



Parks Commission
Minutes
January 12, 2021 5:30 P.M.

via Teleconference
3930 N. Murray Avenue, Shorewood, WI 53211

1. Call to order.

The meeting was called to order at 5:31 p.m.

Members present: Jenny Vulpas, Kathy Yanoff, Julie Bradisse Enrique Figueroa, and Lybra Loest (left at 6:30 p.m.).

Members not present: Mark Schill and Bonnie Pedraza

Others present: Assistant Village Manager Tyler Burkart, Judith Winn, Linda Laarman, Kae Donlevy, Alicia Domack

2. Consider Minutes from Meeting on October 13, 2020

Mr. Figueroa moved to approve the October 13, 2020 minutes. The motion was seconded by Ms. Bradisse. Motion approved by 5-0 vote.

3. Staff Liaison Updates

Mr. Burkart mentioned that the Village will begin taking applicants for the Parks and Public Spaces Committee next month. All Parks Commission members and community members are encouraged to apply. The Committee will probably have their first meeting in May or June. Mr. Burkart is working on finalizing a draft of the 2021 Comprehensive Park Plan for the Parks Commission to review in February or March. Lastly, DPW will have an updated design plan for Triangle Park at the February meeting.

4. Discuss and Consider Foot Wash Station Donation for Atwater Park

Ms. Domack from Friends of Atwater was in attendance to discuss the proposed foot wash station donation. The Shorewood Foundation provided the Friends of Atwater a grant for \$25,000 for station. Strand provided two cost estimates on the station, one being at the top of the bluff and one near the restrooms on the path going down the bluff. Staff and Friends of Atwater recommend the location at the top of the bluff since it is more cost effective and wouldn't have as many concerns for runoff. The cost estimates show that the grant should be able to pay for the entire station. There was an inquiry about the maintenance costs. Mr. Burkart said the Village would be responsible for maintenance of the station and has the ability to uninstall the station if maintenance costs are unsustainable. Mr. Figueroa moves to recommend approval of the foot wash station donation for Atwater Park at location #1 described in the packet. The motion was seconded by Ms. Loest. There was discussion about the location of the station and members felt comfortable with option #1. Motion approved by a 5-0 vote.

5. Discuss and Consider Scoop the Poop! Shorewood Program

Ms. Laarman and Ms. Winn presented their proposal for dog poop stations around the Village. Ms. Donlevy was in attendance to share how she'd market and communicate the program through the Shorewood Waters Project. There was discussion about letting property owners know if a poop station was put in the right-of-way outside of their house.

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Mr. Burkart let the Commission know that property owners of the proposed locations would be contacted to see if they would approve having the stations in the right-of-way outside of their house. It was recommended to include the amount of dog licenses in the proposal. One inquiry was about using a pre-existing structure to post the stations to save costs. Mr. Burkart recommended for a sub-committee meet with Ms. Laarman and Ms. Winn to identify locations and bring forward to the Commission for review in February. There was discussion about using Village communication to ask for recommendations on locations for the poop stations. It was clarified that the sponsors would replenish the bags and users would take the poop bags with them at home to dispose. There were some concerns expressed about residents leaving poop bags in people's yards or using other community members' receptacles. Mr. Figueroa and Ms. Vulpas volunteered to be a part of the sub-committee to put together a proposed list of locations.

6. Future Agenda Items

No future agenda items.

7. Adjournment.

Mr. Figueroa moved, seconded by Ms. Yanoff to adjourn the meeting. Motion approved 4-0 vote. Meeting adjourned at 6:34 p.m.

Respectfully submitted by,

Tyler Burkart
Assistant Village Manager