

PLANNING & DEVELOPMENT DEPART. INFORMATIONAL PUBLICATION



At the edge of the city
and the heart of
everything

Requirements:

- Design Review Board Approval
- Building Permit
- Electrical Permit
- Plumbing Permit
- HVAC Permit

Additions & Design Review Board

Before any work on an addition can begin, the Design Review Board must approve the project's design. The Design Review Board meets twice a month. To be placed on a meeting agenda the following must be submitted no later than the Tuesday one week before the upcoming meeting:

- Completed Design Review Board application and fee
- A current survey that includes the exact location of the proposed addition, all property lines with distances to the property lines, and all other structures on the lot noted.
- 2 sets of detailed drawings drawn to scale including; floor plans, roof plans, elevations, windows and materials
- Attendance at the meeting is required by either the homeowner, architect or building contractor.

Design Review Board

The purpose of the Design Review Board is to review the proposed addition or modification to ensure that the addition is compatible with the surrounding neighborhood, is in harmony with the general character of the neighborhood and will not cause material depreciation to property in the neighborhood.

A notice of the meeting will be mailed and/or emailed to applicants and property owners notifying that the project is on the agenda.

Planning & Development
Department
3930 N. Murray Avenue
Shorewood, Wisconsin
53211

Phone: 414-847-2640
Fax: 414-847-2648
Applications available at:
villageofshorewood.org



NOTE: This informational sheet is NOT intended to answer all questions relating to additions and Design Review Board. Please call with any additional questions.

