



**Shorewood Public Art Committee  
Village Hall Committee Room, 3930 Murray Avenue  
Wednesday, July 5, 8:30 a.m.**

**Agenda**

1. Call to order.
2. Consider approval of June 7, 2023 meeting minutes.
3. Update on Ghost Train status.
4. Discussion of Arts festival.
5. Discuss Other Old/New Business.
6. Adjournment.

DATED at Shorewood, Wisconsin, this 29<sup>th</sup> day of June 2023  
Toya Harrell, Village Clerk

Should you have any questions or comments regarding any items on this agenda, contact the Manager's Office at 847-2705.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of all individuals.

## Shorewood Public Art Committee

Minutes of June 7, 2023

PAC Members Present: Anna Coffaro, Laura Huebner, Deb Medin, Ken Vonderberg, Ellie Rabinowitz

Others present: Assistant Village Manager Chris Anderson

PAC Members Absent: Two vacancies

Next PAC Meeting: June 7, 2023, at 8:30 AM

**1. Call to order.**

The meeting was called to order at 8:34am

**2. Consider approval of May 3, 2023 meeting minutes.**

Deb moved to approve, seconded by Ken and the motion carried 5-0. Change pro audio about sound not working (it was not), but it is working.

**3. Update on Ghost Train status**

On Monday, the boxes and power supplies as well as amps have been reset to allow space for proper ventilation. Some of the vent fans were not installed correctly and were also fixed. Ellie still went last night to see the Ghost Train and noted some lights were out- not sure if it is light strands or fuses, but there is an ability to get a quarterly or twice annual service program. Main Stage provides the service program (Signify does too and can offer a cloud based solution to login and change the lights program remotely). The system does not appear to currently be connected to any WiFi, so this would need to be determined before pursuing the Signify route.

**4. Discussion of Arts festival.**

Ellie mentioned that March is generally the most open time for the high school's space, but post SHS Showcase would also be good. Discussions with Colleen mentioned that November is not a great time due to the turnaround- March would in fact be better. In the future, tie into other arts programs like the Shorewood Showcase and other arts events. Ken mentioned the Shorewood Artist's Guild show at the Atrium is also right around that time. Anna asked about kids having a passport where if they visit other arts events they can get a stamp toward a prize at the end of the program. Colleen will make a production schedule and deliverables/targets over what would be needed from month to month. Discussion continued around breaking up who would be interested in Arts festival subcommittees. Logical division of tasks based on key components needed; Ellie: programming and logistics; Anna: fundraising/marketing; Ken: Design and space planning; Deb: floater; Laura: marketing and visual components. RFP guidelines to be shared with Colleen so she can understand the Village's purchasing rules.

**5. Discuss Other Old/New Business.**

There are two committee vacancies to fill. Signal Box plexiglass has been replaced and fresh maps have been replenished. Ken asked if self-closing boxes were located. The size of the maps impacts what can be placed in the box.

**6. Adjournment.**

Laura moved to adjourn, seconded by Ken and the motion passed 5-0. The committee adjourned at 9:10am.

Respectfully submitted by,  
Chris Anderson, Assistant Village Manager