



Design Review Board
Meeting Minutes
November 17, 2016

3930 Murray Avenue, Shorewood, WI

1) Call to order.

The meeting was called to order at 5:22 p.m. Members Present: Chair Nick Carnahan, Mike Oates, Wesley Brice and Mike Skauge. Also present Building Inspector Justin Burris.

2) Approval of October 27, 2016 meeting minutes.

Mr. Carnahan moved to approve, seconded by Mr. Oats. Vote 4-0.

3) Further consideration of the installation of a shed dormer at the west elevation and window alteration at the east elevation at residential property 1514 E. Beverly Road, property owner Ted Spillius.

Mr. Mark Goffred, contractor, presented the proposed revisions requested by the Board at the 10/27 meeting noting the proposed design was out of proportion and the windows at the front and side elevation should match. Mr. Goffred noted pg.3 of the plan that the windows are a mullied casement designed to look like a double hung window. Mr. Skauge questioned the width of the vertical center rail that it may appear as simple sticking and not have the dimension of a true double hung. All Board members concurred and Mr. Skauge suggested that in this particular instance it may be best to install standard casements while maintaining the same dimension of the existing vertical center mullions. Mr. Goffred stated he could maintain the minimum required egress requirements while maintaining the existing vertical mullion width by narrowing the center windowpane. Mr. Skauge moved to approve the design with the condition that the vertical center mullions match the dimension (width) of the existing window on the South elevation, and that the window on the East elevation is made to match, seconded by Mr. Oats. Vote 4-0.

4) Further consideration of attached garage and second floor addition at residential property 4389 N. Wildwood Avenue, property owner Ruth Zubatsky.

Mr. Anton Hilsenbeck, contractor, presented the proposed revisions requested by the Board at the 10/27 meeting noting pg. A3 & A4 of the plans. The 2nd floor patio door was changed from a sliding glass door to glass French (double) doors, the roof line was changed from gable end to hip roof, the railing design was changed to extend the full width of the deck uninterrupted, and the second patio door (south door) was changed to a double, double hung window. Mr. Brice was concerned with the lack of detail on the railing as being noted "railing design by others." Mr. Hilsenbeck stated the railing would be a manufactured rail of high quality materials meeting all applicable building codes

(possibly by Badger Railing). Mr. Oats moved to approve, seconded by Mr. Skauge. Vote 4-0.

5) Consideration of the installation of façade sign at commercial property 1522 E. Capitol Drive, business owners The Sharp Brothers.

Mr. Lee Frederick business owner presented two separate sign designs for the new business The Sharp Brothers. The East elevation sign was proposed as two signs for the businesses The Sharp Brothers and Nick's Barber Shop; a rectangle comprised of two right triangles with a narrow space between the two, The Sharp Brothers being in the lower right hand triangle and Nick's Barber Shop being in the upper left hand triangle. Mr. Frederick presented options as to position on the building as well as differences in spacing between the two triangular signs. Mr. Oats moved to approve the design with the condition that the sign is installed on the upper left hand side of the building with a narrow space between the two triangles, seconded by Mr. Skauge. Vote 4-0.

The second proposal was for the window sign (decal) on the South elevation. Mr. Frederick noted that the decal exceeds the 10% maximum by 14% with the decal being approximately 24% of the window area. Mr. Carnahan stated that he liked there being no large sign on the upper façade of the building and preferred the proposed window decal sign. Mr. Oats, Mr. Brice and Mr. Skauge all concurred that the design, size and positioning of the window decal sign was preferable over a sign mounted on the upper portion of the South building elevation. Mr. Skauge moved to approve with the condition that any additional and necessary exceptions required by the Village for exceeding the 10% maximum area of the storefront window are satisfied, seconded by Mr. Oats. Vote 4-0.

6) Future agenda items.

7) Adjournment.

Meeting adjourned at 5:55 pm

Recorded by,



Building Inspector Justin Burris