



Shorewood
MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
March 21, 2016

1. Call to Order

Trustee McKaig called the meeting of the Village Board to order at 7:30 p.m. in Village Hall.

2. Roll Call

Trustee McKaig called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Patrick Linnane, Michael Maher, Paul Zovic

Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Public Works Director Leeann Butschlick, Assistant Public Works Director Joel Kolste, Police Chief Peter Nimmer, Clerk-Treasurer Tanya O'Malley, Customer Service Director Diane DeWindt-Hall, Library Director Rachel Collins, Assistant Library Director Emily Passey

3. Statement of Public Notice

Clerk O'Malley stated that the meeting had been posted and noticed according to law.

4. Consent Agenda Items

- a. Presentation of Accounts March 21, 2016
- b. Consideration of Special Privilege application for fence installation within the public way at residential property 4324 N Maryland Ave

Trustee Amenta requested the removal of item 4.c.

Tr. Bockhorst moved, seconded by Tr. Amenta to approve the amended consent agenda. Motion carried 6 – 0.

5. Items removed from the Consent Agenda

- c. Consideration of Special Privilege application for placement of bicycle racks in the street in front of 4417 N Oakland Ave, business Draft & Vessel

Trustee Amenta stated that items 1-10 only applied to outdoor seating and that this application was for bike corrals. She requested the addition of the following language to the permit: "This permit shall expire on November 15, on the date of issuance or earlier at the request of the director of the DPW."

Trustee Amenta moved, seconded by Trustee Maher to approve the permit subject to the addition of the language "This permit shall expire on November 15, on the date of issuance or earlier at the request of the director of the DPW." Motion carried 6 – 0.

6. March 7, 2016 Village Board Minutes

Trustee Maher requested that for items 10a1 and 10a2 the actual motions that included the options and dollar amounts be included in the minutes.

Trustee McKaig indicated that for the presentation on the Ghost Train, she would like the minutes to the second, third, and fourth sentences of the second paragraph to read, "The committee will continue fundraising until all the necessary funds are secured. The Village is not financially responsible for the project. The lights and sounds will play for one minute at dusk going each way, north and south, signifying the old train schedule."

Trustee McKaig requested that the environmental study that was discussed under the Manager's Report be specifically identified as the Southeast Combined Sewer Area.

Tr. Bockhorst moved, seconded by Tr. Linnane to approve the amended March 7, 2016 minutes. Motion carried 6 – 0.

7. Citizens to be heard

Dillon Grimes, 2420 E Olive Street, stated that the Men's Club Easter Egg hunt would be held on Saturday, March 26 at 9:00 a.m. at Hubbard Park.

8. Proclamation – Autism Awareness Month and World Autism Awareness Day

Trustee McKaig read the Proclamation declaring Autism Awareness Month and World Autism Awareness Day.

9. Proclamation – Emily Passey

Mariann Maris, President of the Library Board, read the Proclamation acknowledging Emily Passey for her service to the Village and the Library.

10. Presentation – Library Annual Report

Library Director Collins and Assistant Director Emily Passey presented the Annual Report of the Library and outlined some of the goals for 2016.

11. Presentation – Customer Service/Clerk-Treasurer Annual Report

Clerk-Treasurer O'Malley and Customer Service Director DeWindt-Hall presented the Annual Reports of the Clerk-Treasurer and Customer Service Departments.

12. New Business

a. Public Safety Committee

1. Discussion and Public Comment on Possible Relocation of Police Department

Chief Nimmer provided an update on the possible relocation of the Police Department. There was a Town Hall meeting on March 12, 2016 that included a tour of the existing building.

2. Consideration of Agreement for Phase I Environmental Study for AB Data Building

Manager Swartz indicated that this was a fairly superficial study of the AB Data property to determine if there were any environmental concerns that will require further study.

Trustee Zovic stated that the agreement should include that the study would be done in accordance with ASTM E 1527-13 Standard.

Tr. Zovic moved, seconded by Tr. Linnane to authorize Village staff to execute an agreement for Phase I Environmental Site Assessment in accordance with the ASTM E 1527-13 Standard for the AB Data building at a cost not to exceed \$1,850, to be funded initially from capital reserves, then if the option is executed, the cost will be incorporated in the police building expenses. Motion carried 6 – 0.

3. Consideration of Ordinance to Amend Section 6 of Chapter 409 of the General Ordinances of the Village of Shorewood Related to Restricting Residency of Sex Offenders in the Village of Shorewood

Trustee McKaig stated that the Village had passed an Ordinance regarding the residency of sex offenders last year. This Ordinance is amending the Code to include an original domicile restriction.

Tr. Zovic moved, seconded by Tr. Linnane to adopt the Ordinance to Amend Section 6 of Chapter 409 of the General Ordinances of the Village of Shorewood Related to Restricting Residency of Sex Offenders in the Village of Shorewood. Motion carried by roll call vote 6 – 0.

b. Budget & Finance

1. Consideration of the North Shore Environmental Health Consortium Fee Modification

Ann Christianson, Health Officer, and Brad Simerly, Sanitarian stated that they were proposing a 4% increase in all fees, which had not been increased for three years and to create an inspection fee for temporary food licenses.

Tr. Maher moved, seconded by Tr. Amenta to approve the proposed North Shore Environmental Health Consortium fee modifications effective July 1, 2016, including an inspection fee for temporary food licenses of \$37 or \$60 per event based on the complexity of the inspection. Motion carried 6 – 0.

c. Public Works

1. Discussion and Possible Consideration of a Water Service Replacement Program

Public Works Director Butschlick gave an overview of the existing infrastructure and the project. Scott Bohm and Dave Kunze from the Village Utility, Ann Christianson from the North Shore Environmental Health Consortium, and Tom Netting and Mike Rau from City Water, and Assistant Public Works Director Joel Kolste were present to provide information and answer questions.

A Public Information Meeting has been scheduled for April 7, 2016.

Tr. Amenta moved, seconded by Tr. Zovic to authorize staff to approve individual Village-owned water service replacements when homeowner initiates private service replacement, to direct staff to develop a list of prequalified plumbing contractors as a resource to residents for the replacement of private water services, to approve the 2016 Lead Service Replacement Program, and to direct staff to develop a comprehensive replacement program for 2017 and beyond. Motion carried 6 – 0.

2. Report from consultants on Southeast Combined area environmental impact study

Mark Kolczaski and Joe Johnson, Baxter & Woodman were present to provide information and answer questions. It has been determined that a virtual separation, rather than a full separated system, is the best alternative moving forward. The next steps would be to study these options more in depth to be able to provide alternatives and cost estimates.

- d. Judiciary Personnel and Licensing

1. Consideration of Economic Development Grant for Reserve Liquor License for Metro Market Located at 4075 N Oakland Ave, Owner Mega Marts LLC

Tr. Linnane moved, seconded by Tr. Bockhorst to approve the Economic Development Grant in the amount of \$9,400 for reimbursement of the reserve liquor license Class B fee to Mega Marts LLC located at 4075 N Oakland Ave for Metro Market grocery store. Motion carried 5-1.

13. Reports of Village Officials

- a. Village President - None

- b. Village Trustees

Trustee Bockhorst reported that the Shorewood Woman's Club held an 80th Anniversary Celebration. The High School Chamber Orchestra and Choir made it to State competition. SEED held a swing auction and celebration at Discovery World. There would be a Bi-Board meeting scheduled for April.

Trustee Zovic reported that there would be a public hearing regarding the Estabrook Dam on March 22, 2016.

Trustee Amenta reported that the Wilson Drive Steering Committee Task Force would be meeting on March 23, 2016 at 6:00 p.m. at the intermediate school.

Trustee McKaig reported that she attended a County Parks Governmental Stakeholders meeting as part of a visioning process. West Allis was adopting its first Comprehensive Parks Plan. Shorewood's Parks Commission would be considering priorities at the April meeting. The Atwater playground was featured in a statewide industry publication and in the playground company's catalog.

- c. Village Manager

Manager Swartz reported that absentee voting had begun. Postcards had been sent to residents providing information about public meetings on the Ghost Train project.

14. Items for Future Consideration – None

15. Adjournment

Tr. Zovic moved, seconded by Tr. Bockhorst to adjourn at 9:55 p.m. Motion carried 6 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC
Village Clerk-Treasurer