



Design Review Board
Meeting Minutes
Thursday, July 23, 2020
via tele/videoconference

1. Call to order.

The meeting was called to order at 5:01 p.m.

Members present: Chair Scott Kraehnke, Bryan Koester, Ryan O'Connor, Mike Skauge and Mike Oates (arrived during item 3).

Others present: Sam Liverseed, Dave Joseph, Bridget Richlen, Mr. and Mrs. Joseph Besasie (2107 E. Wood Pl.), Jeanne Neevel and Marvin Wiener (2021 E. Wood Pl.), Dale Buettner (2028 E. Wood Pl.), Gretchen Keating (2106 E. Wood Pl.), and Justin Burris, Building Inspector.

2. Approval of July 9, 2020 meeting minutes.

Mr. Ryan O'Connor moved to approve the minutes as drafted; seconded by Mr. Mike Skauge. Vote 4-0.

3. Consideration of the application and plans on file for the installation of a front yard patio at residential property 4342 N. Marlborough Drive, property owners Sam Liverseed and Megan Ose.

Sam Liverseed provided a brief overview of the project. Discussion was held regarding the distance between the patio and the existing landscape element in the front yard, Mr. Liverseed noted that distance is at least six feet. Discussion was held regarding the proposed hostas as screening, and that a year round vegetation (boxwoods) would be more preferable.

Mr. Mike Oates moved to approve the plans with the conditions that a minimum of six feet was maintained between the patio and existing landscaping, and that boxwoods are incorporated to screen the patio; seconded by Skauge. Vote 5-0.

4. Consideration of the application and plans on file for the construction of a new single family residence at residential property 2100 E. Wood Place, property owners Joseph and Bridget Richlen.

Dave Joseph presented the plans and overview of the proposed new home. Discussion was held pertaining to the layout of the new proposed home on the lot, the existing curb cut and impact on vegetation of the existing lot. Discussion was held regarding the materials used, asphalt shingle roof with accent areas of metal roofing, HardiePlank/HardiPanel siding, and dormers on the South elevation for visual interest. Discussion was held regarding the material type on the

fireplace element on the rear elevation. Neighbors commented that the overall appearance was nice, and that they liked it.

Mr. Mike Skauge moved to approve the plans as proposed; seconded by Mr. Ryan O'Connor. Vote 5-0.

5. Adjournment

Mr. Koester moved to adjourn the meeting at 5:40 p.m.; seconded by Mr. Mike Oates. Vote 5-0.

Recorded by,

A handwritten signature in black ink that reads "Justin Burris". The signature is written in a cursive, slightly slanted style.

Justin Burris
Building Inspector