



Design Review Board
Meeting Minutes
October 27, 2016

3930 Murray Avenue, Shorewood, WI

1) Call to order.

The meeting was called to order at 5:00 p.m. Members Present: Chair Nick Carnahan, Kathryn Kamm, Bryan Koester, Mike Skauge, and John Rizzo. Also present Building Inspector David Henson.

2) Approval of October 13, 2016 meeting minutes.

Mr. Skauge moved to approve. Seconded by Mr. Koester. Vote 4-0. Mr. Rizzo was not present.

3) Further consideration of signage at Einstein Bagels-Caribou Coffee business, 4301 N. Oakland Avenue.

Mr. Adam Steffl, representative for Einstein Bagels, presented the proposed wall sign. Mr. Skauge questioned the use of the existing brackets. Mr. Steffl noted the brackets will be modified to accommodate the new signage. Mr. Carnahan questioned if the signage met the requirements in the zoning ordinance. Building Inspector Henson noted the signage did meet all requirements. Ms. Kamm moved to approve as submitted. Seconded by Mr. Koester. Vote 5-0.

4) Further consideration of the installation of a shed dormer at the west elevation and window alteration at the east elevation at residential property 1514 E. Beverly Road, property owner Ted Spillius.

Mr. Mark Goffred , contractor, presented the proposed revisions request by the Board at the 10/13 meeting noting the windows are required to meet egress width and height by the building codes. The Board noted the proposed design was out of proportion and the windows at the front and side elevation should match. The board deferred the application and requested revisions to the elevations to show the specific style and size of the new windows.

5) Consideration of attached garage and second floor addition at residential property 4389 N. Wildwood Avenue, property owner Ruth Zubatsky.

Mr. Anton Hilsenbeck, contractor, presented the proposed project noting the existing masonry to be salvaged and re-used on lower elevations and LP siding on the upper elevations. The Board was concerned with the proposed rooflines, break line between the masonry and siding, freeze board at the flat roof, gutters at the flat roof, material at the soffit, and design without parapet wall. Board deferred application of revised plans.

6) Consideration of the removal of exterior staircase and installation of windows at north elevation at residential property 3500 N. Prospect Avenue, property owners Neal Brenard and Warren Plummer Jr.

Mr. Neal Brenard, owner, presented the proposed project. Mr. Carnahan questioned the location of the new windows as it related to the floor plan. Mr. Brenard noted the windows are in the stair landing. Mr. Carnahan questioned the design of the exterior window trim. Mr. Brenard noted the window trim would match existing. Ms. Kamm noted the exterior intersections must be maintained. Ms. Kamm moved to approve as submitted. Seconded by Mr. Rizzo. Vote 5-0.

7) Consideration of the installation of a blade sign at commercial property 4156 N. Oakland Avenue, business Benji's Deli & Restaurant.

Mr. John Konalski, designer, presented the proposed signage. Mr. Carnahan questioned the height of the sign above grade. Mr. Konalski noted eight feet to the bottom. Ms. Kamm questioned if lighting was being proposed. Mr. Konalski noted no lighting is planned. Mr. Skaug moved to approve as submitted. Vote 5-0.

8) Consideration of façade improvements at commercial property 4515 N. Oakland Avenue, business Three Lions Pub.

Mr. Thomas Colon, designer, presented the proposed project. Mr. Rizzo questioned if the materials and colors will match the existing. Mr. Colon noted all material and colors will match. Ms. Kamm questioned if the existing blade sign will remain. Mr. Colon confirmed it would. Mr. Koester moved to approve as submitted. Seconded by Mr. Rizzo. Vote 5-0.

9) Future agenda items.

10) Adjournment.

Meeting adjourned at 6:16 pm

Recorded by,8



Building Inspector David Henson