

PLANNING & DEVELOPMENT DEPART. INFORMATIONAL PUBLICATION



At the edge of the city
and the heart of
everything

Required Permits:

- Building Permit
- Electrical Permit
- Plumbing Permit (if applicable)
- HVAC Permit (if applicable)



Planning & Development
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Applications available at:
villageofshorewood.org

Attic Renovation

Before a permit can be issued, a complete building permit application must be submitted along with the proper fee* and two sets of scaled drawings showing the layout of the space to be renovated.

Important criteria which apply to attic renovations include the following:

- Design Floor Load—All new areas shall be designed in accordance with COMM 21.02 (40 pounds per square foot live load plus dead load).
- Stairways—Stairways shall conform to COMM 21.04 in regards to riser height, tread depth, headroom, stair width, handrails/guardrails and stairway landings.
- Light and Ventilation—All habitable rooms shall be provided with natural light and ventilation in accordance with COMM 21.05. Balanced mechanical ventilation may be used in lieu of natural ventilation.
- Ceiling Height—All habitable rooms shall have a minimum ceiling height of 6'8" for a minimum of 50 percent of the floor area.
- Smoke and Carbon Monoxide Detectors—Smoke and carbon monoxide detectors shall be installed in the remodeled space in accordance with SPS 321.09 and SPS 321.097.
- Insulation and Windows—Walls shall have an insulation factor of R-13. Sloped ceilings shall have an insulation factor of R-19. Ceilings or attics shall have a minimum insulation factor of R-30. Windows shall be double glazed or better.
- Doors—Doors shall be a minimum of 32 inches in width unless at least 50 percent of the bedroom doors in the dwelling are a minimum of 32 inches or have a minimum net clear opening width of 30 inches.
- Egress—Either an egress window within each bedroom (should that apply) or two exits from the floor level common area shall be provided.

*A plan review fee may be applied which is dependent on the scope of the project.
NOTE: This informational sheet is NOT intended to answer all questions relative to attic renovations. Please call with any additional questions.