

**WILSON DRIVE COMMUNITY-WIDE
COMMUNITY TASK FORCE
STEERING COMMITTEE
MEETING MINUTES
February 10, 2016**

3930 N. Murray Ave, Shorewood, WI 53211



1. Call to order.

The meeting was called to order at 6:03 p.m. Members present: Co-chair Henk Joubert, Eric Couto, Therese Klein, Joseph Teglia, Donna Pollock, Tom Kuhlmann, Ellen Eckman, Tim Vander Mel, Tr. Pat Linnane, Tr. Davida Amenta. Elizabeth Beeghly arrived at 7:30 p.m. Steve Kavalauskas called in at 7:20 p.m. Member not present: Nathan Hemming. Also present Planning Director Ericka Lang.

2. Consideration of February 10, 2016 meeting minutes.

Mr. Couto moved to approve the minutes, seconded by Ms. Eckman. Vote 7-0.

3. Review action plan, timeline and project plan.

Klein proposed two key public events in June and October. The first townhall/open house event would introduce identified ideas, requesting input from the public. The second event would detail the predominant ideas, requesting additional input.

Members had consensus on the two events and timing.

4. Vision 2025 and supporting plans as framework for evaluation criteria.

Joubert briefly discussed. The purpose of these tools was to help clarify the ultimate objectives, how the Steering Committee and the Working Groups would contribute to the objective, and to coordinate the efforts. The working groups should use the Vision 2025 and the supporting plans in whatever way they see appropriate.

5. Discuss steering committee work group participation assignments.

Members wrote first and second choices and the work group subcommittee later assigned them.

6. Continued subcommittee breakout sessions and report out.

Communication subcommittee: Klein provided various handouts, categorizing communication methods by content, frequency, audience, owner and subcommittee lead. A stakeholders list was also providing, identifying each group and the level of communication. Subcommittee members were asked to be responsible for a communication method.

Work Group subcommittee: Teglia said the work groups are charged with formulating ideas.

Linnane reminded the committee that the Village Board Strategic Initiatives Committee wanted as much information from the public as possible from the four work groups. Once the ideas are collected the next step is for the steering committee and the strategic initiative committee to create scenarios and could seek input from varying professionals and further input from the work groups. The preferred scenarios are then provided to the Village Board and the board could instruct additional information, such as through professional studies. Pollock and Amenta would like to see studies completed earlier in the project, during phase one.

7. Working Group first meeting agenda

Teglia reviewed a draft agenda for the February 24th meeting to be held at the Village Center lower level. The steering committee and work groups will first meet then break out into the work groups. Teglia assigned each steering committee member to a work group.

Development Work Group

Development Chair Eric Couto, Steering Comm
Tr. Patrick Linnane, Steering Comm
Therese Klein, Steering Comm
Elizabeth Beeghly, Steering Comm
Sam Essak
Stephen McCarthy
Joshua Pollack
Adrienne Houck
Lois Wesener
Mark Keane

Environmental Work Group

Environmental Chair Donna Pollack, Steering Comm, Conservation Rep
Nathan Hemming, Steering Comm
Henk Joubert, CoChair Steering Comm
Peter Sheehan
John Berges
Bonnie Pedraza
Lou Maris
Michael R. Skauge
Elizabeth Muslin

Parks & Recreation Work Group

Parks/Rec Chair Ellen Eckman, Steering Comm, Parks Rep
Tim Vander Mel, Steering Comm, Parks/Rec Rep
Steve Kavalauskas, CoChair Steering Comm
Brook Meier
Kurt Koenig
Vicki Herman
Kathryn Kamm
Kathy Herbst
Gregg Davis

Traffic & Safety Work Group

Traffic/Safe Chair Joe Teglia, Steering Comm
Tom Kuhlmann, Steering Comm, Ped Saf Rep
Tr. Davida Amenta, Steering Comm.
Rob Dilgard
Alexander Dykhne
Jennifer Cooney Vulpas
Katherine McDonnel
David Drews
Tyler Zwagerman

8. Discuss future agenda items.

Discussed under item #7.

9. Open comments.

None

10. Schedule next meeting.

The next meeting is February 24th with the Work Groups, 6:00 – 7:30 p.m. The Steering Committee will meet the second Wednesday of each month at 6:00 p.m. The Steering Committee and Work Groups will meet the fourth Wednesday of each month at 6:00 p.m.

11. Adjourn.

The meeting was adjourned at 7:55 p.m.

Recorded by,



Ericka Lang
Planning Director