



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Committee of the Whole
June 4, 2018

DRAFT

Call to Order

President Rozek called the meeting of the Committee of the Whole to order at 6:06 p.m. in the Village Center.

Statement of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

Roll Call

President Rozek called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Jessica Carpenter, Micheal Maher, Ann McKaig (6:13) Wesley Warren.

Others Present: Village Attorney Nathan Bayer, Village Manager Rebecca Ewald, Finance Director /Treasurer Mark Emanuelson, Clerk Sara Bruckman, David Henson Building Inspector, Diane DeWindt-Hall Deputy Clerk/Customer Service Director.

1. Discuss North Shore Health Department Agreement and Public Safety Communications Agreement. Director Ann Christensen from the North Shore Health Department explained that the consolidation of the health departments among the seven municipalities of the North Shore took place in 2011 and is served by 8 employees or 7.8 FTEs. The funding formula and agreement have been updated to reflect agreed payment and service terms from all seven communities. The Department has offices in the Village of Brown Deer and the Village of Shorewood. The Departments would ideally desire to be at one location; however, neither of their current locations can accommodate the entire staff and no other community has expressed a desire share available space. It was noted that the Village of Shorewood agreed to enter the consolidated department in 2011 upon the condition the Department would maintain an office in the Village. Ms. Christensen stated the formula that provides 35% usage 65% per capita. There are weighted calculations, weighted variable and communicable diseases considered in each community. It was note that Shorewood is charged \$18,000 more because we have the facility here. The NSHD does serve on the Shorewood on Elder Service Advisory board, Pedestrian and Bike Citizen Committee. Discussion ensued if Shorewood had more usage and what types of diseases do they investigate. The Board concurred with listing the item on the June 18 consent agenda.

Mr. Pederson, Bayside Village Manager, reviewed the Public Safety Communications Agreement. There are currently 12 different agreements and the proposed agreement combines them into one with an updated funding formula. Over 130 formulas were reviewed by the communities in order to come to this agreement. All communities pay 1/7 of the cost in addition to usage. Mr. Pederson explained the usage is based on 2015 and 2016 average 15.78% Shorewood. The agreement funds both operations and capital equipment. The Board was invited to visit the dispatch center. It was noted that Bayside and River Hills has approved and has been reviewed by all seven managers all seven chiefs. The Board concurred with listing the item on the June 18 consent agenda.

2. Discuss first quarter financial report.

Mr. Emanuelson introduced the report and responded to questions from the Board. Some of the impactful questions and answers were:

- a) Will the 4th of July go over budget? No. The Village's commitment is up to \$7,500 to fund the event

coordinator position.

- b) What is the \$3,000 professional education for the Board?
- c) What is included in the \$30,000 expenditure? The Municipal Court professional fees include attorney's fees for Nathan Bayer.
- d) What is the \$20,000 over budget in business licensing fees? This is a result of the two, one-time fees for Reserved "Class B" licenses that were not part of the core budget.
- e) Why the increase in Workers Comp costs? Worker's Comp mod is based on the previous three-year claims. Shorewood had one of the biggest claims in the League's history. Once this claim falls off and no other significant claims arise, the costs should decrease.
- f) Why did Planning & Development predict lower permit revenue? Construction is seasonal so permit revenue varies with the season. Bigger projects completed. It was requested to add a side column to the report to reflect these seasonal variations.
- g) Expenditures under Other Public Safety-Other Benefits include pre-consolidation fire department staff.
- h) Retiree health contributions included planned retirements; we had an unplanned retirement which impacted this number.
- i) Why are the fees for Metro parking so low? Metro parking lot fees are low because it only reflects 6 weeks of activity.

3. Discuss 2018 Trick or Treat date and time.

Tr. Bockhorst introduced the topic. We are one of 19 municipalities in the ICC that Trick or Treat on the recommended day of Sunday before Halloween from 1-4 p.m. It was stated that more than half of the ICC communities do not conduct trick or treating on that recommended day and time. The Board discussed alternative dates/times including 4-7 p.m. the Sunday before or 5:30-7:30 p.m. on Halloween. Discussion ensued that select neighborhoods have self-organized neighborhood trick or treating and the BID will be hosting a trick or treat the Saturday prior to Halloween. It was noted we should be on the fore front of progressive action. It was noted that Halloween should be on Halloween and everyone is invited.

The Committee of the Whole adjourned at 7:35 p.m.



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
June 4, 2018

1. Call to Order

President Rozek called the meeting of the Village Board to order at 7:38 p.m. in the Village Center.

2. Roll Call

President Rozek called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Jessica Carpenter, Michael Maher, Ann McKaig and Wesley Warren.

Others Present: Village Attorney Nathan Bayer, Village Manager Rebecca Ewald, Clerk Sara Bruckman, Finance Director/Treasurer Mark Emanuelson, Police Chief Peter Nimmer, Director of Public Works Leeann Butschlick, and Building Inspector David Henson.

3. State of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

4. Special Order of Business -

a. Oath of Office – John Wesley Warren

b. 2017 Audit Report – Dan Berg, Sikich

Mr. Berg introduced the 2017 Audit Report. The Village's audit was completed in a very timely manner. Four deficiencies have been addressed, none that are of major concern.

5. Consent Agenda Items

a. Accept Presentation of Accounts – June 4, 2018

b. Consider Approval of Village Board Minutes of May 7, 2018.

c. Consider Approval of Village Board Minutes of May 16, 2018.

d. Consider Approval of Village Board Minutes of May 21, 2018.

e. Consider Approval of Village Board Minutes of May 22, 2018.

f. Consider Approval of amended Riley contract to manage police building awarded contracts on behalf of the Village.

g. Consider Application for Special Privilege Approval for outdoor seating in the sidewalk public right of way at Blue's Egg, 4195 N. Oakland Ave.

h. Liquor license renewals:

1. "Class A" Fermented Malt Beverage and Intoxicating Liquor Licenses

a. Walgreen Co. d/b/a Walgreens #15188, PO Box 901, Deerfield IL 60015, 4035 N Oakland Avenue

b. Russian Food and Gifts, Inc. 3557 N Oakland Avenue, Shorewood WI 53211

2. Class "A" Fermented Malt Beverage Licenses

a. North Shore Pharmacy Inc. d/b/a Thompson's Serv-U Pharmacy, 1421 E Capitol Dr, Shorewood WI 53211

3. Class "B" Fermented Malt Beverage Licenses

a. Benji's Deli LLC d/b/a Benji's Deli, 4156 N Oakland Ave, Shorewood WI 53211

b. MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 2035 158th Court NE, Suite200, Bellevue WA 98008, 4151 N Oakland Ave

4. "Class B" Fermented Malt Beverage and Intoxicating Liquor Licenses

a. Blackbird Mercantile d/b/a Draft & Vessel, 4417 N Oakland Avenue, Shorewood WI 53211

b. Brat Shorewood, LLC d/b/a Milwaukee Brat House, 4022 N Oakland Ave, Shorewood WI 53211

c. East Garden LLC d/b/a East Garden, 3600 N Oakland Avenue, Shorewood WI 53211

d. Normco d/b/a Harry's Bar & Grill, 3549 N Oakland Ave, Shorewood WI 53211

e. Hubbard Park Lodge LLC d/b/a Hubbard Park Lodge, 2730 N Humboldt Blvd, Milwaukee WI 53211, 3565 N Morris Blvd

f. La Orangerie, LLC d/b/a North Shore Boulangerie, 4401 N Oakland Avenue, Shorewood WI 53211

g. NSR, LLC d/b/a North Star American Bistro, 4518 N Oakland Avenue, Shorewood WI 53211

h. Thief Wine LLC d/b/a Thief Wine Shop & Bar, 400 N Water St, Milwaukee WI 53202, 4512 N Oakland Avenue

i. Three Lions Pub LLC d/b/a Three Lions Pub, 4515 N Oakland Avenue, Shorewood WI 53211

j. Tong Hui, Inc. d/b/a William Ho's Restaurant, 3524 N Oakland Avenue, Shorewood WI 53211

k. VIREO, Inc. d/b/a The City Market, 2205 E Capitol Drive, Shorewood WI 53211

5. Reserve Class "B" Fermented Malt Beverage and Intoxicating Liquor Licenses

a. Camp Bar, Inc. d/b/a Camp Bar, Inc., 4044 N Oakland Avenue. Shorewood WI 53211

b. Camp Bar, Inc. d/b/a Camp Bar, Inc., 2107 E Capitol Drive, Shorewood WI 53211

c. Crispy Browns LLC, d/b/a Blue's Egg, 4195 N Oakland Avenue, Shorewood

WI 53211

- d. Mega Marts LLC, d/b/a Metro Markets #6893, 4075 N Oakland Avenue, Shorewood WI 53211
 - e. NaNa Fusion Japanese Restaurant Inc., d/b/a NaNa Fusion Japanese Restaurant, 4511 N Oakland Avenue, Shorewood WI 53211
 - f. Ruckus, Inc. d/b/a The Ruckus, 2999 N Humboldt Blvd, Milwaukee WI 53212, 4144 N Oakland Ave
 - g. Village Pub of Shorewood LLC d/b/a Cloud Red, 2659 N Terrace Ave, Milwaukee WI 53211, 4488 N Oakland Avenue
6. Class C Wine Licenses
- a. MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 2035 158th Court NE, Suite200, Bellevue WA 98008, 4151 N Oakland Ave.

Tr. Maher requested item requested items 5c and 5d; Tr. Amenta requested item 5e removed from the consent agenda.

Tr. Bockhorst moved, seconded by Tr. Amenta to approve the consent agenda with items 5c, 5d, and 5e, be removed. Motion carried 7 – 0.

6. Items Removed from the Consent Agenda

5c Consider Village Board Minutes of May 16, 2018; Under Roll Call President Rozek is listed as President and Trustee

Tr. Maher moved, seconded by Tr. Bockhorst to approve the Village Board Minutes of May 16, 2018 with the correction noted. Motion carried 7 – 0.

5d Consider Village Board Minutes of May 21, 2018; top of the last page, second paragraph no vote listed, should be 5 – 0.

Tr. Maher moved, seconded by Tr. Bockhorst to approve the Village Board Minutes of May 21, 2018 with correction noted. Motion carried 5 – 0 with Trustees McKaig and Warren abstaining.

5e consider Village Board Minutes of May 22, 2018; pulled in error.

Tr. Amenta moved, seconded by Tr. Maher to approve the Village Board Minutes of May 22, 2018. Motion carried 7 – 0.

7. Public Hearing(s) – None

8. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings – none.

9. New Business

- a. Consider Application for Special Event Permit, Temporary Extension of Premise and Short Term Cabaret License for Three Lions Pub on July 15, 2018, 2018 World Cup Finals. David Price of Three Lions Pub voiced concerns about staff recommendations. Discussion ensued if additional Police Officers were needed or if the establishment could hire personal security to staff the event. Chief Nimmer recommends additional two officers that allows the Department to take professional action if needed. His concern is with blocking the road and large crowds sitting in the middle of the street. This was the same recommendation provided for Shorewood Shenanigans which was paid for by the BID. Discussion ensued on closing the street at Kensington and Glendale.

Tr. Amenta moved and Tr. Carpenter seconded to approve the application for a Special Event Permit,

Temporary Extension of Premise and Short Term Cabaret License for Three Lions Pub on July 15, 2018, 2018 World Cup Finals from 10 am to 6 pm and including the recommendation of DPW and planning to close Oakland Avenue from Kensington to Glendale and requesting Three Lions provide private security.

Tr. Bockhorst moved and President Rozek seconded to amend the motion by removing provide private security and to include the acknowledgement that the operator will provide appropriate event management staff. Amendment carried 4-3 with Trustees Amenta, Maher, and McKaig voting nay.

Tr. Amenta moved and Tr. Carpenter seconded to approve the application for a Special Event Permit, Temporary Extension of Premise and Short Term Cabaret License for Three Lions Pub on July 15, 2018, 2018 World Cup Finals from 10 am to 6 pm and including the recommendation of DPW and planning to close Oakland Avenue from Kensington to Glendale and the operator to provide appropriate event management staff. Motion carried 5 -2 with Trustees Maher and McKaig voting nay.

Trustee McKaig was excused at 8:58 p.m.

- b. Consider Intergovernmental Cooperation Agreement between the MMSD and the Village of Shorewood to recognize joint TMDL implementation initiatives.

Tr. Maher moved and Tr. Amenta seconded to approve Village Board authorize execution of the intergovernmental Cooperation Agreement between the MMSD and the Village of Shorewood to recognize joint TMDL implementation initiatives. Motion carried 6 – 0.

- c. Review and provide comment on draft Request for Proposals:
Discussion ensued on disclosure of the subcontractors, along with diversity among team members or subcontractors. It was clarified these are all three year contracts.
 - i. 2019/2021 Watermain Relay Engineering and Inspection.
 - ii. 2019-2024 Natural Turf Maintenance
 - iii. 2019-2024 Capital Drive Landscape Maintenance.
- d. Update on MMSD Green Solutions Program Neighborhood Outreach and Green Infrastructure Installation Project.
The grant will target properties in the combined sewer area for the disconnection of downspouts and the installation of Green Infrastructure on private property. The grant award is anticipated to fully fund 10 rain gardens and 50 rain barrels, and cost-share (with receiving residents) 10 StormGUARDen units. The project will kick-off with Shorewood Splash, an outdoor block party-type event to be held on Saturday, June 16 at the Village Center. This is a first come first serve with priority given to combine sewer districts.

10. Reports of Village Officials

- a. Village President
 - i. Village President, Trustee Amenta, Trustee Maher, and other staff attended the Public Works Appreciation lunch on 5/24.
 - ii. Village President spoke at the Shorewood Memorial Day event at Atwater Park on 5/28.
- b. Village Trustees
Tr. Bockhorst reminded the Village Board about the Wisconsin League of Municipalities Annual Conference.
- c. Village Manager
Ms. Ewald reminded the Board of the upcoming meetings on June 13, 18, June 25.

11. Items for future consideration – None

12. Adjournment

Tr. Maher moved and Tr. Amenta seconded to adjourn at 9:21 p.m. Motion carried 6-0.

Respectfully submitted,
Sara Bruckman
Village Clerk