



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
May 4, 2020

1. Call to Order

President Rozek called the meeting of the Village Board to order at 7:36 p.m.

2. Roll Call

President Rozek called the roll. Present over the phone: Trustees Davida Amenta, Tammy Bockhorst, Jessica Carpenter, Arthur Ircink, Kathy Stokebrand, Wesley Warren.

Others Present: Village Manager Rebecca Ewald, Village Attorney Nathan Bayer, Assistant Village Manager Tyler Burkart, Public Works Director Leeann Butschlick, Finance Director Mark Emanuelson, Planning and Development Director Bart Griepentrog, Police Chief Peter Nimmer

3. Statement of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

4. Special Order of Business

a. Consideration of 2021 alley reconstruction project scope of work - Sigma. (7:37 p.m.)

Director Butschlick explained prior to the 2019 alley project DPW brought a similar presentation before the Village Board with the intent to review the scope of the following year's program prior to the beginning of engineering. Director Butschlick explained this year the Village has the opportunity to use Great Solutions Fund from Milwaukee Metropolitan Sewer District (MMSD) to implement green infrastructure features in some alleys in the Village. The green infrastructure will assist the Village with TMDL compliance from a storm water perspective. Ms. Butschlick explained staff and Sigma did a preliminary review on the alleys that were identified in the Long Range Plan for reconstruction in 2021 and did a preliminary evaluation to determine which alleys would be compatible with green infrastructure. Ms. Butschlick explained the Village Board's action tonight would be to direct staff and Sigma to move forward with the engineering for the 2021 program utilizing the MMSD funds that would be available with the intent to offset the cost of that green infrastructure construction. Ms. Butschlick explained with the preliminary estimates, it does not appear that between the \$750,000 identified in the Long Range Plan for the alley program and the available green solutions money that the Village may be able to construct all the alleys identified. This decision does not need to be made this evening; the engineering contract covers all the alleys to be engineered and when the engineer has the probable cost, the Village will structure the bid with as much flexibility as possible allowing the Village to select the alleys the Village would construct.

Tr. Stokebrand questioned in the Long Range Financial Plan alley plan there is an alley area designation that's on this plan for 2021 that is not listed in the LRFP for 2021. H1S. Ms. Butschlick explained the H and G alleys are T alleys; the North/South portion of the alley runs almost from Kensington Blvd. to Congress St. but just shy of Kensington Blvd. there is a section that also runs East/West, for the purposes of this presentation H and G were divided to have the North/South segment and an East/West in H and G. The North/South segment is also further segmented. Sigma is recommending the green infrastructure occur in part of the North/South section at a reasonable cost. Green infrastructure cannot be implemented in the East/West section because of the sewer and water mains that run through and it would be cost prohibited to install green infrastructure. Looking at putting in a portion of the North/South

section of that alley but would not run the infrastructure the full length of the alley; H1S and H1N is the south and north section of the alley. Tr. Stokebrand questioned the five-year alley reconstruction plan H1S is not in the LRFP but it's in the Sigma plan; with the Village being short on money and to eliminate alley C, it's important for the Village to do the alley reconstruction on H1S. Ms. Butschlick explained staff reviewed that alley and felt it is important while that alley is being reconstructed it's completed in full rather than only doing a portion of the work and finishing in a subsequent year. Ms. Butschlick explained the alley program was setup a number of years ago; the village reviews the alleys every year prior to the engineering work. Staff felt residents would question why the Village would do part of the alley work in one year and finish in the next year. Tr. Stokebrand questioned what made alley C the first choice to be cut from the proposal. Ms. Butschlick explained this is not a decision for tonight; it's a suggestion that Sigma made to staff. That decision will happen when the Village has an engineer's opinion of probable cost but one of the likely primary reasons is the Village's focus is using Green Solutions money particularly in areas where the money would benefit the Village's TMDL numbers.

Tr. Amenta questioned if there has been a decision by the state what the required TMDL reductions are going to be. Ms. Butschlick explained we have a joint permit with the other communities in the North Shore and as of June, the permit will be expired for two years. Ms. Butschlick explained she has heard the DNR will be issuing that permit at any time but there is no indication we are any closer than the last time we spoke about. The Village has a general idea of what the TMDL requirements will be but will not have formally until the permit is issued.

President Rozek questioned how long is Sigma's contract. Ms. Butschlick explained it is three years but the Village only does alleys every other year, it was for the engineering of two programs; the 2019 and 2021 programs. President Rozek inquired if it is correct the MMSD program will fund 100%. Ms. Butschlick explained there are parameters on how that money can be used; it will fund 100% of the green components of the alley not 100% of the cost of the alley. President Rozek inquired if the 2019 program funded 100% of the green component. Ms. Butschlick explained yes, 100% of the green component. President Rozek questioned if 2019 was the first year of implementing green alleys. Ms. Butschlick said the Village would have liked more plowing events but for the few plowing events the Village had the alleys held up and drain wonderfully.

Bob Peschl presented on alley program included in the packet.

Tr. Carpenter questioned when will the Village Board need to make a decision on alley C. Ms. Butschlick explained there will be a review when the engineering work is complete and the Village has an engineer's opinion of probable cost but the final decision will be made after the bids come in which will be structured with alternates to be as flexible as possible to get as much done as possible with the available funds. There will be updates later in the year but the actual decision will be in March of 2021. Ms. Butschlick explained the engineering requires them to design all of the alleys listed, when the design work is complete we will get better cost estimates, the Village will use those cost estimates to develop a base bid.

Tr. Warren explained he was comfortable moving forward at this point.

Tr. Amenta moved and Tr. Warren seconded approval of the outlined scope of work for the 2021 Alley Reconstruction Project and direct staff and the consulting engineer to proceed with the design of green features in the alleys identified as A, G-1N and H-1N on the Project Map with the intention that MMSD Green Solutions funding be utilized to offset the cost of green-feature construction. Motion carried 7 – 0 by a roll call vote.

b. Consider a smoke free beach (8:16 p.m.)

Director Ann Christenson explained that the Village Board packet outlined the history.

Some Village Board members inquired why this ordinance is only for the beach and not for the parks. Ms. Ewald explained the request from the Village Board was specifically for the beach. President Rozek expressed she thought there was a smoking regulation currently in the parks and would be in favor of both. Director Christenson clarified Milwaukee does not have smoke-free parks but other places in Wisconsin do.

Tr. Amenta expressed she is in favor of no smoking on the beach but is not sure if she supports not smoking in the parks. She voiced concern about being too restrictive.

Tr. Bockhorst expressed it would be great being the first municipality in the state to have a smoke free beach if it were not restricting a variety of things but does not want to make a statement that is not respectful of the community. Racial disparity and socioeconomic disparity that occurs when a municipality enacts legislation that is punitive with potentially up to a \$200 fine for the first offense. It does disproportionately affect the disadvantaged in general. A policy like this does have consequences even if it's a great statement. Tr. Bockhorst does think the Village Board should take the necessary steps to mitigate negative publicity and the concept of a smoke free beach should be taken in steps. The fines should be minimal and promote public health. Tr. Bockhorst shared the same would apply with parks, but hasn't thought about it as much as the beach.

Tr. Warren expressed he would support the motion as listed in the memo but does agree with some of the concerns from Tr. Bockhorst but hopes that can be addressed in the drafting of the ordinance process. Tr. Warren expressed concerns about being too punitive. Tr. Warren is supportive of the concept of banning smoking in the parks but the Village Board needs to think through about the areas that are exempted out such as Hubbard Park Lodge or the River Club.

Tr. Ircink expressed he supports banning smoking at the beach and the parks but expressed concern about enforcement. Tr. Ircink shared there are residents sitting in River Park smoking, many are seniors who don't have the funds to potentially pay the fines.

Tr. Carpenter expressed she is in favor of banning smoking at the beach and the parks but does have concerns on how Hubbard Park would be handled. Tr. Carpenter expressed the Village needs to be equitable when enforcing the ordinance. Health and air quality of the residents in the Village is important.

Tr. Stokebrand expressed she supports banning smoking at the beach and the parks, but would add the leased premise of Hubbard Park and the River Club.

President Rozek expressed she supports banning smoking on the beach and parks including Hubbard Park. Would like recommendations on enforcement and signs when the draft ordinance comes back to the Village Board to consider.

Tr. Amenta expressed she has concerns about implementing an ordinance for no smoking in parks that the Village is not enforcing or may have difficulties enforcing.

Tr. Amenta moved, and President Rozek seconded to approve implementation of a smoke free beach policy on Atwater Beach and ask Village staff to return with a proposed ordinance, communication plan and any other administrative actions regarding the ordinance. Motion carried 7 – 0 by a roll call vote.

Tr. Bockhorst moved to amend President Rozek seconded prior to implementing adoption of a new ordinance the Village revise the fee and fine schedule.

President Rozek clarified with Attorney Bayer if the motion as it stands addresses that staff is going to come back with recommendations on fee schedule or any other necessary components that would implement banning smoking on the beach. Attorney Bayer explained when addressing the policy, you will need to make that decision.

Vote on the amendment: prior to implementing adoption of a new ordinance the Village revise the fee

and fine schedule. Amendment carried 7 – 0 by a roll call vote.

Motion as amended: to approve implementation of a smoke free beach policy on Atwater Beach and ask Village staff to return with a proposed ordinance, communication plan and any other administrative actions regarding the ordinance including a revised fee and fine schedule prior to implementation of the ordinance. Motion carried 7 – 0 by a roll call vote.

President Rozek moved and Tr. Ircink seconded to approve implementation of a smoke free park policy and ask Village staff to return with a proposed ordinance, communication plan and any other administrative actions regarding the ordinance including a revised fee and fine schedule prior to implementation of the ordinance.

Tr. Warren moved to amend and Tr. Stokebrand seconded, by smoke free parks add “with the exception of the leased premises such as Hubbard Park Lodge and the River Club.” Amendment carried 6 – 1 by a roll call vote with President Rozek voting nay.

Motion as amended: to approve implementation of a smoke free park policy with the exception of the leased premises such as Hubbard Park Lodge and the River Club and ask Village staff to return with a proposed ordinance, communication plan and any other administrative actions regarding the ordinance including a revised fee and fine schedule prior to implementation of the ordinance. Motion carried 6 – 1 with Tr. Amenta voting nay by a roll call vote.

- c. Consider Resolution 2020-12 – Extending the Declaration of a Public Health Emergency in Response to the COVID-19 Coronavirus. (8:53 p.m.)

Ms. Ewald explained on March 16 the Village Board passed a Declaration of Emergency; which identified the declaration to be in effect for 60 days unless the declaration gets extended. The proposed resolution extends the declaration indefinitely; the Village Board will withdraw the declaration when it is no longer needed.

Tr. Amenta questioned if there are any practical implications of continuing the emergency. Ms. Ewald explained the declaration does provide authority to defer to the Health Department for advisement and to allow flexibility for administrative purposes and funding. Director Christenson explained extending the emergency has more to do with funding assistance.

Tr. Carpenter moved, and Tr. Warren seconded to approve Resolution 2020-12 – Extending the Declaration of a Public Health Emergency in Response to the COVID-19 Coronavirus. Motion carried 7 – 0 by a roll call vote.

5. Consent Agenda Items (8:56 p.m.)
 - a. Accept Presentation of Accounts – May 4, 2020
 - b. Consider Village Board minutes – April 20, 2020
 - c. Consider Board, Committee, and Commission Appointments

Tr. Warren moved and President Rozek seconded to approve the consent agenda. Tr. Bockhorst requested to pull 5b and 5c. Motion carried 7 – 0 by a roll call vote with items 5b and 5c pulled.

6. Items Removed from the Consent Agenda (8:57 p.m.)

#5b Consider Village Board Minutes April 20, 2020 –

Tr. Bockhorst due to the pandemic and the electoral votes being processed she would like to

be more transparent to what elected officials are doing and to accurately reflect the amount of time spent on the discussion of the March 2 minutes. During the April 20, 2020 Village Board meeting she had requested to include the time spent on that discussion in the minutes. President Rozek reminded Tr. Bockhorst it is not motioned to discuss what the Board should or should not include in the minutes but if she could amend the current minutes.

Tr. Bockhorst moved, seconded by Tr. Warren to amend the current minutes to include the amount of time spent on the discussion of 5c March 2, 2020 minutes. Motion fails 3 – 4 with Tr. Bockhorst, Tr. Ircink and Tr. Warren voting aye.

Attorney Bayer questioned if Tr. Bockhorst had a time that should be reflected or if she is requesting Clerk Bruckman to watch the video and time the discussion. Tr. Bockhorst clarified she is requesting the Clerk Bruckman or a designee to watch the video and time the discussion.

Tr. Amenta commented since it was a waste of time discussing the minutes last time, why is the Village Board wasting more time tonight. Tr. Bockhorst commented for public transparency during this pandemic, the time should be included.

Motion: to amend the current minutes to include the amount of time spent on the discussion of 5c March 2, 2020 minutes. Motion fails 3 – 4 with Tr. Bockhorst, Tr. Ircink and Tr. Warren voting aye.

Tr. Bockhorst moved to defer the April 20 minutes to the May 18 Village Board meeting. Motion failed for lack of a second.

Tr. Bockhorst inquired if the two new Village Board members need to abstain from the vote. Attorney Bayer clarified they did not, if they feel they can make a reasonable determination if the minutes accurately reflect the actions of the body

Tr. Amenta moved and President Rozek seconded to approve the Village Board Minutes of April 20, 2020.

Tr. Ircink remarked after watching the video the minutes from March 2, 2020 do not accurately reflect what was said on tape. If the minutes are going to have the detail, they should accurately reflect what was said. Tr. Amenta explained the amendment made at the last meeting reflected on behalf of the School Board, not representing the School Board.

Tr. Ircink moved, to amend the April 20, 2020 minutes to include the actual language “I want to speak on behalf of, in support of Paul and what he is advocating and as a former School Board Member I’d like to speak on behalf of another intergovernmental body of the March 2, 2020 meeting.

President Rozek questioned if the vote from the April 20 meeting to amend the March 2, 2020 minutes carried and if Clerk Bruckman quoted the language on the video. Clerk Bruckman stated what was stated in the April 20 video was quoted but she did not watch and quote the March 2 video.

Tr. Amenta made a point that the minutes Tr. Ircink is referencing are not the minutes that are being discussed, she was not sure they were the correct part of the minutes.

Tr. Ircink withdrew his amendment.

Tr. Bockhorst moved to determine, at a future Village Board, how the Village Board will amend Village Board minutes. Motion failed for lack of a second.

Motion: approve the Village Board Minutes of April 20, 2020. The motion carried 6 – 1 with Tr.

Bockhorst voting nay by a roll call vote.

#5c - Consider Board, Committee, and Commission Appointments –

President Rozek explained she met with Tr. Carpenter and Clerk Bruckman to review the list of Boards, Committees and Commissions with expiring terms and individuals who qualify for reappointment. Due to the COVID-19 pandemic, the appointment process is behind schedule. President Rozek and Tr. Carpenter have reached out to several applicants who have declined filling positions due to health concerns and time commitments. President Rozek explained we are moving forward with the confirmed reappointments that are in good standing and three new confirmed appointments. Where there is an N/A on the list are the appointments and reappointments that are not identified yet. Those will be brought to a future Village Board meeting for approval.

Tr. Bockhorst requested to have more time for the Village Board to review and allow additional applicants to apply with the current pandemic situation. By not taking any action tonight they would still remain and serve on those committees and it would allow time for more applicants to apply due to the unprecedented times. Tr. Bockhorst would like to defer this item to a later date to allow more time for discussion. President Rozek reminded everyone nothing has changed with the reappointment process.

Tr. Bockhorst moved to defer considering the Board, Committee and Commission appointments due to the continuation of the declaration of public emergency to allow more time. Motion fails for lack of a second.

Tr. Stokebrand moved, seconded by Tr. Carpenter to approve slated 2020 appointments and reappointments, as provided, for Board of Appeals, Board of Review, Conservation Committee, Library Board, Police Commission, and Human Relations Commission submitted by the Village President

Tr. Amenta commented the process is truncated compared to 2019 when the Judiciary, Personnel and Licensing Committee reviewed applications. Tr. Amenta has not had the opportunity to review all the applications on file for the open positions and inquired if the new applicants have had an opportunity to attend one of the committee meetings that they are interested in. Tr. Amenta inquired what is the urgency with making the new appointments particularly if committees are not meeting.

President Rozek explained there was no rush to make appointments, but for the reappointments if members are in good standing with the chair, want to seek reappointment and can be appointed to a second term we would reappoint them. There were three applicants that were outstanding; the Human Relations Commission needs someone who has policy background the presented applicant has that background. President Rozek explained Charles Carlson has been to some Police Commission meetings. If there any appointments the Village President needs assistance with, she will send them to the JP&L Committee.

Tr. Amenta is in favor of the reappointments and inquired if the chairs of the committees have been notified. Clerk Bruckman commented the chairs have not been notified.

Tr. Amenta moved to amend to approve the list under the reappointment column. Motion fails for lack of a second.

President Rozek inquired if she puts an appointment before the Village Board and the Village Board doesn't confirm, do we have to nominate a new person. Attorney Bayer clarified the existing individual continues to serve until they are replaced or another nomination could come before the Village Board for confirmation. Tr. Amenta questioned if the Village Board does not take action tonight, those individuals would not qualify for appointment. Attorney

Bayer clarified his understanding of the intent of the motion was to approve the current list of reappointments and to defer or not take action tonight on the new appointments, the new applicants would be able to be brought forward at a different meeting.

Motion: to approve slated 2020 appointments and reappointments, as provided, for Board of Appeals, Board of Review, Conservation Committee, Library Board, Police Commission, and Human Relations Commission submitted by the Village President. Motion carried 5 – 2 with Tr. Amenta and Tr. Bockhorst voting nay.

7. Public Hearing(s) (9:40 p.m.) - None

8. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings. (9:40 p.m.) - None

9. New Business

a. First quarter financial report. (9:41 p.m.)

Tr. Carpenter questioned absentee ballot mailing additional cost. Is there additional funding for the next two elections to help offset some of those costs. Ms. Ewald explained nothing has been specifically identified at this point. President Rozek questioned if the cost qualifies for federal reimbursement aid. Ms. Ewald stated not at this time. Tr. Carpenter inquired if there are roll up in total cost or is it just line by line to what the budgetary concerns are due to COVID-19. Mr. Emanuelson explained the first quarter report does not.

Tr. Amenta questioned the Shorewood Today page 30, on revenues the 2020 budget for their revenues is almost \$80,000 for their advertising fees and they already received \$47,735 as of the end of March; is that for the first issue or how do they charge for advertising. Mr. Emanuelson stated many advertisers will pay for the whole year up front and they get a discount. The remaining is for those who didn't want to pay for advertising up front. Tr. Amenta voiced concern with the current conditions if businesses will have the funding to pay for advertising and requested the committee discuss what the prospects are for actually achieving that revenue or if there will be a revenue short fall at the next marketing meeting.

Tr. Stokebrand questioned with the situation of uncertainty what will happen with the lifeguard contract payments if the beach is not open at all or for the full summer. Ms. Ewald stated the NSHD advised Milwaukee County will likely open beaches in the next few weeks and we will likely follow suit. Maybe parameters on how many people may be able to gather at one time. President Rozek questioned if we still have to pay out if we do end up closing. Mr. Emanuelson will look at the contract with the Village Manager and follow-up with the Village Board. Ms. Ewald followed up later in the meeting that the contract has a 30-day cancelation term. Mr. Burkart explained the contract states the lifeguard's hours are itemized out.

b. 2020 budget outlook and review of fiscal impacts related to COVID-19. (9:56 p.m.)

Tr. Amenta remarked about people being able to park in the streets and the streets don't seem to be parked up. Maybe something to consider in the transportation study to consider not charging for on street parking.

President Rozek questioned the on street parking fines \$7,500 a month down and on street parking is down \$35,000 a month what is the difference between those two numbers. Mr. Emanuelson explained on street parking is in the Clerk/Customer Service budget and that is

for parking permit revenue. Parking fines is in the Police Department budget relating to citations well in excess of the revenue is in overnight parking citations. President Rozek questioned what are the Village's options to make-up the lost revenue in parking permits. Tr. Amenta stated she would like something that lays out each type of revenue; if the Village continues to allow anyone to park overnight what would the revenue impact be, would we still need two parking checkers, and if we charged a fee, what would that fee have to be to make up the loss of revenue. We have a parking rule you can't park overnight and we make money by ticketing people who park overnight. This is an opportunity for the Village to know what it's like not having that parking restriction anymore. It would be helpful to bring back the fiscal information to understand the impacts. Mr. Emanuelson will put that list together to discuss those actions.

Tr. Warren confirmed the Village is \$58,000 in the hole and we are assuming May 31 is the cutoff point to return back to normal. Mr. Emanuelson explained the \$58,000 is to the good, not the bad. All the estimates have been predicated on the bigger items with returning back to normal parking restrictions in May. President Rozek remarked the Village is down in the parking area \$85,000 in two months; it's almost \$500,000 to continue with the current parking situation.

President Rozek questioned when is the legal labor attorney contract up in 2019; RFP in what year. Ms. Ewald explained the RFP will be following the conclusion of the next negotiating cycle at the end of 2020.

- c. Consider professional services agreement for Atwater Beach Assessment. (10:15 p.m.) Ms. Butschlick in early January 2020 winter storm event with easterly winds that caused severe damage and erosion to Atwater Beach. Shorewood and Whitefish Bay have collaborated with the Smith Group who have provided some temporary mitigation measures. There was a federal disaster declaration for that storm event and FEMA guidelines will allow the Village to request reimbursement for property restoration, typically FEMA will not fund mitigation measures. The Village could spend money to repair the path, boardwalk and replace some of the sand but could have the exact same type of storm to cause damage. This would allow on a temporary basis to shore up the beach in the short term while working on identifying longer term measures.

Tr. Stokebrand asked is Smith Group out of Chicago and who came up with the cost estimate. Ms. Butschlick explained they were formally known as JJR and have offices out of Milwaukee and Madison and the estimate is DPW staff based upon when it was built.

Tr. Carpenter questioned when will the work will be done during a short summer season. Ms. Butschlick explained most of the work has already been done by DPW staff. Tr. Carpenter clarified the work has already been done and have submitted the \$45,000 and this is for the engineer to give the Village potential mitigation for storms. Ms. Butschlick explained yes, this would provide us with temporary mitigation measures until the next winter season until the Board could potentially evaluate permanent mitigation features.

Tr. Amenta moved, seconded by Tr. Ircink to approve the proposal from Smith Group Inc. for the Atwater Park assessment and temporary protection alternatives in the amount of \$3,000 to be funded through the Public Works general engineering budget. Motion carried 7 – 0 by a roll call vote.

- d. Consider next steps for Bublr equipment (10:30 p.m.) Mr. Griepentrog explained Bublr requested funding from the Village twice before. Bublr requested funding from the Village this spring and the Board was not interested. Bublr issued a letter they would cease operations in Shorewood. Not responsible for refunding the grant

fund.

Tr. Warren hard to say you must perform your end of the contract; would prefer removal of the equipment then enforce their right under the contract.

Tr. Amenta is fine with them removing the equipment but if Bublr comes back in the future to request operation out of Shorewood she would like to see some assurance the Village should not have to pay again for the installation of the stations. Attorney Bayer explained that is not something that could be done in the existing contract but it could if they came back in the future with the request.

Tr. Stokebrand questioned if the concrete pad would be removed and replaced with sod or grass. Mr. Griepentrog did not think they would, the concrete pad would remain unless the Village chose to remove it and replace it. The concrete pads are not determined to be a part of the equipment and would be a Village expense.

Tr. Ircink requested usership reports. Mr. Griepentrog will provide it to the Village Board.

Tr. Amenta moved, seconded by President Rozek to direct Bublr to take its equipment out of Shorewood, at their sole expense. Motion carried 6 – 1 with Tr. Stokebrand voting nay by a roll call vote

- e. Explore alternatives to create safe outdoor spaces, including but not limited to, possible closure of streets, sidewalks, and other areas of the municipality. (10:41 p.m.)

Ms. Ewald explained the Village has not heard back from Milwaukee County Parks on the pilot program in Milwaukee County Parks.

Tr. Carpenter explained she is interested in the Village creating a loop for open space. Two ideas she had was a loop around the elementary school and creating a smaller loop on the east and west side in conjunction with an alley to provide space for residents to move.

President Rozek questioned if smaller blocks would pose a concern of gathering. Ms. Ewald explained the North Shore Health Department did not recommend closure of local low volume residential streets, closure of individual blocks create a block party environment and support the message of moving through the Village parks while adhering to social distancing. Ms. Ewald explained the North Shore Health Department advisement is that block parties are not to proceed until groups 50 or larger are allowed to congregate. Ms. Ewald explained there will be a road project occurring around the Lake Bluff Elementary school and Public Works is not recommending exploring a circuit around that area. Ms. Ewald further explained the potential safety concern with shutting down streets; there needs to be some place for vehicles to go down blocks. This will still create a block party environment versus a circuit based on how vehicles need to have access. The Village Board would need to decide if they would prohibit parking on those streets and refuse and recycling still need to occur in those areas.

Tr. Ircink questioned what the response to Estrabrook Parkway has been. Ms. Ewald explained the request has been brought to Milwaukee County. Estabrook was not in the original pilot program. Ms. Ewald explained the Village inquired what information the Milwaukee County's pilot program could provide to the Village and the Village has not heard back from them. Tr. Stokebrand suggested reaching out to Sheldon Wasserman.

Tr. Ircink questioned what the cost estimate would be to place concrete barriers down Lake Drive. Ms. Ewald explained the Village has not explored that option or cost.

Tr. Amenta suggested the Village could have hours on Saturday between 2:00 p.m. and 4:00 p.m. with designated areas on the west and east side taking advantage of alley ways to allow car flow. There could be volunteers to manage traffic flow. It would be something to look forward too and would like to continue to pursue the idea.

Tr. Warren would like to pursue the idea, but not sure what the immediate next step is.

Ms. Ewald explained the Village Board would need to provide direction on what areas to close specifically. Tr. Carpenter suggested around the 4000 block of N. Stowell and N. Downer Avenues and the 4100 block of E. Jarvis and E. Olive. Ms. Ewald questioned if the expectation is to have barricades put up and down every weekend. Tr. Carpenter expressed the idea of Public Works dropping off barricades on a Friday and pick them up Monday, similar to a block party.

Tr. Ircink suggested that Public Works provide a list of streets the concept would work. Ms. Ewald explained all the residential streets are low volume.

Tr. Stokebrand suggested taking the running model and turning it into a bike route model, this could be something every family could do at their own leisure. She suggested volunteers can map out different bike routes based on children's ages and it could be placed online. Tr. Stokebrand remarked by setting this concept up in an organized fashion, it is bringing people together at the same time which is exactly what the order says not to do. People will naturally congregate and talk. There is low density street traffic at this time which provides an opportunity to explore the Village and not walk or bike in the same circle.

The Village Board directed staff to refer exploring alternatives to create safe outdoor spaces, including but not limited to, possible closure of streets, sidewalks, and other areas of the municipality to the Pedestrian and Bike Safety Committee and come back with an update to the next Village Board meeting.

f. Consider Fourth of July contingency plan (11:06 p.m.)

Mr. Burkart explained other communities are canceling their 4th of July celebrations due to COVID-19. There's two options being consider: postponing until Labor Day or to cancel the celebration in its entirety.

Tr. Ircink suggested potentially combining the fireworks with the Feast in September.

Tr. Warren questioned if there is a monetary loss if we push it back and then decide to cancel. Mr. Burkart explained no.

Tr. Stokebrand questioned if the Village owes Sarah DeNeve. Mr. Burkart explained no, if it's deferred to Labor Day a new agreement would be drafted with a different cost.

Tr. Amenta expressed she liked the idea of a celebration but, maybe not the 4th of July, on Labor Day.

The Village Board discussed different options for postponing the 4th of July fireworks until September.

Tr. Warren moved, seconded by President Rozek to cancel the Fourth of July celebration and fireworks and authorize staff to draft an agreement with Sarah DeNeve to coordinate a celebration. Motion carried 7 – 0 by a roll call vote

- g. Consider Resolution 2020-11 Reducing Class “B” and “Class B” Intoxicating Liquor and Malt Beverage, “Class C” Wine License 2020 Renewal Fee and Waiving the Late Fee for Restaurants and Bars in the Village of Shorewood who are closed or serving limited capacity due to COVID-19. (11:24 p.m.)

Tr. Amenta moved, seconded by Tr. Warren to approve Resolution 2020-11 Reducing Class “B” and “Class B” Intoxicating Liquor and Malt Beverage, “Class C” Wine License 2020 Renewal Fee and Waiving the Late Fee for Restaurants and Bars in the Village of Shorewood who are closed or serving limited capacity due to COVID-19. Motion carried 7 – 0 by a roll call vote

- h. Consider Resolution 2020-14 – Suspending Loading Zone renewal application and annual fees for businesses eligible for the CDA’s Emergency Business Assistance. (11:25 p.m.)

Tr. Ircink moved, seconded by President Rozek to approve Resolution 2020-14 – Suspending Loading Zone renewal application and annual fees for businesses eligible for the CDA’s Emergency Business Assistance. Motion carried 7 – 0 by a roll call vote

- i. Consider Resolution 2020-15 – Suspending Parklet monthly installation fees. (11:25 p.m.)

Tr. Warren moved, seconded by Tr. Carpenter to approve Resolution 2020-15 – Suspending Parklet monthly installation fees. Motion carried 7 – 0 by a roll call vote

10. Reports of Village Officials (11:27 p.m.)

- a. Village President –

Standing Committee and Committee Liaison Appointments

2020 Board Standing Committee Assignments		
Board Standing Committee	Committee Chair	Trustee Members
Budget & Finance	Trustee Amenta	Amenta, Ircink, Carpenter
Judiciary, Personnel, & Licensing	Trustee Carpenter	Carpenter, Amenta, Ircink
Community & Business Relations	Trustee Ircink	Ircink, Carpenter, Amenta
Public Works	Trustee Warren	Warren, Stokebrand, Bockhorst
Public Safety	Trustee Stokebrand	Stokebrand, Bockhorst, Warren
Strategic Initiatives	Trustee Bockhorst	Bockhorst, Warren, Stokebrand

2020 Trustee Appointments to Volunteer Committees	
Volunteer Committees	Trustee Appointment
Plan Commission	President Rozek and Trustee Stokebrand
CDA	Trustee Amenta and Trustee Stokebrand
School/Village Bi-Board	Trustee Warren & Trustee Carpenter
Business Improvement District	Trustee Ircink
Human Relations Committee	Trustee Warren
Police Commission	Trustee Amenta
Library Board	Trustee Amenta
Conservation Committee	Trustee Warren
Park Commission	Trustee Ircink
Ped & Bike Safety Committee	Trustee Bockhorst
Historic Society	Trustee Carpenter
Public Art	Trustee Carpenter
Marketing Committee/Shorewood Today	Trustee Carpenter
Elder Services Advisory Committee	Trustee Bockhorst

Tr. Bockhorst stated she is in her third term as the longest standing Village Board member with all of her races being contested. She expressed she does not mind being given Strategic Initiatives committee; the depth of knowledge and being on the least important committee, which she considers to be a starter committee and other new Trustees being placed on more important committees and would like the process to be redone. Tr. Bockhorst publicly stated at previous meetings that she cannot make the Elder Services Advisory Committee meetings.

Tr. Amenta stated she has every confidence in the two new Trustees. She suggested maybe the Village Board should look into reorganizing the committee structure we have.

President Rozek stated the Committee appointments will stand as noted.

Attorney Bayer reminded the Village Board this is listed as an update and not up for extensive discussion; this should occur under Items for Future Consideration.

Next Steps for Standing Committee & Committee of the Whole Meetings

President Rozek explained the Committees haven't been meeting because of the COVID-19, the Committee of the Whole will be meeting so the Village Board can address some larger topics that have been put on hold.

Read Clerk's Week Proclamation

- b. Village Trustees – None
- c. Village Manager –
Update on next steps for the 2021 initiatives – No update given
Update on Mailing out Absentee Request (EL-121) and Voter Registration Forms (EL-131) –
No update given

11. Items for future consideration (11:52 p.m.)

12. Adjournment.

Tr. Amenta moved and Tr. Bockhorst seconded to adjourn at 11:53 p.m. Motion carried 7 - 0.

Respectfully submitted,

Sara Bruckman, CMC/WCMC
Village Clerk