

**WILSON DRIVE COMMUNITY-WIDE  
COMMUNITY TASK FORCE  
STEERING COMMITTEE**



**Wednesday July 13, 2016**  
3930 N. Murray Ave, Shorewood, WI 53211

**Meeting Minutes**

**1. Call to order.**

Chair Steve Kavalauskas calls the meeting to order at 6:07. Attendees: Eric Cuoto, Therese Klein, Davida Amenta, Michael Maher, Ellen Eckman, Donna Pollock, Steve Kavalauskas, Henk Joubert, Tom Kuhlman.

**2. Consider approval of June 8, 2016 minutes.**

Ms. Eckman motioned to accept the minutes from previous meeting, Mr. Couto seconded. Vote 9-0.

**3. Update on public comments received outside of the open house event.**

No public comments received.

**4. Discuss public comment handling and responses.**

Ms. Amenta raised the concern of a standard response to members of the community following an email. Up to now Ms. Lang has acknowledged receipt. Ms. Amenta will draft a standard response, which she will share with Ms. Lang for future responses.

**5. Update on Open House event, follow up tasks, and comment sheets.**

Mr. Kavalauskas, on behalf of the Steering Committee thanked Ms. Klein for taking the lead in putting together the successful Open House.

Mr. Couto (Development) - lots of questions and discussions, comments, opinions. Few new ideas were added. There were a lot of no-development (commercial and residential) comments. Many people appreciated the opportunity to express their views.

Ms. Eckman (Parks & Recreation) - some different opinions were shared. People appreciated the work that was put in by the Task Force.

Ms. Pollock (Environment) - great attendance. She expressed her appreciation of the working groups.

Mr. Kuhlmann (Traffic & Safety) - Great comments received. The diagrams were very useful and generated a lot of feedback.

Tr. Paul Zovic (Strategic Initiatives Committee) - It was a great opportunity to answer questions about the process. People expressed appreciation of the process.

Tr. Davida Amenta (Strategic Initiatives Committee & WDSC) - the format (no presentations, allowing interaction at the tables) worked well.

**6. Update Action Plan**

- a. **Discuss/determine the next steps for completing our task.**
- b. **Discuss guest future speakers.**
- c. **Discuss Work Group ending date.**

Tr. Zovic presented his feedback to the Village Board (PowerPoint is available on the Village website). The board reached consensus that there would be no commercial or residential development on the west side of Wilson Drive. The village board is considering an environmental overlay, or something similar, to control the type of aspects that could be put on the west side of Wilson Drive.

The process of going forward:

- Consolidate the Concerns and Interests (C&Is) from the original task force work and the community feedback. (Henk, Steve, and Michael will take the lead.)
- Have the different working groups force rank the C&I at the next meeting.
- Review the road options against the force ranked C&Is.
- Review the other (non-road) ideas against the force ranked C&Is.
- Conduct onsite visits to Wilson Drive to consider the feasibility of the road and ideas.
- Use the village road map with street widths to get an idea of what the different width options would look like.

Calendar of remainder of the process:

July 27 - Forced ranking by groups

August (1) - Evaluate the ideas against the force ranked C&Is.

August (2) - create hybrid teams (representatives from every group) to create options by bringing road design, and other ideas together.

September (1) - build out/refine the options, cost; get traffic engineers and public works input on the pros and cons of each option.

September (2) - prep for October Open House.

October - Open House.

November - work in public feedback into the options presented

December - deliver options to the SIC, Board.

**7. Discuss ideas for utilizing MySidewalk online public engagement tool.**

Postponed.

**8. Discuss leadership of steering committee.**

The committee decided to continue with the current format, with the co-chairs of Steve Kavalauskas and Henk Joubert.

**9. Adjourn.**

The meeting is adjourned at 7:40 p.m.

Recorded by Steve Kavalauskas