



Shorewood

**MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
February 19, 2018**

1. **Call to Order**
Trustee Bockhorst called the meeting of the Village Board to order at 7:36 p.m. in the Village Center.
2. **Roll Call**
Trustee Bockhorst called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael Maher, Ann McKaig, Allison Rozek, Paul Zovic.

Others Present: Village Attorney Nathan Bayer, Village Manager Rebecca Ewald, Assistant Village Manager Tyler Burkart, Public Works Director Leeann Butschlick, Police Chief Peter Nimmer, Library Director Rachel Collins, and Planning and Development Director Bart Griepentrog.

3. **Statement of Public Notice**
Mr. Burkart stated that the meeting had been posted and noticed according to law.
4. **Consent Agenda Items**
 - a. Approve Presentation of Accounts February 19, 2018.
 - b. Approve Village Board Minutes of February 5, 2018.

Tr. Maher moved, seconded by Tr. McKaig to approve the consent agenda. Motion carried with item b removed 6 – 0.

Tr. Amenta requested item 4b be removed from the consent agenda.

5. **Citizens to be heard – none.**
6. **New Business**
 - a. **Public Safety Committee.**
 - i. Consider Approval of Support for the “Do Not Stand Idly By” Campaign.

Tr. Bockhorst introduced the resolution and committee discussion on the “Do Not Stand Idly By” campaign. It was confirmed the action item from the resolution is having the Village President sign onto the Request for Information being submitted to leading firearms manufacturers about the companies’ gun-safety technologies and distribution practices and taking additional steps as they see fit to encourage leadership within the gun industry in the improvement of distribution practices and the development of new safety technologies. Trustee Bockhorst read a prepared statement from the Village in response to the resolution and gun issue. Various Board members expressed their appreciation.

Tr. Maher moved and Tr. McKaig seconded to approve Resolution 2018-03 for support of the “Do Not Stand Idly By” Campaign. Motion carried 6 – 0 by a roll call vote.

- b. **Judiciary, Personnel, and Licensing**
 - i. Consideration of Reserve “Class B” Intoxicating Liquor and Malt Beverage License for Crispy Browns, LLC d/b/a Blue’s Egg, 4185 N. Oakland Ave.

Tr. McKaig introduced the Blue's Egg application for a Reserve "Class B" Intoxicating Liquor and Malt Beverage License. Tr. McKaig reminded the Village Board that there two remaining licenses and there are two proposals in front of the Village Board tonight. All Village Board members were provided a copy of the Liquor License Policy to refer to during consideration. Members from Blues Egg were in attendance to answer questions. Operating hours will conclude by midnight. It was confirmed that the cycle for business license is from July 1 through June 30. The Board determined if some items need to be amended or clarified on the application, such as the mailing address – due to the fact that 4185 and 4195 are reflected for their continuous space – or inclusion of the north patio. Staff assured the mailing address and information included is sufficient for the application. Lastly, individuals will be able to utilize public parking stalls available in the parking structure, which Blues Egg plans on communicating on their website and other promotional materials. Parking signage is still being worked upon by Village staff.

Tr. Maher moved and Tr. McKaig seconded to approve the Reserve "Class B" Intoxicating Liquor and Malt Beverage License for Crispy Browns, LLC d/b/a Blue's Egg, 4185 N. Oakland Avenue and direct the Village Clerk to issue the license for the February 20, 2018 to June 30, 2018. Motion carried 6-0.

- ii. Consideration of Reserve "Class B" Intoxicating Liquor and Malt Beverage License for The Ruckus, Inc. d/b/a The Ruckus, 4144 N. Oakland Ave.

Tr. McKaig introduced the Ruckus application for a Reserve "Class B" Intoxicating Liquor and Malt Beverage License. A new memorandum was included to clarify this item is not on the consent agenda, which the previous memorandum stated. Mr. Scott Schwebel from the Ruckus was in attendance to present a summary of his request and answer questions. It was confirmed by Mr. Schwebel that there is no proposed change to their business model. There was brief discussion about parking availability, financial competitiveness to have the license and drink options they plan on incorporating with the license. The Board also discussed some of the components related to this being the last license available. David Price, operator at Three Lions Pub, spoke to the Board expressing his concern with parking available and the business's family friendly culture of the Ruckus. Donna Pollock, 4395 N. Alpine Ave., expressed comments about business viability and the services provided by the Business Improvement District. Mr. Schwebel, as a BID Board member, and BID Director Ericka Lang responded to questions about the business recruitment interest and value of having one license to remain available.

Tr. McKaig moved and Tr. Maher seconded to approve the Reserve "Class B" Intoxicating Liquor and Malt Beverage License for The Ruckus, Inc. d/b/a The Ruckus, 4144 N. Oakland Ave and direct the Village Clerk to issue the license for the February 20, 2018 to June 30, 2018. Motion carried 4-2 with no votes from Tr. Amenta and Tr. Rozek.

c. Community & Business Relations

- i. Consider special event permit for Shorewood Shenanigans on 4500 block of Oakland Avenue.

Tr. Rozek introduced the permit application and details related to the Shorewood Shenanigans event. There was clarification about the police presence and security for the event. In addition, there will be an incident management plan put in place for the event in case of an emergency incident occurring at the event. There was conversation about event hours at the committee level – which the BID and sponsoring restaurants propose the event to take place from noon – 6 p.m. with two hours before and one hour after for street closures. There was discussion about having the applicant pay for Public Works staff costs to help with the street closure. It was mentioned the applicants will need to submit

applications for outdoor seating and/or parklet for the March 5 meeting if they want to be approved in time for the event. There was general discussion about the number of times the Village is closing sections of Oakland Ave. for business events. Other discussion centered on how the establishments can monitor the level of intoxication of event attendees, communication with businesses who may lose parking due to road closures, and shuttle service to an Uber drivers to accommodate the parking and driving under the influence concerns. Ms. Lang presented to the Board how the BID would like to coordinate more public events to help the businesses in Shorewood. Ms. Ewald informed the Board that it may be a better to provide the applicant an estimated dollar amount to cover the costs for police services instead of an open-ended amount.

Tr. Rozek moved and Tr. Amenta seconded to approve the special event permit for Shorewood Shenanigan's with the following requirements:

- The BID submit an incident action plan for Village approval prior to the event and the review the event with Village staff following the event.
- The BID to cover the expenses for police services estimated to be 2 officer in the amount of \$1,200. Actual costs to be provided following the event.
- Following approve the BID shall notify properties with parking areas of the event.
- Participating establishments shall provide signage at their entrances identifying "No Carry-ins or Carry Outs" in addition to such signage place outdoors for the Kensington Square roadway area by Three Lion's Pub. In addition, each establishment shall provide garbage receptacles near or outside their establishments for litter.
- The BID will clean up litter around the shuttle stops following the event.
- The BID will promote and Uber Hotspot at Riverside Park for safe driving.
- The event will be from noon – 6 p.m. with set up starting at 10 a.m. and tear down concluding at 7 p.m.

Motion carried 6-0.

d. Public Works Committee

- i. Consider Wilson Drive Communication and Project Management Plan.

Tr. Zovic mentioned this plan is returning from last meeting to update communication strategies based on the February 5 discussion. In page 55 of the electronic packet includes a list of additional communication items in red and includes the cost associated with implementation. Estimated costs for these items are approximately \$3,000. Costs will be absorbed from the project budget. There was discussion about the size of a postcard, which staff recommends a 5 x 7 postcard. Other discussion centered on the location of signs along the Oak Leaf Trail. Staff will follow up with the Board on the total budgetary costs associated with Wilson Drive.

Tr. Zovic moved and Tr. Maher seconded to approve the Wilson Drive Communication and Project Management Plan with the inclusion of the letter of kickoff meeting to extend to all houses north of Capitol and west of Oakland. Motion carried 6 – 0.

- ii. Consider amended Lake Drive Communication and Project Management Plan.

Tr. Zovic summarized this plan is also returning from last meeting to update communication strategies based on the February 5 discussion. Ped and Bike Safety Committee will have a joint meeting with the Public Works Standing Committee to be informed on the findings from Ayres Associates as well as the recommendations made by the Ped and Bike Safety Committee. Items highlighted in yellow in the plan illustrate additions being recommended based on previous discussions. Ms. Ewald emphasized the Village will perform additional communication once a decision is made to inform residents of the decision. There was

discussion about having the Public Works Committee in front of the public meeting to help conduct the public meeting instead of the Ped and Bike Safety Committee. In addition, there was also discussion about incorporating a time for the Public Works Committee to meet to make a recommendation prior to the Village Board meeting for consideration.

Tr. Zovic moved and Tr. Amenta seconded to approve the Lake Drive Communication and Project Management Plan with the change of the Public Works Committee hosting a meeting with Ped and Bike Safety Committee in attendance on March 13, the addition of a Public Works Committee meeting with Ped and Bike Safety Committee in attendance on April 11 to make a recommendation, and the addition of two signs produced by public works for the cost of \$200. Motion carried 6 – 0.

e. Discuss the Communication Management Policy, including the Introduction and Chapters 1-3.

This item will be deferred to the March 5 meeting.

7. Items removed from the Consent Agenda

Items 4b removed. This will be revisited for the March 5 meeting.

8. Reports of Village Officials

a. Village President
No report.

b. Village Trustees

- i. Tr. Bockhorst provided positive comments on the recruitment postcard for committees and commissions. She also provided an update on the dark store litigation at the state level. Lastly, she presented a report on the Second Annual State Municipal League Executive Directors and President's Fly-In.
- ii. Tr. Maher reported on the Parks Commission's recommendation for the Village Board to consider the Estabrook Park trail enhancements, tree plantings and the ball diamond backstop in response to some financial aid for stormwater improvements back in 2012 from Milwaukee County. The Parks Commission also discussed a joint effort with the Conservation Committee on the Adopt-a-River program.
- iii. Tr. Amenta reported on the Pedestrian & Bicycle Safety Committee that they will be spacing out more events in the month of May for Ped and Bike Safety Committee month.
- iv. Staff is targeting the Conservation Committee to begin their review on the Wilson Drive snow dumping issue in April.
- v. Tr. Zovic summarized some of the responses from the State of the Village with the Shorewood Men's Club when Ms. Ewald asked members who has been in this community the longest and why they came here.

c. Village Manager

- i. Ms. Ewald reported to the Board on the Vision 2025 Annual Review Process. Staff would like to incorporate committees in the review process. This will be on the agenda for March 5.

9. Items for Future Consideration

Tr. Amenta inquired about bringing back the Special Event Policy as well as the Community and Business Relations Committee to discuss public bulletin boards in businesses who have received public funding assistance. Tr. Rozek asked for discussing the memo from Mr. Bayer on minimum statutory requirements for taking meeting minutes for public meetings.

No items for future consideration.

10. Adjournment

Tr. Zovic moved and Tr. Maher seconded to adjourn at 10:33 p.m. Motion carried 6 - 0.

Respectfully submitted,
Tyler Burkart
Ast. Village Manager

A handwritten signature in black ink, appearing to read "Tyler Burkart", with a long horizontal flourish extending to the right.



Shorewood

AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

PRESS RELEASE

February 19, 2018

Shorewood, WI – The passing of this resolution by the Village Board tonight indicates our support for the “Do Not Stand Idly By” campaign along with the numerous other jurisdictions in our area and across the country. We are a small part of many others looking to encourage gun manufacturers to find improvements and innovations in gun safety technologies. Gun safety should include constant efforts to make firearms safer and to limit access by people who are most likely to misuse them.

We thank the many volunteers working on this campaign both locally and nationwide. We look forward to the innovations that could assist in reducing gun violence in our country.



Policy No. 16	Page: 1	Page 1 of 3
Title: Liquor License Policy		
Authority: Shorewood Village Board		

The Village Board is adopting Policy No. 16 for the purpose of establishing guidelines for the issuance of Liquor Licenses.

“Class A”, “Class B” and “Class C” Licenses

“CLASS A” AND “CLASS A” LICENSES

BACKGROUND:

With certain exceptions provided by state law, regulation of Shorewood Retail “Class A” licensed premises rests with the Village. The Village currently conducts extensive background investigations on all applicants for alcoholic beverages licenses prior to Board consideration of the applications.

At present the Village code authorizes the issuance of not more than four (4) annual “Class A” Fermented Malt Beverage licenses and not more than six (6) annual retail “Class A” Fermented Malt Beverage and Intoxicating Liquor licenses in the Village. Presently “Class A” Fermented Malt Beverage licenses are issued only to pharmacies; food markets whose principal business is the sale of groceries, meat and related products. Presently, “Class A” Fermented Malt Beverage and Intoxicating Liquor licenses are issued only to pharmacies, stores whose principal business is the sale of beer and liquor and to food markets whose principal business is the sale of groceries meat and related products. Under the police power the Village will not issue “Class A” Licenses to any business which sells fuel for motor vehicles.

“CLASS B” AND “CLASS B” LICENSES

BACKGROUND:

With certain exceptions provided by state law, regulation of Shorewood “Class B” licensed premises rests with the Village. The Village currently conducts extensive background investigations on all applicants for alcoholic beverage licenses prior to Board consideration of the applications.

At present, the Village Code authorizes the issuance of fourteen (14) “Class B” licenses for on-premises consumption of fermented malt beverages and intoxicating liquor and five (5) “Class B” for on premise consumption of fermented malt beverages.

"CLASS C" AND CLASS "C" LICENSES

Background:

With certain exceptions provided by state law, regulation of Shorewood "Class C" licensed premises rests with the Village. The Village currently conducts extensive background investigations on all applicants for alcoholic beverage licenses prior to Board consideration of the applications.

At present, the Village Code authorizes the issuance of four (4) "Class C" licenses for on-premises consumption of wine by the glass or from the opened original container. Each of the licensees must serve wine in connection with a restaurant operation.

POLICY FOR ALL "CLASS A", "CLASS B" and "Class C" LICENSES:

1. The Village Board shall consider, without limitation by enumeration, each of the following when evaluating, on a case by case basis, applications for initial retail Class A and B licenses:
 - a. the total number of Class A and B licenses presently issued and, if an additional license is requested, the public need, desirability and purpose therefore;
 - b. the relevant experience and background of an individual applicant; if a partnership, the relevant experience and background of the partners; and if a corporation, the relevant experience and background of the directors, officers and agent;
 - c. whether the granting of a license is necessary for the financial success of a proposed business;
 - d. the effect of granting the license on local traffic and parking;
 - e. the proximity of the location at which the license is proposed to be used to, among other, schools, churches, residential neighborhoods and/or any other Class A or Class B establishments licenses by the Village;
 - f. past experience of the applicant or other license holders at the location at which the license is proposed to be used; and
 - g. the overall effect on the Shorewood community of the use of the license at the proposed location.
2. The Village Board shall consider, without limitation by enumeration, each of the following, when evaluating on a case by case basis an application for the renewal of Class A or B license:
 - a. the performance of the applicant under the previously issued license;
 - b. the effect of the prior use of the license on local traffic and parking;

- c. the effect, if any, of the prior use of the license on adjacent residential neighborhoods; and
- d. the overall effect of the prior use of the license on the Shorewood community.



***Adopted March 11, 1993**
***Revised December 1, 2002**
***Revised October 1, 2011**
***Revised August 25, 2014**
***Adopted March 2, 2015**



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Reserve "Class B" Intoxicating Liquor and Malt Beverage License – The Ruckus

Date: February 7, 2018 **AMENDED 2/19/18**

Presenter: Sara Bruckman

Department: Clerk

Overview – Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues.

The Ruckus, Inc d/b/a The Ruckus, 4144 N Oakland Avenue has applied for a "Class B" Retail Intoxicating Liquor and Malt Beverage License, with William Suskey serving as agent. This application was published in the February 7, 2018 North Shore NOW. The Police Department has reviewed the application and approved the license. The application is available for review by appointment with the Village Clerk.

The Ruckus currently has a Class "B" Fermented Malt Beverage and Class C License. This application is to add "Class B" Intoxicating Liquor.

Village Code Section 335-6D states the number of reserve "Class B" intoxicating liquor and fermented malt beverage licenses that the Village of Shorewood is authorized to issue shall be as established within § 125.51(4), Wis. Stats, the Village shall issue no more than eight licenses of this type. The Village has currently has 2 Reserved "Class B" Intoxicating Liquor and Malt Beverage Licenses.

Vision 2025 Plan – If this item is addressed in the [Vision 2025 Plan](#), please include in what ways. If not applicable, N/A should be entered in this space.

A vibrant urban community with attractive and thriving local service, retail, and hospitality businesses.

Sustainability – If this item is addressed in the [Sustainability Action Plan](#) or has long-term sustainability impacts, please include and describe how it will impact the natural environment. If not applicable, N/A should be entered in this space.

N/A

Action Required / Recommended – Please include the recommended motion or required action for this agenda item.

Grant the license as listed on the Agenda and direct the Village Clerk to issue the license for the February 20, 2018 to June 30, 2018.

Fiscal Note / Budget Impact – Please include the budget impact for this agenda item.

\$10,000 unbudgeted revenue

Attachments – Please list the following attachments and supporting documents for this agenda item.

Original Alcohol Beverage Retail License Application

**ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION
AT-106**

El Camino Partners, LLC
D.B.A. "The Ruckus"
4144 N. Oakland Ave.
Shorewood, WI 53211

9. Premises description:

Alcohol will be stored in a walk-in cooler in employee-only area. Alcohol will be served from behind the counter that separates customers from employees. Alcohol will be consumed inside the building in the customer dining area and outside the building on the patio in the customer dining area.

AFFIDAVIT OF APPLICANT

I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Shorewood to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Shorewood in the conduct of the Special Event described herein.

Erica Jang
Signature of Applicant

1/31/18
Date of Signature

I/We, the undersigned, agree to abide by all Village Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the Village of Shorewood, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

Erica Jang
Signature of Applicant

1/31/18
Date of Signature

VILLAGE OF SHOREWOOD STAFF USE ONLY

POLICE DEPARTMENT REVIEW
Approval Recommended: YES NO

VILLAGE MANAGER REVIEW
Approval Recommended: YES NO

PUBLIC WORKS DEPARTMENT REVIEW
Approval Recommended: YES NO

VILLAGE CLERK REVIEW
Approval Recommended: YES NO

PLANNING DEPARTMENT REVIEW
Approval Recommended: YES NO

VILLAGE BOARD CONSIDERATION
Village Board Meeting Date: February 19, 2018

Village Board Approval Date: _____

Permit Number: _____

Notes: _____

Good afternoon Trustees – this information is being provided in response to trustee questions relative to the special event permit application submitted.

On January 29th the Village was notified that the BID desired to submit a special event application for the event Shorewood Shenanigan's. Department Managers, North Shore Fire Department and North Shore Health Department met on February 7, 2018 to discuss some of the details and questions about the event. This provided staff the opportunity to work with the BID on ensuring a complete and accurate permit application. It also provided education and understanding of what each department needs to review before approving an application, as several of the department heads are new. In addition, the North Shore Fire Department and North Shore Health Department were requested to provide their input as well.

Village Manager

- Certificate of Insurance shall be provided from each business receiving and extension of premise listing the Village as an additional insured with the name and date of the event.

Police Department

- The Department recommends 2 officers for 8 hours OT an estimated expense of \$1,200 be staffed specifically for this event.
- The Department expressed concern for security so no alcohol leaves the grounds and gets taken onto the shuttle.
 - Three Lion's noted they will be hiring 4 security guards (bouncers) to deter alcohol from leaving the Kensington Square area.
- The Department inquired how shuttles will turn around at Kensington Square.
 - The BID Director noted that no side streets will be used. The shuttle will take a left on Kensington and turn into the alley behind the Metropolitan condos and go back down Oakland. At the southern end of Oakland it turns around in the River Park parking lot.
 - The police department had a concern of buses backing up onto Kensington and requesting backups be avoided which may require utilization of neighboring side streets.
- The Department requested the event use some type of barrier or vehicle to provide the barrier on the north and south sides of Kensington Square to prohibit vehicles being used as weapons and driving into a crowd of people.
 - The Brat House noted they have an older bus that could be placed at the south end.
- The Department requested that the crosswalk on the North side of Oakland by Kensington Square be closed off to allow for free crossing of pedestrian within the square area.

Public Works Department

- Bus detour – the detour would likely start in Whitefish Bay on Cumberland.
- The police department contacts the bus company who sends out a route supervisor who determined the best detour route. The Village does not decide the detour route.
- The Police Departments works with Public Works to coordinate the signage and establish no parking locations on the alternative streets for the revised bus route. This take at least 1 week.

- Plan for snow – if it starts snowing the businesses would be responsible for clearing snow around the patrons in the Kensington Square area. DPW would need to clear the snow prior to opening the road at the conclusion of the event.
- Signage would be placed out the Friday before the event to advise people of no parking on Oakland during road closure.
- It was recommended the BID District contact the Public Works Department the week prior to the event with any additional weather related concerns.

North Shore Health Department

- Currently no port-o-johns were planned for outside. The Department recommends 2 at an outside location at Kensington Square.
- Shorewood does not have a food truck ordinance, so if a food truck shows up they would be allowed.
- Northshore Health Department could provide an inspection of a food truck upon request and may order it to leave if it does not meet requirements.

Planning & Development Department

- Signage for restrooms?
- Is 6 garbage cans enough? 3 Lion's will be providing additional cans as well
- Electric for the stage – will be plugged into the 3 Lion's Pub with 30 amp circuit and will be covered to avoid a trip hazard.
- Tent will be weighted down and there will not be a building code issue.

Fire Department

- Three Lion's clarified that only music will occur in the tent. The tents are sided and 20 x 30 in size. Three Lions through a sponsor, Jameson, will provide heaters for the tents. The Fire Department requested the heaters be appropriately placed to avoid melting the tent and that the tent is vented accordingly.
- If there is a fire department 911 call at one of the buildings in the Kensington Square area during the event, the Department will require additional police assistance.

Additional Questions

- Parking Restrictions - There are only 4 stops identified.
 - River Park parking lot - no loss of street parking.
 - SE corner of Oakland and Elmdale - only 1 spot is removed because cars can't park closer than 15 feet from the curb anyway and one spot is 20 feet so that totals 35 feet of open curb space. The shuttle is 25 feet.
 - Oakland in front of Kensington Liquor - where there is currently a bus stop. There is a chance that MCTS may divert the bus at Lake Bluff instead of turning at Kensington. Even if the stop remains, the BID was assuming the shuttle may drop off/pick up and not conflict with the bus. The shuttle will not stay at any stop because they are doing a continuous loop during the event.

- Draft & Vessel - the BID is asking for 2 street parking spaces be removed totaling 40 feet of street front.
- There is a total of 3 on-street parking spaces removed.

- Street Closure Time Duration – time listed in application is accurate, this includes set-up and break down times.

- All Business’s listed in the packet will be participating by having specials during the festival time to encourage all to move about the district.

- BID Board recommendation was made at the January meeting after holding discussions during the December meeting.

- Has the BID attempted to reach out to North Shore Bank or other private parking lot to authorize a designated parking area that can be promoted? The vendors will get parking permission in the Shorewest parking lot, but the BID will not be reaching out to other surface lot owners. Should the Village Board approve the special event permit, the BID will alert all business of the event.

The Special Event Permit combines the Village’s Parade Permit and the Village’s Street Festival Permit. There is nothing specific about the Special Event Permit in our ordinance at this time; however, there are ordinances in place regarding the parade permit and street festival permit.

Chapter 462: Street Festivals
§ 462-5: Application for permit.
<https://ecode360.com/7776747>

Chapter 397: Parades
§ 397-3: Application for permit.
<https://ecode360.com/7775874>

During the review of this application, it was noted that a special event permit policy was drafted under the prior manager and with the transition of management was not presented. Following action on this request, the Board is recommended to direct the Clerk’s office to collaborate on development of a special event policy to be presented for the Board’s consideration at a later meeting date. Staff desires to know whether or not the Board desires to charge private businesses for public services related to the events permitted in the future. This question can be further explored at the time of policy review.

We look forward to reviewing the permit application with you this evening.

Sincerely,