



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Committee of the Whole
May 21, 2018

DRAFT

Call to Order

President Rozek called the meeting of the Committee of the Whole to order at 6:08 p.m. in the Village Center.

Statement of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

Roll Call

President Rozek called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst (7:00) Jessica Carpenter, Micheal Maher. Excused: Trustee McKaig.

Others Present: Village Manager Rebecca Ewald, Assistant Village Manager Tyler Burkart, Finance Director Treasurer Mark Emanuelson, Clerk Sara Bruckman, David Henson Building Inspector.

1. Discuss alternatives to standing board committees and future agenda items.

Ms. Ewald reviewed the document included in the packet.

The following items were noted:

Consent agenda items removed will move back immediately following the consent agenda.

Future agenda items will be submitted by the Tuesday before the meeting and will take place before Village Trustee Reports.

Committee Reports will be included along with a link to draft or approved minutes when they become available.

Trustee Reports should be relevant to the trustee role.

RFP will be placed under the consent agenda until the board is comfortable or to COW to discuss professional services over 10,000.

Grants will be coming back with a draft policy.

Authorization to hire will stay on the consent agenda for now.

Consideration of special meeting; keep the language of two trustees being able to call a meeting. The Village Manager can call a special meeting when deemed necessary.

Discussion ensued to continue trying the Committee of the Whole for a while and consensus to stay on the same night as the Village Board meeting.

2. Discuss first quarter financial report.

Deferred, will be the first item on the June 4 agenda.

3. Discuss future options for liquor licenses.

Direction was given for President Rozek and Village Manager Ewald to work with neighboring municipalities on a regional transfer.

4. Discuss key fob access policy.

Key Fobs will be made available to the Village Board members and programed Monday – Friday 7:00 a.m. to 11:00 p.m. It was noted to provide the Village Board with an updated phone and staff directory. The Committee of the Whole adjourned at 7:39 p.m.



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
May 21, 2018

1. Call to Order

President Rozek called the meeting of the Village Board to order at 7:42 p.m. in the Village Center.

2. Roll Call

President Rozek called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Jessica Carpenter, Micheal Maher. Excused: Trustee McKaig.

Others Present: Village Attorney Nathan Bayer, Village Manager Rebecca Ewald, Clerk Sara Bruckman, Senior Resource Director Elizabeth Price.

3. State of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

4. Special Order of Business - None

5. Consent Agenda Items

- a. Accept Presentation of Accounts – May 21, 2018
- b. Consider Application for Special Privilege Approval for landscaping improvements within the public right of way at 2524 E. Shorewood Blvd.
- c. Disallowance of Claim – Allison Wagner, 5731 N Shore Drive, Whitefish Bay WI
- d. Disallowance of Claim –Katherine Finder, 4101 N Lake Drive, Shorewood WI
- e. Appointment of the following:
 - i. Board of Appeals Chairperson – Michael Paulson
 - ii. Board of Review, Alt.4 – Ari Kasper
 - iii. Elder Services Advisory Board – Amy Tasse
 - iv. Library Board – Donna Whittle
 - v. Parks Commission – Bonnie Pedraza
 - vi. Plan Commission – Daniel Wycklendt
- f. Consider Application for a Temporary Extension of Premise for Three Lions Pub, 4515 N. Oakland Ave. on June 28, 2018 (Shorewood Criterium).
- g. Consider Application for a Short Term Cabaret License for Three Lions Pub, 4515 N. Oakland Ave. on June 28, 2018 (Shorewood Criterium).
- h. Consider Application for a Temporary Extension of Premise for Draft & Vessel, 4417 N. Oakland Ave. on June 28, 2018 (Shorewood Criterium).
- i. Consider Application for a Temporary Extension of Premise for Blues Egg, 4195 N. Oakland Ave. on June 28, 2018 (Shorewood Criterium).
- j. Accept BID vendors in Wood Square, June 2, 2018 – August 11, 2018.

Tr. Amenta requested item 5b & Tr. Maher requested items 5g, 5h, 5i , be removed from the consent agenda.

Tr. Bockhorst moved, seconded by Tr. Amenta to approve the consent agenda with items 5b, 5g, 5h, & 5i be removed. Motion carried 5 – 0.

6. Citizens to be heard - None
7. Public Hearing(s) – None
8. New Business

- a. Consider 2019 bonded capital projects

Ms. Ewald reviewed the memo relative to this item and stated the need for an additional brief meeting on July 16.

Tr. Maher moved and Tr. Bockhorst seconded to adjust the 2019 Annual Vision Planner implementation dates related to bonding to accommodate additional Village Board review and prioritization of potential 2019 debt funded projects until after the June 25th Village Board approval of the prioritization of initiatives and service levels for the 2019 budget. Motion carried 5 – 0.

Tr. Maher moved to amend the motion and Tr. Amenta to include a meeting date of July 16 is required. Amendment carried 5-0

- b. Consider Resolution 2018-07 regarding the Wisconsin Department of Natural Resources NR 208 2017 Compliance Maintenance Annual Report.

Tr. Maher moved and Tr. Bockhorst seconded to approve Resolution 2018-07 regarding the Wisconsin Department of Natural Resources NR 208 2017 Compliance Maintenance Annual Report. Motion carried 5 – 0 by a roll call vote.

- c. Consider joint meeting for presentation of 2017 CDA annual report.

Tr. Bockhorst moved and Tr. Maher seconded to hold a joint meeting with the CDA at Village Hall on a scheduled Village Board meeting night. Motion carried 5 – 0.

- d. Consider study for structural analysis and design services for Fire Station No. 83.

Discussion ensued about concern to move forward if we are not going to rehab the building. There was consensus in order to make an educated decision; the analysis needs to be done.

Tr. Amenta moved and Tr. Maher seconded to authorize the Village Manger to spend up to \$15,000.00 for architectural services to provide additional detail to the cost of rehabilitation of the Fire Station. Motion carried 5 – 0.

- e. Consider presentation material for public information meeting on Fire Station No. 83.

Tr. Maher moved and Tr. Carpenter seconded to defer when more information was available from the analysis. Motion carried 5 – 0.

9. Items removed from the Consent Agenda

Tr. Amenta requested item 5b; Consider Application for Special Privilege Approval for landscaping improvements within the public right of way at 2524 E. Shorewood Blvd.

Tr. Amenta voiced her concern that people build, knowing the board will approve. This creates people asking for forgiveness instead of permission.

Tr. Amenta moved and Tr. Maher seconded to approved 5b; Consider Application for Special Privilege Approval for landscaping improvements within the public right of way at 2524 E. Shorewood Blvd. Motion carried 5 – 0.

Tr. Maher requested item 5g, 5h, & 5i; Consider Application for a Short Term Cabaret License for Three Lions Pub. Consider Application for a Temporary Extension of Premise for Draft and Vessel. Consider Application for a Temporary Extension of Premise for Blue's Egg.

Tr. Maher requested more clarification on were the extension of premise for each location.

Tr. Maher moved and Tr. Bockhorst seconded to approve 5g; Consider Application for a Short Term Cabaret License for Three Lions Pub, Consider Application for a Temporary Extension of Premise for Draft and Vessel and Consider Application for a Temporary Extension of Premise for Blue's Egg once staff secures a site plan. Motion carried 5 – 0.

10. Reports of Village Officials

a. Village President

- i. Proclamation – 47th Annual Shorewood Men's Club Chicken BBQ, Saturday, June 9, 2018.
- ii. Village President & Village Manager attended Shorewood Historical Society Annual Dinner on 5/14 at Hubbard Park.

b. Village Trustees –

Tr. Bockhorst reminded about St. Roberts Festival on June 2nd and 3rd and commented the production of Hair Spray by the Shorewood High School was great.

Tr. Amenta updated on conservation committee meeting; there really consensus about snow dumping but further discussion will take place at the next meeting.

c. Village Manager

- i. Update on June prioritization meetings
- ii. Update on telecommunications audit.

11. Adjournment

Tr. Maher moved and Tr. Bockhorst seconded to adjourn at 8:42 p.m. Motion carried 5-0.

Respectfully submitted,
Sara Bruckman
Village Clerk