



Shorewood
MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
April 4, 2016

1. Call to Order

President Johnson called the meeting of the Village Board to order at 7:38 p.m. in Village Hall.

2. Roll Call

President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Patrick Linnane, Michael Maher, Paul Zovic

Absent: Trustee Ann McKaig

Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Assistant Village Manager Tyler Burkart, Police Chief Peter Nimmer

3. Statement of Public Notice

Assistant Manager Burkart stated that the meeting had been posted and noticed according to law.

4. Consent Agenda Items

- a. Presentation of Accounts April 4, 2016
- b. Consideration of special privilege application for outdoor seating in the public way at 4330 N. Oakland Ave, business The Chocolate Factory
- c. Consideration of special privilege application for outdoor seating in the public way at 4044 N. Oakland Ave, business Camp Bar
- d. Consideration of special privilege application for outdoor seating in the public way at 4515 N. Oakland Ave, business Three Lions Pub
- e. Consideration of special privilege application for outdoor seating in the public way at 4417 N. Oakland Ave, business Draft & Vessel
- f. Consideration of special privilege application for outdoor seating in the public way at 4022 N. Oakland Ave, business Oakcrest Tavern
- g. Consideration of special privilege application for outdoor seating in the public way at 4500 N. Oakland Ave, business Colectivo Coffee Roasters
- h. Consideration of special privilege application for outdoor seating in the public way at 4511 N. Oakland Ave, business Nana Asian Fusion restaurant
- i. Consideration of special privilege application for outdoor seating in the public way at 4106 N. Oakland Ave, business Stone Creek Coffee

Village Manager Chris Swartz mentioned item 4d needs to come off the consent agenda. Tr. Bockhorst moved, seconded by Tr. Linnane to approve the consent agenda. Motion carried 6 – 0. Item 4d will be deferred to a future meeting.

5. Items removed from the Consent Agenda

6. March 21, 2016 Village Board Minutes

Tr. Maher moved, seconded by Tr. Bockhorst to approve the March 21, 2016 minutes. Motion carried 6 – 0.

7. Citizens to be heard

8. Proclamation – Feerick Funeral Home 120th Anniversary

President Johnson read the Proclamation acknowledging Feerick Funeral Home's 120th Anniversary.

9. New Business

a. Public Safety Committee

1. Discussion and Public Comment on Possible Relocation of Police Department

Chief Nimmer provided an update on the possible relocation of the Police Department. A resident inquired about parking available at the site. Chief Nimmer stated AB Data currently has an agreement for parking with the Legion Post. More spaces at the Village Hall lot will also become available. Any renting of space at the potential new location has not been factored into the cost nor have any details been decided at this time. The Police Department would have the opportunity, however, to do more trainings onsite at the current AB Data building. There is one more public meeting scheduled for Monday, April 18 where the proposal for the space will be on the agenda for consideration.

b. Community and Business Relations

1. Consideration of Resolution Accepting the Donation of Funds for the Ghost Train

Tr. Maher summarized the resolution which outlines the understanding of the roles among the parties involved with the Ghost Train project. Adopting the resolution accepts the donation for the project. A preliminary budget is attached to the documents. The committee proposed including language that clarifies no public funds will be used for the Ghost Train project. The Public Safety Plan and a Maintenance Plan will be coordinated by staff with other impacted entities. There was some discussion about the 90 day trial period. It is understood there will be adjustments during the 90 day initial period but the responsibility then falls on the Village Board after the trial period. Tr. Maher presented on other modifications made to the agreement based on the discussion in the Community and Business Relations Committee. Tr. Maher recommended the following amendments to the resolution:

- Adding Exhibit III to the resolution under the seventh whereas clause.
- Remove language “funded by private donations” under #1 in the therefore be resolved clause.
- In #3 in the therefore be resolved clause, include language clarifying that possible contractors can maintain and modify the “Ghost Train”

installation. Insert the following language at the end of #3 stating, “A minimum of \$9,000 will be set aside in the project budget for these potential maintenance costs.”

- Clarify that it is Exhibit IV that is the MOU attached to the resolution under #4.
- Under clause #7 in the therefore be resolved section, clarify that “It is the sole responsibility of the Village Board with input from the Public Art Committee”. Clarify in the same section that we are referring to decibel levels when discussing sound effects from the “Ghost Train” installation.
- Insert a new clause as #8 to state the following: “Before the “Ghost Train” installation is completed, the Village Board with input from the Public Art Committee will finalize a policy addressing the possible uses of the non-“Ghost Train” lighting capabilities of the installation for special Village occasions. As a result of the new clause, adjust the numbers of the clauses by one after the newly inserted clause #8.
- Include the following language at the end of clause #9 (formerly clause #8): “As indicated in Exhibit II, the anticipated life span of the “Ghost Train” light fixtures is in excess of 20 years.

Tr. Maher moved, seconded by Tr. Amenta to adopt Resolution 2016-03, conditionally approving acceptance of the Ghost Train Installation as amended this evening. Motion carried by roll call vote 6 – 0.

c. Public Works

1. Consideration of special privilege application for outdoor seating in the public way at 4075 N. Oakland Ave, business Metro Market

Tr. Amenta presented on the special privilege application for outdoor seating at Metro Market. Tr. Amenta inquired about how this will impact pedestrian safety and activity around the Metro Market. Tr. Bockhorst ensured the hours were consistent with other special privilege applications. Tr. Amenta moved, seconded by Tr. Maher to approve the special privilege application for outdoor seating in the public way at 4075 N Oakland Ave, business Metro Market. Motion carried 6 – 0.

d. Judiciary Personnel and Licensing

1. Presentation and Consideration of Human Resources Manual Updates

Tr. Linnane introduced Mr. Burkart and summarized the work already completed by staff and the committee. Assistant Manager Burkart presented the proposed changes to the Human Resources Manual. Some policies such as the social media policy and the conflict of interest policy will continue to be reviewed by the JPL Committee. Staff will also work with the JPL Committee to review the handbook for volunteers and appointed officials.

Tr. Linnane moved, seconded by Tr. Zovic to approve the proposed changes and adopt the latest edition of the Human Resources Manual with the understanding the Village Board may continue to review the policies within the HR Manual. Motion carried 6 - 0.

10. Reports of Village Officials

a. Village President

President Johnson reported the realtor's forum on Thursday, April 7 at Three Lion's Pub starting at 4 p.m.

b. Village Trustees

Tr. Amenta stated that there are several public works infrastructure meetings starting at 6 p.m. at the Village Center on Thursday, April 7. Tr. Linnane reported that the Library is starting a facilities plan process. The Spring election is tomorrow.

c. Village Manager

The Senior Resource Center is beginning to complete a strategic planning report. It is anticipated that there will be closure on fixing the crosswalks in the BID with a potential resolution to consider at a future meeting. There is a potential development opportunity at the Verizon Wireless property and will be reviewed by the CDA this Friday.

11. Items for Future Consideration

Meetings in May will set the summer schedule for the Village Board meetings.

12. Adjournment

Tr. Maher moved, seconded by Tr. Bockhorst to adjourn at 9:02 p.m. Motion carried 6 – 0.

Respectfully submitted,

Tyler Burkart
Assistant Village Manager