



**Parks and Public Spaces Committee
Meeting Agenda
Tuesday, January 11, 2022**

6:00 P.M. – Subcommittees 6:30 P.M. – P&PS Committee
via Teleconference

Call: 1-312-626-6799

Meeting ID: 894 9687 3239

Password: 944435

To join via computer:

<https://us06web.zoom.us/j/89496873239?pwd=MXJZTDZlZUc0N0ZVGRUcC8reXZqSHlzZz09>

1. Subcommittees (Parks, Pedestrian and Bicycle Safety, and Other Public Spaces) meet
2. P&PS Committee Call to Order (6:30 p.m.)
3. Consider Approval of the December 14, 2021 Minutes
4. Staff Liaison Updates
5. Consider Approval of Committee Annual Report
6. Parks Updates
7. Pedestrian and Bicycle Safety Updates
8. Other Public Spaces Updates
9. Discuss and Consider Future Agenda Items
10. Adjournment

DATED at Shorewood, Wisconsin this 6th day of January, 2022.

VILLAGE OF SHOREWOOD

Toya Harrell, Village Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the Manager's Office at 847-2701. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of all individuals.



Parks and Public Spaces Committee

Minutes

December 14, 2021 6:30 P.M.

via Teleconference

3930 N. Murray Avenue, Shorewood, WI 53211

1. Subcommittees meet at 6:00 p.m. prior to the Parks and Public Spaces Committee meeting.

2. Call to order.

The meeting was called to order at 6:32 p.m.

Members present: Heather Mansfield, Janee Pederson, Mary Jorgensen, Gary Brunk, Enrique Figueroa, Donald Lodge, Eileen Lauer,

Members not present: Bonnie Pedraza, Ian Berry, Remy Perez, Hanna Seegers, Michael DeMarco

Others present: Assistant Village Manager Tyler Burkart, Trustee Kathy Stokebrand

3. Consider Approval of the October 12, 2021 Minutes

Mr. Figueroa moved to approve the October 12, 2021 minutes with the changes proposed in the packet. Mr. Lodge seconded the motion. Motion approved by a 7-0 vote.

4. Consider Approval of the November 9, 2021 Minutes

Mr. Figueroa moved to approve the November 9, 2021 minutes. Ms. Mansfield seconded the motion. Motion approved by a 7-0 vote.

5. Staff Liaison Updates

Mr. Burkart expressed he is waiting on Fast Signs for the new sign to be installed at the Nature Preserve. Mr. Burkart thanked the Yanoffs for their donation of the park bench in Triangle Park. Mr. Burkart reported that there will be \$95,000 in residual funds remaining from the Hubbard Park parking lot that could go to additional projects. The previous Parks Commission gave support for a previous pedestrian and bicycle pathway in River Park that still needs to be completed. DPW Director Butschlick will attend the January meeting to further present this idea and determine if the funds should be allocated specifically to this project. Lastly, Mr. Burkart announced there will be an appointment made by the Board on the December 20 agenda to fill Cameron Lumley's position on the committee.

6. Discuss Committee Annual Report

Mr. Burkart summarized the annual report process. Subcommittees are asked to submit future initiatives and tasks accomplished to Mr. Brunk to complete the report a week before the next meeting.

7. Parks Updates

Mr. Lodge reported some concepts for the website to provide more parks information for the Village. The subcommittee will create an outline for staff so they can go in and update the actual pages along with a landing page for the parks. Mr. Burkart will send

the subcommittee contact information to the historical society for historical information on the parks. Ms. Mansfield provided an update on listening sessions via Zoom they are coordinating for the park spaces. They will coordinate one listening session for Hubbard, River and Humble Parks. The other session will be for Atwater Park and the Nature Preserve. There was discussion about conducting a third listening session on Estabrook Park and work with the County on co-hosting it with the committee. Mr. Burkart will forward County contact information to the subcommittee. Tr. Stokebrand mentioned the idea of creating a survey for those that are unable to attend a listening session.

8. Pedestrian and Bicycle Safety Updates

Ms. Jorgensen reported on the progress of the walking audits. There was discussion about the data used for properties that don't clear ice or snow. Mr. Burkart will follow up with the Police Department to discuss what kind of reporting can be done and inquire about having a Police Department representative attend a future meeting. There was another inquiry about the timing and the green left turn arrow heading north on Maryland at the intersection of Capitol. Additional discussion ensued about a growing trend in the Milwaukee area of residents installing their own barriers in the street to calm traffic.

9. Other Public Spaces Updates

Ms. Lauer reported on some ideas the subcommittee will be working on, including an education campaign on leaves to be placed in the greenway as well as special privilege applications needed for improvements done in the public right of way. The subcommittee will also be performing an audit on where current wayfinding signs exist in the Village and if there are other locations that would benefit from a wayfinding sign.

10. Discuss and Consider Future Agenda Items

No future agenda items.

11. Adjournment.

Mr. Lodge moved to adjourn the meeting. Mr. Figueroa seconded the motion. Motion approved by a 7-0 vote. Meeting adjourned at 7:07 p.m.

Respectfully submitted by,

Tyler Burkart
Assistant Village Manager

Village of Shorewood 2021 Annual Report

VILLAGE OF SHOREWOOD DEPARTMENT / COMMITTEE ANNUAL REPORT

Instructions: To help inform the Village Board on the annual operations, services and activities being performed by all areas of the Village, the Village Manager is asking each department and citizen committee to complete the following report. Please contact the Village Manager's Office if you have any questions about the report.

Name of Department / Committee: Parks and Public Spaces Committee

Name of Department Head / Committee Chair: Gary Brunk

Other Department Managers / Committee Members:

Ian Berry, Michael DeMarco, Enrique Figueroa, Mary Jorgensen, Eileen Lauer, Donald Lodge, Heather Mansfield, Janee Pederson, Bonnie Pedraza, Remy Perez, Hanna Seegers, Trustee Liaison Kathy Stokebrand, Staff Liaison Tyler Burkart

Identify your most significant department / committee services and activities performed in the past year.

- Provided feedback for Lake Drive paving/resurfacing project, especially as it relates to impact on trees and Atwater Park.
- Updated sign at Shorewood Nature Preserve.
- Reviewed Comprehensive Parks Plan to begin gathering community feedback for updates to amenities.
- Reviewed Shorewood Village website, RE: Parks landing page(s). Goal is to update Shorewood Parks website content to both add content and to unify the overall presentation.
- Walk and bike to school day for Atwater Elementary and Lake Bluff Elementary (organized together with the schools PTOs and the Shorewood Police Department).

Village of Shorewood 2021 Annual Report

Identify your department / committee proposed initiatives that you hope to perform or implement in future years. Initiatives are significant subjects such as service delivery changes, capital items, programs, or studies that require Village resources and time to execute. Each initiative listed should link to one of the six vision statements in [Vision 2025](#) on pages 6-8. Include the vision number(s) in the “Relationship to Vision 2025” column corresponding with the vision statement(s) that best relates to the initiative along with a brief explanation. For each initiative, please complete the “Request Execution of New Village Initiative” form to complete this section. For citizen committees, please utilize your staff liaison to complete this form.

Department / Committee Initiative(s)	Relationship to Vision 2025
<p>1. Hold community listening sessions to gather input about desired Shorewood parks’ amenities/updates. Targeted for January & February 2022.</p>	<p>Vision statement #2: A welcoming community embracing new people, innovative ideas and engaging with others to continuously improve Shorewood and the Milwaukee metro area. More specifically: Encourage participation in community activities and organizations.</p> <p>Vision statement #3: A healthy community with clean air and water; access to excellent medical services; and businesses, facilities, spaces, and programs that promote personal health and wellness.</p> <p>Vision statement #4: An ecologically-responsible community with an appreciation for the lake, river, and other natural areas and a commitment to sustainability.</p>
<p>2. Gather information and create content for updates to the Parks’ pages on the Shorewood Village website.</p>	<p>Vision statement #2: A welcoming community embracing new people, innovative ideas and engaging with others to continuously improve Shorewood and the Milwaukee metro area. More specifically: Encourage participation in community activities and organizations.</p> <p>Vision statement #3: A healthy community with clean air and water; access to excellent medical services; and businesses, facilities, spaces, and programs that promote personal health and wellness.</p>

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	<p>Vision statement #4: An ecologically-responsible community with an appreciation for the lake, river, and other natural areas and a commitment to sustainability.</p> <p>Vision statement #5: A financially responsible community with suitable and well-maintained public buildings and infrastructure, strong property values, a competitive tax rate, and a commitment to public service excellence. More specifically: the Parks website updates are considered infrastructure updates and provide a community service.</p>
<p>3. Provide parks content updates (taking community feedback from Jan/Feb 2022 listening sessions) to be included in the Comprehensive Parks' Plan revision project.</p>	<p>Vision statement #2: A welcoming community embracing new people, innovative ideas and engaging with others to continuously improve Shorewood and the Milwaukee metro area. More specifically: Encourage participation in community activities and organizations.</p> <p>Vision statement #3: A healthy community with clean air and water; access to excellent medical services; and businesses, facilities, spaces, and programs that promote personal health and wellness.</p> <p>Vision statement #4: An ecologically-responsible community with an appreciation for the lake, river, and other natural areas and a commitment to sustainability.</p>
<p>4. Organize a community educational campaign regarding home improvements and permitting necessary when making improvements that may extend into the public right-of-way.</p>	<p>Vision statement #1: A vibrant urban community with safe, friendly neighborhoods offering desirable housing options that attract diverse people of all ages and stages of life.</p> <p>Vision statement #6: A well-governed community with leaders and citizens who value broad civic participation and maintain a long-range, disciplined view of the future.</p>
<p>5. Organize an educational campaign about leaf collection and disposal.</p>	<p>Vision statement #4: An ecologically-responsible community with an appreciation for the lake, river, and other natural areas and a commitment to sustainability.</p>

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	<p>Vision statement #6: A well-governed community with leaders and citizens who value broad civic participation and maintain a long-range, disciplined view of the future.</p>
<p>6. Conduct an audit and develop a report regarding way-finding signs around the village (signs placed by the village directing people to various landmarks and destinations, i.e. Hubbard Park, etc.</p>	<p>Vision statement #1: A vibrant urban community with safe, friendly neighborhoods offering desirable housing options that attract diverse people of all ages and stages of life.</p> <p>Vision statement #6: A well-governed community with leaders and citizens who value broad civic participation and maintain a long-range, disciplined view of the future.</p>
<p>7. Conduct walking audits as part of a planning process for improving pedestrian safety.</p>	<p>Vision statement #1: A vibrant urban community with safe, friendly neighborhoods offering desirable housing options that attract diverse people of all ages and stages of life, including strong multi-modal transportation infrastructure that meets transportation needs.</p> <p>Vision statement #6: A well-governed community with leaders and citizens who value broad civic participation and maintain a long-range, disciplined view of the future.</p>

