



Shorewood
WILSON DRIVE TASK FORCE
STEERING COMMITTEE

Wednesday November 30, 2016 7:00 PM

Village Hall Court Room

3930 N. Murray Ave, Shorewood, WI 53211

AGENDA

1. Call to order.
2. Consideration of September 14 and 29, 2016 meeting minutes
3. Presentation and discussion of conceptual street design by MSA Professional consultant for the Wilson Drive Corridor.
4. Discuss next steps.
5. Adjourn.

DATED at Shorewood, Wisconsin, this 22nd day of November, 2016.

VILLAGE OF SHOREWOOD

Tanya O' Malley, Village Clerk WCPC

Should you have any questions or comments regarding any item on this agenda, please contact Ericka Lang, Planning Director, Planning & Development Department, at (414) 847-2640.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

WILSON DRIVE TASK FORCE
STEERING COMMITTEE
September 14, 2016
3930 N. Murray Ave, Shorewood, WI 53211
Meeting Minutes



1. Call to order.

The meeting was called to order at 7:30 p.m. Members present: Co-Chairs Steve Kavaslauskas and Henk Joubert, Therese Klein, Tr. Mike Maher, Donna Pollock, Eric Couto, Tom Kuhlmann, Elizabeth Beeghly, Tr. Davida Amenta and Ellen Eckman.

2. Consider approval of August 24, 2016 meeting minutes.

Mr. Couto moved to approve the minutes as presented, seconded by Mr. Joubert. Vote 8-0.

3. Discuss design service scope, consultant responses, cost estimates, grants and next steps.

Mr. Joubert outlined that the charge to the WDCTF is to provide the village board's strategic initiatives committee (SIC) with alternatives, not to do a formal Request for Proposal. That work will take place as part of the formal process of designing and building the road. There is a limited budget and a deadline of December to deliver the option(s) to the SIC.

Planning Director Ericka Lang stated that three planning & engineering firms were contacted and responded to the project scope. Each response was reviewed. Larger firms were contacted knowing they have professionals across a wide range of disciplines that could address many different subjects involved in this project.

Mr. Joubert noted the purpose of engaging with one if these firms are for them to put together a professional concept of the scenarios and provide an opinion about which option might best meet the concerns and interests, as well as support the ideas generated by the task force. An approximate cost estimate with grants and other funding options is also requested.

Members discussed if should conclude the task force now and provide the SIC with a summary report or have design concepts done and then provide to the SIC. They also discussed the possibility of including more firms.

Members agreed that they want a professional firm to create concepts. Once receive concepts, the committee can determine next steps.

4. Recommend design consultant to Village Board.

Ms. Pollock moved to recommend MSA Professionals for completing not less than three road design concepts, seconded by Mr. Couto. Vote 7-0.

Members want to meet with MSA Provisionals September 28th before they start work.

5. Adjourn.

The meeting was adjourned at 9:15 p.m.

Recorded by,

A handwritten signature in black ink that reads "Ericka Lang". The signature is written in a cursive, flowing style.

Planning Director Ericka Lang



**WILSON DRIVE TASK FORCE
STEERING COMMITTEE**

**Meeting Minutes
September 28, 2016**

3930 N. Murray Ave, Shorewood, WI 53211

1. Call to order.

The meeting was called to order at 7:00 p.m. Members present: Acting chair Eric Couto, Tim Vander Mel, Elizabeth Beeghly, Therese Klein, Donna Pollock, Tr. Davida Amenta, Tr. Mike Maher and Ellen Eckman.

2. Discuss conceptual street design services with MSA Professional consultant for the Wilson Drive Corridor.

Urban Designer Stephen Tremlett from MSA Professionals was present. Members gave updates on each work groups ideas and each road scenario ideas generated at past meetings. Key ideas were reviewed, specifically for bike accommodations and safety design features, applying best practice principals.

MSA will present deliverables to the steering committee November 30th.

3. Adjourn.

The meeting was adjourned at 8:10 p.m.

Recorded by,

Planning Director Ericka Lang