

**WILSON DRIVE COMMUNITY-WIDE  
COMMUNITY TASK FORCE  
STEERING COMMITTEE and  
WORK GROUPS**



**April 27, 2016**

3920 N. Murray Ave, Shorewood, WI 53211

**Meeting Minutes**

- 1. Call to order.**

The meeting was called to order at 6:00 p.m. Steering Committee members present: Co-chairs Steve Kavalauskas and Henk Joubert, Ellen Eckman, Elizabeth Beeghly, Donna Pollock, Davida Amenta, Nathan Hemming, Eric Couto, Joe Teglia. Work group member attendance are recorded with the work group meeting notes.
- 2. Consideration of April 13, 2016 meeting minutes.**

Item deferred.
- 3. Update on public comments received.**

Mr. Vander Mel noted two public comments were received via email since the previous meeting. He summarized those comments. Comments were added to the summary table that he is maintaining.
- 4. Discuss communication efforts and posters/flyers for June open house event.**

Ms. Klein updated members about how the June open house meeting will be organized and asked if there are anyone from the public or work groups that could volunteer to assist in sketching ideas at the open house. [See material handout for event organization]. For getting the word out about the event, postcards will be mailed to all households, businesses and flyers will be put on garbage carts. Posters will be placed throughout the community.
- 5. Guest speaker presentation- TBD.**

Item deferred. No guest speaker.
- 6. Discussion of evaluating need for traffic study for the Wilson Drive corridor.**

Mr. Kavalauskas announced that there is a strong interest for a parking study. Village staff is working with a traffic engineer to recommend elements for a study that would be most appropriate for this project and corridor.
- 7. Update on June 15 open house event format and responsibilities**

Discussion took place under item #4.
- 8. Review ideas for conceptualizing improvements along Wilson Drive for the open house event.**

A publicly posted meeting by some members of the steering committee was held April 20<sup>th</sup> that determined how to organize the open house and display improvements. For the meeting tonight, a bubble diagram was provided to each work group to help in the discussion for preparing for the open house.

**9. Work group breakout sessions.**

Work groups broke out at 6:25 p.m. The public at large participated in the discussions with at least 40 in attendance in addition to the steering committee and work groups. Work groups finished discussions between 7:30 and 8:00 pm.

**10. Schedule next meeting.**

The next steering committee meeting is scheduled May 11<sup>th</sup> and the next combined steering committee and work groups is scheduled May 25<sup>th</sup>.

**11. Adjourn.**

The meeting was adjourned at 7:50 p.m.

Recorded by,

A handwritten signature in cursive script that reads "Ericka Lang". The signature is written in black ink and is positioned above the typed name.

Planning Director Ericka Lang