



## NOTICE

**PLEASE TAKE NOTICE** that meetings of **the SPECIAL BUDGET & FINANCE COMMITTEE MEETING** will be held on **Monday, May 11, 2020**. This meeting is being held via teleconference.

You may alternatively join the meeting via toll free phone number: **1-877-309-2073**

When prompted, enter the access code **600-350-357** followed by the pound or hash (#).

**Special Meeting of the Budget & Finance Standing Committee, 6:00 P.M. – Village Hall Committee Room**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Discuss proposed 2020-2029 Long Range Financial Plan projects and project schedule
5. Adjournment

DATED at Shorewood, Wisconsin this 7<sup>TH</sup> day of May, 2020; amended 5/11 at 10:30 a.m.

VILLAGE OF SHOREWOOD  
Sara Bruckman, CMC/WCMC  
Village Clerk

Should you have any questions or comments regarding any items on this agenda, contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

# VILLAGE OF SHOREWOOD

## REPORTS AND PRESENTATIONS TO VILLAGE BOARD



---

**Agenda Item: 2021-2030 LRP Project Schedule review**

**Date: May 11, 2020**

**Presenter: Mark Emanuelson / Leeann Butschlick**

**Department: Finance / DPW**

---

### **History:**

For the past several years staff has attempted to provide the Village Board more engagement opportunities to help guide staff in the prioritization and evaluation process of the various infrastructure needs that have been included in the Village's Long Range Financial Plan project schedule, prior to the completion of the fiscal impact analysis portions of the plan.

---

### **Agenda Item Discussion:**

The goal of this meeting is to review the project implementation schedule and provide feedback on the priorities of the community and any proposed adjustments to the planned implementation schedule.

The following link is to last year's 2020-2029 Long Range Financial Plan ([Click here](#)). Please review Appendix A, pages 24-40 from last year's plan prior to the meeting in order to help facilitate discussion.

**Changes from 2020-2029 schedules:** Project costs estimates for current 2020 projects and anticipated 2021 projects have been updated in "red" font with the most current information available. The MMSD support for the PPII Lateral Rehabilitation Program has ended in its current form. Staff seeks guidance on whether to continue this program independently. There are currently no initiatives approved related to a Wilson Drive Phase 2 project and this line item will drop off the final project schedule unless otherwise directed. All other project implementation timelines remain the same as last year's final report.

The 2021-2030 draft project schedules include roughly \$21.5 million of tax levy funded projects. The tax levy funded projects listed under the 'yellow' highlighted section of the project schedules. This compares to about \$22.5 million from the previous plan. Therefore most of the fiscal analytics from last year's plan will still be generally reflective of the fiscal impacts anticipated with the implementation of this year's draft project schedule.

---

**Community and Business Outreach** – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item.*

Yes                       No

---

**Action Required / Recommended** – Provide guidance to staff on project implementation priorities.

---

**Attachments** – *Please list the following attachments and supporting documents for this agenda item.*

Prior year 2020-2029 Long Range Financial Plan ([Click here](#))

Village of Shorewood		General Infrastructure Projects															
2021-2030 Long Range Plan		2020-2021			2022-2023			2024-2025			2026-2027			2028-2029			2020-2029
Updated 4/27/20		G.O	2020	2021	G.O	2022	2023	G.O	2024	2025	G.O	2026	2027	G.O	2028	2029	2020-2029
		Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	SUB TOTAL
<b>General - Tax Levy funded</b>																	
1	Local Road Program	2,600,000	2,600,000														2,600,000
1B	Residual 2018 bond proceeds	(350,000)	(350,000)														(350,000)
2	Alley Reconstruction	750,000		750,000				1,500,000		1,500,000	750,000		750,000	750,000		750,000	3,750,000
3A	Sidewalk Program (costs)	300,000		300,000				400,000		400,000	200,000		200,000	200,000		200,000	1,100,000
3B	Sidewalk (special Assmt.)	(150,000)		(150,000)				(300,000)		(300,000)	(150,000)		(150,000)	(150,000)		(150,000)	(750,000)
4A	PPII Lateral rehab Program	0			0			0									0
4B	MMSD PPII grants	0			0			0									0
5	Street Lighting Boxes	150,000		150,000				100,000		100,000							250,000
6	Street Lighting LED							500,000	500,000								500,000
7	NSFD Capital Costs	160,000	80,000	80,000	160,000	80,000	80,000	160,000	80,000	80,000	160,000	80,000	80,000	160,000	80,000	80,000	800,000
8	Hubbard Park (parking lot - as is)	250,000		250,000													250,000
9A	DPW Facilities - Wall / Salt Shed	150,000		150,000				250,000	250,000								400,000
9B	DPW Facilities (pavement) - Lot / Yard							775,000	125,000	650,000							775,000
10	Phase 2B - Police Facility (Garage)	750,000	750,000														750,000
11	Wilson Drive - Phase 2																0
12	Village Center HVAC													350,000	350,000		350,000
13	Future Facilities (VH)										500,000	500,000					500,000
<b>Sub Totals:</b>		<b>4,610,000</b>	<b>3,080,000</b>	<b>1,530,000</b>	<b>160,000</b>	<b>80,000</b>	<b>80,000</b>	<b>3,385,000</b>	<b>955,000</b>	<b>2,430,000</b>	<b>1,460,000</b>	<b>580,000</b>	<b>880,000</b>	<b>1,310,000</b>	<b>430,000</b>	<b>880,000</b>	<b>10,925,000</b>
<b>Water Capital Projects</b>																	
<b>Funded By Utility</b>																	
14	Water Relay Projects	710,000	335,000	375,000			0				875,000	500,000	375,000			0	1,585,000
14B	Residual 2018 bond proceeds	(200,000)	(200,000)														(200,000)
15	Downer Meter Pit	300,000	300,000				0									0	300,000
15B	Residual 2018 bond proceeds	(300,000)	(300,000)														(300,000)
16	Oakland Meter Pit							500,000		500,000							500,000
17	Water meter replacement	1,300,000		1,300,000													1,300,000
<b>Sub Totals:</b>		<b>1,810,000</b>	<b>135,000</b>	<b>1,675,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>	<b>875,000</b>	<b>500,000</b>	<b>375,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,185,000</b>

Village of Shorewood		General Projects - extended schedule															
2021-2030 Long Range Plan		2030-2031			2032-2033			2034-2035			2036-2037			2038-2039			2030-2039
<u>Updated 4/27/20</u>		G.O	2030	2031	G.O	2032	2033	G.O	2034	2035	G.O	2036	2037	G.O	2038	2039	2030-2039
		Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	SUB TOTAL
<b>General - Tax Levy funded</b>																	
1	Local Road Program	1,610,000	1,610,000		1,180,000	1,180,000		1,000,000	1,000,000		1,000,000	1,000,000		1,000,000	1,000,000		5,790,000
1B	Residual 2018 bond proceeds																
2	Alley Reconstruction	500,000		500,000	500,000		500,000		500,000		0			0			
3A	Sidewalk Program (costs)	200,000		200,000	200,000		200,000		200,000		200,000		200,000	200,000		200,000	1,000,000
3B	Sidewalk (special Assmt.)	(150,000)		(150,000)	(150,000)		(150,000)		(150,000)		(150,000)		(150,000)	(150,000)		(150,000)	(750,000)
4A	PPII Lateral rehab Program																
4B	MMSD PPII grants																
5	Street Lighting Boxes																
6	Street Lighting LED																
7	NSFD Capital Costs	160,000	80,000	80,000	160,000	80,000	80,000	160,000	80,000	80,000	160,000	80,000	80,000	160,000	80,000	80,000	800,000
8	Hubbard Park (parking lot - as is)																
9A	DPW Facilities - Wall / Salt Shed																
9B	DPW Facilities (pavement) - Lot / Yard																
10	Phase 2B - Police Facility (Garage)																
11	<del>Wilson Drive - Phase 2</del>																
12	Village Center HVAC																
13	Future Facilities (VH)																
<b>Sub Totals:</b>		<b>2,320,000</b>	<b>1,690,000</b>	<b>630,000</b>	<b>1,890,000</b>	<b>1,260,000</b>	<b>630,000</b>	<b>1,710,000</b>	<b>1,080,000</b>	<b>630,000</b>	<b>1,210,000</b>	<b>1,080,000</b>	<b>130,000</b>	<b>1,210,000</b>	<b>1,080,000</b>	<b>130,000</b>	<b>6,840,000</b>
<b>Water Capital Projects</b>																	
<b>Funded By Utility</b>																	
14	Water Relay Projects	1,140,000	640,000	500,000	870,000	370,000	500,000	500,000		500,000	500,000		500,000	500,000		500,000	3,510,000
14B	Residual 2018 bond proceeds																
15	Downer Meter Pit																
15B	Residual 2018 bond proceeds																
16	Oakland Meter Pit																
17	Water meter replacement																
<b>Sub Totals:</b>		<b>1,140,000</b>	<b>640,000</b>	<b>500,000</b>	<b>870,000</b>	<b>370,000</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>	<b>3,510,000</b>

Village of Shorewood		Coordinated Infrastructure Projects															
2021-2030 Long Range Plan		2020-2021	2020	2021	2022-2023	2022	2023	2024-2025	2024	2025	2026-2027	2026	2027	2028-2029	2028	2029	2020-2029
Updated 4/27/20		Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	Bonds	Projects	Projects	SUB TOTAL
<b>General - Tax Levy funded</b>																	
17	Local Roads (SE)				2,370,000	1,150,000	1,220,000										2,370,000
18	Lake Drive Recon. (joint project)										1,000,000	1,000,000					1,000,000
19	Downer Avenue (south) resurfacing	300,000	300,000														300,000
20	Oakland Avenue (South)													2,260,000	2,260,000		2,260,000
21	Oakland Avenue (North)													3,110,000		3,110,000	3,110,000
22	Edgewood Ave (Joint project)				250,000	250,000											250,000
23	Mill & Overlay program (SE)	880,000	410,000	470,000													880,000
<b>Sub Totals:</b>		<b>1,180,000</b>	<b>710,000</b>	<b>470,000</b>	<b>2,620,000</b>	<b>1,400,000</b>	<b>1,220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>5,370,000</b>	<b>2,260,000</b>	<b>3,110,000</b>	<b>10,170,000</b>
<b>Sewer Capital Projects - Revenue Bonds</b>																	
<b>Funded By Utility</b>																	
24	Combined Sewer South Area				19,010,000	10,250,000	8,760,000										19,010,000
25	Lake Drive - SEWER										2,860,000	2,860,000					2,860,000
<b>Sub Totals:</b>					<b>19,010,000</b>	<b>10,250,000</b>	<b>8,760,000</b>				<b>2,860,000</b>	<b>2,860,000</b>	<b>0</b>				<b>21,870,000</b>
<b>Water Capital Projects</b>																	
<b>Funded By Utility</b>																	
26	Local Roads - WATER				320,000	170,000	150,000										320,000
27	Lake Drive - WATER										1,750,000	1,750,000					1,750,000
28	Oakland Ave - WATER													1,350,000	500,000	850,000	1,350,000
<b>Sub Totals:</b>					<b>320,000</b>	<b>170,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,750,000</b>	<b>1,750,000</b>	<b>0</b>	<b>1,350,000</b>	<b>500,000</b>	<b>850,000</b>	<b>3,420,000</b>



## 2021-2030 LRP Projects by Year

**2020**

---

Road Reconstruction - Lawnwood/Larkin/Newhall/Olive  
Watermain - 4300 block Newhall; valves in various locations  
Road Resurfacing (SE) - portions of Downer, Newton, Stowell  
Phase 2B - Police Facility (Garage)  
Downer Meter Pit  
NSFD Capital Costs

**2021**

---

Automatic Meter Infrastructure (AMI)  
Water Relay Projects (subject to condition review)  
Alley Reconstruction  
Sidewalk Program - southwest quadrant  
Streetlight boxes  
Hubbard Park parking lot  
DPW wall  
NSFD Capital Costs

**2022**

---

Pavement Restoration (SE) - Edgewood  
Road Reconstruction (SE) - portions of Maryland, Stratford Ct, Prospect, Menlo  
Sewer (SE) - portions of Maryland, Stratford Ct, Prospect, Menlo  
Watermain (SE) - Menlo Boulevard  
NSFD Capital Costs

**2023**

---

Road Reconstruction (SE) - portions of Prospect, Beverly, Shorewood, Downer  
Sewer (SE) - portions of Prospect, Beverly, Shorewood, Downer  
Watermain Relay (subject to condition review)  
NSFD Capital Costs

**2024**

---

Street Lighting LED  
DPW salt shed  
DPW Facilities - Lot/Yard  
NSFD Capital Costs

---

**2025**

Oakland Meter Pit  
Alley Reconstruction (double program, skipped 2023 due to SE project)  
Sidewalk Program - SE quadrant  
Streetlight boxes  
DPW Facilities - Lot/Yard  
NSFD Capital Costs

---

**2026**

Road Reconstruction (SE) - Lake Drive, joint WisDOT/Village project  
Sewer (SE) - Lake Drive  
Watermain (SE) - Lake Drive  
Future Facilities (VH)  
NSFD Capital Costs

---

**2027**

Water Relay Projects (subject to condition review)  
Alley Reconstruction  
Sidewalk Program - NE area  
NSFD Capital Costs

---

**2028**

Road Reconstruction - Oakland north of Capital Drive  
Watermain - Oakland south  
Village Center (HVAC)  
NSFD Capital Costs

---

**2029**

Road Reconstruction - Oakland north of Capital Drive  
Watermain - Oakland south  
Alley Reconstruction  
Sidewalk Program - north central  
NSFD Capital Costs

**Notes:**

Water Relay Projects: done in odd years, not in conjunction with a road project; location subject ongoing evaluation of areas with greatest need.

Watermain Projects: done in conjunction with a road project.

Road reconstruction = complete removal of pavement and subsurface material with installation of new subsurface, pavement and curb.

Pavement restoration = replacement/repair of pavement area removed or disturbed by underlying utility work

Pavement resurfacing = surface layer of asphalt is removed with a milling machine; new asphalt surface (generally 2-3 inches) installed