



**Shorewood**  
**MINUTES - SHOREWOOD BOARD OF TRUSTEES**  
**Village Board Meeting**  
**March 5, 2018**

1. **Call to Order**  
President Johnson called the meeting of the Village Board to order at 7:37 p.m. in the Village Center.
2. **Roll Call**  
President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael Maher, Ann McKaig, Allison Rozek, Paul Zovic.  
  
Others Present: Village Attorney Nathan Bayer, Village Manager Rebecca Ewald, Clerk Sara Bruckman, Public Works Director Leeann Butschlick, and Planning, Development Director Bart Griepentrog, and Mark Emanuelson Finance Director/Treasurer.
3. **Statement of Public Notice**  
Clerk Bruckman stated that the meeting had been posted and noticed according to law.
4. **Consent Agenda Items**
  - a. Approve Presentation of Accounts March 5, 2018.
  - b. Consider Special Privilege application for outdoor seating in the sidewalk public right of way at Draft and Vessel, 4417 N. Oakland Ave.
  - c. Consider Special Privilege application for outdoor seating in the sidewalk public right of way at Three Lions Pub, 4515 N. Oakland Ave.
  - d. Consider Special Privilege application for a parklet at Three Lions Pub, 4515 N. Oakland Ave.
  - e. Consider support for Senate Bill 524 absentee voting efficiency option.
  - f. Approve Village Board Minutes of February 19, 2018.

Tr. Amenta requested item 4f be removed from the consent agenda.

Tr. Maher moved, seconded by Tr. Bockhorst to approve the consent agenda with the removal of item 4f. Motion carried with item f removed 7 – 0.
5. **Citizens to be heard**  
Rod Dow, 4314 N. Stowell Ave, Shorewood, 53211 - stated the Village board could do much better at working together; even when disagreeing on issues.
6. **New Business**
  - a. Consider Schedule for Annual Vision 2025 Implementation Plan.

Ms. Ewald discussed the proposed annual vision planning process to move Shorewood forward developed collaboratively with the Assistant Village Manager and Finance Director.

Having an agreed upon vision for the future of our community, it is essential to ensure that the decisions made support the vision. Our board, department heads and citizen committees have not had a process to collaborate with the Village Board and discuss what is truly the most productive manner to help keep the village moving forward on an annual basis to achieve these visioning objectives. Villages

with successful vision plans periodically redirect and modify the “plan” as conditions warrant using a clearly defined and established communications process. Annual review of the strategic goals and tasks associated with the vision is a process designed to help the Village respond effectively to their new situations. Shorewood would not need this process if everyone already had the same common goals and perspectives of the village’s most immediate or beneficial priorities. Development of prioritized goals that support the vision will establish clear expectations and help create laser focus for where the Village is headed and what needs to be accomplished to meet the goals. Not prioritizing will continue to perpetuate service disruption, inefficient utilization of resources and staff turnover.

The process calls for four special board meetings and three Committee of the Whole (COW) discussions prior to regular Village Board meeting. The process continues the past practice of having only one regularly scheduled board meeting in July and August as done in prior years.

Tr. Amenta moved and Tr. Bockhorst seconded to approve Annual Vision 2025 Implementation Plan Process. Motion carried 7 – 0.

**b. Budget & Finance Committee**

- i. Consideration of Reimbursement Resolution 2018-04 declaring official intent to reimburse expenditures from proceeds of borrowing.

Tr. Maher introduced the resolution, there are some major capital projects this summer and the memo lays them out. The 2018 Village budget intends to use bond proceeds to fund several 2018 capital projects which will likely commence construction prior to the Village issuing the bonds to support these projects later this year. The estimated budgeted costs of these projects are:

- \$865,000 for continuing police facility renovations
- \$235,000 for the replacement of the DPW salt shed
- \$40,000 for HVAC upgrades at the Village Center
- \$3,500,000 for the Wilson Drive corridor roads project
- \$400,000 for the Wilson Drive corridor storm water costs
- \$450,000 for the Lake Drive resurfacing project
- \$110,000 for the Atwater Beach stairs replacement

The vote out of committee was 2-1 in favor of the resolution. The discussion of reductions of changes in cost estimate does not get reflected in any budgetary documents and there was some interest to reflect that cost difference.

Tr. Maher moved and Tr. Bockhorst seconded to approve the Reimbursement Resolution 2018-04 declaring official intent to reimburse expenditures from proceeds of borrowing. Motion carried 7-0.

- ii. Consideration of Resolution 2018-05 to amend the “Parking Enterprise” Village fee schedule.

Tr. Maher introduced the resolution. As part of the 2018 budget process, the Village Board included a \$2.00 (two dollar) fee for permissive single-night overnight parking permits, and also increased the fee for Day “Bumper” Adhesive Parking Stickers for Residential Areas from \$5.00 per year to \$10.00 per year. As a follow-up to those actions, staff has prepared resolution 2018-5 in order that these changes are duly updated and reflected in the Village's fee schedule. Some of the trustee’s questioned if the \$2.00 fee could be removed from the resolution. Discussion ensued about the potential for amending the budget to remove the fee and the cost of programming in Duncan to collect the fee. Committee directed staff to look at other fee schedule updates that need to be addressed.

Tr. Maher moved and Tr. Zovic seconded to approve the Resolution 2018-05 to amend the “Parking Enterprise” Village fee schedule with title change to day parking fee in two areas (adhesive Parking

Stickers removed). Motion carried 4 – 3 with Tr. Amenta, Tr. Bockhorst and Tr. Zovic voting Nay.

c. Public Works Committee

- i. Consider award of contract for 2018 Wilson Drive reconstruction project.

Tr. Zovic moved and Tr. Maher seconded to award the contract for the 2018 Wilson Drive reconstruction project to Stark Pavement Corporation in the amount of \$2,836,017.63. Motion carried 7 - 0.

- ii. Consider professional services agreement for 2018 Wilson Drive construction inspection and management services.

Tr. Zovic moved and Tr. Maher seconded a professional services agreement be executed with Stantec for construction inspection services related to the 2018 Wilson Drive reconstruction project in the amount of \$102,983.00. The Motion carried 7 - 0.

- iii. Consider award of contract for 2018 Lake Drive resurfacing.

Tr. Zovic moved and Tr. Maher seconded to award of a contract for the 2018 Lake Drive Resurfacing project to Payne & Dolan, Inc. in the amount of three hundred forty one thousand nine hundred eighty three dollars and ninety cents (\$341,983.90). The Motion carried 7 - 0.

- iv. Consider award of contract for 2018 water main valve replacement on Wilson Drive.

Tr. Zovic moved and Tr. Maher seconded award of a contract for the 2018 Wilson Drive valve replacement to Mid-City Plumbing & Heating, Inc. in the amount of sixty-two thousand eight hundred dollars (\$62,800.00). The Motion carried 7 - 0.

d. Community & Business Relations Committee

- i. Update on parking signage for Metro Market parking structure.

Bart Griepentrog provided a memo that summarized the plan moving forward with the Village administering overnight parking permits for 50 parking stalls in the Metro Market parking structure in accordance with the parking agreement associated with the development. Review of the parking conditions will be done in fall of 2018. It was noted that the map of the parking structure that was attached to the parking agreement is not reflective of the actual parking layout in the structure. Griepentrog's memo reflects the constructed parking lot layout for future reference.

7. Items removed from the Consent Agenda

- ii. Regular Meeting Minutes – February 5, 2018.

Tr. Amenta moved, seconded by Tr. Maher to approve the Regular Meeting Minutes from February 5, 2018 with the addition of Trustee Amenta's name to item 6d3. Motion carried 7 – 0.

- iii. Regular Meeting Minutes – February 19, 2018

Tr. Maher moved, seconded by Tr. Bockhorst to approve the Regular Meeting Minutes from February 19, 2018 with the correction on "an Uber" on page 3. Motion carried 6 – 1 with Tr. Amenta voting Nay.

8. The Village Board will adjourn into closed session pursuant to Wisconsin Statute 19.85 [e] Deliberating or negotiating the purchasing of the public properties, the investment of public funds, or conducting

other specified public business, whenever competitive or bargaining reasons require a closed session to discuss possible sale of the Village's fire station.

Tr. Maher moved, seconded by Tr. Bockhorst to adjourn into closed session pursuant to Wisconsin Statute 19.85 [e] Deliberating or negotiating the purchasing of the public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss possible sale of the Village's fire station at 9:49 pm. Motion carried with a roll call vote 7 – 0.

Tr. Maher moved and Tr. McKaig seconded to reconvene into open session at 10:55 p.m. Motion carried 7-0.

9. Reports of Village Officials

a. Village President - None

b. Village Trustees

- i. Tr. Maher provided updated from Plan Commission on the approval of Conditional Use for residential solar installation.
- ii. Tr. Amenta reported from the Conservation Committee meeting. There was discussion on student seats on the committee and the difficulty of them committing. One film left in April from the film festival. Attended school board meeting, the school board would like to look for an alternate site for elections.
- iii. Tr. Bockhorst will be attending the Congressional City Summit in Washington DC. Shorewood Intermediate School's musical is this Friday and Saturday.
- iv. Tr. Rozek attended a Shorewood Solidarity Network's Beyond Resilience event.

c. Village Manager

- i. Ms. Ewald updated any items that are distributed the night of the board meeting will be scanned and included with the approved minutes of that meeting.

10. Items for Future Consideration

Tr. Maher inquired about the possibility of a hearing loop in the Board Room.

11. Adjournment

Tr. Zovic moved and Tr. Maher seconded to adjourn at 10:55 p.m. Motion carried 7-0.

Respectfully submitted,  
Sara Bruckman  
Village Clerk

