### ADDITIONAL COMMENTS RECEIVED AFTER INITIAL REPORT WAS GENERATED:

I prefer to pay for infrastructure needs via property tax rather than bills for individual services. Reasons: 1) If Federal Income Tax laws change (allowing home owners to write off larger amounts of property tax) home owners are in a better position than if they had paid infrastructure costs as a service payment. 2) I'm assuming it's cheaper to increase the tax levy than process multiple service bills throughout the year.

Can you provide a total cost for the proposed infrastructure projects for a \$350K home? Is it something like \$13,000 spread out over a 20 year period (\$650 per year)?

Streetlight replacement is an opportunity to include on street electric vehicle (EV) charging. Other communities have incorporated on street EV charging since the lights are off during daylight hours allowing electrical capacity for lighting circuits to supply EV smart chargers during daytime. Smart chargers can not only bill users to fund the maintenance and utility costs, they can monitor other demands on a circuit and limit the EV charging rates to stay within the capacity of the circuit wiring defined by the Electrician following the National Electric Code. With all of the older buildings that house businesses and multi family residences located within Shorewood, additional electrical resources are challenging to add within many buildings, but the same approach can be used there for night time charging if they have parking on site. So some communities have turned to this complementary means to allow people to charge vehicles near workplaces. While designing a street using LED lights which decrease electrical usage, capacity may already exist for this other purpose at much lower cost than a stand alone system can be installed with separate conduit and electrical panel capacity. Due to the falling prices of batteries, EV adoption is expected to rise significantly within the next few years. There are IRA funds available in Wisconsin. The time to incorporate EV charging infrastructure is now.

Im glad you are offering this meeting monday 10/7, and I must express dismay at the communication. Im reading my memo Friday morning, i have an engagement I cannot change 10/7 pm, and I want to encourage you to get literature to households about the budget and projects so you can receive proper feedback! 204 responses? Probably 204 households exist in only 5 blocks of homes where I live.

You did not just stumble into these large issues. You should plan information/sharing sessions you advertise with mailers. That's what the school does and it is effective. Communication is vital. You cannot rely on residents getting knowledge from this memo alone. What percentage of residents even receive it?? None of the neighbors I have asked are very aware. You have to bring this to the people. Last week's zoom was fewer than 20 it seems. Im just so so disappointed by the communication effort!

We need visibility as to how our village leadership is looking at cost saving measures. What have you looked at? Do we "need" certain things or are they nice to have? Propose cuts, vs seeking extra spend.

## High Impact Options Poll (ranking and feedback)

*Poll open 9/17-9/30, 204 respondents*



Residential property owners are a minority and will have to leverage the majority of the costs. What is being looked at for large (10M+ revenue) commercial tenants? Simple solution is to just raise taxes again, instead of doing all these weird program associations- this adds up over time and gets very convoluted.

I feel there should have been more effort to communicate the budget shortfall. I heard about it from a friend. Perhaps like the schools do with postcards, listening sessions, etc.

Honestly, every year, millions of people need to balance their household budget. I want a Ferrari next year, but I may have to settle for a Ford, and maybe 5-8 years from now I can get a used Ferrari. You all have the same due diligence. If we can't afford it, make the tough decisions, and plan accordingly. If you can't balance the checkbook, then find someone who will. You don't get to do everything and push the impact onto others.

## Budget Feedback/comments circulated in VM Friday updates

### Friday, 10/4:

- *“Hi Rebecca, Just want to thank you for the highly informative budget zoom you recorded last week. I really appreciate your expertise, your research, and the time you took to develop such a clear presentation. I found it very helpful. Be well. Blanche Kushner”*
- *“Ms. Ewald, Thank you for providing such detailed feedback. I’m pleased to hear that both the Village and yourself are actively pursuing street lighting grants and have established both short- and long-term plans for future grant applications! If circumstances permit after my retirement from my current career, I may reach out to explore the possibility of serving as a thought partner. Best regards, Charles”*
- *Hi, Rebecca ~ While Shorewood doesn't qualify as a low-income community, and of course we'd rather have grants versus low-interest loans, I saw this announcement and thought you might want to pass it along to the consulting firm in case they're not aware of this. I highlighted what caught my attention in the article: For this new round of funding, EPA has identified priority areas such as: increasing investment in economically stressed communities; making rapid progress on lead service line replacement;...Regards, Caryn.*

[https://www.waterworld.com/drinking-water-treatment/infrastructure-funding/press-release/14299345/epa-announces-75b-available-in-wifia-funding?o\\_eid=783017528289B8L&oly\\_enc\\_id=783017528289B8L&rdx.ident\[pull\]=omeda|783017528289B8L&utm\\_campaign=CPS240927012&utm\\_medium=email&utm\\_source=WATER+Podcast](https://www.waterworld.com/drinking-water-treatment/infrastructure-funding/press-release/14299345/epa-announces-75b-available-in-wifia-funding?o_eid=783017528289B8L&oly_enc_id=783017528289B8L&rdx.ident[pull]=omeda|783017528289B8L&utm_campaign=CPS240927012&utm_medium=email&utm_source=WATER+Podcast)

*Hi Caryn – thank you so much for sharing the article. I have met with WIFIA to discuss their financing options earlier this year. I’ll take a deeper dive into this updated information and see how it relates to the Village. I appreciate you taking the time to share the information with me.*

### Friday, 9/26:

- *“Happy Wednesday. Two quick questions:*
  1. *Any update on potential for grants for streetlights? Anything to that possibility?*

During a town hall the I incorrectly relayed that there were not grants available for replacement of the streetlight system. A Street Lighting System Replacement Plan was developed by Strand Associates in 2023 which identified possible grant funds available, see [pg. 47 of the packet](#).

Acting upon the recommendations of this report, the Village issued an RFP for the design of a comprehensive system replacement design and implementation plan. An agreement for that work was awarded to KL Engineering. KL’s [Streetlight Improvement Plan](#) was presented to the Village Board on June 3, 2024 ([view the presentation](#)). KL’s work with the Village includes review of available funding options and preparing of funding applications, if required, for the replacement of the system, see [p. 3 of the RFP](#). The plan’s recommended implementation schedule has been incorporated into the Village’s Long Range Financial Plan with construction proposed over five

phases beginning in 2025 and concluding in 2029. Applications for available funding will be submitted on an annual basis corresponding with the upcoming project phase.

*\*ADDITIONAL INFORMATION IN THE RESPONSE TO CHARLES WOODWARD BELOW.*

- 2. Received a question from a resident as to why we don't have weekend voting. Have my theories but wanted to check in. ~ Jim Arndorfer”*

*We don't offer weekend IPAV on the weekends for several reasons:*

- 1) Budgetary constraints. My deputy clerk and I would have to be paid time and a half to work 2 full days over the weekend, my elections and licensing clerk is allotted 40 hours of comp time which would maximize a lot sooner if she were to work on weekends, and I would have to schedule 2 – 4 additional election inspectors to work (and pay) for the two days as well.*
- 2) Our population isn't nearly the same as larger municipalities that have weekend IPAV.*
- 3) Security. Because the building would be unlocked over the weekend, we could run the risk of improper persons coming in whose intentions aren't for voting purposes.*

*Attached is the flyer I created with our IPAV hours. I did extend the hours of the 2<sup>nd</sup> week to better accommodate after-work voters. If our hours still conflict, they can also request an absentee ballot to be mailed to them. ~ Toya Harrell*

- HI Rebecca, thank you for your kind & detailed response. correct me.the shortfall looks like 5% of the budget. It is close to that for 2025, however it grows each year thereafter when taking a long-term approach as reported in the [Long-Range Plan](#). We are beginning a conversation around long-term policy regarding the planned projects, starting in the 2025 budget cycle. In 2024 we had two large impacts - replacement of the entire street light system and the new lead service line replacement mandate implemented by the EPA. We are talking about this now because we want to be proactive in making decision that will affect the next two decades, as these projects will be financed with 20-year bonds. Starting dialog now provides the opportunity to communicate and received public input that will provide the Village Board with better direction on how to tackle these issues. yes? how many of the capital projects are included in the 5%? All of the capital projects are included for 2025, but larger increases are planned as projects get underway in 2026 and beyond. The various possible high impact options are long-term policy level solutions that will sustain the Village's financing of these items for either the entire project cycle (streetlight system replacement charge to cover estimated project costs over the five years during which the project is underway, as well as the twenty years of bond financing thereafter), or provide resources that may be one-time (parking utility revenues) to finance one-time significant projects (new public works building/site). As decisions are made regarding the projects, the projections will change, so a focus on the immediate budget future (2025) is key to a focused financial path forward. As additional details are reviewed and considered by the board on various projects, the conversation on changes in projections will continue to be of relevance and significance as the board considers financially shaping decisions for the 2025 budget and beyond. this kinda stuff should be

part of your one page summary. Thank you for the idea. Your feedback is helpful, and our team will be discussing next steps for improving our communication based upon feedback provided. Some combination of revenue and cuts ought to make up 5% without much controversy. Normally, that would be true if there weren't so many conflicting projects and market issues facing the Village, at a time that fund balance stabilization has run out. The immediate fiscal year is impacted by 5% but future years are impacted by larger forecasted and estimated percentages of shortfalls, if policy changes are not considered. These percentages will change based on various factors in projects and planning that are undeterminable. We have taken a conservative approach and reported the costs of projects in their entirety and completeness based on estimates provided by contractors. i had the impression things were much worse. initially i thought the street light project was crazy. i talked to some one who told me the maintainance savings would pay for the project in 10 to 15 years. While there will be expected savings, they are not measurable. To consider financial impacts, the best practice is to consider costs that are probable and measurable, based on board decision. It is important to consider such reasoning to support the impact of the business decision on various goals of the community but is not the sort of impact we can estimate within a close enough margin of error to include in a budget process to support functional services of the community. at current interest rates, how many years should it take for a project to pay for itself? We have estimated that the streetlight system replacement charge would cover the project in its entirety. Any additional maintenance savings can be tracked after the project is completed after five years. At that time, the Village can assess the savings and determine whether a re-evaluation in the amount of the streetlight system replacement charge is warranted. Since the Village may choose to place a direct charge for this on the tax bill, the Village could reassess and adjust the charge later if the savings are measurable and therefore projectable. For example, one option would be to maintain the same operation budget, utilizing any cost savings to directly offset construction expense. before the "affordable" housing mania, i thought the TIFF money would be returned to us in some tax reduction. No? Any changes to the tax increment planning would have taken place through project planning updates and board approval. the contradiction between "i want the best price when i sell my house" and "affordable" housing seems unbridgeable. We have kept the same modest house for 40 years so our fixed expenses relative to income are low. how many in the village are like me and how many will hurt if they have to pay 5% more in taxes? The Village completed a [Housing Market Study & Needs Analysis](#) in 2020 and starting on pg. 22 provide a graph of our populations by age, medium income, etc. In 2019, 27.2 percent of households in Shorewood have a senior ages 65 and over; this was projected to increase to 30.0 percent by 2024. may i quote you to others? thanks, michael aita

- From Rebecca Ewald:

*Good morning Charles – Thank you for connecting with me. During the town hall I incorrectly relayed that there were not grants available for replacement of the streetlight system. I also could have done a better job to relay our work thus far. Thank you for emailing me so that I can share what we have done and what we will be doing. A Street Lighting System Replacement Plan was developed by Strand Associates in 2023 which identified possible grant funds available, see [pg. 47](#)*

*of the packet. Acting upon the recommendations of this report, the Village issued an RFP for the design of a comprehensive system replacement design and implementation plan. An agreement for that work was awarded to KL Engineering. KL's preliminary [Streetlight Improvement Plan](#) was presented to the Village Board on June 3, 2024 ([view the presentation](#)). KL's work with the Village includes review of available funding options and preparing of funding applications for the replacement of the system, see [p. 3 of the RFP](#). The plan's recommended implementation schedule has been incorporated into the Village's Long Range Financial Plan with construction proposed over five phases beginning in 2025 and concluding in 2029. Applications for available funding will be submitted on an annual basis corresponding with the upcoming project phase.*

*Thank you for sharing the grants you identified. You have been kind enough to look for opportunities, so I wanted to also share initial feedback on information we have received. Grants have cycles, so just because a grant has been reviewed once, doesn't mean we won't stop reviewing them for future applicability, as conditions change. I've noted these comments in red below. I appreciate you being a thought partner with me. If you want to meet in person to review this information and grants for other topics, I would be happy to do so. This community is full of so many talented people like yourself, and the list of work to do is long, with only so many hours in the day. Thank you for being a part of the solution for moving Shorewood forward.*

From: Charles Woodward

Dear Ms. Ewald,

As promised, I am forwarding a list of possible grant sources related to the "Streetlight System Replacement Charge" docket item. If you find this information useful, I can also research grant sources for the other deficit items discussed during the September 24, 2024 meeting.

I trust that our consultant, who conducted this research, has already reached out to these sources and provided (to you and your staff) a summary of their findings. **As noted above, this is a part of the consultant's scope of work and we look forward to receiving the final report, as only a preliminary report has been released at this time.**

I always forget how important street lighting is:

Street lighting is essential not only for transportation and safety but also for energy efficiency, crime prevention, public health, economic development, and disaster preparedness, making it eligible for various federal funding opportunities. Upgrading to energy-efficient systems like LED or solar-powered lights can reduce energy consumption and carbon emissions, aligning with sustainability goals. Well-lit streets enhance public safety by deterring crime and reducing accidents involving pedestrians and cyclists, while also supporting economic revitalization in commercial districts and tourism. Street lighting can also play a critical role in smart city initiatives, disaster resilience, and addressing environmental justice in underserved communities, broadening the scope for federal grants in areas such as public safety, transportation, and infrastructure. **Agreed! We are not able to provide only solar-powered lights due to our weather and clouds for a large part of the year, but the new system will be LED.**

Note, the due date for the second item below is October 31, 2024.

Best regards,

Charles

Here are potential grant sources for small towns that need funding to replace aging streetlight systems:

1. U.S. Department of Transportation (DOT) - BUILD Discretionary Grants

- The BUILD (Better Utilizing Investments to Leverage Development) grants provide funds for infrastructure projects, including street and roadway improvements, which may include street lighting upgrades.
- <https://www.transportation.gov/bipartisan-infrastructure-law/key-notices-funding-opportunity>
- <https://www.grants.gov/search-results-detail/355098>

2. U.S. Department of Energy - Energy Efficiency and Conservation Block Grant (EECBG) Program

- This program offers grants for projects that improve energy efficiency, which could include upgrading to energy-efficient street lighting.
- <https://www.energy.gov/scep/energy-efficiency-and-conservation-block-grant-program>
- The deadline for local governments to apply is October 31, 2024.

Shorewood, Wisconsin is not eligible for the EECBG Program formula grant. However, ineligible governments can still potentially participate in the EECBG Program by reaching out to their State Energy Office. States are required to subgrant 60% of their EECBG formula allocation to communities that were ineligible. I reached out to our State Energy Office to learn more about their plans to subgrant and how we can prepare to apply. The State Energy Office relayed the EECBG funds have been allocated by the Commission to support the [Rural Energy Startup Program](#). The Commission decided to use 100% of the state's EECBG funds as subgrants to set up the program. The program works to support rural local governments in energy planning and energy audits/building upgrades and retrofits. The first round awarded approximately \$1.4 million of the possible \$2.3 million in EECBG funds to rural local governments. The grant program is currently closed, but the second-round program design will likely go before the Commission in late 2024 and will be open for public comment.

3. Federal Highway Administration (FHWA) - Congestion Mitigation and Air Quality (CMAQ) Improvement Program

- This program provides grants for projects that reduce traffic congestion and improve air quality, which may include energy-efficient street lighting.
- <https://www.fhwa.dot.gov/bipartisan-infrastructure-law/cmaq.cfm>
- [https://www.fhwa.dot.gov/widiv/?\\_gl=1\\*f4tj2f\\*\\_ga\\*MTgwMjYxNTQ0My4xNzI3MjEwNDIx\\*\\_ga\\_VW1SFWJKBB\\*MTcyNzIxMDY0OC4xLjEuMTcyNzIxMDc1Ni4wLjAuMA..](https://www.fhwa.dot.gov/widiv/?_gl=1*f4tj2f*_ga*MTgwMjYxNTQ0My4xNzI3MjEwNDIx*_ga_VW1SFWJKBB*MTcyNzIxMDY0OC4xLjEuMTcyNzIxMDc1Ni4wLjAuMA..)

#### 4. CDBG (Community Development Block Grant) Program

- Administered by the U.S. Department of Housing and Urban Development (HUD), this program funds local infrastructure improvements, which could include street lighting.
- <https://www.hudexchange.info/programs/cdbg/cdbg-ta-products/neighborhood-revitalization/>
- <https://www.hudexchange.info/contact-us/#>

Shorewood is eligible for CDBG funds through Milwaukee County. The cycle for 2024 submission has closed; however, we will review this for submission next year. At this time we are eligible for this funding projects only within the one census census block in the Village based upon the income levels of that census block.

#### 5. Environmental Protection Agency (EPA) - Clean Energy Grants

- The EPA offers grants for clean energy initiatives, which can include converting traditional street lighting to energy-efficient or solar-powered options.
- <https://www.epa.gov/grants/application-kit-federal-assistance>

As for additional resources for streetlighting funding, we will be keeping tabs on this grant program: [Safe Streets and Roads for All \(SS4A\) Grant Program | US Department of Transportation](#). The FY24 round is currently closed, but they mention another round for FY25 will be opening in the coming months. The Public Works Director reviewed the 70 applications in 2024 grant awards. Of those 70, 22 project descriptions included enhancements or improvements at specific locations to address safety issues related to pedestrian and vehicular traffic. There were 0 instances of awards for standalone streetlighting projects.

Focus on Energy Energy Advisor for Governments and Schools is another option.

Additionally, the [Energy Innovation Grant Program](#) is currently closed, but there will be another round at some point in the future. This program would be an option for funding.

There is also the [Green Innovation Fund](#) (Wisconsin's Green Bank). Based on this initial [request for information](#), it looks like local/tribal governments are eligible for funding now and in the future (page 5 potential respondents).

The WI Department of Transportation keeps a list of funding opportunities. At the current moment, WI DOT doesn't appear to have any streetlighting funding available, but it is another option to keep an eye on: [Wisconsin Department of Transportation Federal Discretionary Grant opportunities \(wisconsindot.gov\)](#).

Last, these are a couple that might be possible avenues for funding: 1) [Community Development Investment Grant Program | WEDC](#) and 2) [Vibrant Spaces Grant | WEDC](#).

As with all of these programs, we will need to check the full RFP and eligibility criteria to ensure eligibility.

*"Ms. Ewald,*

*Thank you for your time on Monday for hosting the zoom meeting regarding our budget issues.*

*As I asked I would love to see that data the income from our parking lots. If possible (if you have the data) I would love the yearly gross/net profits. Also can you break it down per lot. Thank you for your time, Keith Stason"*

VM response:

*"Hi Keith - thank you so much for reaching out. Your questions, along with others over the course of this process, lead me to generate a Frequently Asked Questions (FAQ) document. To review the FAQ document, click here:<https://www.villageofshorewood.org/DocumentCenter/View/11706/Budget-Town-Hall-FAQs?bidId=>*

*I included the answer to your question in the document, see #8, and broke down the revenue by lot. The only two lots not included in this information is River Park and Hubbard Park, as they were not included in the RFP nor lots available for possible redevelopment. If you have additional questions, please reach out. I appreciate your questions and hearing your thoughts on the budget. Your participation was helpful for the conversation. Hope to meet in person in the future. ~ Rebecca"*

**Friday, 9/20:**

- From Krisztina Dommer, re: budget process feedback, *"Since I didn't have a chance to do so yesterday, I did want to let you know that Tyler the Administrator at Brown Deer (Shorewood resident) had good feedback to share on the budget process so far. He noted that he heard about the survey and was hearing his neighbors discussing the process and the various projects going on in a positive way. He acknowledged Shorewood is in a tough position and that he is confident we will prevail. I had a chat with him about the audit at Brown Deer so I thought you would like to know that he passed on this wonderful feedback!"*
- Feedback received: *"As a Shorewood Resident for over 20 years, receiving a mailing the day before a public feedback session, I find it reprehensible to claim you're seeking feedback. The postcard mailer was received today in my mailbox (4214 N Wilson Apt 2). I'm unavailable tomorrow and Monday night. Had this mailer gone out a month ago, I would have cleared my schedule for one or the other. Please either change the mailing process to go out sooner, provide more dates, and/or find out why it took USPS so long to deliver. Thanks, Matt Luba"*

My response: *"Good morning Matt – thank you for letting me know you received the mailing and your thoughts on timing of the mailer. We will take that feedback into account for future meetings and public engagement plans. The time you took to reach out and share your thoughts is appreciated. I'd welcome the opportunity to review the high impact options with you for 30 minutes next week. Please let me know if you are interested and we can schedule a mutually agreeable time that meets the needs of your schedule. The good news is, if you can't make the meeting, you can still provide feedback. All of the public feedback will be gathered by a poll that was distributed via our social media channels on Tuesday and can be*

found with all of the Village's 2025 Budget Communications on our webpage [here](#). Have you signed up for the Village Manager's Memo that is release via email every Thursday? We began discussing the 2025 budget outlook on [August 15](#), what's impacting the budget on [August 22](#). Dates for the two upcoming Town Halls were also advertised the meeting dates on [September 3](#) and [September 12](#). Here is the link to register for receiving the [Village Manager's Memo](#). Again, I sincerely appreciate your feedback and hope to connect with you next week on the budget. Let me know if you are interested."~ Rebecca

Questions: (VM responses in red)

- How much is the shortfall? Est. is \$700,000 in 2025, see last paragraph on pg. 1 of attachment.
- Why not cover it with the TIFF money? Tax Increment Financing may only be used if it is an expense identified in the project plan for the Tax Increment District at the time of creation.
- how much did the village pay for the poll? The poll was drafted in the Village Manager's Office, meaning, the Assistant Manager and I collaborated on the draft, it was provided to the Village Board for consideration and approved with some modifications.
- IF you don't agree to the various revenue increases, you can't go further in the poll NOT GOOD Thank you for this feedback. My suggestion would be to state that in the comments section.
- Metro Mart is suing the village over their tax assessment.
- How much will the possible outcomes cost? All legal costs associated with this suit so far have been covered under the Village's liability insurance. Any financial outcome is dependent upon the court. If the Village is required to pay something, it will be funded through proceeds of TID 5.
- Why is there no one page presentation of the key issues? We talked about this exact item this morning. We will be working on that. Thank you for sharing those questions to affirm our direction.
- You must do what the board wants, not what I want..and i have no confidence in the board.
- Thanks for listening Always! I appreciate your thoughtful questions and feedback. Let's keep talking. Michael Aita

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 100 General Fund							
Dept 0000							
100-0000-15200	Prepaid (A/P)	CALIBRE PRESS	C SMITH SCENARIOS FOR FTO	24-117129	09/25/24	359.00	55274
100-0000-15210	Prepaid Postage	US POSTMASTER	PREPAID POSTAGE ACCOUNT FILL	09232024	09/27/24	5,000.00	3141
100-0000-15220	Prepaid Postage - Hassler	QUADIENT FINANCE USA,	POSTAGE LOAD - 08292024	BH3783726903	09/27/24	3,000.00	3140
100-0000-15220	Prepaid Postage - Hassler	QUADIENT FINANCE USA,	POSTAGE LOAD - 09172024	BH3784440158	09/27/24	3,000.00	3140
100-0000-21150	Other Accrued Payables	LAW, INC. HEALTH TRUST	VEBA PREMIUMS - POLICE DEPT - SEPT	31191	09/25/24	192.00	55299
100-0000-21520	GENERAL CLASS	WI DEPT OF EMPLOYEE TR	MONTHLY RETIREMENT PREMIUMS - AUGUS'	0053493	09/27/24	33,803.54	3146
100-0000-21520	PROTECTIVE SERVICE	WI DEPT OF EMPLOYEE TR	MONTHLY RETIREMENT PREMIUMS - AUGUS'	0053493	09/27/24	39,674.57	3146
100-0000-21520	ADDITIONAL CONTRIBUTIONS	WI DEPT OF EMPLOYEE TR	MONTHLY RETIREMENT PREMIUMS - AUGUS'	0053493	09/27/24	800.00	3146
100-0000-21530	Health Insurance Payable	WCA GROUP HEALTH TRUST	HEATH INSURANCE PREMIUMS - SEPT	0016603464	09/27/24	126,632.41	3142
100-0000-21531	DENTAL VILLAGE PORTION	DELTA DENTAL PLAN OF W	DENTAL PREMIUMS - SEPTEMBER	2196358	09/27/24	4,919.95	3135
100-0000-21531	DENTAL VILLAGE PORTION	DELTA DENTAL PLAN OF W	DENTAL PREMIUMS-RETIREEES-SEPT	2196359	09/27/24	789.94	3135
100-0000-23000	BCR23-0005 - P23-1863	Subterranean	BD Bond Refund	BCR23-0005	09/25/24	1,000.00	55323
100-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES TAX - AUGUST	08312024	09/27/24	856.15	3147
Total For Dept 0000						220,027.56	
Dept 1100 Board							
100-1100-51900	Stokebrand league conf re	LEAGUE OF WISCONSIN MU	Stokebrand league conf registration	08/31/2024	09/23/24	300.00	3149
Total For Dept 1100 Board						300.00	
Dept 1200 Court							
100-1200-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	22.97	55311
Total For Dept 1200 Court						22.97	
Dept 1410 Manager							
100-1410-52990	Village Manager's Memo cir	EIG*CONSTANTCONTACT.CO	Village Manager's Memo circulation	08/31/2024	09/23/24	81.00	3149
100-1410-53140	Shorewood Today software -	BC.BASECAMP 2 2870262	Shorewood Today software - monthly	08/31/2024	09/23/24	25.00	3149
100-1410-53200	monthly subscription	Milwaukee Journal	monthly subscription	08/31/2024	09/23/24	19.99	3149
100-1410-54100	Volunteer Committees	SHOREWOOD PRESS	SIGNALING HISTORY BROCHURE	9054	09/25/24	170.00	55319
100-1410-55100	Liability & Property Insur	R & R INSURANCE SERVIC	LIABILITY/CYBER LIABILITY INS-2024	3082299	09/25/24	12,776.96	55311
100-1410-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	147.01	55311
100-1410-56130	Court fan	AMAZON.COM*RM5SP4FA2	Court fan	08/31/2024	09/23/24	100.59	3149
Total For Dept 1410 Manager						13,320.55	
Dept 1420 Clerk / Customer Service							
100-1420-51900	Parking - Voting seminar	CITY OF MADISON PARKIN	Parking - Voting seminar	08/31/2024	09/23/24	9.00	3149
100-1420-52930	Credit Card Fees	INVOICE CLOUD	CREDIT CARD FEES - AUGUST	2194-2024-8	09/27/24	397.09	3136
100-1420-52930	Credit Card Fees	PAYMENTECH-CHASE	CREDIT CARD FEES - AUGUST	08312024	09/27/24	220.60	3139
100-1420-53100	Thermal printer paper	AMAZON MKTPL*RF9RQ8BG0	Thermal printer paper	08/31/2024	09/23/24	42.78	3149
100-1420-53300	ExpressVote Headsets	AMAZON MKTPL*RM2L687A2	ExpressVote Headsets	08/31/2024	09/23/24	50.37	3149
100-1420-53500	Mini coffeemaker for elec	AMAZON MKTPL*RM1N53YR0	Mini coffeemaker for elections	08/31/2024	09/23/24	93.97	3149
100-1420-53500	Supplies for Polling Locat	AMAZON MKTPL*RU86E7620	Supplies for Polling Locations	08/31/2024	09/23/24	296.77	3149
100-1420-53500	July 30 Election meals	COUSINSSUBS	July 30 Election meals	08/31/2024	09/23/24	115.42	3149
100-1420-53500	August Election meals	COUSINSSUBS	August Election meals	08/31/2024	09/23/24	278.56	3149
100-1420-53500	August Election meals	COUSINSSUBS	August Election meals	08/31/2024	09/23/24	199.97	3149
100-1420-53500	July 30 Election meals	JIMMY JOHNS - 78 -ECOM	July 30 Election meals	08/31/2024	09/23/24	58.83	3149
100-1420-53500	August Election meals	JIMMY JOHNS - 78 -ECOM	August Election meals	08/31/2024	09/23/24	56.80	3149
100-1420-53500	August Election meals	METRO MARKET #893	August Election meals	08/31/2024	09/23/24	9.99	3149
100-1420-53500	ELECTION MEALS 7/30	SCHAFFER, KAYLA	REIMBURSEMENT FOR ELECTION MEALS	08132024	09/25/24	62.39	55317
100-1420-53500	ELECTION MEALS 8/13	SCHAFFER, KAYLA	REIMBURSEMENT FOR ELECTION MEALS	08132024	09/25/24	70.49	55317
100-1420-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	82.70	55311
Total For Dept 1420 Clerk / Customer Service						2,045.73	
Dept 1510 Finance							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 100 General Fund							
Dept 1510 Finance							
100-1510-48900	Miscellaneous Revenue	WI DEPT OF REVENUE - S SALES TAX - AUGUST		08312024	09/27/24	(12.18)	3147
100-1510-51900	Budget Basics Webinar	UW LOCAL GOV EDUCATION Budget Basics Webinar		08/31/2024	09/23/24	20.00	3149
100-1510-55110	Workers Comp	R & R INSURANCE SERVIC WORKERS COMPENSATION 2024 - INSTALL		3082298	09/25/24	73.51	55311
Total For Dept 1510 Finance						81.33	
Dept 1900 Other General Admin							
100-1900-51325	Flexible Benefit Admin Fee	DIVERSIFIED BENEFIT SE FSA ADMIN - SEPTEMBER		42081	09/25/24	198.80	55282
100-1900-52140	Professional Fees - IT Cor	BAYSIDE, VILLAGE OF IT SERVICES - SEPTEMBER		2400001939	09/25/24	7,975.21	55271
100-1900-52190	Professional Fees - Insur	R & R INSURANCE SERVIC SERVICE FEES - OCTOBER		3082313	09/25/24	2,231.25	55311
100-1900-52200.55-00	Electric - Village Hall	WE ENERGIES - CONSOLID GAS/ELECTRIC USAGE - JULY		5143106727	09/27/24	963.21	3143
100-1900-52200.77-00	Electric - Village Center	WE ENERGIES - CONSOLID GAS/ELECTRIC USAGE - JULY		5143106727	09/27/24	1,244.59	3143
100-1900-52210.55-00	Gas - Village Hall	WE ENERGIES - CONSOLID GAS/ELECTRIC USAGE - JULY		5143106727	09/27/24	26.49	3143
100-1900-52210.77-00	Gas - Village Center	WE ENERGIES - CONSOLID GAS/ELECTRIC USAGE - JULY		5143106727	09/27/24	62.15	3143
100-1900-52230.55-00	Phone / Internet - Village	CHARTER COMMUNICATIONS SPECTRUM SERVICES - SEPTEMBER		152669501090724	09/25/24	29.99	55275
100-1900-52230.55-00	Phone / Internet - Village	CHARTER COMMUNICATIONS SPECTRUM SERVICES - SEPTEMBER		152669501090724	09/25/24	399.00	55275
100-1900-52230.77-00	Phone / Internet - Village	CHARTER COMMUNICATIONS SPECTRUM SERVICES - SEPTEMBER		152669501090724	09/25/24	80.00	55275
100-1900-52230.77-00	Phone / Internet - Village	CHARTER COMMUNICATIONS SPECTRUM SERVICES - SEPTEMBER		152669501090724	09/25/24	14.99	55275
100-1900-52330	Health Department - Abate	AMERICAN ANIMAL CONTROL ABATEMENT SERVICES - AUGUST		55011	09/25/24	200.00	55268
100-1900-52900.55-00	Cleaning and Pest Control	BATZNER PEST CONTROL EXTERMINATING VILLAGE HALL		67692427	09/25/24	60.50	55270
100-1900-53120	Copier Costs - Village Hal	FORWARD TS, LTD. TONER-VH 1ST FLOOR COPIER		AR236272	09/25/24	13.43	55284
100-1900-53120	Copier Costs - Village Hal	FORWARD TS, LTD. TONER-VH 1ST FLOOR COPIER		AR236133	09/25/24	13.98	55284
100-1900-53120	Copier Costs - Village Hal	GREATAMERICA FINANCIAL VH PINTER/COPIERS 08/16/24-09/15/20		37499875	09/25/24	523.75	55288
100-1900-55100	LIABILITY & PROPERTY INSUR	R & R INSURANCE SERVIC LIABILITY/CYBER LIABILITY INS-2024		3082299	09/25/24	2,902.67	55311
Total For Dept 1900 Other General Admin						16,940.01	
Dept 2100 Police							
100-2100-51900	Gardner highway safety lod	KALAHARI RESORT - WI Gardner highway safety lodging w/t		08/31/2024	09/23/24	196.00	3149
100-2100-51900	Gardner highway safety lod	KALAHARI RESORT - WI E Gardner highway safety lodging w/t		08/31/2024	09/23/24	98.00	3149
100-2100-51900	Professional Education	ROBERT BROWNE BROWNE BLUE TO GOLD MILEAGE REIMBU		B2G- BROWNE	09/25/24	186.93	55315
100-2100-52200	WILSON DRIVE	WE ENERGIES - CONSOLID GAS/ELECTRIC USAGE - JULY		5143106727	09/27/24	2,303.01	3143
100-2100-52210	WILSON GAS	WE ENERGIES - CONSOLID GAS/ELECTRIC USAGE - JULY		5143106727	09/27/24	26.07	3143
100-2100-52230	Phone and Internet	CHARTER COMMUNICATIONS SPECTRUM SERVICES - SEPTEMBER		152669501090724	09/25/24	499.00	55275
100-2100-52230	Phone and Internet	CHARTER COMMUNICATIONS SPECTRUM SERVICES - SEPTEMBER		152669501090724	09/25/24	212.23	55275
100-2100-52230	Phone and Internet	T-MOBILE, INC. USA CRADLEPOINT CHARGES FOR 8/9-9/8		978927717-AUG 20	09/25/24	225.54	55324
100-2100-52300	OTHER INTERGOV'TAL PYMTS (	WI DEPT OF TRANS TV & SEP 2024 PARKING SUSPENSIONS PROCES		09182024	09/27/24	138.00	3148
100-2100-52300	OTHER INTERGOV'TAL PYMTS (	WI DEPT OF TRANS TV & SEP 2024 PARKING SUSPENSIONS PROCES		09182024	09/27/24	105.00	3148
100-2100-52930	BLUEFIN GATEWAY FEES - AU	ELECTRONIC DATA COLLEC BLUEFIN GATEWAY/RO PLATE LOOKUPS-AU		1615823	09/25/24	252.15	55283
100-2100-52930	Credit Card Fees	MERCHANT SERVICES ONLINE PARKING PAY PROCESSING-AUG		08312024	09/27/24	3,193.00	3138
100-2100-52990	RO PLATE LOOKUPS - AUGUST	ELECTRONIC DATA COLLEC BLUEFIN GATEWAY/RO PLATE LOOKUPS-AU		1615823	09/25/24	135.00	55283
100-2100-53100	coin envelopes	AMAZON MKTPL*RM6BD2BV1 coin envelopes		08/31/2024	09/23/24	26.44	3149
100-2100-53100	keyboard cleaner	AMZN Mktp US*RV0BB23W2 keyboard cleaner		08/31/2024	09/23/24	26.99	3149
100-2100-53100	greeting card	WM SUPERCENTER #2452 greeting card		08/31/2024	09/23/24	6.02	3149
100-2100-53120	Copy & Print Costs	GREATAMERICA FINANCIAL COPY LEASE FOR 8/15-9/14		37484038	09/25/24	264.46	55288
100-2100-53500	NNO supplies	AMAZON MKTPL*RV5973SR1 NNO supplies		08/31/2024	09/23/24	22.98	3149
100-2100-53500	lost animal food storage	METRO MARKET #893 lost animal food storage		08/31/2024	09/23/24	16.18	3149
100-2100-53500	NNO food vendor payment U	SQL *LOS JALISIENSES EX NNO food vendor payment UTL receipt		08/31/2024	09/23/24	495.00	3149
100-2100-55100	Liability & Property Insur	R & R INSURANCE SERVIC LIABILITY/CYBER LIABILITY INS-2024		3082299	09/25/24	11,327.80	55311
100-2100-55110	Workers Comp	R & R INSURANCE SERVIC WORKERS COMPENSATION 2024 - INSTALL		3082298	09/25/24	20,453.38	55311
100-2100-56130	patrol room chairs	AMAZON MKTPL*R49814CX0 patrol room chairs		08/31/2024	09/23/24	752.00	3149
100-2100-56140	barricade tape	AMZN Mktp US*RF17L0UA1 barricade tape		08/31/2024	09/23/24	92.00	3149
100-2100-56140	leg irons	HANDCUFF/BATON WHSE/BU leg irons		08/31/2024	09/23/24	91.60	3149
Total For Dept 2100 Police						41,144.78	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 100 General Fund							
Dept 2400 Planning and Development							
100-2400-48900	Miscellaneous Revenue	JEAN GROW & MARK KUEHN	REFUND CHICKEN KEEPING PERMIT APPLI	09232024	09/25/24	100.00	55294
100-2400-52230	Phone and Internet	VERIZON WIRELESS	PDD CELL PHONE CHARGES 08/09-09/08/	9973412918	09/25/24	80.02	55327
100-2400-52910	Software Purch/Maint	RUEKERT & MIELKE, INC	GIS SERVICES 6/15-7/12/24	152875	09/25/24	967.25	55316
100-2400-52910	Software Purch/Maint	RUEKERT & MIELKE, INC	GIS SERVICES 7/13-8/9/24	153133	09/25/24	783.75	55316
100-2400-52930	Credit Card Fees	INVOICE CLOUD	CREDIT CARD FEES - AUGUST	2194-2024-8	09/27/24	320.89	3136
100-2400-52930	Credit Card Fees	PAYMENTECH-CHASE	CREDIT CARD FEES - AUGUST	08312024	09/27/24	290.63	3139
100-2400-53130	Postage	THE UPS STORE 1971	Postage	08/31/2024	09/23/24	57.02	3149
100-2400-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	2,269.53	55311
Total For Dept 2400 Planning and Development						4,869.09	
Dept 2900 Other Public Safety							
100-2900-51355	Other Benefits	WI DEPT OF EMPLOYEE TR	MONTHLY RETIREMENT PREMIUMS - AUGUS'	0053493	09/27/24	1,752.00	3146
100-2900-52310	OPERATIONS	NORTH SHORE FIRE DEPT	QUARTERLY BILLING - Q4 2024	202441	09/25/24	614,490.00	55306
100-2900-52310	CAPITAL	NORTH SHORE FIRE DEPT	QUARTERLY BILLING - Q4 2024	202441	09/25/24	7,870.00	55306
100-2900-52330	Health Department	BROWN DEER, VILLAGE OF	CONTRIBUTION HEALTH DEPT. Q4 2024	24-0001568	09/25/24	27,053.00	55273
100-2900-52990	Crossing Guards	ALL CITY MANAGEMENT SE	8/25-9/7 CROSSING GUARDS	95395	09/25/24	2,940.65	55266
Total For Dept 2900 Other Public Safety						654,105.65	
Dept 3100 Public Works Admin.							
100-3100-46430	Special Collection Fees	HERTIG, JANET	REFUND OF SPECIAL PICKUP FEE	09202024	09/25/24	50.00	55292
100-3100-51900	hotel for mechanic trainin	HILTON ADVPURCH8002367	hotel for mechanic training for Mig	08/31/2024	09/23/24	286.74	3149
100-3100-52230	Phone and Internet	CHARTER COMMUNICATIONS	SPECTRUM SERVICES - SEPTEMBER	152669501090724	09/25/24	249.00	55275
100-3100-52230	Phone and Internet	CHARTER COMMUNICATIONS	SPECTRUM SERVICES - SEPTEMBER	152669501090724	09/25/24	160.00	55275
100-3100-52910	Software Purch/Maint	RUEKERT & MIELKE, INC	GIS SERVICES 6/15-7/12/24	152875	09/25/24	503.75	55316
100-3100-52910	Software Purch/Maint	RUEKERT & MIELKE, INC	GIS SERVICES 7/13-8/9/24	153133	09/25/24	121.67	55316
100-3100-53100	yellow note pads	AMAZON MKTPL*RF4LS6KK1	yellow note pads	08/31/2024	09/23/24	13.98	3149
100-3100-53100	notebook and stapler	AMAZON MKTPL*RM13672S2	notebook and stapler	08/31/2024	09/23/24	41.87	3149
100-3100-53100	paper clips	AMAZON RETA* RM1P732H2	paper clips	08/31/2024	09/23/24	17.27	3149
100-3100-53100	USB 3 pack	OFFICE DEPOT #141	USB 3 pack	08/31/2024	09/23/24	24.27	3149
100-3100-53100	red cardstock	OFFICE DEPOT #141	red cardstock	08/31/2024	09/23/24	22.11	3149
100-3100-53100	candy for national night c	WAL-MART #2452	candy for national night out	08/31/2024	09/23/24	40.20	3149
100-3100-53100	keyboard	WAL-MART #2452	keyboard	08/31/2024	09/23/24	37.64	3149
100-3100-53100	sand toys for national ni	WAL-MART #2452	sand toys for national night out	08/31/2024	09/23/24	16.69	3149
100-3100-53200	PWSA course	UWCC REGISTRATIONS	PWSA course	08/31/2024	09/23/24	260.10	3149
100-3100-53200	APWA training	WWW.APWA.NET	APWA training	08/31/2024	09/23/24	200.00	3149
100-3100-54150	Safety Expenses	CINTAS	AED MAINTENANCE 5/1/24	9270146178	09/25/24	48.34	55276
100-3100-54150	Safety Expenses	J.J. KELLER & ASSOCIAT	SAFTEY SOFTWARE 9/1/24 TO 8/31/25	9109390974	09/25/24	633.63	55293
100-3100-55100	Liability & Property Insur	R & R INSURANCE SERVIC	LIABILITY/CYBER LIABILITY INS-2024	3082299	09/25/24	5,535.52	55311
100-3100-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	14,453.35	55311
100-3100-56130	office chair	OFFICE DEPOT #141	office chair	08/31/2024	09/23/24	399.99	3149
100-3100-56130	special tools for shop	SOI*SBS KENOSHA	special tools for shop	08/31/2024	09/23/24	1,299.05	3149
Total For Dept 3100 Public Works Admin.						24,415.17	
Dept 3230 Bldg Maint - Public Works							
100-3230-53350	Outsourced Repairs	DESIGN BUILD FIRE PROT	QUARTERLY INSPECTION PD	2658	09/25/24	225.00	55280
100-3230-53350	Outsourced Repairs	DESIGN BUILD FIRE PROT	LOW AIR ALARM VILLAGE HALL	2639	09/25/24	350.00	55280
100-3230-53350	Outsourced Repairs	ORKIN COMMERCIAL SERVI	EXTERMINATING DPW	268051817	09/25/24	111.99	55308
100-3230-53350	Outsourced Repairs	ORKIN COMMERCIAL SERVI	EXTERMINATING DPW	266408010	09/25/24	111.99	55308
100-3230-53500	desk phone cord	AMAZON MKTPL*R43GM5FE2	desk phone cord	08/31/2024	09/23/24	7.99	3149
100-3230-53500	landscape bulbs	AMAZON MKTPL*RJ9LP3D92	landscape bulbs	08/31/2024	09/23/24	28.49	3149
100-3230-53500	zevo fly traps	AMAZON MKTPL*RJ9QH92T2	zevo fly traps	08/31/2024	09/23/24	50.96	3149
100-3230-53500	paper hand towels	AMAZON RETA* RM8102KW2	paper hand towels	08/31/2024	09/23/24	45.36	3149
100-3230-53500	toilet paper, paper towels	AMAZON.COM*R48VZ4CV2	toilet paper, paper towels, andpape	08/31/2024	09/23/24	142.72	3149

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 100 General Fund							
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	steel door latches	AMZN Mktp US*RM5609XQ2	steel door latches	08/31/2024	09/23/24	37.90	3149
100-3230-53500	Service fee for 25	DSPS E SERVICE FEE COM	Service fee for 25	08/31/2024	09/23/24	0.45	3149
100-3230-53500	Service fee for 24	DSPS E SERVICE FEE COM	Service fee for 24	08/31/2024	09/23/24	2.25	3149
100-3230-53500	Cross Connection Registrat	DSPS EPAY ISE	Cross Connection Registration	08/31/2024	09/23/24	100.00	3149
100-3230-53500	Cross Connection Registrat	DSPS EPAY ISE	Cross Connection Registration	08/31/2024	09/23/24	20.00	3149
100-3230-53500	building maintenance locks	EASYKEYSCOM INC	building maintenance locks	08/31/2024	09/23/24	29.90	3149
100-3230-53500	Dept/Program Supplies	GUETZKE AND ASSOCIATES	FIRE ALARM VH 7/1/24 TO 6/30/25	4685924-IN	09/25/24	350.00	55290
100-3230-53500	Dept/Program Supplies	KROGER COMPANY, THE	DPW SUPPLIES	080535	09/25/24	48.34	55297
Total For Dept 3230 Bldg Maint - Public Works						1,663.34	
Dept 3300 Municipal Garage							
100-3300-52200	DPW GARGAGE	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	193.76	3143
100-3300-52200	COMPACTOR	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	1,724.68	3143
100-3300-52210	DPW GAS	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	65.38	3143
100-3300-53350	Outsourced Repairs	POMP'S TIRE SERVICE, I	VEHICLE 72	60348101	09/25/24	1,785.47	55309
100-3300-53350	Outsourced Repairs	POMP'S TIRE SERVICE, I	VEHICLE 73	60346857	09/25/24	673.63	55309
100-3300-53350	Outsourced Repairs	UTILITY SALES & SERVIC	VEHICLE 32	0077529-IN	09/25/24	1,104.23	55326
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	SHOP	2514-844377	09/25/24	62.68	55264
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	SHOP STOCK	2514-845041	09/25/24	279.60	55264
100-3300-53400	Vehicle Maintenance	ADVANCE AUTO PARTS	SHOP STOCK	2514-845380	09/25/24	90.06	55264
100-3300-53400	Vehicle Maintenance	AIRGAS USA, LLC	CYLINDER RENTAL 8/1 TO 8/31	5510289098	09/25/24	274.65	55265
100-3300-53400	Vehicle Maintenance	ALSCO, INC.	SHOP TOWELS	IMIL2050212	09/25/24	41.32	55267
100-3300-53400	Vehicle Maintenance	BROOKS TRACTOR INC	VEHICLE 85	M78572	09/25/24	966.62	55272
100-3300-53400	Vehicle Maintenance	GRAINGER W W INC	RED LAMP	9233755744	09/25/24	51.44	55286
100-3300-53400	Vehicle Maintenance	GRAINGER W W INC	VACUUM CONNECTOR	9238114145	09/25/24	36.45	55286
100-3300-53400	Vehicle Maintenance	GRAINGER W W INC	SHOP SUPPLIES	9237270856	09/25/24	86.74	55286
100-3300-53400	Vehicle Maintenance	GRAINGER W W INC	TRUCK 72	9241438424	09/25/24	12.62	55286
100-3300-53400	Vehicle Maintenance	MACQUEEN EQUIPMENT, LL	VEHICLE 108	P35009	09/25/24	9,533.39	55301
100-3300-53400	Vehicle Maintenance	MACQUEEN EQUIPMENT, LL	STOCK FOR LEAF SEASON	P35336	09/25/24	1,574.86	55301
100-3300-53400	Vehicle Maintenance	MACQUEEN EQUIPMENT, LL	VEHICLE 108	P35418	09/25/24	5,486.12	55301
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE, I	VEHICLES 71 & 72	950508849	09/25/24	4,540.84	55309
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE, I	SKID 92 & 94	950507593	09/25/24	2,306.32	55309
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE, I	SQUAD 2	950507590	09/25/24	259.16	55309
100-3300-53400	Vehicle Maintenance	R.N.O.W. INC.	TRUCK 73	2024-72009	09/25/24	1,457.94	55312
Total For Dept 3300 Municipal Garage						32,607.96	
Dept 3410 Street and Alley							
100-3410-53500	Dept/Program Supplies	STARK PAVEMENT CORP	ASPHALT	05068592	09/25/24	72.80	55321
100-3410-53500	Dept/Program Supplies	STARK PAVEMENT CORP	ASPHALT	05068707	09/25/24	149.10	55321
100-3410-53510	Supplies - Signage	TAPCO	TRAFFIC SIGNS	I787026	09/25/24	238.75	55325
Total For Dept 3410 Street and Alley						460.65	
Dept 3430 Street Lights							
100-3430-52200.01-00	Electric - Street Lightinç	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	5,494.17	3143
100-3430-52200.02-00	Electric - Traffic Devices	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	1,161.63	3143
100-3430-53500	12 transformers	MROSUPPLY.COM	12 transformers	08/31/2024	09/23/24	798.00	3149
100-3430-53500	Supplies - Street Lightinç	DIGGERS HOTLINE INC	DIGGER - AUGUST	240855101	09/25/24	114.09	55281
100-3430-53500	Supplies - Street Lightinç	GRAYBAR ELECTRIC CO.,	STREETLIGHT SUPPLIES	9338728552	09/25/24	662.34	55287
100-3430-53500	Supplies - Street Lightinç	RCM	SLURRY	241390	09/25/24	125.00	55313
Total For Dept 3430 Street Lights						8,355.23	
Dept 3510 Refuse Disposal							
100-3510-52950.03-00	Disposal Contracts - Refus	WASTE MANAGEMENT OF WI	8/1 TO 8/31 SOLID, YARD	0117520-2808-1	09/25/24	31,280.13	55329

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Fund 100 General Fund							
Dept 3510 Refuse Disposal							
100-3510-52950.03-00	Disposal Contracts - Refuse	WASTE MANAGEMENT OF WI	8/1 TO 8/31 SCHOOLS/VILLAGE BLDGS	7036848-2275-1	09/25/24	1,155.00	55329
100-3510-52950.04-00	Disposal Contracts - Recyc	WASTE MANAGEMENT OF WI	9/1 TO 9/30 OAKLAND AVE	7039120-2275-2	09/25/24	153.52	55329
100-3510-52950.04-00	Disposal Contracts - Recyc	WASTE MANAGEMENT OF WI	8/1 TO 8/31 CURBSIDE	7036737-2275-6	09/25/24	16,386.24	55329
100-3510-52950.04-00	Disposal Contracts - Recyc	WASTE MANAGEMENT OF WI	8/1 TO 8/31 SCHOOLS/VILLAGE BLDGS	7036848-2275-1	09/25/24	644.28	55329
Total For Dept 3510 Refuse Disposal						49,619.17	
Dept 3530 Yard Waste / Leaf							
100-3530-52950.05-00	Disposal Contracts - Yard	WASTE MANAGEMENT OF WI	8/1 TO 8/31 SOLID, YARD	0117520-2808-1	09/25/24	3,165.76	55329
Total For Dept 3530 Yard Waste / Leaf						3,165.76	
Dept 3610 Forestry							
100-3610-53500	hand saw for trees and bla	TREESTUFF	hand saw for trees and blades	08/31/2024	09/23/24	167.97	3149
Total For Dept 3610 Forestry						167.97	
Dept 3620 Parks and Beautification							
100-3620-52200	GHOST TRAIN	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	233.68	3143
100-3620-52200	HUBBARD PARK	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	157.12	3143
100-3620-52200	HUMBLE PARK	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	27.28	3143
100-3620-52200	ATWATER BEACH	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	131.21	3143
100-3620-52210	RIVER CLUB GAS	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	9.90	3143
100-3620-52940	Landscaping Contracts - T	VILLANI LANDSHAPERS LA	FINE TURF MOWING AUGUST	MP5-01263	09/25/24	4,153.53	55328
100-3620-53510	Landscaping - Plantings	MAREK LANDSCAPING	ATWATER BEACH MAINTENANCE	5714	09/25/24	1,250.00	55302
Total For Dept 3620 Parks and Beautification						5,962.72	
Total For Fund 100 General Fund						1,079,275.64	
Fund 200 Library							
Dept 0000							
200-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES TAX - AUGUST	08312024	09/27/24	91.12	3147
Total For Dept 0000						91.12	
Dept 5110 Library							
200-5110-51900	Webinar A. Ott	AMERICAN LIBRARY ASSOC	Webinar A. Ott	08/31/2024	09/23/24	71.10	3149
200-5110-51900	Professional Education	WISCONSIN LIBRARY ASSO	ABBY OTT CONFERENCE REGISTRATION	21196	09/25/24	410.00	55331
200-5110-52200	ELECTRIC-LIBRARY	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	3,733.76	3143
200-5110-52210	LIBRARY GAS	WE ENERGIES - CONSOLID	GAS/ELECTRIC USAGE - JULY	5143106727	09/27/24	186.44	3143
200-5110-52230	Phone and Internet (villag	CHARTER COMMUNICATIONS	SPECTRUM SERVICES - SEPTEMBER	152669501090724	09/25/24	15.00	55275
200-5110-52900	HEPA filter refills	MEDIFY AIR	HEPA filter refills	08/31/2024	09/23/24	225.15	3149
200-5110-52910	E-mail distribution subscri	EIG*CONSTANTCONTACT.CO	E-mail distribution subscription pa	08/31/2024	09/23/24	145.00	3149
200-5110-52910	Zoom Subscription	ZOOM.US 888-799-9666	Zoom Subscription	08/31/2024	09/23/24	159.90	3149
200-5110-52910	Software Purch/Maint	QUILL CORPORATION	PROJECTOR	40591391	09/25/24	504.99	55310
200-5110-53120	Printed Hours bookmarks	CANVA* I04249-54987686	Printed Hours bookmarks	08/31/2024	09/23/24	50.00	3149
200-5110-53120	Copy & Print Costs	QUILL CORPORATION	4 BOXES COPY PAPER	40592893	09/25/24	130.96	55310
200-5110-53120	Copy & Print Costs	QUILL CORPORATION	DISCOUNT PAPER SUBSCRIPTION RENEWAL	40446305	09/25/24	69.99	55310
200-5110-53200	Memberships & Subscriber	WISCONSIN LIBRARY ASSO	H JOHNSON MEMBERSHIP	21163	09/25/24	250.00	55332
200-5110-53500	Processing Supplies	DEMCO	CD & AUDIOBK CASES	7535621	09/25/24	424.99	55279
200-5110-53500	Processing Supplies	DEMCO	PROCESSING SUPPLIES	7522895	09/25/24	323.87	55279
200-5110-53720	Barrons Subscription	D J*BARRON'S	Barrons Subscription	08/31/2024	09/23/24	31.76	3149
200-5110-53720	WSJ Subscription	D J*WALL-ST-JOURNAL	WSJ Subscription	08/31/2024	09/23/24	206.47	3149
200-5110-54000	Children's headphones, con	AMAZON MARK* R49I38NZ1	Children's headphones, command stri	08/31/2024	09/23/24	48.09	3149
200-5110-54000	pens - YA programming	AMAZON MARK* RV44L58T2	pens - YA programming	08/31/2024	09/23/24	75.15	3149
200-5110-54000	Amazon refund	AMAZON MARK* RV44L58T2	Amazon refund	08/31/2024	09/23/24	(75.15)	3149
200-5110-54000	button-making supplies	AMAZON MKTPL*RF6SN3H11	button-making supplies	08/31/2024	09/23/24	25.95	3149

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 200 Library							
Dept 5110 Library							
200-5110-54000	Colored pencils - adult pr	AMAZON MKTPL*RJ33S0982	Colored pencils - adult programming	08/31/2024	09/23/24	23.88	3149
200-5110-54000	YA program supplies	AMAZON MKTPL*RU07E80S2	YA program supplies	08/31/2024	09/23/24	9.99	3149
200-5110-54000	YA program supplies	AMAZON MKTPL*RU0VJ8AG2	YA program supplies	08/31/2024	09/23/24	18.97	3149
200-5110-54000	Pebbles - YA Program	AMAZON MKTPL*RU70F63W2	Pebbles - YA Program	08/31/2024	09/23/24	7.99	3149
200-5110-54000	paper- YA programming	AMAZON RET* 114-839247	paper- YA programming	08/31/2024	09/23/24	13.72	3149
200-5110-54000	outlet covers	AMAZON RETA* R46AL2JT1	outlet covers	08/31/2024	09/23/24	7.95	3149
200-5110-54000	Refund, unused items	JOANN STORES #2046	Refund, unused items	08/31/2024	09/23/24	(8.60)	3149
200-5110-54000	Programming	QUILL CORPORATION	CHILDREN'S PROGRAMMING	40465225	09/25/24	101.56	55310
200-5110-54000	Programming	RED OAK WRITING	WRITING WORKSHOP	NOV24 WKSHP	09/25/24	125.00	55314
200-5110-55100	Liability & Property Insur	R & R INSURANCE SERVIC	LIABILITY/CYBER LIABILITY INS-2024	3082299	09/25/24	596.20	55311
200-5110-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	349.16	55311
Total For Dept 5110 Library						8,259.24	
Dept 5112 Childrens Materials							
200-5112-53740	DVD's	MIDWEST TAPE LLC	CHILDREN'S MOVIE	505974317	09/25/24	24.74	55303
Total For Dept 5112 Childrens Materials						24.74	
Dept 5121 GMF - enhanced							
200-5121-53700	Switch Game - Lange	AMAZON MKTPL*RJ54N5K71	Switch Game - Lange	08/31/2024	09/23/24	39.00	3149
200-5121-53700	Switch Game - Lange	AMAZON MKTPL*RU8067FB1	Switch Game - Lange	08/31/2024	09/23/24	544.98	3149
200-5121-53700	Switch Game - Lange	AMZN Mktpl US*RM1FCORL1	Switch Game - Lange	08/31/2024	09/23/24	29.68	3149
200-5121-53700	Switch Game - Lange	AMZN Mktpl US*RM7RNLWB1	Switch Game - Lange	08/31/2024	09/23/24	31.93	3149
200-5121-54010	Custard for Summer Celebr	CULVERS OF SHOREWOOD	Custard for Summer Celebration	08/31/2024	09/23/24	300.00	3149
200-5121-54010	Popsicles for Summer Celek	SQ *PETE'S POPS	Popsicles for Summer Celebration	08/31/2024	09/23/24	1,450.00	3149
200-5121-56120	Loomly Subscription	LOOMLY	Loomly Subscription	08/31/2024	09/23/24	384.00	3149
Total For Dept 5121 GMF - enhanced						2,779.59	
Dept 5122 Friends - enhanced							
200-5122-53700	book	Amazon.com*R45ZA0BX2	book	08/31/2024	09/23/24	18.00	3149
200-5122-53760	Lucky Day	BAKER & TAYLOR	FRIENDS LUCKY DAY BKS	LUCKY DAY AUG202	09/25/24	398.64	55269
200-5122-54010	Friends YA Summer Reading	Amazon.com*RM2277OQ2	Friends YA Summer Reading	08/31/2024	09/23/24	60.58	3149
200-5122-54010	Friends YA Summer Reading	Amazon.com*RM53J0F42	Friends YA Summer Reading	08/31/2024	09/23/24	53.28	3149
200-5122-54010	Friends YA Summer Reading	AMAZON.COM*RM6RG7N10	Friends YA Summer Reading	08/31/2024	09/23/24	73.19	3149
Total For Dept 5122 Friends - enhanced						603.69	
Total For Fund 200 Library						11,758.38	
Fund 210 Senior Services							
Dept 4600 Senior Services							
210-4600-55100	Liability & Property Insur	R & R INSURANCE SERVIC	LIABILITY/CYBER LIABILITY INS-2024	3082299	09/25/24	100.09	55311
210-4600-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	50.54	55311
Total For Dept 4600 Senior Services						150.63	
Dept 4650 SRC Benjamin Services							
210-4650-52100	Professional Fees	CRAIG FROHNA'S PIANO S	PIANO TUNUNG	SEPT2024	09/25/24	105.00	55278
210-4650-52100	Professional Fees	JEWISH HOME & CARE CEN	BRAIN HEALTH CLASS	SEPT2024	09/25/24	100.00	55295
210-4650-52100	Professional Fees	MAANI, LEILA	TECH TUTOR FACILITATION	SEPT2024	09/25/24	600.00	55300
210-4650-52100	Professional Fees	MILEWSKI, SHERROD	QIGONG	SEPT2024	09/25/24	240.00	55304
210-4650-52100	Professional Fees	WATTS, MEREDITH W. JR.	YOGA	SEPT2024	09/25/24	100.00	55330
210-4650-52990	Snacks	AMZN Mktpl US*RF10Q8YM0	Snacks	08/31/2024	09/23/24	28.26	3149
210-4650-52990	Snacks	AMZN Mktpl US*RM36987L0	Snacks	08/31/2024	09/23/24	38.95	3149
210-4650-52990	Snacks	AMZN Mktpl US*RM74S0010	Snacks	08/31/2024	09/23/24	45.95	3149
210-4650-52990	Cookies	CORNER BAKERY CAFE 164	Cookies	08/31/2024	09/23/24	16.48	3149

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Fund 210 Senior Services							
Dept 4650 SRC Benjamin Services							
210-4650-52990	Summer Picnic	ESTABROOK	Summer Picnic	08/31/2024	09/23/24	1,260.00	3149
210-4650-52990	Brownies	METRO MARKET #893	Brownies	08/31/2024	09/23/24	11.99	3149
210-4650-52990	Cookies	METRO MARKET #893	Cookies	08/31/2024	09/23/24	3.49	3149
210-4650-53500	Prizes	AMAZON MKTPL*RM4340I00	Prizes	08/31/2024	09/23/24	268.59	3149
210-4650-53500	Gift Cards	METRO MARKET #893	Gift Cards	08/31/2024	09/23/24	100.00	3149
210-4650-53500	Corn on the cob	SQ *CRAIGLAND FARMS	Corn on the cob	08/31/2024	09/23/24	120.00	3149
210-4650-53500	Stamps for Prizes	USPS PO 5675860211	Stamps for Prizes	08/31/2024	09/23/24	73.00	3149
210-4650-54000	Pop-up Social	EINSTEIN BROS BAGELS14	Pop-up Social	08/31/2024	09/23/24	37.28	3149
Total For Dept 4650 SRC Benjamin Services						3,148.99	
Total For Fund 210 Senior Services						3,299.62	
Fund 300 Debt Service Fund							
Dept 8000 Debt Service							
300-8000-58100	DEBT	NORTH SHORE FIRE DEPT	QUARTERLY BILLING - Q4 2024	202441	09/25/24	33,841.00	55306
300-8000-58100	Principal	WESTBURY BANK	PRINCIPAL/INTEREST 2017 GO NOTES	09012024 2017A P	09/27/24	98,500.00	3145
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2020A G	09012024 2020A II	09/27/24	8,118.18	3137
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2020C G	09012024 2020C II	09/27/24	39,836.25	3137
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2023A G	09012024 2023A II	09/27/24	35,206.25	3137
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2024A G	09012024 2024A II	09/27/24	67,068.75	3137
300-8000-58200	Interest	WELLS FARGO	INTEREST PAYMENT 09/30/2024 2014A B	09302024 2014A II	09/27/24	31,668.75	3144
300-8000-58200	Interest	WESTBURY BANK	PRINCIPAL/INTEREST 2017 GO NOTES	09012024 2017A P	09/27/24	6,796.35	3145
Total For Dept 8000 Debt Service						321,035.53	
Total For Fund 300 Debt Service Fund						321,035.53	
Fund 400 General Capital Projects							
Dept 3410 Street and Alley							
400-3410-56321.24-01	Streetlight Replacment	KL ENGINEERING, INC.	STREETLIGHT REPLACE 7/28 TO 8/31	20241017	09/25/24	14,855.50	55296
Total For Dept 3410 Street and Alley						14,855.50	
Dept 3650 ARPA Projects							
400-3650-56370	ARPA projects	STRAND ASSOCIATES INC	DPW SITE EVALUATION REPORT TO 8/31	0214999	09/25/24	2,643.75	55322
400-3650-56370	ARPA projects	STRAND ASSOCIATES INC	DPW WAREHOUSE BLDG EVALUATION 8/1-8	0214998	09/25/24	2,193.75	55322
Total For Dept 3650 ARPA Projects						4,837.50	
Total For Fund 400 General Capital Projects						19,693.00	
Fund 430 TID No. 3 Capital							
Dept 6650 TID Projects							
430-6650-56500	Land Improvements	MAREK LANDSCAPING	EAST BANK/HUBBARD MAINTENANCE	5715	09/25/24	1,470.00	55302
Total For Dept 6650 TID Projects						1,470.00	
Total For Fund 430 TID No. 3 Capital						1,470.00	
Fund 600 Parking Utility							
Dept 0000							
600-0000-24213	Sales Tax Due State	GROSSMAN, JEFFREY	REFUND OCT PARKING PERMIT	09162024	09/25/24	2.79	55289
600-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES TAX - AUGUST	08312024	09/27/24	405.80	3147
Total For Dept 0000						408.59	
Dept 3900 Parking							
600-3900-46302	River Park Lot	GROSSMAN, JEFFREY	REFUND OCT PARKING PERMIT	09162024	09/25/24	47.21	55289
600-3900-52930	Credit Card Fees	MERCHANT SERVICES	ONLINE PARKING PAY PROCESSING-AUG	08312024	09/27/24	355.03	3138

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Fund 600 Parking Utility							
Dept 3900 Parking							
600-3900-55100	Liability & Property Insur	R & R INSURANCE SERVIC	LIABILITY/CYBER LIABILITY INS-2024	3082299	09/25/24	52.22	55311
600-3900-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	4.59	55311
						459.05	
Total For Dept 3900 Parking							
Total For Fund 600 Parking Utility						867.64	
Fund 610 Water Utility							
Dept 3710 Water Administration							
610-3710-52140	Bayside IT Only	BAYSIDE, VILLAGE OF	IT SERVICES - SEPTEMBER	2400001939	09/25/24	443.00	55271
610-3710-52230	Phone and Internet	CHARTER COMMUNICATIONS	SPECTRUM SERVICES - SEPTEMBER	152669501090724	09/25/24	80.00	55275
610-3710-52230	Phone and Internet	CHARTER COMMUNICATIONS	SPECTRUM SERVICES - SEPTEMBER	152669501090724	09/25/24	125.00	55275
610-3710-52910	BSA / GIS / Starnet	RUEKERT & MIELKE, INC	GIS SERVICES 6/15-7/12/24	152875	09/25/24	6,100.75	55316
610-3710-52910	BSA / GIS / Starnet	RUEKERT & MIELKE, INC	GIS SERVICES 7/13-8/9/24	153133	09/25/24	121.67	55316
610-3710-52910	BSA / GIS / Starnet	RUEKERT & MIELKE, INC	GIS SERVICES 7/13-8/9/24	153133	09/25/24	742.50	55316
610-3710-52910	BSA / GIS / Starnet	RUEKERT & MIELKE, INC	GIS SERVICES 7/13-8/9/24	153133	09/25/24	3,102.50	55316
610-3710-52930	Credit Card Fees	INVOICE CLOUD	CREDIT CARD FEES - AUGUST	2194-2024-8	09/27/24	1,335.67	3136
610-3710-52930	Credit Card Fees	PAYMENTECH-CHASE	CREDIT CARD FEES - AUGUST	08312024	09/27/24	1,344.89	3139
610-3710-54150	Safety Expenses	CINTAS	AED MAINTENANCE 5/1/24	9270146178	09/25/24	48.33	55276
610-3710-54150	Safety Expenses	J.J. KELLER & ASSOCIAT	SAFTEY SOFTWARE 9/1/24 TO 8/31/25	9109390974	09/25/24	633.64	55293
610-3710-55100	Liability & Property Insur	R & R INSURANCE SERVIC	LIABILITY/CYBER LIABILITY INS-2024	3082299	09/25/24	2,106.28	55311
610-3710-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	4,415.03	55311
						20,599.26	
Total For Dept 3710 Water Administration							
Dept 3730 Maint Mains							
610-3730-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGER - AUGUST	240855101	09/25/24	114.10	55281
610-3730-53500	Dept/Program Supplies	LANNON STONE PRODUCTS	WATER MAIN	1420384	09/25/24	635.43	55298
610-3730-53500	Dept/Program Supplies	MJ CONSTRUCTION INC.	WATERMAIN BREAK REPAIR	2441-001	09/25/24	8,522.71	55305
610-3730-53500	Dept/Program Supplies	STARK PAVEMENT CORP	ASPHALT	05068707	09/25/24	655.20	55321
						9,927.44	
Total For Dept 3730 Maint Mains							
Dept 3760 Maint Hydrants							
610-3760-53500	Dept/Program Supplies	SHERWIN WILLIAMS	PAINT - HYDRANTS	6247-2	09/25/24	84.00	55318
						84.00	
Total For Dept 3760 Maint Hydrants							
Dept 3775 Lead Service Line Replacement							
610-3775-54750	Private Lateral Grant Expe	STRAND ASSOCIATES INC	LEAD SERVICE REPLACE THROUGH 8/31	0214997	09/25/24	2,214.87	55322
610-3775-54755	Homeowner Account	STRAND ASSOCIATES INC	LEAD SERVICE REPLACE THROUGH 8/31	0214997	09/25/24	2,214.88	55322
						4,429.75	
Total For Dept 3775 Lead Service Line Replacement							
Dept 3790 Other Water							
610-3790-54740	Water Testing	NORTHERN LAKE SERVICE	2024 WDNR DRINKING WATER REQUI	2415492	09/25/24	715.56	55307
						715.56	
Total For Dept 3790 Other Water							
Dept 8000 Debt Service							
610-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2020A G	09012024 2020A II	09/27/24	1,386.00	3137
610-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2021A G	09012024 2021A II	09/27/24	21,430.00	3137
610-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2023A G	09012024 2023A II	09/27/24	27,743.75	3137
610-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2024A G	09012024 2024A II	09/27/24	55,999.51	3137
610-8000-58200	Interest	WELLS FARGO	INTEREST PAYMENT 09/30/2024 2014A B	09302024 2014A II	09/27/24	7,031.25	3144
						113,590.51	
Total For Dept 8000 Debt Service							
Total For Fund 610 Water Utility						149,346.52	

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Fund 620 Sewer Utility							
Dept 3810 Sewer Administration							
620-3810-52140	Bayside IT only	BAYSIDE, VILLAGE OF	IT SERVICES - SEPTEMBER	2400001939	09/25/24	443.00	55271
620-3810-52230	Phone and Internet	CHARTER COMMUNICATIONS	SPECTRUM SERVICES - SEPTEMBER	152669501090724	09/25/24	125.00	55275
620-3810-52230	Phone and Internet	CHARTER COMMUNICATIONS	SPECTRUM SERVICES - SEPTEMBER	152669501090724	09/25/24	80.00	55275
620-3810-52910	BSA / GIS	RUEKERT & MIELKE, INC	GIS SERVICES 6/15-7/12/24	152875	09/25/24	91.25	55316
620-3810-52910	BSA / GIS	RUEKERT & MIELKE, INC	GIS SERVICES 7/13-8/9/24	153133	09/25/24	121.66	55316
620-3810-52930	Credit Card Fees	INVOICE CLOUD	CREDIT CARD FEES - AUGUST	2194-2024-8	09/27/24	1,335.67	3136
620-3810-52930	Credit Card Fees	PAYMENTECH-CHASE	CREDIT CARD FEES - AUGUST	08312024	09/27/24	1,344.89	3139
620-3810-54150	Safety Expenses	CINTAS	AED MAINTENANCE 5/1/24	9270146178	09/25/24	48.33	55276
620-3810-54150	Safety Expenses	J.J. KELLER & ASSOCIAT	SAFTEY SOFTWARE 9/1/24 TO 8/31/25	9109390974	09/25/24	633.64	55293
620-3810-55100	Liability & Property Insur	R & R INSURANCE SERVIC	LIABILITY/CYBER LIABILITY INS-2024	3082299	09/25/24	8,120.51	55311
620-3810-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION 2024 - INSTALL	3082298	09/25/24	3,620.23	55311
Total For Dept 3810 Sewer Administration						15,964.18	
Dept 3820 Sewer Maintenance							
620-3820-53500	spotlights and chargers	AMAZON.COM*RM2N421U0	spotlights and chargers	08/31/2024	09/23/24	416.52	3149
620-3820-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGER - AUGUST	240855101	09/25/24	114.09	55281
620-3820-53500	Dept/Program Supplies	SMARTCOVERS SYSTEMS	WARRANTY 10/1/24 TO 9/30/25	34501	09/25/24	4,512.00	55320
Total For Dept 3820 Sewer Maintenance						5,042.61	
Dept 3830 Storm Maintenance							
620-3830-53500	SWP block party items	AMAZON MKTPL*RF2Z60WS1	SWP block party items	08/31/2024	09/23/24	240.66	3149
620-3830-53500	SWP hats	EMBROID THIS	SWP hats	08/31/2024	09/23/24	230.85	3149
620-3830-53500	Dept/Program Supplies	COFFARO, ANNAMARIE R.	SWP ART FELLOW 8/16 TO 9/15	AFP9/15/2024	09/25/24	300.00	55277
620-3830-53500	Dept/Program Supplies	SHOREWOOD PRESS	SWP STICKERS	8901	09/25/24	30.00	55319
Total For Dept 3830 Storm Maintenance						801.51	
Dept 3890 Other Sewer							
620-3890-52920	Surveys/Studies & Plans	STRAND ASSOCIATES INC	PPII PRESENTATION & PRO FEES	0215134	09/25/24	2,047.50	55322
620-3890-56600.23-01	2023 SEASCI Sewer project	STRAND ASSOCIATES INC	SEASCI PHASE I CLOSEOUT	0214995	09/25/24	115.50	55322
620-3890-56600.24-02	SEASCI Phase II Sewer	GLOBE CONTRACTORS INC	SEACSI 2	PAYMENT 14	09/25/24	167,767.00	55285
620-3890-56600.24-02	SEASCI Phase II Sewer	STRAND ASSOCIATES INC	PHASE 3 DISIGNS	0214994	09/25/24	3,681.50	55322
620-3890-56600.24-02	SEASCI Phase II Sewer	STRAND ASSOCIATES INC	SEACSI II 8/1 TO 8/31	0214996	09/25/24	39,674.12	55322
620-3890-56600.24-03	Utility Infastructure-4480	GZA GEOENVIRONMENTAL,	4480 LAKE DR	0881082	09/25/24	4,913.06	55291
620-3890-56600.24-03	Utility Infastructure-4480	STRAND ASSOCIATES INC	PPII PRESENTATION & PRO FEES	0215134	09/25/24	525.00	55322
Total For Dept 3890 Other Sewer						218,723.68	
Dept 8000 Debt Service							
620-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2020A G	09012024 2020A II	09/27/24	3,095.82	3137
620-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2023A G	09012024 2023A II	09/27/24	102,056.25	3137
620-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 09/01/2024 2024A G	09012024 2024A II	09/27/24	89,387.57	3137
620-8000-58200	Interest	WELLS FARGO	INTEREST PAYMENT 09/30/2024 2014A B	09302024 2014A II	09/27/24	9,043.75	3144
Total For Dept 8000 Debt Service						203,583.39	
Total For Fund 620 Sewer Utility						444,115.37	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #	
Fund Totals:								
			Fund 100 General Fund			1,079,275.64		
			Fund 200 Library			11,758.38		
			Fund 210 Senior Services			3,299.62		
			Fund 300 Debt Service Fund			321,035.53		
			Fund 400 General Capital Projects			19,693.00		
			Fund 430 TID No. 3 Capital			1,470.00		
			Fund 600 Parking Utility			867.64		
			Fund 610 Water Utility			149,346.52		
			Fund 620 Sewer Utility			444,115.37		
Total For All Funds:							2,030,861.70	
--- TOTALS BY GL DISTRIBUTION ---								
	100-0000-15200		Prepaid (A/P)			359.00		
	100-0000-15210		Prepaid Postage			5,000.00		
	100-0000-15220		Prepaid Postage - Hassler (meter)			6,000.00		
	100-0000-21150		Other Accrued Payables			192.00		
	100-0000-21520		GENERAL CLASS			74,278.11		
	100-0000-21530		Health Insurance Payable			126,632.41		
	100-0000-21531		DENTAL VILLAGE PORTION			5,709.89		
	100-0000-23000		BCR23-0005 - P23-1863			1,000.00		
	100-0000-24213		Sales Tax Due State			856.15		
	100-1100-51900		Stokebrand league conf registration			300.00		
	100-1200-55110		Workers Comp			22.97		
	100-1410-52990		Village Manager's Memo circulation -			81.00		
	100-1410-53140		Shorewood Today software - monthly			25.00		
	100-1410-53200		monthly subscription			19.99		
	100-1410-54100		Volunteer Committees			170.00		
	100-1410-55100		Liability & Property Insurance			12,776.96		
	100-1410-55110		Workers Comp			147.01		
	100-1410-56130		Court fan			100.59		
	100-1420-51900		Parking - Voting seminar			9.00		
	100-1420-52930		Credit Card Fees			617.69		
	100-1420-53100		Thermal printer paper			42.78		
	100-1420-53300		ExpressVote Headsets			50.37		
	100-1420-53500		Mini coffeemaker for elections			1,243.19		
	100-1420-55110		Workers Comp			82.70		
	100-1510-48900		Miscellaneous Revenue			(12.18)		
	100-1510-51900		Budget Basics Webinar			20.00		
	100-1510-55110		Workers Comp			73.51		
	100-1900-51325		Flexible Benefit Admin Fees			198.80		
	100-1900-52140		Professional Fees - IT Contract			7,975.21		
	100-1900-52190		Professional Fees - Insurance			2,231.25		
	100-1900-52200.55-00		Electric - Village Hall			963.21		
	100-1900-52200.77-00		Electric - Village Center			1,244.59		
	100-1900-52210.55-00		Gas - Village Hall			26.49		
	100-1900-52210.77-00		Gas - Village Center			62.15		
	100-1900-52230.55-00		Phone / Internet - Village Hall			428.99		
	100-1900-52230.77-00		Phone / Internet - Village Center			94.99		
	100-1900-52330		Health Department - Abatement			200.00		
	100-1900-52900.55-00		Cleaning and Pest Control - VH			60.50		
	100-1900-53120		Copier Costs - Village Hall			551.16		
	100-1900-55100		LIABILITY & PROPERTY INSURANCE			2,902.67		
	100-2100-51900		Gardner highway safety lodging w/tax			480.93		
	100-2100-52200		WILSON DRIVE			2,303.01		
	100-2100-52210		WILSON GAS			26.07		
	100-2100-52230		Phone and Internet			936.77		
	100-2100-52300		OTHER INTERGOV'TAL PYMTS 09/09			243.00		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
		100-2100-52930	BLUEFIN GATEWAY FEES - AUGUST 2024			3,445.15	
		100-2100-52990	RO PLATE LOOKUPS - AUGUST 2024			135.00	
		100-2100-53100	coin envelopes			59.45	
		100-2100-53120	Copy & Print Costs			264.46	
		100-2100-53500	NNO supplies			534.16	
		100-2100-55100	Liability & Property Insurance			11,327.80	
		100-2100-55110	Workers Comp			20,453.38	
		100-2100-56130	patrol room chairs			752.00	
		100-2100-56140	barricade tape			183.60	
		100-2400-48900	Miscellaneous Revenue			100.00	
		100-2400-52230	Phone and Internet			80.02	
		100-2400-52910	Software Purch/Maint			1,751.00	
		100-2400-52930	Credit Card Fees			611.52	
		100-2400-53130	Postage			57.02	
		100-2400-55110	Workers Comp			2,269.53	
		100-2900-51355	Other Benefits			1,752.00	
		100-2900-52310	OPERATIONS			622,360.00	
		100-2900-52330	Health Department			27,053.00	
		100-2900-52990	Crossing Guards			2,940.65	
		100-3100-46430	Special Collection Fees			50.00	
		100-3100-51900	hotel for mechanic training for Migue			286.74	
		100-3100-52230	Phone and Internet			409.00	
		100-3100-52910	Software Purch/Maint			625.42	
		100-3100-53100	yellow note pads			214.03	
		100-3100-53200	PWSA course			460.10	
		100-3100-54150	Safety Expenses			681.97	
		100-3100-55100	Liability & Property Insurance			5,535.52	
		100-3100-55110	Workers Comp			14,453.35	
		100-3100-56130	office chair			1,699.04	
		100-3230-53350	Outsourced Repairs			798.98	
		100-3230-53500	desk phone cord			864.36	
		100-3300-52200	DPW GARGAGE			1,918.44	
		100-3300-52210	DPW GAS			65.38	
		100-3300-53350	Outsourced Repairs			3,563.33	
		100-3300-53400	Vehicle Maintenance			27,060.81	
		100-3410-53500	Dept/Program Supplies			221.90	
		100-3410-53510	Supplies - Signage			238.75	
		100-3430-52200.01-00	Electric - Street Lighting			5,494.17	
		100-3430-52200.02-00	Electric - Traffic Devices			1,161.63	
		100-3430-53500	Supplies - Street Lighting			1,699.43	
		100-3510-52950.03-00	Disposal Contracts - Refuse			32,435.13	
		100-3510-52950.04-00	Disposal Contracts - Recycling			17,184.04	
		100-3530-52950.05-00	Disposal Contracts - Yard Waste / Lea			3,165.76	
		100-3610-53500	hand saw for trees and blades			167.97	
		100-3620-52200	GHOST TRAIN			549.29	
		100-3620-52210	RIVER CLUB GAS			9.90	
		100-3620-52940	Landscaping Contracts - Turf			4,153.53	
		100-3620-53510	Landscaping - Plantings			1,250.00	
		200-0000-24213	Sales Tax Due State			91.12	
		200-5110-51900	Webinar A. Ott			481.10	
		200-5110-52200	ELECTRIC-LIBRARY			3,733.76	
		200-5110-52210	LIBRARY GAS			186.44	
		200-5110-52230	Phone and Internet (village)			15.00	
		200-5110-52900	HEPA filter refills			225.15	
		200-5110-52910	E-mail distribution subscription paym			809.89	
		200-5110-53120	Printed Hours bookmarks			250.95	
		200-5110-53200	Memberships & Subscriptions			250.00	
		200-5110-53500	Processing Supplies			748.86	
		200-5110-53720	Barrons Subscription			238.23	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
		200-5110-54000	Children's headphones, command strips			374.50	
		200-5110-55100	Liability & Property Insurance			596.20	
		200-5110-55110	Workers Comp			349.16	
		200-5112-53740	DVD's			24.74	
		200-5121-53700	Switch Game - Lange			645.59	
		200-5121-54010	Custard for Summer Celebration			1,750.00	
		200-5121-56120	Loomly Subscription			384.00	
		200-5122-53700	book			18.00	
		200-5122-53760	Lucky Day			398.64	
		200-5122-54010	Friends YA Summer Reading			187.05	
		210-4600-55100	Liability & Property Insurance			100.09	
		210-4600-55110	Workers Comp			50.54	
		210-4650-52100	Professional Fees			1,145.00	
		210-4650-52990	Snacks			1,405.12	
		210-4650-53500	Prizes			561.59	
		210-4650-54000	Pop-up Social			37.28	
		300-8000-58100	DEBT			132,341.00	
		300-8000-58200	Interest			188,694.53	
		400-3410-56321.24-01	Streetllight Replacment			14,855.50	
		400-3650-56370	ARPA projects			4,837.50	
		430-6650-56500	Land Improvements			1,470.00	
		600-0000-24213	Sales Tax Due State			408.59	
		600-3900-46302	River Park Lot			47.21	
		600-3900-52930	Credit Card Fees			355.03	
		600-3900-55100	Liability & Property Insurance			52.22	
		600-3900-55110	Workers Comp			4.59	
		610-3710-52140	Bayside IT Only			443.00	
		610-3710-52230	Phone and Internet			205.00	
		610-3710-52910	BSA / GIS / Starnet			10,067.42	
		610-3710-52930	Credit Card Fees			2,680.56	
		610-3710-54150	Safety Expenses			681.97	
		610-3710-55100	Liability & Property Insurance			2,106.28	
		610-3710-55110	Workers Comp			4,415.03	
		610-3730-53500	Dept/Program Supplies			9,927.44	
		610-3760-53500	Dept/Program Supplies			84.00	
		610-3775-54750	Private Lateral Grant Expense			2,214.87	
		610-3775-54755	Homeowner Account			2,214.88	
		610-3790-54740	Water Testing			715.56	
		610-8000-58200	Interest			113,590.51	
		620-3810-52140	Bayside IT only			443.00	
		620-3810-52230	Phone and Internet			205.00	
		620-3810-52910	BSA / GIS			212.91	
		620-3810-52930	Credit Card Fees			2,680.56	
		620-3810-54150	Safety Expenses			681.97	
		620-3810-55100	Liability & Property Insurance			8,120.51	
		620-3810-55110	Workers Comp			3,620.23	
		620-3820-53500	spotlights and chargers			5,042.61	
		620-3830-53500	SWP block party items			801.51	
		620-3890-52920	Surveys/Studies & Plans			2,047.50	
		620-3890-56600.23-01	2023 SEASCI Sewer project			115.50	
		620-3890-56600.24-02	SEASCI Phase II Sewer			211,122.62	
		620-3890-56600.24-03	Utility Infastructure-4480 Lake Dr			5,438.06	
		620-8000-58200	Interest			203,583.39	

# VILLAGE OF SHOREWOOD

## REPORTS AND PRESENTATIONS TO VILLAGE BOARD

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**Agenda Item: Voucher Report**

**Presenter: Paul Eilbes**

**Department: Finance**

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**Overview** – Consistent with the Village’s Policy #21, Purchasing and Accounts Payable, the attached reports have been prepared by the Finance Department for presentation to the Village Board.

In addition to providing the information required for the Village Board to maintain the general oversight of expenditures, these reports also serve to enhance the transparency of the Village’s expenditures of public funds by making these reports part of the public record.

Please feel free to contact me if there are any questions on specific items.

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**Vision 2025 Plan** – Financial Responsibility

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**Sustainability** – N/A

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**Recommended motion** – Move to accept the attached presentation of accounts reports.

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**Fiscal Note / Budget Impact** – To the best of our knowledge, these items have been processed in accordance with the Village’s purchasing policies as administered by the applicable department heads.

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**Attachments:** - Accounts Payable and Payroll Vouchers Summary  
Detailed Presentation of Accounts

**VILLAGE OF SHOREWOOD, WISCONSIN  
CLERK-TREASURER'S OFFICE  
MEMO**

**DATE:** October 7, 2024  
**TO:** Budget and Finance Committee  
**FROM:** Finance Office  
**COPY TO:** Village Board  
**RE:** Accounts Payable and Payroll Vouchers for Presentation and Approval

Presented for your approval are the following accounts payable vouchers: 09/16/2024 - 09/30/2024

100 - General Fund		1,079,275.64
200 - Library		11,758.38
210 - Senior Services		3,299.62
230 - Shorewood Today Magazine		-
300 - Debt Service Fund		321,035.53
400 - Capital Projects Fund		19,693.00
430 - TIF #3		1,470.00
440 - TIF #4		-
450 - TIF #5		-
600 - Parking Utility Fund		867.64
610 - Water Utility Fund		149,346.52
620 - Sewer Utility Fund		444,115.37
700 - CDA		-
800 - Property Tax Fund		-
900 - Cash Fund		-
	<b>Subtotal:</b>	<b>\$ 2,030,861.70</b>
<b>PLUS:</b> Payroll vouchers per payroll register dated: 9/20/2024		211,019.74
		-
	<b>Grand Total</b>	<b><u>\$ 2,241,881.44</u></b>
	<b>Begin Ck #</b>	<b>End Chk #</b>
Accounts Payable Checks - North Shore Bank:	39955	39955
Accounts Payable Checks - Town Bank:	55264	55332
Accounts Payable Electronic Checks:	3135	3149
Payroll Checks:	2819	2819
Payroll Direct Deposits:	DD31002	DD31097
Payroll Electronic Check Remittances:	EFT2253	EFT2262



# Special Joint Meeting of the Village Board and Community Development Authority Meeting Minutes Thursday, September 12, 2024 at 6:00 p.m.

**DRAFT**

Village Board Members Present: President Ann McCullough McKaig, Tr. Eric Couto, Tr. Arthur Ircink, Tr. Jerry Lynn, Tr. Matthew McGovern, and Tr. Kathy Stokebrand. Excused: Tr. Jim Arndorfer.

CDA Members Present: Mitchell Auping, Tr. Arthur Ircink, Joe LeSage, and Tr. Kathy Stokebrand. Excused: Jon Krouse, Jessica Carpenter, and Wesley Warren.

Also present: Village Manager Rebecca Ewald; and Planning & Development Director Bart Griepentrog

## **1. Call to order.**

President McKaig called the joint meeting to order at 6:05 pm.

## **2. Roll Call.**

President McKaig noted Village Board and CDA members as present or excused.

## **3. Statement of Public Notice.**

The meeting was properly noticed and posted according to law.

## **4. Redevelopment of Village owned parking lots.**

President McKaig thanked everyone for their presence and noted that the meeting ahead was historic in that to her knowledge the Village had never issued an RFP for development, intentionally welcomed the development of affordable housing or reviewed proposals as a convened body. She stated that each development team would be given a chance to present their proposal followed by questions and answers. She noted that all members were provided a scoring rubric containing the criteria outlined in the RFP as a tool to guide their reviews. She outlined that after individual presentations, the bodies would be asked to provide additional comments to help rank the proposals and provide feedback to the development teams to help them understand whether they would like to proceed with an application. Those applications would be available after the teams received a review from the Village Manager for conformance with Policy 40 for public assistance and a zoning review from the Village's Planning & Development Director. Applications would then be brought back to the CDA and Village Board for subsequent recommendations and approvals. She provided this overview to help members understand that they would not be voting or taking any official action on development proposals during this meeting. She noted that all members were still in a fact-finding, learning and information gathering process. She stated that members should try to focus their comments on how the proposals responded to the RFP not necessarily on whether they would ultimately vote to approve the project.

Director Griepentrog provided a brief overview of the two sites that received proposals in the context of the Village's zoning map. He noted that the two sites included the public parking lot at 4448-50 N Oakland Ave. and the Village Hall/Center parking lot. He pointed out that the site on N. Oakland Ave. was currently zoned GX1, which would allow for up to 4.5 stories of residential development. He noted that development would potentially displace daytime parking and 49 off-street overnight parking permits. He stated that on-street parking was available within the vicinity.

Director Griepentrog noted that the parking lot associated with Village Hall/Center was zoned P-1 for civic and institutional uses and would be required to be rezoned to allow for residential development. He suggested that a rezone to either GX1 or GX2 would be expected, which would involve a Plan Commission recommendation and a public hearing over a 2-3 month timeframe. He noted that the lot currently has 79 spaces, which to some extent would need to be reaccommodated within any proposed new development. He stated that 56 off-street overnight parking permits are sold in this lot.

Tr. Couto questioned how many on street parking spaces were available within the vicinity of these two sites. Director Griepentrog stated that he did not have that information but suggested that there were enough spaces within the nearby blocks to accommodate the displacement.

Tr. Stokebrand confirmed that off-street overnight parking permits were currently being sold to capacity in both lots. She questioned if there was a waitlist or known demand for additional permits.

Tr. Couto questioned if the 79 parking spaces in the Village Hall/Center lot included employee parking. Director Griepentrog noted that no Fire Department staff parks in that parking lot, but Village Hall staff does. He stated that Library staff is asked to park on N. Shorewood Blvd. Tr. Stokebrand said that it would be helpful to know the amount of parking spaces needed for Village Hall staff as the process goes forward. Tr. Couto agreed and suggested that Library staff parking needs also be identified.

Tr. Stokebrand questioned if redevelopment would limit the possibility of the Fire Department from passing through from N. Frederick Ave. into their building and through to N. Murray Ave. Village Manager Ewald confirmed that all required access to the fire station can occur from N. Murray Ave.

**a. Envision Growth LLC – 3900 N. Frederick Ave.**

Oby Nwabuzor and Kalan Haywood presented Envision Growth's proposal, known as Medley Lofts, for the Village Hall/Center parking lot. Lead developer, Ms. Nwabuzor, noted that medley is a synonym for diversity, which she's heard has been one of the Village's goals. She provided a brief background of herself, noting her emphasis on the intersection of public health and real estate development. She pointed out that she is a graduate of Marquette University's Associates in Commercial Real Estate (ACRE) program. She noted that her development partner, Kalan Haywood, brings vast experience to the proposal, particularly with low-income housing tax credit projects. She stated that her architectural firm would be JLA Architects.

Ms. Nwabuzor presented that Medley Lofts would be a 4-story building, with 3 levels of wood-framed apartments over 1 level of pre-cast at-grade parking. Her presentation also noted that one level of underground parking would be provided. She noted that rents for the 50 units would be offered at 30-60% of the county median income (CMI), generally from \$950 - \$1,150 per month. She stated that the site was tight for a typical affordable housing development, which usually needs about 1 acre of land. She pointed out that based on expected value, the development would provide about \$75,000 of taxes per year. She stated that they were looking to partner with Milwaukee County Housing Division for case management services for entry level workers. She noted that the development would target not only entry-level, young professionals, but also people that wanted to age in place.

Ms. Nwabuzor stated that Shorewood is an amenity-rich community and pointed out that people living in this development would have easy access to those resources, including groceries, pharmacies, education and health care.

Ms. Nwabuzor acknowledged that providing adequate parking has been raised as a concern and pointed out that the proposed development would provide at least 120 parking spaces, of which approximately 50-79 would be available to the public.

Ms. Nwabuzor noted that three-bedroom townhome units would front the first and second story along N. Frederick Ave. and that at grade parking would be provided behind. She pointed out that a second-floor outdoor roof amenity would be provided over the parking. She noted that the number of 1- and 2-bedroom units would be developed based on WHEDA scoring metrics, which have yet to be published. She provided images from her architectural partner's portfolio for reference, including the Atwater at 2420 E Capitol Dr., which she stated from a size perspective was very comparable.

Ms. Nwabuzor concluded her presentation with a development timeline that included tax credits being awarded by WHEDA in May 2025, construction commencement in October 2025 and project leasing beginning in October 2026.

Mr. LeSage questioned how many square feet the development would be and was informed that it would be about 60,000 sq. ft. including common spaces and amenities.

Tr. McGovern questioned how much the development of the parking spaces cost in relation to the overall development. Ms. Nwabuzor stated that the parking would cost at least \$1 million to construct. Mr. Haywood noted that each parking stall cost between \$30,000 - \$40,000 depending on if it were at-grade or below-ground. Tr. Ircink questioned how many would be below ground. Ms. Nwabuzor stated that the goal would be to have the tenants park at grade, so at least 50, with the remainder public parking of 70-80 stalls below ground. Tr. Ircink questioned what types of amenities, such as an elevator, would be provided to help residents, such as seniors, get from the underground parking to the Library or Senior Resource Center. Ms. Nwabuzor said they would need to do further research on the design, but also noted that the parking levels could be swapped to provide at-grade parking for the public. Mr. Haywood confirmed that elevators would service all levels of parking. Mr. Auping questioned what other design decisions were impacted by providing the proposed level of parking. Ms. Nwabuzor stated that if they were able to provide less parking, they could provide more units and amenities. She noted that she heard a strong desire for parking in all of the prior meetings she attended.

Tr. Stokebrand confirmed that the proposal would require LIHTC from the State, as well as the TIF extension funds from the Village. Mr. Haywood stated that based on a \$15 million development deal, they would hope to be able to obtain approximately \$9 million of equity through the sale of the tax credits. That equity, in addition to the cash flow generated from the project, would still leave a gap in the financing that would need to be covered by the Village. Tr. Stokebrand questioned how the project costs relate to a market rate development. Mr. Haywood said that most of the costs, such as contractors and materials, are the same, except for a few of the finishes. Mr. LeSage questioned if there was an estimated number for what the Village would need to contribute. Mr. Haywood approximated that \$2.5 million would need to be identified to fill the financial gap. He noted that they would also continue to research options through Milwaukee County. He stated that more detailed information, including the number of 3-bedroom units and market rate units, would be known once WHEDA finalizes their application materials. Tr. McGovern confirmed that the tax credits through WHEDA are awarded on a competitive basis. Mr. Auping questioned what proportion of units would have three bedrooms, and Mr. Haywood noted that 16% of the units would be based on last year's application criteria.

Tr. Stokebrand confirmed that the development's open green space would be on the second floor above the parking and suggested that seemed disconnected. Mr. LeSage noted that the green space was intended for the occupants of the building. President McKaig stated that the LightHorse development on N. Oakland Ave. has the same design

President McKaig questioned if the developers would be open to flipping the public parking and resident parking so that the public parking was at grade level. Ms. Nwabuzor stated they would

absolutely be open to that. President McKaig believed that would be more palatable. Tr. Ircink agreed.

Tr. Stokebrand questioned if the developers were assuming that the Village would give them the land. Ms. Nwabuzor noted that they would need site control before they could proceed with an application and stated that they were still confirming numbers but would expect to pay something for the land. Mr. Haywood noted that they could ask for less subsidy if they were able to acquire the land for less.

Tr. McGovern questioned if there was opportunity to use PACE financing to finance the green elements of the project. Mr. Haywood confirmed that could be possible and noted that they've researched that on past projects. He also noted that WHEDA would have green development standards and cautioned adding extra costs to the deal.

**b. Spoerl Commercial, LLC – 4448-50 N. Oakland Ave.**

Brian Spoerl, David Cory and Joy Peot-Shields presented this proposal. Mr. Spoerl noted that his team had been together for over three years and had worked on a lot of proposals, including a recently approved project in Whitefish Bay. Ms. Peot-Shields noted that she has been a practicing architect for over 40 years and believed that the focus on affordable housing was really important and was enthusiastic about bringing good design to the project. Mr. Cory noted that he was a psychiatrist and was very acquainted with the connection between housing and overall health. He stated that he was new to real estate but was involved with strategic planning and navigating the rules and financing of affordable housing. Mr. Spoerl noted that he has been in the development business for about 30 years in the Midwest working in various project types, including most recently medical office buildings. He noted that this experience in building a product to the available rent was helpful to understand the financing of affordable housing. He expressed a need to building more affordable housing throughout Wisconsin, particularly in suburban communities where they don't exist.

Mr. Spoerl stated that their proposal was on the public parking lots located at 4448-50 N. Oakland Ave. He noted that the site was small. He showed a birds-eye view of the site that showed the adjacent housing developments and noted that his proposal would fill the gap. He believed the current zoning which supported housing made sense. He showed a site plan of the proposed development and noted that it would include 18 affordable housing units within three stories of development, as well as 20 surface parking stalls. He stated that is the most that could fit on the site, but believed the development made sense.

Mr. Spoerl noted that many developers would not provide renderings of a proposed development at this early stage of discussion. However, he wanted the Village to understand what his development could look like, noting that various materials could be considered. Ms. Peot-Shields explained that the principals of New Urbanism were referenced in the design for this urban site. She believed a respect for the existing street edge was carried out in a contemporary way through scale and proportion. She stated that a continuation of existing streetscaping elements would be implemented and pointed out that the building would shield the rear parking lot, which would be accessed from the alley, from the public view.

Mr. Spoerl showed details of a comparable development that he was currently constructing in Whitefish Bay that has 17 affordable units and 27 surface parking spaces. He stated that this development did not need this amount of parking but was required to provide it.

Mr. Spoerl discussed his proposed project timeline, which included preliminary planning in the first 6-9 months, followed by construction and project delivery in 2026. He did not believe that any major site work would be required, although that would need to be confirmed through some due diligence.

He reiterated that the site does not require any zoning changes. He noted that the project would ask for the existing TIF extension money, but not the creation of an additional TID. Lastly, he noted that his model is proven and involves simple, but quality construction.

Mr. Spoerl detailed that 4% non-competitive tax credits through WHEDA would be used to help finance this project. His budget, which totaled \$5.2 million in project costs, did not include land costs. He noted that rents would be charged at 60% of the county median income, with income qualifications of roughly between \$42,900 and \$61,260 for a family of four. He stated that the utilization of \$2 million of the TIF extension funds was important to this project. The deal cannot be done without it. He noted that in Whitefish Bay approximately \$3 million of funds from Milwaukee County were used to fill the remaining financial gap for that deal. He pointed out that deal had high land acquisition costs. Upon project completion, he estimated that the project in Shorewood would provide \$30,500 in annual tax revenue. He believed his project made sense because its financing does not rely on winning highly competitive tax credits. Mr. Cory also added that being small helped to keep project costs lower and reduce the need to compete for the 9% tax credits.

Tr. Ircink asked what the average rental cost per unit would be and was informed that it would be based on WHEDA's schedule, which in 2024 was \$1,149 for a 1 bedroom and \$1,368 for a 2 bedroom for gross rent including utilities. Mr. Cory explained that the rent is based on the selected percentage of county median income, such as 60%, which is then capped at 30% of that figure to determine that maximum annual rent. Tr. Couto confirmed that the development would be comprised of rental units. Mr. Auping questioned the bedroom counts and was informed that the building would have 12 2-bedroom units and 6 1-bedroom units. Mr. Spoerl also noted that one parking space would be provided for each unit.

Tr. Stokebrand questioned if the developer used vouchers. Mr. Spoerl said that was not necessary, but they could. He noted that he used some VASH (Veterans Affairs Supportive Housing) vouchers in his Whitefish Bay development.

Tr. Stokebrand confirmed that the Village of Whitefish Bay did not contribute any financing to that development. Mr. Spoerl noted that project utilized ARPA funds through Milwaukee County that were set aside for affordable housing projects in suburban communities, which he won via RFP. Mr. Spoerl stated that he would continue to look for similar opportunities to attract gap financing for this project but noted that the County was out of ARPA funds. He noted that this type of project would only support 30% of debt financing and other sources would need to be identified for the remainder. He noted that high land costs in Whitefish Bay drove up the cost of that deal, but that is what it can take to get an affordable housing project to work in a suburban community.

Tr. McGovern questioned if a project like this would be viable at market rate rents. Mr. Spoerl did not believe this project at market rate rents would work in Shorewood. Mr. Cory noted that after identifying what could be charged for rent and what the net operating income would be, a bank would need to be willing to make the loan and an investor would need to be identified to support up to 30% of the total costs. Mr. Cory did not believe that the project could be financed with the current interest rates. Mr. Spoerl noted that most market rate apartments that are getting built are at least 50 units, as that size of project benefits from economies of scale.

President McKaig questioned if the developer would be open to adding underground parking. Mr. Spoerl said those costs would kill the project.

Mr. Auping asked if the developer ever did a project featuring first-floor commercial tenants. Mr. Spoerl said that he has not done that type of project. He noted that its hard to make that type of project work with affordable housing financing. Mr. Cory noted that only costs associated with the development of affordable housing count as eligible project costs for financing through WHEDA, so an additional funding source would be needed to finance that aspect of the project. Ms. Peot-

Shields also noted that the development pattern on this side of the street did not include mixed-uses.

President McKaig noted that contemporary architecture has not always been well received by the community and questioned if other styles were an option. Mr. Spoerl noted that brick is typically \$40 per square foot and then you work your way down to products like cement board and LP siding. He stated that stone would be too expensive. Mr. Spoerl believed this project would feature a balance of products and noted that 25% of his Whitefish Bay project was brick, 50% was cement board and the remainder was glass. He noted that it's a tradeoff of balancing project costs to what can be financed. He said that he liked to design beautiful buildings. President McKaig noted that it wasn't a comment on beauty but on what the community was comfortable with that has been an ongoing conversation for years.

Mr. Auping confirmed that all 18 units would be affordable units. He questioned if adding market rate units would affect the financing. Mr. Spoerl noted that it would.

Barbara Kiely Miller, 4051 N. Downer Ave., noted that the Plan Commission and Village Board recently approved a form-based code and questioned if the developers had a chance to review that and understood what, if any, adjustments might be needed. She also questioned if the stoop entries on N. Oakland Ave. would be ADA compatible. Ms. Peot-Shields noted that the site features a slight slope, and the ADA entrance would be off the parking lot. Tr. Stokebrand questioned if a person in a wheelchair could then not use the front door. Ms. Peot-Shields said that depends on what one considers to be the front door. President McKaig noted that a detailed zoning code review would be part of the next steps. Mr. Spoerl noted that all of his projects are built in compliance of the International Building Code and WHEDA requirements. Mr. Cory noted that they looked forward to a collaborative design process.

**c. T. Spell Development Group – 3900 N. Frederick Ave.**

Travis Spell of T. Spell Development Group and Michael Carlson of Ramaker Architectural Design presented this proposal for redevelopment of the Village Hall/Center parking lot. Mr. Spell stated that he had been doing residential development since 2020, noting that he had been working in commercial projects previously. He noted that his team also included Dr. Lakeia Jones of AMRI Counseling Services. Mr. Carlson introduced himself and stated that he met Mr. Spell through WHEDA's supportive housing institute. Mr. Spell noted that Lutheran Social Services, represented by Dennis Hanson, was also a co-developer and part of the management team.

Mr. Spell introduced his supportive housing approach, explaining that the priority is to provide stable and permanent housing to their residents. He noted that a tailored program related to financial literacy would be provided to residents of their community. Ongoing support and holistic services would also be available. Intake assessments are performed on all residents who move into the community to identify their needs. Funding for these services would come from Milwaukee County and other providers.

Mr. Spell showed a rendering of what the development could look like based on massing and proportions. Mr. Carlson noted that the site would dictate some of the design elements based on its tight constraints. The need to provide public parking and achieve desired density to qualify for financing were noted.

Mr. Spell outlined that his proposed development would include 53 units. Sixteen of the units would be provided at 30% AMI, 13 units at 50% AMI, 16 units at 60% AMI and 8 market rate units. These units would be funded through WHEDA's 9% Low Income Housing Tax Credit program. Mr. Spell provided examples of residents who would qualify at these income thresholds from workers earning minimum wage, to teachers, to elected officials and professionals. Mr. Carlson asked members to

consider not what is built, but who is living in the building, as affordable housing. He noted that the same product under various designs with market rate rents could be built, but with different financing.

Mr. Carlson stated that the tax credits provide the most powerful tool to build affordable housing. He noted that when financing the purchase of a single-family home, a buyer typically looks to provide a 20% down payment and finance the remaining 80%. He pointed out that if the buyer was able to increase the down payment to 50% that the mortgage payment would be significantly less. He stated that is how the tax credit program works. The IRS provides tax credits to developers who sell them to investors looking to reduce their tax burden. The developers get cash from the sale of the credits to help finance their projects as their downpayment and build their projects with other sources and debt to fill the remaining gap.

Mr. LeSage questioned the total project costs, noting that a discrepancy appeared between the slide presentation and the printed materials. It was noted that a previous version may have been printed for distribution. Tr. Stokebrand questioned if any 3-bedroom units would be provided, and Mr. Spell stated those types of units were not in the correct version of his proposal. He noted that 33 1-bedroom and 20 2-bedroom units would be provided.

Mr. Carlson concluded the presentation by discussing the proposed timeline, which relied on obtaining financing through WHEDA in 2025, beginning construction of the building in 2026 and finalizing the project in 2027.

Tr. Couto questioned how much financing would be requested from the Village, and Mr. Spell clarified that the ask would be approximately \$800,000. He noted that the final request would take some additional conversations to confirm.

Mr. Spell noted that Lutheran Social Services, who were unable to join the meeting, has successfully completed numerous projects working with HUD and LIHTC and bring valuable property management experience to his proposal.

President McKaig asked Mr. Spell to discuss his proposed plan for parking. Mr. Spell noted that 60 underground and 60 podium (at grade) parking spaces would be provided for a total of 120 spaces. Tr. McGovern confirmed that the cost of providing the parking spaces would be similar to the previous proposals at around \$30,000 - \$40,000 per space. Mr. Spell noted that the cost of providing parking killed one of his recent deals proposed in Green Bay. President McKaig confirmed that the tenant parking could be underground and public parking could be at-grade. Mr. Spell said that would be ideal.

Tr. Couto questioned how much would be paid for the land. Mr. Spell said that would need to be a continued conversation but noted that the current budget included \$45,000 for site acquisition.

Tr. Couto asked how much tax revenue would be expected, and Mr. Spell believed it would be about \$62,000 annually.

Tr. McGovern questioned the \$500,000 delayed development fee. Mr. Spell said that he was using his developer fee as equity in the deal that he would look to recoup on the back end.

Tr. Stokebrand questioned the role of Lutheran Social Services. Mr. Spell stated that they would be a co-developer of the project.

Tr. Couto questioned how long support services would be available to residents. Mr. Spell noted that services are offered on a volunteer basis throughout the duration of the resident's stay in the building.

Tr. Stokebrand questioned if residents receiving services pay rent to live in the building. Mr. Carlson confirmed that the resident pays rent. Mr. Spell noted that the additional supportive services are administered by other providers, such as Milwaukee County. President McKaig noted that those services are often billed to Medicaid if eligible. She noted that it is a great asset for residents to have available to them to help stabilize their housing but noted that the services are not financed as part of the development. Mr. LeSage questioned how the services are administered, and Mr. Spell noted that Lutheran Social Services would be the property manager.

## **5. CDA-VB rank proposals with criteria.**

President McKaig reminded members that ranking the projects was not necessarily required since there is no minimum threshold to advance but wanted everyone to have a chance to express their thoughts on how the proposals responded to the RFP. She also asked people to share their thoughts on what they could see moving forward or things that were non-starters, so that the applicants were able to determine if they wanted to progress to an application. She asked for people to start their thoughts with the Envision Growth proposal.

Tr. Ircink believed there was both excitement and apprehension in the community over the possibility of the redevelopment of such an iconic spot in the community. He noted that the parking connection to the Library and Village Hall was a big thing. He believed any project on this site would invite extra scrutiny. He expressed appreciation for Envision Growth's proposal and acknowledged that it included the parking that we needed to see. He liked the proposed mixture of town house and apartment units but stated that a lot still needed to be discussed.

Tr. McGovern stated that he liked the Envision Growth proposal. He noted that both in Shorewood and nationally there was a shortage of affordable housing. He thought they hit the mark on trying to maximize the number of units on a small lot. He noted that the proposal put in a large amount of parking, which he pointed out was more than the number of housing units. Understanding the costs and competing demands of amenities, he expressed hope that the Village could look at how much parking it really needed to provide on the site. He noted that the site had convenient access to transit. He stated that the team had good experience, had done similar projects and met all of the RFP's stated criteria.

Tr. Lynn appreciated the proposal and how much care was put into meeting the stated needs of the site and community. He liked the proposed townhouse design and felt confident that the developer could do a good job of meeting the requirements but had a lot of concerns about redeveloping this site. He noted it was not his preferred choice to build on this site.

Tr. Stokebrand believed that the proposal was good, but also shared concerns about redeveloping this site.

Mr. Auping agreed that the proposal met a lot of the RFP's requirements. He echoed Tr. McGovern's concerns over how parking has affected this process. He said he would prefer to see the Village look to increase the amount of housing it can get with the funds that are available and focus less on the parking.

Tr. Couto stated that the proposal was good and noted that he liked the design and number of units that were identified. He agreed with the concerns shared by Tr. Lynn and Stokebrand and said that for him to be comfortable redeveloping this lot, the project would need to be really impressive and bring a lot to the village. He also noted that this project would require all the affordable housing funds that have been set aside, so no other projects could be funded, which was a concern.

Mr. LeSage said he liked the proposal and thought it was professional and well done. He noted that he was ambivalent about the parking and could see it going both ways. He said at some point every city/village needs to make a choice between growth, parking and density. He noted that Shorewood has voted to use funds for affordable housing and hopes people can be open minded. He also noted that he was not really in favor of redeveloping this lot, but his issues were not related to a desire to preserve parking. He said he would be interested in seeing this proposal progress further.

President McKaig agreed that the lot behind Village Hall was politically the least favorable option for redevelopment, although she does believe that it has potential. She noted that maintaining public parking at grade level, and improving it by covering it, could improve access. Aside from the public comments to not redevelop this lot, she believed that the proposal met the criteria and offers a lot of options.

President McKaig asked for members to provide comments on Mr. Spoerl's proposal.

Tr. Ircink stated that this proposal seemed more palatable, although he said he was not a fan of the overall design. He noted that this project would require use of all the TIF extension funds, which he believed needed further discussion. He acknowledged that no public parking would remain, but he believed there was ample parking on side streets. He noted that participation in the ACRE program and participation of a Targeted Business Enterprise were not met, but overall, he could support this project.

Tr. McGovern stated that he liked the simplicity of the proposal. He believed the rendering, which he liked, fit well with the surrounding area. He acknowledged that the development saved money by not building underground parking. He said that he would also support this project moving forward. Later in the meeting, he questioned if there was a way that the Village could accommodate current permit holders in the lot with free on-street permits or something of that nature to compensate for the loss of the lot.

Tr. Lynn appreciated seeing a proposal for this site, which he believes is the most suitable site for a development. He said his only concern was being asked to commit the full \$2 million for such a small number of units, so he would want to make sure the development is of high quality and meets the standards of Shorewood. He believed it was a good fit for the site and would like to see it go further.

Tr. Stokebrand said that this was a plan that she could really get behind. She applauded the team for bringing forward a more developed design which helped her visualize what it would look like. She appreciated the sensitivity to the neighborhood and believed it could fit in well. She stated that it seemed doable for a village of our size. She understands that it would require all the existing extension funds, so she would hold off on it for a little while. She noted that the CDA recently had discussions about using some of the money to participate in a land trust where people could live in an affordable home. She said that she was not concerned that the numbers were not big enough and said this was a top contender. She believed the developer had the expertise and track record to get the financing done. She said the only downside was that it didn't include a mix of market rate units, but she understood why and could overlook that.

Mr. Auping said that he liked the short timetable on the development. He said he was less excited about using all the money for such few units, especially considering the recent discussion about land trusts.

Tr. Couto liked this proposal. He appreciated the design and noted that the layout with the parking in back on street level matched the rest of the block well. He said that he didn't like losing all the public parking spaces but was not held up on them. He acknowledged the

concern about using all of the extension funds, but liked the fact that this development could be move in ready in 2026. He stated that he would be interested in taking a longer, harder look at this development in this space.

Mr. LeSage agreed with what had been shared and stated this proposal had the great chance of success. He liked the redevelopment of this parcel the best. As part of his due diligence, he called some of the business owners on the block to discuss the potential loss of parking and heard no concerns. He did not believe it was the Village's job to maintain parking for private development. He liked the look of the proposal and felt it fit in with the neighborhood. He echoed the comments about wishing that the proposal did not need all of the existing funds and desired to find a way to work on that.

President McKaig stated it was hard to look at two proposals that would provide over 50 units in relation to this one that would only result in 18 units, but she acknowledged that the size of the sites is different. She said she was committed to providing more housing and noted that this proposal does not check that box for her. She acknowledged hearing that this project was more palatable and politically feasible to get done, which was something that she needed to keep in mind. She noted that she would be open to both lots being redeveloped.

Tr. Couto asked for clarification on how many affordable units would be developed in the first proposal, and Ms. Nwabuzor answered that 42 units would be affordable. Mr. Spell provided that 45 units would be affordable in his development.

President McKaig acknowledged that the parking permits in this lot are sold to people who live in apartment buildings without parking, which was not the Village's duty to maintain. If the spaces were eliminated, the tenants would be faced with a decision to continue renting without access to the parking lot.

President McKaig asked members to provide their comments on the third proposal presented by T. Spell Development Group.

Tr. Ircink stated that their presentation was very thoughtful and met a lot of the criteria. He believed it scored slightly higher for him than the other proposal for this site. He liked the supportive services that would be provided. He was still concerned about the idea of redeveloping this parking lot, but suggested it was worth consideration and further conversation.

Tr. McGovern liked that the proposal maximized the number of possible units and preserved parking. He said that he would likely have ranked it slightly below Envision Growth's proposal based on their more established track record. He concluded by saying that he would vote yes for all three proposals, if he could.

Tr. Lynn appreciated the design and maximum use of the space. He noted a preference for a town house appearance on the front of the building. He noted his overall concern was with redeveloping this lot, which would not be his preference. He stated that his concern was not related to providing enough parking back, but rather the space.

Tr. Stokebrand said it was a good presentation but noted that she does not see the Village redeveloping that lot.

Mr. Auping noted that he enjoyed the presentation and appreciated the additional supportive services that would be provided to residents. He also liked that the Village would be getting more units for less Village funds. He questioned if it would be possible to sell off-street permits in the newly created public spaces on the lot to try to bring down the costs. Director Griepentrog noted that the Village has sold permits on private lots in the past.

Tr. Couto stated that he preferred this proposal over the first proposal but had the same serious reservations about redeveloping this site. He noted those reservations were not related to parking, but the community. He appreciated the ability to look at the proposed financial details and liked that this deal would not exhaust all the existing extension funds.

Mr. LeSage said that he liked the proposal in part because it was the most aggressive at providing affordable housing at 30% AMI. He also liked that the deal would not use all the existing funds but cautioned that he would like to see the updated proforma to further review. He noted that the rental revenue for this deal was less than the first, yet it somehow needed less funding.

President McKaig believed that this proposal provided the Village the greatest opportunity to increase housing, while also maintaining and improving public parking. She understood that there was hesitation on redeveloping this site. She also acknowledged that this proposal and the first proposal had more hoops to get through before either could be realized. She noted that the funds have been set aside for several years by a previous Village Board, community education has taken place on how to use them, and that it was important for her to be able to close a deal. She expressed hesitation on using all the money on only 18 units when two other options are available to develop more, which was philosophically a struggle.

President McKaig requested that members and staff provide any final comments on the proposals.

Tr. Ircink said that he could see the second project moving forward to further review, although he was not ruling out the other two projects which would provide more housing and tax base to the Village.

Tr. McGovern agreed with Tr. Ircink, but also noted that he would like to see some type of project move forward on the Village Hall/Library parking lot site. He noted that if there was only enough money for one project, he would be interested in seeing more information from the second proposal.

Tr. Lynn said he would like to see if there were any ways that the Spoerl proposal could use less Village funding. He noted that creating affordable housing would need to be an ongoing process.

Tr. Stokebrand stated that in addition to not wanting to redevelop the Village Hall/Library parking lot, she had concerns about the Village getting into social services and wellness aspects of people's lives with a municipality of our size. She noted the Village's current budget issues. She liked the compact and quick nature of the Spoerl proposal.

Mr. Auping stated that he would be in favor of all three moving forward.

Tr. Couto stated he liked the second proposal for all the reasons that had already been listed. He also acknowledged that this process started in 2021 under a previous Village Board and now it was 2024 almost 2025. He said he was a little concerned that the RFP was only recently issued and wondered if other options might be better. With these issues noted, he noted he would be interested in learning more and continuing the process with the second proposal.

Mr. LeSage noted that members didn't have the correct proforma for the third proposal, so he was hesitant to provide fair comments on that one, but he was cognizant of the temperature in the room on developing the Village Hall/Library parking lot. He said he would like to see the correct proforma. He thought that proposal was the most aggressive and left the door open to

doing other projects, such as the community land trust. He said he would be interested in pursuing any of the proposals if they reserved funding for other options.

President McKaig believed that the third proposal was most aligned with the vision for extending the TID for affordable housing and removing barriers for suburban communities to be more diverse and inclusive. She appreciated that it did not ask for the full amount of available funding. She said that she wanted to see community land trust activity in Shorewood. She said she would fully support this proposal, but was unsure if others would vote for it.

Tr. Couto asked how the process would work moving forward with respect to votes. Village Manager Ewald noted that all three of the current proposals would be technically reviewed for compliance with zoning and the Village's public funding assistance policy. She noted that those reviews would be provided to the developers, as well as the Village Board for their reference. She stated that the primary purpose of this initial meeting was to provide feedback to developers so that they could decide how they would like to move forward, which could include a phase 1 application for financial assistance, as outlined in Policy 40. That application would be reviewed by staff, then be provided to the CDA for recommendation and then to the Village Board for a vote on direction of if the application should proceed to phase 2. The phase 2 application requires more detail, with another recommendation from the CDA and vote from the Village Board.

Village Manager Ewald expressed gratitude to the developers who stepped forward to provide and review their proposals. She looked forward to the opportunity to review their proposals against Policy 40 and the new form-based commercial zoning code and learn from the process for the first time. She also expressed gratitude to everyone who contributed to the dialogue within the meeting, which she hoped would be helpful and further demonstrate Shorewood's commitment to the issue and process.

Barbara Kiely Miller questioned what the process for selling public land would look like and when opportunities for public input would be available. Village Manager Ewald noted that any phase 1 or phase 2 application would need to submit a public engagement plan.

## 6. Adjournment.

Tr. Couto motioned to adjourn the joint meeting at 8:40 pm; seconded by Tr. Lynn. No objections.

Respectfully submitted,



Bart Griepentrog, AICP  
Planning & Development Director

**Committee of the Whole**  
**September 16, 2024**  
**Meeting Minutes**  
**DRAFT**

Trustee Arndorfer called the meeting to order at 6:02pm. Board members present: Trustees Arndorfer, Couto, Ircink, Lynn (appeared virtually), McGovern and Stokebrand. President McKaig arrived at 6:08pm.

**1. 2025 budget overview.**

Krisztina Dommer reviewed the executive budget summary, focusing on the following options that are being considered as possible solutions to aid in financing the Village budget: 1. Levy increases up to 8% due to Expenditure Restraint; 2. Recycling-Refuse charge; 3. Vehicle registration fee; 4. Streetlight system replacement plan charge; 5. Parking utility fund balance; 6. Delay capital equipment purchases and establish capital equipment policy.

No action was taken.

**2. Discuss 2025 budget poll.**

The committee of the whole was asked to provide comments and suggestions for improvement to the “Let’s Talk” online 2025 budget survey.

Suggestions included adding context to each question asked, including proposed amounts for each so the resident knows what it would mean to chose a particular question, adding a sentence to the proposed parking meter question to provide additional context to state the preliminary estimates for the parking meter.

Trustee Couto moved to adjourn, and it was seconded by Trustee Ircink. The meeting was adjourned at 7:34pm.

**Village Board  
Meeting Minutes  
September 16, 2024**

**DRAFT**

**1. Call to Order**

President McKaig called the meeting to order at 7:42p.

**2. Roll Call**

All trustees were present with Trustee Lynn appearing virtually.

**3. Statement of Public Notice**

Clerk Harrell stated that the meeting was properly noticed and posted according to law.

**4. Special Order of Business**

**a. Semi-annual Police Department Report (7:42 p.m.)**

Chief Wurth presented the report. No action was taken.

**b. North Shore Fire Department (NSFD) budget**

Caitlin Harrigan, NSFD Finance Director, presented the budget report.

**i. Resolution recommending Single or Multi Year Capital Budget for 2025-2029 (8:07 p.m.)** Trustee Stokebrand moved to approve Resolution 2024-12, a Resolution Approving a “Single or Multi-Year Capital” Budget To Purchase Large Apparatus Equipment from 2025 – 2029. Seconded by Trustee McGovern. Motion carried by a roll call vote of 7-0. (8:21 p.m.)

**ii. Resolution Recommending 2025 North Shore Fire Department Fee Schedule (8:21 p.m.)** Trustee Ircink moved to approve Resolution 2024-13, a Resolution Approving the 2025 North Shore Fire Department Fees For Service Schedule. Seconded by Trustee Arndorfer. Motion carried by a roll call vote of 7-0.

**iii. Resolution Recommending adoption of a resolution allowing an option for a member municipality of the NSFD an exception to the levy limit for charges for the NSFD pursuant to 2005 Wisconsin Act 484 (8:23 p.m.)** Trustee Stokebrand moved to approve Resolution 2024-14, in the Matter of Authorizing an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484. Seconded by Trustee Ircink. Motion carried by a roll call vote of 7-0.

**c. North Shore Health Department budget – presentation (8:27 p.m.)**

Becky Rowland, North Shore Health Department’s Public Officer, reviewed the budget report. No action was taken

**d. Bayside Communications budget (8:39 p.m.)**

No action was taken.

**5. Consent Agenda Items (8:39 p.m.)**

Trustee Ircink moved to approve the consent agenda, and it was seconded by Trustee Arndorfer. Trustee Couto asked that item 5e be removed and Trustee Ircink asked that item 5b be removed.

**6. Items Removed from the Consent Agenda (8:39 p.m.)**

**a. 5b. Consider regular Village Board meeting minutes – September 3, 2024 (8:40 p.m.)**

Trustee Ircink asked that Cate Cooper's name be corrected. The meeting minutes were then approved.

**b. 5e. Consider approval for truck 32 repairs. (8:41 p.m.)** After receiving clarifying responses from Superintendent Heyen, Trustee Couto moved to approve said item and it was seconded by Trustee Ircink. Motion carried by a unanimous vote of 7-0.

**7. Public Hearing - none**

**8. Citizens to be Heard – none**

**9. New Business**

**a. Consider Resolution 2024-11 Amendment to the Fee Schedule. (8:43 p.m.)**

Trustee Stokebrand moved to approve Resolution 2024-11, A Resolution Amending the Village Fee Schedule and it was seconded by Trustee Arndorfer. motion carried by a roll call vote of 7-0.

**b. Consider extension to Waste Management recycling agreement. (8:45 p.m.)**

Cate Cooper, 3922 N Maryland, asked if a bid from GFL (Green For Life) could be considered. Trustee Ircink moved that a waiver of the purchasing policy requirement be granted and that an extension of the recycling services contract with Waste Management be approved. Seconded by Trustee Stokebrand. Seconded by Trustee Stokebrand. Motion carried by a vote of 6-1 (Stokebrand)

**c. Consider service agreement for turf maintenance 2025-2027. (8:55 p.m.)**

Trustee Ircink moved to accept the proposal from Villani Landshapers, Inc. for mowing-only services for 2025-2027. Seconded by Trustee Arndorfer. Motion carried by a unanimous vote of 7-0.

**d. Consider service agreement for streetscape 2025-2027. (8:56 p.m.)**

Trustee Ircink moved to accept the proposal from Villani Landshapers, Inc. for streetscape maintenance services for 2025-2027 at an annual cost of \$25,039.00. Seconded by Trustee Stokebrand. Motion carried by a unanimous vote of 7-0.

**e. Consider 2025 budget poll. (8:59 p.m.)**

Trustee Ircink moved to approve the 2025 budget poll reflecting the changes made during the Committee of the Whole meeting on September 16, 2024. Motion carried by a vote of 6-1 (Stokebrand)

**10. Report of Village Officials**

**a. Village President (9:05 p.m.)**

**i. [Intergovernmental Cooperation Council – September 9, 2024](#)**

ii. [North Shore Fire Department Board Meeting – September 10, 2024](#)

iii. **Proclamation – Lake Bluff 100<sup>th</sup> Anniversary**

Read by President McKaig

**b. Village Trustees – Provide committee updates as either a liaison or member. (9:05 p.m.)**

Trustee Ircink gave accolades to the supporters, volunteers, BID Director and (name both) and the community engagement in making the Shorewood Feast a huge success. Also, accolades were given to the community for coming the following day to support the farmer's market.

McGovern gave accolades regarding the popup engagement involvement at the farmer's market.

Trustee Couto updated the Library Board's progression as they are close to selecting an Assistant Director and gave accolades to their growth.

Trustee Stokebrand Barbara Kiley Miller for serving 3 terms on the Plan Commission committee. Barbara was the ideal committee member and is an example for all.

Happy belated birthday to Trustee Arndorfer. 😊

Happy 30<sup>th</sup> wedding anniversary, Trustee Stokebrand! 😊

**c. Village Manager (9:13 p.m.)**

**11. Future Items of Consideration - none**

**12. Adjournment**

Trustee Ircink moved to adjourn the meeting, and it was seconded by Trustee Couto. The meeting was adjourned at 9:13pm.



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September 13, 2024

Work Location: Village Of Shorewood - Library  
3920 N Murray Ave  
Shorewood, WI 53211

Eric Anderson  
Village Of Shorewood  
3565 N. Morris Blvd  
Shorewood WI 53211

Phone: (262)424-9699

Email: [eanderson@shorewwodwi.gov](mailto:eanderson@shorewwodwi.gov)

Send Via: Email  
Quote #: 500330 / 1

### MECHANICAL SYSTEM BUDGET PROPOSAL

Dear Eric,

We are pleased to submit our **BUDGET** proposal for HVAC System services at the above-referenced facility based upon our conversation and job site visit.

We will perform the proposed services, which are broken out by system in the attachments to this proposal, per your written approval. Should you elect to proceed with this work, please sign the attached agreement and return it to us at [ahernservicerequest@jfahern.com](mailto:ahernservicerequest@jfahern.com) or fax a signed copy to 414-344-2433.

The pricing is based on work performed during the normal working hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. This proposal does not include applicable sales tax and is valid for a period of thirty (30) days. Once returned to us, we will call to set up an appointment.

Thank you for this opportunity to provide this proposal. If you have any questions or require further details, please feel free to call me directly.

Sincerely,

Chad Warnecke  
Sales, Service Mechanical II

Email: [cwarnecke@jfahern.com](mailto:cwarnecke@jfahern.com)

Enclosure



## HVAC Service Agreement for Village Of Shorewood

3201 West Canal Street  
Milwaukee, WI 53208  
main 414.921.7580

jfahern.com

Eric Anderson  
Village Of Shorewood  
3565 N. Morris Blvd  
Shorewood WI 53211

Phone: (262)424-9699

Email: eanderson@shorewoodwi.gov

Send Via: Email  
Quote #: 500330/1

### MECHANICAL SYSTEM SERVICES

#### Scope of Work/Clarifications:

#### Scope of Work:

Furnish all equipment, materials, and labor necessary to remove and replace the existing McQuay Chiller S/N STNUO20300099, Remote Condenser, and IceStor Tank M/N 420. The Equipment will be replaced with like sized units.

Project to include the following:

1. Disconnect, remove, and dispose of existing McQuay Chiller S/N STNUO20300099, Remote Condenser, and IceStor Tank M/N 420.
2. Furnish and install following equipment:
  - (1) new Trane Remote Air-Cooled Scroll Chiller Standard Efficiency Model CICD 065
  - (1) new Trane 60 Ton Air-Cooled Condenser Model CAUJC60G
  - (3) ICEBANK Energy Storage Tanks Model ICECS9
3. Crane and Rigging
4. Trane IceBank control system
5. Electrical disconnect and reconnect of new equipment
6. Roofing of equipment rails
7. General Construction of wall repair for pipe routing
8. Start up and test operations

#### General Scope Clarifications:

1. Additional proposal will be provided if repairs or modifications are needed outside of this scope
2. If the isolation valves do not hold, work will stop, and an alternate proposal will be provided to replace valves or work will continue on a T&M basis as directed by customer.
3. Additional proposal will be provided if repairs or modifications are needed outside of this scope.
4. System pumps to remain in place. If pump performance is found to be insufficient for operation of new system, an additional proposal will be provided.
5. Work will be performed during normal business hours of 7:00am-3:30pm Monday - Friday.



3201 West Canal Street  
 Milwaukee, WI 53208  
 main 414.921.7580

jfahern.com

**Exclusions:**

1. PC Workstation(s), Laptop Workstation(s), Tablet(s) (to be owner-provided)
2. Owner Network drops provided by others if needed. Network is required at each SC+ building panel.
3. LEED or 3rd Party Commissioning
4. Test & Balance of air and/or hydronic systems.
5. Demolition of existing temperature controls, wiring and/or tubing, unless specifically noted above
6. Motor Starters or Variable Frequency Drive

**Service Location:**

Village Of Shorewood - Library  
 3920 N Murray Ave  
 Shorewood, WI 53211

<b>Total BUDGET for All Services:</b>		<b>\$531,983.00</b>	
Contract Representative		Customer Authorized Representative Signature	
Name:	Chad Warnecke	Print Name:	Eric Anderson
Title:	Sales, Service Mechanical II	Signature:	
Date:	09/13/2024	Date:	
		PO #:	

Signed acknowledgement of this agreement confirms acceptance of all the above scope of work and clarifications as well as all the attached Notes and Clarifications and General Terms and Conditions. Any PO reference is for convenience only and such PO does not form a part of these General Terms and Conditions.

# NOTES AND CLARIFICATIONS

## General Work Orders

### SCOPE OF WORK:

1. Customer has requested Ahern to perform the above work as detailed in the attached proposal. All work shall be in accordance with terms and conditions contained herein;
10. Removal and replacement of drywall or other finishes: Removal and replacement of drywall or other finishes is not included in the proposal.
11. All local HVAC permits: All local HVAC permits are included in the proposal.

### PRICING:

2. This proposal is valid for 30 days from the date of the proposal.
3. **MATERIAL PRICE INCREASES:** The price and schedule set forth in this quotation or bid document for the Scope of Work of J. F. Ahern Co. ("Ahern") ("Contract Price and Schedule") has been calculated and determined without any contingency for material price escalation impacts. Accordingly, while Ahern shall diligently work toward mitigating any effects of material price increases on its ability to perform its obligations under this quote or bid, this quote or bid is submitted under the assumption that any material price escalation impacts upon the Contract Price and Schedule will entitle Ahern to a commensurate equitable adjustment to the Contract Price and Schedule to account for any such increased costs or delays resulting therefrom. Such impacts shall include, but not be limited to, costs and delays caused by events beyond Ahern's control that arise from or are connected with government-imposed measures, government prohibitions, quarantines, national, regional or local emergency declarations, labor stoppages, slowdowns or shortages, or other industrial disturbances, shortages of goods, unreliable supplier lead times, lack of adequate power or transportation facilities, and other like events. This provision includes the following terms regarding impacts on materials unit costs used by Ahern in establishing the current Contract Price. The Contract Price shall be adjusted for escalation of the cost of such materials to be purchased by Ahern based on this adjustment will only apply to price changes in excess of five percent (5%).

If this quotation or bid contains materials built with steel or aluminum, due to the volatility of prices from suppliers, this bid or quotation is valid for ten (10) days from date of issue listed on the cover page of the quotation or the date the bid was submitted. If you accept this quotation or bid after this time period Ahern will adjust the quotation or bid to ensure that it contains the most recent steel or aluminum pricing due to significant market fluctuations. The quotation will not be valid until such adjustment is agreed upon by the parties. In no event shall any quotation or bid be valid for more than thirty (30) days from the date of issue listed on the cover page of the quotation or the date the bid was submitted unless explicitly consented to by Ahern in writing.

### CLARIFICATIONS:

4. This proposal is based on existing isolation valves holding tight in the closed position. Time spent fighting valves will be charged as an addition fee.
5. Insulation repair or replacement: Insulation repair or replacement is not included in the proposal.
6. Floor cutting and patching: Floor cutting and patching is not included in the proposal.
7. Dust containment or infection control of any kind: Dust containment or infection control of any kind is not included in the proposal.
8. Dumpster and trash facilities, including any disposal of piping or fixtures, are not included in the proposal.
9. Concrete scanning, if required: Concrete scanning is not included in the proposal.

## GENERAL TERMS AND CONDITIONS OF SALE

**1. ENTIRE CONTRACT** The parties intend these general terms and conditions together with any scope of work, proposal or quotation attached hereto (collectively the "Contract") to be the final, complete, and exclusive expression of their Contract and the terms and conditions thereof. No changes or additions hereto shall be binding upon Seller unless in writing and signed by an officer of Seller. Any terms or conditions of Purchaser's order different, inconsistent herewith or in addition hereto shall be of no force and effect and are hereby expressly rejected and, Purchaser's order shall be governed only by the Contract. A definite and seasonable expression of acceptance or a written confirmation which is sent to Seller within the time specified in the Purchaser's order operates as an acceptance of the terms specified herein. Every agreement or other undertaking by Seller is expressly conditioned on Purchaser's assent to the terms contained herein. Seller assumes no liability except as expressly provided herein. Additional proposals or scope of work provided by Seller to Purchaser shall be covered by this Contract unless and until Seller and Purchaser execute a new contract in writing expressly superseding this Contract. This Contract and its referenced documents represent the entire and integrated contract between the parties and supersedes all prior negotiations, representations, agreements, or contracts, either written or oral and may not be modified by course of dealing, course of performance or usage of trade, but only modified in writing signed by an authorized representative of each party. This Contract shall extend to and be binding upon the parties and their respective successors and permitted assigns.

**2. PROPOSALS AND CONTRACT** Seller's proposal or quotation are not subject to cancellation, suspension, or reduction in amount except with Seller's written consent and upon terms which reimburse Seller for work performed, plus reasonable overhead and profit.

**3. PRICES** In addition to the prices specified herein, Purchaser shall pay for all extra work requested by Purchaser or made necessary because of incompleteness of or inaccuracy in plans or other information submitted by Purchaser with respect to location, type or occupancy, or other details of work to be performed hereunder. If the work to be furnished hereunder constitutes an addition to Purchaser's existing facilities, prices and delivery and completion dates quoted herein are based on information, if any with respect to layout of such facilities now contained in Seller's engineering records. In the event the layout of Purchaser's facilities has been altered or is altered by Purchaser prior to completion of this Contract, Purchaser shall advise Seller of any such alterations and prices and delivery and completion dates quoted herein shall be modified by Seller as may be required because of such alterations. Unless prices are stated by Seller in this or other documents forming a part of this Contract, the prices applicable to the extra work performed shall be Seller's prices in effect at that time.

**4. PAYMENT** All payments shall be due and payable within thirty (30) days from date of payment application or invoice. A service charge will be charged and added to all payments past due and owed by the Purchaser under this Contract, and at a rate of 18% per annum or if such rate is prohibited under applicable law, then at such lower rate as is the maximum rate permitted to be contracted for under such applicable law. Purchaser shall pay any reasonable attorney's fees incurred in the collection of past due accounts. If the Purchaser fails to pay all or any portion of the amount due, the Seller may, at its option, terminate the Contract, in which event Seller will be obligated to perform no additional work until paid in full.

**5. DELAYS** Seller shall not be liable for any damage or penalty for delays in work due to acts of God, acts or omissions of the Purchaser, acts of civil or military authorities, government regulations or priorities, quarantines, pandemics, fires, floods, epidemics, quarantine restrictions, war, riots, strikes, differences with workmen, accidents to machinery, inability to obtain necessary labor, materials or manufacturing facilities, delay in transportation, defaults of Seller's subcontractors, failure or delay in furnishing correct or complete information by Purchaser with respect to location or other details of work to be performed hereunder, impossibility, or impracticability of performance or any other cause or causes beyond the control of Seller, whether or not similar to the foregoing in the event of any delay caused as aforesaid, the completion shall be extended for a period equal to any such delay and this Contract shall not be void or voidable as a result of any such delay. In case work is temporarily discontinued by reason of any of the foregoing all unpaid installments of the Contract price less an amount equal to the value of material and labor not furnished shall be due and payable upon receipt of invoice.

**6. EXCAVATION** When the Seller does the excavating, if water, quick-sand, rock, or other unforeseen obstructions are encountered or shoring

is required, Purchaser shall pay for as extra to the Contract price any additional work involved at Seller's prices for such work then in effect.

**7. SITE FACILITIES** Purchaser shall furnish all necessary facilities for performance of its work by Seller, adequate space for storage and handling of material, light, water, heat, local telephone, watchman and crane and elevator service, if available, and necessary permits. Where wet pipe system is installed, Purchaser shall supply and maintain sufficient heat to prevent freezing of the system.

**8. STRUCTURE AND SITE CONDITIONS** While employees of Seller will exercise reasonable care, Seller shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls or other structures not erected by it or resulting from excavation in proximity thereto, nor for damage resulting from concealed piping, writing, fixtures or other equipment or condition of water pressure. All shoring or protection of foundations, walls, or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of the Purchaser unless otherwise specified. Purchaser warrants the sufficiency of the structure to support the sprinkler system and its related equipment (including tanks). The Purchaser shall have all things in readiness for installation, including, but not limited to, materials lay-down areas or suitable working base, and facilities for erection at the time the materials are delivered. In the event the Purchaser shall fail to have all things in readiness for erection at the time of receipt of the materials at the place of erection, the Purchaser shall reimburse Seller for any and all expenses caused by such failure. Failure to make areas available to Seller during performance in accord with schedules which are the basis of Seller's proposal shall be considered a failure to have all things in readiness for erection in accord with the terms of this Contract.

**9. CODE COMPLIANCE** Seller does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Purchaser acknowledges that the Authority Having Jurisdiction may establish additional requirements for compliance with local codes.

**10. REPORTS** When inspection and/or test services are selected such inspection and/or test services shall be completed on Seller's then current inspection form which shall be provided to Purchaser, and, where applicable, Seller may submit a copy thereof to the local Authority Having Jurisdiction. The inspection form and recommendations by Seller are only advisory in nature and are intended to assist Purchaser in reducing the risk of loss to property by indicating obvious defects or impairments noted on the system and equipment inspected and/or tested. Final responsibility for the condition and operation of the system, equipment and components lies with Purchaser. The Purchaser shall promptly notify Seller of any malfunction in the system which comes to Purchaser's attention. If upon inspection Seller determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Seller shall be relieved from any and all liability arising therefrom. UNLESS OTHERWISE SPECIFIED IN THIS CONTRACT, ANY INSPECTION (AND IF SPECIFIED TESTING) PROVIDED UNDER THIS CONTRACT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY SELLER TO PURCHASER. SELLER SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE SELLER IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS CONTRACT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS.

**11. ALARM MONITORING SERVICES** Any reference to alarm monitoring services in this Contract is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Seller's standard alarm monitoring services agreement which will be provided under separate agreement upon purchase.

**12. EXCLUSIVE LIMITED WARRANTY** Seller warrants that any new equipment provided by Seller under this Contract will be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment, or, if installed by Seller, for one (1) year from installation. This warranty does not extend to normal wear and tear, any equipment that others have repaired, abused, altered, misused or that has not been properly and reasonably maintained. All parts as recorded on the face of the work order or invoice are warranted for a period of thirty (30) days, or longer, if the manufacturer's specific warranty provides additional time. If a part installed by Seller fails within thirty (30) days of

installation, Seller shall furnish a replacement part free of charge. Parts furnished with a manufacturer's specific warranty shall be furnished in accordance with the specific warranty. Seller will charge for labor to repair or replace parts unless the labor is necessary to correct a repair previously made by Seller within thirty (30) days of the date of the original repair. Refrigerant leak repairs are warranted for a period of thirty (30) days. If within thirty (30) days of the original repair a leak redevelops, Seller shall furnish at no cost to Purchaser the necessary refrigerant and labor for the repair. Any other loss of refrigerant will be billed at Seller's normal selling price. **EXCEPT AS EXPRESSLY SET FORTH HEREIN, SELLER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO ANY IMPLIED OR EXPRESS WARRANTIES OF MERCHANTABILITY AND WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AS TO ANY SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT WHICH ARE FURNISHED BY SELLER.** No premise not contained herein, or affirmation of fact made by an employee, agent or representative of Seller shall constitute a warranty by Seller or give rise to any liability or obligation. Any repairs, adjustments or connections performed by Purchaser, or any third party shall void all warranties.

Seller's liability to Purchaser for personal injury, death or property damage to the extent arising from performance under these terms and conditions shall be limited to an amount not to exceed one (1) year's Contract price. Purchaser shall indemnify, defend, and hold Seller harmless from any and all third-party claims for personal injury, death, or property damage, arising from Purchaser's failure to maintain systems and equipment or keep them in operative condition, whether based upon contract, warranty, tort, strict liability or otherwise. In no event shall Seller be liable for any special, indirect, incidental, consequential, liquidated, penal, or any economic loss damages of any kind, including but not limited to loss of use of the Purchaser's property, lost profit or lost production, whether claimed by the Purchaser or by any third party; irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise. The foregoing limitation of warranty and liability shall supersede any and all other warranty and liability terms previously given or hereafter given unless amendment is made by an officer of Seller in writing.

**13. MODIFICATIONS AND SUBSTITUTIONS** Seller reserves the right to modify material of Seller's design sold hereunder and/or the drawings and specifications relating thereto, or to substitute material of later design to fulfill this Contract provided that the modifications or substitutions will not materially affect the performance of the material or lessen in any way the utility of the material to the Purchaser.

**14. SEVERABILITY** If any provision of this Contract is held by any court or other competent authority to be void or unenforceable in whole or in part, this Contract will continue to be valid as to the other remaining and unaffected provisions.

**15. WAIVER.** Seller's waiver or acceptance of any breach by Purchaser, or Seller's failure to insist, in any one or more instances, upon the strict performance of any provision of the Contract, or to exercise any right herein, shall not be construed as a waiver or relinquishment by Seller of such provision or right in any other instance.

**16. ASSIGNMENT** Any assignment of this Contract by Purchaser without the written consent of Seller shall be null and void. Seller may assign to its subsidiaries and affiliates at any time.

**17. CHANGES, ALTERATIONS, ADDITIONS** Changes, alterations and additions to the plans, specifications, or construction schedule for this Contract shall be invalid unless approved in writing by Seller. For any such changes approved by Seller in this manner, which will increase or decrease the cost and expense of work to Seller, there shall be a corresponding increase or decrease in the Contract price herein provided. The value of additional work shall be agreed upon prior to the performance of said work. However, if no agreement is reached prior to the performance of additional

work approved in the manner herein described, and Seller elects to continue performance so as to avoid delays, then the estimate of Seller's Estimating Department as to the value of the work shall be deemed accepted by the Purchaser.

**18. LEGAL NOTICE** For the purpose of any notice permitted or required to be given hereunder, such notice or notices shall be deemed given when received.

**19. INSURANCE** Purchaser shall name Seller as an additional insured on Purchaser's general liability and auto liability policies, which shall be provided on a primary, non-contributory basis. Purchaser shall carry property and casualty coverage and/or builders risk coverage with sufficient limits to cover any potential loss or damage. A waiver of subrogation is required for all policies required herein. Purchaser agrees that with respect to any losses covered by this Contract Purchaser hereby waives and releases Purchaser, its officers, directors, employees, and agents, from any and all claims and liability or responsibility with respect to such losses, including losses arising out of the inability to conduct business. Purchaser agrees that its insurers shall have no right of subrogation against Seller and its insurers on account of this release.

**20. TERMS AND CONDITIONS/TECHNICAL SPECIFICATIONS** Terms and conditions specified herein shall be in addition to those set out in Seller's technical specifications and any inconsistencies shall be resolved by Seller's authorized representative.

**21. CLAIMS AND CHOICE OF LAW** Within five days of the occurrence of any event or matter giving rise to a dispute(s), either party has the right to provide the other Party with a written Notice of Dispute. Within fifteen days of receipt of the Notice of Dispute, the Parties shall commence direct negotiations with management officers authorized to enter into a binding resolution or settlement of the dispute. Should direct negotiations fail to resolve the dispute(s) within fifteen days of the commencement of negotiations, all disputes, claims and matters in controversy relating to or arising from the Order, shall be resolved by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, unless Seller provides written notice to Purchaser that it has elected in its sole discretion, that all such disputes, claims, and matters in controversy shall be decided by litigation. The Parties further agree that the sole and exclusive location and forum for such arbitration or litigation shall be the Fond du Lac County, Wisconsin Circuit Court. If this venue is deemed unenforceable by a court of competent jurisdiction, the parties agree that the alternative venue shall be the Federal District Court for the Eastern District of Wisconsin, Green Bay Division. **EACH PARTY HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS ORDER OR THE TRANSACTIONS CONTEMPLATED HEREBY (WHETHER BASED ON CONTRACT, TORT OR ANY OTHER THEORY).** EACH PARTY (A) AGREES THAT, IN THE EVENT OF LITIGATION, IT SHALL SEEK TO ENFORCE, AND SHALL ABIDE BY, THE FOREGOING WAIVER AND (B) ACKNOWLEDGES THAT IT HAS BEEN INDUCED TO ENTER INTO THIS ORDER BY, AMONG OTHER THINGS, THE MUTUAL WAIVERS AND AGREEMENTS IN THIS SECTION. The parties agree that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claims arise, whichever is shorter, whether known or unknown when the claims arise or whether based on tort, contract, or any other legal theory. The laws of Wisconsin shall govern the validity, enforceability, and interpretation of this Contract.

**22. OVERTIME** Unless otherwise specified by Seller, all installation work will be performed during regular working hours. If Purchaser shall require any overtime labor, Purchaser agrees to reimburse Seller for the overtime premium of the same. If overtime labor is required on an emergency basis, Purchaser agrees to reimburse Seller for same.

**23. INCIDENTAL LOSSES** All loss or damage from any cause to the materials, tools, equipment, work or workmen of the Seller or its agents or subcontractors while in or about the premises of the Purchaser shall be borne and paid for by the Purchaser, except in the event that such loss or damage results from the sole negligence of Seller.

**24. INDEMNIFICATION** To the fullest extent permitted by law, **PURCHASER SHALL INDEMNIFY, DEFEND, AND HOLD SELLER AND SELLER'S AGENTS AND EMPLOYEES HARMLESS FROM AND AGAINST ANY AND ALL ACTUAL OR ALLEGED**

CLAIMS, FINES, PENALTIES, LIENS, CAUSES OF ACTION, SUITS, DEMANDS, DAMAGES, LIABILITIES, LOSSES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, THAT ARISE FROM, RELATE TO, OR OTHERWISE ARE CONNECTED WITH, IN WHOLE OR IN PART, EITHER PARTY'S PERFORMANCE OF THIS CONTRACT, INCLUDING THE ACTS OR OMISSIONS OF EITHER PARTY'S SUPPLIERS, SUBCONTRACTORS, EMPLOYEES, AGENTS AND/OR REPRESENTATIVES, WHETHER OR NOT SUCH CLAIMS ARE BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO ACTIVE OR PASSIVE NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. Seller reserves the right to select counsel to represent it in any such action.

**25. DEFAULT** In case of any default by Purchaser, Seller may declare the Contract price or all unpaid installments thereof to be immediately due and payable (whether or not said work shall have been completed) or may enter Purchaser's premises and remove all or any portion of materials provided by Seller. All such remedies of Seller are cumulative and not exclusive. Seller shall also have the right to terminate the Contract due to Purchaser's default, effective at the time notice of termination is received by Purchaser. Default by Purchaser shall consist of failure to pay any installment of price when due, no demand being necessary, or any act or omission on the part of Purchaser whereby Seller is prevented from completing said services, or receivership, bankruptcy, assignment for the benefit of creditors or any other form of insolvency proceedings by or against Purchaser or in case said premises or said system shall be attached, liened or seized by process of law and such attachment or lien shall not be vacated or seizure terminated with ten (10) days after its occurrence.

**26. SPECIAL CONDITIONS** In the event new equipment is carried into existing equipment, the Seller will only test in high pressure the new work involved and any high-pressure test required on the old work will be an extra to the Contract price. Purchaser assumes full responsibility for the condition of existing equipment and for water or other damage resulting directly or indirectly from such condition or other application of test or flushing pressures. In the event existing equipment is being repaired, Seller does not assume any responsibility for testing old and new piping, and any testing will be an extra cost to the Contract price, which will include costs of labor and materials required to make the system tight at high pressure. Purchaser assumes full responsibility for the condition of existing equipment, and for water or other damage resulting directly or indirectly from such condition or the application of test or flushing pressures. In the event a sprinkler system is converted from a wet system to a dry system, the Seller is not responsible for the costs to repair the existing wet pipe system to make it tight at the required air pressure. Nor is the Seller responsible for the cost of material necessary to re-arrange the lines to insure proper drainage thereof. Any labor or material necessary to make the system tight under air pressure or to change the drainage on lines will be an extra cost to the Contract price. Seller acknowledges that Seller is responsible for ensuring that water-based sprinkler piping is adequately heated to prevent freezing and that all drum drips are required to be maintained and drained by Purchaser.

**27. HAZARDOUS CONDITIONS** Purchaser represents to the best of Purchaser's knowledge that no hazardous conditions such as risk of infectious disease, MIC, need for air monitoring, respiratory protection, or other medical risk, asbestos, asbestos containing material or other potentially toxic or otherwise hazardous material are contained in or on the surface of the floors, walls, ceiling, insulation or other structural components of the area of any building where work is required to be performed under this Contract. If hazardous conditions are encountered by Seller during the course of Seller's work, Seller shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Purchaser as certified in writing by an independent testing agency, and Purchaser shall pay disruption and re-mobilization expenses as determined by the Seller. All hazardous materials shall at all times remain the responsibility and property of Purchaser. Seller shall not be responsible for the testing, removal, or disposal of such hazardous materials.

**28. WASTE MANAGEMENT** If the work calls for the disposal of hazardous and/or non-hazardous waste materials ("Waste"), then Purchaser

shall: (a) be responsible for providing to Seller all necessary forms, waste profile sheets, laboratory analyses, samples, and other information pertaining to the types of Waste to be disposed and shall ensure that all Waste-related information furnished to Seller is accurate and complete; (b) secure, at its expense, all approvals, permits and other authorizations necessary to enable Seller to perform such Waste disposal services, except for those permits and licenses required to be obtained by Seller in connection with its own business; and (c) without limiting the foregoing, comply with all applicable laws and regulations in connection with such classification and disposal of Waste. Purchaser shall execute all manifests for the transportation, storage and disposal of any Waste removed from the project site. At no time will Seller take title to any Waste located on or removed from the project site, and such Waste shall be transported and disposed of as directed by Purchaser and in conformity with all applicable laws and regulations. Nothing in this Contract shall be construed or interpreted as requiring Seller to assume the status of, and Purchaser acknowledges that Seller does not act in the capacity nor assume responsibilities of, Purchaser or others as a 'generator,' 'operator,' 'transporter' or 'arranger' in the treatment, storage, disposal or transportation of any hazardous substance or waste as those terms are understood within the meaning of RCRA, CERCLA, or any other similar federal, state or local law, regulation or ordinance. Purchaser acknowledges that Seller has played no part in and assumes no responsibility for generation or creation of any Waste that may be the subject matter of this Contract. Consistent with Purchaser's obligations under the INDEMNIFICATION provision at Section 24 of this Contract, Purchaser shall defend, indemnify and hold Seller harmless from and against any and all demands, claims, liabilities (including strict liabilities), losses, costs, expenses (including attorneys' fees), fines, penalties, forfeitures, liens, and damages (collectively, "Losses") that result from the transport, storage and/or disposal of Waste generated on and/or removed from the project site, WHETHER OR NOT SUCH CLAIMS ARE BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO ACTIVE OR PASSIVE NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. Purchaser shall be responsible for purchasing and maintaining its own liability insurance from financially sound insurance companies, including but not limited to environmental liability and pollution coverage.

**29. OSHA COMPLIANCE** Purchaser shall indemnify, defend, and hold Seller harmless from and against any and all claims, demands, and damages arising in whole or in part from the enforcement of OSHA (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Seller.

**30. LIEN LAWS (WISCONSIN ONLY) AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CLAIMANT HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING OR PROCURING LABOR, SERVICES, MATERIAL, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE CLAIMANT, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CLAIMANT AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.**

**31. NO THIRD PARTY BENEFICIARIES.** There are no third-party beneficiaries of this Contract and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto (and their respective successors, heirs and permitted assigns), any rights, remedies, obligations or liabilities.

LAST UPDATE: 3/20/24



## **Shorewood Library Chiller Replacement**

**Prepared For:  
Eric Anderson  
Shorewood Library  
3920 N. Murrery Ave.  
Shorewood, WI 53211**

**Prepared by:  
Andy Baas  
Butters-Fetting Co. Inc.  
1669 S. 1st Street  
Milwaukee, WI 53204  
Phone: (414) 645-1535  
Fax: (414) 645-7622**



**BUTTERS-FETTING COMPANY, INC.  
MECHANICAL CONTRACTORS**



# BUTTERS-FETTING CO., INC.

## MECHANICAL CONTRACTORS

1669 S. 1<sup>ST</sup> ST. MILWAUKEE, WI 53204-2999

Office: (414) 645-1535 – Fax: (414) 645-7622 – [www.buttersfetting.com](http://www.buttersfetting.com)

Design - Build  
Engineering  
Turnkey Installations  
Fabrication  
Contract Maintenance  
24-Hour Service

February 05, 2024  
Shorewood Public Library  
3920 N. Murray Ave.  
Waukesha, WI 53186

Attn: Eric Anderson  
Re: Chiller Replacement

Per your request we are pleased to present the following pricing to for the chiller replacement.

**For the Price of \$324,000.00 we will provide the following.**

### Scope of Work: Demolition

- Demo existing chiller from mechanical room.
- Demo all existing associated refrigeration piping.
- Demo existing condenser on roof.
- Demo existing system pump.

### Scope of work: Installation

- Install new Trane 60-ton Remote air-cooled scroll chiller.
- Install new Trane rooftop condenser.
- Install new Ice Bank Energy storage tanks.
- Install new system pump and VFD.
- Install all new refrigeration piping between the new chiller and new condenser. All new piping will be type K copper with brazed joints.

### Clarifications

- ✓ Work to be done during regular working hours.
- ✓ Electrical included.
- ✓ Permits included.
- ✓ Insulation included.
- ✓ Integrating new controls with existing included.
- ✓ Programming new pump VFD included.
- ✓ Removal of existing equipment of site included.
- ✓ Crane costs included.
- ✓ The existing piping, 3way valve and expansion tank that feed air handler stays in place.

### Lead Times

- Trane 60-ton chiller- 40 weeks
- Trane Condenser- 30 weeks

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(Page 2 of 2)



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## MECHANICAL CONTRACTORS

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Fabrication  
Contract Maintenance  
24-Hour Service

### REBATE OFFER THROUGH THE IRS WITH THIS CHILLER SYSTEM INSTALL

- The federal government is offering a 40% rebate on the cost of total job for the installation of this chiller and ice maker system.
- Cost of job is \$324,000.00 x .40 rebate credit= Total rebate for this job is **\$129,600.00**  
Total cost of job after rebate is **\$194,400.00.**

This price does not include any sales or use tax. Any tax that may be due on any portion of this project is the responsibility of the owner and will be added to the final invoice. The Budget is valid for 30 days.

Butters-Fetting thanks you for the opportunity to quote this project. If you have any questions, please don't hesitate to call me at 414-254-2989.

Sincerely,

Andy Baas  
Project Manager

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(Page 2 of 2)

## Daniel Heyen

---

**From:** Daniel Heyen  
**Sent:** Wednesday, August 28, 2024 2:48 PM  
**To:** Andy Baas; Eric Anderson  
**Subject:** RE: Shorewood Library Chiller Replacement

Hey Andy - Unless you provide in writing the credit to be provided and guarantee it, your quote with this information is not valid. We have had our finance firm, and they said Butters would be the ones that would get the rebate moneys and you pass the saving to us. Happy to discuss if you would like.

Thanks,

Dan Heyen  
Public Works Superintendent  
Village of Shorewood  
3801 N. Morris Boulevard  
Shorewood, WI 53211  
414-847-2650 (Office)  
414-847-2651 (Fax)



---

**From:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>  
**Sent:** Tuesday, August 27, 2024 12:06 PM  
**To:** Eric Anderson <[eanderson@shorewoodwi.gov](mailto:eanderson@shorewoodwi.gov)>  
**Cc:** Daniel Heyen <[dheyen@shorewoodwi.gov](mailto:dheyen@shorewoodwi.gov)>  
**Subject:** FW: Shorewood Library Chiller Replacement

Eric,

Please see below this is what Trane sent me.

Thanks,

**Andy Baas**  
**Project Manager/Estimator**  
**Butters Fetting Company**  
[Abaas@buttersfetting.com](mailto:Abaas@buttersfetting.com)  
414-254-2989



Hi Andy,

Let's start with the two attached documents. From there, we'd be happy to set up a meeting to discuss further.

Document #1, gives validation to the fact that public entities are able to receive this credit under the Elective Pay.

Document #2, shows the basis of the credits we discussed.

In summary:

- Base Credit = 6% with a 5X multiplier (see below) for a total of 30%
- Domestic Content Base Credit = 2% with a 5X multiplier (see below) for a total of 10%
- 5X multiplier criteria:
  - satisfies prevailing wage and apprenticeship rules, **OR**
  - began construction before 1/29/2023, **OR**
  - **Maximum net output of 1 megawatt**

Hopefully this adds some clarity. Again, at some point they will need to hire a CPA to do this for them and we can offer some connections.

Best regards,

Jason

## **Milwaukee**

### **Jason Kuykendall**

Account Manager  
234 W Florida St, 6<sup>th</sup> Fl

Milwaukee, WI 53204

Mobile: (414) 343-9190

[Jason.Kuykendall@TraneTechnologies.com](mailto:Jason.Kuykendall@TraneTechnologies.com)



[Trane National Line Card](#)

[Milwaukee Represented Products Line Card](#)

---

**From:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>

**Sent:** Thursday, August 1, 2024 3:11 PM

**To:** Kuykendall, Jason <[Jason.Kuykendall@tranetechnologies.com](mailto:Jason.Kuykendall@tranetechnologies.com)>

Cc: Henderson, Ashley <[Ashley.Henderson@trane.com](mailto:Ashley.Henderson@trane.com)>

Subject: FW: Shorewood Library Chiller Replacement

Alert: This is an external email.

Jason and Ashely,

Nice seeing you yesterday. This is the email Eric sent that I was talking about yesterday.

Thanks,

**Andy Baas**

**Project Manager/Estimator**

**Butters Fetting Company**

[Abaas@buttersfetting.com](mailto:Abaas@buttersfetting.com)

414-254-2989



**BUTTERS-FETTING CO., INC.**  
MECHANICAL CONTRACTORS

---

**From:** Eric Anderson <[eanderson@shorewoodwi.gov](mailto:eanderson@shorewoodwi.gov)>

**Sent:** Tuesday, July 30, 2024 7:44 AM

**To:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>; Daniel Heyen <[dheyen@shorewoodwi.gov](mailto:dheyen@shorewoodwi.gov)>

**Subject:** Re: Shorewood Library Chiller Replacement

My Village Manager wanted some clarification on the IRS rebate. The quote reflects a .40 IRS rebate. Can you provide the agreement for compliance with the IRS terms and conditions? She is under the impression that the Village cannot obtain the IRS rebate, but it is a rebate received by the company. If so, can you provide an agreement documenting that compliance? thanks.

Eric Anderson  
Building Maint.  
Shorewood DPW  
262-424-9699

---

**From:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>

**Sent:** Friday, July 26, 2024 1:41 PM

**To:** Eric Anderson <[eanderson@shorewoodwi.gov](mailto:eanderson@shorewoodwi.gov)>

**Subject:** RE: Shorewood Library Chiller Replacement

Eric,

Updated proposal attached. Had some increases on labor, material, refrigerant, and equipment.

Thanks,

**Andy Baas**

**Project Manager/Estimator**

**Butters Fetting Company**

[Abaas@buttersfetting.com](mailto:Abaas@buttersfetting.com)

414-254-2989



**BUTTERS-FETTING CO., INC.**  
MECHANICAL CONTRACTORS

---

**From:** Eric Anderson <[eanderson@shorewoodwi.gov](mailto:eanderson@shorewoodwi.gov)>  
**Sent:** Wednesday, July 24, 2024 12:27 PM  
**To:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>  
**Subject:** Re: Shorewood Library Chiller Replacement

ok thanks

Eric Anderson  
Building Maint.  
Shorewood DPW  
262-424-9699

---

**From:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>  
**Sent:** Wednesday, July 24, 2024 8:37 AM  
**To:** Eric Anderson <[eanderson@shorewoodwi.gov](mailto:eanderson@shorewoodwi.gov)>  
**Subject:** RE: Shorewood Library Chiller Replacement

You don't often get email from [abaas@buttersfetting.com](mailto:abaas@buttersfetting.com). [Learn why this is important](#)

Eric,

Let me check on the equipment and material pricing. We did have a labor increase in June this year.

Thanks,

**Andy Baas**  
**Project Manager/Estimator**  
**Butters Fetting Company**  
[Abaas@buttersfetting.com](mailto:Abaas@buttersfetting.com)  
414-254-2989



**BUTTERS-FETTING CO., INC.**  
MECHANICAL CONTRACTORS

---

**From:** Eric Anderson <[eanderson@shorewoodwi.gov](mailto:eanderson@shorewoodwi.gov)>  
**Sent:** Wednesday, July 24, 2024 7:03 AM  
**To:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>  
**Subject:** Re: Shorewood Library Chiller Replacement

Could I get an updated quote? If there has been any price changes. If not, let me know that.

Eric Anderson  
Building Maint.  
Shorewood DPW  
262-424-9699

**From:** Andy Baas <[abaas@buttersfetting.com](mailto:abaas@buttersfetting.com)>  
**Sent:** Monday, February 5, 2024 1:55 PM  
**To:** Eric Anderson <[eanderson@shorewoodwi.gov](mailto:eanderson@shorewoodwi.gov)>  
**Subject:** Shorewood Library Chiller Replacement

You don't often get email from [abaas@buttersfetting.com](mailto:abaas@buttersfetting.com). [Learn why this is important](#)

Eric,

Took some time but please see attached proposal. Please reach out with any questions or concerns once you review. Thanks again for the opportunity to quote this job.

Thanks,

**Andy Baas**  
**Project Manager/Estimator**  
**Butters Fetting Company**  
**[Abaas@buttersfetting.com](mailto:Abaas@buttersfetting.com)**  
**414-254-2989**



**BUTTERS-FETTING CO., INC.**  
MECHANICAL CONTRACTORS

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# Elective Pay (also known as “Direct Pay”) and the Inflation Reduction Act

## What is elective pay, and why does it matter?

Traditional tax credits provide incentives to businesses by lowering their tax liability. Because pursuing such incentives usually requires owing Federal income taxes to begin with, many tax-exempt and governmental entities, like states, Tribes, churches, or non-profits, did not have access to important incentives for investments or activities. The Inflation Reduction Act changed this by making several key clean energy tax credits accessible to eligible tax-exempt and governmental entities through a new mechanism called elective pay.

Elective pay, also known as “direct pay,” makes some clean energy tax credits available, for the first time, to tax-exempt and governmental entities that do not owe federal income tax. By filing a return and using elective pay, these entities can receive tax-free cash payments from the IRS for clean energy tax credits earned, so long as all requirements are met. It’s called “elective” pay because eligible taxpayers elect, or choose, to claim it, file relevant forms, and receive the payment associated with the relevant tax credit.

For example, if a public school district built and placed into service a qualifying geothermal power system meeting all of the tax credit and elective pay requirements, including the pre-filing registration requirement, it could then receive the corresponding amount of the § 48 Investment Tax Credit for Energy Property as a cash payment.

Elective pay is a force multiplier when it comes to investments in the United States’ clean energy transition. Unlike competitive grant and loan programs, in which applicants may not receive an award, elective pay allows entities to get their payment if they meet the requirements for both elective pay and the underlying tax credit. The elective pay amount varies based on the tax credit being claimed and the specific features of the project, and it can be significant. Grants and loans can generally be used in conjunction with elective pay on specific projects. Elective pay does require clear project planning and compliance, but it does not require state and local governments, tax-exempt organizations, or other eligible entities to compete for a limited pool of competitive grant dollars.

## Who is eligible?

Under the final rule, eligible entities that can claim elective pay include:

- Tax-exempt organizations -- which the final regulations define as organizations described in sections 501-530 of the U.S. Code that meet the requirements to be recognized as tax-exempt under those sections (such as a charitable organization, a church, or a homeowner’s association).
- States, their political subdivisions (such as a local government), their agencies (such as a state department of transportation), and their instrumentalities (including certain schools, hospitals, or libraries),
- Indian tribal governments, their subdivisions, their agencies, their instrumentalities,
- U.S. territory governments, their political subdivisions, their agencies, and their instrumentalities,
- Alaska Native Corporations,
- The Tennessee Valley Authority, and
- Rural electric co-operatives.

In general, only these applicable entities can use elective pay. However, other taxpayers that are not “applicable entities” listed above can use elective pay with respect to three credits (for carbon oxide sequestration, production of clean hydrogen, and advanced manufacturing production).

## Tax incentives that qualify for elective pay

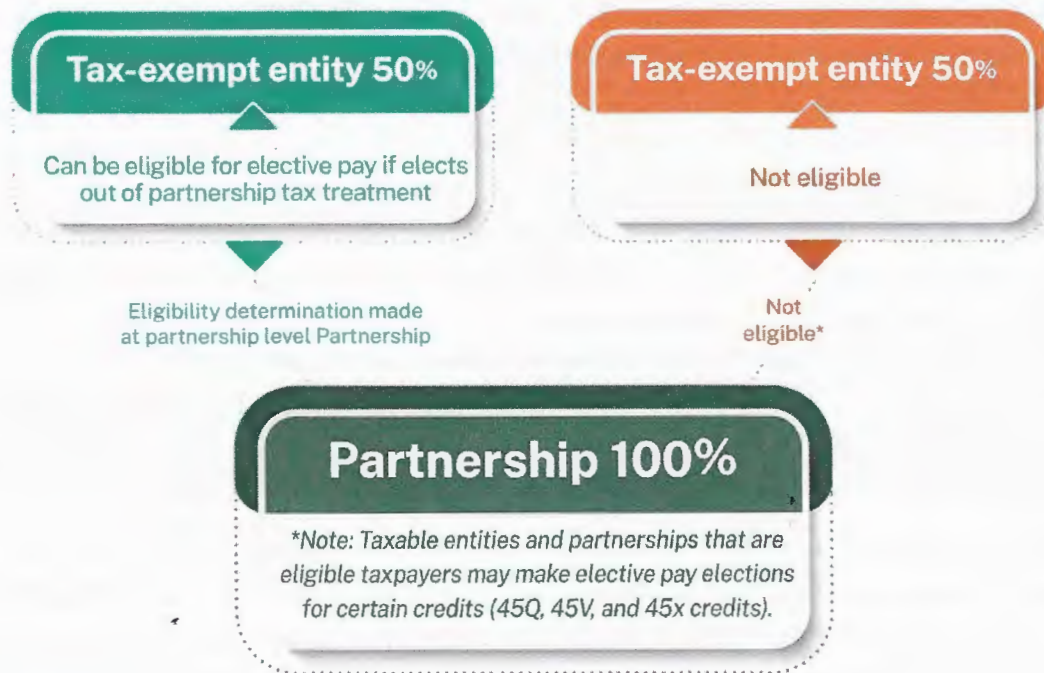
	Tax Provision	Description
Energy Generation and Carbon Capture	<b>Production Tax Credit for Electricity from Renewables</b> (§ 45, pre-2025)	For production of electricity from eligible renewable sources, including wind, biomass, geothermal, solar, small irrigation, landfill and trash, hydropower, marine and hydrokinetic energy. <b>Credit Amount (for 2023):</b> 0.55 cents/kilowatt (kW); (1/2 rate for electricity produced from open loop biomass, landfill gas, and trash); 2.75 cents/kW if Prevailing Wage and Apprenticeship (PWA) rules are met <b>1, 2, 3, 7</b>
	<b>Clean Electricity Production Tax Credit</b> (§ 45Y, 2025 onwards)	Technology-neutral tax credit for production of clean electricity. Replaces § 45 for facilities that begin construction and are placed in service after 2024. <b>Credit Amount:</b> Starts in 2025, consistent with credit amounts under section 45 <b>1, 2, 3, 6, 7,</b>
	<b>Investment Tax Credit for Energy Property</b> (§ 48, pre-2025)	For investment in renewable energy projects including fuel cell, solar, geothermal, small wind, energy storage, biogas, microgrid controllers, and combined heat and power properties <b>Credit Amount:</b> 6% of qualified investment (basis); 30% if PWA requirements met <b>1, 4, 5, 6, 8</b>
	<b>Clean Electricity Investment Tax Credit</b> (§ 48E, 2025 onwards)	Technology-neutral tax credit for investment in facilities that generate clean electricity and qualified energy storage technologies. Replaces § 48 for facilities that begin construction and are placed in service after 2024 <b>Credit Amount:</b> 6% of qualified investment (basis); 30% if PWA requirements met <b>1, 4, 5, 6,</b>
	<b>Low-Income Communities Bonus Credit</b> (§ 48(e), 48E(h)) Application required	Additional investment tax credit for small-scale solar and wind (§ 48(e)) or clean electricity (§48E(h)) facilities (<5MW net output) on Indian land, federally subsidized housing, in low-income communities, and benefit low-income households. Allocated through an application process. <b>Credit Amount:</b> 10 or 20 percentage point increase on base investment tax credit. <b>7</b>
	<b>Credit for Carbon Oxide Sequestration</b> (§ 45Q)	Credit for carbon dioxide sequestration coupled with permitted end uses in the United States. <b>Credit Amount:</b> \$12-36 per metric ton of qualified carbon oxide captured and sequestered, used as a tertiary injectant, or used, depending on the specified end use; \$60-\$180 per metric ton if PWA requirements met. <b>1, 7</b>
	<b>Zero-Emission Nuclear Power Production Credit</b> (§ 45U)	For electricity from nuclear power facilities. Facilities in operation prior to August 16, 2022. <b>Credit Amount (for 2024):</b> 0.3 cents/kWh (reduced rate for larger facilities); 1.5 cent/kWh if PW req's met. <b>1, 7</b>
Manufacturing	<b>Advanced Energy Project Credit</b> (§ 48C) Application required	For investments in advanced energy projects. A total of \$10 billion will be allocated, not less than \$4 billion of which will be allocated to projects in certain energy communities. <b>Credit Amount:</b> 6% of taxpayer's qualified investment; 30% if PWA requirements are met. <b>1</b>
	<b>Advanced Manufacturing Production Credit</b> (§ 45X)	Production tax credit for domestic clean energy manufacturing of components including solar and wind energy, inverters, battery components, and critical materials. <b>Credit Amount:</b> Varies by component.
Vehicles	<b>Credit for Qualified Commercial Clean Vehicles</b> (§ 45W)	For purchasers of commercial clean vehicles. Qualifying vehicles include passenger vehicles, buses, ambulances, and certain other vehicles for use on public streets, roads, and highways. <b>Credit Amount:</b> Up to \$40,000 (max \$7,500 for vehicles <14,000 lbs). <b>9</b>
	<b>Alternative Fuel Vehicle Refueling Property Credit</b> (§ 30C)	For alternative fuel vehicle refueling and charging property, located in low-income and non-urban areas. Qualified fuels include electricity, ethanol, natural gas, hydrogen, and biodiesel. <b>Credit Amount:</b> 6% of basis for businesses and can increase to 30% if PWA is met.
Fuels	<b>Clean Hydrogen Production Tax Credit</b> (§ 45V)	For producing clean hydrogen at a qualified, U.S.-based clean hydrogen production facility. <b>Credit Amount:</b> \$0.60/kg multiplied by the applicable percentage (20% to 100%, depending on lifecycle greenhouse gas emissions), amount increases if PWA is met <b>1, 7</b>
	<b>Clean Fuel Production Credit</b> (§ 45Z, 2025 onwards)	Technology neutral tax credit for domestic production of clean transportation fuels, including sustainable aviation fuels, beginning in 2025* <b>Credit Amount:</b> \$0.20/gallon (\$0.35/gal for aviation fuel) multiplied by CO2 "emissions factor"; \$1.00/gallon (\$1.75/gal for aviation fuel) multiplied by CO2 "emissions factor" if PWA is met. <b>1, 7</b>

Find out more about **Elective Pay** and the **Inflation Reduction Act** at [treasury.gov/IRA](https://treasury.gov/IRA).

## A note on partnerships and eligibility

Partnerships generally are not applicable entities for elective pay, and so when a partnership owns the applicable property, its partners cannot receive elective pay on their share of the credits, even if the partner is eligible for elective pay. Partnerships and taxable entities may claim elective pay for three tax credits – those for carbon oxide sequestration (45Q), clean hydrogen production, and advanced manufacturing production (45X).

However, an applicable entity that co-owns qualifying property through a joint operating arrangement that validly “elects out” of partnership tax treatment would be able to make an elective pay election for the credits it earns through the arrangement.



### Provision Notes:

- 1 Credit is increased by 5 times for projects that pay prevailing wages and use registered apprentices. Apprenticeship requirements do not apply for §§ 45L and 45U. Prevailing wage and apprenticeship requirements do not apply to certain projects, including certain projects of less than 1 megawatt or those that began construction prior to January 29, 2023.
- 2 Credit is increased by 10% if the project meets certain domestic content requirements for steel or iron, and manufactured products.
- 3 Credit is increased by 10% if located in an energy community.
- 4 Credit is increased by up to 10 percentage points for projects meeting certain domestic content requirements for steel, iron, and manufactured products.
- 5 Credit is increased by up to 10 percentage points if located in an energy community.
- 6 Section 168(e) provides favorable depreciation treatment for facilities or property qualifying for this tax credit. These facilities or property will be treated as a 5-year property for purposes of cost recovery, leaving them with lower taxable income in the earlier years of a clean energy investment.
- 7 Credit rate is adjusted annually for inflation.
- 8 See section 48 for more detail and applicable exceptions to the credit rate.
- 9 The entities eligible for elective pay of the commercial clean vehicle credit is a subset of the entities eligible for elective pay of other credits. In addition, starting January 1, 2024, the amount of a new clean vehicle or previously owned clean vehicle tax credit (but not a commercial clean vehicle credit) can be transferred to a dealer for an equivalent reduction in the eligible vehicle's sales price.

## How to claim and receive an elective payment

- Identify the qualifying project or activity and the applicable tax credit. For any initial questions, and throughout your planning process, it is always recommended to consult a tax advisor and read information provided by the IRS (see links to resources at the bottom of this section).
- Complete your project or purchase property that qualifies for one of the tax credits, and place it into service.
- Determine your tax year, if not already known, to determine when your tax return will be due.
  - Your organization may elect to adopt a different tax year compared to its normal books, based on a calendar or fiscal year, if your organization:
    1. Does not have a Federal income tax filing or Form 990 filing obligation,
    2. Is filing its first Form 990-T solely for the purposes of making an elective payment election, and
  - our organization must maintain adequate books and records, including a reconciliation of any difference between its regular books of account and its chosen taxable year.
- Complete pre-filing registration with the IRS after earning the underlying credit.
  - This will include providing information about the credit(s) you intend to earn, among other information.
  - Upon completing this process, the IRS will provide you with a registration number for each applicable credit property.
  - **Registration is not a determination of the amount or validity of a credit**
- File your tax return by the due date and make a valid elective payment election. If you didn't previously have a return-filing obligation and are now only filing a return to claim elective pay, you'll get an automatic paperless 6-month extension of time to file. For others, you'll need to file an extension with the IRS if you need more time to file a return.
  - Provide your registration number on your tax return as part of making the elective payment election.
  - A valid election allows you to receive payment as a refund for the amount of the credit (or if applicable, offset your tax liability and receive a payment for any remaining amount).
- Receive payment after the return is processed. In general, entities that file by the due date of their return and appropriately elect Elective Pay can anticipate payment issuance within approximately 45 days of the due date of their annual return. In some cases, payment may take less or more time.



Find out more about **Elective Pay** and the **Inflation Reduction Act** at [treasury.gov/IRA](https://treasury.gov/IRA).



TO Village of Shorewood

DATE September 24, 2024

3930 N. Murray Avenue

PROJE 2024 Chiller Replacement Budget -  
CT Library

Shorewood, WI 53211

ATTN Eric Anderson

SUBJECT TO THE FOLLOWING PROVISIONS AND CONDITIONS LISTED ON THIS PAGE AS WELL AS ANY OTHER ATTACHED PAGES, **J.M. BRENNAN, INC. PROPOSES:**

Chiller - Budget \$268,502.00 including:

- Demolition
- Furnish and install (1) new chiller.
- Furnish and install (1) ice storage tank.
- Piping
- Insulation
- DDC controls
- Startup
- 1 year warranty

Please note that pricing is subject to material and equipment price increases. All schedules and installations are subject to material and equipment delays.

Excluded from proposal:

- Anything not specifically mentioned above.

Thank you for this opportunity.

WORK COMPLETED AND BILLED IN ONE MONTH IS DUE AND PAYABLE ON THE 30TH DAY OF THE FOLLOWING MONTH, UNLESS OTHER TERMS STATED HEREIN. BALANCE DUE WITHIN THIRTY DAYS FOLLOWING COMPLETION OF JOB AND FINAL BILLING. THIS PROPOSAL IS SUBJECT TO WRITTEN ACCEPTANCE WITHIN THIRTY DAYS OF ITS DATE. THERE ARE NO REPRESENTATIONS, PROMISES, WARRANTIES, AGREEMENTS, OR UNDERSTANDINGS NOT EXPRESSED HEREIN.

**RESPECTFULLY SUBMITTED,**



J.M. Brennan, Inc.  
DAY, 20

ACCEPTED THIS

BY *Chaz Drenso*

BY

—



# VILLAGE OF SHOREWOOD

## REPORTS AND PRESENTATIONS TO VILLAGE BOARD

---

**Agenda Item:** Consider approval for Village Center A/C upgrade

**Date:** September 16, 2024

**Presenter:** Dan Heyen

**Department:** Public Works

---

**History** – *Please include a timeline of historical relevant events related to this agenda item. This may include previous Village board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is not relevant history, N/A should be entered in this space.*

The village board approved the replacement of the village center A/C system as a capital replacement item in the 2024 budget, \$249,000. The DPW gathered 3 quotes in the beginning of 2024. One of the quotes by Butters-Fetting was for \$324,000 but with this quote the vendor noted potential for a 40% rebate which takes the total bill down to \$194,400. Butters – Fetting told the village that they would have to pay for the full \$324,000 upfront then apply for the rebate to be reimbursed the \$129,600. The rebate is through the Inflation Reduction Act and after DPW received this information, we reached out to the village manager’s office to see if/how we can apply for this rebate and what information we need to supply to make sure we secure the rebate before we move forward with Butters-Fetting’s proposal. After some investigation by the village manager’s office, it was determined that rebate is given to the installer(Butters-Fetting) and the savings are passed on to the village. This was relayed to Butters-Fetting, and they have not responded to any of our requests to get in writing that we would be able to secure the rebate if we were to go with them.

---

**Agenda Item Discussion** – *Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.*

The 3 quotes were received:

- Ahern - \$531,983
- Butters-Fetting \$324,000
- JM Brennan - \$268,502

Butters-Fettings quote included potential for rebate that was not substantiated. Staff recommends proceeding with the JM Brennan quote in the amount of \$268,502.

---

**Fiscal Note** – *Please include the budget impact for this agenda item.*

An additional \$20,000 is required to complete this capital purchase in 2025. This item is categorized as critical and would if approved included in the critical items recommended for inclusion in the 2025 capital budget.

---

**Community and Business Outreach** – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in the attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes                       No

*If yes, identify what community groups and businesses were notified.*

---

**Action Required / Recommended** – *Please include the recommended motion of possible actions for this agenda item.*

*Motion: "I moved to approve the JM quote for HVAC at Village Center in the amount of \$268,502 and include \$20,000 for this critical item in the 2025 capital budget."*

---

**Attachments and Links** – The following PDF documents are attached or linked:

3 quotes from JM Brenna, Butters-Fetting and Ahern.  
IRA Handout Explanation  
Butters-Fetting email



**NORTH SHORE**  
**ENVIRONMENTAL HEALTH CONSORTIUM**  
*A Licensing and Inspection Program of the North Shore Health Department*

4800 W. Green Brook Dr.  
Brown Deer, WI 53223-2496  
(414) 371-2980  
fax (414) 371-2988  
nshealthdept.org

**MEMORANDUM**

October 7<sup>th</sup>, 2024

To: Rebecca Ewald, Village Manager

From: Becky Rowland, Health Director/Health Officer  
Brad Simerly, Senior Environmental Health Specialist/Deputy Health Officer

RE: Ordinance Amending Food Establishment Licensing, Rules and Regulations

The North Shore Environmental Health Consortium (NSEHC) is a program of the North Shore Health Department. The NSEHC conducts inspections and issues licenses for all food establishments, temporary events, farmers' markets, public pools, and hotels as an agent for the Department of Agriculture, Trade and Consumer Protection (DATCP). The NSEHC is requesting the ordinance Ch. 22-21 to 22-49 relating to Food Licensing and Regulations be amended. In an effort to keep current, the proposed ordinance amendment is to address changes made to statute which have been requested by DATCP to be added or changed in local ordinance. The revision to this ordinance is to ensure that it meets state standards.

Please call the North Shore Health Department at (414) 371-2980 if you have questions before the meeting.

ORDINANCE NO. 3067

**An Ordinance to Amend Chapter 299, “Food, Lodging and Recreational Safety and Licensing,” of the Village of Shorewood Municipal Code to Reflect Amendments to State Statutes**

At a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, held on this 7<sup>th</sup> day of October, 2024, a quorum being present and a majority of the Board voting therefore, said Board finds:

**WHEREAS**, The North Shore Environmental Health Consortium (NSEHC) is a program of the North Shore Health Department; and

**WHEREAS**, The NSEHC conducts inspections and issues licenses for all food establishments, temporary events, farmers’ markets, public pools, and hotels as an agent for the Department of Agriculture, Trade and Consumer Protection (DATCP); and

**WHEREAS**, Currently Chapter 299 of the Village of Shorewood Code of Ordinances, “Food, Lodging and Recreational Safety and Licensing” regulates such licensing; and

**WHEREAS**, the NSEHC is asking Shorewood to amend Chapter 299 to bring it in harmony with recent amendments to Wisconsin state statutes;

**Now, therefore**, the Village Board does ordain as follows:

**SECTION 1**

The definition of “Inspection Fee,” contained in Section 4, “Definitions,” of Chapter 299, “Food, Lodging and Recreational Safety and Licensing,” of the Village of Shorewood Municipal Code is hereby repealed and replaced as follows:

“Inspection Fee” means a fee charged for inspection services required or a fee charged for inspecting mobile retail food establishments or transient retail food establishments that have a valid license from another jurisdiction or the Department.

**SECTION 2**

The definition of “Reinspection,” contained in Section 4, “Definitions,” of Chapter 299, “Food, Lodging and Recreational Safety and Licensing,” of the Village of Shorewood Municipal Code is hereby repealed and replaced as follows:

**REINSPECTION**

A mandatory inspection to ensure that priority, critical or recurring violations have been corrected, including:

- A. An observed violation of immediate danger to public health (priority or critical) that is not corrected during the inspection;
- B. Six or more priority (critical) violations observed and noted, whether violations were corrected or not, to verify active managerial control;
- C. Repeat violations noted during two previous inspections (three consecutive times); or
- D. With consultation from a supervisor, an excessive number of violations that show a lack of managerial control observed during an inspection.

### SECTION 3

Subsection “A,” of Section 7, “Licensing,” of Chapter 299, “Food, Lodging and Recreational Safety and Licensing,” of the Village of Shorewood Municipal Code is hereby repealed and replaced as follows:

- A. No person may operate or provide the services, food or other products that requires a license under this article without first having obtained a current and valid license. This paragraph does not apply to food vendors which qualify for exemption under ATCP 75.063-75.065.

### SECTION 4

Subsection “B,” of Section 7, “Licensing,” of Chapter 299, “Food, Lodging and Recreational Safety and Licensing,” of the Village of Shorewood Municipal Code is hereby repealed and replaced as follows:

- B. Except for Transient Retail Food Establishments, no permit shall be granted to any person under this article without a preinspection by the Department or the premises for which the permit shall be granted.
  - a. A pre-licensing inspection shall not be conducted or a pre-inspection fee charged for an immediate family transfer, when at least one individual who had an ownership in a newly formed business entity, a mobile retail food establishment license transfers from an agent issued license to a state issued license.

### SECTION 5

Subsection “D” and Subsection “D” of Section 7, “Licensing,” of Chapter 299, “Food, Lodging and Recreational Safety and Licensing,” of the Village of Shorewood Municipal Code is hereby repealed in their entirety.

SECTION 6

Subsection “A. (4)” of Section 26, “Fees,” of Chapter 299, “Food, Lodging and Recreational Safety and Licensing,” of the Village of Shorewood Municipal Code is hereby repealed and replaced as follows:

(4) Tourist Rooming House: June 30.

SECTION 7

That if any subsection, section, or portions of this ordinance or the application thereof to any persons as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions hereof and the validity of the ordinance in all other respects shall not be affected thereby.

SECTION 8

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION 4

This ordinance shall be in full force and effect after its passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this \_\_\_ day of October 7 2024.

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Ann McCullough McKaig, Village President

Countersigned:

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Toya Harrell, Village Clerk



# NORTH SHORE ENVIRONMENTAL HEALTH CONSORTIUM

A Licensing and Inspection Program of the North Shore Health Department  
 Serving the Wisconsin communities of Bayside, Brown Deer, Fox Point, Glendale, Shorewood, River Hills and Whitefish Bay

ORDINANCE #	OLD	NEW
Ch. 299-4 Definitions.	<p>“Inspection Fee” means a fee charged for inspection services required or a fee charged for inspecting a mobile food establishment or temporary food establishment that has a valid license from another jurisdiction of the Department.</p>	<p>“Inspection Fee” means a fee charged for inspection services required or a fee charged for inspecting mobile <b>retail</b> food establishments or <b>transient</b> retail food establishments that have a valid license from another jurisdiction or the Department.</p>
Ch. 299-4 Definitions.	<p>“Reinspection” means a mandatory inspection to ensure that priority, critical or recurring violations have been corrected including:</p> <p>b. Six or more priority (critical) violations observed and noted.</p>	<p>“Reinspection” means a mandatory inspection to ensure that priority, critical or recurring violations have been corrected including:</p> <p>b. Six or more priority (critical) violations observed and noted, <b>whether violations were corrected or not, to verify active managerial control.</b></p>
Ch. 299.7 Licensing (A)	<p>Updated to reflect exemptions which have been added to state statutes. This change outlines when licenses are required or to be exempt. The change also allows for a pre-licensing inspection fee not to be charged under certain conditions.</p> <p>(A) No person may operate or provide the services, food or other products that requires a license under this article without first having obtained a current and valid license.</p>	<p>Updated to reflect exemptions which have been added to state statutes. This change outlines when licenses are required or to be exempt. The change also allows for a pre-licensing inspection fee not to be charged under certain conditions.</p> <p>No person may operate or provide the services, food or other products that requires a license under this article without first having obtained a current and valid license. <b>This paragraph does not apply to food vendors which qualify for exemption under ATCP 75.063-75.065.</b></p>
Ch. 299.7 Licensing (B)	<p>(B) No permit shall be granted to any person under this article without a preinspection by the Department of the premises for which the permit shall be granted.</p>	<p><b>(B) Except for Transient Retail Food Establishments</b>, no permit shall be granted to any person under this article without a preinspection by the Department or the premises for which the permit shall be granted.</p> <p><b>a. A pre-licensing inspection shall not be conducted or a pre-inspection fee charged for an immediate family transfer, when at least one individual who had an ownership in a newly formed business entity, a mobile retail food establishment license transfers from an agent issued license to a state issued license.</b></p>
Ch. 299.7 Licensing (D) (E)	<p>(D) A food vendor may be exempt from licensing if the vendor has obtained a valid Mobile Retail License from the Department of Agriculture, Trade and Consumer Protection and is able to provide a copy of the license to the North Shore Health Department.</p> <p>(E) A food vendor may be exempt from licensing if the vendor has obtained a valid Processing Plant License for non potentially hazardous, pre-packaged food which pertains specifically to the items that wish to be sold and is able to provide a copy of the license to the North Shore Health Department.</p>	<p>Remove paragraphs (D) and (E).</p>
Ch. 299.27 Expiration Dates	<p>d. Tourist Rooming House: December 31</p>	<p><b>d. Tourist Rooming House: June 30</b></p>



**MEMORANDUM**

October 7<sup>th</sup>, 2024

To: Rebecca Ewald, Village Manager

From: Becky Rowland, Health Director/Health Officer  
 Brad Simerly, Senior Environmental Health Specialist/Deputy Health Officer

RE: Fee Adjustment for Public Pool Licenses

The North Shore Environmental Health Consortium (NSEHC) is a program of the North Shore Health Department. The NSEHC conducts inspections and issues licenses for all food establishments, temporary events, farmers’ markets, public pools, and hotels. The NSEHC also investigates public health-related complaints for these licensed establishments. The NSEHC is a fee-funded program and is requesting a fee structure change and adjustment to align with DATCP (Department of Agriculture, Trade and Consumer Protection). In ATCP 76, DATCP has adopted a new fee structure to compensate for the complexity of public pools. The NSEHC operates as an agent under contract for DATCP and reimburses DATCP a percentage of their fees. In 2025, the NSEHC will be required to reimburse the DATCP 12% of their license fee for each licensed pool. The NSEHC is requesting an adoption of the new fee structure in ATCP 76 and increasing the state fee for each category by 12% to account for the reimbursement. The NSEHC requests these changes to become effective November 1<sup>st</sup>, 2024.

The increase is designed to help maintain services and cover program costs. Please see the attached fee schedule for comparison.

NSEHC Pool Type	Annual	Pre-inspection	Reinspection	Plan Review	Consult	Late Fee
Simple	\$274.00	\$137.00	\$137.00	\$137.00	\$138.00	\$55.00
Simple with Features	\$385.00	\$193.00	\$137.00	\$193.00	\$138.00	\$77.00
Moderate	\$350.00	\$175.00	\$137.00	\$175.00	\$138.00	\$70.00
Moderate with Features	\$504.00	\$252.00	\$137.00	\$252.00	\$138.00	\$100.00
Complex	\$437.00	\$219.00	\$137.00	\$219.00	\$138.00	\$87.00
Complex with Features	\$590.00	\$295.00	\$137.00	\$295.00	\$138.00	\$118.00

DATCP Pool Type	Annual	Pre-inspection	Reinspection	Plan Review	Consult	Late Fee
Simple	\$208.00	\$208.00	\$100.00		\$138.00	\$42.00
Simple with Features	\$345.00	\$345.00	\$100.00		\$138.00	\$69.00
Moderate	\$312.00	\$312.00	\$100.00		\$138.00	\$62.00
Moderate with Features	\$450.00	\$450.00	\$100.00		\$138.00	\$90.00
Complex	\$390.00	\$390.00	\$100.00		\$138.00	\$78.00
Complex with Features	\$527.00	\$527.00	\$100.00		\$138.00	\$105.00

Please call the North Shore Health Department at (414) 371-2980 if you have questions before the meeting.



**NORTH SHORE**  
**ENVIRONMENTAL HEALTH CONSORTIUM**  
*A Licensing and Inspection Program of the North Shore Health Department*

4800 W. Green Brook Dr.  
 Brown Deer, WI 53223-2496  
 (414) 371-2980  
 fax (414) 371-2988  
 nshealthdept.org

**North Shore Environmental Health Consortium Proposed Fee Schedule 2024-25**

	Annual	Preinspection	Reinspection	Plan review	Consultation	Late fee
<b>Serving Meals</b>						
Simple (Includes Mobile)	\$345.00	\$181.00	\$167.00	\$172.00	\$138.00	\$68.00
Moderate	\$486.00	\$244.00	\$167.00	\$253.00	\$138.00	\$98.00
Complex	\$697.00	\$349.00	\$167.00	\$362.00	\$138.00	\$140.00
Prepackaged	\$173.00	\$87.00	\$167.00	\$90.00	\$138.00	\$36.00
Micro Market (Single)	\$40.00					\$8.00
Micro Market (Multiple)	\$60.00					\$12.00
Additional Prep Area	\$182.00	\$89.00	\$167.00	\$92.00	\$138.00	\$36.00
Mobile Service base - Prepackaged	\$173.00	\$87.00	\$167.00	\$90.00	\$138.00	\$36.00
Mobile Service Base-Simple	\$345.00	\$172.00	\$167.00	\$181.00	\$138.00	\$69.00
Mobile Service Base-Moderate	\$486.00	\$244.00	\$167.00	\$244.00	\$138.00	\$98.00
Mobile Service Base-Complex	\$697.00	\$349.00	\$167.00	\$349.00	\$138.00	\$140.00
Transient Retail TCS	\$136.00					
Transient Retail Non-TCS	\$67.00					
<b>School Kitchen</b>						
Satellite	\$170.00	\$85.00	\$167.00	\$85.00	\$138.00	\$34.00
Full Service	\$345.00	\$181.00	\$167.00	\$181.00	\$138.00	\$69.00
<b>Not Serving Meals</b>						
Prepackaged	\$90.00	\$40.00	\$167.00	\$40.00	\$138.00	\$18.00
Simple Non-TCS	\$90.00	\$45.00	\$167.00	\$45.00	\$138.00	\$18.00
Simple TCS	\$373.00	\$187.00	\$167.00	\$187.00	\$138.00	\$74.00
Moderate	\$521.00	\$261.00	\$167.00	\$261.00	\$138.00	\$104.00
Complex	\$1,339.00	\$671.00	\$167.00	\$671.00	\$138.00	\$268.00
Transient Retail TCS	\$136.00					
Transient Retail Non-TCS	\$67.00					
<b>Hotels</b>						
5-30 rooms	\$472.00	\$235.00	\$167.00	\$236.00	\$138.00	\$94.00
31-99 rooms	\$552.00	\$276.00	\$167.00	\$276.00	\$138.00	\$110.00
100-199 rooms	\$634.00	\$318.00	\$167.00	\$318.00	\$138.00	\$127.00
200 or more rooms	\$934.00	\$467.00	\$167.00	\$467.00	\$138.00	\$187.00
Tourist Rooming House	\$110.00	\$300.00	\$167.00			\$22.00
<b>Bed and Breakfast</b>						
	\$244.00	\$116.00	\$167.00	\$116.00	\$138.00	\$47.00
<b>Pools</b>						
Simple	\$274.00	\$137.00	\$137.00	\$137.00	\$138.00	\$55.00
Simple with Features	\$385.00	\$193.00	\$137.00	\$193.00	\$138.00	\$77.00
Moderate	\$350.00	\$175.00	\$137.00	\$175.00	\$138.00	\$70.00
Moderate with Features	\$504.00	\$252.00	\$137.00	\$252.00	\$138.00	\$100.00
Complex	\$437.00	\$219.00	\$137.00	\$219.00	\$138.00	\$87.00
Complex with Features	\$590.00	\$295.00	\$137.00	\$295.00	\$138.00	\$118.00
<b>Additional Fees</b>						
Operating Without A License	\$835.00					
Inspection No Processing	\$40.00					
Inspection w/Processing	\$84.00					
No Certified Food Manager	\$195.00					

## PROCLAMATION

**WHEREAS**, on October 6, 1964, the United States Congress designated October 15 of each year as White Cane Safety Day; and

**WHEREAS**, blindness and severe visual impairment affect approximately 109,000 Wisconsin residents; and

**WHEREAS**, the majority of these person use travel aids, such as a white cane or a service animal to get around public streets and sidewalks and places of public accommodation; and

**WHEREAS**, these travel aids are universally recognized as symbols representing vision loss; and

**WHEREAS**, Wisconsin's White Cane Law requires that motorists come to a full stop before approaching closer than 10 feet to a pedestrian who is using a white cane or service animal; and

**WHEREAS**, Greater awareness of the White Cane Law leads to safer, more attentive driving in general, enhancing the safety of all pedestrians, including children, elders and people with disabilities; and

**WHEREAS**, communities have the opportunity to implement many proven features to enhance the safety of all pedestrians, including sidewalks, accessible pedestrian signals and curb ramps.

**NOW, THEREFORE BE IT RESOLVED** that, I, President Ann McKaig, on behalf of the residents of the Village of Shorewood, Milwaukee County, Wisconsin do hereby proclaim Tuesday, October 15, 2024 as **WHITE CANE SAFETY DAY** in the Village of Shorewood and also acknowledge the importance of pedestrian safety year-round.

Signed and sealed this 7<sup>th</sup> day of October, 2024 at the Village Hall of Shorewood.



A handwritten signature in black ink, appearing to read "Ann McKaig".

Ann McKaig, Village President  
Village of Shorewood

# PROCLAMATION

**WHEREAS**, October is Breast Cancer Awareness Month, let it be known that the Village of Shorewood is pleased to recognize and observe October 13, 2024 as **Metastatic Breast Cancer Awareness Day** and hereby recognizes the **#LightUpMBC** national campaign to benefit **METAvivor**; and

**WHEREAS**, there is a global **#LightUpMBC campaign** on October 13<sup>th</sup> every year to illuminate over 117 landmarks throughout the world, in the metastatic breast cancer (MBC) colors of teal, green, and pink, to honor 117 lives lost to MBC each day and bring awareness to the disease of metastatic breast cancer. The day will culminate in a virtual broadcast known as **#LightUpMBC Live** to commemorate landmarks lighting around the country, share inspiring stories from the metastatic breast cancer community, and raise research funds<sup>1</sup>; and

**WHEREAS**, the pink ribbon is well-known for representing the fight against early-stage breast cancer, it is not inclusive of Stage IV breast cancer. Therefore, the **metastatic breast cancer awareness tri-color ribbon** includes teal, green, and pink. The teal color portrays healing and spirituality. Green represents the triumph of spring over winter, life over death, renewal, hope, and immortality and the thin pink overlay signifies that the cancer originated in the breast; and

**WHEREAS**, breast cancer is the most common type of cancer among women in the world, and second leading cause of cancer death among women in the United States. More than one in eight women and one in 833 men in the U.S. will be diagnosed with breast cancer in their lifetimes<sup>2</sup>. In 2024, an estimated 313,510 Americans will be diagnosed with invasive breast cancer<sup>3</sup>; and

**WHEREAS**, Metastatic breast cancer occurs when breast cancer spreads to other parts of the body, including the bones, lungs, liver, and brain and has an average life expectancy of 2-3 years. Regardless of early detection, approximately 30% of stage 0 to III breast cancers will return as stage IV. An estimated 42,780 Americans will die from breast cancer in 2024<sup>2</sup>, equal to 117 women and men per day, with 98% due to metastatic breast cancer; and

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<sup>1</sup> [www.metavivor.org/lightupmbc](http://www.metavivor.org/lightupmbc)

<sup>2</sup> [https://www.breastcancer.org/symptoms/understand\\_bc/statistics](https://www.breastcancer.org/symptoms/understand_bc/statistics)

<sup>3</sup> [https://cancerstatisticscenter.cancer.org/?\\_ga=2.162966908.1140413714.1567010270-567828247.1567010270#!/cancer-site/Breast](https://cancerstatisticscenter.cancer.org/?_ga=2.162966908.1140413714.1567010270-567828247.1567010270#!/cancer-site/Breast)

<sup>4</sup> [www.metavivor.org/research](http://www.metavivor.org/research)

<sup>5</sup> <https://seer.cancer.gov/statfacts/html/disparities.html>

**WHEREAS**, the national organization, METAvivor Research and Support, funds critical stage IV metastatic breast cancer research and educates the public about metastatic breast cancer and lack of funding for stage IV treatment. METAvivor aims to dramatically increase the current percentage of U.S. breast cancer **research dollars from under 5 percent to 30 percent** for the already metastasized patient<sup>4</sup>. The national hashtags for this initiative on social media fall under **#METAvivor and #LightUpMBC**; and

**WHEREAS:** Metastatic breast cancer affects all races and socioeconomic classes. While caucasian women see slightly higher incidence rates of breast cancer,<sup>5</sup> the mortality rate for Black women with breast cancer is 41 percent higher than that of caucasian women, and breast cancer is the leading cause of cancer-related death for Hispanic women; and

**NOW, THEREFORE BE IT RESOLVED** that (name of municipality) hereby encourages citizens to join the national effort towards awareness of metastatic breast cancer during October and illuminate their local landmarks in the colors of teal, green, and pink on October 13th.

Signed and Sealed on October 7, 2024.

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Ann McKaig, Village President  
Village of Shorewood



Shorewood

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# VILLAGE OF SHOREWOOD

## REPORTS AND PRESENTATIONS TO VILLAGE BOARD

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**Agenda Item: Communication About OWI and Seat Belt Grant Participation**

**Date: October 7, 2024**

**Presenter: Rebecca Ewald, Village Manager**

**Department: Police Department**

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### History

The Shorewood Police Department frequently seeks assistance, sometimes through grant applications, from Federal and State agencies that are committed to helping police departments enhance the level of service that they provide to their citizens.

Grants are an excellent way for our department to receive funding beyond the limits of our operational budget. They can help bridge the gap between our department's resources and needs. They can help pay for equipment, vehicles, and training or even provide funding for additional personnel. Grants are meant to solve evolving community problems when budgets can't adjust quickly enough.

It's essential to recognize that considerable research and planning are necessary, and the application process can be challenging to navigate. Most grant programs are designed to fund a specific focus area (such as training, equipment, or crime prevention initiatives), and each grant program has specific requirements for eligibility.

The Shorewood Police Department participates as part of the North Shore Task Force that focuses on traffic enforcement initiative. All seven of the North Shore communities participate in the task force. The Village of River Hills is the administrative agency for the task force.

Each year, the Wisconsin Department of Transportation awards grant money for traffic enforcement initiatives that focus on targeted enforcement of safety related driving violations. The objects of the enforcement efforts related to the grants are to decrease the incidence of targeted driving violations, related crashes and to increase voluntary compliance with traffic regulations thereby decreasing fatalities and serious injury collisions by way of a proactive and highly visible enforcement effort.

The grants are awarded to the North Shore Task Force and the money awarded is dispersed amongst the members of the task force. The grants that have been awarded focus on enforcement violations related to Operating While Intoxicated (OWI) and Seat Belt violations.

Since 2021, the Shorewood Police Department has participated in the OWI and Seat Belt grants with awards of \$15,500, \$13,000, and \$13,000 respectively. Officers are assigned overtime to conduct grant related traffic enforcement activities. The agencies then submit for reimbursement on funds expended for grant related enforcement efforts. The agency is then reimbursed through the money awarded via the grant.

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**Agenda Item Discussion** – *The Shorewood Police Department is seeking permission to continue participated for federal and state grants with the understanding that grant applications and successful awards will be communicated to the Finance Department to ensure transparency and manage expectations.*

The Shorewood Police Department intends to continue participation in the WI DOT BOTS grant for OWI seatbelt, and speed violations, beginning October 1, 2024. The intent of this plan to specify and address the issues and procedures required to bring together a Multi-jurisdictional Traffic Safety Task Force geared toward a High Visibility Enforcement (HVE) effort focused on decreasing crashes and obtaining voluntary compliance with traffic regulations. Officers involved in the campaign will take a zero-tolerance on the primary violation. The monetary award for 2025 is \$11,500. The funds shall be used exclusively in accordance with the provisions of this grant, as well as applicable federal and state laws and regulations.

The concept of operation incorporates a High Visibility Enforcement (HVE) effort by utilizing a number of area state and local law enforcement agencies. Sworn personnel saturate pre-selected highway corridors/sections best determined to be advantageous in the detection of targeted violations.

The dates and times of these HVE deployments are pre-determined and advertised to the public through the efforts of press releases and media contacts to make the public preemptively aware of these various enforcement deployments. As an intended consequence it would also be the hope of gaining the motoring public's voluntary compliance as well as raise individual awareness of the hazards and penalties surrounding their conscious non-compliance with traffic safety laws. Location(s): North Shore Area of Milwaukee County. Including the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Whitefish Bay, and the City of Glendale. Dates: October 1, 2023 – September 30, 2024. Deployment dates determined monthly between departments.

HVE Enforcement Officers will be working in full uniform (safety vests are highly encouraged) and operating in their assigned patrol vehicles. Each Officer working the operation will complete an Activity Log. Sheet. Each agency will be responsible for compiling the statistics; done immediately at the end of the deployment but no later than 48 hours afterward.

1. Each campaign should be a minimum of four (4) hours in length and would include the following:
  - a. Pre-Deployment – at the beginning of the month, prior to any deployments consisting of advanced notice via PSAs, social media announcements, and other methods regarding deployment dates, times and general locations of targeted enforcement.
  - b. Deployment to the Targeted Areas.
  - c. Post Deployment – including;
    - 1.) At the end of the month, after all deployments consisting of sharing of results with all jurisdictions and media.
    - 2.) Completion of all required paperwork and reports required for Reports and Reimbursement Funding.
    - 3.) Completion of Citations, Court Documentation and Incidents Reports if required.

There is no fiscal impact as funds are reimbursed through the grant. The Finance Department has been notified; this communication is for notification to Village Board.

The dates for October are as follows:

- OWI – October 11, 12, 25, 26, 31
- Seat Belt – October 15, 22
- Speed – October 17, 24, 31

The dates come out toward the end of the month for the following month.

**Community and Business Outreach** – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes                       No

If Yes, identify how and what community groups and businesses were notified.

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**Action Required / Recommended** – *Please include the recommended motion or possible actions for this agenda item.*

No Action Required

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**Attachments** – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.*

2025 OWI OP Plan  
2025 Seatbelt OP Plan  
2025 Speed OP Plan



## WI DOT BOTS

### NORTH SHORE TASK FORCE OPERATIONAL PLAN

2024-2025 North Shore Task Force

#### **I. Purpose**

1. It is the intent of this plan to specify and address the issues and procedures required to bring together a Multi-jurisdictional Traffic Safety Task Force geared toward a High Visibility Enforcement (HVE) effort focused on decreasing crashes and obtaining voluntary compliance with traffic regulations.

The task force agencies involved are:

Administered by: <i>Village of River Hills</i>	<i>\$11,500</i>
<i>Village of Bayside</i>	<i>\$11,500</i>
<i>Village of Brown Deer</i>	<i>\$11,500</i>
<i>Village of Fox Point</i>	<i>\$11,500</i>
<i>City of Glendale</i>	<i>\$11,500</i>
<i>Village of Shorewood</i>	<i>\$11,500</i>
<i>Village of Whitefish Bay</i>	<i>\$12,000</i>

2. This enforcement effort will be a direct result of a task force formed and comprised of sworn personnel from all jurisdictions listed at the end of this document as well as the Wisconsin State Patrol, as appropriate. Agencies work in concert to address the objectives below and within corresponding grant documents and then take enforcement action based on violations observed/detected as a result of contact with motorists.
3. In addition, partnerships are encouraged with both private and public sector partners interested in promoting traffic safety.

#### **II. Objectives**

1. The objectives for this operational plan are to decrease the incidence of targeted driving violations, related crashes and to increase voluntary compliance with traffic regulations thereby decreasing fatalities and serious injury collisions by way of a proactive and highly visible enforcement effort.
2. Officers involved in the campaign will take a zero-tolerance on the following violations:
  - a. PRIMARY:                 Seatbelt
  - b. ADDITIONAL:            Operating While Impaired
3. The main objective is to gain and maintain voluntary and continued compliance with the targeted traffic laws thereby improving individual motor vehicle crash survivability rates and reduction of long term disabilities.

#### **III. Concept of Operations**

1. The concept of operation incorporates a High Visibility Enforcement (HVE) effort by utilizing a number of area state and local law enforcement agencies. Sworn personnel saturate pre-selected highway corridors/sections best determined to be advantageous in the detection of targeted violations.

2. Task Force Law Enforcement Departments may include any law enforcement agency located with jurisdictional responsibilities in the County(s). Each Department involved in the Task Force is responsible for deployment coverage of targeted locations within their jurisdiction.

NOTE: This may include funded agencies as well as agencies not receiving grant funds.

3. The three primary issues that a minimum of two agencies, preferably all agencies must share within the Task Force include:
  - a. Common location(s): Saturation, Corridor, or Jurisdictional Corridor.
  - b. Specific time frame of deployments.
  - c. Specific dates of deployments.
4. It would therefore be the intent of this plan to deploy a number of sworn personnel from the Task Force departments, simultaneously with mobile squad units and required equipment from their host agencies into a pre-determined locations (with alternate locations) within designated community(s) supporting this collaborative effort.
5. The Task Force is encouraged to utilize the Wisconsin State Patrol version of Mobile Architecture for Communications Handling (MACH).
6. It is envisioned that the duration of each campaign should be a minimum of four (4) hours in length and would include the following:
  - a. Pre-Deployment – at the beginning of the month, prior to any deployments consisting of advanced notice via PSAs, social media announcements, and other methods regarding deployment dates, times and general locations of targeted enforcement.
  - b. Deployment to the Targeted Areas.
  - c. Post Deployment – including;
    - 1.) At the end of the month, after all deployments consisting of sharing of results with all jurisdictions and media.
    - 2.) Completion of all required paperwork and reports required for Reports and Reimbursement Funding.
    - 3.) Completion of Citations, Court Documentation and Incidents Reports if required.
7. The dates and times of these HVE deployments are pre-determined and advertised to the public through the efforts of press releases and media contacts to make the public preemptively aware of these various enforcement deployments. As an intended consequence it would also be the hope of gaining the motoring public's voluntary compliance as well as raise individual awareness of the hazards and penalties surrounding their conscious non-compliance with traffic safety laws.

#### **IV. Date, Time, and Location of the Deployments**

Location(s): *Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Whitefish Bay, and City of Glendale*

Dates: *October 1, 2024 – September 30, 2025. Deployment dates determined monthly between departments.*

- \* Locations are subject to change dependent upon agency agreement, crash experience, and other determinations made by the involved agencies. As a starting point, include listed highways also include up to ¼mile in any direction of such highways so as to include feeder streets to the primary target areas. Dates are subject to change dependent upon weather and other factors as agreed upon by Task Force members.

#### **V. Liability of Law Enforcement Personnel Involved**

1. It is understood and agreed by task force agencies that employees assigned to HVE efforts, even if/when operating in another's jurisdiction, are the sole responsibility of the individual's employing department, unless the jurisdiction already have a mutual aid or similar agreement that they wish to use. If agencies have mutual aid or similar agreements made prior to Task Force operations, then those agreements replace this provision.
2. The individual employing department retains liability for its employees as if the employee was functioning in their own jurisdiction.
3. The individual organization is responsible to ensure the employee is qualified to be assigned to the HVE effort under regulation or requirement of the Wisconsin Department of Justice Law Enforcement Training and Standards Board and the BOTS.
4. The Parties assume their own liability and agree to release and hold harmless each other, including the others officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney fees which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of performance under this agreement. This indemnity provision does not constitute, and is not intended to constitute, a waiver of any governmental or other immunities or limitations of liability on the part of any Party. (See any related Mutual Aid Agreement for more details)

#### **VI. Jurisdictional Authority and Court Assignment of Citations**

1. Any Police Chief or the Sheriff may request, preferably in writing, that an HVE event occur within their jurisdiction.
2. Task Force agencies will make decisions as to the appropriate court for citations/arrests.

#### **VII. Required Personnel and Qualifications**

1. Task Force Representative – from each participating jurisdiction and/or other involved non law enforcement member agency, to act as the liaison for that agency regarding Task Force affairs. (**NOTE** – Preferably this position will be filled by one or two individuals that can act in this capacity throughout the entire campaign focus to best insure continuity in operation.)
2. Task Force Agency representatives shall meet on a quarterly basis to discuss relevant issues, deployment changes/dates, etc at their corresponding Traffic Safety Commission (TSC) meetings.
3. HVE Enforcement Officers: Officers shall be trained in Standardized Field Sobriety Testing (SFST). ARIDE and DRE training are strongly encouraged.
4. K-9 Officer and Dog – It is encouraged to have working deployment dates/times.
5. Drug Recognition Expert (DRE) Officer – It is encouraged working deployment dates/times.

#### **VIII. Uniform and Vehicles**

1. HVE Enforcement Officers will be working in full uniform (safety vests are highly encouraged) and operating in their assigned patrol vehicles (unless assigned as specific "spotters" or other plain clothes roles).
2. Squads may be marked or unmarked, depending on assignment/purpose.

#### **IX. Reporting**

1. Each Officer working the operation will complete an Activity Log Sheet. Each agency will be responsible for compiling the statistics; done immediately at the end of the deployment but no later than 48 hours afterward. The reimbursement paperwork will follow.

#### **X. Safety**

1. Safety is of high importance and should include available methods, materials and equipment to that end, including but not limited to: reflective safety vests, use of seat belts, etc.
2. If an unsafe act or condition is observed, that will be reported to their OIC as soon as possible. The OIC will then be responsible to correct the situation or change the operational plan to insure a safe conduct of the plan.

**The following sections are provided primarily for:  
agencies that are NOT funded through the task force grant, and,  
agencies that are funded BUT are not administering this task force grant.**

**ALL AGENCIES WITHIN THE TASK FORCE GEOGRAPHICAL AREA SHOULD BE GIVEN THIS DOCUMENT FOR THEIR  
GENERAL INFORMATION AND POTENTIAL PARTICIPATION.**

#### **XI. Federal Requirements**

Funded agencies must comply with all grant requirements particularly those listed in the "General Contract Terms" section, to include, but not limited to:

##### **1. Purpose of this Agreement**

The Bureau of Transportation Safety, housed within the Wisconsin Department of Transportation's Division of State Patrol, serves as the administering agency for state and federal grants relating to transportation safety. The purpose of this Agreement is to enable BOTS to award grant funding to Grantee for eligible costs of the Grant Project ("Grant") undertaken as outlined in the project narrative and work plan. The funds shall be used exclusively in accordance with the provisions of this Agreement, as well as applicable federal and state laws and regulations.

##### **2. Term**

Work conducted under this Grant must occur within the federal fiscal year: October 1 to September 30. This Agreement expires September 30 of the federal fiscal year during which the Grant is conducted.

##### **3. Implementation**

Grantee shall be solely responsible for the design and implementation of the Grant as described in the project narrative and work plan. Grantee agrees to conduct the Grant in accordance with these plans as approved by BOTS.

Modification of the Grant shall require prior approval of BOTS. Any change in project coordinator, financial officer, authorizing official, addresses, or telephone numbers requires written notification to BOTS. If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the Wise-Grants System.

Amended activity may not commence prior to BOTS approval.

Failure to perform planned activity may be considered grounds for termination of funding.

##### **4. Audit and Maintenance of Records**

Grantee government subdivisions are responsible for obtaining audits in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-8507) and the Single Audit Requirements of 2 C.F.R. §200, Subpart F (A-133 Single Audit Requirements). If Grantee government subdivision is subject to a Single Audit, BOTS must be notified of the audit and subsequent results. If Grantee is subject to these requirements, it will verify that it is in compliance with these requirements and that it has filed with the Federal Audit Clearing House. BOTS may take corrective action within six months and may require independent auditors to have access to grantee's records and financial statements. Documentation of costs shall be maintained for three years following final reimbursement. Reimbursement claim cost detail shall include a list of all personnel whose time is claimed; current billing period and year-to-date wages and fringe benefits paid to each person listed; all travel listed individually and broken out by transportation/mileage, meals, lodging, and related costs; all materials and supplies and contractual services, itemized, required to complete project activity. Employee time records for actual hours worked or percent of time dedicated to project activity are to be maintained by Grantee and made available to BOTS upon request with reasonable notice. Each budget item identified as "Other" shall be claimed separately.

##### **5. Monitoring by the State**

Grantee consents to monitoring by BOTS staff to ensure compliance with applicable state and federal regulations.

Monitoring may occur on-site and will require access to original versions of employee payroll information, citations, and other materials related to the implementation of this grant.

##### **6. Payment of Funds by the State**

All highway safety projects are funded on a cost reimbursement basis. State or local funds shall be expended before federal reimbursement is made.

BOTS shall reimburse Grantee only for the actual hours worked, and for other eligible costs, and only if the costs are incurred in performing tasks identified within the grant application. Personnel costs shall be reimbursed on the basis of actual hourly salary and fringe rate(s) that have been verified and approved by BOTS, or on the basis of percentage of annual salary and fringe dedicated to project activity as described within the grant application. All expenses for which Grantee seeks reimbursement must be documented in the Project Activity Reports.

## **7. Equipment**

Tangible, non-expendable personal property having an acquisition cost of \$5,000 or more, with a useful life of greater than one year, that is purchased in whole or in part by Grantee using funds awarded as part of this Agreement must be justified in the project narrative or work plan and approved by the NHTSA Regional Office in writing before initiating the acquisition of the equipment. Each item shall be tagged, inventoried, and monitored until the federal interest is released. Tangible, non-expendable personal property having an acquisition cost of less than \$5,000, and budgeted as materials and supplies, will also be monitored. Grantee must inform BOTS in writing when equipment is no longer used for the purpose for which it was acquired. Grantee's procurement of property under a grant will follow the same policies and procedures used for procurement from its non-federal funds, provided their procurement procedures follow the requirements for procurement standards set forth in federal law in 2 C.F.R. §§200.318 general procurement standards through 200.326 contract provisions. Each grantee receiving traffic safety funds must maintain written property management standards that comply with the requirements for property standards set forth in federal law in 2 C.F.R. §§200.310 through 200.316. These requirements include, but are not limited to, the maintenance of accurate property records [2 C.F.R. §200.313(d)(1)]. Such records will include a description of the property; a serial number or other identification number; the source of funding for the property (including the FAIN, if applicable); indication of with whom title is vested; acquisition date; cost of the property; percentage (at the end of the budget year) of federal participation in the cost of the project for the federal award under which the property was acquired; location, use, and condition of the property; and ultimate disposition data including the date of disposal and the sale price of the property. Grantees will institute maintenance procedures adequate to keep the property in good condition.

## **8. Print and Audio Visual Materials**

Grantee shall submit all materials developed under this Agreement to BOTS for approval of content and style prior to final production and release. All video materials intended for general public viewing must be close-captioned. Grantee shall credit the Wisconsin Department of Transportation Bureau of Transportation Safety and the National Highway Traffic Safety Administration on all such materials. Grantee may not copyright any portion of materials produced under this Agreement.

## **9. Program Income**

Program income is gross income derived by Grantee from Grant-supported activities. Grantee will report program income on reimbursement claims, stating whether the income is retained or credited as a reduction in federal share of project expenditures. If retained, such income may be used only for highway safety activities and is subject to audit by BOTS.

## **10. Additional Requirements Where Funds Are Expended on Law Enforcement**

- A. Grantee agency certifies that it has a written departmental policy on biased-based policing, or that it will initiate development of one during the grant period.
- B. Grantee agency certifies that it has a written departmental policy on pursuits or that it will initiate development of one during the grant period. The policy should conform to the guidelines of the IACP or a similar pursuit policy.
- C. Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in fatal vehicle crashes involving alcohol, or that it will initiate one during the grant period. Grantee agency will require a test of all killed drivers and will encourage all surviving drivers to consent to a test.
- D. Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate development of one during the grant period.

## **11. General Costs of Government**

The general costs of government (i.e. supplanting) are unallowable except as provided in 2 C.F.R. §200.474. [2 C.F.R. §200.444]. The replacement of routine or existing state or local expenditures with the use of federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of a state or local agency is prohibited.

## **12. Guidelines for Allowability of Costs**

To be allowable under Federal awards, costs must meet the following general criteria [2 C.F.R. §225, Appendix A, C(1)]:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal awards.
2. Be allocable to Federal awards under the provisions of 2 CFR part 225.
3. Be authorized or not prohibited under State or local laws or regulations.
4. Conform to any limitations or exclusions set forth in these principles, Federal laws, terms and conditions of the Federal award, or other governing regulations as to types or amounts of cost items.
5. Be consistent with policies, regulations, and procedures that apply uniformly to both Federal awards and other activities of the governmental unit.
6. Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
7. Except as otherwise provided for in 2 CFR part 225, be determined in accordance with generally accepted accounting principles.
8. Not be included as a cost or used to meet cost sharing or matching requirements of any other Federal award in either the current or a prior period, except as specifically provided by Federal law or regulation.
9. Be the net of all applicable credits.
10. Be adequately documented.

## **13. Nondiscrimination**

During the performance of this contract/funding agreement, the contractor/funding recipient agrees —

1. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;

2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;

3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;

4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

The grantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38

**Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and

- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).

#### **14. Political Activity (Hatch Act)**

Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

#### **15. Lobbying Activities**

##### *Certification Regarding Federal Lobbying*

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

##### *Restriction on State Lobbying*

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative

officials to favor or oppose the adoption of a specific pending legislative proposal.

#### **16. Certification Regarding Debarment And Suspension**

Grantee certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Grant by any federal agency, or by any department, agency, or political subdivision of the state. For purposes of this grant, "principal" includes an officer, director, owner, partner, or other person with primary management and supervisory responsibilities, or a person who has critical influence on or substantive control over the operations of Grantee.

Instructions for Lower Tier Certification:

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 2 CFR Part 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### **17. Buy America Act**

The Grantee and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub recipient, to purchase only steel, iron and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

#### **18. Prohibition on using grant funds to check for helmet usage**

The Grantee and each sub recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

#### **19. Termination**

This grant may be terminated upon BOTS' determination that Grantee has materially failed to comply with terms of this Agreement. Termination may be considered among the criteria for subsequent grant awards.

#### **20. Correspondence**

All correspondence outside of Wise-Grants with BOTS regarding this project shall include the Grant Number, and shall be submitted to the following address or attached to the Supporting Documentation on the grant application:

**Bureau of Transportation Safety**





**WI DOT BOTS**

**TASK FORCE OPERATIONAL PLAN**  
2024-2025 North Shore Task Force

**I. Purpose**

1. It is the intent of this plan to specify and address the issues and procedures required to bring together a Multi-jurisdictional Traffic Safety Task Force geared toward a High Visibility Enforcement (HVE) effort focused on decreasing crashes and obtaining voluntary compliance with traffic regulations.

The task force agencies involved are:

Administered by: <i>Village of River Hills</i>	<i>\$11,500</i>
<i>Village of Bayside</i>	<i>\$11,500</i>
<i>Village of Brown Deer</i>	<i>\$11,500</i>
<i>Village of Fox Point</i>	<i>\$11,500</i>
<i>City of Glendale</i>	<i>\$11,500</i>
<i>Village of Shorewood</i>	<i>\$11,500</i>
<i>Village of Whitefish Bay</i>	<i>\$12,000</i>

2. This enforcement effort will be a direct result of a task force formed and comprised of sworn personnel from all jurisdictions listed at the end of this document as well as the Wisconsin State Patrol, as appropriate. Agencies work in concert to address the objectives below and within corresponding grant documents and then take enforcement action based on violations observed/detected as a result of contact with motorists.
3. In addition, partnerships are encouraged with both private and public sector partners interested in promoting traffic safety.

**II. Objectives**

1. The objectives for this operational plan are to decrease the incidence of targeted driving violations, related crashes and to increase voluntary compliance with traffic regulations thereby decreasing fatalities and serious injury collisions by way of a proactive and highly visible enforcement effort.
2. Officers involved in the campaign will take a zero-tolerance on the following violations:
  - a. PRIMARY: *Seatbelt Violations*
3. The main objective is to gain and maintain voluntary and continued compliance with the targeted traffic laws thereby improving individual motor vehicle crash survivability rates and reduction of long term disabilities.

**III. Concept of Operations**

1. The concept of operation incorporates a High Visibility Enforcement (HVE) effort by utilizing a number of area state and local law enforcement agencies. Sworn personnel saturate pre-selected highway corridors/sections best determined to be advantageous in the detection of targeted violations.

2. Task Force Law Enforcement Departments may include any law enforcement agency located with jurisdictional responsibilities in the County(s). Each Department involved in the Task Force is responsible for deployment coverage of targeted locations within their jurisdiction.

NOTE: This may include funded agencies as well as agencies not receiving grant funds.

3. The three primary issues that a minimum of two agencies, preferably all agencies must share within the Task Force include:
  - a. Common location(s): Saturation, Corridor, or Jurisdictional Corridor.
  - b. Specific time frame of deployments.
  - c. Specific dates of deployments.
4. It would therefore be the intent of this plan to deploy a number of sworn personnel from the Task Force departments, simultaneously with mobile squad units and required equipment from their host agencies into a pre-determined locations (with alternate locations) within designated community(s) supporting this collaborative effort.
5. The Task Force is encouraged to utilize the Wisconsin State Patrol version of Mobile Architecture for Communications Handling (MACH).
6. It is envisioned that the duration of each campaign should be a minimum of four (4) hours in length and would include the following:
  - a. Pre-Deployment – at the beginning of the month, prior to any deployments consisting of advanced notice via PSAs, social media announcements, and other methods regarding deployment dates, times and general locations of targeted enforcement.
  - b. Deployment to the Targeted Areas.
  - c. Post Deployment – including;
    - 1.) At the end of the month, after all deployments consisting of sharing of results with all jurisdictions and media.
    - 2.) Completion of all required paperwork and reports required for Reports and Reimbursement Funding.
    - 3.) Completion of Citations, Court Documentation and Incidents Reports if required.
7. The dates and times of these HVE deployments are pre-determined and advertised to the public through the efforts of press releases and media contacts to make the public preemptively aware of these various enforcement deployments. As an intended consequence it would also be the hope of gaining the motoring public's voluntary compliance as well as raise individual awareness of the hazards and penalties surrounding their conscious non-compliance with traffic safety laws.

#### **IV. Date, Time, and Location of the Deployments**

Location(s): North Shore area of Milwaukee County. Including the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood, and Whitefish Bay, and the City of Glendale

Dates: *October 1, 2024 – September 30, 2025. Deployment dates determined monthly between departments.*

- \* Locations are subject to change dependent upon agency agreement, crash experience, and other determinations made by the involved agencies. As a starting point, include listed highways also include up to ¼mile in any direction of such highways so as to include feeder streets to the primary target areas. Dates are subject to change dependent upon weather and other factors as agreed upon by Task Force members.

#### **V. Liability of Law Enforcement Personnel Involved**

1. It is understood and agreed by task force agencies that employees assigned to HVE efforts, even if/when operating in another's jurisdiction, are the sole responsibility of the individual's employing department, unless the jurisdiction already have a mutual aid or similar agreement that they wish to use. If agencies have mutual aid or similar agreements made prior to Task Force operations, then those agreements replace this provision.
2. The individual employing department retains liability for its employees as if the employee was functioning in their own jurisdiction.
3. The individual organization is responsible to ensure the employee is qualified to be assigned to the HVE effort under regulation or requirement of the Wisconsin Department of Justice Law Enforcement Training and Standards Board and the BOTS.
4. The Parties assume their own liability and agree to release and hold harmless each other, including the others officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney fees which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of performance under this agreement. This indemnity provision does not constitute, and is not intended to constitute, a waiver of any governmental or other immunities or limitations of liability on the part of any Party. (See any related Mutual Aid Agreement for more details)

#### **VI. Jurisdictional Authority and Court Assignment of Citations**

1. Any Police Chief or the Sheriff may request, preferably in writing, that an HVE event occur within their jurisdiction.
2. Task Force agencies will make decisions as to the appropriate court for citations/arrests.

#### **VII. Required Personnel and Qualifications**

1. Task Force Representative – from each participating jurisdiction and/or other involved non law enforcement member agency, to act as the liaison for that agency regarding Task Force affairs. (**NOTE** – Preferably this position will be filled by one or two individuals that can act in this capacity throughout the entire campaign focus to best insure continuity in operation.)
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agencies that are NOT funded through the task force grant, and,  
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Work conducted under this Grant must occur within the federal fiscal year: October 1 to September 30. This Agreement expires September 30 of the federal fiscal year during which the Grant is conducted.

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Grantee shall be solely responsible for the design and implementation of the Grant as described in the project narrative and work plan. Grantee agrees to conduct the Grant in accordance with these plans as approved by BOTS. Modification of the Grant shall require prior approval of BOTS. Any change in project coordinator, financial officer, authorizing official, addresses, or telephone numbers requires written notification to BOTS. If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the Wise-Grants System. Amended activity may not commence prior to BOTS approval. Failure to perform planned activity may be considered grounds for termination of funding.

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### **Equipment**

Tangible, non-expendable personal property having an acquisition cost of \$5,000 or more, with a useful life of greater than one year, that is purchased in whole or in part by Grantee using funds awarded as part of this Agreement must be justified in the project narrative or work plan and approved by the NHTSA Regional Office in writing before initiating the acquisition of the equipment. Each item shall be tagged, inventoried, and monitored until the federal interest is released. Tangible, non-expendable personal property having an acquisition cost of less than \$5,000, and budgeted as materials and supplies, will also be monitored. Grantee must inform BOTS in writing when equipment is no longer used for the purpose for which it was acquired. Grantee's procurement of property under a grant will follow the same policies and procedures used for procurement from its non-federal funds, provided their procurement procedures follow the requirements for procurement standards set forth in federal law in 2 C.F.R. §§200.318 general procurement standards through 200.326 contract provisions. Each grantee receiving traffic safety funds must maintain written property management standards that comply with the requirements for property standards set forth in federal law in 2 C.F.R. §§200.310 through 200.316. These requirements include, but are not limited to, the maintenance of accurate property records [2 C.F.R. §200.313(d)(1)]. Such records will include a description of the property; a serial number or other identification number; the source of funding for the property (Including the FAIN, if applicable); indication of with whom title is vested; acquisition date; cost of the property; percentage (at the end of the budget year) of federal participation in the cost of the project for the federal award under which the property was acquired; location, use, and condition of the property; and ultimate disposition data including the date of disposal and the sale price of the property. Grantees will institute maintenance procedures adequate to keep the property in good condition.

### **Print and Audio Visual Materials**

Grantee shall submit all materials developed under this Agreement to BOTS for approval of content and style prior to final production and release. All video materials intended for general public viewing must be close-captioned. Grantee shall credit the Wisconsin Department of Transportation Bureau of Transportation Safety and the National Highway Traffic Safety Administration on all such materials. Grantee may not copyright any portion of materials produced under this Agreement.

### **Program Income**

Program income is gross income derived by Grantee from Grant-supported activities. Grantee will report program income on reimbursement claims, stating whether the income is retained or credited as a reduction in federal share of project expenditures. If retained, such income may be used only for highway safety activities and is subject to audit by BOTS.

### **Additional Requirements Where Funds Are Expended on Law Enforcement**

- A. Grantee agency certifies that it has a written departmental policy on biased-based policing, or that it will initiate development of one during the grant period.
- B. Grantee agency certifies that it has a written departmental policy on pursuits or that it will initiate development of one during the grant period. The policy should conform to the guidelines of the IACP or a similar pursuit policy .
- C. Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in fatal vehicle crashes involving alcohol, or that it will initiate one during the grant period. Grantee agency will require a test of all killed drivers and will encourage all surviving drivers to consent to a test.
- D. Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate development of one during the grant period.

### **General Costs of Government**

The general costs of government (i.e. supplanting) are unallowable except as provided in 2 C.F.R. §200.474. [2 C.F.R. §200.444]. The replacement of routine or existing state or local expenditures with the use of federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of a state or local agency is prohibited.

### **Guidelines for Allowability of Costs**

To be allowable under Federal awards, costs must meet the following general criteria [2 C.F.R. §225, Appendix A, C(1)]:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal awards .
2. Be allocable to Federal awards under the provisions of 2 CFR part 225.
3. Be authorized or not prohibited under State or local laws or regulations.
4. Conform to any limitations or exclusions set forth in these principles, Federal laws, terms and conditions of the Federal award, or other governing regulations as to types or amounts of cost items.
5. Be consistent with policies, regulations, and procedures that apply uniformly to both Federal awards and other activities of the governmental unit.
6. Be accorded consistent treatment. A cost may not be assigned a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.

7. Except as otherwise provided for in 2 CFR part 225, be determined in accordance with generally accepted accounting principles.
8. Not be included as a cost or used to meet cost sharing or matching requirements of any other Federal award in either the current or a prior period, except as specifically provided by Federal law or regulation.
9. Be the net of all applicable credits.
10. Be adequately documented.

### **Nondiscrimination**

During the performance of this contract/funding agreement, the contractor/funding recipient agrees —

1. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
  2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
  3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
  4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

The grantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

### **Political Activity (Hatch Act)**

Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

### **Certification Regarding Federal Lobbying**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Restriction On State Lobbying**

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

### **Certification Regarding Debarment And Suspension**

#### **Instructions for Lower Tier Participant Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

#### **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

### **Buy America Act**



**WI DOT BOTS****TASK FORCE OPERATIONAL PLAN**  
2024-2025 North Shore Task Force**I. Purpose**

1. It is the intent of this plan to specify and address the issues and procedures required to bring together a Multi-jurisdictional Traffic Safety Task Force geared toward a High Visibility Enforcement (HVE) effort focused on decreasing crashes and obtaining voluntary compliance with traffic regulations.

The task force agencies involved are:

Administered by: Village of River Hills	\$15,000
Village of Bayside	\$7,500
Village of Brown Deer	\$15,500
Village of Fox Point	\$15,500
City of Glendale	\$15,500
Village of Shorewood	\$15,500
Village of Whitefish Bay	\$15,500

2. This enforcement effort will be a direct result of a task force formed and comprised of sworn personnel from all jurisdictions listed at the end of this document as well as the Wisconsin State Patrol, as appropriate. Agencies work in concert to address the objectives below and within corresponding grant documents and then take enforcement action based on violations observed/detected as a result of contact with motorists.
3. In addition, partnerships are encouraged with both private and public sector partners interested in promoting traffic safety.

**II. Objectives**

1. The objectives for this operational plan are to decrease the incidence of targeted driving violations, related crashes and to increase voluntary compliance with traffic regulations thereby decreasing fatalities and serious injury collisions by way of a proactive and highly visible enforcement effort.
2. Officers involved in the campaign will take a zero-tolerance on the following violations:
  - a. PRIMARY: Operating While Intoxicated
  - b. ADDITIONAL: Seatbelt Violations
3. The main objective is to gain and maintain voluntary and continued compliance with the targeted traffic laws thereby improving individual motor vehicle crash survivability rates and reduction of long term disabilities.

**III. Concept of Operations**

1. The concept of operation incorporates a High Visibility Enforcement (HVE) effort by utilizing a number of area state and local law enforcement agencies. Sworn personnel saturate pre-selected highway corridors/sections best determined to be advantageous in the detection of targeted violations.

2. Task Force Law Enforcement Departments may include any law enforcement agency located with jurisdictional responsibilities in the County(s). Each Department involved in the Task Force is responsible for deployment coverage of targeted locations within their jurisdiction.

NOTE: This may include funded agencies as well as agencies not receiving grant funds.

3. The three primary issues that a minimum of two agencies, preferably all agencies must share within the Task Force include:
  - a. Common location(s): Saturation, Corridor, or Jurisdictional Corridor.
  - b. Specific time frame of deployments.
  - c. Specific dates of deployments.
4. It would therefore be the intent of this plan to deploy a number of sworn personnel from the Task Force departments, simultaneously with mobile squad units and required equipment from their host agencies into a pre-determined locations (with alternate locations) within designated community(s) supporting this collaborative effort.
5. The Task Force is encouraged to utilize the Wisconsin State Patrol version of Mobile Architecture for Communications Handling (MACH).
6. It is envisioned that the duration of each campaign should be a minimum of four (4) hours in length and would include the following:
  - a. Pre-Deployment – at the beginning of the month, prior to any deployments consisting of advanced notice via PSAs, social media announcements, and other methods regarding deployment dates, times and general locations of targeted enforcement.
  - b. Deployment to the Targeted Areas.
  - c. Post Deployment – including;
    - 1.) At the end of the month, after all deployments consisting of sharing of results with all jurisdictions and media.
    - 2.) Completion of all required paperwork and reports required for Reports and Reimbursement Funding.
    - 3.) Completion of Citations, Court Documentation and Incidents Reports if required.
7. The dates and times of these HVE deployments are pre-determined and advertised to the public through the efforts of press releases and media contacts to make the public preemptively aware of these various enforcement deployments. As an intended consequence it would also be the hope of gaining the motoring public's voluntary compliance as well as raise individual awareness of the hazards and penalties surrounding their conscious non-compliance with traffic safety laws.

#### **IV. Date, Time, and Location of the Deployments**

Location(s): North Shore Area of Milwaukee County. Including the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Whitefish Bay, and the City of Glendale.

Dates: October 1, 2024 – September 30, 2025. Deployment dates determined monthly between departments.

- \* Locations are subject to change dependent upon agency agreement, crash experience, and other determinations made by the involved agencies. As a starting point, include listed highways also include up to ¼mile in any direction of such highways so as to include feeder streets to the primary target areas. Dates are subject to change dependent upon weather and other factors as agreed upon by Task Force members.

#### **V. Liability of Law Enforcement Personnel Involved**

1. It is understood and agreed by task force agencies that employees assigned to HVE efforts, even if/when operating in another's jurisdiction, are the sole responsibility of the individual's employing department, unless the jurisdiction already have a mutual aid or similar agreement that they wish to use. If agencies have mutual aid or similar agreements made prior to Task Force operations, then those agreements replace this provision.
2. The individual employing department retains liability for its employees as if the employee was functioning in their own jurisdiction.
3. The individual organization is responsible to ensure the employee is qualified to be assigned to the HVE effort under regulation or requirement of the Wisconsin Department of Justice Law Enforcement Training and Standards Board and the BOTS.
4. The Parties assume their own liability and agree to release and hold harmless each other, including the others officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney fees which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of performance under this agreement. This indemnity provision does not constitute, and is not intended to constitute, a waiver of any governmental or other immunities or limitations of liability on the part of any Party. (See any related Mutual Aid Agreement for more details)

#### **VI. Jurisdictional Authority and Court Assignment of Citations**

1. Any Police Chief or the Sheriff may request, preferably in writing, that an HVE event occur within their jurisdiction.
2. Task Force agencies will make decisions as to the appropriate court for citations/arrests.

#### **VII. Required Personnel and Qualifications**

1. Task Force Representative – from each participating jurisdiction and/or other involved non law enforcement member agency, to act as the liaison for that agency regarding Task Force affairs. (**NOTE** – Preferably this position will be filled by one or two individuals that can act in this capacity throughout the entire campaign focus to best insure continuity in operation.)
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BOTS shall reimburse Grantee only for the actual hours worked, and for other eligible costs, and only if the costs are incurred in performing tasks identified within the grant application. Personnel costs shall be reimbursed on the basis of actual hourly salary and fringe rate(s) that have been verified and approved by BOTS, or on the basis of percentage of annual salary and fringe dedicated to project activity as described within the grant application. All expenses for which Grantee seeks reimbursement must be documented in the Project Activity Reports.

### **Equipment**

Tangible, non-expendable personal property having an acquisition cost of \$5,000 or more, with a useful life of greater than one year, that is purchased in whole or in part by Grantee using funds awarded as part of this Agreement must be justified in the project narrative or work plan and approved by the NHTSA Regional Office in writing before initiating the acquisition of the equipment. Each item shall be tagged, inventoried, and monitored until the federal interest is released. Tangible, non-expendable personal property having an acquisition cost of less than \$5,000, and budgeted as materials and supplies, will also be monitored. Grantee must inform BOTS in writing when equipment is no longer used for the purpose for which it was acquired. Grantee's procurement of property under a grant will follow the same policies and procedures used for procurement from its non-federal funds, provided their procurement procedures follow the requirements for procurement standards set forth in federal law in 2 C.F.R. §§200.318 general procurement standards through 200.326 contract provisions. Each grantee receiving traffic safety funds must maintain written property management standards that comply with the requirements for property standards set forth in federal law in 2 C.F.R. §§200.310 through 200.316. These requirements include, but are not limited to, the maintenance of accurate property records [2 C.F.R. §200.313(d)(1)]. Such records will include a description of the property; a serial number or other identification number; the source of funding for the property (Including the FAIN, if applicable); indication of with whom title is vested; acquisition date; cost of the property; percentage (at the end of the budget year) of federal participation in the cost of the project for the federal award under which the property was acquired; location, use, and condition of the property; and ultimate disposition data including the date of disposal and the sale price of the property. Grantees will institute maintenance procedures adequate to keep the property in good condition.

### **Print and Audio Visual Materials**

Grantee shall submit all materials developed under this Agreement to BOTS for approval of content and style prior to final production and release. All video materials intended for general public viewing must be close-captioned. Grantee shall credit the Wisconsin Department of Transportation Bureau of Transportation Safety and the National Highway Traffic Safety Administration on all such materials. Grantee may not copyright any portion of materials produced under this Agreement.

### **Program Income**

Program income is gross income derived by Grantee from Grant-supported activities. Grantee will report program income on reimbursement claims, stating whether the income is retained or credited as a reduction in federal share of project expenditures. If retained, such income may be used only for highway safety activities and is subject to audit by BOTS.

### **Additional Requirements Where Funds Are Expended on Law Enforcement**

- A. Grantee agency certifies that it has a written departmental policy on biased-based policing, or that it will initiate development of one during the grant period.
- B. Grantee agency certifies that it has a written departmental policy on pursuits or that it will initiate development of one during the grant period. The policy should conform to the guidelines of the IACP or a similar pursuit policy .
- C. Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in fatal vehicle crashes involving alcohol, or that it will initiate one during the grant period. Grantee agency will require a test of all killed drivers and will encourage all surviving drivers to consent to a test.
- D. Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate development of one during the grant period.

### **General Costs of Government**

The general costs of government (i.e. supplanting) are unallowable except as provided in 2 C.F.R. §200.474. [2 C.F.R. §200.444]. The replacement of routine or existing state or local expenditures with the use of federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of a state or local agency is prohibited.

### **Guidelines for Allowability of Costs**

To be allowable under Federal awards, costs must meet the following general criteria [2 C.F.R. §225, Appendix A, C(1)]:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal awards .
2. Be allocable to Federal awards under the provisions of 2 CFR part 225.
3. Be authorized or not prohibited under State or local laws or regulations.
4. Conform to any limitations or exclusions set forth in these principles, Federal laws, terms and conditions of the Federal award, or other governing regulations as to types or amounts of cost items.
5. Be consistent with policies, regulations, and procedures that apply uniformly to both Federal awards and other activities of the governmental unit.
6. Be accorded consistent treatment. A cost may not be assigned a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.

7. Except as otherwise provided for in 2 CFR part 225, be determined in accordance with generally accepted accounting principles.
8. Not be included as a cost or used to meet cost sharing or matching requirements of any other Federal award in either the current or a prior period, except as specifically provided by Federal law or regulation.
9. Be the net of all applicable credits.
10. Be adequately documented.

### **Nondiscrimination**

During the performance of this contract/funding agreement, the contractor/funding recipient agrees —

1. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
  2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
  3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
  4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

The grantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

### **Political Activity (Hatch Act)**

Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

### **Certification Regarding Federal Lobbying**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Restriction On State Lobbying**

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

### **Certification Regarding Debarment And Suspension**

#### Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

#### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

### **Buy America Act**

