



Design Review Board
Meeting Minutes
July 28, 2016

3930 N. Murray Avenue, Shorewood, WI

1. Call to order.

The meeting was called to order at 5:01 p.m. Members Present: Acting Chair Bryan Koester, Nick Carnahan, Robert Gosse, John Rizzo, Mike Skauge and Wesley Brice. Also present Building Inspector David Henson.

2. Approval of July 14, 2016 meeting minutes.

Mr. Rizzo moved to approve. Seconded by Mr. Brice Vote 4-0, Mr. Rizzo, Mr. Carnahan, and Mr. Gosse were not present.

3. Further consideration of various exterior signage at commercial property 4151 N. Oakland Avenue, business owner MOD Pizza.

Designer requested an extension until the next scheduled meeting.

4. Further consideration of parklet design within public way at 4515 N. Oakland Avenue, business Three Lions Pub.

Mr. Tinker (owner) presented the proposed parklet providing a revised plan. Mr. Carnahan asked how the design was to account for storm water at the curb line since the plans did not show any details. Mr. Tinker noted that storm water piping would be installed if needed. Mr. Carnahan asked the period for the decking and guardrails to be painted or stained. Mr. Tinker noted the staining would be in a timely manner pending weather. Mr. Skauge questioned the type of material was proposed for the decking and guardrails. Mr. Tinker noted that pressure treated lumber would be used. Mr. Brice commented the guardrail design should be more fitting with the business model and the current design is more residential. Mr. Brice noted the submitted design does not show enough detailing on the guardrail design. Mr. Skauge questioned why pressure treated lumber is proposed for the decking. Mr. Tinker noted it was for its durability. Mr. Rizzo commented the guardrail design should be more fitting to a business district. Mr. Carnahan moved to approve with the conditions the parklet design be revised to match the design at Two Bucks/The Winchester at 2321 N. Murray Ave., design must account for storm water management, structure shall not be attached to pavement, pressure treated lumber to be used for framing and cedar lumber shall be used for decking and guardrails, and Building Inspector David Henson shall monitor the design and construction. Seconded by Mr. Skauge. Vote 4-1-1 to approved. Mr. Brice voting no, and Mr. Rizzo abstaining for the reason the project should be redesigned and brought back to the Board.

5. Consideration of the installation of a monument sign at commercial property 4156 N. Oakland Avenue, business Benji's Deli.

Mr. John Kowalski, designer, presented the proposed monument sign noting the sign will be located approx. 1'6" to the north. Mr. Rizzo asked if the sign met all zoning regulations. Mr. Henson note the sign was in compliance. Mr. Kowalski questioned the height of the proposed fencing at the project at 4144 N. Oakland Ave where the fence my obscure the signage. Mr. Henson noted Village staff will work with the business owner to make adjustments to the fencing. Mr. Carnahan commented the new sign would be a big improvement over the existing. Mr. Kowalski noted the owner would like to provide lighting at the red ban. Mr. Rizzo questioned how this would be designed. Mr. Gosse questioned the bollard design for protecting the sign base. Mr. Kowalski commented the bollard design was very similar to the Starbucks design. Mr. Rizzo moved to approve as submitted. Seconded my Mr. Gosse. Vote 6-0.

6. Consideration of second floor front porch at residential property 4514 N. Bartlett Avenue, property owner Hayden Properties LLC.

Mr. Steve Marino, contractor, presented the proposed renovations to the front porch. The board noted the drawings needed more details with general concerns of the open decking vs enclosed roof over the lower porch, guardrail design, finish materials, thickness of rim joist and detailing with returns to the front elevation. Application was held over with the requested of a revised drawing.

7. Consideration of rear one story addition at residential property 4220 N. Morris Blvd., property owners Richard and Kay Knight.

Mr. Tom Hoffman, designer presented to proposed rear addition noted the purpose was for an artist studio/garden room. The Board noted the general design did not match the existing home although they do not discourage an alternate design questioning the exposed structure at the eaves, fixed windows vs operable. Mr. Skauge moved to approve as submitted. Seconded by Mr. Gosse. Vote 6-0.

8. Consideration of a rear second story addition at residential property 4237 N. Morris Blvd., property owner Allan Neva and Rachael Ansay.

Mr. George Schroeder, contractor, presented the proposed addition. The Board noted more detailing was needed on the drawings noting vertical alignment of doors, replacing casement windows with double hung, brackets at bay widow, redesign of the box out window, relocating widows to breakup blank walls, detailing on soffit materials to match existing. The application of held over with the requested of a revised drawing.

Future agenda items.

9. Adjournment.

Meeting adjourned at 6:53pm

Recorded by,



Building Inspector David Henson