1. **Call to order.**
   The meeting was called to order at 6:33 p.m.

Members present: Sharveta Parker, Deba Briscoe, Matt Weiss, McKenzie Edmonds, Jesse Dercks, Gladys Mitchell-Walthour (arrived at 6:39 p.m.) Julia Appel, and Mira Lee Prabhu

Members not present: Sarah Spencer

Others present: Assistant Village Manager Tyler Burkart, Trustee Davida Amenta, School Board Member Clarke Warren

2. **Consider Approval of November 14, 2019 minutes**
   Ms. Edmonds moved to approve the November 14, 2019 minutes. Motion seconded by Ms. Briscoe. Clarify Clarke Warren is the School Board Liaison. On page 2, add footage after body cameras. Motion approved by a 7-0 vote.

3. **Public Comments**
   Tr. Amenta shared a design concept for incorporating more lighting at Atwater Park during the entire winter season.

4. **Discuss Observations in the Community**
   There have been recent discussions about funding for clubs at the high school.

5. **Staff Liaison Updates**
   Mr. Burkart mentioned the CDA and the Village Board are working on a strategic planning survey centered around economic development and housing. They are asking volunteer committees to complete the survey. Mr. Burkart is asking a group of 2-3 individuals to draft a response on behalf of the Commission. After deliberating on the process, the Commission asked to meet on January 22 at 6:30 p.m. to put together a response. Mr. Burkart reminded the Commission about signing up for the 2020 citizens academy. The deadline was extended to January 15. Lastly, Village administration has been working with Russ Davis of the Hubbard Park Lodge on responding to concerns relating to the outdoor structures. Mr. Davis and Ms. Ewald are meeting with members of the Native American community to discuss additional steps to address the concerns. Lastly, Mr. Burkart mentioned he anticipates the Community and Business Relations standing committee will be considering a recommendation during one of their February meetings.
6. **Discuss Annual Goals and Priorities**
   There was some open discussion about the 2019 goals and priorities established by the Commission. The Commission reflected about the “On the Table” event. While there were great discussions, the Commission would love to improve the communication strategies in an attempt to enhance the diversity of attendance. One idea involved a community seder. To encourage more students to attend, it is recommended for a representative to attend one of their club meetings.

7. **Discuss the initial results of the Transportation and Parking Analysis and consider making a position statement in regards to the parking recommendations**
   The Commission had a discussion about the transportation and parking analysis. The Commission compared some of the impacts for a property owner compared to a renter. Impacts on overnight parking if it was available for everyone was discussed at length. One inquiry related to where overnight parking tickets occur most frequently. Additional discussions involved the parking garage and the accessibility and feasibility parking there overnight. Mr. Burkart encourages the Commission to attend the January 30 presentation. The data subcommittee is asked to look further into the study for human relations and equity analysis within the study. There was discussion about the concerns of student parking at the high school.

8. **Subcommittee Updates**
   The data subcommittee took a look at the community survey and performed an analysis on the responses related to parking. The Commission discussed ways to obtain more meaningful data for the next community survey. The policy subcommittee will meet afterwards. The education subcommittee recommends a book for the entire group to read and discuss later. March is the recommended time to read the book for everyone. They will also work with Village management on unconscious bias training for all committee members. Lastly, Ms. Edmonds met with the Chief and Deputy Chief of Police to better understand how to perform the analysis of traffic stops in Shorewood.

9. **Discuss Action Items for February**
   Data subcommittee will review the transportation and parking analysis to seek out data that would be intriguing for the Commission to discuss. Policy subcommittee will identify a new area to focus on and present at next meeting. Education subcommittee will connect with the author of Stay Woke to see if there’s a possibility for a Skype call with the Commission in March.

10. **Future Agenda Topics and Speakers**
    Allow more discussion related to the Police Department’s thoughts about obtaining data from body cameras and other reports.

11. **Adjournment**
    Ms. Parker moved to adjourn the meeting. Motion seconded by Ms. Edmonds. Motion approved by 8-0 vote. Meeting adjourned at 8:08 p.m.

Respectfully submitted by Tyler Burkart, Assistant Village Manager