



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
May 16, 2016

1. Call to Order
President Johnson called the meeting of the Village Board to order at 7:42 p.m. in Village Hall.
2. Roll Call
President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Ann McKaig, Allison Rozek, Paul Zovic. Absent: Trustee Michael Maher

Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Assistant Village Manager Tyler Burkart, Clerk-Treasurer Tanya O'Malley, Police Chief Peter Nimmer, Finance Director Mark Emanuelson, Public Works Director Leeann Butschlick
3. Statement of Public Notice
Clerk O'Malley stated that the meeting had been posted and noticed according to law.
4. Consent Agenda Items
 - a. Presentation of Accounts May 16, 2016
 - b. Consideration of Application for Temporary Cabaret License for Three Lions Pub UEFA Euro 2016 Final, 4500 block of N Oakland Ave, July 10, 2016Tr. Bockhorst moved, seconded by Tr. Amenta to approve the consent agenda. Motion carried 6 – 0.
5. Items removed from the Consent Agenda - None
6. May 2, 2016 Village Board Minutes
Tr. Amenta moved, seconded by Tr. Bockhorst to approve the May 2, 2016 minutes. Motion carried 6 – 0.
7. Citizens to be heard - None
8. Proclamation – National Public Works Week
President Johnson read the Proclamation declaring the week of May 15, 2016 as National Public Works Week.
9. Presentation and Consideration of Endorsing the Bring your Bag Shorewood Campaign
Linda Frank and Joann Early Macken stated that the program was about promoting the use of reusable bags and reducing single use bags. The project had received the support of the Conservation Committee and the Village Board was also asked to endorse the program.

Tr. Zovic stated that a new State Law does not allow the Village to ban plastic bags.

Tr. Zovic moved, seconded by Tr. Bockhorst to endorse the Bring Your Bag Shorewood mission and give the campaign permission to use language on their marketing materials indicating the Village Board endorses their campaign efforts. Motion carried 6 – 0.
10. Presentation – 2015 Performance Measurements
Assistant Manager Burkart indicated that the 2015 Performance Measurements report is now available.
11. New Business

a. Judiciary Personnel and Licensing

1. Consideration of Economic Development Grant for Reserve Liquor License for Cloud Red at 4488 N Oakland Ave, Owner Village Pub of Shorewood, LLC

Tr. McKaig moved, seconded by Tr. Bockhorst to approve economic development grant in the amount of \$9,400 for reimbursement of the reserve liquor license Class B fee to Village Pub of Shorewood LLC located at 4488 N Oakland Avenue for Cloud Red bar. Motion carried 6 – 0.

2. Consideration of Reappointments to Boards, Committees, and Commissions

- Board of Appeals – Lance Mueller
- Community Development Authority – Andrea Roschke
- Conservation Committee – Sue Murphy Yerkes, Roland Schroeder
- Library Board – Alex Handelsman
- Parks Commission – Ellen Eckman, Jaime Jacoby
- Plan Commission – Barbara Kiely Miller
- Police Commission – Anthony Erba
- Public Art Committee – Eve Sappenfield

Tr. McKaig noted that the reappointment to the Police Commission was a Presidential appointment that did not require confirmation by the Board. The question of term limits had been raised and the JPL Committee would review the policy at a future meeting.

Tr. McKaig moved, seconded by Tr. Zovic to confirm the following reappointments: Board of Appeals – Lance Mueller, Conservation Committee – Sue Murphy Yerkes and Roland Schroeder, Library Board – Alex Handelsman, Parks Commission – Ellen Eckman and Jaime Jacoby, Plan Commission – Barbara Kiely Miller, Public Art Committee – Eve Sappenfield. Motion carried 6 – 0.

Tr. McKaig moved, seconded by Tr. Bockhorst to confirm the reappointment of Andrea Roschke to the Community Development Authority.

Tr. Amenta indicated that this reappointment would provide Ms. Roschke with a total of twelve years on the CDA and that she felt that was too long of a time to serve.

Tr. Rozek supported discussions on a policy change and agreed that term limits make sense.

Tr. Bockhorst indicated that Ms. Roschke's institutional knowledge is beneficial.

Motion carried 4 – 2.

President Johnson announced that he was reappointing Anthony Erba to the Police Commission.

3. Consideration of Appointment of Michael Paulson for a term expiring in May 2018 on the Board of Appeals

Tr. McKaig indicated that Michael Paulson had been serving as an alternate member to the Board of Appeals. The recommendation was to appointment Mr. Paulson as a regular Board of Appeals member to fill a vacancy.

Tr. McKaig moved, seconded by Tr. Bockhorst to confirm the appointment of Michael Paulson for a term expiring in May 2018 on the Board of Appeals. Motion carried 6 – 0.

b. Budget & Finance

1. Presentation of the 2015 Village Financial Audit
Finance Director Emanuelson and Dan Berg and Marc Devries of Sikich presented the Board with the Comprehensive Annual Financial Report and the Auditor's Communication to the Board of Trustees.
2. Consideration of Resolution 2016-05 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing
Manager Swartz indicated that this item could not be acted on unless the Village executed the option to purchase in agenda items 11.d.2. and 11.d.3.

c. Public Works

1. Discussion of Funding for 2016-2017 Capital Improvement Plan Regarding Alleys, Sidewalks, Park Improvements, Public Works Facilities, and Street Lighting
Manager Swartz presented an overview of the Capital Improvement process. At future meetings, the Board will need to consider plans for borrowing and special assessments. Finance Director Emanuelson, Director of Public Works Butschlick, and Assistant Village Manager Burkart were present to provide information and answer questions regarding various aspects of the Capital Improvement Plan, including alleys, sidewalks, park improvements, public works facilities, and street lighting.

d. Public Safety

1. Presentation and Discussion on Police Department Building
Manager Swartz reported that the second phase of the environmental study would be completed this week. It might be better to wait until the June 6th Board meeting to consider the option.

By unanimous consent, the Board determined to suspend the rules to take up the remainder of the agenda prior to the Closed Session.

4. Consideration of Resolution 2016-06 Relative to Approval of an Amendment to Exhibit C of the "Domestic Animal Control Services Agreement" for the Milwaukee Area Domestic Animal Control Commission

Tr. Rozek moved, seconded by Tr. Bockhorst to adopt Resolution 2016-06 Relative to Approval of an Amendment to Exhibit C of the "Domestic Animal Control Services Agreement" for the Milwaukee Area Domestic Animal Control Commission. Motion carried by roll call vote 6 – 0.

12. Reports of Village Officials

a. Village President

President Johnson reported that he had attended the Volunteer Recognition Event and that Spirit of Shorewood Awards had been presented to Janet Nortrom and Jeff Hanewall.

b. Village Trustees - None

c. Village Manager

Manager Swartz reported the dates of the Village Board meetings for the summer:

- June 13, 2016 – Special Village Board meeting regarding the Capital Plan

- July 11, 2016 – Regular Village Board meeting
- August 15, 2016 – Regular Village board Meeting
- August 29, 2016 – Special Village Board meeting regarding the Long Range Financial Plan

Manager Swartz reported that the construction projects reported at the last meeting were going quickly.

13. Items for Future Consideration

Tr. Amenta asked for an update on parking at River Park. Manager Swartz reported that staff was reviewing the situation.

Tr. Rozek asked how to get a discussion on the façade grant program on the CDA agenda. Manager Swartz responded that she should ask the Chair.

11.d.2. Closed Session - The Village of Shorewood reserves the right to convene into closed session under the provisions of Wisconsin State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, considering the execution of the Option to Purchase the AB Data building at 4057 N Wilson Drive

Tr. McKaig moved, seconded by Tr. Bockhorst to convene into Closed Session at 9:46 p.m. Motion carried by roll call vote 6 – 0.

11.d.3. Reconvene into Open Session - The Village of Shorewood reserves the right to reconvene into open session to discuss and take action relating to the subjects of the closed meeting discussions

Tr. McKaig moved, seconded by Tr. Bockhorst to reconvene into Open Session at 10:04 p.m. Motion carried by roll call vote 6 – 0.

14. Adjournment

Tr. Zovic moved, seconded by Tr. Bockhorst to adjourn at 10:05 p.m. Motion carried 6 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC
Village Clerk-Treasurer