



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
September 19, 2016

1. Call to Order
President Johnson called the meeting of the Village Board to order at 7:32 p.m. in Village Hall.
2. Roll Call
President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael Maher, Ann McKaig, Allison Rozek, Trustee Paul Zovic.

Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Assistant Village Manager Tyler Burkart, Village Clerk-Treasurer Tanya O'Malley, Police Chief Peter Nimmer, Planning and Development Director Ericka Lang
3. Statement of Public Notice
Clerk-Treasurer O'Malley stated that the meeting had been posted and noticed according to law.
4. Consent Agenda Items
 - a. Presentation of Accounts September 19, 2016
 - c. Appointments to Village Boards, Commission, and Committees
 1. Conservation Committee – Meenal Atre - term expiration 2019
 2. Parks Commission – Jenny Vulpas – term expiration 2018Tr. McKaig requested the removal of item 4.b. to defer to a later meeting.

Tr. Bockhorst moved, seconded by Tr. Amenta to approve the amended consent agenda. Motion carried 7 – 0.
5. Items removed from the Consent Agenda - None
6. August 15, 2016 Village Board Minutes
This matter was deferred to a future meeting.
7. September 6, 2016 Village Board Minutes
Tr. Rozek asked to change the second sentence of section c.1. to change “recorded” to “videotaped” and to add “via the Village’s YouTube channel” to the end of the sentence.

Tr. Maher moved, seconded by Tr. Bockhorst to approve the amended September 6, 2016 Village Board minutes. Motion carried 7 – 0.
8. Citizens to be heard
Adrienne Houck, 4235 N Olson, asked if the Board would be voting on removing development from the Wilson Drive discussion.
9. Presentation – Update on Ghost Train
Dick Eschner, chair of the Public Arts Committee, provided an update on the Ghost Train Project. There will be a dedication on Monday, Oct. 31 from 6 -7:30 p.m.

Pat Algiers, Public Arts Committee member, indicated that Culvers, Metro Market, and North Shore Bank were sponsoring the dedication event. Capitol Drive would be closed

from 6:00 p.m. – 7:30 p.m. from Wilson to Woodburn. The gathering would be held in front of Culvers. After the event, there would be a café provided at Metro Market, including a costume party.

Tr. Amenta expressed opposition to closing Capitol Drive during the event.

10. New Business

a. Public Safety

1. Consideration of agreement for construction management services for future Police Building at 4057 N Wilson Drive
Tr. Rozek moved, seconded by Tr. Bockhorst to authorize the Village Manager and the Police Chief to enter into contract negotiations with Riley Construction to provide Construction Management Services for the new Police Building at a cost not to exceed \$157,000 and authorize the Village Manager and Village Attorney to draft a professional services contract for Board approval before execution. Motion carried 7 – 0.

b. Public Works

1. Consideration of approval of contract for street light control cabinet relocation
Tr. Amenta moved, seconded by Tr. Maher to authorize award of a contract to Wil-Surge Electric, Inc. for the 2016 Lighting Control Cabinet Relocation project in the amount of \$44,322. Motion carried 7 – 0.
2. Consideration of professional services agreement for engineering for 2017 Water Main Project
Tr. Amenta moved, seconded by Tr. McKaig to authorize approval of an engineering design services agreement with City Water for the 2017 Lake Bluff Water Main Relay Project in the amount of \$4,000. Motion carried 7 – 0.

c. Judiciary, Personnel, and Licensing

1. Consideration of Class “B” Fermented Malt Beverage and “Class C” Wine Licenses for MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 9250 76th Street, Suite A, Pleasant Prairie WI 53158, business address: 4151 N Oakland Ave
Gregory Snyder, agent of MOD Super Fast Pizza, described the area where the alcohol would be served and consumed outside.

Tr. McKaig moved, seconded by Tr. Maher to grant the Class “B” Fermented Malt Beverage and “Class C” Retail Wine Licenses to MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 4151 N Oakland Ave, Gregory Snyder, agent, and direct the Village Clerk to issue the licenses contingent upon payment of the prorated license fees. Motion carried 7 – 0.
2. Consideration of In-Person Absentee Voting Dates
Tr. McKaig moved, seconded by Tr. Zovic to set the dates and times for in-person absentee voting as Monday, October 10, 2016 through Friday, November 4, 2016, Monday through Friday from 8:00 a.m. – 4:30 p.m., with extended hours until 6:00 p.m. on Wednesday October 26, 2016 and Wednesday, November 2, 2016 and extended hours until 5:00 p.m. on Friday, November 4, 2016. Tr. McKaig withdrew the motion.

Tr. McKaig moved, seconded by Tr. Zovic to set the dates and times for in-person absentee voting as Monday, October 10, 2016 through Friday, November 4, 2016, Monday through Friday from 8:00 a.m. – 4:30 p.m., with extended hours until 7:00 p.m. on Tuesday, November 1, Wednesday, November 2, 2016, Thursday, November 3 and extended hours until 5:00 p.m. on Friday, November 4, 2016.

Tr. Amenta moved, seconded by Tr. Bockhorst to amend the motion to extend the hours on Friday, November 4, 2016 until 7:00 p.m. Motion carried 7 – 0.

The amended motion carried 7 – 0.

d. Strategic Initiatives

1. Consideration of Wilson Drive Task Force Recommendation of Professional Service Agreement and Related Funding
Planning and Development Director Ericka Lang outlined the proposed design services.

Tr. Rozek asked that when board members are asked to approve future contract that a term sheet be included.

Tr. Zovic moved, seconded by Tr. McKaig to approve staff to engage in design services with MSA Professionals for creating conceptual road designs for the Wilson Drive corridor in the amount up to \$17,000, the balance of \$7,177 to come from capital reserves. Motion carried 7 – 0.

2. Consideration of Community Survey Questions
9:05

Assistant Manager Burkart led a discussion on the drafted community survey and the Board provided direction regarding changes to be made.

Tr. Zovic moved, seconded by Tr. Bockhorst to approve the list of questions to be used for the 2016 community survey based on the discussion at the meeting. Motion carried 7 – 0.

11. Reports of Village Officials

- a. Village President - None

- b. Village Trustees

Tr. Bockhorst reported that the Plein Air and Barktoberfest events were well attended. She reported that the Camp Bar staff had worked well to clean up after the Packer Kick-off Party.

Tr. Maher reported that the second budget meeting would be held on September 20th at 6:00 p.m.

- c. Village Manager - None

12. Items for Future Consideration

Tr. Amenta asked to discuss the closure of Capital Drive for the Ghost Train event.

Tr. Rozek asked that any future major street closures go through Public Works Committee.

13. Adjournment

Tr. McKaig moved, seconded by Tr. Bockhorst to adjourn at 10:14 p.m. Motion carried 7 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC
Village Clerk-Treasurer