



**MINUTES - SHOREWOOD BOARD OF TRUSTEES**  
**Village Board Meeting**  
**June 6, 2016**

1. Call to Order  
President Johnson called the meeting of the Village Board to order at 7:37 p.m. in Village Hall.
2. Roll Call  
President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael, Maher, Ann McKaig, Allison Rozek, Paul Zovic.  
  
Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Assistant Village Manager Tyler Burkart, Clerk-Treasurer Tanya O'Malley, Police Chief Peter Nimmer, Finance Director Mark Emanuelson, Public Works Director Leeann Butschlick, Senior Resource Center Director Elizabeth Price
3. Statement of Public Notice  
Clerk O'Malley stated that the meeting had been posted and noticed according to law.
4. Consent Agenda Items
  - a. Presentation of Accounts June 6, 2016
  - b. Reappointment to the Design Review Board – Robert Gosse
  - c. Application for Temporary Extension Request Class “B” Premises, Draft & Vessel, 4417 N Oakland Ave – Shorewood Criterium Bike Race, June 23, 2016
  - d. “Class A” Fermented Malt Beverage and Intoxicating Liquor Licenses
    1. Hayek’s Shorewood Pharmacy, Inc. d/b/a Hayek’s Shorewood Pharmacy, Agent William Quandt, 4001 N Downer Avenue
    2. Walgreen Co. d/b/a Walgreens #15188, Agent Ta’Nia Wright, 4035 N Oakland Avenue
  - e. Class “A” Fermented Malt Beverage Licenses
    1. North Shore Pharmacy Inc. d/b/a Thompson’s Serv-U Pharmacy, Agent Jeffery Lawless, 1421 E Capitol Drive
  - f. Class “B” Fermented Malt Beverage Licenses
    1. Blackbird Mercantile LLC d/b/a Draft & Vessel, Agent Nathaniel Davauer, 4417 N Oakland Avenue
  - g. “Class B” Fermented Malt Beverage and Intoxicating Liquor Licenses
    1. Normco d/b/a Harry’s Bar & Grill, Agent Elias Chedid, 3549 N Oakland Avenue
    2. Nehring’s Sendiks on Oakland LLC, d/b/a Nehrings Sendik’s on Oakland, Agent Anne Finch-Nehring, 4027 N Oakland Avenue
    3. Hubbard Park Lodge LLC d/b/a Hubbard Park Lodge, Agent Russell Davis, 3563 N Morris Blvd.
    4. East Garden LLC d/b/a East Garden, Agent Sik Kin Wu, 3600 N Oakland Avenue
    5. NSR, LLC d/b/a North Star American Bistro, Agent Michael Stoner, 4518 N Oakland Avenue
    6. Oak 4022 LLC d/b/a Oakcrest Tavern, Agent Richard Schmidt, 4022 N Oakland Avenue
    7. St. Robert Parish, Agent Dennis Dirx, 4019 N Farwell Avenue
    8. Thief Wine LLC d/b/a Thief Wine Shop & Bar, Agent Philip Bilodeau, 4512 N Oakland Avenue
    9. Three Lions Pub LLC d/b/a Three Lions Pub, Agent Christopher Tinker, 4515 N Oakland Avenue
    10. Tong Hui, Inc. d/b/a William Ho’s Restaurant, Agent William Ho, 3524 N Oakland Avenue
    11. True Light Promotion, LLC d/b/a Falbo Bros. Pizzeria, Agent Sam Speerschneider, 2213 E Capitol Drive

- 12. VIREO, Inc. d/b/a The City Market, Agent Jeff Swanson, 2205 E Capitol Drive
- 13. Harbor Shorewood Management LLC d/b/a HarborChase of Shorewood, Agent Michele Carlson, 1111 E Capitol Drive
- h. Reserve Class "B" Fermented Malt Beverage and Intoxicating Liquor Licenses
  - 1. Camp Bar, Inc. d/b/a Camp Bar, Inc., Agent Paul Hackbarth, 4044 North Oakland Avenue
  - 2. LaOrangerie Inc. d/b/a North Shore Boulangerie, Agent Gene Webb, 4401 N Oakland Avenue
  - 3. NaNa Fusion Japanese Restaurant Inc., d/b/a NaNa Fusion Japanese Restaurant, Agent Lan Qing Zhang 4511 N Oakland Avenue
  - 4. Village Pub of Shorewood LLC d/b/a Cloud Red, Agent Rebecca Goldberger, 4488 N Oakland Avenue
- i. Class C Wine Licenses
  - 1. Blackbird Mercantile LLC d/b/a Draft & Vessel, Agent Nathaniel Davauer, 4417 N Oakland Avenue
- j. Annual Cabaret Licenses
  - 1. Elias Chedid, Harry's Bar & Grill, 3549 N Oakland Avenue
  - 2. Russell Davis, Hubbard Park Lodge, 3565 N Morris Blvd
  - 3. Richard Schmidt, Oakcrest Tavern, 4022 N Oakland Avenue
  - 4. Christopher Tinker, Three Lions Pub, 4515 N Oakland Avenue
- k. Cigarettes/Tobacco Product Licenses
  - 1. Shahzad Enterprises LLC d/b/a BP on Oakland, 3624 N Oakland Avenue
  - 2. Lakeshore Mobil, Inc. 2521 E Capitol Drive
  - 3. Roettgers Company, Inc. d/b/a Shorewood Mobil, 1513 E Capitol Drive
  - 4. Village Petroleum LLC d/b/a Amstar, 4000 N Wilson Drive
  - 5. Walgreen Co. d/b/a Walgreens #15188, 4035 N Oakland Avenue
- l. Dry Cleaner Licenses
  - 1. Capitol Cleaners, Inc. 2102 E Capitol Drive
  - 2. Shorewood Queensway Cleaners, 4300 N Oakland Avenue
- m. Second Hand Article Dealer Licenses
  - 1. Shorewood Coin Shop, Jeffrey Skaros, 4409 N Oakland Avenue
  - 2. Chattel Changers, Inc. David Kascht, 2520 E Capitol Drive
- n. Second Hand Jewelry Dealer Licenses
  - 1. Shorewood Coin Shop, Jeffrey Skaros, 4409 N Oakland Avenue
  - 2. Chattel Changers, Inc. David Kascht, 2520 E Capitol Drive
  - 3. CC Conrad Jewelers, Volf Beker, 4014 W Oakland Avenue
- o. Pawnbroker Licenses
  - 1. CC Conrad Jewelers, Volf Beker, 4014 W Oakland Avenue
  - 2. Mixa Inc., Mikhail Pashkov, 4320 N Oakland Avenue
- p. Consider special privilege application for outdoor seating in the public way at 4488 N. Oakland Avenue for business Cloud Red

Tr. Bockhorst moved, seconded by Tr. Maher to approve the consent agenda. Motion carried 7 – 0.

5. Items removed from the Consent Agenda - None

6. May 16, 2016 Village Board Minutes  
The minutes were amended in item 11.d.1. to insert, "By unanimous consent" to the beginning of the second paragraph.

Tr. Bockhorst moved, seconded by Tr. Maher to approve the amended May 16, 2016 minutes. Motion carried 7 – 0.

7. Citizens to be heard - None

8. Lake Bluff Elementary Presentation on Urban Coyotes  
Izzy Colvin, Juliet Peterka, Henry Claussen, Jacob Silverberg, and Kendall Cole, 6<sup>th</sup> grade students at Lake Bluff Elementary School presented information to the Board regarding

urban coyotes, including background information, adaptation information, urban population information, benefits of urban coyotes, challenges of urban coyotes, and recommendations.

The Board directed staff to include the handout in the Manager's Memo and the Village Website and to consider collaboration between staff and the students.

Tr. Zovic stated that it might be beneficial to connect the students with the Conservation Committee for inclusion in the Conservation Fair on July 16.

## 9. New Business

### a. Judiciary Personnel and Licensing

1. Consideration of Authorization to Fill Program Assistant Position in the Senior Resource Center

Tr. McKaig stated that this was a current position that has been vacated.

SRC Director Price provided information about the duties of the position and indicated that there would be a slight increase in work hours of one additional hour per week.

Tr. McKaig moved, seconded by Tr. Zovic to authorize Village Staff to replace the Program Assistant position within the Senior Resource Center. Motion carried 7 – 0.

### b. Community and Business Relations

1. Consideration of Approval of Video Recording Proposal for the Village Court Room

Tr. Bockhorst indicated that staff was recommending purchasing a camera and integrating it with the existing audio. It would initially be used only in the court room but could be expanded in the future. Recordings would be uploaded to the Village's YouTube channel. Staff hopes to have the system up and running by August.

Tr. Amenta stated that committee meetings should be moved to the Court Room so they can also be taped.

Tr. Maher suggested that the meeting notices state that the meetings will be video recorded and that there should be signage posted in the Court Room.

Tr. Bockhorst moved, seconded by Tr. Rozek to approve the proposal outlined by Village staff to install equipment that can record public meetings in the Village Court Room and to agenda this matter at a meeting in approximately three months for review of next steps. Motion carried 7 – 0.

2. Consideration of Ordinance 2062 Amending Outdoor Pool Requirements in the Village of Shorewood

Tr. Bockhorst stated that the ordinance was intended to clarify the regulations and make them more consistent. Adjustments were still being made to the Ordinance so the item would be deferred.

### c. Public Works

1. Consideration of Resolution 2016-07 2015 Compliance Maintenance Annual Report

Tr. Amenta moved, seconded by Tr. Maher to approve Resolution 2016-07, a resolution regarding the Wisconsin Department of Natural Resources NR 208 2015 Compliance Maintenance Annual Report. Motion carried by roll call vote 7 – 0.

2. Consideration of Lateral Lining Contract  
Tr. Amenta reported that the Village had received two bids. Staff recommended accepting the higher bid because staff was not satisfied that the low bidder would be able to do the work and testing required. The project would be funded with a MMSD grant and from reserves/borrowing.

Public Works Director Butschlick stated that the low bidder did not meet specifications, taken from MMSD protocol of the bid for the type of lining.

Tr. Amenta moved, seconded by Tr. McKaig to award a unit pricing contract, up to 60 units and not to exceed a total budget of \$375,000 to Musson Brothers, Inc. for the 2016 Private Lateral Rehabilitation project. Motion carried 7 – 0.

3. Update of Refuse RFP Process  
Public Works Director Butschlick provided an update on the refuse RFP process. There is a tentative special meeting scheduled August 1 for consideration of options.

d. Public Safety

1. Presentation and Discussion on Police Department Building  
Police Chief Nimmer provided an update on the environmental study that had been performed at the AB Data building. Some contaminants had been found in and around the tank. Further study had determined that the contaminants had stayed in the area and had not leaked anywhere else. The Village felt that the current property owners should be responsible for some part of the remediation costs.

Tr. Zovic stated that the conclusions and recommendations of the environmental study were consistent with other similar situations in the area and the cost was reasonable.

2. Closed Session  
Tr. Rozek moved, seconded by Tr. Maher to convene into closed session at 8:51 p.m. under the provisions of Wisconsin State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, considering the execution of the Option to Purchase the AB Data building at 4057 N Wilson Drive. Motion carried by roll call vote 7 – 0.
3. Reconvene into Open Session and Possible Action  
Tr. Bockhorst moved, seconded by Tr. Rozek to reconvene into open session at 9:05 p.m. Motion carried 7 – 0.

The Board recessed at 9:05 p.m. The Board resumed at 9:10 p.m.

Tr. McKaig moved, seconded by Tr. Maher to accept Wilcap Development Group, LLC's proposed "First Amendment to Option to Purchase Agreement" with respect to the property located at 4057 N Wilson Drive, wherein the Seller agrees to provide the Village of Shorewood with a credit in the amount of \$5,175.00 at closing. Motion carried 7 – 0.

Tr. McKaig moved, seconded by Tr. Amenta to direct staff to exercise the Option to Purchase Agreement, as previously amended, with Wilcap Development Group, LLC, with respect to the property located at 4057 N Wilson Drive, on or before June 21, 2016. Motion carried 7 – 0.

- e. Budget & Finance
1. Consideration of Resolution 2016-05 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing  
Tr. Maher moved, seconded by Tr. Bockhorst to adopt Resolution 2016-05 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried by roll call vote 7 – 0.
- f. Strategic Initiatives
1. Update on Wilson Drive Community Task Force  
Tr. Zovic stated that there would be an Open House on June 15 from 5 – 8. A second Open House was being planned for October.  
  
Tr. Amenta stated that the first Open House would be for feedback on concepts and ideas and the second Open House would be for feedback on alternatives.
10. Reports of Village Officials
- a. Village President - None
  - b. Village Trustees - None
  - c. Village Manager  
Manager Swartz provided an update on the Village's construction projects and reported on the dates of the upcoming meetings:
    - June 13 – Special meeting on alleys, sidewalks, roads, parks, etc.
    - June 20 – Regular meeting
    - July 11 – Regular meeting
    - July 20 – Special meeting for bonding approval
    - August 1 – Special meeting on refuse collection
    - August 15 – Regular meeting
    - August 29 – Special meeting on long range financial plan
11. Items for Future Consideration
- Tr. Rozek stated that she would like to look at the policy for bidding professional services and would like an update on the marketing contract.
- Tr. Amenta stated that she felt it would be worth discussing reinstating the Human Relations Council with participation of a school board member and public members. She asked about the pedestrian crosswalk at Jarvis and Oakland. She requested information about how items get on agendas and what goes to committees versus full board.
- Tr. Maher asked about the timetable for the river bluff and river park zoning.
12. Adjournment
- Tr. Bockhorst moved, seconded by Tr. McKaig to adjourn at 9:49 p.m. Motion carried 7 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC  
Village Clerk-Treasurer