

Community Development Authority

Meeting Minutes

March 4, 2016

3930 N. Murray Avenue, Shorewood, WI 53211



1. Call to order.

The meeting was called to order at 7:30 a.m. Members present: Chair Peter Hammond, Andrea Roschke, Michal Dawson, Tr. Tammy Bockhorst, Tr. Davida Amenta. Members Pete Petrie and John Florsheim were absent.

2. Consideration of February 5, 2016 meeting minutes.

Tr. Amenta questioned the voting for item #3. Ms. Dawson moved to approve the minutes with the change, seconded by Tr. Bockhorst. Vote 5-0.

3. Consideration of economic development grant reimbursement for liquor license for 4075 N. Oakland Ave by Roundy's.

Village Manager Chris Swartz gave the general background about Shorewood's economic development grants. The business pays the Village \$10,000 and the business is reimbursed \$9,400.

Ms. Roschke moved to recommend approval of the grant to the Village Board, seconded by Ms. Dawson. Vote 4-1. Nay vote by Tr. Amenta.

4. Discuss business incentive loan program

a. Review Program information presented in TID Annual Financial Report

b. Identify next steps

Mr. Hammond reminded members of the extensive discussion of the loan program at the joint Village Board and CDA meeting the previous month as part of the annual Tax Increment District review. At the next CDA meeting members will review the current program, roles and responsibilities, administration, and review any resources. The program is administered by Southeastern Wisconsin Regional Planning Commission and the Business Improvement District Director. The Planning & Development Department inspection staff are also involved. Loans are for building improvements and not for working capital. There's been one default since the program's inception in 2009.

5. Update façade grant program.

Mr. Hammond noted that the CDA will receive an update of the façade program each month. Members requested minor revisions to the reporting template.

6. Future agenda items.

Tr. Amenta asked for a review of the construction costs for the Metro Market project and an update of projects.

7. Scheduling of future meetings.

The next meeting is scheduled April 8, 2016.

8. Adjournment.

Tr. Amenta moved to adjourn the meeting at 8:26 a.m., seconded by Tr. Bockhorst. Vote 5-0.

Recorded by,

Planning Director Ericka Lang