



## **Design Review Board Meeting Minutes August 25, 2016**

3930 N. Murray Avenue, Shorewood, WI

### **1. Call to order.**

The meeting was called to order at 5:00 p.m. Members Present: Chair Nick Carnahan, Bryan Koester, Mike Skauge, Kathryn Kamm, Robert Gosse, and Wesley Brice. Also present Building Inspector David Henson.

### **2) Approval of August 11, 2016 meeting minutes.**

Mr. Skauge moved to approve. Seconded by Mr. Brice Vote 4-0. Mr. Gosse and Mr. Koester were not present.

### **3) Further consideration of parklet design within public way at 4515 N. Oakland Avenue, business owner Three Lions Pub.**

Mr. Travis Hendriksen, contractor, presented the as built design for the parklet noting the type of construction was in compliance with the guideline established by the Village Board. Mr. Hendriksen also commented on the storm water management practices where the design was to allow for flow and continued maintenance for debris in the gutter line. Mr. Skauge moved to approve with the condition that Mr. Hendriksen schedules a meeting with Mr. Joel Kolste, Assistant Director of Public Works, to review and approve storm water design. Seconded by Mr. Gosse. Vote 6-0.

### **4) Consideration of door and window alteration at south and west elevations at residential property 4154-56 N. Stowell Avenue, property owner Roman Czubak.**

Mr. Czubak presented the proposed alteration. Mr. Skauge noted the upper front elevation door should be centered with the lower doors. Mr. Gosse questioned the type of proposed door. Mr. Czubak noted a sliding patio door. Mr. Gosse commented that a sliding patio door was not fitting at a front elevation and suggested a swinging door with sidelites. Ms. Kamm suggested French doors with larger styles to match the existing. Mr. Koester and Mr. Gosse commented on the position of the proposed windows noting the left window was out of place. Mr. Czubak commented he wanted to utilize the existing opening to avoid patching siding. Mr. Carnahan commented the head and sills of the proposed windows were not at the same elevations. Ms. Kamm moved to approve with the condition the upper front door was to be centered in the opening of the lower two doors, the door is to be a swing door, either a French or atrium, all three windows at the south elevation shall have the heads and sill at the same elevation. Seconded by Mr. Gosse. Vote 6-0.

5) **Consideration of athletic field lighting at high school at 1701 E. Capitol Drive, property owner Shorewood School District.**

Mr. Jeff Malaney, contractor, and Mr. Greg Smidt, designer, presented the proposed lighting at the Shorewood High School softball field. Mr. Carnahan questioned the color of the proposed fixtures. Mr. Smidt noted the fixtures are galvalume. Mr. Carnahan questioned the location of the electrical components. Mr. Malaney noted the controls are mounted on each pole at a height of approximately 10 feet above grade. Mr. Gosse questioned the height of the poles. Mr. Smidt noted the poles were approximately 60 feet. Mr. Koester moved to approve as submitted, seconded by Mr. Skauge. Mr. Carnahan asked for any further discussion. Mr. Mark Mishefski, village resident, asked if he could address the board. Mr. Mishefski commented of the total scope of the project as being excessive. He commented specifically to the height of the pole standards, quantity of the lighting fixtures at each pole and the excessive proposed foot-candles. Ms. Kamm explain the foot candle design. Mr. Henson noted the project was reviewed by the Planning and Development Department where the project complied with the lighting ordinance. Mr. Carnahan explained the purpose of the Design Review Board was to approve the architecture design of the project. Ms. Kamm suggested an as built photometric reading be performed for the project. Mr. Smidt agreed this could take place. Mr. Henson noted this will be placed as a stipulation on the project and the Village is to receive the documentation. Mr. Mishefski asked if a copy could be provided to him as well.

Vote to approve. 6-0

6) **Consideration of front yard patio at 2635 E. Capitol Drive, property owner Chris Buhrman.**

Mr. Chris Buhrman presented to proposed project. Mr. Brice questioned the overall opening width of the approach after the curb cut. Mr. Carnahan noted the width of the approach and driveway was excessive and would prefer them to be narrower. Mr. Skauge noted the turnaround must not be used for parking vehicles. Mr. Skauge moved to approve with the condition the approach remains as is and the driveway narrowed where the width of the driveway shall match the width of the approach at the public sidewalk. Seconded by Mr. Gosse. Vote 5-0-1 abstained.

Ms. Kamm abstained noting she does not like backing out of her own driveway.

7) **Future agenda items.**

8) **Adjournment.**

Meeting adjourned at 6:15p.m

Recorded by,



Building Inspector David Henson