



**Parks Commission  
Minutes  
May 10, 2016 5:30 P.M.**

Village Hall  
3930 N. Murray Avenue, Shorewood, WI 53211

**1. Call to order.**

The meeting was called to order at 5:35 p.m.

Members present: Chair Ellen Eckman, Sam Essak, Jaime Jacoby, Kathy Yanoff.

Not in attendance: Mark Schill, Chris Gallagher, Kenneth Cole and Trustee Ann McKaig

**2. Consider Minutes from Meeting on April 12, 2016.**

Ms. Jacoby moved to approve the April 12, 2016 minutes. The motion was seconded by Ms. Yanoff. Motion approved by 4-0 vote.

**3. Summarize Park Priorities, Updates and Next Steps**

Mr. Burkart gave an update on the Parks priorities based on the feedback from the Parks Commission during their April meeting. Mr. Burkart will be drafting a memorandum to update the Village Board Finance Committee for their May 16 meeting. Mr. Burkart needs more guidance on the scope of the project related to the Oak Leaf Trail accessibility at Hubbard Park and River Park. Mr. Essak determined a direct ramp leading up to the trail that isn't ADA compliant would be the best option. The Commission agreed with this direction. In regards to the access at River Park, the Commission determined that a concrete pathway from Hubbard Park parking lot isn't needed. Instead, Mr. Essak and the Commission agreed to recommend a less expensive aggregate pathway along the western part of the field. The Commission felt that steps has the potential to be a better option for those parking at the Hubbard Park parking lot to access River Park. Mr. Burkart will use these recommendations for the May 16 memorandum for the Finance Committee.

**4. Update with the Wilson Drive Community Task Force**

Ms. Eckman gave an update on the Wilson Drive task force. A list was generated of potential projects related to parks and recreation. The steering committee will be meeting tomorrow (May 11) to continue generating the multiple options for Wilson Drive and determining the focal points for each work group. Ms. Jacoby inquired if the committee is addressing safe crossing points on Wilson Drive. Ms. Eckman and Mr. Essak mentioned that this has been discussed several times by the work groups. There will be a public meeting June 15. The committee mentioned the idea of potentially using the current Estabrook Park maintenance building to add some value to the recreational opportunities along Wilson Drive.

**5. Staff Liaison Updates**

**1. Committee Appointments**

Mr. Burkart informed the Committee that they will be recruiting for one new member. If committee members know of residents that would be good for the

committee are encouraged to apply. The selection process will be starting by the JPL Committee in the next month.

**2. Estabrook Park 100 Year Celebration**

Mr. Burkart informed the Committee that the Estabrook 100 year celebration on Sunday, June 12 from 12-3 p.m. Flyers were available to those members that would like to take one for themselves or neighbors. There will be a raffle at the celebration.

**3. Monarch Waystations**

The Senior Resource Center and the Shorewood Public Library have been working together to coordinate the Shorewood Monarch Project. Mr. Burkart mentioned that there will be a series of programs at the Village Center about bees, monarch butterflies, and other pollinating insects. There will be staff present at the Farmers Market June 26 to pass out milkweed plants to those residents and visitors who want to start a monarch waystation. Resources are now available on the Village website.

**6. Future Agenda Items**

Committee members will forward Mr. Burkart on any potential items. Mr. Burkart will send an update on the Finance Committee's discussion on the Parks priorities. The Parks Commission determined to next meet on July 12.

**7. Adjournment.**

Ms. Yanoff moved to adjourn the meeting. Mr. Essak seconded the motion. Motion approved by 4-0 vote. Meeting adjourned at 6:26 p.m.

Respectfully submitted by,

Tyler Burkart  
Assistant Village Manager