



VILLAGE OF SHOREWOOD

VILLAGE BOARD MINUTES

SPECIAL BOARD MEETING

January 25, 2016

1. CALL TO ORDER

President Johnson called the meeting of the Village Board to order at 6:33 p.m. in Village Hall.

2. ROLL CALL

President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Patrick Linnane, Michael Maher, Ann McKaig and Paul Zovic.

Others Present: Village Manager Chris Swartz, Public Works Director Leeann Butschlick, Assistant Public Works Director Joel Kolste, Finance Director Mark Emanuelson, and Assistant Village Manager Tyler Burkart

Assistant Village Manager Tyler Burkart stated that the meeting had been posted and noticed according to law.

3. DISCUSSION ON REFUSE COLLECTION AND RECYCLING ALTERNATIVES FOR FUTURE REQUEST FOR PROPOSALS

Village Manager Chris Swartz summarized the purpose of the meeting to discuss alternatives for refuse and recycling collection. The current recycling contract expires at the end of 2016. Staff is asking for direction from the Village Board to finalize and distribute the RFP for services currently scheduled to distribute in March.

Public Works Director Leeann Butschlick introduced staff present at the meeting. Ms. Butschlick provided a presentation to the Village Board addressing current service standards relating to refuse and recycling collection along with potential options the RFP could explore. A proposed timeline of the project was included in the presentation. Conservation Committee Chair Josh Liberatore was present to summarize the committee's recommendations to include in the RFP.

The Village Board discussed some of the options related to the refuse and recycling program. From discussion, the Village Board indicated support to maintain alley service for refuse collection. There was some expressed interest in exploring a hybrid program that involves automation and manual services combined. Additionally, there was some interest in the proposed organic collection but that this component would need to be further discussed. The Village Board would like staff to research more of the best practices when it comes to refuse and recycling collection in an urban or a densely populated community. Staff will share this research at a future Village Board meeting, and the Village Board will use this research and this discussion to provide further direction and recommendations in regards to the RFP. In addition, there was some discussion about having a flyer or document created that would

ultimately summarize the recommendations included in the RFP and distribute to residents to update them on the process.

Mr. Swartz recommended that another meeting will be needed in a short time frame to further discuss and finalize recommendations related to the refuse and recycling collection RFP.

4. ADJOURNMENT

Tr. Zovic moved, seconded by Tr. Bockhorst to adjourn at 9:05 p.m. Motion carried 7 – 0.

Respectfully submitted,

Tyler Burkart
Assistant Village Manager